



AGENDA

Meeting of the
Scotts Valley City Council
In-Person and Remote Access
Date: September 18, 2024
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	Agenda posted on 9-13-2024 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at: www.scottsvally.gov

ELECTED OFFICIALS	CITY STAFF MEMBERS
Randy Johnson, Mayor Derek Timm, Vice Mayor Jack Dilles, Council Member Donna Lind, Council Member Allan Timms, Council Member	Mali LaGoe, City Manager Kirsten Powell, City Attorney Rodolfo Onchi, Public Works Director Cathie Simonovich, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS
Notice regarding City Council Meetings: The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 PM in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066, and via Zoom Webinar remote access. Agenda and Agenda Packet Materials: The City Council agenda and the complete agenda packet are available for review by 5:00 PM the Friday before the Wednesday meeting on the Internet at the City's website: www.scottsvally.gov and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvally.gov. Public Participation: The meeting will be available on Zoom and livestreamed to the City of Scotts Valley's YouTube channel: https://www.youtube.com/@cityofscottsvally For those wishing to participate via Zoom you can join the following ways: Zoom Webinar meeting link: https://us02web.zoom.us/j/83295730901 Or dial one of these numbers: (669) 900-9128 or (669) 444-9171

Webinar ID: 832 9573 0901

Whether attendance is in-person or remote, you will be given opportunities to provide public comment at the appropriate times throughout the meeting. The time limit is up to 3 minutes for an individual, or 5 minutes for someone who is representing a group of three or more, at the discretion of the Mayor. Please note that this is not a question-and-answer time, but simply a time to provide comments to the Council. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted.

How to comment via in-person attendance:

Please proceed to the public comment podium when the Mayor opens the item for public comment.

How to comment via Zoom Webinar:

Use the webinar attendee option to “raise hand” when the Mayor opens the item for public comment. The Clerk will unmute you when it is your turn. If you have joined via Zoom phone call, dial *9 or your phone to “raise your hand”, and the Clerk will unmute you when it is your turn.

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

SPECIAL SET MATTER

1. Bike study visit to the Netherlands

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals attending in person to make oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No

action on the item may be taken, but the Council may request the matter be placed on a future agenda. Written public comment may be emailed to the City Clerk by 5:00 PM on the day of the meeting at csimonovich@scottsvally.gov.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which are intended to be non-controversial and are approved without discussion. Persons wishing to speak on any item may request the item be moved to the Regular Agenda by raising their hand to be recognized by the Mayor. An item will only be moved from the Consent Agenda to the Regular Agenda if a City Council Member requests it to be moved and a majority of the Council agrees.

1. Approve City Council minutes of 09-04-2024
2. Approve check register dated 08-31-2024 through 9-13-2024
3. Approve Resolution No. 1228.8 to amend Senior Center Bylaws to reflect change in meeting day

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Scotts Valley Drive Complete Street Improvements Presentation
2. Future Council Agenda Items

CONVENE TO CLOSED SESSION

CLOSED SESSION SUBJECT(S)

1. Conference with legal counsel regarding liability claim
Legal Authority: Government Code Section 54956.95
Claimant: Nationwide Mutual Insurance Company a/s/o L. Dinos
Staff Present: City Manager, City Attorney, Police Chief, Administrative Services Director

RECONVENE TO OPEN SESSION

REPORT ON ACTION TAKEN DURING CLOSED SESSION

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5600 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000; or, from or to Speech-to-Speech, English & Spanish 1-800-854-7787), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.



MINUTES

Meeting of the
Scotts Valley City Council
Date: September 4, 2024
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	The agenda was posted on 8-30-2024 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at www.scottsvalley.gov .

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:00 PM.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Randy Johnson, Mayor
Derek Timm, Vice Mayor
Jack Dilles, Council Member
Donna Lind, Council Member
Allan Timms, Council Member

CITY STAFF MEMBERS PRESENT:

Mali LaGoe, City Manager
Kirsten Powell, City Attorney
Taylor Bateman, Community Development
Director
Sarah Wikle, Senior Planner
Cathie Simonovich, City Clerk

SPECIAL SET MATTER

1. Mayor's Proclamation honoring Jacob's Heart Children's Cancer Support Services and declaring September 2024 as Childhood Cancer Awareness Month

Mayor Johnson presented this proclamation to honor Jacob's Heart Children's Cancer Support Services and to declare September 2024 as Childhood Cancer Awareness Month. Accepting on behalf of Jacob's Heart were Sandy Montes and Argenis Ramirez. Ms. Montes and Mr. Ramirez thanked the Council and the Scotts Valley community for their ongoing support.

COMMITTEE REPORTS

CM Lind attended a Santa Cruz Metropolitan Transit District (METRO) board meeting. METRO will be offering free rides to the Santa Cruz County Fair, as well as discounted tickets for adults and children.

CM Lind announced that the 5th Annual 9/11 Stair Climb will be at Seacliff State Beach on Wednesday, 9/11.

CM Timms attended the Age Well event at Cabrillo College which was a preview of the Santa Cruz County Age Well survey results. The summary report will be distributed when it is available, but a few statistics of note are: 1 in 4 seniors who live in Santa Cruz County leave the county to obtain essential services; 25% of care givers describe their mental health as fair or poor due to low pay, high stress, and lack of support; and in Scotts Valley, the lack of urgent care is a big problem for seniors.

CM Timms attended a Local Agency Formation Commission (LAFCO) meeting, and they received a report on the Central Fire District, specifically regarding operations since their merger with La Selva Beach. They also received a partial report on the CSA-48 study which is still in process.

CM Timms attended a special meeting of the Central Coast Community Energy (3CE) where they are considering reducing the size of their board from approximately 19 to 9. This generated a long discussion with no resolution at this point. They are forming an ad hoc committee to study this further.

CM Timm attended a Town Center community meeting at the community center which was well-attended. Community feedback on the three Town Center options has been gathered at two different events and there is another opportunity on Saturday for residents to provide feedback. The Town Center outreach team will be at the Multicultural Fair on Saturday, 9/7, from 10:30 AM to 3:30 PM.

CM Dilles attended a meeting of the Santa Margarita Ground Water Agency where they received a ground water sustainability program update. The data will be input into a statewide web portal which the public will be able to access. They received an update on the changes to the County's well ordinance, including a plan to create a requirement that any large (more than 2 acre feet/year) new or replacement wells will need to have meters installed.

CM Johnson also attended the Town Center community meeting and found it to be very productive.

CITY MANAGER REPORT

Town Center Outreach: The Town Center outreach team will be at the Multicultural Fair on Saturday, 9/7. There are postcards on the back table this evening which show the various ways to provide feedback, and these postcards also include the web address and the QR code to the online survey. The City has already received 100 survey responses in addition to the feedback from the in-person events. The feedback will be compiled in order to move forward with a preferred plan based on the community's input.

Pothole Repairs: The repairs to the potholes on Mt. Hermon Road near Highway 17 have been completed after a complicated process working with Caltrans. The repairs cover about 200 feet of replaced asphalt.

PG&E Work on Mt. Hermon Road: The work continues near the Whispering Pines intersection.

New Associate Civil Engineer: The City welcomes our new Associate Civil Engineer, Andrew Lee, who will start next week. Our Engineering Department is now fully staffed! A huge thank you to our Public Works Director, Rodolfo Onchi, who has staffed the department with very experienced individuals. With this team in place, the City will be able to design many projects in-house.

Field Conditions: City Manager LaGoe has been receiving regular updates from the Maintenance Manager, Matt Spencer-Cooke. Matt also did an update presentation to the Parks and Recreation Commission last month to keep the Commission and the community informed about the work that has been happening in the parks, as well as the challenges the staff has encountered. The Council has also been kept informed. In early summer, during the hottest days in June, the Wastewater Treatment Plant experienced a major upset which impacted the production of recycled water. This lasted about 3 weeks and took its toll on our ability to water the grass on the fields and in the parks. The staff worked very hard to resolve this issue, and now we are producing more recycled water than we have historically, thanks to the solutions implemented under the direction of our Wastewater Plant Manager, Jeremy Long. The fields have begun to rebound from this, but the Skypark field was also damaged from the Art, Beer & Wine Festival. Staff replaced over 20 sprinklers, repaired lines, and lifted sprinklers that had been driven over. The fields are watered every night from 10:00 PM to 6:00 AM. The dead spots in the grass are due to high traffic and gophers. The fields will need to be re-seeded, and this will have to be completed when the fields are not used so heavily, most likely in December. Regarding the gophers, the staff has been certified to use the Gopher-X machine weekly, and trapping is also performed twice each week. So far, a total of 53 gophers have been trapped as well as numerous gophers that have been eliminated by the Gopher-X machine. The staff is using topsoil to fill the holes.

One volunteer has signed up to help with this effort, and anyone else interested in volunteering please contact Matt Spencer-Cooke. The City also has vacancies for two maintenance workers, so please pass along this information to anyone who might be interested.

Housing Updates: We received our standard agreement from the State for our Permanent Local Housing Allocation (PLHA) funding in the amount of \$430K. The majority of these funds will be used for pre-development activities for affordable housing as part of the Town Center project. Also, the draft Environmental Impact Report (EIR) for the Valley Gardens project is out for a 45-day public comment review period and is available on the City's website on the Planning Department/Current Projects page. The public comment period is open until October 14, 2024.

PUBLIC COMMENT TIME

Fred Zanotto, a resident of Scotts Valley and frequent volunteer, spoke regarding the poor condition of the fields.

Chris Matthews, a 9-year resident of Scotts Valley and volunteer coach for soccer, spoke about the poor condition of the fields.

John Lewis, a resident of Scotts Valley, thanked the City for the public newsletter that is distributed every other week.

Sara DeLeon, a volunteer in Scotts Valley, spoke about the poor condition of the fields at Siltanen Park and the volunteer efforts to fill in the holes on the fields. She understands the need for raising fees but wants the condition of the fields to reflect the increased fees. She acknowledged that her former non-profit company owes money to the City, and she pledged that it would be paid by the end of the month.

ALTERATIONS TO CONSENT AGENDA

M/S: Lind/Timms

To approve the Consent Agenda with no alterations.

Carried 5/0 (AYES: Johnson, Timm, Dilles, Lind, Timms)

CONSENT AGENDA

1. Approve City Council minutes of 08-21-2024
2. Approve check register dated 08-17-2024 through 08-30-2024
3. Approve Community Development Block Grant - Program Income (CDBG - PI) Funding Allocation

4. Investment Report for the Quarter Ended June 30, 2024
5. Second reading and adoption of Ordinance No. 73.3 regarding City Council Member benefits

ALTERATIONS TO REGULAR AGENDA

M/S: Lind/Timm

To approve the Regular Agenda with no alterations.

Carried 5/0 (AYES: Johnson, Timm, Dilles, Lind, Timms)

REGULAR AGENDA

1. Disaster Recovery Multifamily Housing Program (DR -MHP) – Letter of Support Request to assist with financing a proposed 100% affordable housing project located at 4444 Scotts Valley Drive (APNs 022-491-04, &-06).

City Manager LaGoe thanked the Council and the staff for getting the Housing Element approved and she noted that this agenda item is proof that the City is serious about the Housing Element implementation.

Community Development Director Bateman presented this item, and both City Manager LaGoe and Director Bateman responded to questions from the Council.

Ty McConnell, a resident of Scotts Valley for over 44 years and a tenant at 4444 Scotts Valley Drive, spoke on behalf of all the tenants regarding their concerns about having to move out and find new commercial space to run their businesses. They are concerned not just about the high cost of moving, but also about finding suitable new locations.

Stacy Nagel provided a written public comment in support of the project (see attached).

Jack Burlison, a representative of the company CRP Affordable (the applicant) spoke about the property and the financing. In response to the public comment from the tenants, he noted that CRP will be offering relocation assistance, including financial assistance, although this has not been communicated to the current tenants because the ownership has not yet been transferred to CRP.

The Council Members asked questions and there were discussions which included relocation assistance for the current tenants, how the property will be managed, how the Housing Authority will prioritize the applications, and if the plan will remain similar to the picture in the agenda packet. The Council Members expressed concern that housing for our local workforce will not be prioritized, however they also expressed that they are happy to see a project which is 100% affordable.

M/S: Timms/Dilles

To authorize the City Manager to sign the letter of support for the applicant's funding application to the disaster Recovery Multifamily Housing Program which would assist with financing a proposed 100% affordable housing project on

property designed in the Housing Element as a candidate site for increased housing capacity.

Carried 5/0 (AYES: Johnson, Timm, Dilles, Lind, Timms)

2. Future Council Agenda Items

None.

ADJOURNMENT

The meeting adjourned at 7:21PM.

Approved: _____
Randy Johnson, Mayor

Attest: _____
Cathie Simonovich, City Clerk

Support for Twenty-five apartments proposed at 4444 Scotts Valley Drive

Stacy Nagel <[REDACTED]>

Sun 9/1/2024 10:49 AM

To: City Hall <cityhall@scottsvally.gov>

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

I support this affordable housing project and I hope the city council will approve plans for the development. We need more workforce housing to support the growth in Scotts Valley.

