



AGENDA

Meeting of the
Scotts Valley City Council
In-Person and Remote Access
Date: January 15, 2025
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	Agenda posted on 1-10-2024 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at: www.scottsvally.gov
ELECTED OFFICIALS		CITY STAFF MEMBERS
Derek Timm, Mayor Allan Timms, Vice Mayor Steve Clark, Council Member Krista Jett, Council Member Donna Lind, Council Member		Mali LaGoe, City Manager Kirsten Powell, City Attorney Cathie Simonovich, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS

Notice regarding City Council Meetings:

The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 PM in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066, and via Zoom Webinar remote access.

Agenda and Agenda Packet Materials:

The City Council agenda and the complete agenda packet are available for review by 5:00 PM the Friday before the Wednesday meeting on the Internet at the City's website:

www.scottsvally.gov and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA.

Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvally.gov.

Public Participation:

The meeting will be available on Zoom and livestreamed to the City of Scotts Valley's YouTube channel: <https://www.youtube.com/@cityofscottsvally>

For those wishing to participate via Zoom you can join the following ways:

Zoom Webinar meeting link: <https://us02web.zoom.us/j/83295730901>

Or dial one of these numbers: (669) 900-9128 or (669) 444-9171

Webinar ID: 832 9573 0901

Whether attendance is in-person or remote, you will be given opportunities to provide public comment at the appropriate times throughout the meeting. The time limit is up to 3 minutes for an individual, or 5 minutes for someone who is representing a group of three or more, at the discretion of the Mayor. Please note that this is not a question-and-answer time, but simply a time to provide comments to the Council. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted.

How to comment via in-person attendance:

Please proceed to the public comment podium when the Mayor opens the item for public comment.

How to comment via Zoom Webinar:

Use the webinar attendee option to “raise hand” when the Mayor opens the item for public comment. The Clerk will unmute you when it is your turn. If you have joined via Zoom phone call, dial *9 or your phone to “raise your hand”, and the Clerk will unmute you when it is your turn.

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals attending in person to make oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda. Written public comment may be emailed to the City Clerk by 5:00 PM on the day of the meeting at csimonovich@scottsvally.gov.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which are intended to be non-controversial and are approved without discussion. Persons wishing to speak on any item may request the item be moved to the Regular Agenda by raising their hand to be recognized by the Mayor. An item will only be moved from the Consent Agenda to the Regular Agenda if a City Council Member requests it to be moved and a majority of the Council agrees.

1. Approve City Council Regular Meeting minutes and Special Meeting minutes of 12-18-2024
2. Approve check register dated 11-13-2024 through 1-10-2025
3. Approve the 2025 Scotts Valley Interjurisdictional Committee, Commission, Board and Council appointments, Standing Committee and Liaison appointments and adopt resolutions establishing project specific subcommittees

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Community Grant Program
2. Future Council Agenda Items

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5600 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to

TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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MINUTES

Meeting of the
Scotts Valley City Council
Date: December 18, 2024
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	The agenda was posted on 12-13-2024 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at www.scottsvally.gov .

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:06 PM.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Randy Johnson, Mayor
Derek Timm, Vice Mayor
Jack Dilles, Council Member
Donna Lind, Council Member
Allan Timms, Council Member

CITY STAFF MEMBERS PRESENT:

Mali LaGoe, City Manager
Kirsten Powell, City Attorney
Steve Walpole, Police Chief
Jayson Rutherford, Police Captain
Stephanie Hill, Administrative Services Director
Rodolfo Onchi, Public Works Director
Taylor Bateman, Community Development
Director
Cathie Simonovich, City Clerk

SPECIAL SET MATTER

1. Honor Mayor Randy Johnson and Council Member Jack Dilles

Council Member Dilles was honored by Mayor Randy Johnson (on behalf of the entire Council), Assemblymember Gail Pellerin along with Khalida Sarwari from Senator John Laird's office, and Emmanuel Garcia from Congressman Jimmy Panetta's office.

Mayor Johnson was honored by Vice Mayor Derek Timm (on behalf of the entire Council), Assemblymember Gail Pellerin along with Khalida Sarwari from Senator John Laird's office, and Emmanuel Garcia from Congressman Jimmy Panetta's office. A snippet of a video card for Mayor Johnson was shown (the full card includes 28 messages for 28 years), and the Scotts Valley City Council along with the Scotts Valley Executive Team presented Mayor Johnson with a ceremonial Key to the City.

Public comments to honor both Council Member Dilles and Mayor Johnson were received from Darshana Croskrey, Jondi Gumz, Todd Creamer, Robert Aldana and John Lewis.

2. Approve Resolution No. 2047.3 declaring the results of the consolidated Presidential General Election held on November 5, 2024

M/S: Lind/Dilles

To approve Resolution No. 2047.3 declaring the results of the consolidated Presidential General Election held on November 5, 2024.

Carried 5/0 (AYES: Johnson, Timm, Dilles, Lind, Timms)

3. Swearing in of re-elected City Council Member Donna Lind, and new City Council Members Steve Clark and Krista Jett

City Clerk Simonovich performed the Oath of Office for re-elected City Council Member Donna Lind and new City Council Members Steve Clark and Krista Jett.

The meeting adjourned at 7:05 PM to celebrate the outgoing and incoming Council Members and reconvened at 7:20 PM with new Council Members Clark and Jett.

4. Nomination/Motion of Mayor/Chair (conducted by City Manager)

City Manager LaGoe opened the nomination period for the position of Mayor/Chair.

Council Member Lind nominated Council Member Timm for the position of Mayor/Chair, second by Council Member Clark.

