



AGENDA

Special Meeting of the Scotts Valley Parks and Recreation Commission

In-Person and Remote Access

Date: December 16, 2025

Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
Recreation Division 361 Kings Village Road Scotts Valley, CA 95066 (831) 438-3251	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 Or Zoom Video Conference https://us02web.zoom.us/j/81298572447	Agenda posted on 12-12-25 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at: www.scottsvally.gov
COMMISSIONERS	CITY STAFF MEMBERS	
David Sanguinetti, Chair Heidi Denger, Vice Chair Kate Kelsey, Commissioner Corky Roberson, Commissioner Rebecca Sorci-Murray, Commissioner	Allison Pfefferkorn, Recreation Division Manager Brian Youmans, Administrative Assistant	

MEETING NOTICE AND AGENDA PACKET MATERIALS
Notice regarding Parks and Recreation Commission Meetings: The Parks and Recreation Commission meets regularly on the 3rd Thursday of each month at 6:00 PM in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066, and via Zoom Webinar remote access. Agenda and Agenda Packet Materials: The Parks and Recreation agenda packet is published at least 72 hours in advance of the regular meeting and is available for review at the Recreation Division office at 361 Kings Village Road, Scotts Valley, CA. The agenda packet is also available for viewing on the City's website at www.scottsvally.gov. Public Participation: For those wishing to participate via Zoom you can join the following ways: Zoom Webinar meeting link: https://us02web.zoom.us/j/81298572447 Or dial one of these numbers: (669) 900-9128 or (669) 444-9171 Webinar ID: 812 9857 2447 Whether attendance is in-person or remote, you will be given opportunities to provide public comment at the appropriate times throughout the meeting. The time limit is up to 3 minutes for an individual, or 5 minutes for someone who is representing a group of three or more, at the

discretion of the Chair. Please note that this is not a question-and-answer time, but simply a time to provide comments to the Commission. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Chair will announce that public comment will be accepted.

How to comment via in-person attendance:

Please proceed to the public comment podium when the Chair opens the item for public comment.

How to comment via Zoom Webinar:

Use the webinar attendee option to “raise hand” when the Chair opens the item for public comment. The Clerk will unmute you when it is your turn. If you have joined via Zoom phone call, dial *9 or your phone to “raise your hand”, and the Clerk will unmute you when it is your turn.

Call to Order

Roll Call

Staff Updates

1. Staff Updates - RDM Pfefferkorn

Public Comment Time

This portion of the agenda is reserved for discussion by the public of items which are NOT agendized. No action may be taken by the Commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in the minutes of the meeting. A time limit of three minutes per individual will be allowed. If speaking on behalf of a group, the speaking time limit will be 5 minutes.

Consent Agenda

(Any person wishing to speak on the consent agenda may do so by raising their hand as the item is called out by the chairperson.)

1. 11-10-25 Special Parks and Recreation Commission Meeting Minutes
2. 2026 Scotts Valley Parks & Recreation Commission Meeting Schedule

Additions/Deletions to Regular Agenda

(Any person wishing to speak on the consent or regular agenda may do so by raising their hand as the item is called out by the chairperson.)

Regular Agenda

(Any person wishing to speak on the regular agenda may do so by raising their hand as the item is called out by the chairperson.)

1. Election of Officers

2. Approval of the conceptual design for the Al Shugart Dog Park

Adjournment

ADA Notice

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Scotts Valley Recreation at (831) 438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call Scotts Valley Recreation. The California State Relay Service (TDD to voice: 1-800-735-2929, voice to TDD: 1-800-735-2922), provides telecommunications devices for the Deaf and will provide a link between the TDD caller and users of telephone equipment.

Staff Updates: Recreation Division Manager Allison Pfefferkorn December 16, 2025

Past City Run Events

- **Puzzle Mania-Community Center November 13th, 5-7pm** Teams competed in a timed puzzle competition.
- **Crafts & Coco- Community Center- December 13th, 6-8pm-** For the 3rd year in a row, a loved event celebrating all the wonderful things of the holiday season: hot coco, cookie decorating and winter themed crafts. We had a great turnout of over 100 participants.