Thank you,
Stacy Nagel

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
Cash Account: 999-10100-000-000-000000					
132456	09/06/24	ACCENT CLEAN & SWEEP INC	2,739.00	0	Regular
132457	09/06/24	ACCO ENGINEERED SYSTEMS	822.81	0	Regular
132458	09/06/24	ACE PORTABLE SERVICES	1,500.48	0	Payment Manager
132459	09/06/24	ALLISON PFEFFERKORN	37.24	0	Regular
132460	09/06/24	AMAZON CAPITAL SERVICES	374.83	0	Regular
132461	09/06/24	AT&T	104.81	0	Regular
132462	09/06/24	BAY AREA PL SERVICES	225.00	0	Regular
132463	09/06/24	BAY TREE, LLC	3,620.38	0	Regular
132464	09/06/24	BELLOWS PLUMBING HEATING & AIR	1,249.00	0	Regular
132465	09/06/24	BRASS KEY LOCKSMITH	16.43	0	Payment Manager
132466	09/06/24	BRIGHTVIEW LANDSCAPE	4,166.50	0	Regular
132467	09/06/24	BURKE, WILLIAMS & SORENSEN,LLP	8,487.53	0	Regular
132468	09/06/24	BUSINESS WITH PLEASURE	126.20	0	Regular
132469	09/06/24	CITY OF SANTA CRUZ	10,986.56	0	Regular
132470	09/06/24	CIVICPLUS	8,817.14	0	Payment Manager
132471	09/06/24	COMCAST	675.07	0	Payment Manager
132472	09/06/24	CUMMING MANGEMENT GROUP, INC	19,462.25	0	Regular
132473	09/06/24	DASH MEDICAL GLOVES	437.31	0	Regular
132474	09/06/24	DYNAMIC PRESS	71.34	0	Regular
132475	09/06/24	ENGINEERING SOLUTIONS SERVICES	5,200.00	0	Regular
132476	09/06/24	EWING IRRIGATION PRODUCTS	3,505.71	0	Payment Manager
132477	09/06/24	GRAINGER	246.91	0	Regular
132478	09/06/24	HINDERLITER, DE LLAMAS & ASSOC	1,965.17	0	Regular
132479	09/06/24	KARLA PATRICIA KIRCH	276.00	0	Regular
132480	09/06/24	KATI KING	350.00	0	Regular
132481	09/06/24	KENNEDY-JENKS CONSULTANTS	19,787.10	0	Regular
132482	09/06/24	KEVIN ELLIOTT	455.39	0	Regular
132483	09/06/24	KIMLEY-HORN & ASSOCIATES INC	23,577.50	0	Regular
132484	09/06/24	LINDA KAEMPFER BAKER	125.00	0	Regular
132485	09/06/24	O'DELL ENGINEERING	5,355.40	0	Regular
132486	09/06/24	PALACE BUSINESS SOLUTIONS	314.30	0	Regular
132487	09/06/24	PERALTA'S MACHINE SHOP	2,840.50	0	Regular
132489	09/06/24	PHILLIP D NEUMAN	25,182.00	0	Payment Manager
132490	09/06/24	PHOENIX GROUP	598.86	0	Regular
132491	09/06/24	PRODESSE PROPERTY GROUP	3,523.52	0	Regular
132492	09/06/24	RALEY'S	72.61	0	Regular
132493	09/06/24	ROD MARKELL	1,974.00	0	Regular
132494	09/06/24	ROSS RECREATION EQUIPMENT INC.	25,865.00	0	Regular
132496	09/06/24	SANTA CRUZ COUNTY INFORMATION	2,269.00	0	Regular
132497	09/06/24	SARAH JANE MCARTHUR	291.23	0	Regular
132498	09/06/24	SCARBOROUGH LUMBER	17.55	0	Payment Manager
132499	09/06/24	SCOTTS VALLEY SPRINKLER	174.42	0	Regular
132500	09/06/24	SECURITY CRIME PREVENTIO	360.00	0	Regular
132501	09/06/24	SOUTHLAND INDUSTRIES	667.21	0	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
132502	09/06/24	SPENCER MONTGOMERY	869.00	0	Regular
132503	09/06/24	STERLING WATER TECHNOLOGIES	2,880.00	0	Regular
132504	09/06/24	STRATEGIC CULTURE CORP	15,741.80	0	Regular
132505	09/06/24	TIRECHOICE AUTO SERVICE CENTER	209.50	0	Payment Manager
132506	09/06/24	TRIAD ELECTRIC	305.41	0	Payment Manager
132507	09/13/24	A SIGN ASAP	131.70	0	Regular
132508	09/13/24	ALEXIS PARTY RENTAL	3,724.00	0	Regular
132509	09/13/24	ALHAMBRA	353.12	0	Regular
132510	09/13/24	ALVAREZ IND INC CLEAN BLDG	1,226.00	0	Regular
132511	09/13/24	AMAZON CAPITAL SERVICES	2,153.75	0	Regular
132512	09/13/24	AQUATIC BIOASSAY &	5,290.00	0	Regular
132513	09/13/24	AT&T	1,585.67	0	Regular
132514	09/13/24	AT&T	1,912.59	0	Regular
132515	09/13/24	BEAUJO GERA	186.10	0	Regular
132516	09/13/24	BENJAMIN STANDEN	750.00	0	Regular
132517	09/13/24	CENTRAL COAST SYSTEMS	4,818.19	0	Regular
132518	09/13/24	CIVICPLUS	1,430.10	0	Payment Manager
132519	09/13/24	COMMUNITY PRINTERS INC.	971.89	0	Payment Manager
132520	09/13/24	COMPUTERSMITHS LLC	128.00	0	Regular
132521	09/13/24	DAWN BANKS	121.00	0	Regular
132522	09/13/24	ENTERPRISE FM TRUST	14,317.35	0	Regular
132523	09/13/24	ENVIRONMENTAL INNOVATIONS	16,347.50	0	Regular
132524	09/13/24	HEIDI MICHELLE WOODMANSEE	1,260.00	0	Regular
132525	09/13/24	K & D LANDSCAPING, INC.	2,174.00	0	Regular
132526	09/13/24	KOFFLER ELECTRICAL MECHANICAL	7,140.00	0	Payment Manager
132527	09/13/24	MARY LOUISE DEFALCO	15.00	0	Regular
132528	09/13/24	MID VALLEY SUPPLY	1,399.75	0	Payment Manager
132529	09/13/24	MISSION UNIFORM SERVICE	651.61	0	Payment Manager
132530	09/13/24	NATIONAL COMTEL NETWORK INC.	20.13	0	Regular
132531	09/13/24	O'DELL ENGINEERING	556.00	0	Regular
132532	09/13/24	OLIN CORPORATION AS SOLE	5,201.80	0	Regular
132533	09/13/24	PACIFIC GAS & ELECTRIC CO	76,966.27	0	Regular
132534	09/13/24	PALACE BUSINESS SOLUTIONS	146.94	0	Regular
132535	09/13/24	PETERSON POWER SYSTEMS, INC.	10,060.45	0	Regular
132536	09/13/24	PHILLIP D NEUMAN	7,902.92	0	Payment Manager
132537	09/13/24	PITNEY BOWES GLOBAL	527.84	0	Payment Manager
132538	09/13/24	RANDALL KRUSEE	284.48	0	Regular
132539	09/13/24	RICE LAKE WEIGHING SYSTEMS, INC	1,535.13	0	Regular
132540	09/13/24	S.V. WATER DISTRICT	11,350.00	0	Regular
132541	09/13/24	S.V. WATER DISTRICT - BULK	27.96	0	Regular
132542	09/13/24	SANTA CRUZ COUNTY CONFERENCE	31,274.10	0	Regular
132543	09/13/24	SCARBOROUGH LUMBER	968.46	0	Payment Manager
132544	09/13/24	SCOTTS VALLEY SPRINKLER	547.84	0	Regular
132545	09/13/24	SHARRON BARTH	109.00	0	Regular
132546	09/13/24	SWEDBERG ELECTRIC INC.	1,326.75	0	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
132547	09/13/24	SYCAL ENGINEERING INC	1,670.68	0	Regular
132548	09/13/24	THOMSON REUTERS-WEST	396.48	0	Payment Manager
132549	09/13/24	U.S. BANK CORPORATE	21,501.90	0	Regular
132550	09/13/24	VERITONE, INC.	1,200.00	0	Regular

75	Checks total:	388,964.08
0	ACH total:	
0	EFTPS total:	
0	Wire transfer total:	
18	Payment Manager total:	61,618.34
93	GRAND TOTALS	450,582.42

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 9/18/2024
TO: Honorable Mayor and City Council
FROM: Allison Pfefferkorn, Recreation Division Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Approve Resolution No. 1228.8 to amend Senior Center Bylaws to reflect change in meeting day**

SUMMARY OF ISSUE

Bylaws for the Senior Center Organization were first adopted by the City Council in February 1992, with updates later that year in April 1992. The bylaws were repealed and replaced with new bylaws in January 1994 and further updated in June 1995, November 2011, and most recently in April 2023. However, additional changes are proposed as follows:

The Bylaws dictate the Board of Directors meet every other month on the first Tuesday of each month at 1:00 pm. Staff recommend amending this section to schedule meetings for the second Tuesday of every other month. This change was brought forth at the July 2024 board meeting by Board Member Milder and was supported by other members at the July meeting. On September 10, 2024, the Board approved the revised Senior Center Board Bylaws and approved sending the amendment to City Council for final adoption.

FISCAL IMPACT

There is no fiscal impact to revising the Senior Center Advisory Commission Bylaws.

STAFF RECOMMENDATION

To approve Resolution No. 1228.8 to amend the Senior Center Board Bylaws to reflect the change in the meeting day.

TABLE OF CONTENTS

1. Resolution No. 1228.8 changing meeting date

RESOLUTION NO.1228.8

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY APPROVING
THE AMENDED BY LAWS OF THE SCOTTS VALLEY SENIOR ADVISORY COMMISSION**

WHEREAS, by Resolution Nos. 1228, 1228.1 and 1228.2, the City of Scotts Valley formed a senior center organization under the auspices of the City of Scotts Valley to be called the "Scotts Valley Senior Center Organization" (The "Senior Organization"); and

WHEREAS, by Resolution No. 1228.3, Resolutions 1228, 1228.1, and 1228.2 were repealed and replaced, thereby creating new bylaws; and

WHEREAS, by Resolution Nos.1228.4 and 1228.5, the bylaws created in Resolution 1228.3 were amended to provide clarity on qualifying criteria and election of at large members; and

WHEREAS, by Resolution 1228.6, the bylaws were amended in their entirety and replaced the bylaws previously created and amended; and

WHEREAS, by Resolution No 1228.7 the bylaws were amended to address the process of filing vacancies on the Board; and

WHEREAS, Section 2.19.040 of the Scotts Valley Municipal Code allows the bylaws of the Scotts Valley Senior Board to be amended from time to time by resolution; and

WHEREAS, the bylaws established the day and time of the Scotts Valley Senior Board regular meetings to be held bi-monthly on the first Tuesday of January, March, May, July, September, and November at 1:00pm at the Senior Center.; and

WHEREAS, the Scotts Valley Senior Board is requesting that the bylaws be amended to establish the day and time of regular meetings to be held bi-monthly on the second Tuesday of January, March, May, July, September, and November at 1:00pm at the Senior Center.; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scotts Valley that the amended bylaws of the City of Scotts Valley Senior Board attached hereto as Exhibit A are hereby adopted.

The foregoing resolution was approved by the City Council of the City of Scotts Valley at a regularly scheduled meeting held on the 18th day of September, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Approved: _____
Randy Johnson, Mayor

Attest: _____
Cathie Simonovich, City Clerk

EXHIBIT A

SCOTTS VALLEY SENIOR CENTER ADVISORY COMMISSION

BYLAWS

ARTICLE I. NAME

Section 1. NAME: The name of this organization is the Scotts Valley Senior Center Advisory Commission, hereinafter referred to as the Senior Organization.

Section 2. PLACE OF BUSINESS: The principal place of business of this Senior Organization shall be the Scotts Valley Senior Center located at 370 Kings Village Road, Scotts Valley, California 95066.

ARTICLE II. PURPOSE

Section 1. OBJECTIVES AND PURPOSE: The purposes for which this organization is formed are:

A. The specific and primary purposes of the Senior Organization are to advise the City Council on issues affecting the senior population of the City of Scotts Valley and to provide an opportunity to persons 50 years of age or older to pursue their interests in educational, recreational, and craft activities and to promote the welfare of the senior citizenry of the City.

ARTICLE III. MEETINGS

Section 1. MEETINGS OF THE SENIOR ORGANIZATION: The Senior Organization shall hold meetings follows:

A. Annual Meeting. One (1) meeting of the Board of Directors shall be held yearly. If there is an at-large member vacancy on the Board of Directors, the Board of Directors shall hear recommendations on who shall fill that vacancy and all the people attending the annual meeting shall vote on that vacancy. The person receiving the most votes of the Board of Directors and the people attending the meeting shall be recommended to the City Council for appointment to the Senior Organization Board of Directors.

B. Regular Meetings. The Board of Directors shall meet bi-monthly on the **second** Tuesday of January, March, May, July, September, and November at 1:00pm at the Senior Center.

Section 3. SPECIAL MEETING: Special meetings may be called by written notice and posted not less than ten (10) days or no more than sixty (60) days to the date fixed for said meeting. Said notice shall specify the date, time and place of the meeting and the matters to be considered.

Section 4. NOTICE OF MEETINGS

A. Regular Meetings: Notice shall be given each member of the Board of Directors seventy-two (72) hours notice, by email, mail and/or telephone, for any change in meeting time or place. The agenda for the meeting shall be posted in accordance with State law.