Vote to approve the appointment of Council Member Derek Timm for the position of Mayor/Chair: Carried 5/0 (AYES: Timm, Timms, Clark, Jett, Lind)

5. Nomination/Motion of Vice Mayor/Vice Chair (conducted by newly appointed Mayor)

Mayor Timm opened the nomination period for the position of Vice Mayor/Vice Chair.

Council Member Lind nominated Council Member Timms for the position of Vice Mayor/Vice Chair, second by Council Member Clark.

Vote to approve the appointment of Council Member Allan Timms for the position of Vice Mayor/Vice Chair: Carried 5/0 (AYES: Timm, Timms, Clark, Jett, Lind)

COMMITTEE REPORTS

CM Lind attended a Regional Transportation Commission (RTC) meeting where they recognized the outgoing members of the board.

Mayor Timm attended a Town Center subcommittee meeting where they discussed next steps, including moving forward with the Request for Proposals (RFP).

Mayor Timm attended a League of California Cities (CalCities) fire insurance working group where they are focusing on advocacy throughout California to reopen the insurance market.

CITY MANAGER REPORT

City Fully Staffed: As of this week the City is fully staffed! This is a major milestone that City Manager LaGoe has been working on since she began employment with the City.

Traffic Signals Repaired: The signals on Mt. Hermon Road at the Target shopping center and at Kings Village Road were restored to normal operations on Monday afternoon.

Skypark Fields: The fields at Skypark will remain closed until the new year to let the grass grow and recover.

Bean Creek Road Rehabilitation Project: The slide that occurred on Bean Creek in January 2023 is repaired and the road was reopened to traffic today.

Sunridge Drive Project: This is another large Capital Improvement Project (CIP) that the Public Works Department has been working on, and this was completed last week.

Holiday Shop Local Bingo: Please participate in this City-sponsored game which supports the City's local businesses. Once a Bingo is achieved, the Bingo card can be submitted at City Hall to be entered into a raffle prize drawing.

City offices Closed for the Holiday: City offices will be closed December 23rd through January 1st.

Mayor Timm thanked the City Manager for the fully staffed City, and he thanked the Public Works Department for all of their hard work.

PUBLIC COMMENT TIME

Alex Titus, a resident of Scotts Valley and certified meteorologist, thanked the Public Work staff and the first responders for their work in the aftermath of the tornado. Mr. Titus spoke about a free program from the National Weather Service called SKYWARN, which provides awareness and preparedness solutions to help preserve life and property in the event of a weather emergency.

Greg Wimp, a resident and business owner in Scotts Valley, thanked City staff and the Council Members for the quick response to the tornado.

ALTERATIONS TO CONSENT AGENDA

M/S: Timms/Lind

To approve the Consent Agenda with no alterations.

Carried 5/0 (AYES: Timm, Timms, Clark, Jett, Lind)

CONSENT AGENDA

1. Approve City Council minutes of 12-04-2024
2. Approve check register dated 11-28-2024 through 12-12-2024
3. Approve Resolution Accepting the FY 2023-24 Annual AB 1600 Development Impact Fee Report
4. Approve 2025 Proposed City Council Meeting Schedule
5. Local Agency Special Tax and Bond Accountability Act for Fiscal Year 2023-24 - CFD 97-1

ALTERATIONS TO REGULAR AGENDA

M/S: Lind/Timms

To approve the Regular Agenda with no alterations.

Carried 5/0 (AYES: Timm, Timms, Clark, Jett, Lind)

REGULAR AGENDA

1. Future Council Agenda Items

None.

ADJOURNMENT

The meeting adjourned at 7:33 PM.

Approved: _____
Derek Timm, Mayor

Attest: _____
Cathie Simonovich, City Clerk



MINUTES

Special Meeting of the
Scotts Valley City Council
Date: December 18, 2024
Time: 6:30 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	The agenda was posted on 12-17-2024 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at www.scottsvally.gov .

CALL TO ORDER 6:30 PM

The City Council Special meeting was called to order at 7:33 PM.

ROLL CALL

ELECTED OFFICIALS PRESENT:

Derek Timm, Mayor
Allan Timms, Vice Mayor
Steve Clark, Council Member
Krista Jett, Council Member
Donna Lind, Council Member

CITY STAFF MEMBERS PRESENT:

Mali LaGoe, City Manager
Kirsten Powell, City Attorney
Steve Walpole, Police Chief
Jayson Rutherford, Police Captain
Stephanie Hill, Administrative Services Director
Rodolfo Onchi, Public Works Director
Taylor Bateman, Community Development
Director
Cathie Simonovich, City Clerk

ALTERATIONS TO REGULAR AGENDA

M/S: Timms/Clark

To approve the Regular Agenda with no alterations.

Carried 5/0 (AYES: Timm, Timms, Clark, Jett, Lind)

REGULAR AGENDA

1. Approve Resolution No. 2058 declaring a local emergency regarding the tornado that hit Scotts Valley and naming the City Manager the Director of Civil Defense and Disaster

City Manager LaGoe presented this item. This emergency declaration is necessary for potential future state and federal support.

Public Comment:

- Robert Aldana, a resident of Scotts Valley, spoke on behalf of one of the people injured in the tornado and thanked the first responders and the City staff.
- Diedra Bennett, a resident of Scotts Valley and the owner of two local businesses, expressed thanks for the quick response and expressed gratitude that the City is watching out for the businesses.

M/S: Clark/Timms

To adopt Resolution No. 2058 declaring a local emergency regarding the tornado that hit Scotts Valley and naming the City Manager the Director of Civil Defense and Disaster.