Recreation

- Our Winter/Spring recreation guide will go live at the end of the month. It is available online through our website or hard copies at the Recreation office, City Hall, and various places around town.
- The new recreation software will go live on December 16th. Emails have been sent to all residents who have accounts on our previous software encouraging them to create new accounts on the new software.
- We are welcoming a new Recreation Leader/Assistant to our team. Her name is Claire McKinney. This is a part-time temporary position that will have a majority of their responsibilities be at the Senior Center but will be helping at Rec events as well and overall support for the department with marketing, social media, and communication.

Projects

- The Skypark Big Kid Playground replacement project has now continued with a new drainage system, and the structure is being built. We anticipate completion by the first of the Year.
- Park Specific Master Plan RFP for Skypark was released Oct 31. Proposals are due Jan 9th. Once proposals are received the subcommittee along with City staff will review proposals and choose a vendor in the week of Jan 20th.

Parks

- Additional boulders were installed at Skypark to prevent vehicles from driving on the fields.
- All fields are closed to organized sports until Feb 1. This allows for concentrated field maintenance to be completed and time for the fields to rest after a long season.



MINUTES

Special Meeting of the Scotts Valley Parks and Recreation Commission

Date: November 10th, 2025

Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
Recreation Division 361 Kings Village Road Scotts Valley, CA 95066 (831) 438-3251	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 Or Zoom Video Conference https://us02web.zoom.us/j/86905757283	The agenda was posted on 11-07-25 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at www.scottsvally.gov .

Call to Order - 6:00 pm

The meeting was called to order at 6:00 PM.

Roll Call

APPOINTED OFFICIALS PRESENT: David Sanguinetti, Chair Heidi Denger, Vice Chair Corky Roberson, Commissioner Kate Kelsey, Commissioner Rebecca Sorci-Murray, Commissioner	CITY STAFF MEMBERS PRESENT: Mali LaGoe, City Manager Rodolfo Onchi, Public Works Director Allison Pfefferkorn, Recreation Division Manager Matthew Spencer-Cooke, Maintenance Division Manager Brian Youmans, Administrative Secretary Rico Lardizabal and Derek McKee, Verde De
--	---

Staff Updates

RDM Pfefferkorn provided a summary of recent Parks and Recreation programs and events, highlighted upcoming winter activities, and presented an overview of recent park maintenance accomplishments completed by the Maintenance Division.

Public Comment Time

Resident Wendy Crockett expressed frustration about the notification process for this meeting.

Consent Agenda

1. 08-21-25 Parks and Recreation Commission Minutes

M/S: Denger/Kelsey

To approve the Consent Agenda. Carried 5/0/0 (AYES: Sanguinetti, Denger, Roberson, Kelsey, Sorci-Murray; NOES: None; ABSENT: None)

Additions/Deletions to Regular Agenda

None.

Regular Agenda

1. Skypark Master Plan Ad Hoc Committee Creation – RDM Pfefferkorn

RDM Pfefferkorn presented a background of the citywide Parks Master Plan, and the need for a dedicated master plan for Skypark to guide future improvements and ensure alignment with the Town Center Preferred Plan.

Commissioners asked clarifying questions and staff answered.

Public Comment:

- Resident Wendy Crockett expressed frustration that the Ad Hoc Subcommittee will not be open to public input.

M/S: Denger/Roberson

To approve Resolution No. 2025-1 to establish a temporary project specific Ad Hoc Subcommittee. Carried 5/0/0 (AYES: Sanguinetti, Denger, Roberson, Kelsey, Sorci-Murray; NOES: None; ABSENT: None)

Chair Sanguinetti and Commissioner Roberson both volunteered to join the Skypark Master Plan Ad Hoc Subcommittee.

2. Al Shugart Dog Park Conceptual Design Review – RDM Pfefferkorn

RDM Pfefferkorn presented background information and status of the Al Shugart dog park project. RDM Pfefferkorn then introduced Derek McKee and Rico Lardizabal from the Verde Design group, who gave a presentation on their conceptual design for the Al Shugart Dog Park.