B. Special Meetings: Notice must be posted in accordance with State law, at the Senior Organization and each member of the Board of Directors shall be given email and/or telephone notice of the time and place of all meetings at least twenty-four (24) hours

Section 5. QUORUM: A majority of the Board of Directors shall constitute a quorum. Any motion receiving the affirmative vote of a majority when a quorum is present shall be a binding act of the Senior Organization unless a greater number is required by law or by these bylaws.

ARTICLE IV. BOARD OF DIRECTORS AND OFFICERS

Section 1. BOARD OF DIRECTORS: The affairs of the Senior Organization shall be managed and supervised by a seven (7) member Board of Directors five of whom shall be appointed by the City Council in the manner provided for the appointment of Commissioners and Committee members in the Scotts Valley Municipal Code. Two (2) of the seven (7) appointments shall consist of members recommended for appointment in accordance with the terms of Article III, Section 1 to serve for a four (4) year term.

Section 2. AUTHORITY OF THE BOARD: The Board of Directors shall be responsible for the Senior Organization's compliance with its Bylaws. The Board shall advise the City on all matters pertaining to the maintenance of the Senior Organization, its physical properties and its activities. The Board shall advise the City with respect to the conduct of the affairs and business activities of the Senior Organization, as well as with respect to matters of policy. It is specifically recognized that the authority of the Board of Directors under this Section and under these Bylaws is subject to and limited by the provisions of Resolution Nos. 1228.3, 1228.4 and 1228.5 of the City of Scotts Valley. It is specifically recognized, notwithstanding anything to the contrary herein, that the use of any Senior Organization building that is owned by the City of Scotts Valley, shall be subject to all rules and regulations of the City of Scotts Valley and that no alteration of any such building may occur without the approval, first had and obtained, of the City Council.

Section 3. TERM OF OFFICE: Each appointed Board Member shall serve for a term as appointed by the City Council. Board Members shall assume duties when directed by the City Council. If a Board Member is unable to complete their term of office, they shall notify the Board of Directors in writing. The Chair Person shall notify the City of said vacancy. The Board may make a recommendation to the City Council for an interim appointee to temporarily fill a vacant at-large board seat. Once approved by the City Council, the interim appointee serves until the next Annual Meeting. A Board Member may be removed from office by the City Council as provided in the Scotts Valley Municipal Code.

Section 4. OFFICERS: The officers of the Senior Organization shall be the Chairperson and Vice- Chairperson. All officers shall be elected by the Board of Directors and shall serve a term of one year. All the aforesaid officers shall be elected by the Board of Directors from among its own ranks at the October Board of Directors Meeting to take effect at the following January Board of Directors Meeting. In the event an officer is unable to fulfill their term as Chair, the Vice Chair shall become Chair and the Board of Directors may elect a new Vice Chair to full the remainder of the annual term.

Section 5. NOMINATIONS: If required, at the annual meeting, nominations for the two at-large members of the Board of Directors Members may be made by the Board of Directors and/or members from the floor as discussed in Section 1 of Article IV. All nominees must have previously agreed to serve.

Section 6. BALLOTING: In the event that more nominees are named than there are vacancies, secret balloting shall be conducted. Names on the ballot shall be listed in the order of a random drawing.

Section 7. PANEL OF CANDIDATES: The candidates shall also be made known through the Senior Center newsletter two months prior and the usual posted notice in the Senior Center at least two weeks prior the election for recommendation.

Section 8. DUTIES OF THE CHAIR:

A: The Chair shall preside at meetings of the Board of Directors and at members meetings. The Chair shall, with the approval of the Board of Directors appoint chairpersons of all committees; shall sign all documents on behalf of the Senior Organization as authorized by the Board; shall act as ex-officio member and advisor of all committees other than the nominating committee. The Chair shall exercise general supervision of the activities of the Senior Organization.

Section 9. DUTIES OF THE VICE-CHAIR: The Vice-Chair, in the absence of the Chair, shall perform their duties and carry out such other duties as authorized by the Board of Directors.

ARTICLE V. COMMITTEES

Section 1. STANDING COMMITTEES: The Board of Directors has the authority to form committees to further the purposes of the Senior Organization. All committees and committee members will be on a volunteer basis with prior approval of the Board after consultation with the Coordinator. Standing committees may be, but not limited to, Balloting, Entertainment, Kitchen, Membership, Property, Publicity, Senior Care, Social, Sunshine, Ways and Means or other committees as may be deemed necessary and approved by the majority of the Board. Liaisons to the Board of Directors may be appointed by the Board for any committee. Meetings of Standing Committees shall be subject to the requirement of the Brown Act.

Section 2. SPECIAL COMMITTEES: Ad-Hoc committees may be appointed from time to time for a limited purpose and limited duration by the Chair with the approval of the majority vote of the Board.

ARTICLE VI. FEES AND DUES

Section 1. The City Council, in consultation with the Board of Directors, shall establish dues for participation in events at the Senior Center.

ARTICLE VII. MISCELLANEOUS

Section 1. RULES OF ORDER: Robert's Rules of Order shall be adhered to at all meetings of the Board of Directors and members.

Section 2. SOLICITORS OF AGENTS: No solicitors or agents shall be allowed to display their ware, conduct or transact their business in the Senior Center at any time unless requested to do so by the Coordinator with Board of Directors' approval.

Section 3. AMENDMENTS OF BYLAWS: The Board of Directors may recommend that these bylaws may be amended, altered or repealed by the City Council. Further, no amendment of these bylaws shall be effective for any purpose unless and until the same is approved by the City Council

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 9/18/2024
TO: Honorable Mayor and City Council
FROM: Rodolfo Onchi, Public Works Director
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Scotts Valley Drive Complete Street Improvements Presentation**

SUMMARY OF ISSUE

Scotts Valley Drive between Civic Center Drive and Glenwood Drive is a 4-lane principal arterial roadway providing direct local access to businesses, residential homes, schools and connectivity with Highway 17 at the Glenwood/Granite Creek interchange. The roadway last received major improvements in the late 1990s and provides Class II bike lanes, pedestrian sidewalks on both sides of the street, and crosswalk facilities at the signalized intersections.

The City of Scotts Valley (City) aims to rehabilitate road pavement, reconfigure the existing road, improve multimodal access, and enhance safety for cyclists and pedestrians by incorporating complete streets elements. The project will evaluate the implementation of bicycle and pedestrian improvements in alignment with City staff discussions, the General Plan adopted in November 2023, and the Scotts Valley Active Transportation Plan (ATP) adopted in March 2021. It will also assess the feasibility of various road cross-sections as outlined in the ATP and guided by City direction. Potential corridor improvements include installing buffered or separated bike lanes, upgrading pedestrian facilities to meet current ADA standards, adding street beautification features, and implementing pavement improvements to optimize the roadway for enhanced functionality and longevity.

The City was selected for a 2023 Consolidated Program Grant from Santa Cruz County Regional Transportation Commission (SCCRTC) and was awarded up to \$500,000 for the current grant cycle. In addition, the City programmed up to \$275,000 in Measure D and \$303,000 in SB1 funds towards the project. Depending on the extent of improvements decided on, additional grants or other funds will be needed to complete construction of new bike, pedestrian or beautification facilities.

In May 2024 the City entered a professional services agreement with Kimley-Horn and Associates, Inc. to complete engineering design and public outreach support for the project. That month, Kimley-Horn conducted a traffic study to assess the level of service at intersections, average speed of cars, volume of traffic at peak commute and non-peak times of day, and also compiled accident history data. Kimley-Horn and Associates, Inc. has prepared a presentation to discuss the project and the potential improvement alternatives. The purpose of this presentation is to gather Council feedback, answer questions, and narrow down the

potential options for further study and community input. Following this preliminary feedback from Council, community outreach activities will be conducted to gather additional input before returning to Council with a preferred roadway configuration.

FISCAL IMPACT

There is no fiscal impact on the General Fund for the Kimley-Horn and Associates, Inc. scope of work, valued at \$69,683, as it is fully funded by the 2023 SCCRTC Consolidated Program Grant.

STAFF RECOMMENDATION

It is recommended that the City Council receive the presentation from Kimley-Horn and Associates, Inc. on the Scotts Valley Drive Complete Streets project and provide broad feedback and guidance on the potential configurations for future study and community engagement.

TABLE OF CONTENTS

1. Scotts Valley Drive Complete Street Analysis Presentation

Scotts Valley Drive Complete Street Analysis

City Council Meeting
September 2024

Kimley»Horn



Project Objectives

Determine feasible bike, pedestrian, & complete street improvements along Scotts Valley Drive (SVD) to enhance multimodal safety and operations

1. Implement measures consistent with the City's General Plan and Active Transportation Plan
2. Gather community input
3. Enhance bike and pedestrian access, safety, and visibility
4. Maintain acceptable traffic operations

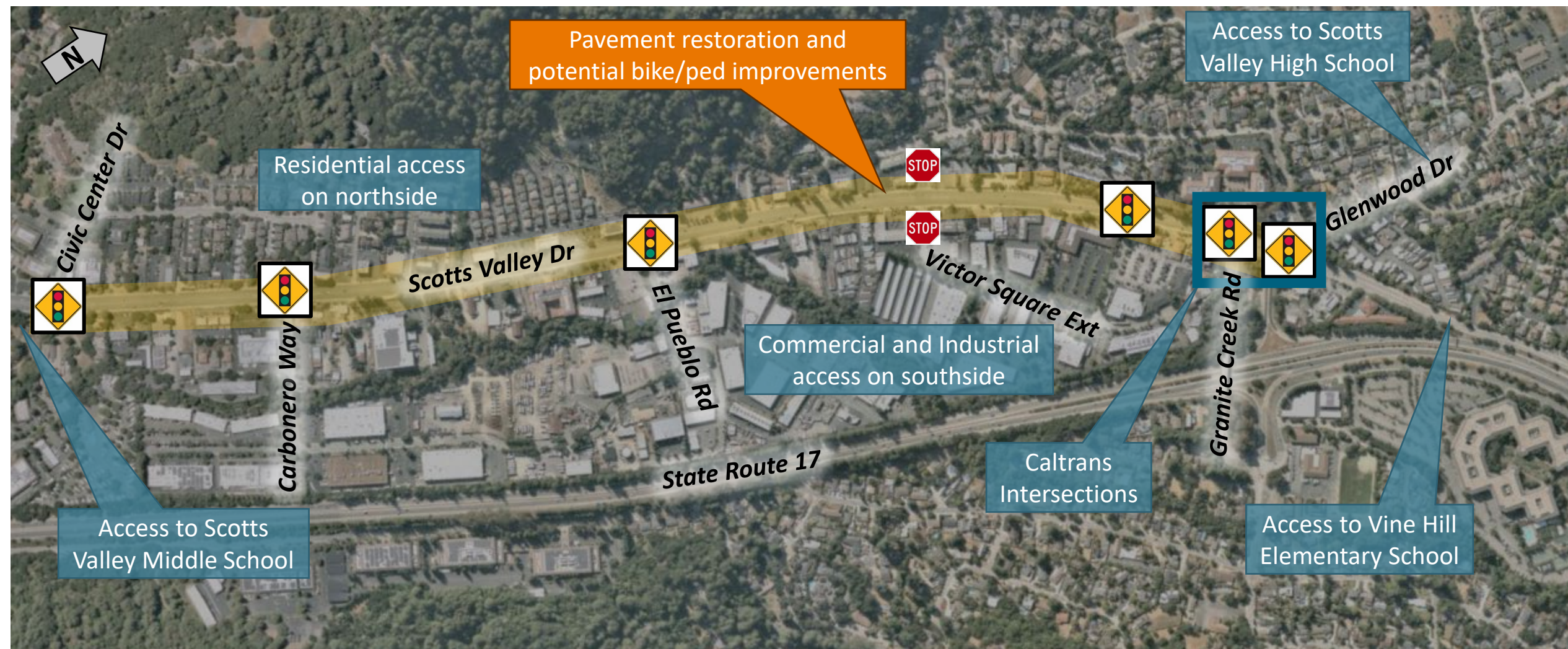
Traffic Analysis Overview

1. Project Background
2. Existing Conditions and Traffic Data
3. Street Improvement Opportunities and Layouts
4. Next Steps and Schedule

Project Background

- (March 2021) - Multimodal improvements on SVD identified as a high-priority project in the City's Active Transportation Plan
- \$600,000 in SB1 and Measure D funds allocated for pavement restoration on SVD
- (December 2023) - City received \$500,000 from SCCRTC Consolidated Grant Program for pavement restoration and active transportation study scope of work
- (May 2024) - Kimley-Horn retained by City for initial engineering design and public outreach support