Carried 5/0 (AYES: Timm, Timms, Clark, Jett, Lind)

ADJOURNMENT

The meeting adjourned at 7:47 PM.

Approved: _____
Derek Timm, Mayor

Attest: _____
Cathie Simonovich, City Clerk

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
Cash Account: 999-10100-000-000-000000					
133051	12/13/24	ABSOLUTE SOFTWARE, INC.	5,427.00	R	Regular
133052	12/13/24	AMANDA ARMSTRONG	60.30	R	Regular
133053	12/13/24	AMAZON CAPITAL SERVICES	1,071.16	R	Regular
133054	12/13/24	ANDERSON PACIFIC ENG INC.	159,310.12	R	Regular
133055	12/13/24	AT&T	1,586.21	R	Regular
133056	12/13/24	AT&T	1,723.94	R	Regular
133057	12/13/24	BATTERIES + BULBS #314	460.93	O	Regular
133058	12/13/24	C.W.E.A.	239.00	O	Regular
133059	12/13/24	CRYSTAL SPRINGS WATER CO	110.50	R	Regular
133060	12/13/24	CUMMING MANGEMENT GROUP, INC	7,312.50	R	Regular
133061	12/13/24	CUSHMAN CONTRACTING CORPORATIO	30,875.00	R	Regular
133062	12/13/24	DEPT OF JUSTICE	64.00	R	Regular
133063	12/13/24	DYNAMIC PRESS	484.00	R	Regular
133064	12/13/24	ENTERPRISE FM TRUST	14,096.49	R	Regular
133065	12/13/24	ENVIRONMENTAL INNOVATIONS	8,559.84	R	Regular
133066	12/13/24	ERNIE'S AUTO CENTER	200.18	R	Regular
133067	12/13/24	HF&H CONSULTANTS LLC	16,250.00	R	Regular
133068	12/13/24	K & D LANDSCAPING, INC.	3,570.00	R	Regular
133069	12/13/24	LINCOLN FINANCIAL GROUP	1,728.92	R	Regular
133070	12/13/24	MONTEREY REGIONAL	10,009.80	O	Payment Manager
133071	12/13/24	MUNICIPAL MAINTENANCE EQUIP	3,690.30	R	Regular
133072	12/13/24	Nationwide Insurance	21,988.89	R	Regular
133073	12/13/24	PACIFIC GAS & ELECTRIC CO	68,882.14	R	Regular
133074	12/13/24	PALACE BUSINESS SOLUTIONS	60.60	R	Regular
133075	12/13/24	PHILLIP D NEUMAN	7,206.92	R	Regular
133076	12/13/24	ROBERT ORMONDE	360.18	O	Regular
133077	12/13/24	SAN LORENZO VALLEY WATER DISTR	427.16	R	Regular
133078	12/13/24	SANTA CRUZ COUNTY CONFERENCE	44,097.32	R	Regular
133079	12/13/24	SANTA CRUZ FIRE EQUIPMENT	1,247.10	O	Regular
133081	12/13/24	SCARBOROUGH LUMBER	3,030.37	R	Regular
133082	12/13/24	SCOTTS VALLEY SPRINKLER	56.77	R	Regular
133084	12/13/24	SWEDBERG ELECTRIC INC.	8,398.78	R	Regular
133085	12/13/24	THOMSON REUTERS-WEST	396.48	O	Payment Manager
133086	12/13/24	U.S. BANCORP OFFICE	1,300.62	R	Regular
133087	12/13/24	U.S. POSTMASTER	500.00	R	Regular
133088	12/13/24	URBAN FIELD STUDIO OAKLAND	24,229.19	R	Regular
133089	12/13/24	USA BLUE BOOK	1,492.32	O	Payment Manager
133090	12/19/24	A TOOL SHED, INC.	700.40	R	Regular
133091	12/19/24	AFLAC-FLEX ONE	411.86	R	Regular
133092	12/19/24	ALVAREZ IND INC CLEAN BLDG	256.00	R	Regular
133093	12/19/24	AQUATIC BIOASSAY &	5,290.00	R	Regular
133094	12/19/24	ART CLEANERS	3,299.14	R	Regular
133095	12/19/24	AT&T	87.48	R	Regular
133096	12/19/24	AT&T	57.00	R	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
133097	12/19/24	AT&T MOBILITY	1,520.77	R	Regular
133098	12/19/24	BAKER TILLY US, LLP	500.00	R	Regular
133099	12/19/24	BOWMAN & WILLIAMS	25,298.25	R	Regular
133100	12/19/24	BUSINESS WITH PLEASURE	104.90	0	Regular
133101	12/19/24	CARLY BLANCHARD	66.20	0	Regular
133102	12/19/24	CATHIE SIMONOVICH	354.70	R	Regular
133103	12/19/24	COMCAST	757.45	0	Payment Manager
133104	12/19/24	COMCAST	1,050.55	0	Payment Manager
133105	12/19/24	COMPUTERSMITHS LLC	113.00	R	Regular
133106	12/19/24	CRITICAL REACH, INC.	350.00	R	Regular
133107	12/19/24	CSG CONSULTANTS, INC	36,386.00	R	Regular
133108	12/19/24	DAWN BANKS	39.00	0	Regular
133109	12/19/24	DEPT OF JUSTICE	32.00	R	Regular
133110	12/19/24	DOCTORS ON DUTY	165.00	R	Regular
133111	12/19/24	DUNCAN AUTO TECH	351.68	0	Payment Manager
133112	12/19/24	DYNAMIC PRESS	55.97	R	Regular
133113	12/19/24	ENTENMANN-ROVIN CO	181.94	0	Regular
