



AGENDA

Meeting of the
Scotts Valley City Council
In-Person and Remote Access
Date: March 18, 2026
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	Agenda posted on 3-13-2026 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at: www.scottsvally.gov
ELECTED OFFICIALS		CITY STAFF MEMBERS
Donna Lind, Mayor Steve Clark, Vice Mayor Krista Jett, Council Member Derek Timm, Council Member Greg Wimp, Council Member		Mali LaGoe, City Manager Kirsten Powell, City Attorney Cathie Simonovich, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS

Notice regarding City Council Meetings:

The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 PM in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066, and via Zoom Webinar remote access.

Agenda and Agenda Packet Materials:

The City Council agenda and the complete agenda packet are available for review by 5:00 PM the Friday before the Wednesday meeting on the Internet at the City's website:

www.scottsvally.gov and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA.

Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvally.gov.

Public Participation:

The meeting will be available on Zoom and livestreamed to the City of Scotts Valley's YouTube channel: <https://www.youtube.com/@cityofscottsvally>

For those wishing to participate via Zoom you can join the following ways:

Zoom Webinar meeting link: <https://us02web.zoom.us/j/83295730901>

Or dial one of these numbers: (669) 900-9128 or (669) 444-9171

Webinar ID: 832 9573 0901

Whether attendance is in-person or remote, you will be given opportunities to provide public comment at the appropriate times throughout the meeting. The time limit is up to 3 minutes for an individual, or 5 minutes for someone who is representing a group of three or more, at the discretion of the Mayor. Please note that this is not a question-and-answer time, but simply a time to provide comments to the Council. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted.

How to comment via in-person attendance:

Please proceed to the public comment podium when the Mayor opens the item for public comment.

How to comment via Zoom Webinar:

Use the webinar attendee option to “raise hand” when the Mayor opens the item for public comment. The Clerk will unmute you when it is your turn. If you have joined via Zoom phone call, dial *9 or your phone to “raise your hand”, and the Clerk will unmute you when it is your turn.

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

SPECIAL SET MATTER

1. Mayor's Proclamation honoring the 50th anniversary of Community Bridges' Meals on Wheels for Santa Cruz County

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals attending in person to make oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future

agenda. Written public comment may be emailed to the City Clerk by 5:00 PM on the day of the meeting at csimonovich@scottsvally.gov.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which are intended to be non-controversial and are approved without discussion. Persons wishing to speak on any item may request the item be moved to the Regular Agenda by raising their hand to be recognized by the Mayor. An item will only be moved from the Consent Agenda to the Regular Agenda if a City Council Member requests it to be moved and a majority of the Council agrees.

1. Approve City Council minutes of 03-04-2026
2. Amendment No. 1 to Professional Services Agreement with Kennedy/Jenks Consultants, Inc. for the Wastewater Master Plan and Recycled Water Planning Study
3. Monthly Treasurer's Report - January 2026

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Fiscal Year 2025-2026 Community Grant Program Recommendations
2. Future Council Agenda Items

CONVENE TO CLOSED SESSION

CLOSED SESSION SUBJECT(S)

1. Conference with legal counsel regarding real property negotiations
Legal Authority: Government Code Section 54956.8
Location: 251B Kings Village Road, Scotts Valley, CA 95066
Staff Present: City Manager, City Attorney

2. Conference with legal counsel regarding real property negotiations
Legal Authority: Government Code Section 54956.8
Location: 1900 Green Hills Road, Scotts Valley; APN 024-301-01
Staff Present: City Manager, City Attorney
3. Conference with legal counsel regarding anticipated litigation
Legal Authority: Government Code Section 54956.9(d)(4)
Number of Cases: 1
Staff Present: City Manager, City Attorney, Public Works Director

RECONVENE TO OPEN SESSION

REPORT ON ACTION TAKEN DURING CLOSED SESSION

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5608 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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City of Scotts Valley

Mayor's Proclamation

Honoring the 50th Anniversary of Community Bridges' Meals on Wheels for Santa Cruz County

WHEREAS, in 2026, Meals on Wheels for Santa Cruz County celebrates 50 years of nourishing, protecting, and enriching the lives of older adults in our community through providing nutritious meals and friendly human connection; and

