



# A G E N D A

## Meeting of the Scotts Valley City Council

**Date: September 7, 2016**

**Time: 6:00 p.m.**

|                                                                                                   |                                                                                                     |                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CITY OF SCOTTS VALLEY</b><br>1 Civic Center Drive<br>Scotts Valley, CA 95066<br>(831) 440-5602 | <b>MEETING LOCATION</b><br>City Council Chambers<br>1 Civic Center Drive<br>Scotts Valley, CA 95066 | <b>POSTING:</b> The agenda was posted<br>9-2-16 at City Hall, SV Senior Center,<br>SV Library and on the Internet at<br><a href="http://www.scottsvalley.org">www.scottsvalley.org</a> . |
|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                |                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Elected Officials</b><br>Donna Lind, Mayor<br>Randy Johnson, Vice Mayor<br>Stephany E. Aguilar, Council Member<br>Dene Bustichi, Council Member<br>Jim Reed, Council Member | <b>City Staff Members</b><br>Jenny Haruyama, City Manager<br>Kirsten Powell, City Attorney<br>Taylor Bateman, Acting Community Development Dir<br>Scott Hamby, Public Works Director<br>John Weiss, Chief of Police<br>Tracy Ferrara, City Clerk |
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### **Notice regarding City Council Meetings:**

The City Council meets regularly on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 6:00 pm in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066.

### **Agenda and Agenda Packet Materials:**

The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City's website: [www.scottsvalley.org](http://www.scottsvalley.org) and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at [www.scottsvalley.org](http://www.scottsvalley.org).

### **Televised Meetings:**

City Council meetings are cablecast "Live" on Community Television of Santa Cruz County on Comcast Channel 25.

**CALL TO ORDER** 6:00 p.m.

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**ROLL CALL**

**SPECIAL SET MATTER** Presentation of Mayor's Proclamation honoring Jacob's Heart Children's Cancer Support Services and Childhood Cancer Awareness Month - September 2016

### COMMITTEE REPORTS

(Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.)

#### Interjurisdictional Committees:

|   |                                                       |                 |
|---|-------------------------------------------------------|-----------------|
| ✓ | Criminal Justice Council                              | (Lind/Johnson)  |
| ✓ | Transportation Commission                             | (Johnson/Lind)  |
| ✓ | Metro Transit District Board                          | (Bustichi)      |
| ✓ | County Integrated Waste Mgmt Local Task Force         | (Lind/Hamby)    |
| ✓ | City/School District Joint Committee                  | (Reed/Johnson)  |
| ✓ | AMBAG                                                 | (Aguilar/Lind)  |
| ✓ | LAFCO                                                 | (Lind)          |
| ✓ | City Selection Committee                              | (Mayor)         |
| ✓ | League of California Cities Delegate Program          | (Aguilar)       |
| ✓ | Hazardous Materials Advisory Commission               | (Ron Whittle)   |
| ✓ | Cultural Council                                      | (Lind)          |
| ✓ | Seniors Advisory Council                              | (Lind)          |
| ✓ | Santa Margarita Ground Water Basin Advisory Committee | (Lind /Aguilar) |
| ✓ | Library Financing Authority/Joint Powers Boards       | (CityManager)   |
| ✓ | Library Advisory Commission                           | (Vacant)        |

#### Standing Local Committees:

|   |                                            |                    |
|---|--------------------------------------------|--------------------|
| ✓ | Traffic Safety Committee                   | (Lind/Aguilar)     |
| ✓ | Economic Development                       | (Johnson/Bustichi) |
| ✓ | Affordable Housing                         | (Aguilar/Bustichi) |
| ✓ | Water Subcommittee                         | (Bustichi/Lind)    |
| ✓ | Budget Subcommittee                        | (Mayor/Vice Mayor) |
| ✓ | Sign Subcommittee                          | (Bustichi/Lind)    |
| ✓ | Green Building Permit Process Subcommittee | (Lind/Reed)        |

#### Project Specific Committees:

|   |                              |                    |
|---|------------------------------|--------------------|
| ✓ | Skypark Subcommittee         | (Johnson/Bustichi) |
| ✓ | Gateway South Commercial     | (Reed/Johnson)     |
| ✓ | Glenwood Trails Subcommittee | (Aguilar/Reed)     |

### CITY MANAGER REPORT

#### PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are **NOT** part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.)

### ALTERATIONS TO CONSENT AGENDA

(Council can remove or add items to the Consent Agenda.)

### CONSENT AGENDA

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons

wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.)

- A. Approve City Council meeting minutes of 8-17-16, 8-24-16
- B. Approve check register – 8-12-16, 8-22-16, 8-26-16
- C. Approve Exclusive License Agreement between the City and the Scotts Valley Water District for Use of City Property as a Temporary Construction Staging Area for the Construction of the Stormwater System at the Transit Center and authorize the City Manager to execute the agreement

### **ALTERATIONS TO REGULAR AGENDA**

(Council can remove or add items to the Regular Agenda.)

### **REGULAR AGENDA**

(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.)

- 1. Consider approval of project scope change for the Mount Hermon Road/Scotts Valley Drive/Whispering Pines Drive Intersection Operations Improvement Project (Public Works/Hamby)
- 2. Provide direction regarding Police Officer Recruitment and Retention Incentive Program (Police/Weiss)
- 3. Consider approval of the estimated year-end expenditures for 2015/16 State Supplemental Law Enforcement Services Fund (SLESF) funds and projected 2016/17 SLESF funds (Police/Weiss)
- 4. Future Council agenda items  
(This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

### **ADJOURNMENT**

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The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

## **PROCEDURAL INFORMATION FOR THE PUBLIC**

### **THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:**

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

### **THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:**

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

### **THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:**

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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# Mayor's Proclamation

## *Honoring Jacob's Heart Children's Cancer Support Services and Childhood Cancer Awareness Month ~ September 2016*

- WHEREAS,** each day 42 children in the United States are diagnosed with cancer and more than 40,000 children undergo treatment for cancer each year; and
- WHEREAS,** cancer remains the leading cause of death by disease among children, more than asthma, diabetes, cystic fibrosis, congenital anomalies, and AIDS combined; and
- WHEREAS,** families of children with cancer in the City of Scotts Valley receive essential services from Jacob's Heart Children's Cancer Support Services, a local organization that has gained national awards and recognition for improving the quality of life for more than 620 local children with cancer and their families; and
- WHEREAS,** Jacob's Heart holds the memories and honors legacies of 140 children from our local community who have been lost to cancer, ensuring that their precious memories will never be forgotten; and
- WHEREAS,** the oncology department at Lucile Packard Children's Hospital at Stanford has worked closely with Jacob's Heart for the past 18 years as a trusted community partner in providing family-centered care that addresses the emotional, practical and financial struggles of families of children with cancer in Scotts Valley; and
- WHEREAS,** it is important for all Scotts Valley residents to recognize the impact of pediatric cancer on families within our community and honor the lives of children in our community whose lives have been cut short by cancer.

**NOW, THEREFORE, I, Donna Lind, Mayor of Scotts Valley, do hereby declare September as Childhood Cancer Awareness Month in the City of Scotts Valley and do hereby honor Jacob's Heart Children's Cancer Support Services for 18 years of outstanding support to our community and acknowledge the organization's contributions to Childhood Cancer Awareness Month, honoring children with cancer in our community.**



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Donna R. Lind, Mayor

Signed and sealed this 7th day of September 2016

DATE: 9-7-2016

# MINUTES

## Meeting of the Scotts Valley City Council

**Date: August 17, 2016**

**POSTING:**

The agenda was posted on 8-12-16  
at City Hall, the SV Senior Center, and  
the SV Library, by the City Clerk.

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**CALL TO ORDER**                      6:00 p.m.

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**ROLL CALL**

Present:

Mayor Lind  
Vice Mayor Johnson  
Council Member Aguilar  
Council Member Bustichi  
Council Member Reed

City Manager Haruyama  
City Attorney Powell  
Police Chief Weiss  
Public Wks Director Hamby  
Recreation Division Manager Ard  
City Clerk Ferrara

Absent:

Acting Community Development Director Bateman

**SPECIAL SET MATTER**

Introduction of new City employees:  
PWD Hamby introduced the City's new Civil Engineer, Jessica Kahn.  
RDM Ard introduced her new Administrative Secretary I, Lisa Mansfield.

**COMMITTEE REPORTS**

CM Bustichi reported that the Town Center Subcommittee has been meeting over the last several months. He stated that the City has approved a Town Center Specific Plan, worked on eliminating obstacles to development, and the Subcommittee is continuing to work on the development of Town Center.

CM Aguilar reported that AMBAG met and the Board of Directors was asked to support the Monterey Senior Housing, Bike and Pedestrian Improvement Project as the AMBAG regional priority project for the Strategic Growth Council's FY16 Affordable Housing and Sustainable Communities funding. She reported that the Board also received an update from AMBAG staff on the 2018 Draft Regional Growth Forecast and subregional allocation process. She stated that the full AMBAG Board of Directors is available on their website at [www.ambag.org](http://www.ambag.org).