Commissioners asked clarifying questions and staff answered.

Commissioner Sorci-Murray suggested the fencing be heightened to six feet in height due to the coyotes in the area around the park.

Commissioner Sorci-Murray also suggested reducing the number of trees within the design to alleviate work for the maintenance division.

Chair Sanguinetti suggested more research be done into the type of material that will be

used for the path surrounding the park, as he does not like the idea of a decomposed granite path, due to maintenance concerns.

Public Comment:

- Resident Kerry Maxwell expressed a desire to see grass within the park and for the removal of any agility course structures.
- Resident Wendy Crockett expressed frustration with the current design due to accessibility issues as well as potential maintenance problems.
- Resident Fabienne Rodet expressed concerns about the grass material being used and would like staff to present a more detailed breakdown of the budget for this project and enjoyed the shade aspects.
- A resident named Luke expressed that accessibility is a very important concern for all residents.
- A resident named Kendra reiterated that as a person in a wheelchair, accessibility is incredibly important and expressed that turf would be a better material for the safety of dog park users.
- Resident Loreen Fornshell expressed gratitude for the dog park project but wished to express her desire for grass material.

Commissioners asked more clarifying questions and staff answered.

Commissioner Denger suggested that the current space be utilized more for open spaces for dogs by spreading the designated area for grass, adding more ADA compliant walkways, and installing several benches. Commissioner Denger reiterated that the material used should not be mulch.

Commissioner Kelsey suggested that due to budgetary restraints, the park should prioritize shade, accessibility, and seating over an agility course.

Commissioner Sorci-Murray echoed the sentiment that the dog park's material should be anything but mulch.

Commissioner Roberson echoed the sentiment that the dog park should not have mulch, nor should it have an agility course.

Chair Sanguinetti thanked staff for their work on the design process and provided several recommendations for further refinement. He suggested relocating the restroom closer to the parking lot and reinstating a pedestrian bridge directly connecting the parking lot to the dog park, consistent with the original design. He requested additional research into appropriate trail materials, noting that most existing trails in the city utilize asphalt. Chair Sanguinetti recommended that the dog park surface be grass, with the hardscape area reduced and appropriate irrigation incorporated to ensure proper maintenance. He also suggested scaling back the amount of agility equipment. Regarding landscaping, he requested further research into tree selection to avoid problematic species and indicated a preference for additional shade structures over new tree plantings. Finally, Chair Sanguinetti encouraged designing the park to maintain a more natural character to support cost efficiency and reduce long-term maintenance needs.

Adjournment

The meeting adjourned at 7:47 PM

City of Scotts Valley PARKS AND RECREATION COMMISSION STAFF REPORT

DATE: 12/16/2025
TO: Honorable Mayor and City Council
FROM: Allison Pfefferkorn, Recreation Division Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: **2026 Scotts Valley Parks & Recreation Commission Meeting Schedule**

SUMMARY OF ISSUE

Parks and Recreation Commission Bylaws Article III Section 1 Paragraph B states:
"Regular Meetings: Regular meetings of the commission shall be held by-monthly on the third Thursday of February, April, June, August, October, and December and shall begin at 6:00 pm at the Scotts Valley City Hall Council Chambers."

Therefore, the proposed meeting schedule for 2026 is below:

Month	3rd Thursday	Notes
January	---	No Meeting
February	19th	
March	---	No Meeting
April	16th	
May	---	No Meeting
June	18th	
July	---	No Meeting
August	20th	
September	---	No Meeting
October	15th	
November	---	No Meeting
December	17th	

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Approve proposed meeting schedule for 2026.

TABLE OF CONTENTS

None

City of Scotts Valley PARKS AND RECREATION COMMISSION STAFF REPORT

DATE: 12/16/2025
TO: Honorable Mayor and City Council
FROM: Allison Pfefferkorn, Recreation Division Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Election of Officers**

SUMMARY OF ISSUE

In accordance with the Parks and Recreation Commission Bylaws ARTICLE II. Section 1, a Chairperson and Vice-Chairperson will be elected among its members.