WHEREAS, Meals on Wheels for Santa Cruz County provides approximately 164,000 home-delivered meals and 32,000 meals at four community dining sites each year through the support of nearly 75 dedicated volunteers; and

WHEREAS, within the City of Scotts Valley, Meals on Wheels for Santa Cruz County delivers over 5,600 home-delivered meals annually, ensuring that older adults in Scotts Valley receive nutritious meals, meaningful connection, and critical support to age with dignity; and

WHEREAS, Meals on Wheels for Santa Cruz County dining sites—located in Ben Lomond, Live Oak, Santa Cruz, and Watsonville—offer More Than a Meal by fostering community and connection while providing daily meals to adults age 60 and older; and

WHEREAS, Meals on Wheels for Santa Cruz County has Never Missed a Meal, continuing uninterrupted service through the floods of 1982, the 1989 earthquake, the CZU Lightning Complex Fire of 2020, the COVID-19 pandemic and beyond, while also providing emergency supplies, wellness checks, and information coordination; and

WHEREAS, Meals on Wheels for Santa Cruz County serves some of the most vulnerable members of our community, supporting their ability to live independently in their own homes and helping prevent costly nursing care and hospitalization; and

WHEREAS, in 2026, Meals on Wheels for Santa Cruz County celebrates the delivery of its 10 millionth meal—an extraordinary milestone reflecting five decades of compassion, service, and commitment to ensuring No Senior Goes Hungry.

NOW, THEREFORE, I, Donna Lind, as Mayor of the City of Scotts Valley, on behalf of the entire City Council, do hereby thank and honor Meals on Wheels for Santa Cruz County for enhancing the lives of older adults by providing nourishing meals, meaningful human connection, and dedicated service for 50 years.



Donna Lind, Mayor
Signed and sealed this 18th day of March 2026



MINUTES

Meeting of the
Scotts Valley City Council
Date: March 4, 2026
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	The agenda was posted on 2-27-2026 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at www.scottsvally.gov .
CALL TO ORDER 6:00 PM		

The City Council meeting was called to order at 6:00 PM.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Donna Lind, Mayor
Steve Clark, Vice Mayor
Krista Jett, Council Member
Derek Timm, Council Member
Greg Wimp, Council Member

CITY STAFF MEMBERS PRESENT:

Mali LaGoe, City Manager
Kirsten Powell, City Attorney (remote participation)
Jayson Rutherford, Police Chief
Stephanie Hill, Administrative Services Director
Rodolfo Onchi, Public Works Director
Taylor Bateman, Community Development Director
Cathie Simonovich, City Clerk

COMMITTEE REPORTS

CM Timm attended the City/School District Joint Committee meeting where they discussed upcoming City and School District projects, they received an update on the shared facility use agreement, they discussed potential options for housing for teachers, and they discussed the new School Resource Officer. On March 28, the School District will be holding a Wellness Walk at 10:30 AM, and the Multicultural Fair

will be on October 3.

CM Jett attended the Youth Election Summit at Cabrillo College, which included juniors from across the County who attended to learn more about civic engagement.

CM Jett attended the swearing-in ceremony for Chief Rutherford.

CM Jett attended the City/School District Joint Committee meeting, and she encouraged the community to participate in the Wellness Walk on March 28 at 10:30 AM at Scotts Valley High School. She noted that there will also be a festival from 12:00 PM to 3:00 PM.

CM Wimp attended the Santa Cruz County Arts Council meeting and noted that the Open Studio application period is open now through April 30.

CM Wimp attended the Capitola/Highway 1 bridge ribbon cutting ceremony.

CM Wimp attended the swearing-in ceremony for Chief Rutherford.

CM Wimp attended the Scotts Valley High School Girls Basketball playoff game.

VM Clark attended the Capitola/Highway 1 bridge ribbon cutting ceremony.

VM Clark noted that the Regional Transportation Committee (RTC) meeting will be held in the Scotts Valley City Council Chambers on March 5 and the RTC will discuss the formation of their own rail subsidiary to obtain control of the rail line. They are seeking public input to name this rail subsidiary.

VM Clark noted he will attend the Regional Leadership Forum for the California Association of Councils of Government along with RTC staff members.

VM Clark recognized and thanked CM Jett for coordinating attendance at the Youth Election Summit.

