



# AGENDA

Meeting of the  
**Scotts Valley City Council**  
**In-Person and Remote Access**  
**Date: September 4, 2024**  
**Time: 6:00 PM**

| CONTACT INFORMATION                                                                        | MEETING LOCATION                                                                                                                                                                                     | POSTING                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of Scotts Valley<br>1 Civic Center Drive<br>Scotts Valley, CA 95066<br>(831) 440-5600 | City Council Chambers<br>1 Civic Center Drive<br>Scotts Valley, CA 95066<br>OR<br>Zoom Video Conference<br><a href="https://us02web.zoom.us/j/83295730901">https://us02web.zoom.us/j/83295730901</a> | Agenda posted on 8-30-2024 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet<br>at: <a href="http://www.scottsvally.gov">www.scottsvally.gov</a> |

| ELECTED OFFICIALS                                                                                                                          | CITY STAFF MEMBERS                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Randy Johnson, Mayor<br>Derek Timm, Vice Mayor<br>Jack Dilles, Council Member<br>Donna Lind, Council Member<br>Allan Timms, Council Member | Mali LaGoe, City Manager<br>Kirsten Powell, City Attorney<br>Taylor Bateman, Community Development Director<br>Cathie Simonovich, City Clerk |

| MEETING NOTICE AND AGENDA PACKET MATERIALS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Notice regarding City Council Meetings:</b><br/> The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 PM in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066, and via Zoom Webinar remote access.</p> <p><b>Agenda and Agenda Packet Materials:</b><br/> The City Council agenda and the complete agenda packet are available for review by 5:00 PM the Friday before the Wednesday meeting on the Internet at the City's website: <a href="http://www.scottsvally.gov">www.scottsvally.gov</a> and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at <a href="http://www.scottsvally.gov">www.scottsvally.gov</a>.</p> <p><b>Public Participation:</b><br/> The meeting will be available on Zoom and livestreamed to the City of Scotts Valley's YouTube channel: <a href="https://www.youtube.com/@cityofscottsvally">https://www.youtube.com/@cityofscottsvally</a><br/> For those wishing to participate via Zoom you can join the following ways:<br/> Zoom Webinar meeting link: <a href="https://us02web.zoom.us/j/83295730901">https://us02web.zoom.us/j/83295730901</a><br/> Or dial one of these numbers: (669) 900-9128 or (669) 444-9171</p> |

Webinar ID: 832 9573 0901

Whether attendance is in-person or remote, you will be given opportunities to provide public comment at the appropriate times throughout the meeting. The time limit is up to 3 minutes for an individual, or 5 minutes for someone who is representing a group of three or more, at the discretion of the Mayor. Please note that this is not a question-and-answer time, but simply a time to provide comments to the Council. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted.

**How to comment via in-person attendance:**

Please proceed to the public comment podium when the Mayor opens the item for public comment.

**How to comment via Zoom Webinar:**

Use the webinar attendee option to “raise hand” when the Mayor opens the item for public comment. The Clerk will unmute you when it is your turn. If you have joined via Zoom phone call, dial \*9 or your phone to “raise your hand”, and the Clerk will unmute you when it is your turn.

**CALL TO ORDER 6:00 PM**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**ROLL CALL**

**SPECIAL SET MATTER**

1. Mayor's Proclamation honoring Jacob's Heart Children's Cancer Support Services and declaring September 2024 as Childhood Cancer Awareness Month

**COMMITTEE REPORTS**

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

**CITY MANAGER REPORT**

**PUBLIC COMMENT TIME**

This is the opportunity for individuals attending in person to make oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda. Written public comment may be emailed to the City Clerk by 5:00 PM on the day of the meeting at [csimonovich@scottsvally.gov](mailto:csimonovich@scottsvally.gov).

#### **ALTERATIONS TO CONSENT AGENDA**

Council can remove or add items to the Consent Agenda.

#### **CONSENT AGENDA**

The Consent Agenda is comprised of items which are intended to be non-controversial and are approved without discussion. Persons wishing to speak on any item may request the item be moved to the Regular Agenda by raising their hand to be recognized by the Mayor. An item will only be moved from the Consent Agenda to the Regular Agenda if a City Council Member requests it to be moved and a majority of the Council agrees.

1. Approve City Council minutes of 08-21-2024
2. Approve check register dated 08-17-2024 through 08-30-2024
3. Approve Community Development Block Grant - Program Income (CDBG - PI) Funding Allocation
4. Investment Report for the Quarter Ended June 30, 2024
5. Second reading and adoption of Ordinance No. 73.3 regarding City Council Member benefits

#### **ALTERATIONS TO REGULAR AGENDA**

Council can remove or add items to the Regular Agenda.

#### **REGULAR AGENDA**

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Disaster Recovery Multifamily Housing Program (DR -MHP) – Letter of Support Request to assist with financing a proposed 100% affordable housing project located at 4444 Scotts Valley Drive (APNs 022-491-04, &-06).
2. Future Council Agenda Items

#### **ADJOURNMENT**

## **ADA NOTICE**

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5600 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

## **PROCEDURAL INFORMATION FOR THE PUBLIC**

### **THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:**

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

### **THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:**

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

### **THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:**

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000; or, from or to Speech-to-Speech, English & Spanish 1-800-854-7787), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

# City of Scotts Valley

## Mayor's Proclamation

### *Honoring Jacob's Heart Children's Cancer Support Services and Declaring September 2024 as Childhood Cancer Awareness Month in the City Of Scotts Valley*

- WHEREAS,** the character of our community is revealed in how we treat our most vulnerable; and
- WHEREAS,** each year, 19.2 in every 100,000 children in our community will be diagnosed with cancer; and
- WHEREAS,** Jacob's Heart has been keeping medically fragile children and families housed, fed, and emotionally supported by steadfastly adhering to the following commitments:
- 1) Parents of children with cancer and other serious illnesses will be relieved of financial fears and able to focus attention on their children;
  - 2) No child undergoing intensive treatment in our community will be homeless;
  - 3) Families of seriously ill children will not experience food insecurity during and after the pandemic;
  - 4) No seriously ill child in our community will ever miss a medical appointment because of a lack of transportation; and
- WHEREAS,** Jacob's Heart holds the memories and honors legacies of hundreds of children from our local community who have been lost to cancer, ensuring that their memories will never be forgotten; and
- WHEREAS,** the oncology department at Lucile Packard Children's Hospital at Stanford has worked closely with Jacob's Heart for the past 26 years as a trusted community partner in providing family-centered care that addresses the emotional, practical, and financial struggles of families of children with cancer in the City of Scotts Valley; and
- WHEREAS,** it is important for all Scotts Valley City residents to recognize the impact of pediatric cancer on families within our community and honor the children in our community whose lives have been cut short by cancer.

**NOW, THEREFORE, I,** Randy Johnson, as Mayor of the City of Scotts Valley, on behalf of the entire City Council, do hereby honor Jacob's Heart Children's Cancer Support Services for outstanding support to our community and acknowledge the organization's contributions to Childhood Cancer Awareness Month.



---

*Randy Johnson, Mayor*  
*Signed and sealed this 4th day of September 2024*



# MINUTES

Meeting of the  
**Scotts Valley City Council**  
**Date: August 21, 2024**  
**Time: 6:00 PM**

| CONTACT INFORMATION                                                                           | MEETING LOCATION                                                                                                                                                                                     | POSTING                                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of Scotts Valley<br>1 Civic Center Drive<br>Scotts Valley, CA<br>95066<br>(831) 440-5600 | City Council Chambers<br>1 Civic Center Drive<br>Scotts Valley, CA 95066<br>OR<br>Zoom Video Conference<br><a href="https://us02web.zoom.us/j/83295730901">https://us02web.zoom.us/j/83295730901</a> | The agenda was posted<br>on 8-16-2024 at City<br>Hall, SV Senior Center,<br>SV Public Works<br>Building, and on the<br>Internet<br>at <a href="http://www.scottsvalley.gov">www.scottsvalley.gov</a> . |

## CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:00 PM.

## PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

## ROLL CALL

### ELECTED OFFICIALS PRESENT:

Randy Johnson, Mayor  
Jack Dilles, Council Member  
Donna Lind, Council Member  
Allan Timms, Council Member

### ABSENT:

Derek Timm, Vice Mayor

### CITY STAFF MEMBERS PRESENT:

Mali LaGoe, City Manager  
Kirsten Powell, City Attorney  
Taylor Bateman, Community Development  
Director  
Stephanie Hill, Administrative Services Director  
Rodolfo Onchi, Public Works Director  
Steve Walpole, Police Chief  
Allison Pfefferkorn, Recreation Division Manager  
Cathie Simonovich, City Clerk

## SPECIAL SET MATTER

1. Oral Health Access Santa Cruz County 2024-2028 Strategic Plan

Sheree Storm and David Brody from Dientes presented the Oral Health Access strategic plan for 2024-2028 and responded to questions and comments from the Council Members.