ARTICLE II. Section 1: SELECTION OF OFFICERS: As soon as practical, following the first day of November of each year, Chairperson and Vice-Chairperson shall be appointed by the Commission from among its members.

The duties of the Chairperson and Vice Chairperson are as follows:

A. CHAIRPERSON: The chairperson shall be selected by a majority vote of the members. The chairperson shall preside at all regular meetings and shall call all special meetings. He/she shall decide on all points of order and procedure during the meeting and his/her decision shall be final unless overruled by a vote of the commission. He/she shall represent the commission before the council whenever the chairperson, the commission, or the council considers it necessary.

B. VICE-CHAIRPERSON: The vice-chairperson shall be selected by a majority vote of the members. He/she shall assume all duties of the chairperson in the absence or the disability of the chairperson.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Take nominations and elect the Chairperson and Vice-Chairperson for 2026.

TABLE OF CONTENTS

None

City of Scotts Valley PARKS AND RECREATION COMMISSION STAFF REPORT

DATE: 12/16/2025
TO: Honorable Mayor and City Council
FROM: Allison Pfefferkorn, Recreation Division Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Approval of the conceptual design for the Al Shugart Dog Park**

SUMMARY OF ISSUE

At the Parks & Recreation Commission meeting on November 3, 2025, Verde Designs presented an updated conceptual design for the Al Shugart Dog Park. This concept is built upon the original 2008 plan and keeps to the original intent of the design.

During the meeting, commissioners and members of the public were asked to provide comments on several key design elements. In response to the comments provided, City staff met with Verde Designs to review this feedback and evaluate potential improvements to the plan.

The summarized topics included the following:

- Dog park surfacing options
- Pathway surfacing
- Agility course size, layout, and overall necessity
- ADA accessibility throughout the site
- Proposed tree and shrub selections
- Potential addition of a pedestrian bridge
- Location of the existing restroom facility

This feedback guided several updates incorporated into the revised conceptual design, summarized below:

Pathways and Surfacing

Based on input from both the public and the Commission, the perimeter pathway has been updated to asphalt to enhance durability, ADA accessibility, and year-round usability. The central lobe is now proposed to feature artificial turf, while the individual dog park areas incorporate natural turf.

Agility Area

The agility course has been significantly condensed to reflect public preference for more open running space. The updated layout maintains a small selection of agility features to provide enrichment without dominating the overall area.

ADA Accessibility

The revised concept improves ADA access throughout the site, including asphalt and turf surfacing.

Landscaping: Trees and Shrubs

The updated plan emphasizes the use of native, drought-tolerant trees and shrubs to increase sustainability and reduce long-term maintenance.

Pedestrian Bridge

A potential second pedestrian bridge remains included as a future option. Due to the substantial cost of construction, it is not proposed as part of the initial build but is shown conceptually for long-term planning.

Restroom Location

The existing restroom facility remains in its current location for practical and operational reasons. This location continues to best serve dog park users, Glenwood Preserve visitors, and groups utilizing the picnic area.

FISCAL IMPACT

The financial impact of this redesign is included in the overall design contract with Verde Designs.

STAFF RECOMMENDATION

Staff recommends the Commission approve the conceptual design of the Al Shugart Dog park and recommend approval to the City Council.

TABLE OF CONTENTS

1. Al Shugart - Concept Plan -120925



CONCEPTUAL DESIGN
AL SHUGART DOG PARK
CITY OF SCOTTS VALLEY
350 GLENWOOD DR, SCOTTS VALLEY, CALIFORNIA 95066



LANDSCAPE ARCHITECTURE
CIVIL ENGINEERING
SPORT PLANNING & DESIGN
2455 The Alameda, Ste. 200
Santa Clara, CA 95050
tel: 408.985.7200
fax: 408.985.7260
www.verdedesigninc.com