Mayor Lind attended the Capitola/Highway 1 bridge ribbon cutting ceremony.

Mayor Lind attended the United Way open house, which featured the organizations that support the community's youth and families.

Mayor Lind attended a Santa Cruz Metropolitan Transit District (METRO) board meeting where they updated the fare structure.

Mayor Lind sat on the selection committee for the Chamber of Commerce Community Awards. The winners will be announced soon, and the gala is scheduled for May 8 at Roaring Camp.

Mayor Lind will attend the RTC meeting on March 5.

CITY MANAGER REPORT

The Request for Proposals (RFP) for the Town Center Developer was posted on February 20th. Proposals are due April 24.

The City received 25 applications to Citizens Academy, and we were able to accept 19 applicants. Unfortunately, we don't have room to accept everyone and even 19 will be a stretch. We appreciate everyone's interest in participating.

The City received 13 applications for our Community Grant Program with a total ask of over \$150,000. The review panel has begun the difficult task of scoring each proposal, and we're planning to bring funding recommendations to Council on March 18.

Chief Jayson Rutherford was sworn in on Monday to a packed City Council Chambers. A big thank you to the Council Members and the community members who attended.

City staff participated in two CPR/AED First Aid training sessions where a total of 19 staff were trained.

City Manager LaGoe attended an MBASIA Executive Committee meeting last week and learned that insurance rates will go up 10-20% next year. This is better than some of the other larger insurance pools in California which are seeing rates increase by 30% or more.

The Special Olympics Polar Plunge is this Saturday, and Scotts Valley Police Department has the largest team and has raised the most money in the history of the department.

The Glenwood Drive Slide Repair project is largely complete, and the road is now fully open to traffic. Minor erosion control and landscape work remain and will be completed in the next couple of weeks.

Work continues to progress on the Scotts Valley Drive Sinkhole Repair. Starting March 5, the contractor will implement additional traffic control. Between 9:00 AM and 2:30 PM on Thursday, Friday, and the following Monday and Tuesday, only one northbound left-turn lane and one through lane will remain open. Traffic delays are anticipated during these periods, and drivers should plan accordingly.

The Siltanen gazebo now has a new roof. This project was identified in the current year's budget for Measure Q funds. The next step is the picnic area.

The Scotts Valley Girls Softball League has started working on the necessary repairs

to the Snack Shack.

As part of PG&E's water heater program, a green energy initiative, the City received three free electric water heaters which were installed at the Senior Center, Community Center, and Wastewater Plant.

The restrooms at Skypark are going will be closed for a period of time due to a mainline break last week. The sports leagues and other groups have been notified, and portable restrooms are available.

Applications are open for the annual Art and Poetry Contest and the submission deadline is April 1.

At the request of CalCities, and in alignment with the City's Legislative Platform, we submitted a letter of support for SB 922, sponsored by John Laird. This bill clarifies local agencies' ability to include in the franchise fees street maintenance and repair costs due to heavy vehicles. This includes garbage, recycling, and green waste collection trucks. This bill is needed in response to a recent court case that challenged cities' ability to include these costs in their franchise fees.

Reminder: follow the City on social media and sign up for the City's newsletter.

PUBLIC COMMENT TIME

None.

ALTERATIONS TO CONSENT AGENDA

Mayor Lind requested that Item 2 on the Consent Agenda be moved to the Regular Agenda.

M/S: Timm/Clark

To approve the Consent Agenda with the alteration of moving Consent Agenda Item 2 to the Regular Agenda.

Carried 5/0 (AYES: Lind, Clark, Jett, Timm, Wimp)

CONSENT AGENDA

1. Approve City Council minutes of 02-18-2026
- ~~2. Approve Rental Use Agreements with Scotts Valley and San Lorenzo Valley Soccer Club~~ **moved to Regular Agenda (Item 1A)**
3. Consideration of Sanitary Sewer Connection Request: APN 067-281-02, La Cuesta Drive
4. Adoption of a Resolution Committing 2021 Permanent Local Housing Allocation (PLHA) Funds For Town Center Land Acquisition and Certifying Compliance with HCD Requirements

5. Approval of Rental Agreement with the Vineyard Church

ALTERATIONS TO REGULAR AGENDA

Consent Agenda Item 2 is now Regular Agenda Item 1A.