## COMMITTEE REPORTS

CM Dilles, along with Recreation Division Manager Pfefferkorn, attended a meeting with Ecology Action, and other representatives of jurisdictions around the county, as a follow-up to their visit to the Netherlands. They discussed commonalities within their jurisdictions in relation to cycling and how that fits into the overall transportation network, and they heard project updates from the different jurisdictions. Ecology Action will be presenting to the Council on 9/18 regarding cycling and the trip to the Netherlands, and also at that meeting the Council will hear a presentation on potential design options for Scotts Valley Drive.

CM Dilles, as the alternate for VM Timm, attended a meeting of the Association of Monterey Bay Area Governments (AMBAG) where they conducted a public hearing for the Draft Monterey Bay Metropolitan Transportation Improvement Program for 2024-2028. They also approved a budget reduction of 5.9% which will reduce the amount of money that Scotts Valley, and other jurisdictions, receive from the state for housing programs associated with the Regional Early Action Planning (REAP) grants. They received an update on the California Central Coast Sustainable Freight Study, and they received an update on 2026 Regional Growth Forecast.

CM Timms attended a meeting of the Tobacco Waste Subcommittee, and they are conducting outreach to county retailers, including scheduled listening sessions, with the goal of presenting an action item to the Board of Supervisors on October 8th.

CM Lind attended a meeting of the Board of Directors of the Criminal Justice Council. The Anti-Crime Taskforce has seized over 100 guns through July 31st, which is more than was received during all of 2023. They received a report from the Santa Cruz County Office of Education regarding students' behavioral health, and that report will be released at some point in the future. The board approved the contract for the final year of behavior health resource study.

CM Lind attended a planning meeting for the Mountain Affair event which is hosted by the Mountain Resource Center.

CM Lind, along with the other Council Members, received an invitation to the Suicide Prevention Breakfast on September 13th, and there will also be an *Out of the Darkness Community Walk* on September 28th at Skypark.

## CITY MANAGER REPORT

**Thank You - Successful Art, Wine & Beer Festival:** A huge thank you to the staff and to the Chamber of Commerce for the successful Art, Wine & Beer Festival last weekend. The City had a booth at the festival for the Town Center design options, and

they spoke to about 150 people.

**Open House at Community Center for the Town Center Design Options:** This event will be tomorrow, August 22nd, from 6:00 PM to 8:00 PM. We hope that many people come and participate by giving feedback on the design options.

**Thank You - Intern Dustin Lopez:** Dustin is in the audience this evening and his last day as an intern for the City of Scotts Valley is tomorrow, August 22nd. He has been our intern as part of the Cabrillo College Fellows program, and he has done some excellent work for the City. We are excited that he is passionate about being involved in local government!

**Leadership Santa Cruz's Newest Cohort:** Our Administrative Services Director, Stephanie Hill, started the Leadership Santa Cruz program yesterday. This is the largest cohort that they have had, and ASD Hill is excited about participating. The City submitted two names, but they could only accept one person because it is such a popular program.

**Wastewater Fieldtrip:** The Wastewater Team visited two packaged membrane bioreactor plants in the Central Valley on Monday of this week. This is the technology that the Council directed the staff to begin the design work on at the Wastewater Treatment Plant in order to update the tertiary system, and it was a great opportunity for our staff to talk to the operators of these plants.

**Senior Center is Getting Tech Savvy:** The members now each have their own membership cards that can be used similar to a debit card to check- in/pay for classes, and more. Thank you to all who have helped navigated this transition.

**Grant for Electric Car Charging Stations:** Our Senior Analyst, Carly Blanchard, spearheaded the effort to include Scotts Valley in a Federal Highway Administration (FHWA) grant for electric car charging stations at the Skypark public parking area. This project is led by AMBAG and the City of Santa Cruz. Carly has only been here a few weeks, but she jumped right in and worked with the Public Works Director to identify the potential locations.

### **Upcoming Events:**

- August 22nd - the Police Department will honor retirees with a BBQ at Macdorsa Park.
- August 23rd - the Police Department will participate in the Police in Pursuit Special Olympics fundraising event in Watsonville at 5:00 PM. This year the race is dedicated to a former Scotts Valley Police Officer who passed away from cancer a few years ago.
- September 19th - the State of the City Address will be 4:00 PM, most likely at the Performing Arts Center.

Please follow the City on Social Media - Facebook, Instagram, and YouTube

## **PUBLIC COMMENT TIME**

Derek Timm, who attended the meeting as a member of the public, thanked City Manager LaGoe, the architects, and the consultants for the Town Center outreach booth at the Art, Wine and Beer Festival over the past weekend. He is excited about all the outreach opportunities, and he urged residents to attend the future events which are tomorrow evening, August 22nd, from 6:00 PM to 8:00 PM at the Community Center, and at the Multicultural Fair on September 7th.

## **ALTERATIONS TO CONSENT AGENDA**

**M/S: Timms/Lind**

**To approve the Consent Agenda with no alterations.**

**Carried 4/0/1 (AYES: Johnson, Dilles, Lind, Timms; NOES: NONE; ABSENT: Timm)**

## **CONSENT AGENDA**

1. Approve City Council minutes of 08-07-2024
2. Approve check register dated 08-03-2024 through 08-16-2024
3. Ratify appointment of Scotts Valley Senior Center Advisory Commission Member
4. Approve the ratified FY 2024/25 - 2026/27 Memoranda of Understandings between the City and PBU, PSA, Mid-Management, SEIU, and approve the Management and Confidential Compensation Benefit Package, and approve the related Classification and Salary Schedule Resolution.
5. Local Assistance Procedures Manual (LAPM) Compliance

## **ALTERATIONS TO REGULAR AGENDA**

**M/S: Timms/Lind**

**To approve the Regular Agenda with no alterations.**

**Carried 4/0/1 (AYES: Johnson, Dilles, Lind, Timms; NOES: NONE; ABSENT: Timm)**

## **REGULAR AGENDA**

1. Adoption of the City of Scotts Valley Parks Master Plan

City Manager LaGoe introduced this item, and Recreation Division Manager Pfefferkorn presented the Parks Master Plan. Two members of the Parks and Recreation Commission were in the audience - Vice Chair McGlaze and Commissioner

Sorci-Murray. The Council had questions and comments, and they thanked the entire Parks & Recreation Commission for their work on the Parks Master Plan.

Derek Timm spoke in favor of the City finding ways to support the maintenance of our parks and the improvements to our parks. He strongly supports investing in our parks, and he thanked the staff for the completion of the Parks Master Plan.

Albert Lustre, of the Carpenters Union Local No. 505, spoke in favor of hiring local help to complete the projects noted in the Parks Master Plan.

**M/S: Lind/Dilles**

**To approve Resolution No. 2050 adopting the 2024 Parks Master Plan.**

**Carried 4/0/1 (AYES: Johnson, Dilles, Lind, Timms; NOES: NONE; ABSENT: Timm)**

2. Future Council Agenda Items

None.

## ADJOURNMENT

The meeting adjourned at 6:59 PM.