133114	12/19/24	FRED WILSON	449.64	0	Regular
133115	12/19/24	FURMAN CONSTRUCTION INSPECTION	12,500.00	R	Regular
133116	12/19/24	GOOD CITY COMPANY	2,252.50	R	Regular
133117	12/19/24	GRAINGER	388.49	R	Regular
133118	12/19/24	GUNNAR DIBENEDETTO	400.00	0	Regular
133119	12/19/24	HANNAH BRIDGES	1,300.00	R	Regular
133120	12/19/24	HDL COREN & CONE	695.00	R	Regular
133121	12/19/24	HERWIT ENGINEERING	11,014.00	R	Regular
133122	12/19/24	INTERWEST CONSULTING GROUP	2,365.00	R	Regular
133123	12/19/24	JAYSON RUTHERFORD	258.00	0	Regular
133124	12/19/24	JESSE PIDCOCK	90.00	R	Regular
133125	12/19/24	K & D LANDSCAPING, INC.	340.00	R	Regular
133126	12/19/24	KIMLEY-HORN & ASSOCIATES INC	1,464.40	R	Regular
133127	12/19/24	LIEBERT CASSIDY WHITMORE	5,919.00	R	Regular
133128	12/19/24	LLOYD'S TIRE SERVICE INC.	196.88	R	Regular
133129	12/19/24	LOGAN & POWELL, LLP	25,277.09	0	Regular
133130	12/19/24	M-GROUP	36,137.50	R	Regular
133131	12/19/24	MARSHALL WILLIAMS	227.27	R	Regular
133132	12/19/24	MARY LOUISE DEFALCO	31.00	0	Regular
133133	12/19/24	MBASIA	142.90	R	Regular
133134	12/19/24	MISSION UNIFORM SERVICE	804.45	0	Payment Manager
133135	12/19/24	NBS GOVERNMENT FINANCE GROUP	2,194.08	R	Regular
133136	12/19/24	NORTHERN CALIFORNIA EMERGENCY	6,514.94	R	Regular
133137	12/19/24	O'REILLY AUTOMOTIVE, INC	43.88	R	Regular
133138	12/19/24	OLIN CORPORATION AS SOLE	5,115.59	R	Regular
133139	12/19/24	PACE ANALYTICAL SERVICES, LLC	1,096.00	R	Regular
133140	12/19/24	PACIFIC CREST ENGINEERING INC	6,686.25	0	Regular
133141	12/19/24	PALACE BUSINESS SOLUTIONS	245.70	R	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
133142	12/19/24	PARS	103.75	R	Regular
133143	12/19/24	PHILLIP D NEUMAN	5,505.85	R	Regular
133144	12/19/24	PHOENIX GROUP	289.85	0	Regular
133145	12/19/24	PITNEY BOWES GLOBAL	527.84	0	Payment Manager
133146	12/19/24	PLACEWORKS, INC.	803.25	R	Regular
133147	12/19/24	RANDALL KRUSEE	51.21	0	Regular
133148	12/19/24	S.V. WATER DISTRICT	8,996.45	R	Regular
133149	12/19/24	SCARBOROUGH LUMBER	124.53	R	Regular
133150	12/19/24	SCOTT GARNER	1,000.00	0	Regular
133151	12/19/24	SCOTTS VALLEY SPRINKLER	48.22	R	Regular
133152	12/19/24	SHAPE INC.	27,010.89	R	Regular
133153	12/19/24	SHARRON BARTH	29.00	0	Regular
133154	12/19/24	STANDARD INSURANCE COMPANY	1,054.58	R	Regular
133155	12/19/24	STATE WATER RESOURCES CONTROL	30,922.00	R	Regular
133156	12/19/24	STATE WATER RESOURCES CONTROL	169.00	0	Regular
133157	12/19/24	STEPHANIE HILL	129.98	0	Regular
133158	12/19/24	STERICYCLE INC	247.09	R	Regular
133159	12/19/24	STEVE WALPOLE	258.00	0	Regular
133160	12/19/24	SUMMIT UNIFORMS	694.53	R	Regular
133161	12/19/24	TORO PETROLEUM CORP	6,236.79	R	Regular
133162	12/19/24	VERIZON WIRELESS	178.58	R	Regular
133163	12/19/24	WBA CONSULTING	8,000.00	R	Regular
133164	01/10/25	ACC BUSINESS	1,830.64	0	Payment Manager
133165	01/10/25	ACCENT CLEAN & SWEEP INC	8,217.00	0	Regular
133166	01/10/25	ACE PORTABLE SERVICES	1,500.48	0	Payment Manager
133167	01/10/25	ALHAMBRA	334.53	0	Regular
133168	01/10/25	ALVAREZ IND INC CLEAN BLDG	2,635.00	0	Regular
133169	01/10/25	AT&T	1,576.71	0	Regular
133170	01/10/25	AT&T	2,170.86	0	Regular
133171	01/10/25	AT&T	57.00	0	Regular
133172	01/10/25	BATTERIES + BULBS #314	22.11	0	Regular
133173	01/10/25	BRIGHTVIEW LANDSCAPE	4,166.50	0	Regular
133174	01/10/25	BRINK'S AWARDS & SIGNS	76.83	0	Regular
133175	01/10/25	C & N TRACTORS	29.30	0	Regular
133176	01/10/25	CAL-WEST LIGHTING & SIGNAL INC	2,351.36	0	Regular
133177	01/10/25	CALIFORNIA MUNICIPAL	550.00	0	Regular
133178	01/10/25	CENTRAL HOME SUPPLY	632.87	0	Regular
133179	01/10/25	CHAD PRICE	240.00	0	Regular