Mayor Lind reported that she attended the first of the Groundwater Sustainability Agency meetings in order to work on a plan to meet State requirements and work on a plan to protect and replenish our groundwater resources.

Mayor Lind reported that the Seniors Council met and discussed the impacts of funding cuts from HICAP (Health Insurance Counseling & Advocacy Program).

Mayor Lind thanked all of the volunteers, participants, and City staff who helped make the 50<sup>th</sup> anniversary celebration held on August 2, 2016 a success.

### **CITY MANAGER REPORT**

- Good news on the City's Bicycle Corridor and Road Preservation Project - Glen Canyon Road/Green Hills Road/S. Navarra Drive area:
  - ▶ Santa Cruz County Regional Transportation Commission (RTC) staff recently recommended that the RTC Commission approve \$711K as part of its Surface Transportation Block Grant program.
  - ▶ The \$711K represents about 65% of the \$1.1M requested, however, the project can be adjusted to account for partial funding.
  - ▶ I would like to point out that SCCRTC staff did announce at the Commission's Bicycle Safety Committee meeting that the City's grant application received the highest score of all submitted applications. Kudos to Scott Hamby and his team.
- Art and Wine/Cops and Rodders Event:
  - ▶ This Saturday, August 20th at Skypark will be the Chamber of Commerce Art, Wine and Beer event as well as the SV Police Officer's Association "Cops and Rodders" show.
  - ▶ The car show begins with a meet up near the Boardwalk in Santa Cruz, followed by a cruise up to Scotts Valley and then lining up all the cars at Skypark in the morning.
  - ▶ Chief Weiss will be leading the cruise in the City's 1967 classic Ford Interceptor, along with Lt. Walpole.
- DARE Golf Tournament:
  - ▶ Our annual DARE golf tournament, which raises funds for our juvenile programs, is coming up and is scheduled for Friday, September 2, 2016 at Valley Gardens.
  - ▶ Players can sign up via our website at [www.scottsvalleypd.com](http://www.scottsvalleypd.com).
- MacDorsa Park:
  - ▶ You may have noticed some maintenance work happening at Mac Dorsa Park this week.
  - ▶ Maintenance staff is in the process of installing a new curb to hold the wood chips in.
  - ▶ Then the week of August 29<sup>th</sup>, a new structure consisting of rocks and ropes components will be installed for the kids and community to enjoy.

### **PUBLIC COMMENT**

Deanna Surbridge, Scotts Valley resident, expressed concerns about the amount of building that is going on as it relates to water use and impacts to the City.

Mayor Lind responded that she would be happy to talk about these concerns after the meeting if Ms. Surbridge wanted to leave her contact information with the City Clerk.

VM Johnson stated that due to recycled water and the many water saving measures that have been implemented over the years, the water usage has decreased approximately 40% since it peaked in 1999.

PC Weiss announced that he and his Lieutenants attended the Santa Cruz County Sheriff's Office 21<sup>st</sup> Century Policing Initiative that was put on today.

## **ALTERATIONS TO CONSENT AGENDA**

***M/S: Johnson/Bustichi***

***To approve the Consent Agenda.***

***Carried 5/0 (AYES: Aguilar, Bustichi, Johnson, Lind, Reed)***

### **Consent Agenda:**

- A. Approve City Council meeting minutes of 7-20-16
- B. Approve check register – 7-21-16, 7-25-16, 7-26-16, 7-29-16, 8-8-16, 8-9-16
- C. Approve revised salary schedule for City Manager
- D. Approve Exclusive License Agreement between the City of Scotts Valley and the Scotts Valley Water District for Use of City Property as a Temporary Parking Lot During the Construction of the Stormwater System at the Transit Center and authorize the City Manager to execute the agreement
- E. Approve the purchase of a new Wastewater Treatment Plant (WWTP) replacement pump in the amount of \$18,010 to be paid from WWTP Equipment Reserves, Fund 14
- F. Approve the agreement between the City of Scotts Valley and Northwest Demolition, Inc., for the construction of the Granite Creek Road Storm Damage Repair Project and authorize the Mayor to execute the agreement
- G. Approve the Agreement for Professional Services between the City of Scotts Valley and Ken D. Anderson for City Engineer services and authorize the City Manager to execute the agreement

## **ALTERATIONS TO REGULAR AGENDA**

***M/S: Aguilar/Johnson***

***To approve the Regular Agenda.***

***Carried 5/0 (AYES: Aguilar, Bustichi, Johnson, Lind, Reed)***

### **REGULAR AGENDA**

#### **1. Presentation by Monterey Bay Community Power (MBCP)**

CM Haruyama introduce Santa Cruz County Supervisor Bruce McPherson and Gine Johnson, Aide to Supervisor McPherson and MBCP Team Member, who showed a video presentation regarding Monterey Bay Community Power and responded to questions from Council.

## **PUBLIC HEARINGS**

2. **Consider approval of Planned Development Permit Amendment No. PD07-006.2 and Land Division Amendment No. LD07-004.1 allowing the expansion of the development envelope for 101 Falcon Ridge Road, APN 024-211-18 (Gandrup)**

CA Powell presented the written staff report and responded to questions from Council.

### **PUBLIC HEARING OPENED - 7:02 PM**

No one came forward.

### **PUBLIC HEARING CLOSED - 7:03 PM**

***M/S: Bustichi/Aguilar***

***To approve Resolution No. 1749.7, approving Planned Development Permit Amendment No. PD07-006.2 and Land Division Amendment No. LD07-004.1 allowing the expansion of the development envelope for 101 Falcon Ridge Road, APN 024-211-18.***

***Carried 5/0 (AYES: Aguilar, Bustichi, Johnson, Lind, Reed)***

3. **Conduct a public hearing as required by Section 147(f) of the Internal Revenue Code of 1986 to receive comments relating to the issuance by the California Enterprise Development Authority (CEDA) of not to exceed \$12,000,000 of the Authority's Revenue Bonds for the benefit of Sammie Rae Abitbol, LLC, a California limited liability company, and Bay Photo, Inc., a California corporation**

CM Haruyama presented the written staff report and responded to questions from Council.

### **PUBLIC HEARING OPENED - 7:10 PM**

No one came forward.

### **PUBLIC HEARING CLOSED - 7:11 PM**

***M/S: Aguilar/Reed***

***To approve Resolution No. 1921 approving Associate Membership by the City of Scotts Valley in the California Enterprise Development Authority and the execution of an Associate Membership Agreement relating to Associate Membership of the City in the Authority.***

***Carried 5/0 (AYES: Aguilar, Bustichi, Johnson, Lind, Reed)***

***M/S: Aguilar/Johnson***

***To approve Resolution No. 1921.1 approving the issuance by California Enterprise Development Authority of not to exceed \$12,000,000 aggregate principal amount of the Authority's revenue bonds for the benefit of Bay Photo, Inc. for the purpose of financing and refinancing the cost of acquisition, rehabilitation and equipping of a manufacturing facility and other matters relating thereto herein specified.***

***Carried 5/0 (AYES: Aguilar, Bustichi, Johnson, Lind, Reed)***

## **REGULAR AGENDA**

(Resumed)

4. **Consider approval of Resolution No. 1922 opposing Proposition 64, known as the Adult Use of Marijuana Act (AUMA)**

PC Weiss presented the written staff report and responded to questions from Council.

**M/S: Aguilar/Reed**

**To approve Resolution No. 1922 opposing the Adult Use of Marijuana Initiative – Commercial Sales of Non-Medical Marijuana Ballot Measure.**

**Carried 5/0 (AYES: Aguilar, Bustichi, Johnson, Lind, Reed)**

5. **Future Council agenda items**

None.

## **CONVENE TO CLOSED SESSION**

The City Council convened to closed session at 7:30 p.m. to discuss the following items:

1. Pursuant to Government Code Section 54956.8, the City Council met in closed session to confer with their legal counsel regarding real property negotiations, APN 022-231-03.

## **RECONVENE TO OPEN SESSION**

The City Council reconvened to open session at 8:10 p.m.

## **REPORT ON ACTION TAKEN DURING CLOSED SESSION**

Mayor Lind announced that there was nothing to report.

**ADJOURNMENT**                      The meeting adjourned at 8:10 p.m.

Approved: \_\_\_\_\_  
Donna Lind, Mayor

Attest: \_\_\_\_\_  
Tracy A. Ferrara, City Clerk

# MINUTES

## Special Closed Session Meeting of the Scotts Valley City Council

**Date: August 24, 2016**

**POSTING:**

The agenda was posted on 8-23-16  
at City Hall, the SV Senior Center, the  
SV Library, and the on the Internet at  
[www.scottsvalley.org](http://www.scottsvalley.org) by the City Clerk.

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**CALL TO ORDER**                      8:35 a.m.

**ROLL CALL**

Present:       Donna Lind, Mayor  
                 Randy Johnson, Vice Mayor  
                 Stephany E. Aguilar, City Council Member  
                 Dene Bustichi, City Council Member

Jenny Haruyama, City Manager  
Kirsten Powell, City Attorney

Absent:         Jim Reed, City Council Member

**CONVENE TO CLOSED SESSION**

The City Council convened to closed session at 8:36 a.m. to discuss the following item:

- (1)      Pursuant to Government Code Section 54956.9b, the City Council met in closed session to confer with their legal counsel regarding potential litigation - 1 case.