Approved: \_\_\_\_\_  
Randy Johnson, Mayor

Attest: \_\_\_\_\_  
Cathie Simonovich, City Clerk

| Check Number                           | Check Date | Vendor Name                    | Net Check Amount | Check Status | Check Type      |
|----------------------------------------|------------|--------------------------------|------------------|--------------|-----------------|
| Cash Account: 999-10100-000-000-000000 |            |                                |                  |              |                 |
| 132357                                 | 08/20/24   | LEADERSHIP SANTA CRUZ COUNTY   | 1,500.00         | 0            | Regular         |
| 132358                                 | 08/23/24   | A SIGN ASAP                    | 158.84           | 0            | Regular         |
| 132359                                 | 08/23/24   | A TOOL SHED, INC.              | 308.55           | 0            | Regular         |
| 132360                                 | 08/23/24   | ALHAMBRA                       | 114.10           | 0            | Regular         |
| 132361                                 | 08/23/24   | ALVAREZ IND INC CLEAN BLDG     | 765.00           | 0            | Regular         |
| 132362                                 | 08/23/24   | AMAZON CAPITAL SERVICES        | 761.94           | 0            | Regular         |
| 132363                                 | 08/23/24   | AT&T                           | 150.62           | 0            | Regular         |
| 132364                                 | 08/23/24   | AT&T                           | 286.21           | 0            | Regular         |
| 132365                                 | 08/23/24   | BRINK'S AWARDS & SIGNS         | 38.41            | 0            | Regular         |
| 132366                                 | 08/23/24   | CALIFORNIA RESERVE PEACE       | 375.00           | 0            | Regular         |
| 132367                                 | 08/23/24   | CENTRAL COAST SYSTEMS          | 19,272.74        | 0            | Regular         |
| 132368                                 | 08/23/24   | CENTRAL HOME SUPPLY            | 1,045.52         | 0            | Regular         |
| 132369                                 | 08/23/24   | CHLOE GRAHAM                   | 207.00           | 0            | Regular         |
| 132370                                 | 08/23/24   | CHRISTOPHER DUMONCEAUX         | 261.59           | 0            | Regular         |
| 132371                                 | 08/23/24   | COMCAST                        | 364.36           | 0            | Payment Manager |
| 132372                                 | 08/23/24   | COUNTY OF SANTA CRUZ           | 1,387.26         | 0            | Regular         |
| 132373                                 | 08/23/24   | CRYSTAL SPRINGS WATER CO       | 237.50           | 0            | Regular         |
| 132374                                 | 08/23/24   | CSG CONSULTANTS, INC           | 32,026.00        | 0            | Regular         |
| 132375                                 | 08/23/24   | CUSHMAN CONTRACTING CORPORATIO | 148,200.00       | 0            | Regular         |
| 132376                                 | 08/23/24   | DAWN BANKS                     | 87.00            | 0            | Regular         |
| 132377                                 | 08/23/24   | DOCTORS ON DUTY                | 40.00            | 0            | Regular         |
| 132378                                 | 08/23/24   | GOLDFARB LIPMAN ATTORNEYS      | 229.50           | 0            | Regular         |
| 132379                                 | 08/23/24   | GRAINGER                       | 513.97           | 0            | Regular         |
| 132380                                 | 08/23/24   | HERWIT ENGINEERING             | 5,757.50         | 0            | Regular         |
| 132381                                 | 08/23/24   | INTERWEST CONSULTING GROUP     | 2,210.00         | 0            | Regular         |
| 132382                                 | 08/23/24   | Kevin Elliott                  | 256.00           | 0            | Regular         |
| 132383                                 | 08/23/24   | KIMLEY-HORN & ASSOCIATES INC   | 33,332.20        | 0            | Regular         |
| 132384                                 | 08/23/24   | LIEBERT CASSIDY WHITMORE       | 9,496.00         | 0            | Regular         |
| 132385                                 | 08/23/24   | M-GROUP                        | 4,812.50         | 0            | Regular         |
| 132386                                 | 08/23/24   | MEREDITH ROBERTS               | 207.00           | 0            | Regular         |
| 132387                                 | 08/23/24   | MID VALLEY SUPPLY              | 1,362.67         | 0            | Payment Manager |
| 132388                                 | 08/23/24   | MISSION UNIFORM SERVICE        | 604.35           | 0            | Payment Manager |
| 132389                                 | 08/23/24   | MONTEREY BAY ANALYTICAL SVCS   | 146.00           | 0            | Regular         |
| 132390                                 | 08/23/24   | MONTEREY REGIONAL              | 9,390.00         | 0            | Payment Manager |
| 132391                                 | 08/23/24   | O'REILLY AUTOMOTIVE, INC       | 87.76            | 0            | Regular         |
| 132392                                 | 08/23/24   | PALACE BUSINESS SOLUTIONS      | 275.62           | 0            | Regular         |
| 132393                                 | 08/23/24   | PATRICK AHRENS                 | 38.14            | 0            | Regular         |
| 132394                                 | 08/23/24   | PETTY CASH - LAUREN LAMBERT    | 300.00           | 0            | Regular         |
| 132395                                 | 08/23/24   | PHILLIP D NEUMAN               | 4,071.83         | 0            | Payment Manager |
| 132396                                 | 08/23/24   | S.V. WATER DISTRICT - BULK     | 25.63            | 0            | Regular         |
| 132397                                 | 08/23/24   | SANTA CRUZ COUNTY CONFERENCE   | 30,914.68        | 0            | Regular         |
| 132398                                 | 08/23/24   | SCARBOROUGH LUMBER             | 2,723.54         | 0            | Regular         |
| 132399                                 | 08/23/24   | SCOTTS VALLEY CAR WASH         | 499.53           | 0            | Regular         |
| 132400                                 | 08/23/24   | SCOTTS VALLEY SPRINKLER        | 1,339.99         | 0            | Regular         |

| Check Number | Check Date | Vendor Name                    | Net Check Amount | Check Status | Check Type      |
|--------------|------------|--------------------------------|------------------|--------------|-----------------|
| 132401       | 08/23/24   | SHARPS SOLUTIONS, LLC          | 95.00            | 0            | Regular         |
| 132402       | 08/23/24   | SHARRON BARTH                  | 49.00            | 0            | Regular         |
| 132403       | 08/23/24   | SOIL CONTROL LAB               | 175.00           | 0            | Regular         |
| 132404       | 08/23/24   | TAMARA CUCCHIARA-SITKA         | 51.00            | 0            | Regular         |
| 132405       | 08/23/24   | THE PIED PIPER INC.            | 81.50            | 0            | Payment Manager |
| 132406       | 08/23/24   | TORO PETROLEUM CORP            | 5,617.53         | 0            | Regular         |
| 132407       | 08/23/24   | U.S. BANCORP OFFICE            | 1,404.37         | 0            | Regular         |
| 132408       | 08/23/24   | VERIZON WIRELESS               | 178.41           | 0            | Regular         |
| 132409       | 08/23/24   | YORK FRAMING                   | 27.22            | 0            | Regular         |
| 132410       | 08/23/24   | ZELLER APPRAISAL SERVICES INC  | 1,500.00         | 0            | Regular         |
| 132411       | 08/30/24   | ACC BUSINESS                   | 1,817.59         | 0            | Regular         |
| 132412       | 08/30/24   | ACE PORTABLE SERVICES          | 750.24           | 0            | Payment Manager |
| 132413       | 08/30/24   | AFLAC-FLEX ONE                 | 411.86           | 0            | Regular         |
| 132414       | 08/30/24   | AGILE OCCUPATIONAL MEDICINE    | 1,364.00         | 0            | Regular         |
| 132415       | 08/30/24   | Athena Cheung                  | 600.00           | 0            | Regular         |
| 132416       | 08/30/24   | AT&T                           | 1,918.61         | 0            | Regular         |
| 132417       | 08/30/24   | BOWMAN & WILLIAMS              | 7,300.00         | 0            | Regular         |
| 132418       | 08/30/24   | BRASS KEY LOCKSMITH            | 588.40           | 0            | Payment Manager |
| 132419       | 08/30/24   | BRIGHTVIEW LANDSCAPE           | 4,166.50         | 0            | Regular         |
| 132420       | 08/30/24   | DEPT OF JUSTICE                | 32.00            | 0            | Regular         |
| 132421       | 08/30/24   | DEPT OF TRANSPORTATION         | 3,828.91         | 0            | Regular         |
| 132422       | 08/30/24   | DU-ALL SAFETY, LLC             | 1,275.00         | 0            | Payment Manager |
| 132423       | 08/30/24   | ENTERPRISE FM TRUST            | 14,140.59        | 0            | Regular         |
| 132424       | 08/30/24   | GOOD CITY COMPANY              | 2,915.00         | 0            | Regular         |
| 132425       | 08/30/24   | GRAINGER                       | 445.81           | 0            | Regular         |
| 132426       | 08/30/24   | HANEY ELECTRIC                 | 1,370.00         | 0            | Regular         |
| 132427       | 08/30/24   | JAYSON RUTHERFORD              | 722.50           | 0            | Regular         |
| 132428       | 08/30/24   | K & D LANDSCAPING, INC.        | 2,827.00         | 0            | Regular         |
| 132429       | 08/30/24   | LINCOLN FINANCIAL GROUP        | 3,151.70         | 0            | Regular         |
| 132430       | 08/30/24   | LOGAN & POWELL, LLP            | 17,128.09        | 0            | Regular         |
| 132431       | 08/30/24   | MEREDITH ROBERTS               | 1,500.00         | 0            | Regular         |
| 132432       | 08/30/24   | MISSION UNIFORM SERVICE        | 587.90           | 0            | Payment Manager |
| 132433       | 08/30/24   | NOREEN YOSHIDA DDS             | 1,269.00         | 0            | Regular         |
| 132434       | 08/30/24   | OLIN CORPORATION AS SOLE       | 5,179.17         | 0            | Regular         |
| 132435       | 08/30/24   | PALACE BUSINESS SOLUTIONS      | 110.64           | 0            | Regular         |
| 132436       | 08/30/24   | PHILLIP D NEUMAN               | 660.92           | 0            | Payment Manager |
| 132437       | 08/30/24   | PHOENIX GROUP                  | 557.69           | 0            | Regular         |
| 132438       | 08/30/24   | PRINCIPAL LIFE INSURANCE CO    | 16,660.87        | 0            | Regular         |
| 132439       | 08/30/24   | S.V. WATER DISTRICT            | 8,796.54         | 0            | Payment Manager |
| 132440       | 08/30/24   | SALINAS VALLEY SOLID WASTE     | 4,000.00         | 0            | Regular         |
| 132441       | 08/30/24   | SAN LORENZO VALLEY SCHOOL DIST | 178.75           | 0            | Regular         |
| 132442       | 08/30/24   | SAN LORENZO VALLEY WATER DISTR | 407.06           | 0            | Regular         |
| 132443       | 08/30/24   | SANTA CRUZ CO ENVIRONMENTAL    | 982.00           | 0            | Regular         |
| 132444       | 08/30/24   | SCARBOROUGH LUMBER             | 112.46           | 0            | Regular         |
| 132445       | 08/30/24   | SCOTTS VALLEY SPRINKLER        | 173.37           | 0            | Regular         |

