



AGENDA

Meeting of the
Scotts Valley City Council
In-Person and Remote Access
Date: March 20, 2024
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	Agenda posted on 3-15-2024 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at: www.scottsvally.gov

ELECTED OFFICIALS	CITY STAFF MEMBERS
Randy Johnson, Mayor Derek Timm, Vice Mayor Jack Dilles, Council Member Donna Lind, Council Member Allan Timms, Council Member	Mali LaGoe, City Manager Kirsten Powell, City Attorney Cathie Simonovich, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS
Notice regarding City Council Meetings: The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 PM in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066, and via Zoom Webinar remote access. Agenda and Agenda Packet Materials: The City Council agenda and the complete agenda packet are available for review by 5:00 PM the Friday before the Wednesday meeting on the Internet at the City's website: www.scottsvally.gov and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvally.gov. Public Participation: The meeting will be available on Zoom and livestreamed to the City of Scotts Valley's YouTube channel: https://www.youtube.com/channel/UCLNTBScelB4wTfidYHrocWA. For those wishing to participate via Zoom you can join the following ways: Zoom Webinar meeting link: https://us02web.zoom.us/j/83295730901 Or dial one of these numbers: (669) 900-9128 or (669) 444-9171

Webinar ID: 832 9573 0901

Whether attendance is in-person or remote, you will be given opportunities to provide public comment at the appropriate times throughout the meeting. The time limit is up to 3 minutes for an individual, or 5 minutes for someone who is representing a group of three or more, at the discretion of the Mayor. Please note that this is not a question-and-answer time, but simply a time to provide comments to the Council. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted.

How to comment via in-person attendance:

Please proceed to the public comment podium when the Mayor opens the item for public comment.

How to comment via Zoom Webinar:

Use the webinar attendee option to “raise hand” when the Mayor opens the item for public comment. The Clerk will unmute you when it is your turn. If you have joined via Zoom phone call, dial *9 or your phone to “raise your hand”, and the Clerk will unmute you when it is your turn.

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals attending in person to make oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda. Written public comment may be emailed to the City Clerk by 5:00 PM on the day of the meeting at csimonovich@scottsvally.gov.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which are intended to be non-controversial and are approved without discussion. Persons wishing to speak on any item may request the item be moved to the Regular Agenda by raising their hand to be recognized by the Mayor. An item will only be moved from the Consent Agenda to the Regular Agenda if a City Council Member requests it to be moved and a majority of the Council agrees.

1. Approve City Council minutes of 03-06-2024
2. Approve check register dated 03-01-2024 through 03-14-2024
3. Wastewater Shaftless Screw Conveyor Project Change Orders No. 1 and No. 2
4. On-Call Paving and Concrete Repairs Contract Change Orders No. 2 and No. 3

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Children's Bill of Rights
2. Strategic Goals for Fiscal Year 2024-25
3. Future Council Agenda Items

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5600 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please

call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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MINUTES

Meeting of the
Scotts Valley City Council
Date: March 6, 2024
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	The agenda was posted on 03-01-2024 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at www.scottsvalley.gov .

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:01 PM.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS

PRESENT:

Derek Timm, Vice Mayor
Jack Dilles, Council Member
Donna Lind, Council Member
Allan Timms, Council Member

ABSENT:

Randy Johnson, Mayor

CITY STAFF MEMBERS PRESENT:

Mali LaGoe, City Manager
Kirsten Powell, City Attorney
Steve Walpole, Police Chief
Stephanie Hill, Administrative Services Director
Scott Hamby, Interim Public Works Director
Taylor Bateman, Community Development
Director
Allison Pfefferkorn, Recreation Division Manager
Sarah Wickle, Senior Planner
Cathie Simonovich, City Clerk

SPECIAL SET MATTER

1. Mayor's proclamation celebrating Alfred Hitchcock Week: March 4th through March 10th

Vice Mayor Timm presented the Alfred Hitchcock Week proclamation to Dave Hodgins, from Scotts Valley Community Theater Guild, and Victor Alejandro, President of the Exchange Club of Scotts Valley. Mr. Hodgins and Mr. Alejandro spoke about the event scheduled for this weekend, March 8th through March 10th, and encouraged the community to attend.

COMMITTEE REPORTS

CM Lind attended a board meeting for the Santa Cruz Metropolitan Transit District (METRO). METRO is in the process of recruiting a new Chief Executive Officer. The board received a report from the Regional Transportation Commission, and a report from the Reimagine METRO Phase II program. METRO received an award from the American Public Transportation Association (APTA) for their *Youth Ride Free* program.