133180	01/10/25	CHRISTOPHER DUMONCEAUX	161.25	0	Regular
133181	01/10/25	COMCAST	1,014.81	0	Payment Manager
133182	01/10/25	COMCAST	1,050.55	0	Payment Manager
133183	01/10/25	COMMUNITY TREE SERVICE, INC.	10,036.42	0	Payment Manager
133184	01/10/25	CRYSTAL SPRINGS WATER CO	156.50	0	Regular
133185	01/10/25	CUMMING MANGEMENT GROUP, INC	922.50	0	Regular
133186	01/10/25	DARRYL PANG	750.00	0	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
133187	01/10/25	DU-ALL SAFETY, LLC	4,080.00	0	Payment Manager
133188	01/10/25	ENGINEERING SOLUTIONS SERVICES	10,374.00	0	Regular
133189	01/10/25	ENTERPRISE FM TRUST	14,088.49	0	Regular
133190	01/10/25	ENVIRONMENTAL INNOVATIONS	6,950.00	0	Regular
133191	01/10/25	EXCHANGE CLUB OF SCOTTS VALLEY	500.00	0	Regular
133192	01/10/25	FEDERAL EXPRESS	358.92	0	Regular
133193	01/10/25	FERGUSON ENTERPRISES, LLC #795	649.17	0	Regular
133194	01/10/25	FIRST ALARM	144.03	0	Regular
133195	01/10/25	Foster & Foster Inc,	2,750.00	0	Regular
133196	01/10/25	GRAINGER	170.58	0	Regular
133197	01/10/25	HORSE SENSE EDUCATION & ADVOCA	450.00	0	Regular
133198	01/10/25	IDEXX LABORATORIES, INC.	2,466.36	0	Payment Manager
133199	01/10/25	INTERSTATE SALES	300.72	0	Regular
133200	01/10/25	JOHN'S ELECTRIC MOTOR SERVICE	254.16	0	Regular
133201	01/10/25	K & D LANDSCAPING, INC.	8,801.30	0	Regular
133202	01/10/25	KIMLEY-HORN & ASSOCIATES INC	8,945.92	0	Regular
133203	01/10/25	KOFFLER ELECTRICAL MECHANICAL	20,457.18	0	Payment Manager
133204	01/10/25	LEXIPOL, LLC	1,688.26	0	Regular
133205	01/10/25	LIEBERT CASSIDY WHITMORE	1,845.00	0	Regular
133206	01/10/25	LLOYD'S TIRE SERVICE INC.	75.00	0	Regular
133207	01/10/25	MCCAMPBELL ANALYTICAL, INC.	508.00	0	Regular
133208	01/10/25	MID VALLEY SUPPLY	1,281.43	0	Payment Manager
133209	01/10/25	MISSION UNIFORM SERVICE	417.72	0	Payment Manager
133210	01/10/25	MONTEREY BAY ANALYTICAL SVCS	146.00	0	Regular
133211	01/10/25	MUTUAL OF OMAHA	1,299.79	0	Regular
133212	01/10/25	NATIONAL COMTEL NETWORK INC.	17.51	0	Regular
133213	01/10/25	PACIFIC GAS & ELECTRIC CO	70,652.31	0	Regular
133214	01/10/25	PALACE BUSINESS SOLUTIONS	316.37	0	Regular
133215	01/10/25	PARK ASSOCIATES INC.	66,423.52	0	Regular
133216	01/10/25	PHILLIP D NEUMAN	36,550.71	0	Regular
133217	01/10/25	PLACEWORKS, INC.	5,183.99	0	Regular
133218	01/10/25	PRINICPAL LIFE INSURANCE CO	8,490.62	0	Regular
133219	01/10/25	PRODESSE PROPERTY GROUP	3,523.52	0	Regular
133220	01/10/25	REGIONAL WATER MGMT FOUNDATION	5,000.00	0	Regular
133221	01/10/25	ROD MARKELL	1,974.00	0	Regular
133222	01/10/25	S.C. UNDERGROUND & PAVING	40,707.00	0	Regular
133223	01/10/25	S.V. WATER DISTRICT	1,050.00	0	Regular
133224	01/10/25	S.V. WATER DISTRICT - BULK	207.37	0	Regular
133225	01/10/25	SAN LORENZO VALLEY WATER DISTR	185.96	0	Regular
133226	01/10/25	SCARBOROUGH LUMBER	1,697.46	0	Regular
133227	01/10/25	SCOTTS VALLEY SPRINKLER	27.42	0	Regular
133228	01/10/25	SOUTHLAND INDUSTRIES	3,453.00	0	Regular
133229	01/10/25	STATE ELECTRIC GENERATOR	1,417.66	0	Regular
133230	01/10/25	SUPERIOR ALARM COMPANY	96.00	0	Regular
133231	01/10/25	SYCAL ENGINEERING INC	6,835.58	0	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
133232	01/10/25	THE PIED PIPER INC.	305.50	0	Payment Manager
133233	01/10/25	THOMSON REUTERS-WEST	618.98	0	Payment Manager
133234	01/10/25	THRIVE BRIGHT LLC DBA: THE	6,700.00	0	Regular
133235	01/10/25	TORO PETROLEUM CORP	4,151.37	0	Regular
133236	01/10/25	Wastewater Operator Cert.	149.00	0	Regular
133237	01/10/25	WATSONVILLE DIESEL	600.00	0	Payment Manager
133238	01/10/25	WEX BANK	8,031.23	0	Regular
133239	01/10/25	WIZIX TECHNOLOGY GROUP, INC	1,032.42	0	Payment Manager