**RECONVENE TO OPEN SESSION**

The City Council reconvened to open session at 8:49 a.m.

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

Mayor Lind reported that there was nothing to report.

**ADJOURNMENT**      The meeting adjourned at 8:50 a.m.

Approved: \_\_\_\_\_

Donna Lind, Mayor

Attest: \_\_\_\_\_

Tracy A. Ferrara, City Clerk

CONSENT AGENDA ITEM B

DATE: 9-7-2016

SCOTTS VALLEY ACCOUNTS PAYABLE  
08/12/2016 15:24:25 Check Register

CITY OF SCOTTS VALLEY  
GL050S-V08.02 COVERPAGE  
GL540R

Report Selection:

RUN GROUP... 081216 COMMENT... A/P AS OF AUG 12 2016

DATA-JE-ID DATA COMMENT  
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W-08122016-912 A/P AS OF AUG 12 2016

Run Instructions:

| Jobq | Banner | Copies | Form | Printer | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
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Check Register

| BANK | VENDOR                          | CHECK# | DATE     | AMOUNT    |
|------|---------------------------------|--------|----------|-----------|
| BA   | GENERAL CHECKING ACCOUNT        |        |          |           |
|      | 000182 A SIGN ASAP              | 108178 | 08/12/16 | 21.75     |
|      | 003544 ADAMS/PHILIP             | 108179 | 08/12/16 | 296.00    |
|      | 003216 ADVANTAGE DRIVING SCHOOL | 108180 | 08/12/16 | 1,008.00  |
|      | 001626 AGUILAR/STEPHANY         | 108181 | 08/12/16 | 43.20     |
|      | 003543 AGUIRRE/AUGUSTO          | 108182 | 08/12/16 | 168.00    |
|      | 001528 AMERICAN MESSAGING       | 108183 | 08/12/16 | 53.67     |
|      | 000563 APPI                     | 108184 | 08/12/16 | 881.99    |
|      | 001670 AT &T                    | 108185 | 08/12/16 | 302.85    |
|      | 003027 AW DRIRECT               | 108186 | 08/12/16 | 131.76    |
|      | 000565 BANK OF NEW YORK MELLON/ | 108187 | 08/12/16 | 7,800.00  |
|      | 001518 BAY AREA POLYGRAPH       | 108188 | 08/12/16 | 275.00    |
|      | 003541 BAY VALVE SERVICE        | 108189 | 08/12/16 | 3,840.82  |
|      | 001822 BC LABORATORIES INC.     | 108190 | 08/12/16 | 192.00    |
|      | 001255 BECK'S SERVICE           | 108191 | 08/12/16 | 1,694.00  |
|      | 001066 BEHAVIORAL HEALTH CARE I | 108192 | 08/12/16 | 122.00    |
|      | 001786 BEWICK/KENNETH           | 108193 | 08/12/16 | 90.00     |
|      | 003419 BIKE DOJO, LLC           | 108194 | 08/12/16 | 297.50    |
|      | 000021 BOWMAN & WILLIAMS        | 108195 | 08/12/16 | 13,020.00 |
|      | 003540 BRACCO'S TOWING TRANSPOR | 108196 | 08/12/16 | 225.00    |
|      | 000437 BRASS KEY LOCKSMITH      | 108197 | 08/12/16 | 25.08     |
|      | 000053 BSN SPORTS               | 108198 | 08/12/16 | 222.05    |
|      | 000053 BSN SPORTS               | 108199 | 08/12/16 | 83.18     |
|      | 001566 BUSINESS WITH PLEASURE   | 108200 | 08/12/16 | 103.04    |
|      | .15091 BUSTICHI & SON           | 108201 | 08/12/16 | 9.90      |
|      | 001017 C.W.E.A.                 | 108202 | 08/12/16 | 45.00     |
|      | 001017 C.W.E.A.                 | 108203 | 08/12/16 | 350.00    |
|      | 003005 CHALLENGER SPORTS CORPOR | 108204 | 08/12/16 | 2,170.00  |
|      | 002091 COMCAST                  | 108205 | 08/12/16 | 158.68    |
|      | 003536 CREDIT BUREAU ASSOCIATES | 108206 | 08/12/16 | 12.00     |
|      | 000207 DEPARTMENT OF JUSTICE    | 108207 | 08/12/16 | 128.00    |
|      | .15092 DUER/JENNIFER            | 108208 | 08/12/16 | 200.00    |
|      | 001362 DUNCAN AUTO TECH         | 108209 | 08/12/16 | 26.27     |
|      | 003542 DUNNIWAY/BRIAN           | 108210 | 08/12/16 | 168.00    |
|      | 003354 ELITE MARTIAL ARTS, INC  | 108211 | 08/12/16 | 168.00    |
|      | 001597 FLEMING/JOSEPHINE        | 108212 | 08/12/16 | 6,720.00  |
|      | 001042 GOLDEN GATE PETROLEUM    | 108213 | 08/12/16 | 1,623.59  |
|      | 001873 HARRIS/BUCK              | 108214 | 08/12/16 | 1,541.04  |
|      | 001239 HAYASHI DDS/ARTHUR K     | 108215 | 08/12/16 | 77.50     |
|      | 001856 HUB INTERNATIONAL        | 108216 | 08/12/16 | 512.16    |
|      | 001841 IDEXX LABORATORIES, INC. | 108217 | 08/12/16 | 1,196.92  |
|      | 001333 LARA/ JESUS D            | 108218 | 08/12/16 | 92.11     |
|      | 001486 LEWIS/OWEN               | 108219 | 08/12/16 | 168.00    |
|      | 000284 LOGAN & POWELL, LLP      | 108220 | 08/12/16 | 15,620.00 |
|      | 003496 MCDONALD/AUDREY          | 108221 | 08/12/16 | 1,239.00  |
|      | 000195 MESITI-MILLER ENGINEERIN | 108222 | 08/12/16 | 7,507.65  |
|      | 000083 MISSION UNIFORM SERVICE  | 108223 | 08/12/16 | 957.25    |
|      | 003368 MT HERMON VETERINARY CLI | 108224 | 08/12/16 | 489.44    |
|      | 003545 NIHLEN/HILARY            | 108225 | 08/12/16 | 140.00    |

| BANK   | VENDOR                   | CHECK# | DATE     | AMOUNT     |     |
|--------|--------------------------|--------|----------|------------|-----|
| BA     | GENERAL CHECKING ACCOUNT |        |          |            |     |
| 001802 | ONTRAC                   | 108226 | 08/12/16 | 104.88     |     |
| 000101 | PACIFIC GAS & ELECTRIC C | 108227 | 08/12/16 | 161.51     |     |
| 000101 | PACIFIC GAS & ELECTRIC C | 108228 | 08/12/16 | 22.20      |     |
| 003152 | PETERSON POWER SYSTEMS,  | 108229 | 08/12/16 | 1,920.31   |     |
| 003268 | PHILLIPS/WENDY           | 108230 | 08/12/16 | 542.00     |     |
| 001039 | POSTON/ED                | 108231 | 08/12/16 | 296.00     |     |
| 001986 | RICHARDS/ANDREA          | 108232 | 08/12/16 | 239.20     |     |
| 000201 | SAFETY-KLEEN CORP        | 108233 | 08/12/16 | 873.10     |     |
| 001823 | SANTA CRUZ CO ENVIRONMEN | 108234 | 08/12/16 | 426.00     |     |
| 001533 | SANTA CRUZ COUNTY BANK   | 108235 | 08/12/16 | 7,786.09   |     |
| 000127 | SANTA CRUZ SENTINEL      | 108236 | 08/12/16 | 369.95     |     |
| 000123 | SANTA CRUZ/COUNTY OF     | 108237 | 08/12/16 | 20.00      |     |
| 000131 | SCOTTS VALLEY MEDICAL    | 108238 | 08/12/16 | 148.00     |     |
| 003085 | SHRED-IT US JV LLC       | 108239 | 08/12/16 | 78.23      |     |
| 000405 | SILVERSTEIN/THOMAS       | 108240 | 08/12/16 | 3,308.95   |     |
| 002053 | STEPFORD                 | 108241 | 08/12/16 | 2,248.06   |     |
| 001844 | STERLING WATER TECHNOLOG | 108242 | 08/12/16 | 14,362.73  |     |
| 003039 | SUPERIOR SIGNALS INC     | 108243 | 08/12/16 | 1,293.12   |     |
| 000153 | THOMSON REUTERS-WEST     | 108244 | 08/12/16 | 277.96     |     |
| 001366 | U.S. BANCORP OFFICE      | 108245 | 08/12/16 | 342.03     |     |
| 000146 | U.S. POSTMASTER          | 108246 | 08/12/16 | 800.00     |     |
| 001803 | VARGAS ACADEMY OF        | 108247 | 08/12/16 | 1,120.00   |     |
| 002021 | ZOOM                     | 108248 | 08/12/16 | 365.22     |     |
|        | GENERAL CHECKING ACCOUNT |        |          | 109,322.94 | *** |