CM Timms attended a meeting of the Local Agency Formation Commission (LAFCO) where the board adopted the resolution approving the extraterritorial service agreement for the sewer connection on Old Coach Road. As a reminder, the initial resolution was adopted by the Scotts Valley City Council on February 7, 2024.

CM Timms attended several meetings of the Childrens Network/Youth Action Network where they are recording a podcast for Child Abuse Awareness Month, which is in April. They have lined up several speakers who are donating their time to the podcast.

CM Dilles and CM Timm attended a meeting of the Economic Development subcommittee where they are continuing with business outreach, and also continuing conversations on branding ideas for the City of Scotts Valley.

CM Dilles attended a meeting of the Santa Margarita Groundwater Agency where they approved the submission of the groundwater sustainability program report. He also learned some interesting statistics regarding rainfall, groundwater usage, and groundwater storage. He noted that the Scotts Valley Water District received a drought resiliency grant from the Department of Water Resources.

VM Timm attended a meeting of the Town Center Subcommittee along with Mayor Johnson and City Manager LaGoe. They are working on design concepts for the Town Center, and they have been actively engaging with the neighboring property owners. The next steps will be strategies for community engagement and working towards the environmental review process.

VM Timm thanked the staff for their hard work on the two-day Council Workshop, and he thanked all of the departments for their thorough presentations.

CITY MANAGER REPORT

Citizens Academy: The fourth session was held last night. This is a very engaged group - they heard about Community Development, and they had lots of questions.

Community Development Block Grant Program Income Funds (CDBG PI): The City has about \$366,000 of CDBG PI that needs to be allocated to a project. Two public hearings were held this week to receive community input on ideas for this funding. In the next month or so, staff will be bringing ideas to the Council for potential uses of that funding that meet the federal and state guidelines.

Skypark Tot Lot: The Tot Lot will be open this weekend! The fencing will be taken down on Friday, and a grand opening will be scheduled for later this month.

Pothole Repairs: Potholes on the roadways have been an ongoing battle recently, but the Public Works Department, in collaboration with CalTrans, is using a new material for patching which looks promising. They are also working with CalTrans on long-term solutions.

Extreme Heat Grant: The City has submitted a letter of intent for a new grant program from the State. This Extreme Heat Grant, which is intended to help communities be more resilient to the changes in climate, could potentially be used for shade structures in the parks.

Jeremy Long, Wastewater Division Manager: City Manager LaGoe introduced the new Wastewater Division Manager, Jeremy Long.

PUBLIC COMMENT TIME

Barbara Callahan, President of the Homeowners Association for Mountain Brook Mobile Home Park, spoke regarding the culvert and the redwood tree which is impinging on the fence in their community. She also spoke about the issues with parking at the tennis/pickleball courts.

CM Lind commended retired Lieutenant John Hohmann and the Police Department team who recently participated in the Polar Plunge which raised over \$62K for the Special Olympics.

CM Dilles thanked the staff for their work on repairing the asphalt in areas at the north end of the City, and also thanked the Police Department for apprehending the people responsible for the recent car burglaries.

CM Timms thanked the Public Works staff for the continued efforts on the pothole repairs.

ALTERATIONS TO CONSENT AGENDA

M/S: Lind/Timms

To approve the Consent Agenda with no alterations.

Carried 4/0/1 (AYES: Timm, Dilles, Lind, Timms; NOES: None;

ABSENT: Johnson)

CONSENT AGENDA

1. Approve City Council minutes of 02-21-2024
2. Approve check register dated 02-16-2024 through 02-29-2024
3. Approve the First Amendment to Environmental Innovations Professional Services Agreement in the amount of \$15,587 for expanded stormwater management services.

ALTERATIONS TO REGULAR AGENDA

M/S: Dilles/Lind

To approve the Regular Agenda with no alterations.

Carried 4/0/1 (AYES: Timm, Dilles, Lind, Timms; NOES: None;

ABSENT: Johnson)

REGULAR AGENDA

1. Siltanen Family Swim Center lease agreement

This item was presented by Recreation Division Manager, Allison Pfefferkorn. RDM Pfefferkorn responded to questions from the Council.

Jeff Griffith-Jones, owner of Pacific Flow Swim School, also responded to questions from the Council.

M/S: Lind/Timms

To approve the proposed agreement with Pacific Flow Swim School to lease and operate the Siltanen Family Swim Center.