165	Checks total:	1,087,265.96
0	ACH total:	
0	EFTPS total:	
0	Wire transfer total:	
22	Payment Manager total:	62,083.06
187	GRAND TOTALS	1,149,349.02

City of Scotts Valley

CITY COUNCIL STAFF REPORT

DATE: 1/15/2025

TO: Honorable Mayor and City Council

FROM: Mali LaGoe, City Manager

APPROVED: Mali LaGoe, City Manager

SUBJECT: **Approve the 2025 Scotts Valley Interjurisdictional Committee, Commission, Board and Council appointments, Standing Committee and Liaison appointments and adopt resolutions establishing project specific subcommittees**

SUMMARY OF ISSUE

Each year, the newly appointed Mayor nominates individual Council Members to serve on Interjurisdictional Committees, Commissions, Boards and Councils and Standing Local Committees. As a reminder, standing local committees are publicly noticed committee meetings that fall under the Brown Act (open government laws) and are open to the public. The 2025 Council Member Committee/Subcommittee appointments as proposed by Mayor Timm are attached for your information. The list includes two Designated Liaison assignments to clarify communication and coordination roles between the City and the California League of Cities and the Scotts Valley Chamber of Commerce. The list also includes representatives assigned by the Santa Cruz County City Selection Committee where Scotts Valley is represented by a member of another City due to shared or rotating representation assignments.

To compliment the City Council's consideration of appointments to interjurisdictional committees and standing local committees, staff recommends that the City Council establish and appoint Council Members to two temporary, project specific Council subcommittees: the (1) FY 25/26 Budget Subcommittee; (2) Town Center Planning Subcommittee.

The attached resolutions, summarized below, clarify the two temporary, project specific Council subcommittees' purpose, duration, and Council representation.

PROJECT SPECIFIC COUNCIL FY 25/26 BUDGET SUBCOMMITTEE

- **Term:** The Council FY 25/26 Budget Subcommittee shall be effective January 16, 2025 through January 15, 2026.
- **Representation:** The Council FY 25/26 Budget Subcommittee is recommended to be comprised of Mayor Timm and Vice Mayor Timms.
- **Purpose:** The purpose of the Council FY 25/26 Budget Subcommittee is to monitor the City's ongoing economic situation and make recommendations for the FY 2025/26 City

Budget, revenue enhancements and ongoing refinement of the City's Fiscal Sustainability Plan.

PROJECT SPECIFIC COUNCIL TOWN CENTER DEVELOPMENT SUBCOMMITTEE

- Term: The Town Center Development Subcommittee will be effective January 16, 2025 through January 15, 2026.
- Representation: The Town Center Development Subcommittee is recommended to be comprised of Mayor Timm and Councilmember Jett.
- Purpose: The purpose of the Town Center Development Subcommittee is to oversee the update to the Town Center Specific Plan, and explore infrastructure financing and development components for City Council consideration and action.

The City Manager and pertinent staff will work directly with all subcommittees to prepare information and craft recommendations for Council consideration.

FISCAL IMPACT

There is no fiscal impact associated with this action.

STAFF RECOMMENDATION

It is recommended that the Council (1) approve Mayor Timm's proposed 2025 Interjurisdictional Committee, Commission, Board and Council appointments, Standing Committee and Liaison appointments, and (2) adopt the attached two resolutions establishing the following temporary project specific subcommittees.

Resolution No. 1959.14, Council FY 25/26 Budget Subcommittee

Resolution No. 1960.6, Town Center Development Subcommittee

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1. Interjurisdictional Committee Meeting Assignments - 1-15-25
2. Res1959.14.BudgetSubcommittee.01-15-2025
3. Res1960.6.TownCenterDevelopmentSubcommittee.01-15-2025

2025 SCOTTS VALLEY COMMITTEE, COMMISSION and BOARD APPOINTMENTS

INTERJURISDICTIONAL COMMITTEES/BOARDS/COUNCILS				
COMMITTEE	REPRESENTATIVE/ ALTERNATE	MEETING DAYS	MEETING TIME	MEETING LOCATION
Association of Monterey Bay Area Governments Board of Directors http://www.ambag.org/	R: D. Timm A: Lind	2 nd Wednesday	6:00 pm	Monterey
Arts Council of Santa Cruz County Board of Directors http://www.artscouncilsc.org/	R: A. Timms	Quarterly		Tannery Arts Center
Santa Cruz City Selection Committee	R: Mayor A: Vice Mayor	Varies	Varies	Varies
City/School District Joint Committee	R: Jett and D. Timm	As needed	Varies	Alternates: City / School District
Criminal Justice Council *CM Lind also serves on the Executive Committee https://santacruzcyj.org/	R: Lind A: Clark	2 nd Thursday Quarterly, First Meeting in Feb	3:00 - 5:00 pm	Varies
Housing for Health Partnership Policy Board https://homelessactionpartnership.org/About/HousingforHealthPartnershipPolicyBoard.aspx	R: City Manager	3 rd Wednesday Bi-monthly	3:00pm	Capitola
Interagency Advisory Task Force Subcommittee (Water, School, Fire, City)	R: Mayor and Vice Mayor	N/A	N/A	N/A
Library Advisory Commission https://www.santacruzpl.org/library_boards/LAC/	R: Pamela Woll, Community Member	1/13, 4/14, 5/19, 8/18, 10/20	Mondays 6:30 – 8:00 pm	Varies
Library Financing Authority	R: Clark and Lind	January / July		Santa Cruz