Project Study Area

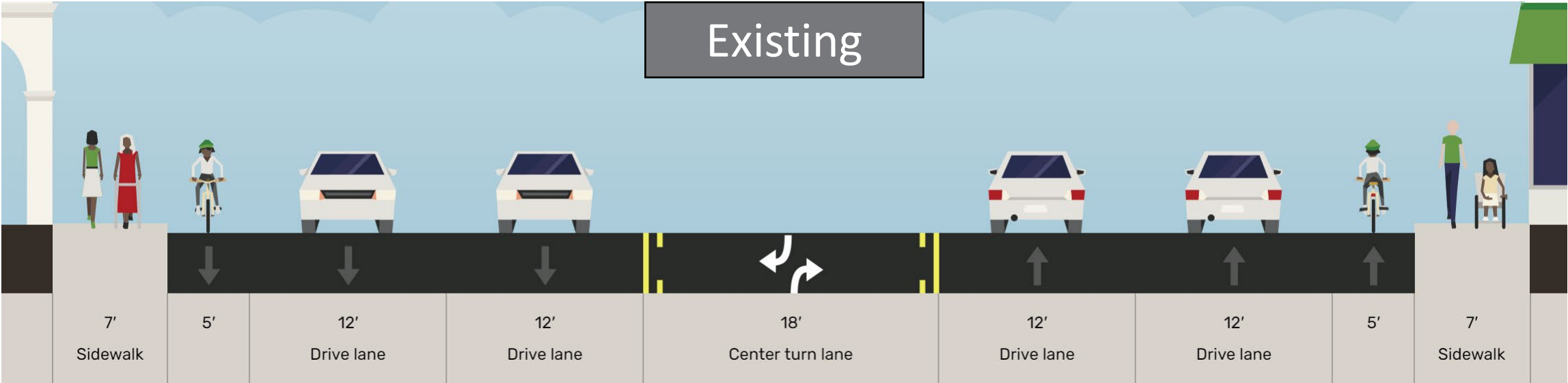


Project Study Area



Pavement cracks along
Scotts Valley Dr

Roadway Cross-Section



Location	Driveways	Cross-Streets
Westside	33	7
Eastside	28	9
Total	61	16



Active Transportation Plan



City of Scotts Valley Active Transportation Plan

Accepted by the Scotts Valley City Council on March 17th, 2021

Funding provided by:



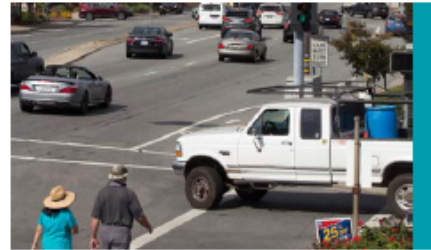
In partnership with:



Chapter 4. Pedestrian and Bicycle Plan

The recommended planning-level concepts included in this chapter were designed to make walking and biking in Scotts Valley safer and more comfortable for people of all ages and abilities. These concepts represent opportunities to improve community public health while creating a more equitable transportation system. Throughout Santa Cruz County, 30% of residents do not drive a personal vehicle.⁸ This includes youth, seniors, people without access to a vehicle, and people with disabilities. Expanding the network of bicycle and pedestrian facilities in Scotts Valley provides transportation-disadvantaged populations with more opportunities to travel safely and easily around the city. Access to transit is also important, and improved routes to transit facilities make it easier to travel to destinations outside of Scotts Valley.

The planning team used the following data sources to identify needed pedestrian and bicycle improvements and develop recommendations.



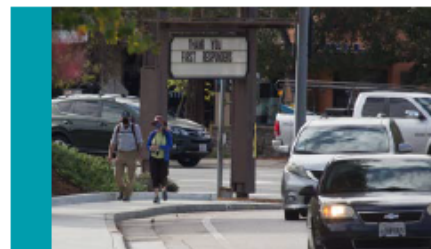
Safety

Pedestrian and bicycle collisions over the past 10 years were analyzed, and locations with higher numbers of collisions were a focus for the planning team. Most pedestrian and bicycle collisions took place on Scotts Valley Drive and Mount Hermon Road, making those arterials a priority for improvements.



Community Input

The planning team received 279 comments through community outreach, the public meeting, and the project website. These comments were reviewed to identify high-priority locations and key gaps in the pedestrian and bicycle network.



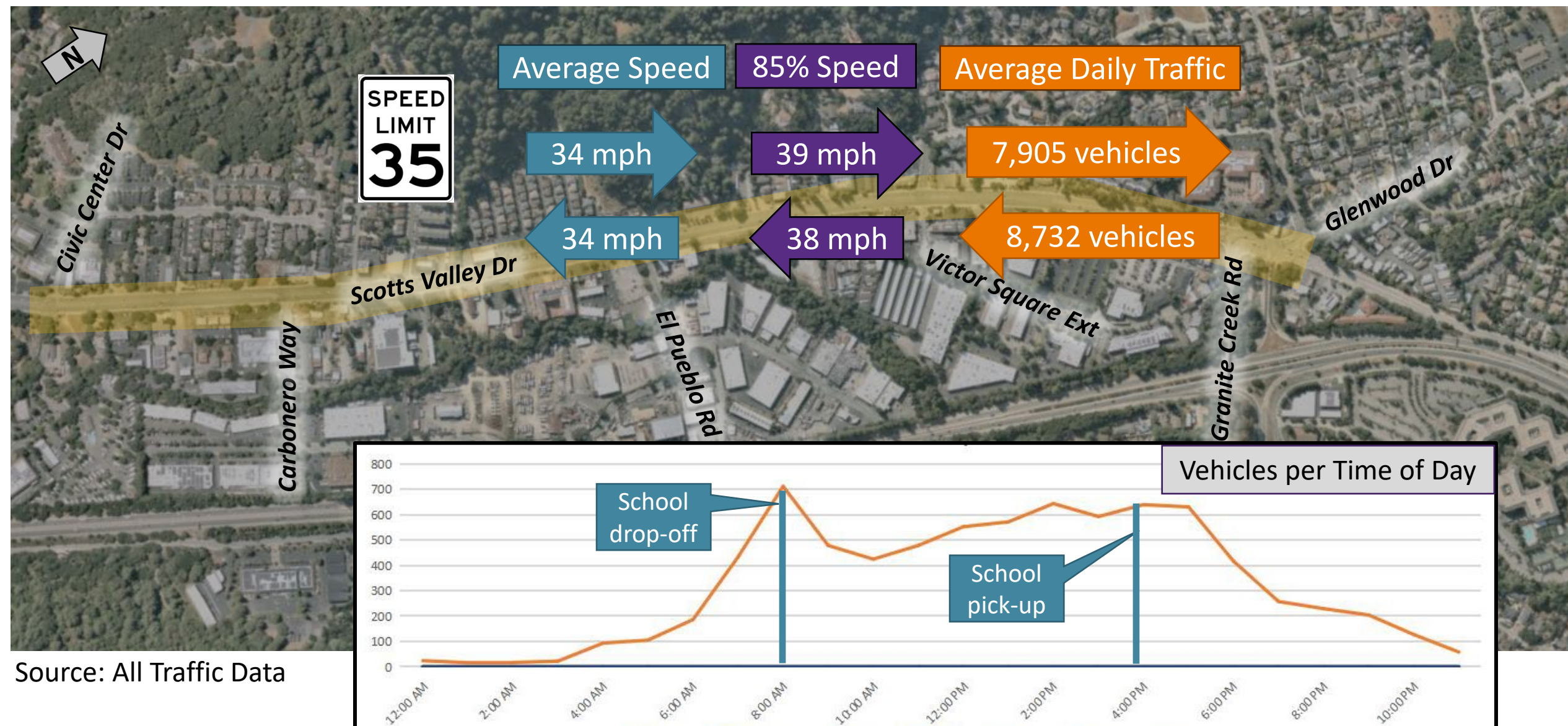
Access to Key Destinations

Routes to community destinations such as schools, parks, shopping centers, and large employers were a priority for the planning team. Future developments were also considered, with the goal of planning for pedestrian and bike access to new housing and commercial projects.

Existing Conditions & Traffic Data

- Traffic counts were conducted on May 21, 2024
 - Vehicles, Bicycles, Pedestrians
 - Peak hours: AM Commute, School Mid-day, PM Commute
- Bike and pedestrian collision data analyzed from 2013 to 2023 using Transportation Injury Mapping System (TIMS)

Vehicle Speeds & Average Daily Traffic



Source: All Traffic Data

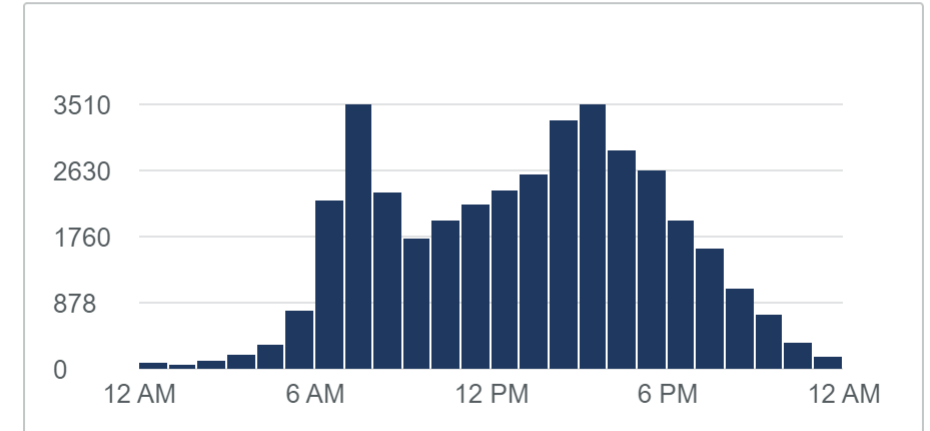
Daily Travel Patterns

Transportation Mode	Year 2019 Weekday Trips (%)	Year 2023 Weekday Trips (%)	Change in Mode Split (%)
Private Automobile	57.6%	64.1%	+6.5%
Automobile Passenger	25.5%	28.6%	+3.1%
Walking	3.0%	2.9%	-0.1%
Public Transit	6.1%	2.0%	-4.1%
Commercial (Freight)	6.8%	1.4%	-5.4%
Biking	0.8%	1.0%	+0.2%
Taxi/Uber/Lyft	0.2%	0.1%	-0.1%

Source: Replica

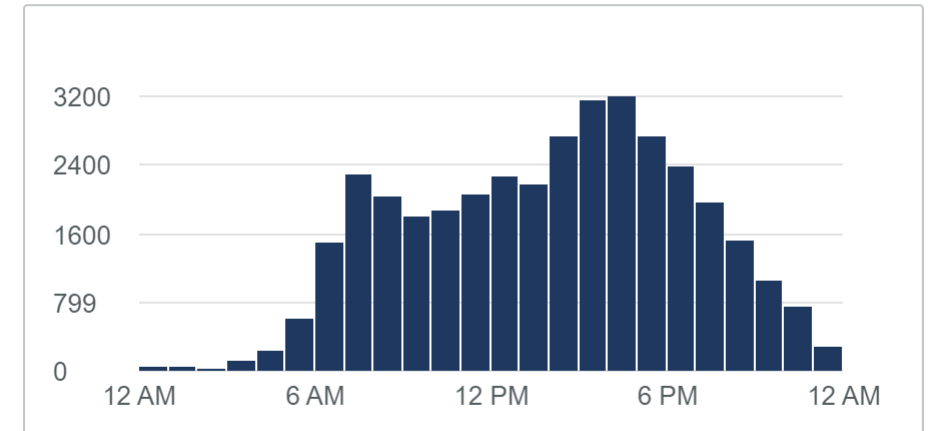
Year 2019 (Pre-COVID)

Starting Hour (In Local Time)

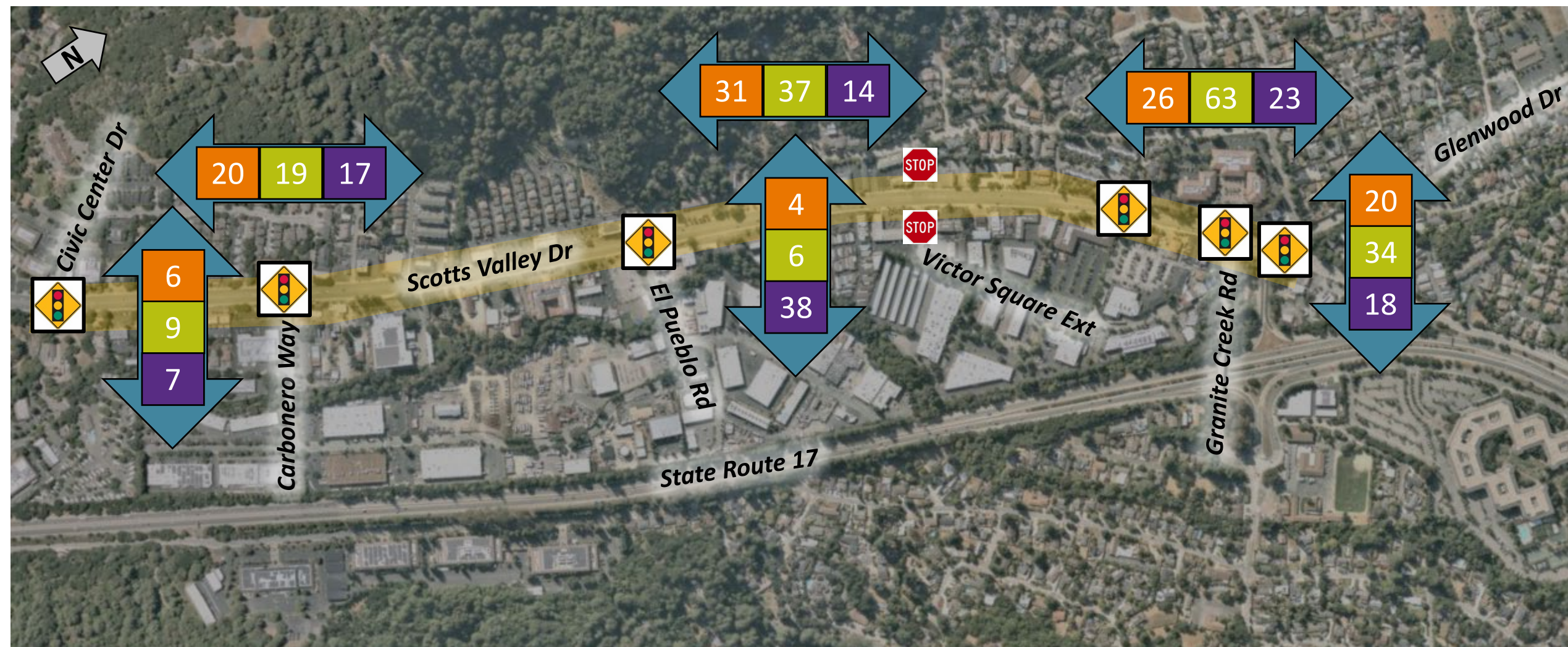


Year 2023 (Post-COVID)