M/S: Timm/Clark

To approve the Regular Agenda with the alteration of adding Consent Agenda Item 2 as Regular Agenda Item 1A.

Carried 5/0 (AYES: Lind, Clark, Jett, Timm, Wimp)

REGULAR AGENDA

1A. Approve Rental Use Agreements with Scotts Valley and San Lorenzo Valley Soccer Club

City Manager LaGoe reviewed the information contained in the staff report.

M/S: Timm/Jett

To approve the rental use agreement with Scotts Valley and San Lorenzo Valley Soccer Club

Carried 5/0 (AYES: Lind, Clark, Jett, Timm, Wimp)

1. Consider Community Project Funding application items

City Manager LaGoe presented this item and responded to questions from the Council.

Sue Draper asked for clarification regarding the requested amount of \$1.5M. Ms. Draper also inquired if letters of support from the public would be helpful.

M/S: Timm/Clark

To approve submitting a Community Project Funding request in the amount of \$1.5M for the Granite Creek Overpass Safety Project and to authorize Mayor Lind to sign letters of support for the RING project.

Carried 5/0 (AYES: Lind, Clark, Jett, Timm, Wimp)

2. Future Council Agenda Items

None.

ADJOURNMENT

The meeting adjourned at 6:50 PM.

Approved: _____
Donna Lind, Mayor

Attest: _____
Cathie Simonovich, City Clerk

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 3/18/2026
TO: Honorable Mayor and City Council
FROM: Rodolfo Onchi, Public Works Director
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Amendment No. 1 to Professional Services Agreement with Kennedy/Jenks Consultants, Inc. for the Wastewater Master Plan and Recycled Water Planning Study**

SUMMARY OF ISSUE

On September 18, 2025, the City entered into a Professional Services Agreement with Kennedy/Jenks Consultants, Inc. to prepare a Wastewater Master Plan and related planning studies to support long-term wastewater system planning and recycled water opportunities.

The project is supported by planning grant funding from the California State Water Resources Control Board through its Division of Financial Assistance program. Since the agreement was executed, staff has coordinated with the State Water Board to ensure the study fully aligns with the grant program's objectives. Based on those discussions, staff and the consultant have identified an opportunity to refine the scope of work to better utilize available grant funding and expand evaluation of recycled water opportunities within the City's service area.

The proposed amendment updates Task 9.2 – Recycled Water Master Plan to expand the analysis of recycled water supply, demand, and infrastructure opportunities within the City.

The updated scope will include preparation of a Recycled Water Facilities Planning Report that will:

- Evaluate existing wastewater infrastructure for reliable recycled water production
- Analyze potential recycled water supply sources and system infrastructure
- Assess regulatory requirements related to recycled water production and reuse
- Evaluate future demand and potential markets for recycled water use
- Identify opportunities to expand recycled water use within the City's service area
- Develop project alternatives and identify recommended recycled water projects
- Identify technical, environmental, and regulatory considerations for implementation
- Prepare a financing strategy and funding framework for future recycled water projects

The planning study will evaluate opportunities to improve water resource management, reduce reliance on potable water for non-potable uses, and support long-term water supply reliability.

The amendment also includes preparation of Draft and Final Recycled Water Facilities Planning Reports consistent with State Water Board planning grant guidelines.

FISCAL IMPACT

The City Council previously approved a Professional Services Agreement with Kennedy/Jenks Consultants, Inc. in the amount of \$392,165 for preparation of the City's Wastewater Master Plan.

The proposed amendment would increase the contract amount by \$64,485, resulting in a total not-to-exceed contract amount of \$456,650.

The Wastewater Master Plan (CIP #6) is included in the FY 2025–2026 Adopted Budget under the Wastewater Capital Fund. The additional cost associated with this amendment will be accommodated within the Wastewater Capital Fund and supported through available planning grant funding from the California State Water Resources Control Board.

No additional appropriations are required as part of this action.