Carried 4/0/1 (AYES: Timm, Dilles, Lind, Timms; NOES: None;

ABSENT: Johnson)

2. Consider approval of the Housing Element Annual Progress Report and authorize the submittal of the Annual Progress Report to the Department of Housing and Community Development Department

This item was presented by Sarah Wikle, Senior Planner. Senior Planner Wikle responded to questions from the Council.

Public comment was received from Evan Siroky, a resident of Scotts Valley. Mr. Siroky expressed his dissatisfaction with the number of below market permits issued. He believes that the City should use its powers of local control to issue permits in the future.

M/S: Timms/Dilles

To accept the 2023 Annual Progress Report and direct staff to submit it to the Department of Housing and Community Development and Office of Planning and Research.

Carried 4/0/1 (AYES: Timm, Dilles, Lind, Timms; NOES: None; ABSENT: Johnson)

3. Future Council Agenda Items

Council Member Dilles requested that staff invite AT&T to give a presentation and address the issues that Scotts Valley residents are experiencing. The majority of the Council supported this request.

CONVENE TO CLOSED SESSION

The City Council convened to closed session at 6:52 PM to discuss the following item:

CLOSED SESSION SUBJECT(S)

1. Conference with legal counsel regarding real property negotiations
Legal Authority: Government Code Section 54956.8
Location: APNS: 022-721-07, 022-721-08, 022-721-09 (Town Center)
Staff Present: City Manager, City Attorney

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:29 PM.

REPORT ON ACTION TAKE DURING CLOSED SESSION

Vice Mayor Timm announced that there was nothing to report from the closed session meeting.

ADJOURNMENT

The meeting adjourned at 7:29 PM.

Approved: _____
Randy Johnson, Mayor

Attest: _____
Cathie Simonovich, City Clerk

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
Cash Account: 999-10100-000-000-000000					
131214	03/07/24	4X4 AND MORE	2,019.52	0	Regular
131215	03/07/24	AFLAC-FLEX ONE	411.86	0	Regular
131216	03/07/24	AMAZON CAPITAL SERVICES	40.58	0	Regular
131217	03/07/24	ART CLEANERS	1,886.60	0	Regular
131218	03/07/24	ASSISTED LIVING PROJECT	646.44	0	Regular
131219	03/07/24	AT&T	1,833.31	0	Regular
131220	03/07/24	AT&T	452.96	0	Regular
131221	03/07/24	BATTERIES + BULBS #314	4,728.26	0	Regular
131222	03/07/24	BENJAMIN NOBLE	2,392.50	0	Regular
131223	03/07/24	BUSINESS WITH PLEASURE	140.43	0	Regular
131224	03/07/24	CENTRAL HOME SUPPLY	157.21	0	Regular
131225	03/07/24	COMCAST	585.45	0	Regular
131226	03/07/24	CRYSTAL SPRINGS WATER CO	37.00	0	Regular
131227	03/07/24	CSG CONSULTANTS, INC	16,984.00	0	Regular
131228	03/07/24	DUNCAN AUTO TECH	1,171.48	0	Regular
131229	03/07/24	DYNAMIC PRESS	626.67	0	Regular
131230	03/07/24	ENVIRONMENTAL INNOVATIONS	8,836.72	0	Regular
131231	03/07/24	EWING IRRIGATION PRODUCTS	1,581.24	0	Regular
131232	03/07/24	HEIDI MICHELLE WOODMANSEE	936.00	0	Regular
131233	03/07/24	HERWIT ENGINEERING	6,135.00	0	Regular
131234	03/07/24	LAND TRUST OF SANTA CRUZ CNTY	20,000.00	0	Regular
131235	03/07/24	LIEBERT CASSIDY WHITMORE	10,156.00	0	Regular
131236	03/07/24	LINCOLN FINANCIAL GROUP	1,562.79	0	Regular
131237	03/07/24	LOGAN & POWELL, LLP	17,548.58	0	Regular
131238	03/07/24	MAR-KEN INTERNATIONAL POLICE	260.00	0	Regular
131239	03/07/24	MID VALLEY SUPPLY	195.81	0	Regular
131240	03/07/24	NAPA AUTO PARTS	161.13	0	Regular
131241	03/07/24	NEW PIG CORPORATION	807.05	0	Regular
131242	03/07/24	NORTH CENTRAL LABORATORIES	599.09	0	Regular
131243	03/07/24	OLIN CORPORATION AS SOLE	9.16	0	Regular
131244	03/07/24	PACE ANALYTICAL SERVICES, LLC	718.00	0	Regular
131245	03/07/24	PETERSON POWER SYSTEMS, INC.	2,337.50	0	Regular
131246	03/07/24	PHILLIP D NEUMAN	1,288.36	0	Regular
131247	03/07/24	PHOENIX GROUP	368.25	0	Regular
131248	03/07/24	PRESS BANNER	783.35	0	Regular
131249	03/07/24	PRODESSE PROPERTY GROUP	3,523.52	0	Regular
131250	03/07/24	ROD MARKELL	1,974.00	0	Regular
131251	03/07/24	S.V. WATER DISTRICT	1,350.00	0	Regular
131252	03/07/24	S.V. WATER DISTRICT - BULK	55.92	0	Regular
131253	03/07/24	SANTA CRUZ CO HEALTH SERVICES	1,023.75	0	Regular
131254	03/07/24	SANTA CRUZ COUNTY CONFERENCE	21,337.32	0	Regular
131255	03/07/24	SCARBOROUGH LUMBER	1,361.92	0	Regular
131256	03/07/24	SCOTTS VALLEY CAR WASH	124.89	0	Regular
131257	03/07/24	SCOTTS VALLEY SPRINKLER	26.27	0	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
131258	03/07/24	SONSRAY MACHINERY	1,234.70	0	Regular
131259	03/07/24	STERLING WATER TECHNOLOGIES	11,704.33	0	Regular
131260	03/07/24	SYCAL ENGINEERING INC	6,467.05	0	Regular
131261	03/07/24	THE CARD SHARK INC	107.56	0	Regular
131262	03/07/24	TRIAD ELECTRIC	550.00	0	Regular
131263	03/07/24	TRITON CONSTRUCTION	300.00	0	Regular
131264	03/07/24	U.S. BANCORP OFFICE	1,300.62	0	Regular
131265	03/07/24	USA BLUE BOOK	441.02	0	Regular
131266	03/07/24	VERIZON WIRELESS	178.27	0	Regular
131267	03/07/24	VISION SERVICE PLAN	1,296.75	0	Regular
131268	03/07/24	WAGE WORKS	125.00	0	Regular