SCOTTS VALLEY ACCOUNTS PAYABLE  
CITY OF SCOTTS VALLEY  
08/12/2016 15:24:26  
GL540R-V08.02 PAGE 3

Check Register

| BANK           | VENDOR | CHECK# | DATE | AMOUNT     |
|----------------|--------|--------|------|------------|
| REPORT TOTALS: |        |        |      | 109,322.94 |

RECORDS PRINTED - 000131

GL540R

FUND RECAP:

| FUND            | DESCRIPTION                  | DISBURSEMENTS |
|-----------------|------------------------------|---------------|
| ----            | -----                        |               |
| 001             | GENERAL                      | 50,748.79     |
| 004             | RECREATION                   | 13,450.71     |
| 010             | WASTEWATER OPERATIONS        | 19,709.38     |
| 011             | TERTIARY TREATMENT PLANT     | 8,635.83      |
| 014             | WASTEWATER EQMT REPLACE RES  | 1,694.00      |
| 023             | SVRDA SUCCESSOR AGENCY       | 1,950.00      |
| 028             | SENIOR CENTER                | 1,387.68      |
| 090             | SV DRIVE A REDEMPTION        | 3,900.00      |
| 112             | DENTAL INS INTERNAL SERV     | 316.70        |
| 123             | COMMUNITY FACILITY CENTER    | 22.20         |
| 150             | GENERAL CAPITAL IMPROVEMENTS | 7,507.65      |
| TOTAL ALL FUNDS |                              | 109,322.94    |

BANK RECAP:

| BANK            | NAME                     | DISBURSEMENTS |
|-----------------|--------------------------|---------------|
| ----            | -----                    |               |
| BA              | GENERAL CHECKING ACCOUNT | 109,322.94    |
| TOTAL ALL BANKS |                          | 109,322.94    |

SCOTTS VALLEY ACCOUNTS PAYABLE  
08/22/2016 09:22:04 Check Register

CITY OF SCOTTS VALLEY  
GL050S-V08.02 COVERPAGE  
GL540R

Report Selection:

RUN GROUP... 082216 COMMENT... A/P AS OF AUGUST 22 2016

DATA-JE-ID DATA COMMENT  
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W-08222016-923 A/P AS OF AUGUST 22 2016

Run Instructions:

| Jobq | Banner | Copies | Form | Printer | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
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| L    |        | 01     |      |         | N    | S     | 6   | 066   | 10  |    |    |    |

Check Register

| BANK   | VENDOR                   | CHECK# | DATE     | AMOUNT   |
|--------|--------------------------|--------|----------|----------|
| BA     | GENERAL CHECKING ACCOUNT |        |          |          |
| 000182 | A SIGN ASAP              | 108249 | 08/22/16 | 92.44    |
| .15097 | ADAMI/CHRISTINE          | 108250 | 08/22/16 | 136.00   |
| 001219 | ALHAMBRA                 | 108251 | 08/22/16 | 73.97    |
| 001219 | ALHAMBRA                 | 108252 | 08/22/16 | 98.86    |
| 003497 | ALVAREZ INDUSTRIES, INC  | 108253 | 08/22/16 | 75.00    |
| 001670 | AT & T                   | 108254 | 08/22/16 | 54.87    |
| 000097 | AT&T                     | 108255 | 08/22/16 | 159.15   |
| .15103 | BALLARD/JANET            | 108256 | 08/22/16 | 200.00   |
| .15110 | BERGMAN/MARLYN           | 108257 | 08/22/16 | 39.00    |
| 000021 | BOWMAN & WILLIAMS        | 108258 | 08/22/16 | 5,546.40 |
| 001990 | CALIFORNIA MUNICIPAL     | 108259 | 08/22/16 | 475.00   |
| .15104 | CAVALLERO/DONNA          | 108260 | 08/22/16 | 100.00   |
| 015008 | CENTRAL HOME SUPPLY      | 108261 | 08/22/16 | 69.93    |
| 001051 | COASTAL EVERGREEN CORP   | 108262 | 08/22/16 | 1,675.00 |
| 002091 | COMCAST                  | 108263 | 08/22/16 | 243.31   |
| 001103 | CREATIVE FORMS & CONCEPT | 108264 | 08/22/16 | 415.33   |
| 000389 | DASSEL'S PETROLEUM INC   | 108265 | 08/22/16 | 3,732.70 |
| 001827 | DEPT OF PESTICIDE REGULA | 108266 | 08/22/16 | 60.00    |
| 001362 | DUNCAN AUTO TECH         | 108267 | 08/22/16 | 462.08   |
| 001537 | DYNAMIC PRESS            | 108268 | 08/22/16 | 44.00    |
| 001257 | EBRAHIMIAN DDS/MARK      | 108269 | 08/22/16 | 144.00   |
| 000072 | ECOLOGY ACTION OF SC     | 108270 | 08/22/16 | 1,225.00 |
| .15094 | ELEVATOR SERVICE COMPANY | 108271 | 08/22/16 | 131.00   |
| .15109 | FISHER/MAYDENE           | 108272 | 08/22/16 | 100.00   |
| 001782 | FLORES/CARLOS            | 108273 | 08/22/16 | 131.20   |
| 003520 | FULLSOURCE, LLC          | 108274 | 08/22/16 | 225.31   |
| 001131 | GRUBER DDS/MICHAEL       | 108275 | 08/22/16 | 965.00   |
| 003444 | HART/CYNTHIA S           | 108276 | 08/22/16 | 1,575.00 |
| .15095 | HIDDEN OAKS HOA          | 108277 | 08/22/16 | 120.00   |
| .15096 | HIDDEN OAKS HOA          | 108278 | 08/22/16 | 80.00    |
| 000801 | HINDERLITER, DE LLAMAS & | 108279 | 08/22/16 | 1,844.46 |
| 000666 | HOUSING AUTHORITY OF SC  | 108280 | 08/22/16 | 100.50   |
| 003546 | INTERSTATE ALL BATTERY S | 108281 | 08/22/16 | 250.13   |
| 000430 | INTERSTATE BATTERIES     | 108282 | 08/22/16 | 1,200.33 |
| 001308 | JOHNSON DDS/BRETT        | 108283 | 08/22/16 | 253.60   |
| .15108 | KEEN/JAMES               | 108284 | 08/22/16 | 198.00   |
| 001234 | MC GRAW DDS/BERNARD      | 108285 | 08/22/16 | 96.00    |
| .15093 | MEDRANO/ANDREA           | 108286 | 08/22/16 | 200.00   |
| 000967 | MONTEREY BAY SYSTEMS     | 108287 | 08/22/16 | 94.94    |
| .15100 | MOSELY/LARRY & REBECCA   | 108288 | 08/22/16 | 100.00   |
| 001974 | NORTH AMERICAN UV INC    | 108289 | 08/22/16 | 3,330.00 |
| 000088 | NORTH BAY FORD-LINCOLN-  | 108290 | 08/22/16 | 127.60   |
| .15098 | RAKOW/EMILY              | 108291 | 08/22/16 | 100.00   |
| .15105 | RAMIREZ/DENNIS           | 108292 | 08/22/16 | 200.00   |
| .15101 | REECKERD/SANDRA          | 108293 | 08/22/16 | 200.00   |
| .15102 | REED/JIM & LEA           | 108294 | 08/22/16 | 39.00    |
| 003052 | RJL ENTERPRISES          | 108295 | 08/22/16 | 151.90   |
| .15106 | RUDD/NOREEN              | 108296 | 08/22/16 | 100.00   |