COMMITTEE	REPRESENTATIVE/ ALTERNATE	MEETING DAYS	MEETING TIME	MEETING LOCATION
Library Facilities Financing Authority https://www.santacruzpl.org/library_boards/LFFA/ Library Joint Powers Authority Board https://www.santacruzpl.org/library_boards/LJPB/	R: City Manager A: Administrative Services Director	1 st Thursday Feb / May / June / Sep / Nov	Thursdays 9:00 - 11:00 am	Varies
Santa Cruz County Integrated Waste Management Local Task Force http://dpw.co.santa-cruz.us/Home/RecyclingSolidWaste/Recycling/LocalTaskForce.aspx	R: A. Timms or Public Works Director	1 st Thursday Feb / June / Sep / Dec	3:00 - 5:00 pm	Santa Cruz
Santa Cruz County Regional Transportation Commission (RTC) http://sccrtc.org/meetings/commission/agendas/	R: Clark A: Gine Johnson, Community Member	1 st Thursdays Monthly, No meeting in July	9:00 am	Varies
Santa Cruz County Youth Action Network Jurisdictional Representatives Team http://www.sccyan.org/	R: Jett	As Needed	Varies	Varies
Santa Cruz METRO https://www.scmted.com/en/agency-info/board/board-meeting-schedule	R: Lind	4 th Friday Jan / Feb / Mar / Apr / June / Aug / Sep / Oct 3 rd Friday May / Nov / Dec	9:00 am	Varies
Santa Margarita Groundwater Agency Joint Powers Authority http://smgwa.org/meetings/	R: A. Timms A: Lind	4 th Thursday Jan / Mar / May / Oct	6:00 – 8:00 pm	Santa Margarita Comm. Room
Seniors Advisory Council http://www.seniorscouncil.org/	R: Clark	3 rd Thursday Monthly	10:00 am - Noon	Varies

SANTA CRUZ CITY SELECTION COMMITTEE APPOINTMENTS		
BOARD/COMMISSION	REPRESENTATIVES	MEETING DATE
Central Coast Community Energy Policy Board Central Coast Community Energy Operations Board (Appointed by the City Selection Committee 1/27/2025) https://3cenergy.org/about-us/leadership/	Policy R: D. Timm Operations R: City Manager	https://3cenergy.org/news/vents/
Santa Cruz County Consolidated Oversight Board (Appointed by the City Selection Committee 11/4/24 – Open Ended) https://www.co.santa-cruz.ca.us/Departments/RedevelopmentSuccessorAgency(RSA)/ConsolidatedOversightBoard.aspx	R: A. Timms	As Needed
Santa Cruz County Local Agency Formation Commission (LAFCO) (Appointed by the City Selection Committee 1/27/25) http://www.santacruzlafco.org/	R: Capitola Rep Ex-officio: A. Timms	1 st Wednesday Monthly 10 am - Noon
Visit Santa Cruz County (VSCC) Board of Directors Representative - Scotts Valley and Capitola (Appointed by City Selection Committee per VSCC Bylaws on 7/1/2023) https://www.santacruz.org/partners/board-meeting-agendas	R: D. Timm	3 rd Wednesday Bi Monthly

STANDING CITY COUNCIL COMMITTEES		
COMMITTEE	MEMBERS	MEETING DATE
Traffic Safety Committee <i>The purpose of the Traffic Safety Committee is to review and analyze traffic safety issues and concerns raised by residents, and if necessary make recommendations to the City Council.</i>	Lind and Jett	As needed
Economic Development Committee <i>The purpose of the Economic Development Committee is to provide guidance on matters specifically related to business attraction, retention, and expansion, and commercial development within the City. The Committee's recommendations are subject to confirmation by the City Council.</i>	Clark and A. Timms	As needed

Affordable Housing Committee <i>The purpose of the Affordable Housing Committee is to discuss the City's terms and requirements for affordable housing per the Scotts Valley Municipal Code (SVMC) Section 14.01.030 as it relates to new residential development. The Committee's recommended terms are subject to confirmation by the City Council. In accordance with Resolution No. 1940, adopted 2-21-2018, in addition to those duties outlined in SVMC Title 14, the Scotts Valley Affordable Housing Subcommittee shall: (1) Provide a recommendation on the expansion of the affordable housing requirements City wide; (2) Formulate and recommend amendments to Title 14 to ensure the City is implementing best practices; and, (3) Research and make recommendations on alternative ways to make housing more affordable in Scotts Valley.</i>	Jett and D. Timm	As needed
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PROJECT SPECIFIC CITY COUNCIL SUBCOMMITTEES Limited Duration – One Year (updated 1-15-2025)		
SUBCOMMITTEES	MEMBERS	MEETING DATE
Town Center Development Subcommittee Established by Resolution No. 1960.6, Adopted 1-15-2025 and effective through 1-15-2026 <i>The purpose of the Town Center Development Subcommittee is to oversee the update to the Town Center Specific Plan, and explore infrastructure financing and development components for City Council consideration and action.</i>	Jett and D. Timm	As needed
FY 25/26 Budget Subcommittee Resolution No. 1959.14, Adopted 1-15-2025 and effective through 1-15-2026 <i>The purpose of the Council FY 25/26 Budget Subcommittee is to monitor the City's ongoing economic situation and make recommendations for the FY 2025/26 City Budget, revenue enhancements and ongoing refinement of the City's Fiscal Sustainability Plan.</i>	Mayor and Vice Mayor	As needed