Starting Hour (In Local Time)



Pedestrian Volumes by Time of Day



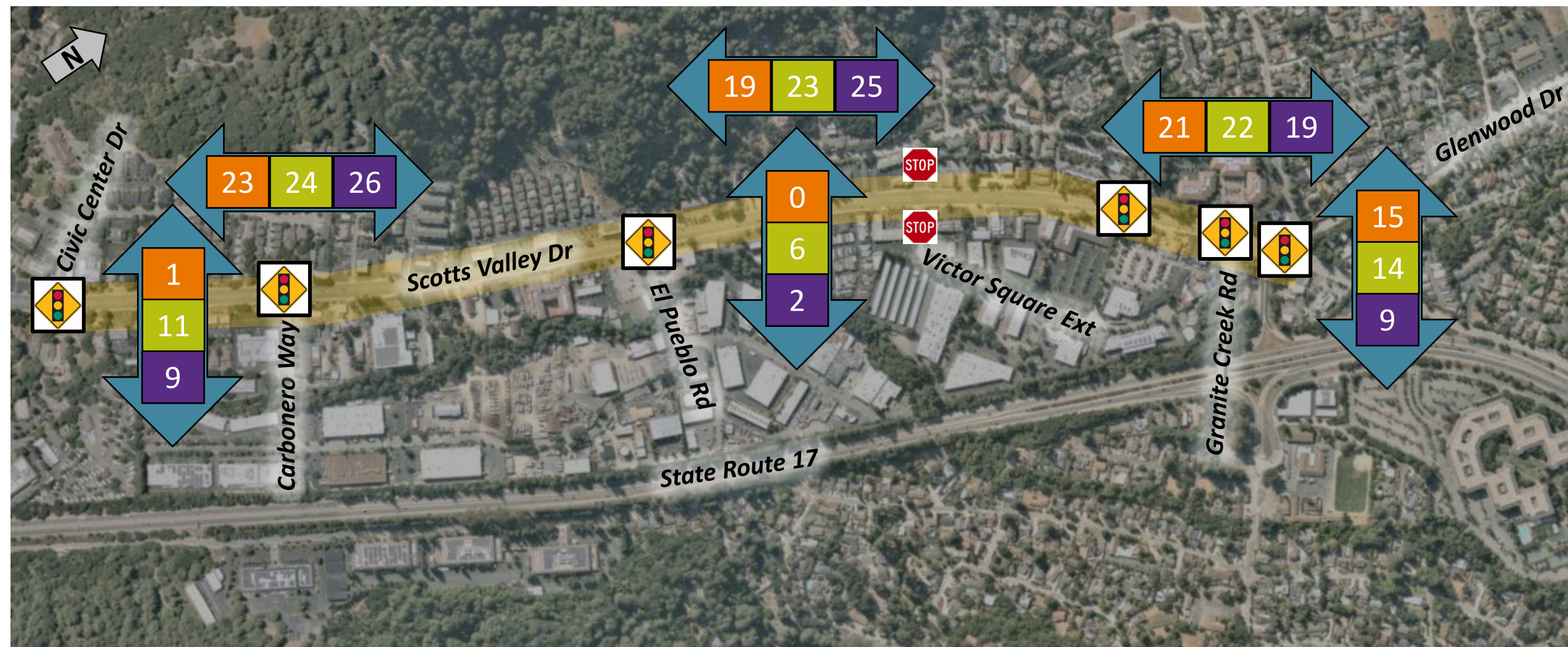
Source: All Traffic Data

AM Commute
Peak

School
Midday Peak

PM Commute
Peak

Bicycle Volumes by Time of Day



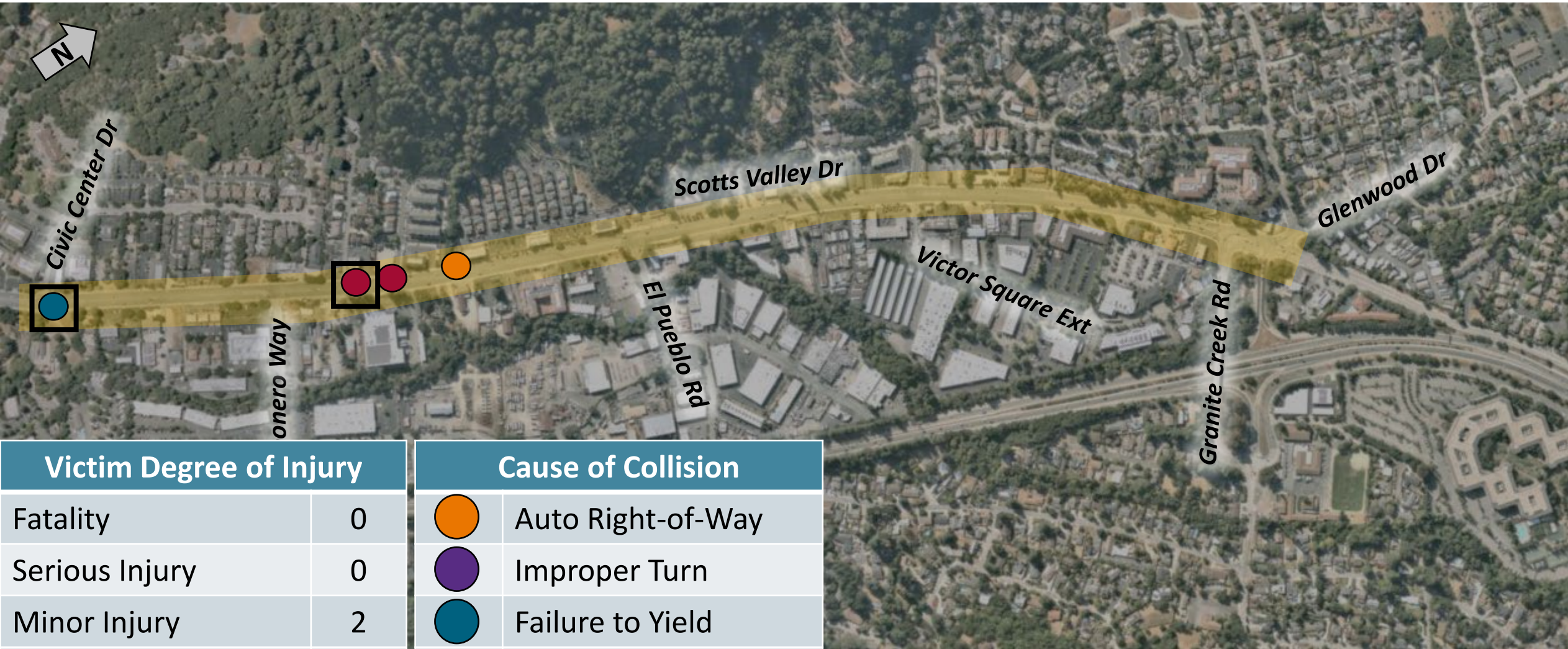
Source: All Traffic Data

AM Commute
Peak

School
Midday Peak

PM Commute
Peak

Pedestrian Collisions with Car (2013–2023)

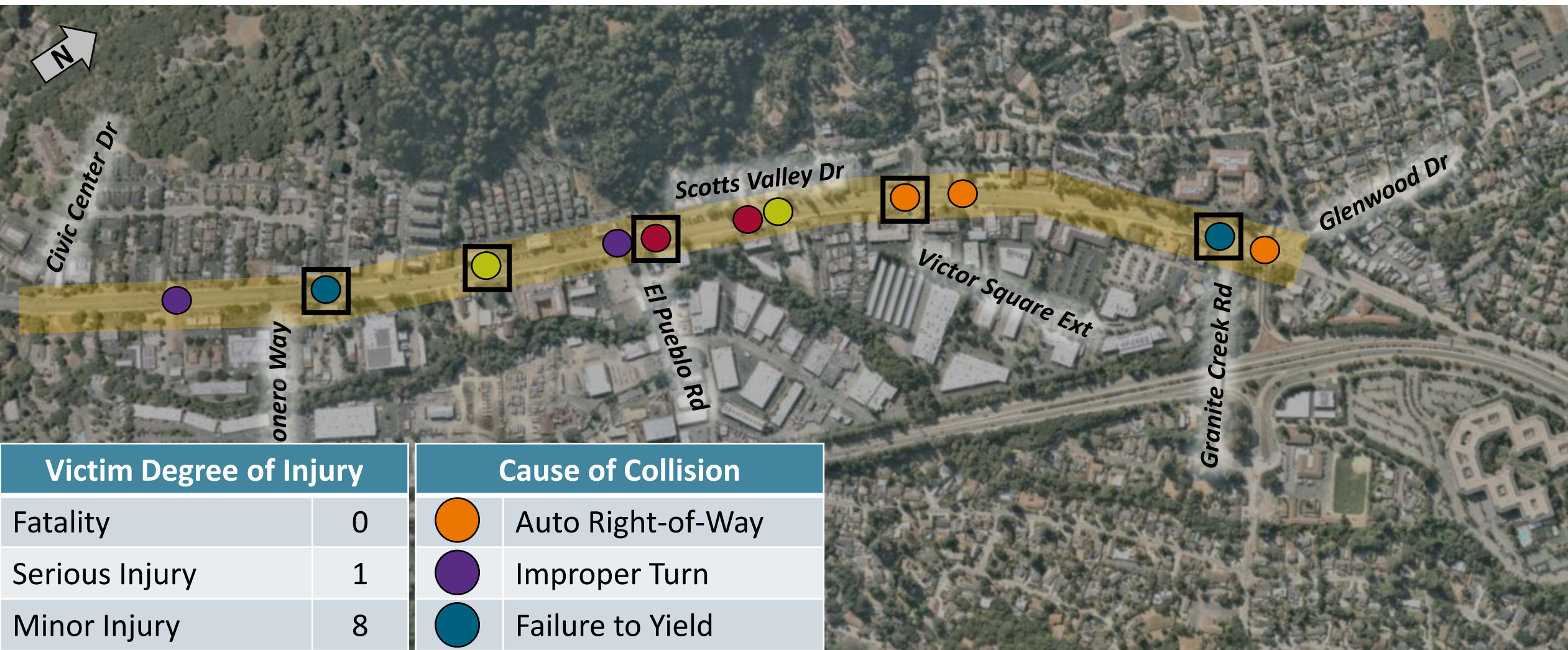


Victim Degree of Injury		Cause of Collision	
Fatality	0	Auto Right-of-Way	
Serious Injury	0	Improper Turn	
Minor Injury	2	Failure to Yield	
Possible/No Injury	2	Unsafe Speed	
Total Ped Collisions	4	Other	

 Crash at Intersection

Source: TIMS

Bike Collisions with Car (2013–2023)

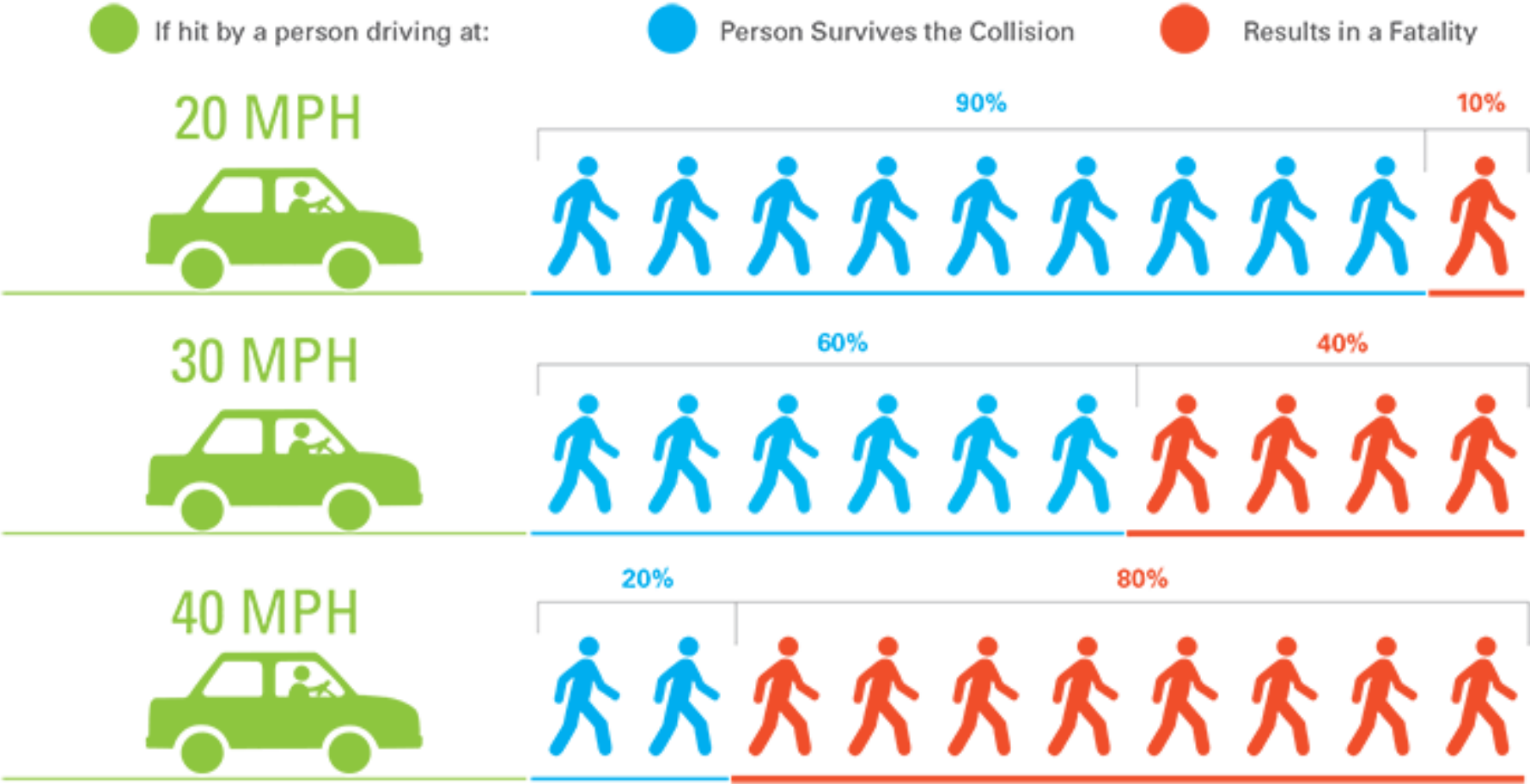


Victim Degree of Injury		Cause of Collision	
Fatality	0	●	Auto Right-of-Way
Serious Injury	1	●	Improper Turn
Minor Injury	8	●	Failure to Yield
Possible/No Injury	2	●	Unsafe Speed
Total Bike Collisions	11	●	Other