Check Register

| BANK   | VENDOR                   | CHECK# | DATE     | AMOUNT     |     |
|--------|--------------------------|--------|----------|------------|-----|
| BA     | GENERAL CHECKING ACCOUNT |        |          |            |     |
| 001894 | S.V. WATER DISTRICT - BU | 108297 | 08/22/16 | 210.45     |     |
| 003407 | SAN JOSE BMW VESPA       | 108298 | 08/22/16 | 1,489.56   |     |
| 001533 | SANTA CRUZ COUNTY BANK   | 108299 | 08/22/16 | 2,428.26   |     |
| 001544 | SANTA CRUZ COUNTY CONFER | 108300 | 08/22/16 | 51,215.17  |     |
| 000126 | SANTA CRUZ FIRE EQUIPMEN | 108301 | 08/22/16 | 349.08     |     |
| 000122 | SANTA CRUZ/CITY OF       | 108302 | 08/22/16 | 1,037.58   |     |
| 000133 | SCOTTS VALLEY SPRINKLER  | 108303 | 08/22/16 | 49.92      |     |
| 001535 | SKIP'S TIRE & AUTO CENTE | 108304 | 08/22/16 | 280.17     |     |
| 003519 | SOMERVILLE CONSTRUCTION/ | 108305 | 08/22/16 | 5,207.50   |     |
| 000682 | STAPLES INC.             | 108306 | 08/22/16 | 355.17     |     |
| 002053 | STEPFORD                 | 108307 | 08/22/16 | 3,281.00   |     |
| 001844 | STERLING WATER TECHNOLOG | 108308 | 08/22/16 | 1,488.00   |     |
| .15099 | STONE/KALANI             | 108309 | 08/22/16 | 49.00      |     |
| .15107 | STONE/MARK               | 108310 | 08/22/16 | 100.00     |     |
| 003547 | TECHNICAL INVESTIGATIVE  | 108311 | 08/22/16 | 799.68     |     |
| 001933 | THURINGER/JOE            | 108312 | 08/22/16 | 291.89     |     |
| 001560 | TRITON CONSTRUCTION      | 108313 | 08/22/16 | 225.00     |     |
| 003435 | ULTRAMAX                 | 108314 | 08/22/16 | 9,650.00   |     |
| 000178 | UNITED WAY OF SC COUNTY  | 108315 | 08/22/16 | 1,000.00   |     |
| 001831 | USA BLUE BOOK            | 108316 | 08/22/16 | 968.29     |     |
| 001106 | VERIZON WIRELESS         | 108317 | 08/22/16 | 1,003.27   |     |
| 000443 | WALPOLE/STEVE            | 108318 | 08/22/16 | 289.40     |     |
| .15111 | WILCOX/NINA              | 108319 | 08/22/16 | 147.00     |     |
|        | GENERAL CHECKING ACCOUNT |        |          | 108,951.40 | *** |

SCOTTS VALLEY ACCOUNTS PAYABLE  
CITY OF SCOTTS VALLEY  
08/22/2016 09:22:04  
GL540R-V08.02 PAGE 3

Check Register

| BANK           | VENDOR | CHECK# | DATE | AMOUNT     |
|----------------|--------|--------|------|------------|
| REPORT TOTALS: |        |        |      | 108,951.40 |

RECORDS PRINTED - 000103

GL540R

FUND RECAP:

| FUND            | DESCRIPTION               | DISBURSEMENTS |
|-----------------|---------------------------|---------------|
| ----            | -----                     |               |
| 001             | GENERAL                   | 86,617.67     |
| 004             | RECREATION                | 2,417.93      |
| 009             | PARKS & REC FACILITIES    | 5,207.50      |
| 010             | WASTEWATER OPERATIONS     | 7,035.68      |
| 011             | TERTIARY TREATMENT PLANT  | 4,867.92      |
| 019             | AFFORDABLE HOUSING        | 100.50        |
| 077             | SKYPARK MAINT ASSESS DIST | 825.00        |
| 112             | DENTAL INS INTERNAL SERV  | 1,879.20      |
| TOTAL ALL FUNDS |                           | 108,951.40    |

BANK RECAP:

| BANK            | NAME                     | DISBURSEMENTS |
|-----------------|--------------------------|---------------|
| ----            | -----                    |               |
| BA              | GENERAL CHECKING ACCOUNT | 108,951.40    |
| TOTAL ALL BANKS |                          | 108,951.40    |

SCOTTS VALLEY ACCOUNTS PAYABLE  
08/26/2016 12:38:21 Check Register

CITY OF SCOTTS VALLEY  
GL050S-V08.02 COVERPAGE  
GL540R

Report Selection:

RUN GROUP... 082616 COMMENT... A/P AS OF AUGUST 26 2016

DATA-JE-ID DATA COMMENT  
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W-08262016-936 A/P AS OF AUGUST 26 2016

Run Instructions:

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| L    |        | 01     |      |         | N    | S     | 6   | 066   | 10  |    |    |    |

Check Register

| BANK   | VENDOR                   | CHECK# | DATE     | AMOUNT     |     |
|--------|--------------------------|--------|----------|------------|-----|
| BA     | GENERAL CHECKING ACCOUNT |        |          |            |     |
| 001840 | A TOOL SHED, INC.        | 108320 | 08/26/16 | 46.90      |     |
| 001405 | AFLAC-FLEX ONE           | 108321 | 08/26/16 | 3,129.84   |     |
| 000627 | ALVAREZ/JOSE F.          | 108322 | 08/26/16 | 190.44     |     |
| 000620 | ALVAREZ/TONY             | 108323 | 08/26/16 | 184.85     |     |
| 001670 | AT &T                    | 108324 | 08/26/16 | 1,432.02   |     |
| 000614 | BATTERIES PLUS           | 108325 | 08/26/16 | 24.99      |     |
| 001017 | C.W.E.A.                 | 108326 | 08/26/16 | 230.00     |     |
| 001633 | CAL-WEST LIGHTING & SIGN | 108327 | 08/26/16 | 1,370.11   |     |
| 001385 | CALIFORNIA PUBLIC EMPLOY | 108328 | 08/26/16 | 130,636.91 |     |
| 015008 | CENTRAL HOME SUPPLY      | 108329 | 08/26/16 | 141.18     |     |
| 002091 | COMCAST                  | 108330 | 08/26/16 | 136.16     |     |
| 003476 | CORIX                    | 108331 | 08/26/16 | 484.02     |     |
| 001546 | CRAIG/ROBERT J           | 108332 | 08/26/16 | 1,000.00   |     |
| .15114 | CREAMER/TODD             | 108333 | 08/26/16 | 1,250.62   |     |
| 001283 | CULWELL/CHRIS            | 108334 | 08/26/16 | 899.00     |     |
| 003464 | DANIELS/JASON            | 108335 | 08/26/16 | 180.00     |     |
| 003464 | DANIELS/JASON            | 108336 | 08/26/16 | 114.68     |     |
| 001991 | FASTENAL                 | 108337 | 08/26/16 | 97.82      |     |
| 001131 | GRUBER DDS/MICHAEL       | 108338 | 08/26/16 | 228.00     |     |
| 003575 | HARUYAMA/JENNIFER        | 108339 | 08/26/16 | 3,014.77   |     |
| .15112 | HERNANDEZ/RANULFO        | 108340 | 08/26/16 | 200.00     |     |
| 002095 | HF SCIENTIFIC            | 108341 | 08/26/16 | 382.08     |     |
| 000835 | INTERSTATE SALES         | 108342 | 08/26/16 | 524.92     |     |
| 001308 | JOHNSON DDS/BRETT        | 108343 | 08/26/16 | 89.60      |     |
| 003331 | KOFFLER ELECTRICAL MECHA | 108344 | 08/26/16 | 368.75     |     |
| 002032 | KT MECHANICAL INC        | 108345 | 08/26/16 | 5,097.00   |     |
| 001333 | LARA/ JESUS D            | 108346 | 08/26/16 | 330.16     |     |
| 001673 | LINCOLN FINANCIAL GROUP  | 108347 | 08/26/16 | 1,039.67   |     |
| 000050 | MELROSE/TAMERA           | 108348 | 08/26/16 | 21.00      |     |
| 001965 | MURRAY/DON               | 108349 | 08/26/16 | 64.78      |     |
| 001787 | PETRINI'S GARDENING SERV | 108350 | 08/26/16 | 75.00      |     |
| 000918 | PETTY CASH-JEANETTE ROLA | 108351 | 08/26/16 | 50.95      |     |
| 000918 | PETTY CASH-JEANETTE ROLA | 108352 | 08/26/16 | 116.86     |     |
| 001479 | ROBB DDS/JOSEPH W        | 108353 | 08/26/16 | 108.20     |     |
| 000201 | SAFETY-KLEEN CORP        | 108354 | 08/26/16 | 860.16     |     |
| 000135 | SAN LORENZO VALLEY WATER | 108355 | 08/26/16 | 34.00      |     |
| 000130 | SCOTTS VALLEY FIRE DISTR | 108356 | 08/26/16 | 24,957.45  |     |
| 000133 | SCOTTS VALLEY SPRINKLER  | 108357 | 08/26/16 | 183.46     |     |
| 003287 | SLV ELECTRIC,INC         | 108358 | 08/26/16 | 720.00     |     |
| 001844 | STERLING WATER TECHNOLOG | 108359 | 08/26/16 | 8,627.16   |     |
| 001662 | TSAI DDS/WANDY           | 108360 | 08/26/16 | 696.00     |     |
| 001687 | TYNDALL/KEITH            | 108361 | 08/26/16 | 21.00      |     |
| 003145 | WAGE WORKS               | 108362 | 08/26/16 | 149.00     |     |
|        | GENERAL CHECKING ACCOUNT |        |          | 189,509.51 | *** |

SCOTTS VALLEY ACCOUNTS PAYABLE  
CITY OF SCOTTS VALLEY  
08/26/2016 12:38:22  
GL540R-V08.02 PAGE 2

Check Register

| BANK           | VENDOR | CHECK# | DATE | AMOUNT     |
|----------------|--------|--------|------|------------|
| REPORT TOTALS: |        |        |      | 189,509.51 |