STAFF RECOMMENDATION

Staff recommends City Council approve Resolution No. 2071.1 approving Amendment No. 1 to the Professional Services Agreement with Kennedy/Jenks Consultants, Inc. to update the scope of work for the City's Wastewater Master Plan and Recycled Water Planning Study and increase the contract amount by \$64,485, for a total not-to-exceed amount of \$456,650 and authorize the City Manager to execute the amendment

TABLE OF CONTENTS

1. Resolution No. 2071.1_Contract Amendment No.1 Wastewater Master Plan
2. Amendment Proposal for WW Master Plan March 2026
3. Amendment No.1_Wastewater Master Plan Agreement

RESOLUTION NO. 2071.1

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH KENNEDY/JENKS, INC. FOR THE WASTEWATER MASTER PLAN AND RECYCLED WATER PLANNING STUDY

WHEREAS, on September 18, 2025, the City entered into a Professional Services Agreement with Kennedy/Jenks Consultants, Inc. in the amount of \$392,165 to prepare a Wastewater Master Plan and related planning studies; and

WHEREAS, the planning effort includes evaluation of recycled water opportunities to support long-term water resource management and wastewater system planning; and

WHEREAS, the City has coordinated with the California State Water Resources Control Board, through its Division of Financial Assistance, regarding planning grant funding available to support recycled water planning activities; and

WHEREAS, staff and the consultant have identified an opportunity to update the scope of work to better align with the grant program requirements and maximize available planning grant funding; and

WHEREAS, Kennedy/Jenks Consultants, Inc. has submitted a proposal to expand Task 9.2 – Recycled Water Master Plan to include additional evaluation of recycled water supply, demand, infrastructure, regulatory requirements, and implementation strategies; and

WHEREAS, the proposed amendment will increase the contract amount by \$64,485, for a total not-to-exceed contract amount of \$456,650.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scotts Valley that Amendment No. 1 to the Professional Services Agreement for the Wastewater Master Plan with Kennedy/Jenks Consultants, Inc. is hereby approved, increasing the contract amount by \$64,485 for a total not-to-exceed amount of \$456,650, and the City Manager is authorized to execute the amendment.

The above and foregoing Resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 18th day of March 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Donna Lind, Mayor

Attest: _____
Cathie Simonovich, City Clerk

6 March 2026

Mr. Jeremy Long
Wastewater Division Manager
City of Scotts Valley
700 Lundy Lane
Scotts Valley, CA 95066

**Subject: Proposal for Amendment 1
Wastewater Master Plan, KJ Project 2568015*00**

Dear Mr. Long:

We are pleased to submit this amendment proposal to continue assisting the City of Scotts Valley (City) under the Agreement for Professional Services executed September 18, 2025. This proposal is intended to update the existing project scope and budget to maximize the available recycled water grant funding available to the City under **Project 8871-110 - City of Scotts Valley - Planning Study**. This proposal is based on recent discussions with Travis Thrasher, Water Resource Control Engineer with the Division of Financial Assistance (DFA) at the State Water Resources Control Board (SWRCB).

Scope of Services

The majority of the scope for the existing Wastewater Master Plan remains unchanged. This proposed amendment updates **Task 9.2 Recycled Water Master Plan** to better align with the stated purpose of the planning grant:

The funding under this Agreement shall be used to investigate and improve existing recycled water resources in the City's service area. A comprehensive Wastewater and Recycled Water Facility Planning Study will be developed to evaluate the feasibility of improving reliability of and expanding recycled water use in the City of Scotts Valley. The study will address water conservation challenges, improve water resource management, and reduce reliance on fresh/potable water supplies for non-potable uses. The study will also aim to ensure compliance with regulatory requirements, accommodate future population growth, and enhance the efficiency, capacity, and reliability of the City's wastewater and recycled water facilities.

Under Task 9.2, Kennedy Jenks will build upon work conducted under other tasks to prepare a Recycled Water Master Plan that addresses the following items required by the SWRCB:

- Provide an overview of the Study's purpose and objectives
- Further develop understanding of the Study Area characteristics and water supply needs and challenges
- Analyze current water supply sources and infrastructure

- Examine existing wastewater systems for reliable recycled water production
- Identify treatment objectives for discharge and reuse, including water reclamation or recycling opportunities
- Review regulatory compliance requirements and interlocal agreements between agencies
- Assess recycled water market to evaluate future demand for recycled water and perform economic analysis of recycled water use and expansion
- Provide framework for planning improvements and expansions
- Perform Project Alternative Analysis for Recycled Water
- Identify recommended Recycled Water Project(s) and Implementation Plan
- Identify technical and environmental issues to be resolved during subsequent design efforts
- Develop Construction Financing Plan and Revenue Program to identify funding strategies for construction and implementation of Recycled Water projects.