55	Checks total:	162,881.19
0	ACH total:	
0	EFTPS total:	
0	Wire transfer total:	
0	Payment Manager total:	
55	GRAND TOTALS	162,881.19

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
Cash Account: 999-10100-000-000-000000					
131269	03/14/24	ACC BUSINESS	1,218.93	0	Regular
131270	03/14/24	AMAZON CAPITAL SERVICES	230.54	0	Regular
131271	03/14/24	ASSOCIATED SERVICES CO.	199.05	0	Regular
131272	03/14/24	AT&T	8.86	0	Regular
131273	03/14/24	BAKER TILLY US, LLP	21,800.00	0	Regular
131274	03/14/24	BAY TREE, LLC	3,620.38	0	Regular
131275	03/14/24	BURKE, WILLIAMS & SORENSEN,LLP	2,272.00	0	Regular
131276	03/14/24	BUSINESS WITH PLEASURE	31.61	0	Regular
131277	03/14/24	CABRILLO COLLEGE	10,000.00	0	Regular
131278	03/14/24	CALIFORNIA BUILDING	108.00	0	Regular
131279	03/14/24	COMCAST	453.95	0	Regular
131280	03/14/24	CSG CONSULTANTS, INC	142.50	0	Regular
131281	03/14/24	DEPT OF CONSERVATION	315.89	0	Regular
131282	03/14/24	DONNA R. LIND	194.00	0	Regular
131283	03/14/24	ENTERPRISE FM TRUST	12,576.30	0	Regular
131284	03/14/24	GOOD CITY COMPANY	7,735.00	0	Regular
131285	03/14/24	GOVERNMENTJOBS.COM, INC.	10,698.43	0	Regular
131286	03/14/24	HINDERLITER, DE LLAMAS & ASSOC	1,694.11	0	Regular
131287	03/14/24	JOANNA HAROS	123.70	0	Regular
131288	03/14/24	KIMLEY-HORN & ASSOCIATES INC	1,325.81	0	Regular
131289	03/14/24	LIEBERT CASSIDY WHITMORE	6,654.50	0	Regular
131290	03/14/24	NATIONAL COMTEL NETWORK INC.	9.26	0	Regular
131291	03/14/24	NBS GOVERNMENT FINANCE GROUP	6,057.44	0	Regular
131292	03/14/24	NOREEN YOSHIDA DDS	122.00	0	Regular
131293	03/14/24	O'DELL ENGINEERING	14,177.50	0	Regular
131294	03/14/24	PACIFIC GAS & ELECTRIC CO	68,817.08	0	Regular
131295	03/14/24	PALACE BUSINESS SOLUTIONS	366.60	0	Regular
131296	03/14/24	PHILLIP D NEUMAN	31,738.22	0	Regular
131297	03/14/24	PITNEY BOWES GLOBAL	527.84	0	Regular
131298	03/14/24	REGIONAL GOVERNMENT SERVICES	538.73	0	Regular
131299	03/14/24	SCOTTS VALLEY HOTEL LP	10,991.47	0	Regular
131300	03/14/24	Steve Simonovich	378.88	0	Regular
131301	03/14/24	STEPHANIE HILL	477.60	0	Regular
131302	03/14/24	STERICYCLE INC	232.68	0	Regular
131303	03/14/24	STRATEGIC CULTURE CORP	18,074.71	0	Regular
131304	03/14/24	THOMSON REUTERS-WEST	377.60	0	Regular
131305	03/14/24	U.S. BANCORP OFFICE	1,300.62	0	Regular
131306	03/14/24	U.S. BANK CORPORATE	14,550.78	0	Regular
131307	03/14/24	VU LE DDS	125.00	0	Regular
131308	03/14/24	WEBER,HAYES, & ASSOCIATES	11,459.77	0	Regular
131309	03/14/24	WEX BANK	6,582.24	0	Regular
131310	03/14/24	WIZIX TECHNOLOGY GROUP, INC	899.71	0	Regular