| Check Number | Check Date | Vendor Name                  | Net Check Amount | Check Status | Check Type      |
|--------------|------------|------------------------------|------------------|--------------|-----------------|
| 132446       | 08/30/24   | SOIL CONTROL LAB             | 1,224.00         | 0            | Regular         |
| 132447       | 08/30/24   | STANDARD INSURANCE COMPANY   | 975.88           | 0            | Regular         |
| 132448       | 08/30/24   | SWEDBERG ELECTRIC INC.       | 6,082.00         | 0            | Regular         |
| 132449       | 08/30/24   | TANDEM PUBLISHING GROUP, INC | 2,739.45         | 0            | Regular         |
| 132450       | 08/30/24   | THE PIED PIPER INC.          | 224.00           | 0            | Payment Manager |
| 132451       | 08/30/24   | Wayne Bellville              | 200.00           | 0            | Regular         |
| 132452       | 08/30/24   | WAGE WORKS                   | 125.00           | 0            | Regular         |
| 132453       | 08/30/24   | WEX BANK                     | 13,388.77        | 0            | Regular         |
| 132454       | 08/30/24   | WIZIX TECHNOLOGY GROUP, INC  | 935.45           | 0            | Payment Manager |
| 132455       | 08/30/24   | PHILLIP D NEUMAN             | 3,977.59         | 0            | Payment Manager |

|    |                        |            |
|----|------------------------|------------|
| 84 | Checks total:          | 429,492.64 |
| 0  | ACH total:             |            |
| 0  | EFTPS total:           |            |
| 0  | Wire transfer total:   |            |
| 15 | Payment Manager total: | 33,670.75  |
| 99 | GRAND TOTALS           | 463,163.39 |

## City of Scotts Valley CITY COUNCIL STAFF REPORT

**DATE:** 9/4/2024  
**TO:** Honorable Mayor and City Council  
**FROM:** Mali LaGoe, City Manager  
**APPROVED:** Mali LaGoe, City Manager  
**SUBJECT:** **Approve Community Development Block Grant - Program Income (CDBG - PI) Funding Allocation**

### **SUMMARY OF ISSUE**

The City has an opportunity to utilize Community Development Block Grant (CDBG) Program Income (PI) funds to finance necessary improvements in the City. In March 2024, City staff held two public hearings to discuss the CDBG-PI funding opportunity and eligibility requirements, and receive community input on possible programs where funds could be used. A third public hearing was held at the City Council meeting in April 2024 where the City Council directed staff to prioritize ADA improvements to the Senior Center for this funding opportunity.

On May 21, 2024 the potential for funding for ADA improvements was presented to the Senior Center Board for discussion of possible projects. Several improvements were identified to meet ADA standards and enhance the overall usability and safety of the facility. Staff referred to the City's ADA Transition Plan to ensure the facility is accessible to all residents, including those with disabilities. The identified improvements include landscaping, installation of acoustic panels, replacement of kitchen flooring, and upgrading kitchen cabinets.

A total of \$366,667 is available in Program Income funds, and the proposed project budget is \$360,223.00. The budget also covers construction management, labor compliance, contingency, and general administration.

### **Project Scope**

The proposed ADA improvements to the Senior Center include the following:

- 1. Landscape Improvements:**
  - Improve the outdoor environment to provide a safe path of travel and welcoming space for senior center visitors.
- 2. Acoustic Panels:**
  - Install acoustic panels to reduce noise levels and improve sound quality within the Senior Center, ensuring that all users, especially those with hearing impairments, can fully participate in activities.
- 3. Kitchen Flooring:**
  - Replace the existing kitchen flooring with ADA-compliant, slip-resistant materials

to improve safety and accessibility for all users.

**4. Kitchen Cabinets:**

- Upgrade kitchen cabinets to meet ADA standards, making them more accessible to individuals with mobility challenges.

The Scotts Valley Senior Center is a vital community resource that provides services, activities, and a social environment for our senior residents.

The proposed improvements will significantly enhance the accessibility and functionality of the Senior Center, ensuring it meets ADA standards and providing a safer and more inclusive environment for our senior residents. The use of CDBG Program Income funds for this purpose aligns with the City's goals of improving public facilities and supporting our senior community.

**FISCAL IMPACT**

The total available CDBG Program Income is \$366,667. The proposed project budget of \$360,223.00 is fully covered by the available funds, leaving a balance of \$6,444.00 in Program Income. All necessary budget components have been accounted for. This action results in no impact to the City's General Fund.

**STAFF RECOMMENDATION**

Staff recommends that the City Council approve the use of CDBG Program Income and adopt Resolution 2051 authorizing the submission of a CDBG Program Income application for ADA improvements to the Senior Center, in an amount not to exceed \$361,000.00.

**TABLE OF CONTENTS**

1. Resolution No. 2051 Community Development Block Grant - Program Income
2. CDBG Budget Estimate final

**Resolution of the Scotts Valley City Council  
Resolution No. 2051**

**A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE  
EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS  
THERE TO FROM THE 2023 AND/OR 2024 FUNDING YEAR OF THE STATE  
CDBG PROGRAM**

BE IT RESOLVED by the City Council of the City of Scotts Valley as follows:

**SECTION 1:**

The City Council has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of \$361,000.00 for the following CDBG activities, pursuant to the 2023 and 2024 CDBG NOFAs:

**List activities and amounts**

| <b><i>Activity (e.g. Public Services,<br/>Infrastructure, etc.)</i></b> | <b>Dollar Amount Being Requested for the<br/>Activity</b> |
|-------------------------------------------------------------------------|-----------------------------------------------------------|
| ADA Improvements-Senior Center                                          | \$ 321,000.00                                             |
| General Admin                                                           | \$ 40,000.00                                              |
|                                                                         | \$                                                        |
|                                                                         | \$                                                        |
| Total                                                                   | \$ 361,000.00                                             |

**SECTION 2:**

The City Council hereby approves the use of Program Income in an amount not to exceed \$361,000.00 for the CDBG activities described in Section 1.

**SECTION 3:**

The City Council acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

**SECTION 4:**

The City Council hereby authorizes and directs the City Manager or designee, to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.

**SECTION 5:**

If an application is approved, the City Manager or designee, is authorized to enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

**SECTION 6:**

If an application is approved, the City Manager or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Scotts Valley held on the 4<sup>th</sup> day of September, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Randy Johnson, Mayor  
City Council

**STATE OF CALIFORNIA  
City of Scotts Valley**

I, Cathie Simonovich, City Clerk of the City of Scotts Valley, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 4th day of September, 2024 and that said resolution has not been amended, modified, repealed, or rescinded since its date of adoption and is in full force and effect as of the date hereof.

Cathie Simonovich, City Clerk of the City of Scotts Valley,  
State of California

---

By: Cathie Simonovich, City Clerk

## Sources and Uses Chart

City of Scotts Valley

ADA Improvements Senior Center

City of Scotts Valley

|                                                                        |                      | Sources       |            |            |            |            |            |            |            |            |             |           |                         | Budget Gap/ |  |
|------------------------------------------------------------------------|----------------------|---------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|-----------|-------------------------|-------------|--|
| Uses (line item budget)                                                | Total Activity Costs | CDBG PI       | [Source 2] | [Source 3] | [Source 4] | [Source 5] | [Source 6] | [Source 7] | [Source 8] | [Source 9] | [Source 10] | Source 11 | Duplication of Benefits |             |  |
| [Activity Costs Category 1 (i.e. Activity Delivery, Materials, Labor)] |                      |               |            |            |            |            |            |            |            |            |             |           |                         |             |  |
| Landscape Materials                                                    | \$ 11,948.00         | \$ 11,948.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Acoustic Panels                                                        | \$ 19,750.00         | \$ 19,750.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Kitchen Flooring                                                       | \$ 44,490.00         | \$ 44,490.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Cabinets                                                               | \$ 97,500.00         | \$ 97,500.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Plumbing                                                               | \$ 7,525.00          | \$ 7,525.00   | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Labor Compliance                                                       | \$ 10,000.00         | \$ 10,000.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Landscape Labor                                                        | \$ 14,730.00         | \$ 14,730.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Kitchen Demo                                                           | \$ 6,800.00          | \$ 6,800.00   | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Install                                                                | \$ 24,480.00         | \$ 24,480.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Total                                                                  | \$ 237,223.00        | \$ 237,223.00 | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Activity Costs Category 2 (i.e. Activity Delivery, Materials, Labor)] |                      |               |            |            |            |            |            |            |            |            |             |           |                         |             |  |
| Contingency                                                            | \$ 35,000.00         | \$ 35,000.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Construction Management                                                | \$ 25,000.00         | \$ 25,000.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Bid Process Management                                                 | \$ 23,000.00         | \$ 23,000.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| Total                                                                  | \$ 83,000.00         | \$ 83,000.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -        | \$ -      | \$ -                    |             |  |
| General Administration                                                 |                      |               |            |            |            |            |            |            |            |            |             |           |                         |             |  |
| General Administration                                                 | \$ 40,000.00         | \$ 40,000.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       |             |           | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       |             | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       |             | \$ -      | \$ -                    |             |  |
| [Line Item]                                                            | \$ -                 | \$ -          | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       |             | \$ -      | \$ -                    |             |  |
| Total                                                                  | \$ 40,000.00         | \$ 40,000.00  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       |             | \$ -      | \$ -                    |             |  |
| Activity Total                                                         | \$ 360,223.00        | \$ 360,223.00 | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       |             | \$ -      | \$ -                    |             |  |