Deliverables

- Draft and Final Recycled Water Facilities Planning Report that aligns with the SWRCB – DFA guidelines

Assumptions

- 6 month SWRCB review time
- One virtual mid-course meeting with SWRCB, one hour in length attended by up to 3 KJ staff
- The City, and/or Scotts Valley Water District, will provide information on the existing recycled water system (meter data, costs, infrastructure maps etc.) to support the market assessment

Basis of Compensation

Compensation for our services will be on a time and expense reimbursement basis in accordance with our Schedule of Charges dated 1 January 2025 as defined in the Agreement. The proposed additional budget for Amendment 1 is \$64,485 as detailed in Attachment A, bringing the total contract budget to \$456,650. The State planning grant budget is \$437,500, with a 50% cost share of \$218,750.

Schedule

Work will be completed in time to meet the State critical dates outlined below:

MILESTONES	CRITICAL DATE	ESTIMATED DATE ¹
Eligible Work Start Date	10/1/2025	
Draft Project Report submittal		01/30/2027
Mid-course Meeting		4/30/2027
Final Project Report submittal		10/30/2027
Work Completion Date	04/30/2028	
Final Disbursement Request/End of Draw	10/30/2028	
Notes: 1. Estimated dates may be extended as necessary by the Division, pursuant to the Guidelines. However, estimated dates cannot be extended beyond the Work Completion Date.		

Terms and Conditions

If this proposal meets with the City's approval, please sign where noted below and return a copy to our office to serve as our authorization. Thank you for considering us for this work, and we look forward to working with you. Please contact Rachelle Thompson at 650-852-2808 if you have any questions.

Very truly yours,

KENNEDY/JENKS CONSULTANTS, INC.



Rachelle Thompson
Principal



Sachi Itagaki
Principal

AUTHORIZATION:

CITY OF SCOTTS VALLEY

By: _____
(Signature)

(Print Name)

Title: _____

Date: _____

Exhibit A: Proposal Fee Estimate



CLIENT Name: City of Scotts Valley																	
PROJECT Description: Wastewater Master Plan - RW Planning Amendment																	
Proposal/Job Number:		2568015					3/6/2026										
January 1, 2025 Rates		QA/QC	Grant	PM	Cost	Modeling	Staff E	Staff E				KJ	KJ	KJ			
Classification:		Eng-Sci-8 Don Ervin	Eng-Sci-8 Sachi Itagaki	Eng-Sci-6 Rachelle Thompson	Eng-Sci-6 Janet Hoffman	Eng-Sci-6 Eun Kim	Eng-Sci-2 Olivia Ervin	Eng-Sci-2 Swati Maurya	GIS/Data Janice Sloan	Project Assistant	Total	Labor	ODCs	ODCs Markup	Total Labor	Total Expenses	Total Labor + Subs + Expenses
Hourly Rate:		\$330	\$330	\$285	\$285	\$285	\$195	\$195	\$285	\$145	Hours	Fees	Fees	10%			Fees
Task 9 - Optional Services/As Needed Support																	
AMENDMENT ADDITION to 9.2 - RWMP		8	24	40	24		40	100	16	8	260	\$61,845	\$2,400	\$240	\$61,845	\$2,640	\$64,485
Task 9 - Amended Subtotal		8	48	70	24	60	104	180	24	8	530	\$137,095	\$2,400	\$240	\$137,095	\$2,640	\$139,735
Amended Total		71	77	251	68	90	651	180	48	46	1813	\$ 446,965	\$ 3,600	\$ 360	\$ 452,690	\$ 3,960	\$ 456,650

FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH KENNEDY JENKS CONSULTANTS, INC.

This First Amendment to Professional Services Agreement (the "Amendment") with Kennedy Jenks Consultants, Inc. is entered into by and between the City of Scotts Valley, a municipal corporation, hereinafter referred to as "CITY" and Kennedy Jenks Consultants, Inc., hereinafter referred to as "CONSULTANT".