■ Crash at Intersection

Source: TIMS

Travel Speed Impact to Pedestrian Fatality

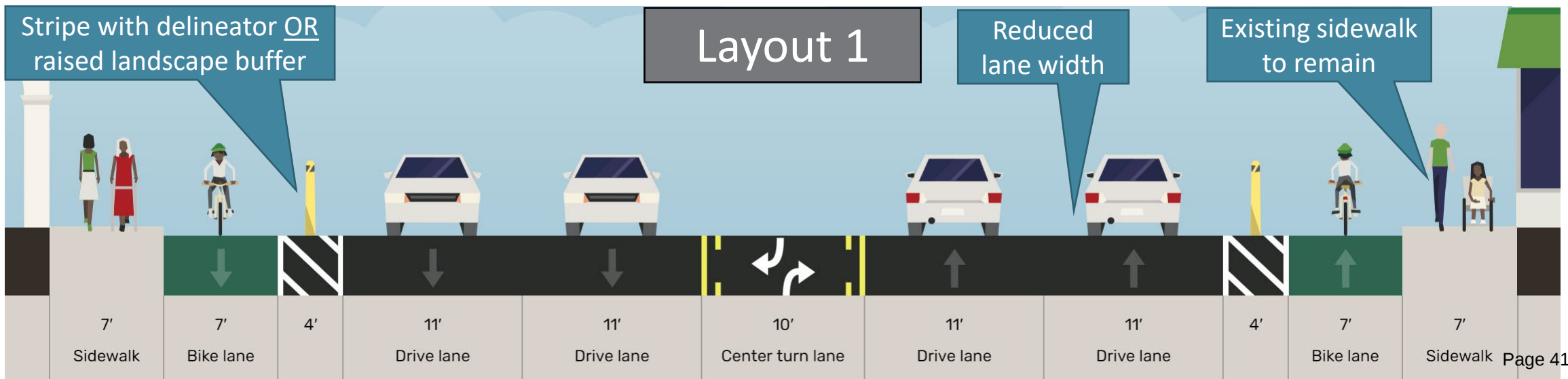
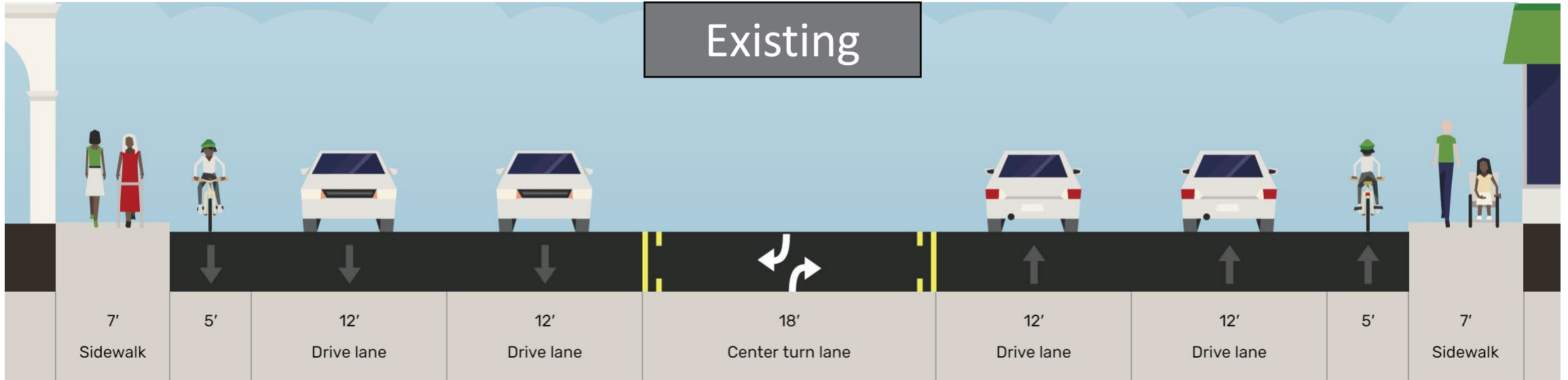


Source: ITE

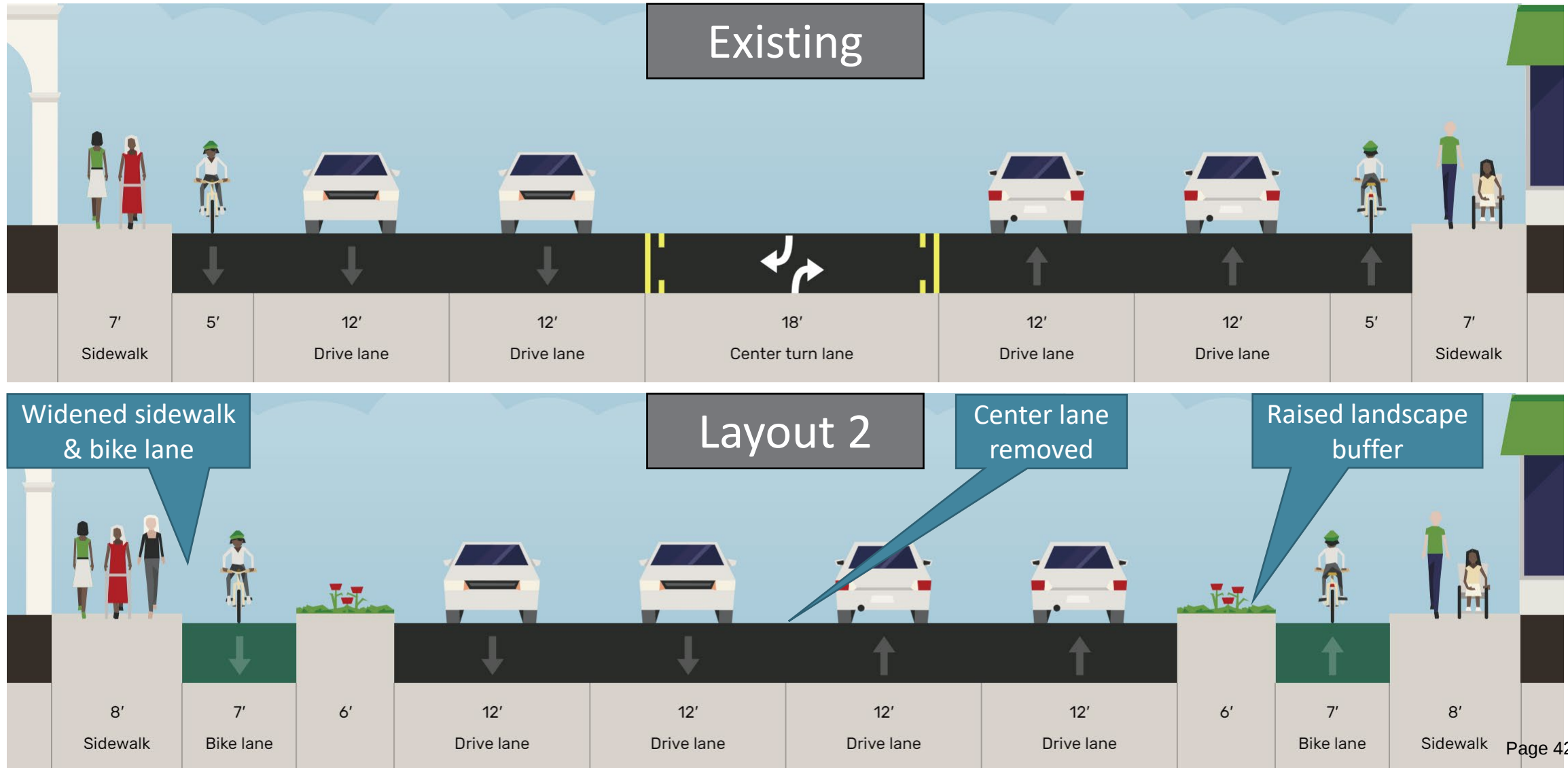
Street Improvement Opportunities

- Strategy 1 – Buffered Bike Lanes
 - Narrow existing vehicle lanes
 - Reallocate space for protected striped or landscaped bike facilities
- Strategy 2 – Complete Street Transformation
 - Narrow or reduce number of existing vehicle lanes
 - Reallocate space for landscape, bike, ped, and potential transit facilities
 - Potential for protected Cycle track (1 or 2 way), Class II bike facilities
- Objective to reduce vehicle speeds while maintaining acceptable operations and enhance safety for bike and pedestrian users