DESIGNATED CITY LIAISONS <i>For communication and coordination purposes only.</i>	
ORGANIZATION	DESIGNATED LIAISON
League of California Cities http://www.cacities.org/	Mayor A: Vice Mayor
Scotts Valley Chamber of Commerce https://scottsvalleychamber.com/	Clark

RESOLUTION NO. 1959.14

**RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SCOTTS VALLEY ESTABLISHING A TEMPORARY
PROJECT SPECIFIC COUNCIL FY 25/26 BUDGET SUBCOMMITTEE**

WHEREAS, the City Council may establish project specific Council subcommittees to address an explicit purpose or need; and

WHEREAS, project specific Council subcommittees are of a limited duration and should be active for no more than one year; and

WHEREAS, the Council desires to establish a project specific Council FY 25/26 Budget Subcommittee effective January 16, 2025 through January 15, 2026; and

WHEREAS, the Council FY 25/26 Budget Subcommittee will be comprised of Mayor Timm and Vice Mayor Timms; and

WHEREAS, the purpose of the Council FY 25/26 Budget Subcommittee is to monitor the City's ongoing economic condition and make recommendations for the FY 2025/26 City Budget, revenue enhancements and ongoing refinement of the City's Fiscal Sustainability Plan.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Scotts Valley hereby establishes a Temporary Project Specific Council FY 25/26 Budget Subcommittee.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 15th day of January, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Derek Timm, Mayor

Attest: _____
Cathie Simonovich, City Clerk

RESOLUTION NO. 1960.6

**RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SCOTTS VALLEY ESTABLISHING A TEMPORARY
PROJECT SPECIFIC TOWN CENTER DEVELOPMENT
SUBCOMMITTEE**

WHEREAS, the City Council may establish project specific Council subcommittees to address an explicit purpose or need; and

WHEREAS, project specific Council subcommittees are of a limited duration and should be active for no more than one year; and

WHEREAS, the Council desires to establish a Project Specific Town Center Development Subcommittee effective January 16, 2025 through January 15, 2026; and

WHEREAS, the Town Center Planning Subcommittee will be comprised of Mayor Timm and Councilmember Jett; and

WHEREAS, the purpose of the Council Town Center Development Subcommittee is to oversee the update to the Town Center Specific Plan and explore infrastructure financing and development components for City Council consideration and action.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Scotts Valley hereby establishes a Temporary Project Specific Town Center Development Subcommittee.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 15th day of January, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Derek Timm, Mayor

Attest: _____
Cathie Simonovich, City Clerk

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 1/15/2025
TO: Honorable Mayor and City Council
FROM: Mali LaGoe, City Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Community Grant Program**

SUMMARY OF ISSUE

Historically, the City has provided small grants to community benefit organizations that serve Scotts Valley. In 2022, staff presented the Community Grant Program Request for Proposals (RFP) and scoring criteria to City Council. The criteria and RFP were created to allow for a formal process to award community grants. For the last three fiscal years, each submitted proposal was scored by a panel of staff and community members and the collective scores resulted in recommendations to the City Council for funding. This year the City Council has allocated \$50,000 in the budget to be awarded through community grants, however the program was put on hold pending the outcome of the revenue measure that was approved by the voters in the last election.

For the last three cycles, the RFP indicated the City's intent to fund 4-8 organizations for a grant amount between \$5,000 and \$15,000 each. The scoring criteria had three main sections: a baseline qualification screening, content criteria (40 points) and financial criteria (25 points). Proposals were required to provide information on how the project or program relates to the City's Strategic Plan themes. The City also emphasized an interest in filling funding gaps left by state or federal funding sources and one-time costs or capital infrastructure. Proposals did not need to score perfectly in each criteria category, they just needed the highest collective score, averaged across panel members.

For this year's scoring criteria, the City could follow the model of the last three years, which has been very successful. Alternatively, the Economic Development Subcommittee (Timms and Dilles) offer a recommendation to allocate a portion of the funding to assist businesses and organizations in Scotts Valley to obtain Autism Certification from the International Board of Credentialing and Continuing Education Standards (IBCCES). IBCCES offers Autism Certification programming to various sectors including schools, health care providers, travel and entertainment, public safety, and workforce for businesses. If enough sector representatives from a single City become certified, the City, as a community, can earn certification. The certification process mainly entails staff training, however larger facilities may also consider physical space modifications or other accessibility enhancements.

Last year, Visit Santa Cruz County, as an organization, obtained certification and is committed

to leading Santa Cruz County to becoming an autism friendly travel destination. The Scotts Valley Police Department personnel have completed POST Autism Awareness training and additional City staff are interested in becoming trained through IBCCES. The cost of certification depends on the number of employees and sectors, and starts at approximately \$1,500. If the City Council is interested in supporting local businesses and organizations in becoming certified, the Council could consider opening a portion of the allocated Community Grant Program funding to support this effort. Staff would recommend allocating up to \$10,000 for this category as a preliminary test to gauge interest from the community. If the response is strong, additional funds could be allocated in future community grant program years.

With Council input and direction on the selection criteria, staff will finalize the FY25/26 RFP and bring funding recommendations back to the Council at a later date, similar to the process of past years.

FISCAL IMPACT

The Fiscal Year 24/25 budget includes \$50,000 of General Fund money for the Community Grant Program.

STAFF RECOMMENDATION

Staff recommends the City Council provide input and direction regarding the selection criteria for the FY24/25 Community Grant Program.

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None