RECITALS

WHEREAS, On September 18, 2025, the CITY and CONSULTANT entered into that certain Agreement for Professional Services (the "Agreement"); and

WHEREAS, the parties desire to amend the Agreement to authorize an update to duties detailed in Exhibit A, Amended Scope of Work and an updated contract price; and

WHEREAS, Section 16 of the said Agreement authorizes the Agreement to be amended, modified, or changed by the parties, provided that modifications or changes are in writing and approved by authorized representatives of the parties.

NOW, THEREFORE, in consideration of the recitals and the mutual promises contained herein, City and Consultant agree as follows:

AGREEMENT

1. The following section of the Agreement is hereby amended to read as follows:

Section 3. Scope of Work

Scope of Work is hereby amended to add the additional services outlined in Exhibit A, a copy of which is attached hereto and incorporated herein by reference.

Section 5. Compensation

Compensation is amended to be increased by **\$64,485.00** as specified in Exhibit A for a total contract price of **\$456,650.00**.

2. Except as specifically provided in this Amendment, all terms of the Agreement shall remain unchanged, in full force and effect. In the event of a conflict between the terms of the Agreement and the Amendment, the terms of the Amendment shall control.

IN WITNESS WHEREOF, this Amendment is executed by the CITY and by the CONSULTANT on the [DAY] day of [MONTH], [YEAR], at Scotts Valley, California.

CONSULTANT

CITY

SIGNATURE

Claudia Llerandi

FULL NAME

DATE SIGNED

PE Project Manager

TITLE

APPROVED AS TO FORM:

ATTEST:

SIGNATURE

Kirsten Powell, City Attorney

FULL NAME

DATE SIGNED

SIGNATURE

Cathie Simonovich, City Clerk

FULL NAME

DATE SIGNED

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 3/18/2026
TO: Honorable Mayor and City Council
FROM: Stephanie Hill, Administrative Services Director
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Monthly Treasurer's Report - January 2026**

SUMMARY OF ISSUE

Summary and Statutory Requirement

California Government Code Section 41004 requires the City Treasurer to submit a written report and accounting of all receipts, disbursements, and fund balances to the City Clerk and the legislative body. The attached Treasurer's Report is prepared to fulfill this statutory requirement.

The attachment provides a summary of the City's cash-based investment activity and financial position for January. This report reflects only cash receipts, disbursements, and fund balances for the period presented. It does not include internal accounting entries, accrual adjustments, depreciation, interfund reclassifications, or other year-end transactions that occur as part of the annual audit and close process.

Third Quarter Financial Interpretation, January Through March

The information presented reflects financial activity during the third quarter of the fiscal year. By this stage, the City's financial trends are more clearly established, and staff gains stronger visibility into anticipated year-end outcomes.

Additional recurring revenues, including sales tax, transient occupancy tax, franchise fees, and intergovernmental revenues, continue to be realized during this period. The City also begins preparing for the second major property tax distribution, which typically occurs in April.

Expenditure activity at this point reflects the majority of regular operating costs for the fiscal year. Capital project activity, contract services, and seasonal programs become more visible in third-quarter reports.

Third-quarter data is a key indicator for:

- Preliminary year-end revenue projections
- Identification of emerging budget pressures
- Early baseline assumptions for the upcoming fiscal year budget, including labor,

insurance, utilities, and contract cost trends

At this stage, financial variances are increasingly evaluated as either true structural changes or remaining timing differences.

How to Interpret the Treasurer's Report

The Treasurer's Report is a cash-based snapshot of the City's financial activity. It reflects money received, money spent, and fund balances based on actual cash activity only. It does not include accruals or year-end accounting adjustments and should not be interpreted as the City's final financial position.

Relationship to the Annual Audit and Financial Forecasting

The Treasurer's Report remains unaudited. Staff uses third-quarter information to refine year-end revenue and expenditure projections and to support upcoming budget development for the next fiscal year.

Ongoing Use Throughout the Fiscal Year

Third-quarter reporting plays a critical role in shaping forward-looking financial planning. While not final, these results offer a strong preview of anticipated year-end performance.

FISCAL IMPACT

There is no fiscal impact in receiving and filing the report.

STAFF RECOMMENDATION

Review and accept the Treasurer's Report for the month ended January 31, 2026.