## City of Scotts Valley CITY COUNCIL STAFF REPORT

**DATE:** 9/4/2024  
**TO:** Honorable Mayor and City Council  
**FROM:** Kendra Reed, Finance Manager  
**APPROVED:** Mali LaGoe, City Manager  
**SUBJECT:** Investment Report for the Quarter Ended June 30, 2024

### **SUMMARY OF ISSUE**

Attached is the portfolio performance status report for the City and Supplemental Law Enforcement Fund ("SLESF") investment report for the quarter ended June 30, 2024. This information is for review only. No action is required by the Council.

The City's investment report submitted herein complies with the City's investment policy and evidence that there is adequate cash flow to meet the City's needs for the next six months. The City traditionally deposits excess operating portfolio funds in Local Agency Investment Fund ("LAIF") and to the California Asset Management Program ("CAMP"). CAMP is a California Joint Powers Authority ("JPA") established in 1989. Investments offered through the Cash Reserve Portfolio (the "Pool" or the "CAMP Pool") and CAMP Term are permitted for all local agencies under California Government Code Section 53601(p). CAMP is directed by a board of trustees, which is made up of experienced local government finance directors and treasurers.

New to this report is the Section 115 Pension Trust. On June 21, 2023, the Council adopted Resolution No. 2030 approving the adoption of the Multiple Employer OPEB/Pension 115 Trust administered by Shuster Advisory Group, LLC.

Assets in a 115 Trust are irrevocably committed to the government function specified in the applicable trust agreement. Additionally, monies held in such trusts can be invested in accordance with the rules governing those trusts, which are different from the investment rules for the City's pooled investments. Investment restrictions that apply to the City (CA Government Code 53601) do not apply to the assets held in an Irrevocable Section 115 Trust, thus allowing for more flexibility in the investment strategy. An initial deposit of \$2.0 million to the Trust was determined to be a feasible and effective amount.

The SLESF investment report reflects the latest information available concerning how the monies provided by the State of California for front line police services were invested as of June 30, 2024.

Additional information on the Pooled Money Investment Account ("PMIA") and LAIF are

provided from the State Treasurer's site.

### **FISCAL IMPACT**

There is no fiscal impact of receiving and filing the report.

### **STAFF RECOMMENDATION**

Receive and file an Investment Report for the Quarter Ended June 30, 2024.

### **TABLE OF CONTENTS**

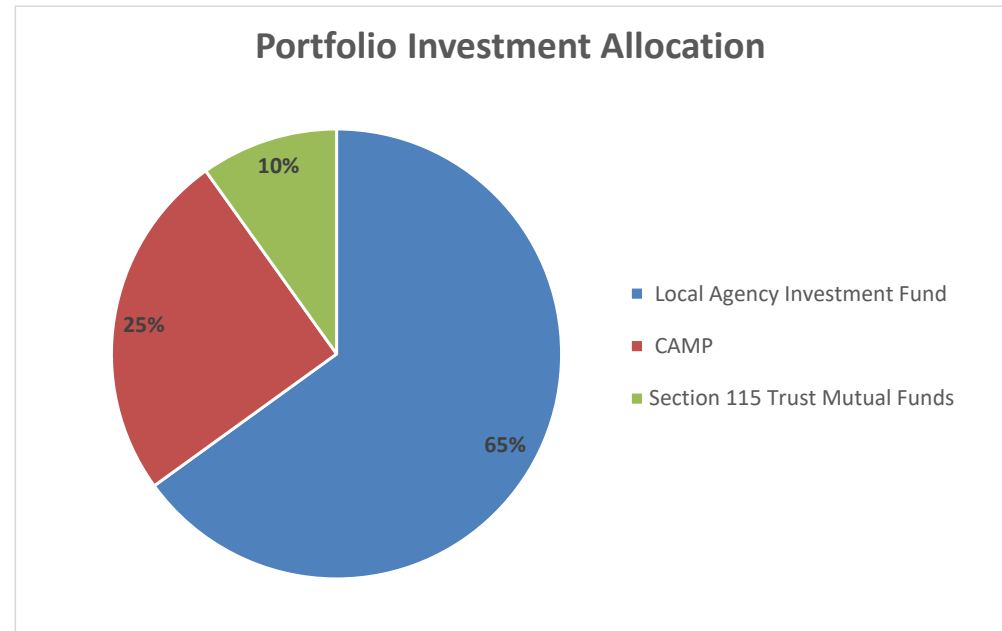
1. FY2324 Q4\_INVESTMENT REPORT

**City of Scotts Valley  
Quarterly Investment Report  
June 30, 2024**

| <u>TRUSTEE</u>                                              | <u>TYPE OF INVESTMENT</u>                  | <u>ISSUER</u>           | <u>MATURITY DATE</u> | <u>FACE VALUE</u> | <u>COST</u>   | <u>MARKET VALUE</u> | <u>VALUATION</u> | <u>YIELD</u>  |
|-------------------------------------------------------------|--------------------------------------------|-------------------------|----------------------|-------------------|---------------|---------------------|------------------|---------------|
| <b><u>General Pooled Investments</u></b>                    |                                            |                         |                      |                   |               |                     |                  |               |
| State of California                                         | Local Agency Investment Fund (LAIF)        | State of California     | Demand - 1 day       | \$ 13,808,397     | \$ 13,808,397 | \$ 13,757,528 *     | LAIF             | 4.550%        |
| Board of Trustees                                           | California Asset Management Program (CAMP) | CAMP                    | Demand - 1 day       | \$ 5,303,718      | \$ 5,303,718  | \$ 5,303,718        | CAMP             | 5.430%        |
| <b>Weighted Average Rate for General Pooled Investments</b> |                                            |                         |                      |                   |               |                     |                  | <b>4.794%</b> |
| <b><u>Section 115 Trust</u></b>                             |                                            |                         |                      |                   |               |                     |                  |               |
| Charles Schwab Trust Bank                                   | Mutual Fund                                | Schwab                  | Demand - 1 day       | 2,047,286         | 2,047,286     | \$ 2,087,866        | Schwab           | 4.670%        |
| <b><u>Investments of Bond Proceeds</u></b>                  |                                            |                         |                      |                   |               |                     |                  |               |
| Bank of New York Mellon                                     | US Treasury Notes                          | Bank of New York Mellon | Demand - 1 day       | \$ 382            | \$ 382        | \$ 382              | Bank of New York | 4.780%        |
| Bank of New York Mellon                                     | US Treasury Notes                          | Bank of New York Mellon | Demand - 1 day       | \$ 374,895        | \$ 374,895    | \$ 374,895          | Bank of New York | 4.666% **     |
| Bank of New York Mellon                                     | US Treasury Notes                          | Bank of New York Mellon | Demand - 1 day       | \$ 16,420         | \$ 16,420     | \$ 16,420           | Bank of New York | 0.000%        |

\* Interest is paid at maturity. Market Value based on latest factor of 0.996316042 provided by LAIF on 06/30/2024, which has been applied to face value.

\*\* Weighted average for all accounts.



**Supplemental Law Enforcement Fund (SLESF)**  
**Quarterly Investment Report**  
**June 30, 2024**

| <u>FACE VALUE</u> | <u>MARKET VALUE</u> | <u>TRUSTEE/INVESTMENT TYPE</u>                 | <u>YIELD</u> |
|-------------------|---------------------|------------------------------------------------|--------------|
| \$ 187,212        | \$ 186,523 *        | California Local Agency Investment Fund (LAIF) | 4.550%       |
| <u>\$ 187,212</u> | <u>\$ 186,523</u>   |                                                |              |

\* Interest is paid at maturity. Market Value includes accrued interest.