RECORDS PRINTED - 000111

GL540R

FUND RECAP:

| FUND            | DESCRIPTION                  | DISBURSEMENTS |
|-----------------|------------------------------|---------------|
| ----            | -----                        |               |
| 001             | GENERAL                      | 145,118.18    |
| 004             | RECREATION                   | 12,767.49     |
| 010             | WASTEWATER OPERATIONS        | 25,791.59     |
| 011             | TERTIARY TREATMENT PLANT     | 938.41        |
| 025             | GENERAL TRUST                | 1,250.62      |
| 028             | SENIOR CENTER                | 831.71        |
| 050             | PINEWOOD EST LNDSCP MAINT DT | 34.00         |
| 112             | DENTAL INS INTERNAL SERV     | 2,020.80      |
| 123             | COMMUNITY FACILITY CENTER    | 756.71        |
| TOTAL ALL FUNDS |                              | 189,509.51    |

BANK RECAP:

| BANK            | NAME                     | DISBURSEMENTS |
|-----------------|--------------------------|---------------|
| ----            | -----                    |               |
| BA              | GENERAL CHECKING ACCOUNT | 189,509.51    |
| TOTAL ALL BANKS |                          | 189,509.51    |

## City of Scotts Valley CITY COUNCIL STAFF REPORT

**DATE:** September 7, 2016

**TO:** Honorable Mayor and Council Members

**FROM:** Kirsten Powell, City Attorney

**SUBJECT:** **Approval of Exclusive License Agreement between the City and the Scotts Valley Water District for Use of City Property as a Temporary Construction Staging Area for the Construction of the Stormwater System at the Transit Center**

### **SUMMARY OF ISSUE**

The Scotts Valley Water District ("District") is in the process of constructing a stormwater system and related facilities along Kings Village Road at the Transit Center. On August 17, 2016, the City granted the District an exclusive easement for a temporary parking lot on the vacant property between the Post Office and the Library. The District has now asked if they could use the City owned property west of the library for a construction staging area.

Pursuant to the terms of the agreement, the District will be responsible for fencing off the staging area, using drip pans under any vehicles and fueling vehicles off site. The District will indemnify the City for any claims resulting from the license. The District will also maintain insurance naming the City as an additional insured during the term of the license agreement. The term of the agreement shall be for six (6) months with an option for the City Manager to extend the agreement for an additional six (6) months if the improvements at the transit center are not completed. It is estimated that the work will be completed by the end of 2016.

### **FISCAL IMPACT**

None.

### **STAFF RECOMMENDATION**

It is recommended that the City Council authorize the City Manager to execute the Exclusive License Agreement between the City of Scotts Valley and the Scotts Valley Water District for use of City property as a temporary construction staging area during the construction of the stormwater system at the Transit Center.

### **TABLE OF CONTENTS**

### **PAGE**

Exclusive License Agreement ..... 2

## EXCLUSIVE LICENSE AGREEMENT

This Exclusive License Agreement ("Agreement") is made on this 7<sup>th</sup> day of September, 2016 by and between the CITY OF SCOTTS VALLEY ("Licensor"), and the SCOTTS VALLEY WATER DISTRICT ("Licensee").

### RECITALS

A. Licensor is the owner of that certain real property located in the City of Scotts Valley, County of Santa Cruz, State of California, more particularly described in Exhibit A, attached hereto and incorporated herein by reference ("Property").

B. Licensee desires to obtain an exclusive license to use and occupy a portion of the Property as depicted on Exhibit B ("License Area") for the purposes described in Exhibit C.

C. Subject to the terms and conditions of this Agreement, Licensor is willing to grant an exclusive license to Licensee to use and occupy the License Area for the purposes described in Exhibit C.

NOW, THEREFORE, Licensor and Licensee do hereby agree as follows:

### AGREEMENT

1. **License.** Subject to the terms and conditions of this Agreement, Licensor hereby grants to Licensee an exclusive license to use and occupy the License Area for the purposes described in Exhibit C, and for no other purpose.
2. **Term.** The term of this License Agreement shall commence upon execution of this Agreement and shall terminate six (6) months later. In the event Licensee needs to continue using the License Area, the City Manager can extend the terms of this License Agreement for an additional six (6) months. Notwithstanding the foregoing, in the event of Licensee's material default under this Agreement, Licensor shall have the right to cancel this Agreement if, after providing written notice of the default, Licensee fails to cure the default within seven (7) days after the date of the notice.
3. **Use of the License Area.** Licensee or its contractors will fence off the License Area for security purposes as depicted on Exhibit C and use the area to store the following items:
  - Equipment
  - Storage Container for tools and parts
  - Sand and aggregate base stockpiles
  - Clean spoils stockpile
  - Pipe and fittings

At no time will any hazardous materials be stored on the Property or License Area. Any equipment will be fueled outside of the License Area and equipment stored inside the License Area will have drip pans under them.

4. **Restoration of Property.** Prior to termination of this License Agreement, Licensee or its contractors shall remove any improvements installed or constructed by Licensee within the License Area, and shall restore the License Area to its original condition. Licensee shall repair any damage to Licensors Property or any improvements located thereon due to Licensee's activities within the License Area.
5. **Liens.** Licensee shall not place or permit to be placed against the Property, or any part thereof, any liens upon the Property. Licensee agrees to defend, indemnify and hold Licensors harmless from and against any claims, liability or cause of action, including reasonable attorneys fees and costs, arising from or relating to any liens placed against the Property resulting from Licensee's use or occupancy of the License Area.
6. **Indemnification.** Licensee shall indemnify, defend, and hold harmless Licensors, its Council, officers, agents, and employees from and against any claims, liability or causes of action arising from or relating to Licensee's use and occupancy of the License Area or this Agreement. This paragraph shall survive termination of this Agreement.
7. **Insurance.** Licensee shall maintain liability insurance in an amount not less than \$1,000,000 per occurrence for bodily injury and property damage. Licensors and its Council, officers, agents, and employees shall be named as additional insureds by separate endorsement. Licensee shall provide a certificate of insurance reflecting all of the above requirements prior to Licensee's use of the License Area.
8. **Permits.** Licensee shall obtain any and all permits required for the use and occupancy of the License Area and the improvements located thereon.
9. **Assignment.** Licensee shall not assign or transfer this Agreement or any right contained in this Agreement without the prior written consent of Licensors, which may be withheld in Licensors sole discretion.
10. **Right to Enter.** Licensors and its employees or representatives may enter and inspect the License Area or any portion thereof at any time to verify Licensees compliance with the terms and conditions of this Agreement.
11. **Default.** If Licensee violates any covenant, obligation, requirement, or condition set forth in this Agreement, so long as Licensee continues to occupy the License Area, in addition to any and all remedies available to Licensors, Licensee hereby agrees that Licensors shall have the right to file an unlawful detainer action to recover possession of the License Area pursuant to the California unlawful detainer statutory scheme, as amended from time to time, and Licensee hereby waives the right to object to Licensors use of the unlawful detainer procedure.

## 12. General.

- a. The terms of this Agreement shall bind and inure to the benefit of Licensor and Licensee and each and all of their respective successors, assigns, and grantees.
- b. This instrument, its validity, construction and all rights hereunder, shall be governed by the laws of the State of California.
- c. The failure of either party to enforce any covenants herein for its benefit shall in no event be deemed to be a waiver of the right to do so thereafter, nor of the right to enforce any other covenant.
- d. Invalidation of any of the terms, covenants or conditions or other provisions herein contained by judgment or court order shall in no way effect any of the other terms, covenants or conditions or provisions hereof; the same shall remain in full force and effect.
- e. Whenever this Agreement creates or imposes an obligation, the obligated party shall be responsible for the timely and proper performance of the obligation, notwithstanding any delegation of such responsibility by lease, contract or otherwise, to another party.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above. This Agreement may be executed in one or more counterparts by the parties hereto. All counterparts shall be construed together and shall constitute one agreement. A signature reproduced electronically, by facsimile or .pdf shall be treated as an original signature.

### LICENSEE

By: \_\_\_\_\_  
Piret Harmon, General Manager  
Scotts Valley Water District  
2 Civic Center Drive  
Scotts Valley, CA 95066

### LICENSOR

By: \_\_\_\_\_  
Jenny Haruyama, City Manager  
City of Scotts Valley  
1 Civic Center Drive  
Scotts Valley, CA 95066

### APPROVED AS TO FORM:

By: \_\_\_\_\_  
Robert E. Bosso, District Counsel

### APPROVED AS TO FORM:

By: \_\_\_\_\_  
Kirsten M. Powell, City Attorney

**EXHIBIT A**  
**DESCRIPTION OF THE PROPERTY**

Parcel 022-212-19 is located just west and adjacent to the Scotts Valley Library and directly across the street from the Senior Center on Kings Village Road.

**EXHIBIT B**  
**DESCRIPTION OF EXCLUSIVE LICENSE AREA**

The construction staging area will be located on a portion of Parcel 022-212-19, along Kings Village Road.

Construction Staging Location Map



## **EXHIBIT C**

### **LICENSE PURPOSES**

The area will be used as a staging area for the Scotts Valley Transit Center Low Impact Development (LID) Project. The staging area will be fenced off for security purposes and the area will be used to store the following items:

- Equipment
- Storage Container for tools and parts
- Sand and aggregate base stockpiles
- Clean spoils stockpile
- Pipe and fittings

At no time will any hazardous materials be stored on the project. Any equipment will be fueled outside of the staging area and equipment stored inside the staging area will have drip pans under them.