Layout 1 – Striped or Landscaped Buffered Bike Lane



Layout 2 – Landscaped Buffered Bike Lane with no Center Turn Lane





Striped buffer
with delineator

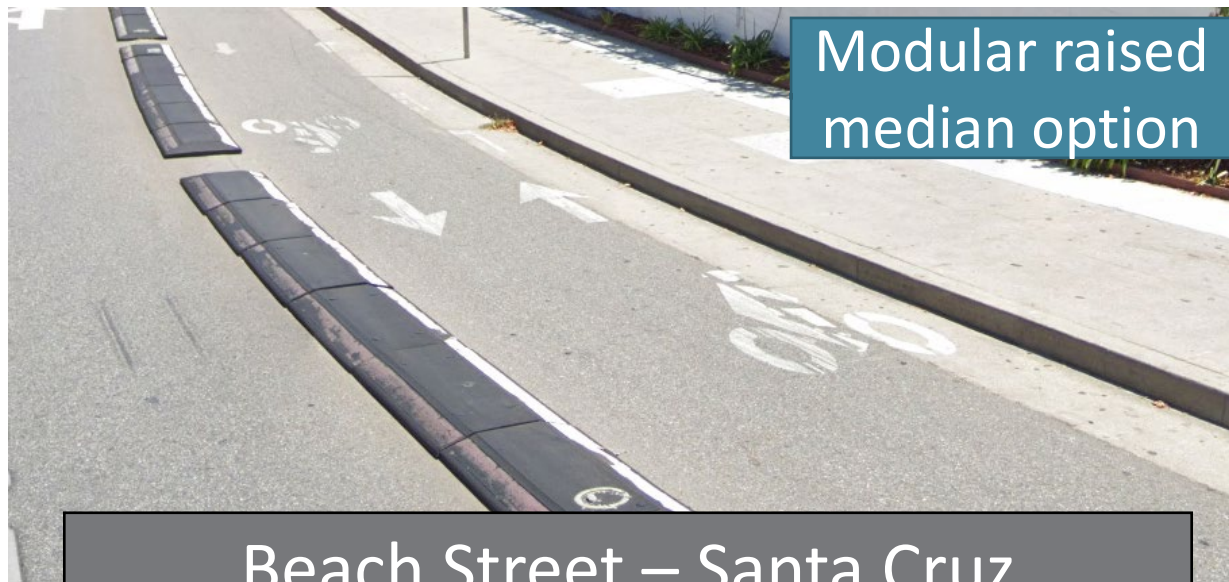


Raised landscape
buffer



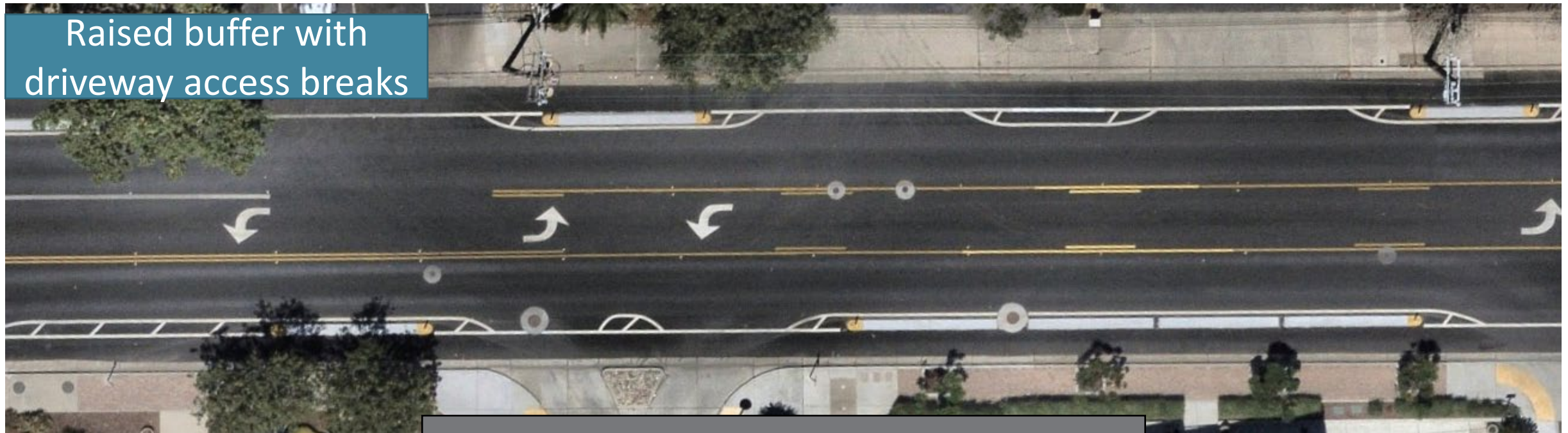
Buffered Bike - San Francisco

Class IV Bikeway Examples



Modular raised
median option

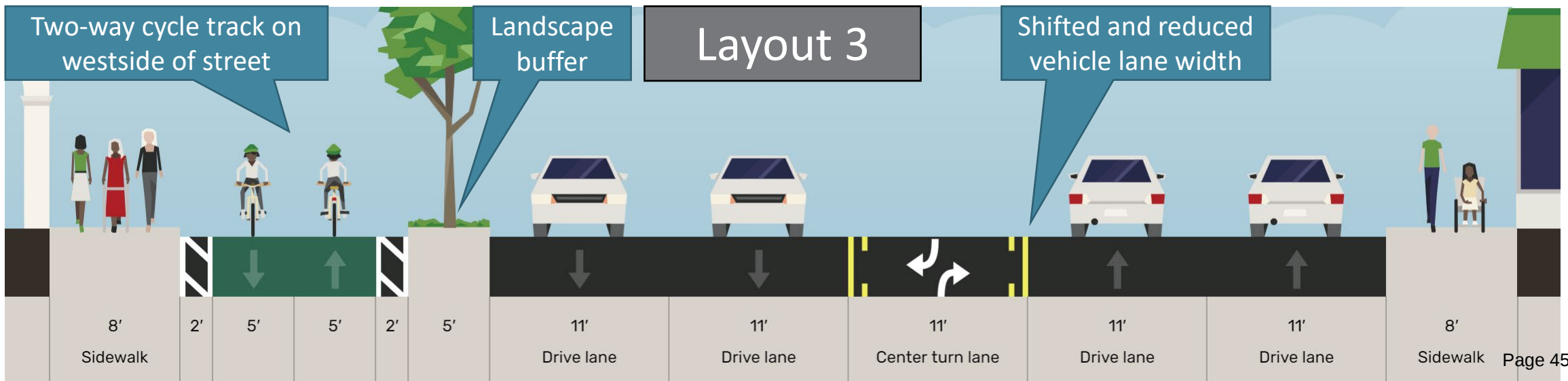
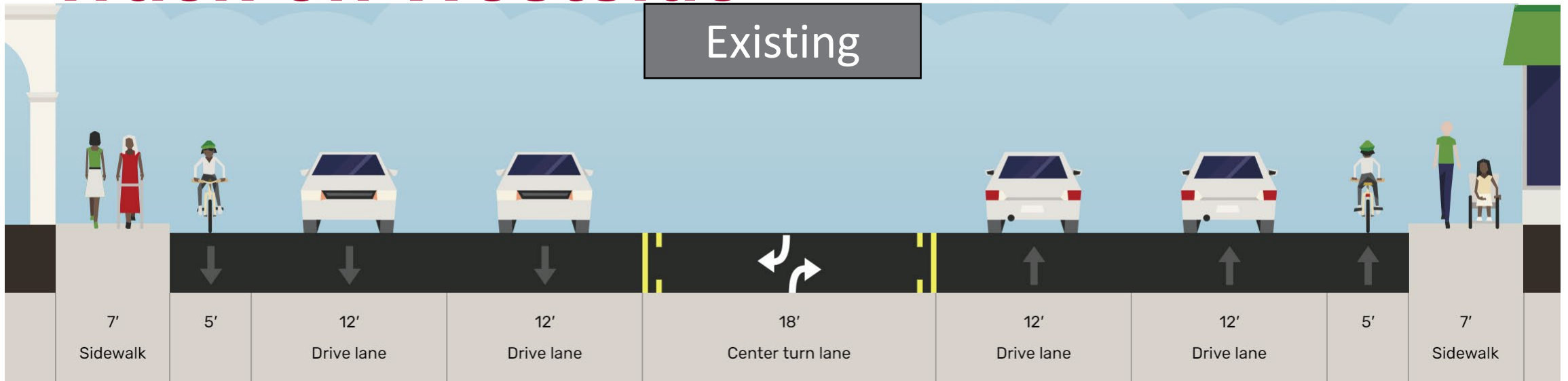
Beach Street – Santa Cruz

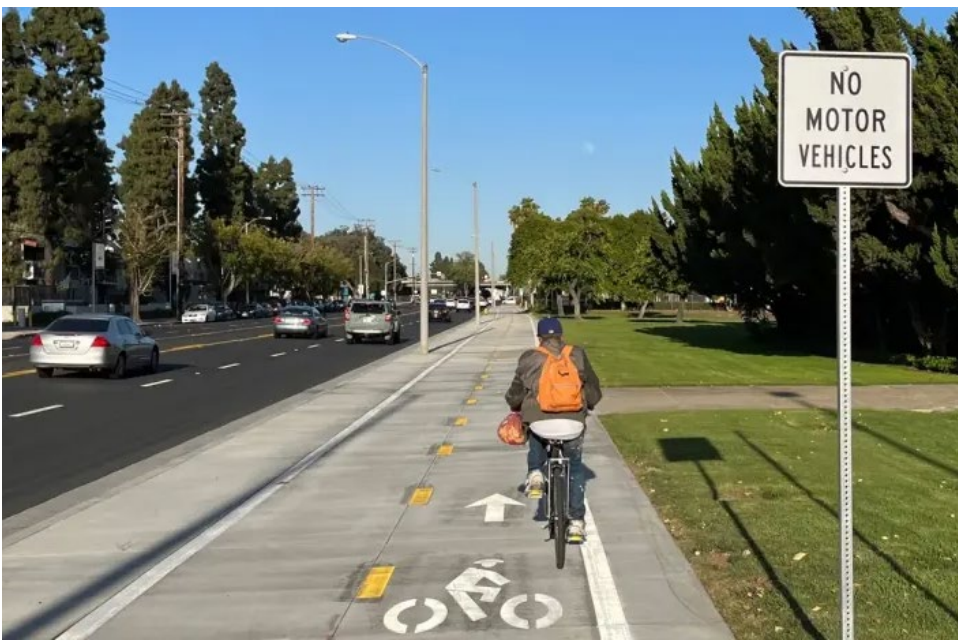


Raised buffer with
driveway access breaks

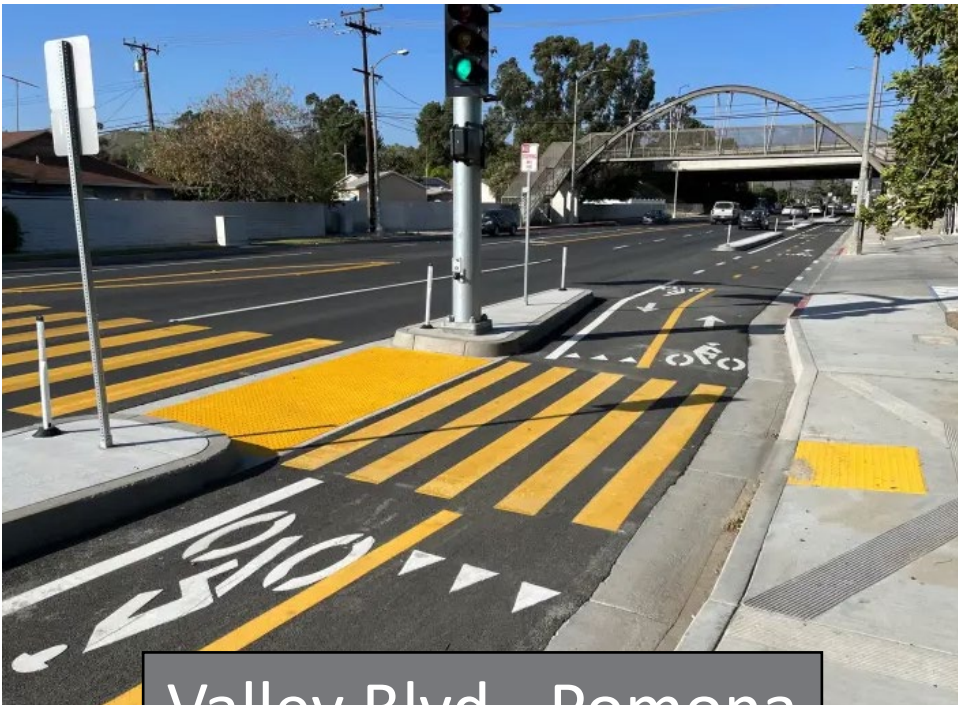
Santa Barbara Ave - San Luis Obispo

Layout 3 – Separated Two-Way Cycle Track on Westside





Two-way
cycle track

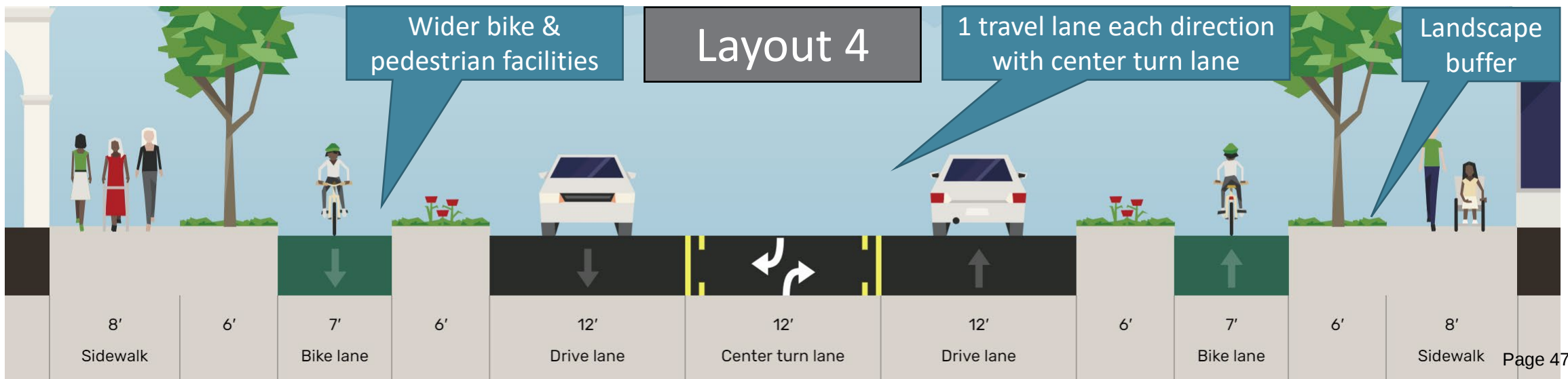
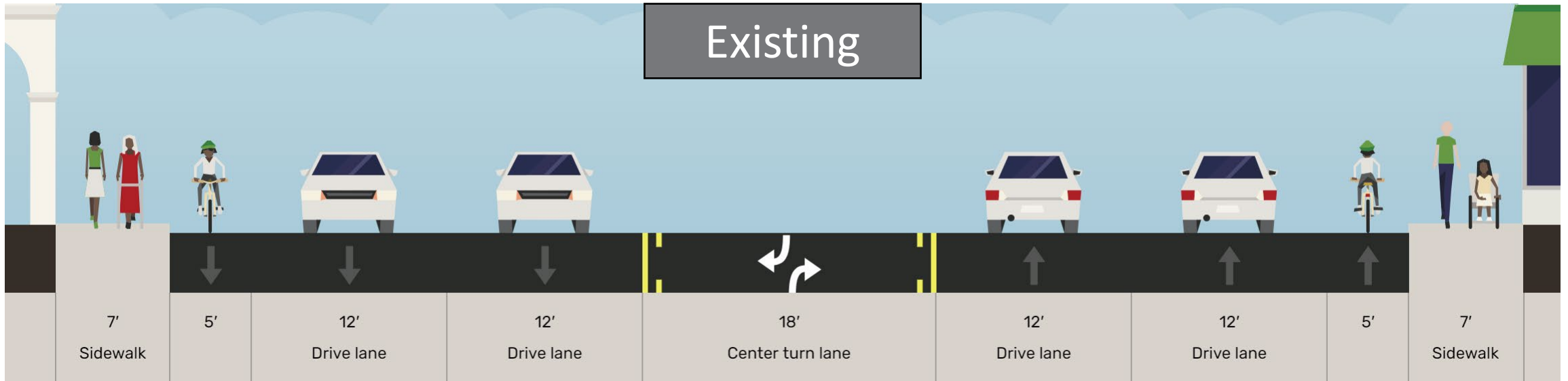