## PMIA/LAIF Performance Report as of 7/17/24



### Quarterly Performance Quarter Ended 06/30/24

|                                            |                     |
|--------------------------------------------|---------------------|
| LAIF Apportionment Rate <sup>(2)</sup> :   | 4.55                |
| LAIF Earnings Ratio <sup>(2)</sup> :       | 0.00012419067099490 |
| LAIF Administrative Cost <sup>(1)*</sup> : | TBD                 |
| LAIF Fair Value Factor <sup>(1)</sup> :    | 0.996316042         |
| PMIA Daily <sup>(1)</sup> :                | 4.52                |
| PMIA Quarter to Date <sup>(1)</sup> :      | 4.36                |
| PMIA Average Life <sup>(1)</sup> :         | 217                 |

### PMIA Average Monthly Effective Yields<sup>(1)</sup>

|          |       |
|----------|-------|
| June     | 4.480 |
| May      | 4.332 |
| April    | 4.272 |
| March    | 4.232 |
| February | 4.122 |
| January  | 4.012 |

### Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 5/31/24 \$162.3 billion

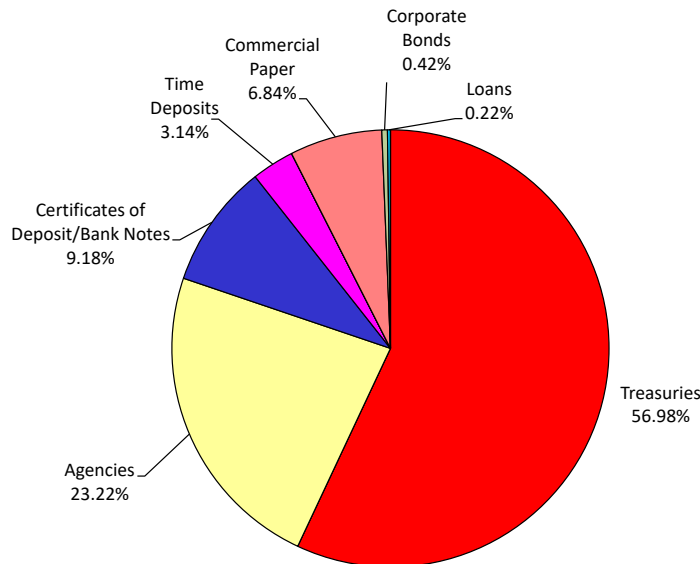


Chart does not include \$1,943,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

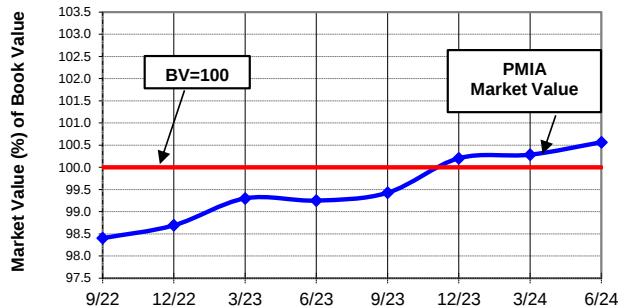
<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

**MONTHLY PERFORMANCE**  
**Pooled Money Investment Account**  
**June 2024**

|                                      | 6/30/2024 | 5/31/2024 | 12 Months<br>HIGH      LOW |        |
|--------------------------------------|-----------|-----------|----------------------------|--------|
| Average Life (days)                  | 217       | 223       | 256                        | 212    |
| Certificates of Deposit & Bank Notes | 8.68%     | 9.18%     | 10.04%                     | 7.03%  |
| Commercial Paper                     | 6.56%     | 6.84%     | 6.84%                      | 4.01%  |
| Treasuries                           | 56.92%    | 56.98%    | 64.37%                     | 54.92% |

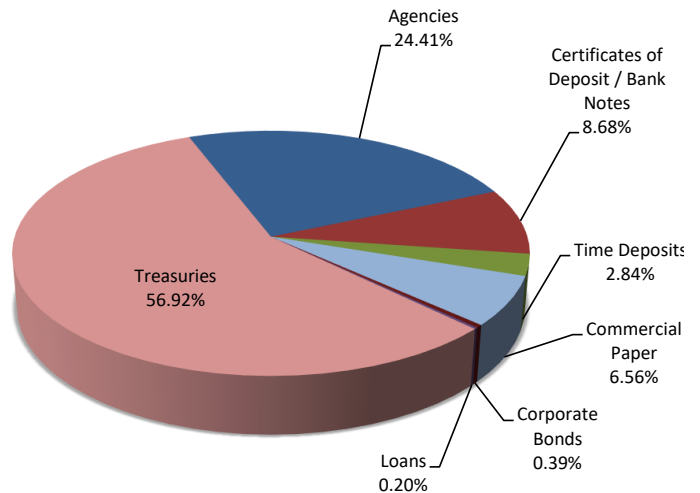
**PMIA MARKET VALUATION**



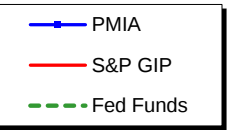
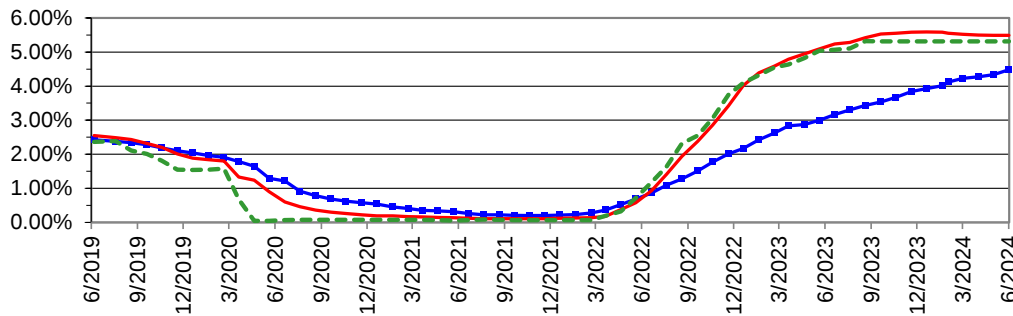
**MARKET VALUE (%) of BOOK VALUE**

|          |         |          |          |
|----------|---------|----------|----------|
| Sep-2022 | 98.4022 | Sep-2023 | 99.4272  |
| Dec-2022 | 98.6926 | Dec-2023 | 100.2054 |
| Mar-2023 | 99.3005 | Mar-2024 | 100.2851 |
| Jun-2023 | 99.2503 | Jun-2024 | 100.5652 |

**PMIA Portfolio Composition - 06/30/2024**  
**\$178.0 billion**



**Average Monthly Yield Comparison - 06/2019 through 06/2024**



|                    |        |
|--------------------|--------|
| <b>June Yields</b> |        |
| PMIA               | 4.480% |
| S&P GIP            | 5.490% |
| Fed Funds          | 5.310% |

Percentages may not total 100%, due to rounding.

## City of Scotts Valley CITY COUNCIL STAFF REPORT

**DATE:** 9/4/2024  
**TO:** Honorable Mayor and City Council  
**FROM:** Stephanie Hill, Administrative Services Director  
**APPROVED:** Mali LaGoe, City Manager  
**SUBJECT:** **Second reading and adoption of Ordinance No. 73.3 regarding City Council Member benefits**

### **SUMMARY OF ISSUE**

At the City Council Workshop on February 28th - 29th, 2024, Council and staff discussed the cost of Council Members' benefits in regard to Scotts Valley Municipal Code Section 2.24.020. The City has provided Council Members with medical and health insurance coverage at the same rate as provided for City department heads. Depending on enrollment levels, this could be upwards of \$200,000 per year. Council discussed the need for budget prudence and agreed to phase out Council member medical and health benefits. Adoption of this ordinance amendment means that City Council Members elected after November 1, 2024 will need to bear the full cost of the premium if they select medical coverage through the City of Scotts Valley.

This ordinance was introduced to the City Council on July 10, 2024.

### **FISCAL IMPACT**

The fiscal impact could be annual budget savings of up to \$200,000 depending on enrollment. These changes have already been encompassed in the current Fiscal Year 2024-25 Budget.

### **STAFF RECOMMENDATION**

It is recommended that Council adopt Ordinance No. 73.3 amending the Scotts Valley Municipal Code 2.24.020 for Council Members' medical and health insurance coverage.

### **TABLE OF CONTENTS**

1. Ordinance No. 73.3 Council Member Benefits

## **ORDINANCE NO. 73.3**

### **ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY AMENDING TITLE 2, CHAPTER 2.24, SECTION 2.24.020 OF THE SCOTTS VALLEY MUNICIPAL CODE REGARDING CITY COUNCIL MEMBER BENEFITS**

**WHEREAS**, the City of Scotts Valley recognizes the commitment of time and resources it takes to serve as a City Council Member; and

**WHEREAS**, the City has provided medical and health insurance coverage to City Council Members; and

**WHEREAS**, the City desires to still provide such coverage to City Council Members but with the costs of the coverage to be paid by the City Council Members.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF SCOTTS VALLEY DOES  
ORDAIN AS FOLLOWS:**

**SECTION 1.** Section 2.24.020 of Chapter 2.24 of Title 2 is hereby amended to read as follows:

#### **“2.24.020 - Salary.**

Pursuant to the provisions of Section 36516 of the California Government Code (as the same may now exist or hereafter be amended), each member of the City Council shall receive the maximum monthly salary of four hundred eighty-eight dollars and sixty-seven cents. The City shall also provide medical and health insurance coverage, and pay the cost thereof, for each Council Member and his or her dependents to the same extent, the same is now or hereafter provided and paid for by the City department heads. For any City Council Member elected after November 1, 2024, the City shall make medical and health insurance coverage available for each Council Member and his or her dependents to the same extent with the full cost of the premium to be paid by participating Council Member. Payment for such medical and health insurance coverage shall be made in accordance with policies established by the City.”