## City of Scotts Valley

### CITY COUNCIL STAFF REPORT

**DATE:** September 7, 2016

**TO:** Honorable Mayor and City Council

**FROM:** Scott Hamby, Public Works Director

**APPROVED:** Jenny Haruyama, City Manager

**SUBJECT:** MOUNT HERMON ROAD/SCOTTS VALLEY DRIVE/  
WHISPERING PINES DRIVE INTERSECTION OPERATIONS  
IMPROVEMENT PROJECT – PROJECT SCOPE CHANGE

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#### **SUMMARY OF ISSUES:**

Last November, staff proposed a scope change to the Mount Hermon Road/Scotts Valley Drive/Whispering Pines Intersection Project that would add a third through lane for west bound traffic on Mt. Hermon Road. Council authorized the scope change and later approved an agreement with Mesiti-Miller Engineering to design the project.

Through the design process, staff discovered that the addition of the third west bound lane creates several inefficiencies. In particular, it reduces the size of the “pork chop” islands on the north side of the intersection, limiting space for pedestrians to stand while waiting for the crosswalk during peak traffic hours. Another significant impact is that the addition of a third lane would negatively impact the normally free right turn lane on to Scotts Valley Drive from westbound Mt. Hermon Road.

Staff recommends extending the left turn lane from westbound Mt. Hermon Road to southbound Whispering Pines Drive from 140 feet to 280 feet, modifying existing signals, adding gutter, sidewalk and curb ramps, and adjusting the striping and pavement markings, all of which are consistent with the City’s original proposal to the Regional Transportation Commission (RTC). Maintaining the original design provides a more efficient use of the transportation system by reducing vehicle stops, especially during peak commute hours. Additionally, the improvements in traffic flow and progression have a corresponding reduction in vehicle emissions. These improvements are also included as a mitigation measure for the Town Center Project.

Other key project components include:

- Lengthening the westbound left-turn lane from Mt. Hermon Road to Whispering Pines Drive to provide adequate storage for projected queues.
- Installing Bicycle loop detectors and provide new crosswalk striping on all approaches on Mt. Hermon Road and Scotts Valley Drive.

- Restriping bike lanes with green lane treatments.
- Installing bicycle boxes at all approaches.
- Installing pedestrian signal faces with countdown indicators on all approaches on Mt. Hermon Road and Scotts Valley Drive.
- Installing Rectangular Rapid Flashing Beacon style crosswalks at the two existing unprotected crosswalks entering and exiting Scotts Valley Drive.

This proposed change was presented to the City Traffic Safety Advisory committee (TSAC) at its August 8, 2016 meeting and recommended approval of the proposed change in scope. The proposed scope of the project also addresses several traffic and safety issues raised by the TSAC when first reviewed in January 2016. These include maintaining the traffic pattern of vehicles turning left onto Mount Hermon Road from Whispering Pines Drive and turning right onto Mount Hermon Road from Scotts Valley Drive, and preserving the existing size of the Crosswalk “pork chop” islands.

**FISCAL IMPACT:**

It is estimated that the proposed project will cost \$700,000. Approximately \$308,000 will be paid from City traffic development impact fees; the remaining balance of \$392,000 will be funded via monies from the Regional Transportation Improvement Program. This project does not impact the General Fund.

**STAFF RECOMMENDATION:**

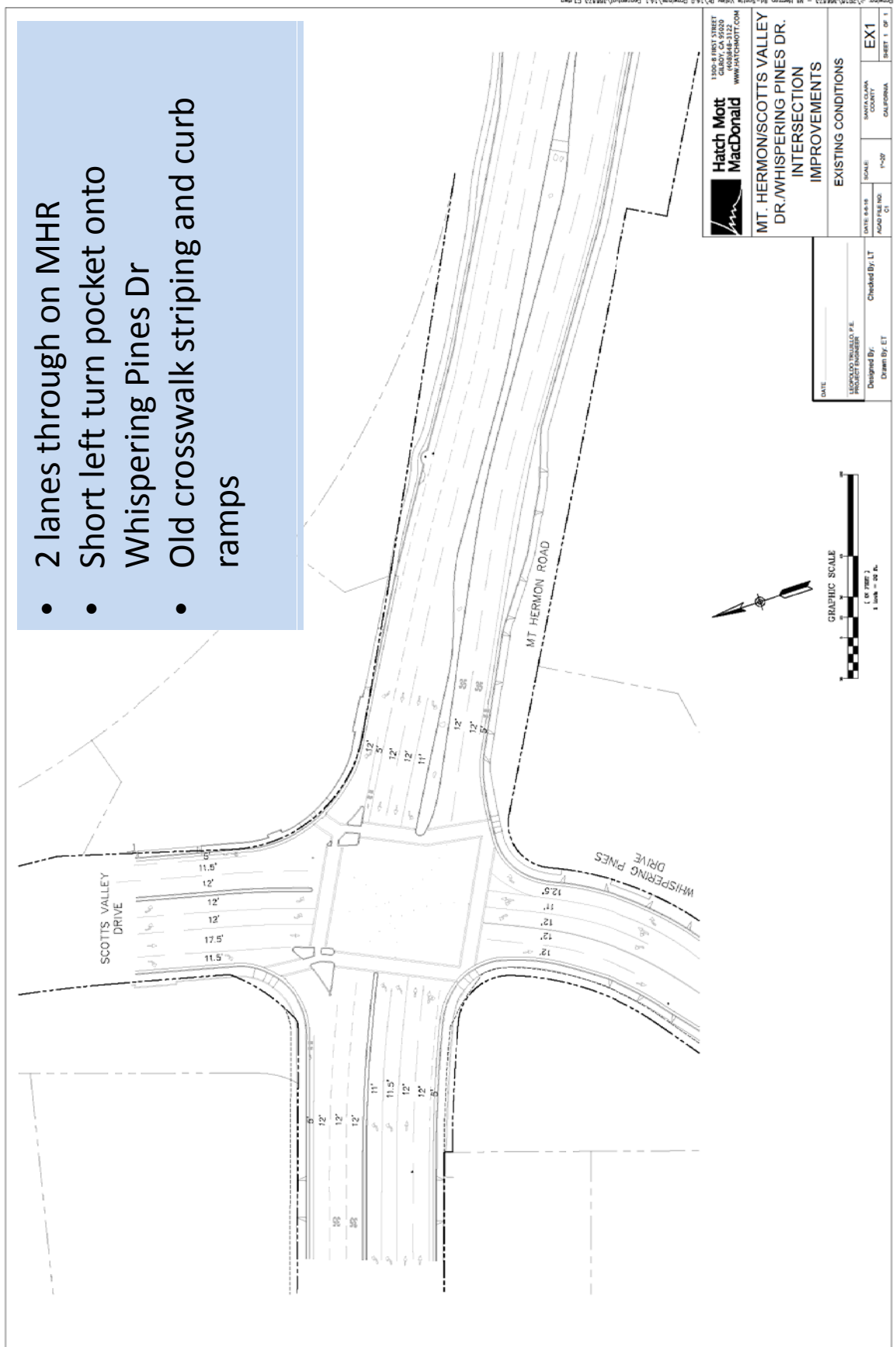
Staff recommends that the Council approve the change in scope, removing the addition of a third through lane on Mount Hermon Road.

**TABLE OF CONTENTS:****PAGE**

|                                                       |   |
|-------------------------------------------------------|---|
| Existing intersection plans                           | 3 |
| Intersection plans with third through lane (Option 1) | 4 |
| Intersection plans with proposed scope (Option 2)     | 5 |