42	Checks total:	269,209.29
0	ACH total:	
0	EFTPS total:	
0	Wire transfer total:	
0	Payment Manager total:	
42	GRAND TOTALS	269,209.29

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 3/20/2024
TO: Honorable Mayor and City Council
FROM: Scott Hamby, Interim Public Works Director
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Wastewater Shaftless Screw Conveyor Project Change Orders No. 1 and No. 2**

SUMMARY OF ISSUE

Change Orders No. 1 and No. 2 represent additional work for the Wastewater Shaftless Screw Conveyor Project.

Change Order No. 1 includes the installation of an extra pipe support for the 4-inch PVC sludge conditioning discharge pipe. This work is needed due to the existing pipe support being attached to the old belt conveyor frame that will be removed. Change Order No. 1 will increase the contract amount to the Wastewater Shaftless Screw Conveyor Project by \$1,654.02.

Change Order No. 2 includes the installation of new conduit and wiring needed for an electrical scope change. This change is necessary after the plant's electrician provided clear direction for improvements needed on existing plant control panel wiring/pathways.

Change Order No. 2 will increase the contract amount to the Wastewater Shaftless Screw Conveyor Project by \$15,419.08.

FISCAL IMPACT

Total costs for the change orders is \$17,031.10, which will be paid from Wastewater Capital Improvement Funds. There is no impact to the General Fund.

STAFF RECOMMENDATION

It is recommended Council approve Change Orders No. 1 and No.2, increasing the contract amount with Anderson Pacific Engineering Construction Inc. for the Wastewater Shaftless Screw Conveyor Project. The contract amount will increase from \$281,000 to \$298,073.10. There are adequate funds in the Wastewater Capital Improvement Funds to cover this adjustment.

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1. Contract Change Order #1 ~ Shaftless Screw Conveyor

2. Contract Change Order #2 ~ Shaftless Screw Conveyor DRAFT



CONTRACT CHANGE ORDER

No. 1

DATE: February 27, 2024

City Project No.: 23-008

PROJECT NAME: Wastewater ~ Shaftless Screw Conveyor

Change Requested By: Agency – City of Scotts Valley Public Works Department

You are hereby directed to make the herein described changes from the plan and specifications or do the following described work not included in the plans on this contract.

NOTE: this change order is not effective until approved by the Agency.

Description of work done, estimate of quantities, and prices are to be paid as described below:

Install extra pipe support for 4" PVC Aero-Mod discharge pipe due to existing support being attached to old belt conveyor frame that will be removed.

The following changes were not included in the bid documents because of changes during construction after the award. The Cost increases are negotiated, and agreed-upon prices are a result of City directed changes and are hereby incorporated into the project plans and specifications and shall be paid for as Total Lump Sum amount for CCO No. #1

	Description of Change	Amount
Agency Directed Change	Change to scope for labor and materials necessary for modifying existing components effected by the removal of existing conveyor supports	\$1,654.02
	TOTAL	\$1,654.02

Total Lump Sum Cost Increase for **Change Order No. 1 is \$1,654.02**

By reason of the order, the time of completion will be adjusted as follows: **No Time Adjustment**

Department of Public Works
361 Kings Village Road
Scotts Valley, Ca. 95066

Or, return via email to the following address:

Owner: City of Scotts Valley

Approved By: _____ Date: _____
Steven Jesberg, PE

Title: Public Works Director/City Engineer

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, including home and field office expenses, and all will accept as full payment therefor the prices shown above.