**SECTION 2. SEVERABILITY.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction such portion shall be deemed a separate, distinct and independent provision of such Ordinance and shall not affect the validity of the remaining portions thereof.

**SECTION 3. REPEALS CONFLICTING ORDINANCES.** All other ordinances of the City of Scotts Valley or provisions of the Scotts Valley Municipal Code which are in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**SECTION 4. CEQA COMPLIANCE.** The City Council finds and determines that the enactment of this Ordinance is not a “project” as that term is used in the California

Environmental Quality Act ("CEQA;" Cal. Pub. Resources Code Section 21000 et seq.) or the State CEQA Guidelines (Cal. Code of Regs., Title 14, Section 15000 et seq.). Therefore, no environmental assessment is required or necessary.

**SECTION 5. EFFECTIVE DATE.** The above and foregoing ordinance was introduced for a first reading on July 10, 2024, and passed and adopted on September 4, 2024, at a duly held meeting of the City Council of the City of Scotts Valley by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

---

Randy Johnson, Mayor

ATTEST:

---

Cathie Simonovich, City Clerk

APPROVED  
AS TO FORM:

---

Kirsten Powell, City Attorney

## City of Scotts Valley CITY COUNCIL STAFF REPORT

**DATE:** 9/4/2024  
**TO:** Honorable Mayor and City Council  
**FROM:** Taylor Bateman, Community Development Director  
**APPROVED:** Mali LaGoe, City Manager  
**SUBJECT:** **Disaster Recovery Multifamily Housing Program (DR -MHP) – Letter of Support Request to assist with financing a proposed 100% affordable housing project located at 4444 Scotts Valley Drive (APNs 022-491-04, &-06).**

### **SUMMARY OF ISSUE**

In December 2023, the City Council adopted its 6th Cycle Housing Element which was subsequently certified by the State Department of Housing and Community Development (HCD) on April 2, 2024. The Housing Element plans to accommodate the development of over 1,220 new units, as assigned by the Regional Housing Needs Allocation (RHNA) process, including 649 units for low and very low-income households (0% - 80% Area Median Income).

In the Housing Element, the City identified 43 non-vacant candidate sites. These sites were identified for a variety of reasons including property owner and developer interest, underutilized uses, and appropriateness of the site location in relation to other uses and community resources.

Program H-1.11 Non-Vacant Site Development states:

*The City has identified a number of non-vacant candidate sites to accommodate future potential housing development. These sites were assessed for their likelihood and potential for redevelopment. To facilitate the residential development of these non-vacant candidate sites, the City will provide additional incentives such as, but not limited to, technical assistance, support funding applications, and reduced development standards.*

### **Project Description**

The City is processing an application to allow for a 100% affordable housing project located at 4444 Scotts Valley Drive. The project will include a three-story, 9,000 square foot building that consists of 25 apartment units, 24 of which will be affordable to low-income households (30% to 50% of AMI) with the remaining unit set aside for an on-site manager. Various amenities include a leasing office, laundry room, bicycle storage, community room and 38 surface level parking spaces. The applicant is utilizing state law (State Density Bonus Law and SB 35) to streamline the Planning approval process for the project. The review of the project is limited to

consistency with objective standards in the municipal code, General Plan, the City's Multi-Unit design standards, and additional requirements in State law. See Attachment 1 for Site Plan, Floor Plan, and Elevations.

The project site is listed in the Housing Element in the candidate sites inventory as a site that can accommodate additional housing capacity along Scotts Valley Drive. The proposed density (25 dwelling units) aligns with the City's analysis on the type of density and growth that could be accommodated on the site. This type of project also supports various Housing Element goals, policies, and programs focused on affordable housing development and diversifying the City's housing stock.

#### Disaster Recover Multifamily Housing Program

The California Department of Housing and Community Development (HCD) received funding from the Community Development Block Grant – Disaster Relief (CDBG-DR) program to assist communities to construct affordable housing units in areas impacted by natural disasters. Due to the CZU Lightning Complex Fires of 2020, Santa Cruz County has been allocated funds through the DR-MHP Program to assist private developers, public entities and tribal entities seeking to build multifamily housing projects. To be eligible for funding, applicants are required to receive a letter of support for the proposed project from the local jurisdiction.

Although staff is continuing to review the project for compliance with local Zoning standards and standards outlined in state law, provision of a letter of support does not constitute an approval of the project. Rather, the letter indicates the City's support for the applicant to submit a funding application to the DR-MHP program, consistent with the City's Housing Element Program H-1.11.

#### Housing Element Implementation

This project, its eligibility for state funding, and its apparent consistency with the City's Housing Element, is a positive example of the potential to redevelop a non-vacant parcel to much needed affordable housing in the City of Scotts Valley. In addition to this project, the City is in conversations with several property owners and interested developers on other Housing Element identified sites, a sign that the Housing Element effectively identified candidate sites with real interest for redevelopment. In addition to the candidate site interest, the City is also working with the developers of various pipeline projects to either update their projects or to finalize approvals. As the City is still in the first year of the 6th Cycle Housing Element implementation, we are seeing a promising start to achieving the goals of this 8-year cycle.

#### **FISCAL IMPACT**

This action does not create a fiscal impact.

#### **STAFF RECOMMENDATION**

Staff recommends City Council authorize the City Manager to sign the letter of support for the applicant's funding application to the DR-MHP program which would assist with financing a proposed 100% affordable housing project on property designated in the Housing Element as a candidate site for increased housing capacity.

## **TABLE OF CONTENTS**

1. 4444 Scotts Valley Plans
2. Beverly Gardens - CDBG-DR Letter of Support



# BEVERLY GARDEN APARTMENTS

4444 SCOTTS VALLEY DR., SCOTTS VALLEY, CA

BSB DESIGN

970 West 190th Street Suite 250  
Torrance, CA 90502  
t. 310. 217. 8885 f. 310. 217. 0425

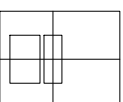
August 14, 2024

SD-0.1

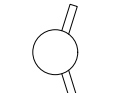




PROJECT SUMMARY

 PROPOSED TRANSFORMER LOCATION

 ACCESSIBLE PATH

 EXISTING / PROPOSED FIRE HYDRANT

PROJECT SUMMARY

SITE SUMMARY

ADDRESS:

APN:

LOT SIZE:

ZONING:

4444 SCOTTS VALLEY DR.,

02249104 & 02249106

±1.14 ACRES (49,484 SF)

C-S

PROPOSED DENSITY:

HEIGHT:

LOT COVERAGE:

25 DU (21.9 DU/AC)

3 STORIES / TYPE V

9,184 SF / 19%

PROPOSED SETBACKS

FRONT YARD:

SIDE YARD:

REAR YARD:

49'-1"

8'-0" TO 63'-3"

30'-6"

UNIT SUMMARY

| PLAN | TYPE          |        | COUNT    |           |
|------|---------------|--------|----------|-----------|
| A    | 1 BR / 1 BA @ | 578 SF | 5 UNITS  | 2,890 SF  |
| B    | 2 BR / 1 BA @ | 795 SF | 11 UNITS | 8,745 SF  |
| C    | 3 BR / 2 BA @ | 983 SF | 9 UNITS  | 8,847 SF  |
|      |               |        | 25 UNITS | 20,482 SF |

PARKING SUMMARY

PARKING REQUIRED PER AFFORDABLE HOUSING PARKING REDUCTION:

|                             |           |
|-----------------------------|-----------|
| 5 UNITS x 1.0 SPACES/UNIT = | 5 SPACES  |
| 20 UNIT x 1.5 SPACES/UNIT = | 30 SPACES |
| TOTAL =                     | 35 SPACES |

PARKING PROVIDED:

|                              |           |
|------------------------------|-----------|
| COMPACT ON-GRADE SPACES =    | 1 SPACES  |
| STANDARD ON-GRADE SPACES =   | 30 SPACES |
| STANDARD ACCESSIBLE SPACES = | 5 SPACES  |
| TOTAL =                      | 36 SPACES |

KEY NOTE

- 1 3 STORY WALK UP TYPE V RESIDENTIAL
- 2 EXIT STAIR
- 3 COMMUNITY ROOM AT GROUND LEVEL
- 4 ON GRADE ACTIVE / PASSIVE OPEN SPACE
- 5 ROOFED TRASH ENCLOSURE
- 6 EXISTING DRIVE AISLE UP TO EXISTING PROPERTY
- 7 PROPOSED TRANSFORMER LOCATION
- 8 EXISTING / PROPOSED FIRE HYDRANT
- 9 PROPOSED ROOFED MAIL BOX LOCATION
- 10 UTILITY CLOSET
- 11 LAUNDRY ROOM
- 12 2'x6' MIN. LONG TERM BICYCLE STORAGE PER MULTI-UNIT DESIGN STANDARD (II)(B)(5)(c)
- 13 TOT LOT
- 14 2'x6' MIN. SHORT TERM BICYCLE STORAGE PER MULTI-UNIT DESIGN STANDARD (II)(B)(5)(c)