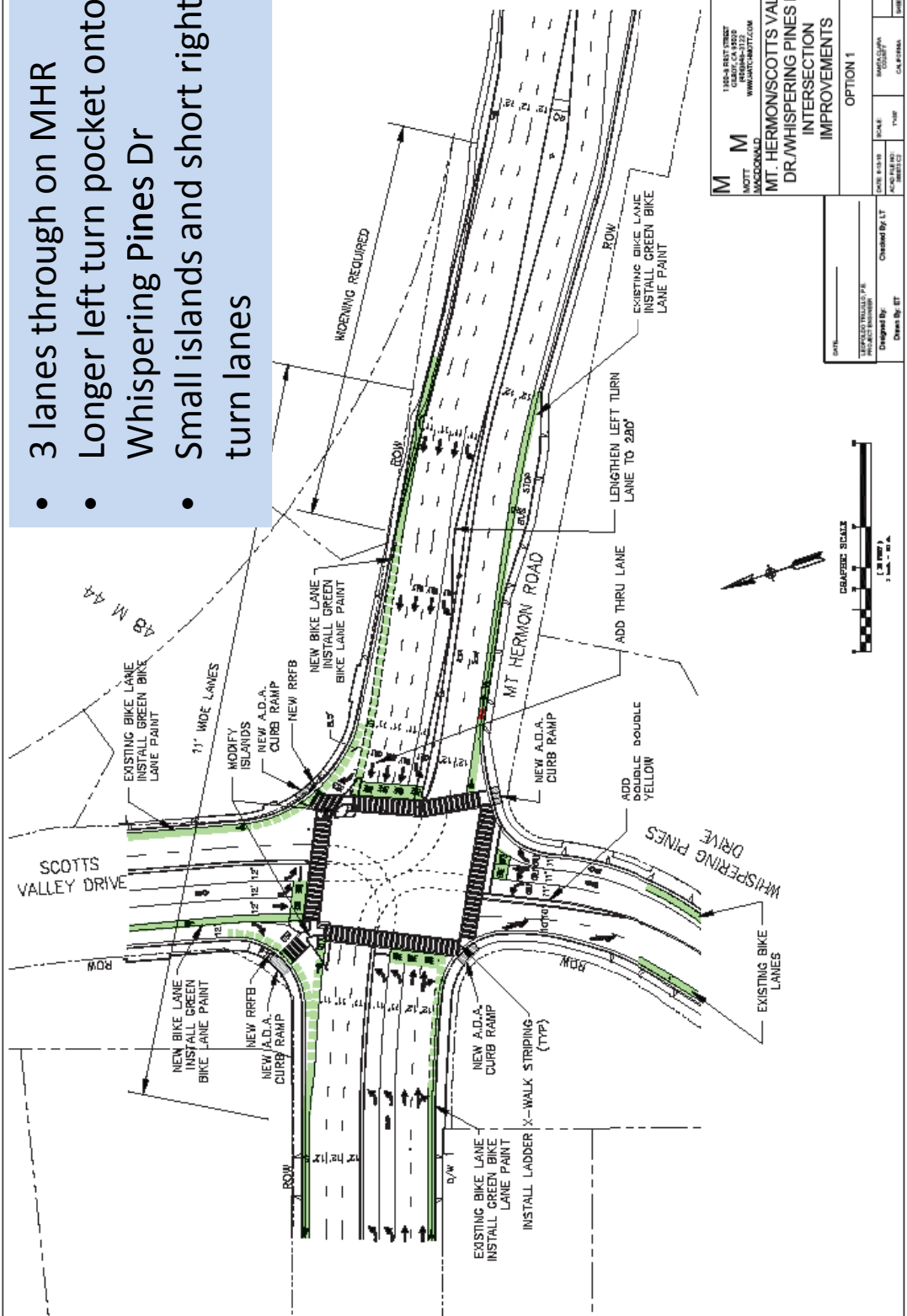
# Existing Conditions

- 2 lanes through on MHR
- Short left turn pocket onto Whispering Pines Dr
- Old crosswalk striping and curb ramps



# Option 1

- 3 lanes through on MHR
- Longer left turn pocket onto Whispering Pines Dr
- Small islands and short right turn lanes



## Option 2

- 2 lanes through on WB MHR
- Keep existing right turn lanes as-is
- Longer left turn pocket onto Whispering Pines Dr
- Green bike lanes similar to Option 1



## City of Scotts Valley CITY COUNCIL STAFF REPORT

**DATE:** September 7, 2016

**TO:** Honorable Mayor and City Council

**FROM:** John Weiss, Chief of Police

**APPROVED:** Jenny Haruyama, City Manager

**SUBJECT:** **Provide direction regarding Police Officer Recruitment and Retention Incentive Program**

### **SUMMARY OF ISSUE**

The Scotts Valley Police Department is experiencing a significant recruitment challenge for the position of police officer. Although the Department has conducted an extensive outreach process, including but not limited to police academy class recruitment presentations and advertisements in print and electronic media, there have been few applicants, all of which have been exhausted as potential hires. The Department is currently attempting to fill two positions and will have another officer vacancy early next year. Because of the shrinking pool of candidates, staff has opened up the recruitment process to entry level police officers to widen the applicant pool. This means that once an officer is hired, he/she will attend a six month police academy, and upon successful completion, will participate in a five month field training program with the City. Assuming that there are no delays in the hiring and training process, it is anticipated that the officer would be active and assigned a patrol shift by Fall 2017.

To effectively attract and retain police officers, it is recommended that the Council consider modifying its existing recruitment and retention incentive program. Specifically, the Department proposes using temporary recruitment resources to identify quality candidates and enhancing police officer hiring incentives to be more competitive with other agencies.

### ***Temporary Recruitment Resources***

Due to existing Department workload and limited staffing, coupled with the need for specialized recruitment support, a temporary, part-time police recruiter is recommended. An economical way to accomplish this is by hiring a retired police officer experienced in police management and recruitment initiatives. The hours needed for this temporary assignment are less than 200 hours and are anticipated not to exceed approximately \$6,000.

### ***Enhanced Hiring Incentives***

Currently, the Department's hiring incentive for an entry level officer is limited to \$2,000 for moving expenses. Unfortunately, this level of incentive does not compete in attracting new police cadets or officers when compared to what is offered by our neighboring agencies. To give the Department a more competitive edge with its entry-level police officer recruitment efforts, a \$10,000 incentive per entry level officer, provided after the completion of four key milestones:

- 1) \$3,000 upon hire;
- 2) \$1,000 upon successful completion of field officer training;
- 3) \$3,000 upon successful completion of second year of employment; and
- 4) \$3,000 at the completion of third year of employment.

Increasing the existing financial incentive and spreading it over a period three years, creates a much needed retention component needed to attract and secure entry level officers.

The proposed use of a temporary part-time police recruiter, coupled with the increase in financial incentives would not result in a FY 2016/17 operating budget increase. The Department can absorb this expense through its existing budget due to salary savings. The proposed recruitment and retention incentives could be modified over time based on the Department's recruiting needs and available resources.

### **FISCAL IMPACT**

The Police Department is currently funded for 19 officers and will need to fill three police officer positions in FY 2016/17. The earliest a new officer could be hired would be November 2016. The anticipated fiscal impact for FY 2016/17, assuming three officers are hired, would be approximately \$9,000. Additionally, the cost to retain a temporary part-time recruiter is estimated to be \$6,000. The combined fiscal impact would not impact the General Fund; the anticipated expenses would be absorbed through six months of police officer salary savings of approximately \$65,500. Other incentives related to the completion of field officer training and years of employment, as well as the continued use of a part-time police recruiter would be addressed through the FY 2017/18 budget development process.

The total fiscal impact for the proposed incentive program over a period of three years (FY 16/17 – FY 18/19) for three entry-level officers would be approximately \$30,000.

### **STAFF RECOMMENDATION**

It is recommended that the Council provide direction regarding the proposed recruitment and retention incentive program.

### **TABLE OF CONTENTS**

### **PAGE**

N/A

## City of Scotts Valley CITY COUNCIL STAFF REPORT

**DATE:** September 7, 2016

**TO:** Honorable Mayor and City Council

**FROM:** John P. Weiss, Chief of Police

**SUBJECT:** **STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND /  
CITIZENS OPTION FOR PUBLIC SAFETY (COPS)**

### SUMMARY OF ISSUE

In 1996, the legislature passed a bill known as the "State Supplemental Law Enforcement Services Fund" (SLESF) which has also been referred to as the "Citizens Option for Public Safety" (COPS) grant. The Scotts Valley City Council passed Resolution No. 1579 which established the guidelines for the State Supplemental Law Enforcement Oversight Committee and established an account to receive the funds. These funds are to be used exclusively for supporting front-line law enforcement and cannot supplant existing funds. Funds from this program can be used for personnel and/or equipment. The emphasis is on personnel; however, the funds can be used on any front-line law enforcement project. The legislation requires that each year we agendaize this item to report the spending of these funds.

Each year we receive \$100,000 in COPS funds, delivered in quarterly allotments that begin in the Fall.

In FY 2015/16 funds were used to meet a variety of police equipment needs, which included purchase of the following:

- New Speed Awareness Unit
- Panasonic Toughbook - Mobile Computer
- Probation radio site (Radio Channels Equipment for Improved Interoperability)
- Mobilyze Program & Support for Investigations
- 2016 Marked Ford Explorer with Priority 1 Outfitting
- New Mobile Radios with Supplemental Equipment

From the above FY 2015/16 allotment, we have approximately \$39,105.77 remaining in an interest bearing account. These funds will be carried forward towards our FY 2016/17 COPS projects/purchases.

The following equipment has been identified for purchase with FY 2016/17 SLESF funds:

- Marked K9 vehicle fully outfitted
- Sixteen (26) Taser X26P
- Radio Tower - Probation Site on Graham Hill Road
- Radio Tower - Kite Hill site is at 155 Firehouse Lane

**FISCAL IMPACT**

Estimated total expenditures for police vehicles and equipment in FY 2016/17 is \$101,005.64. The cost of these items will be covered through FY 2016/17 SLESF funds. There will be no fiscal impact to the General Fund.

**STAFF RECOMMENDATION**

It is recommended that the City Council approve the estimated year-end FY 2015/16 and projected FY 2016/17 SLESF funds.

**TABLE OF CONTENTS**

None.