Valley Blvd - Pomona



Shore Line Dr - Alameda

Layout 4 – Street Beautification



Complete street transformation (Before & After)



Lancaster Blvd - Lancaster



La Jolla Blvd – San Diego

Street Layout Comparison

Street Layout	# Vehicle Lanes	Vehicle Speed Reduction	Bike Access & Safety Improvement	Ped Access & Safety Improvement	Intersection & Driveway Impact	Construction Duration & Project Cost
1 Buffered Bike Lane	5	Low	Low	Low	Low	Low
2 Buffered Bike Lane with no Center Lane	4	Low	Moderate	Moderate	Moderate	Moderate
3 Separated Cycle Track	5	Low	High	Moderate	High	High
4 Street Beautification	3	Moderate	High	High	High	High

Next Steps and Schedule

Tonight

- Council direction on complete street layouts to study for additional design and public outreach

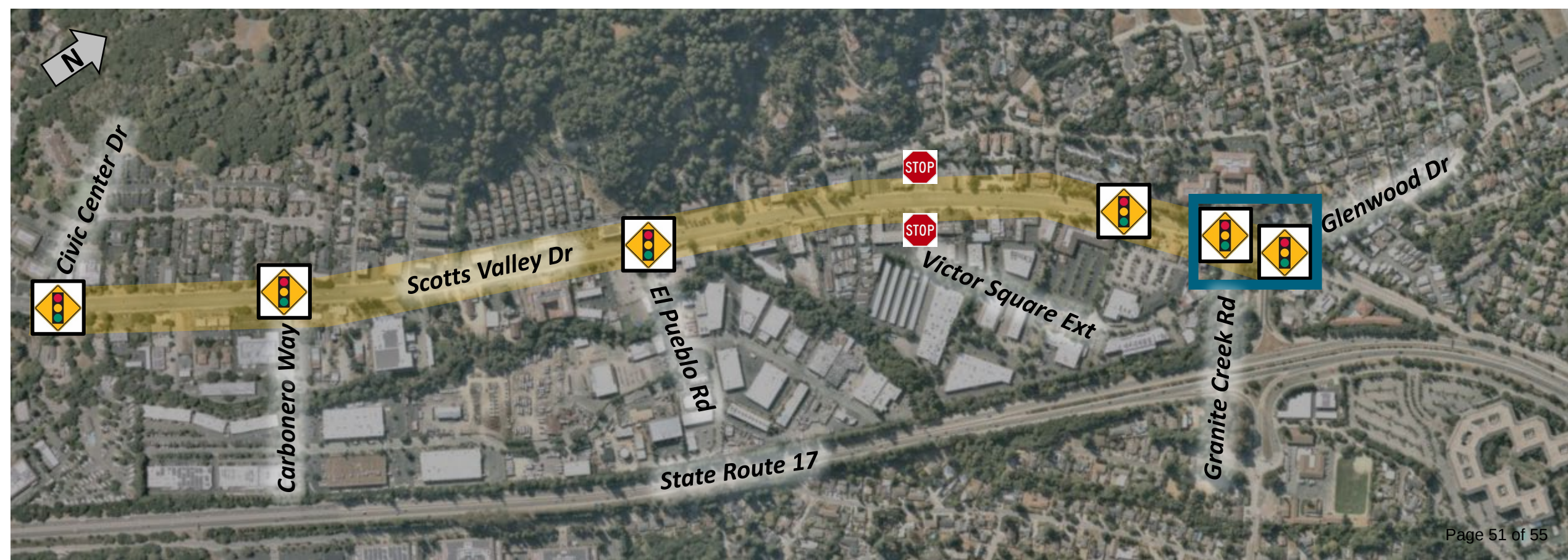
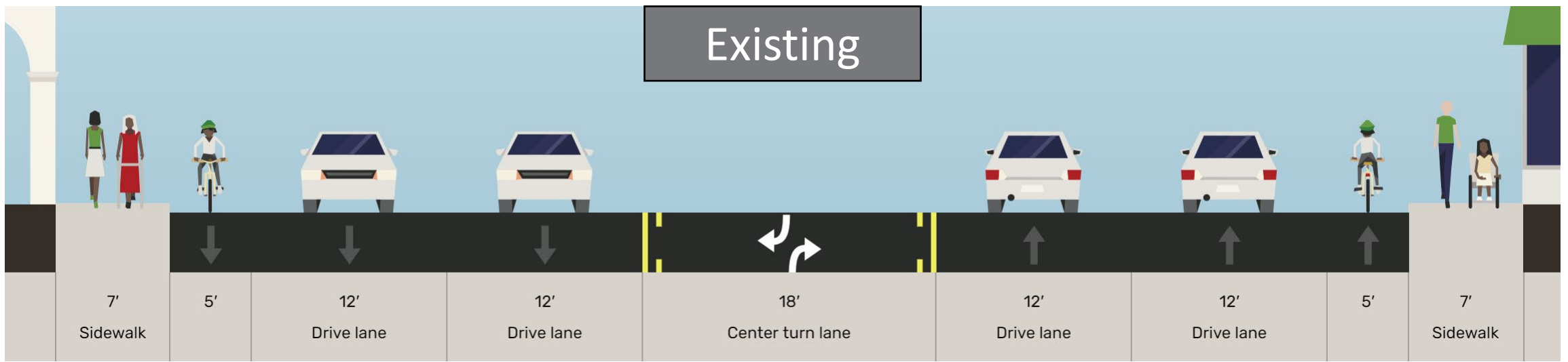
Winter 2024

- Refine roadway layouts and conduct public outreach
- Report final traffic analysis and outreach results to Council for preferred roadway design

Spring 2025 – Spring 2029

- Anticipated environmental, design, & construction of Scotts Valley Drive improvements based on grant funding schedules

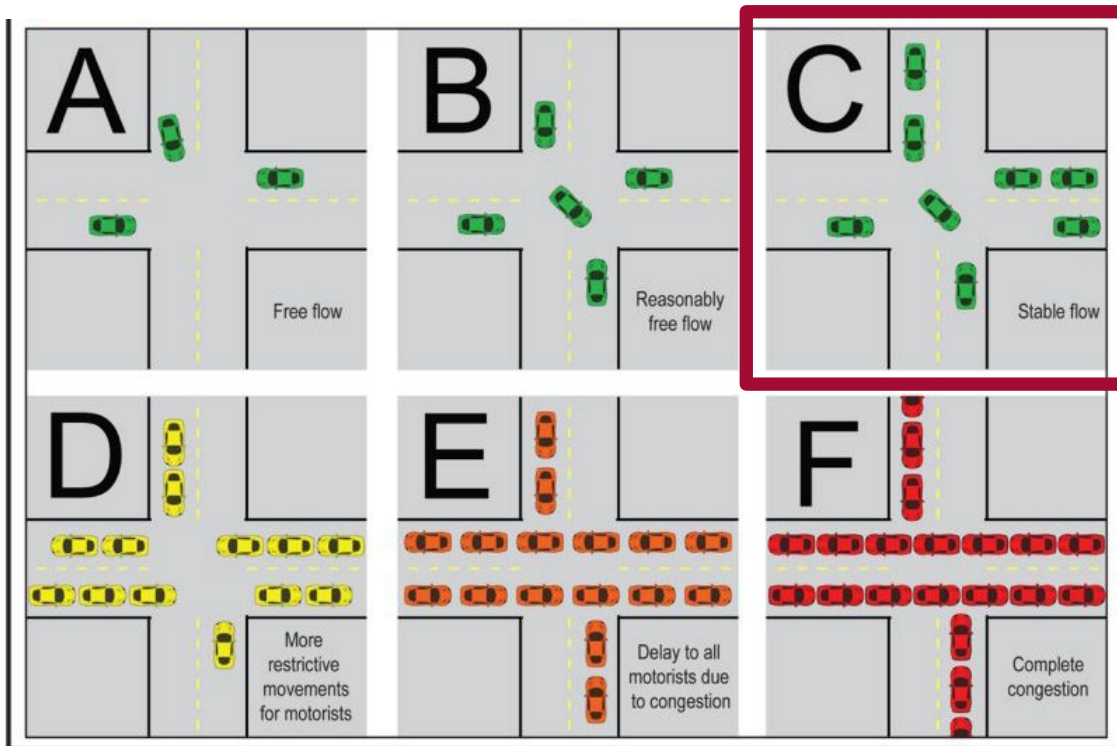
Existing



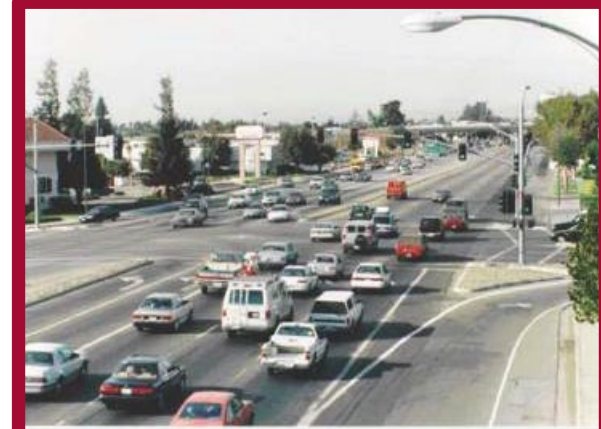
Level of Service (LOS)

Scotts Valley
Standard is LOS C

- LOS is measured by average delay in seconds per vehicle
- LOS is not a measurement of safety



LOS "A"



LOS "C"



LOS "D"



LOS "F"

4-Lane Arterial Operations (Existing Volume)

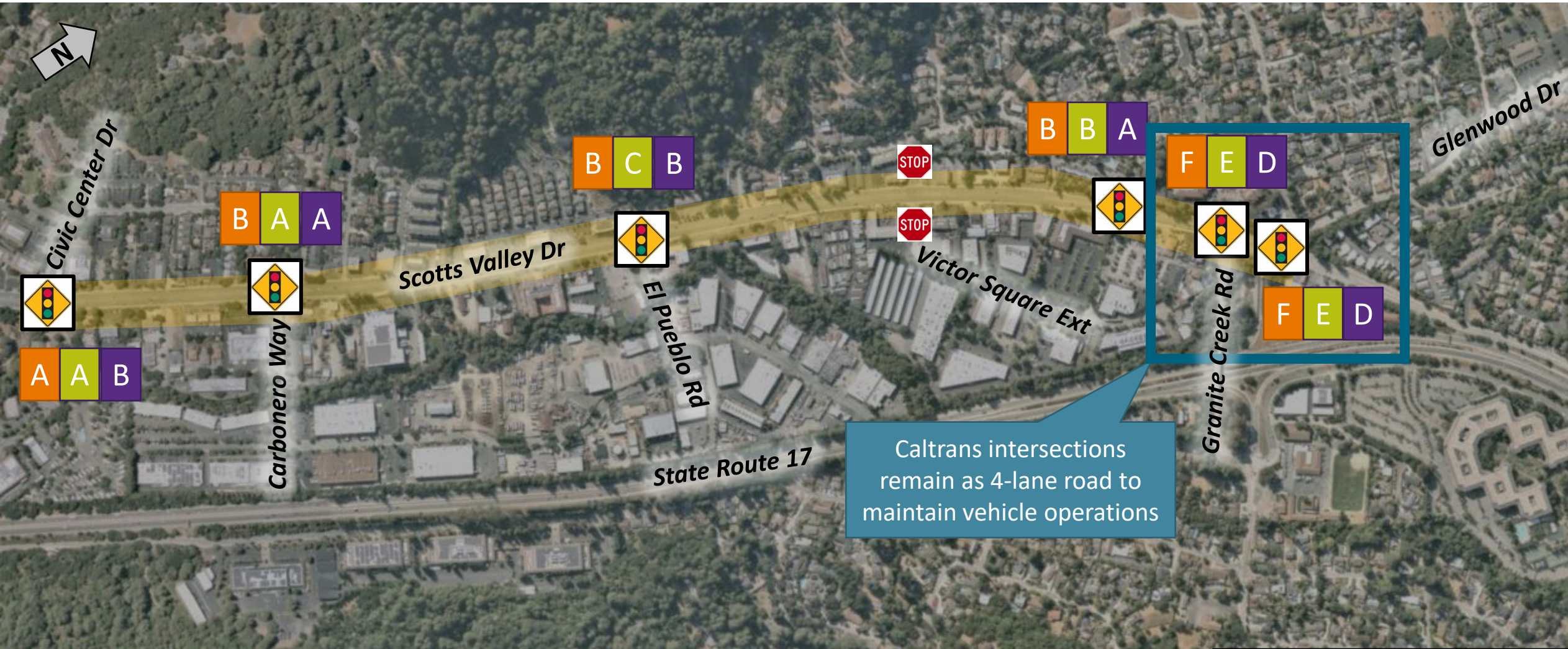


LOS Ranking A to F
LOS C is City Standard

AM LOS	Midday LOS	PM LOS
--------	------------	--------

4-Lane Roadway

2-Lane Arterial Operations (Existing Volume)



LOS Ranking A to F
LOS C is City Standard

AM LOS

Midday LOS

PM LOS

2-Lane Roadway