Accepted By: _____ Date: _____
Scott Schumacher, Anderson Pacific Engineering Construction, Inc.

Title: Vice President



CONTRACT CHANGE ORDER

No. 2

DATE: February 27, 2024

City Project No.: 23-008

PROJECT NAME: Wastewater ~ Shaftless Screw Conveyor

Change Requested By: Agency – City of Scotts Valley Public Works Department

You are hereby directed to make the herein described changes from the plan and specifications or do the following described work not included in the plans on this contract.

NOTE: this change order is not effective until approved by the Agency.

Description of work done, estimate of quantities, and prices are to be paid as described below:

Install new conduit and wiring based on the electrical scope change determined after the plant's electrician provided clear direction on existing plant control panel wiring/pathways.

The following changes were not included in the bid documents because of changes during construction after the award. The Cost increases are negotiated, and agreed-upon prices are a result of City directed changes and are hereby incorporated into the project plans and specifications and shall be paid for as Total Lump Sum amount for CCO No. #2

	Description of Change	Amount
Agency Directed Change	Change to scope of work, materials and equipment to install new conduit/wiring not indicated on the manufacture's drawings	\$15,419.08
	TOTAL	\$15,419.08

Total Lump Sum Cost Increase for **Change Order No. 1** is \$15,419.08

By reason of the order, the time of completion will be adjusted as follows: **No Time Adjustment**

Department of Public Works
361 Kings Village Road
Scotts Valley, Ca. 95066

Or, return via email to the following address: engineering@scottsvally.gov

Owner: City of Scotts Valley

Approved By: _____ Date: _____
Steven Jesberg, PE

Title: Public Works Director/City Engineer

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, including home and field office expenses, and all will accept as full payment therefor the prices shown above.

Accepted By: _____ Date: _____
Scott Schumacher, Anderson Pacific Engineering Construction, Inc.

Title: Vice President

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 3/20/2024
TO: Honorable Mayor and City Council
FROM: Steve Jesberg, Interim Public Works Director
APPROVED: Mali LaGoe, City Manager
SUBJECT: **On-Call Paving and Concrete Repairs Contract Change Orders No. 2 and No. 3**

SUMMARY OF ISSUE

On August 22, 2023 the City Council awarded a contract to Johnson & Company (Johnson) for On-Call Asphalt and Concrete Repairs in the amount of \$250,000. Johnson has completed the crack seal of Scotts Valley Drive and multiple pavement repairs throughout the City. They have one remaining repair to make on Bean Creek Road which will complete their work under the original budget.

Public Works has identified additional road repairs that need to be completed that were not in the original scope provided to the contractor. Specifically, Mount Hermon Road west of the Highway 17 overpass has a ribbon of failed asphalt that has caused on-going maintenance problems this past winter. Johnson has reviewed the site with Public Works and provided a proposal for this work at a cost of \$36,840. This pricing is less than the contract pricing due to the scale of these repairs in relation to the smaller repairs originally anticipated under this contract. It should be noted that not all the failed asphalt at this location will be repaired by this proposed work due to location and Caltrans direction not to close all west bound lanes of traffic. Contract Change Order No. 2 has been prepared to add this work to the contract.

Based on the positive feedback from the public for the repairs already completed, staff is recommending that the City complete additional small pavement repairs on roads citywide this year. By extending the contract amount this year an additional 5 – 10 site repairs can be made. These repairs will focus on collector streets and sites that could not be addressed during the winter. Contract Change Order No. 3 has been prepared to add an additional \$63,160 to the contract. This additional work will be completed under the pricing in the original contract.

FISCAL IMPACT

This project is funded in the Capital Improvement program fund (Project #17). The following is a breakdown of the funding available:

SB1 (RMRA)	\$220,000
Gas Tax	<u>\$205,000</u>
Total program funding	\$425,000

Approval of Contract Change Orders No. 2 and No. 3 will add \$100,000 to the contract, bringing the total contract amount to \$300,000. This will leave \$125,000 to be carried forward for additional work next year.

There is no impact on the general fund.