BEVERLY GARDEN APARTMENTS

4444 SCOTTS VALLEY DR., SCOTTS VALLEY, CA



BSB DESIGN

970 West 190th Street Suite 250  
Torrance, CA 90502  
t. 310. 217. 8885 f. 310. 217. 0425

August 14, 2024

SD-1.1





2. WEST ELEVATION

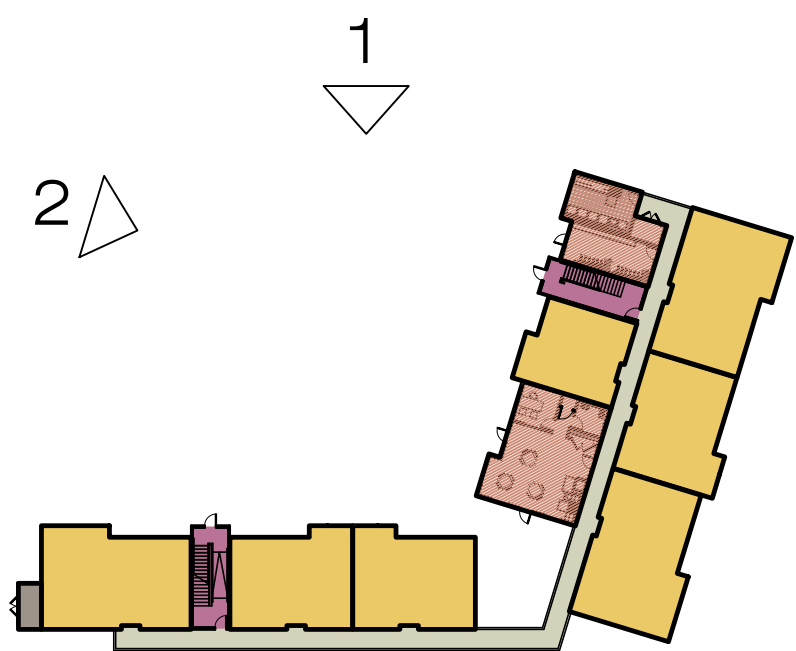


1. NORTH ELEVATION

#### KEY NOTE

- 1 EXTERIOR STUCCO  
SW 7100 ARCADE WHITE
- 2 SW 7698 STRAW HARVEST
- 3 SW 7055 ENDURING BRONZE
- 4 SW 6097 STURDY BROWN
- 5 RECESSED DUAL GLAZED VINYL WINDOWS  
WHITE COLORED FRAME
- 6 TILE ROOF WITH MIX COLOR PALETTE
- 7 PAINTED FOAM PROFILE
- 8 PAINTED FOAM PROFILE SHUTTER
- 9 PAINTED FASCIA AND RAFTER TAILS
- 10 METAL PLANTER BOX
- 11 SCREED LINE
- 12 PRE FINISHED GUTTER & DOWNSPOUTS
- 13 ACCENT TILE
- 14 EXTERIOR LIGHT FIXTURE
- 15 PAINTED METAL GUARDRAIL

NOTE:  
STOREFRONTS AND WINDOWS SHALL BE INSET FROM EXTERIOR FAÇADE PLANES AND/OR ADJOINING EXTERIOR WALL PLANES A MINIMUM OF TWO INCHES TO REALIZE INCREASED SHADE, SHADOW, AND VISUAL TEXTURE ALONG THE BUILDING FACE



# BEVERLY GARDEN APARTMENTS

4444 SCOTTS VALLEY DR., SCOTTS VALLEY, CA

scale: 1" = 10'-0"

BSB DESIGN

970 West 190th Street Suite 250  
Torrance, CA 90502  
t. 310. 217. 8885 f. 310. 217. 0425

August 14, 2024

SD-3.1





4. EAST ELEVATION



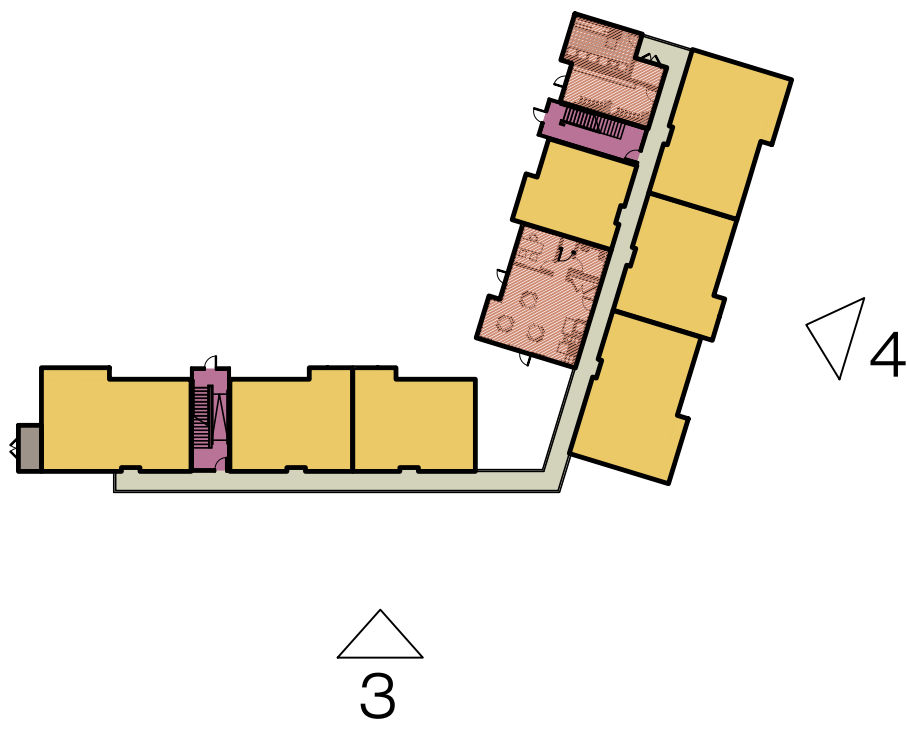
3. SOUTH ELEVATION

KEY NOTE

- 1 EXTERIOR STUCCO  
SW 7100 ARCADE WHITE
- 2 SW 7698 STRAW HARVEST
- 3 SW 7055 ENDURING BRONZE
- 4 SW 6097 STURDY BROWN
- 5 RECESSED DUAL GLAZED VINYL WINDOWS  
WHITE COLORED FRAME
- 6 TILE ROOF WITH MIX COLOR PALETTE
- 7 PAINTED FOAM PROFILE
- 8 PAINTED FOAM PROFILE SHUTTER
- 9 PAINTED FASCIA AND RAFTER TAILS
- 10 METAL PLANTER BOX
- 11 SCREED LINE
- 12 PRE FINISHED GUTTER & DOWNSPOUTS
- 13 ACCENT TILE
- 14 EXTERIOR LIGHT FIXTURE
- 15 PAINTED METAL GUARDRAIL

NOTE:  
STOREFRONTS AND WINDOWS SHALL BE INSET FROM EXTERIOR FAÇADE PLANES AND/OR ADJOINING EXTERIOR WALL PLANES A MINIMUM OF TWO INCHES TO REALIZE INCREASED SHADE, SHADOW, AND VISUAL TEXTURE ALONG THE BUILDING FACE

KEY MAP



BEVERLY GARDEN APARTMENTS

4444 SCOTTS VALLEY DR., SCOTTS VALLEY, CA

scale: 1" = 10'-0"

BSB DESIGN

970 West 190th Street Suite 250  
Torrance, CA 90502  
t. 310. 217. 8885 f. 310. 217. 0425

August 14, 2024

SD-3.2



**[INSERT LETTERHEAD]**

August 26, 2024

Gustavo Velasquez  
Director  
Department of Housing and Community Development (HCD)  
651 Bannon Street  
Sacramento, CA 95811

RE: Letter of Support on behalf of the City of Scotts Valley – Beverly Gardens

Beverly Gardens (“Project”) is a proposed 100% affordable, new construction development located at 4444 Scotts Valley Drive in the City of Scotts Valley. The 25-unit project will consist of 2 three-story walk-up buildings with 38 surface parking spaces. The Project will offer 5 one-bedroom units, 11 two-bedroom units and 9 three-bedroom units. The units will be reserved for households earning 30% and 50% of the area median income (AMI).

As the City Manager of the City of Scotts Valley, we support this Project’s pursuit of funding under the 2020 CDBG-DR program that is being administered by the California Housing and Community Development Department. This letter of support shall not be construed as an approval nor resolution of any sort on behalf of the City of Scotts Valley.

Sincerely,

Mali LaGoe  
City Manager