STAFF RECOMMENDATION

Staff recommends that the City Council approve Contract Change Order No. 2 in the amount of \$36,840 and Contractor Change Order No. 3 in the amount of \$63,160 for the On-Call Paving and Concrete Repair contract and authorize the Public Works Director to sign the change orders on behalf of the City.

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1. CONTRACT CHANGE ORDER # 2 On Call Paving and Concrete Repairs
2. CONTRACT CHANGE ORDER # 3 On Call Paving and Concrete Repairs



CONTRACT CHANGE ORDER

No. 2

DATE: February 29, 2024

City Project No.: 23-005

PROJECT NAME: On-Call Paving and Concrete Repairs

Change Requested By: Agency – City of Scotts Valley Public Works Department

You are hereby directed to make the herein described changes from the plan and specifications or do the following described work not included in the plans on this contract.

NOTE: this change order is not effective until approved by the City.

Description of work done, estimate of quantities, and prices are to be paid as described below:

This change order will change unit cost as outlined in the attached quotation dated February 24, 2024. This change order and effected change in unit pricing will only in effect for the work on Mount Hermon Road at Highway 17 as detailed in the quotation. All other work performed under the original contract will be at the unit prices in the original contract.

These changes were not included in the bid documents because of changes during construction after the award. The contractor has lowered the unit pricing due scope and scale of this particular site.

Total Lu Cost Increase for **Change Order No. 2** is **\$36,840**

Revised Total Contract Amount: **\$286,840**

Total Revised Contract Amount for Change Orders 1-3: **\$36,840**

By reason of the order, the time of completion will be adjusted as follows: **No Time Adjustment**

Owner: City of Scotts Valley

Approved By: _____ Date: _____
Steven Jesberg, PE

Title: Public Works Director/City Engineer

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, including home and field office expenses, and all will accept as full payment therefor the prices shown above.

Accepted By: _____ Date: _____
Jay Johnson, Johnson & Co.

Title: Owner



CONTRACT CHANGE ORDER

No. 3

DATE: March 20, 2024

City Project No.: 23-005

PROJECT NAME: On-Call Paving and Concrete Repairs

Change Requested By: Agency – City of Scotts Valley Public Works Department

This change order is to solely increase the value of the contract, dated August 22, 2023, for On-Call Paving and Concrete Repairs. The change is being made to allow the City to issued additional work orders beyond the originally scoped amount.

NOTE: this change order is not effective until approved by the City.

Description of work done, estimate of quantities, and prices are to be paid as described below:

This change order will increase the contract amount by \$63,160 to allow additional pavement repairs on various streets throughout the City.

These changes were not included in the bid documents as the City had identified additional road repairs that need to be completed.

Total Cost Increase for **Change Order No. 3** is **\$63,160**

Revised Total Contract Amount: **\$350,000**

Total Revised Contract Amount for Change Orders 1-3: **\$100,000**

By reason of the order, the time of completion will be adjusted as follows: **No Time Adjustment**

Owner: City of Scotts Valley

Approved By: _____ Date: _____
Steven Jesberg, PE

Title: Public Works Director/City Engineer

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, including home and field office expenses, and all will accept as full payment therefor the prices shown above.

Accepted By: _____ Date: _____
Jay Johnson, Johnson & Co.

Title: Owner

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 3/20/2024
TO: Honorable Mayor and City Council
FROM: Mali LaGoe, City Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Children's Bill of Rights**

SUMMARY OF ISSUE

To combat adverse outcomes for children by prioritizing and committing to children's well-being, the State of California and other communities across the State have adopted Children and Youth Bills of Rights. This includes the Cities of Santa Cruz, Capitola and Watsonville. The purpose of a Children's Bill of Rights is to ensure that leaders at any level of government keep the needs of young people at the forefront of decisions about budgets, programs and government policies.

In line with similar efforts at and across the State, the City of Scotts Valley is committed to supporting the well-being of our youth. The Scotts Valley Children's Bill of Rights will ensure that leaders keep the needs of young people at the forefront of government policy decisions. Children and youth are vulnerable members of our community and must be prioritized and protected. The Bill of Rights provides the foundation that helps our community make children and youth a top priority and is intended to meet the specific needs of the children in the Scotts Valley community.

The City of Scotts Valley's activities and programs that support youth in the City and greater community include:

- Recreation programs geared for youth after school and summer programs
- The new accessible totlot playground at Skypark
- Parks Master Plan
- Community grant program
- Multicultural Fair and other cultural events
- DARE education program
- School Resource Officer
- Junior Police Academy
- Partnerships with Youth Action Network, the Boys and Girls Club, O'Neill Sea Odyssey, Little League, Soccer and Softball Clubs, Boy and Girl Scouts, and the Scotts Valley Unified School District
- Community services and volunteer programs

FISCAL IMPACT

There is no fiscal impact to adopting the Children's Bill of Rights. Youth programs are included in various department budgets.

STAFF RECOMMENDATION

Adopt the Scotts Valley Children's Bill of Rights.

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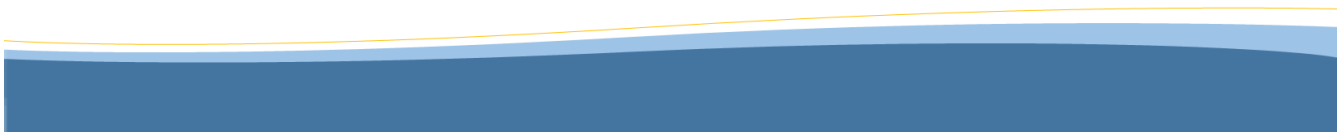
1. Children's Bill of Rights Draft



City of Scotts Valley Children's Bill of Rights

The City of Scotts Valley commits to the health and well-being of all children and youth in our community and hereby proclaims the following rights for these important citizens.

- The right to a safe and healthy environment in homes, schools, neighborhoods, and the community
- The right to supportive, healthy, nurturing relationships with all adults in their lives
- The right to receive basic essentials including nutritious food, housing, clothing, water, transportation, and clean air
- The right to receive health services, including medical, dental, vision, and mental health care
- The right to be free of mistreatment, abuse, and neglect
- The right to educational services and any specialized supports that will accommodate their unique, individual needs
- The right to training in life skills to prepare them to thrive in a modern world
- The right to be heard respectfully regarding all matters that may affect them so they feel valued
- The right to dream big, explore, be challenged, be curious, be creative, and live a life full of hope and inspiration



City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: 3/20/2024
TO: Honorable Mayor and City Council
FROM: Mali LaGoe, City Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Strategic Goals for Fiscal Year 2024-25**

SUMMARY OF ISSUE

Each year the City Council establishes Strategic Goals to guide the City's resource allocation priorities, both financial and staff capacity to work on various projects. On February 28th and 29th, the City Council met for a strategic planning workshop to discuss the status of the current year goals as well as discuss the needs of the City to identify goals for next year.

The proposed goals for Fiscal Year 2024 - 25 carry forward many of the same themes from the goals established for the current fiscal year. The City's ongoing commitment to building long-term financial stability is represented in the first goal to pursue additional revenue sources to support a thriving City. The second goal continues the City's commitment to enhancing operational efficiencies to maximize value to the community. Additional goals focus on the future of the Town Center, recreational programming, wastewater treatment plant upgrades, and roadway improvements. Finally, there are goals regarding improving civic engagement, relationships with businesses, celebrating Scotts Valley and exploring Scotts Valley's brand.

After the Council approves the proposed goals, the City Manager will lead the next step in the process with City staff to develop specific strategies, tactics and projects to achieve the Council's goals. The City Manager subsequently reports back to the City Council on a quarterly basis to measure progress on each of these efforts.

FISCAL IMPACT

There is no fiscal impact to approving the City's strategic goals. As the budget is developed for the new fiscal year, funding to support these goals will be considered and approved when the budget is adopted.

STAFF RECOMMENDATION

Approve the strategic goals for fiscal year 2024-25.

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1. FY 24-25 Strategic Goals



2024-25 Strategic Goals - Proposed

1. Pursue additional revenue sources to support a thriving City.
2. Invest in operational enhancements to improve the efficiency of day-to-day operations.
3. Complete pre-development activities to prepare the Town Center for development.
4. Develop a strategy to maximize recreation program cost recovery while continuing to build out the complement of recreation programs offered to support the diverse interests of our community.
5. Complete 80% design and funding plan to upgrade the wastewater treatment plant to next generation technology for recycled water and to comply with emerging water treatment regulations.
6. Improve roadway conditions with a focus on collector streets as identified in the City's Pavement Management Program.
7. Advance active transportation planning including redesign of Scotts Valley Drive and Mount Hermon Road.
8. Explore options for City offices to meet the future needs of the City.
9. Boost communication and collaboration with residents and businesses to foster relationships and civic engagement.
10. Celebrate Scotts Valley by supporting cultural events, developing Scotts Valley's brand, and investing in brand recognition.