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1. 2026.01_Monthly Treasurer's Report

Cash and Investments Balance by Fund

In accordance with California Government Code Section 53601, the City utilizes a pooled cash and investment approach. This means that all available cash from various City funds is consolidated into a single investment pool for the purpose of maximizing interest earnings and ensuring effective cash management.

The pooled funds are invested in compliance with the City's adopted Investment Policy, which is guided by the primary objectives of safety, liquidity, and yield. Investments are made only in instruments permitted under Government Code §53601, including but not limited to:

- U.S. Treasury and agency securities
- Bank certificates of deposit
- Bank demand deposits
- Local Agency Investment Fund (LAIF)
- California Asset Management Program (CAMP)
- Municipal bonds
- Money market accounts

Each fund participating in the pool retains its individual equity interest and receives its proportionate share of investment earnings based on its average cash balance.

This pooling strategy provides economies of scale, increases investment diversification, and ensures that public funds are managed responsibly in accordance with state law and best practices for public sector finance.

As of January 31, 2026, the City's unaudited cash and investments totaled \$21,642,413.

Fund Category	Cash Summary
General Fund	\$ 3,250,814
General Capital Improvement Fund	\$ (1,454,404)
Special Revenue Fund - Development Impact Fees	\$ 3,897,062
Special Revenue Fund	\$ 13,909,060
Debt Service	\$ 769,878
Wastewater Enterprise Fund	\$ 1,270,004
	\$ 21,642,413

- *A negative fund balance may occur temporarily when expenditures are incurred before related revenues are received, or when internal transfers from other funds are pending. These timing differences are expected to be resolved in future periods as revenues are collected or transfers are completed.*

Investment Type	Cash Summary
Bank of America	\$ 418,484
LAIF	\$ 18,016,846
CAMP	\$ 542,497
WCCB	\$ 251,125
SCHWAB	\$ 2,413,461
	\$ 21,642,413

City's Current Financial Position

In accordance with California government code section 53646 (b) (3), the City is financially positioned and able to meet its estimated expenditure requirements for the next six months.

The following Fund Balance schedule represents actual funding available for all funds at the end of the monthly period. This amount differs from the above Cash Summary schedule as assets and liabilities are components of the fund balance. As illustrated in the summary below, *Total Cash* is adjusted by the addition of *Total Assets* less the amount of *Total Liabilities* to arrive at the *Ending Fund Balance* – which represents the actual amount of funds available.

Working capital represents the difference between the Wastewater Fund's current assets (such as cash, investments, and receivables) and its current liabilities (such as accounts payable and accrued expenses). It is a measure of the Fund's short-term financial health and its ability to meet operating obligations as they come due.

Adjusting Cash to Ending Fund Balance		
Total Cash	\$	21,642,413
Plus: Assets	\$	5,392,889
Less: Liabilities	\$	(3,306,695)
Ending Fund Balance	\$	23,728,607

City of Scotts Valley
Changes in Total Fund Balance
For the month ended January 31, 2026

Fund	Description	Beginning Fund Balance 07/01/2025	Increase / (Decrease) July- December	Current Period Revenue	Current Period Expenditure	Fund Balance as of 01/31/2026
General Fund						
1	General Fund	3,258,974	387,908	1,270,752	(1,892,755)	3,024,879
6	Equipment Replacement Reserve	960,604	7,320	1,572	-	969,497
	Recreation Funds (4, 28, 123)	(92,151)	(193,629)	22,749	(84,259)	(347,289)
Subtotal General Funds		4,035,277	201,600	1,295,073	(1,977,014)	3,647,087
General Capital Improvement Fund						
150	Major Capital Projects	841,873	(1,173,913)	-	(980,466)	(1,312,506)
151	Capital Outlay Projects	6,589	(216,941)	-	(14,506)	(224,857)
Subtotal Capital Improvement Fund		848,462	(1,390,854)	-	(994,971)	(1,537,363)
Special Revenue Fund - Development Impact Fees						
7	Drainage Construction Impact Fees	143,947	8,796	-	-	152,744
8	Traffic Impact Mitigation Fees	1,176,836	48,295	-	-	1,225,132
9	Park & Recreation Facilities Impact Fees	1,786,209	79,435	-	-	1,865,645
21	General Facility Impact Fees	6,202	1,932	-	-	8,134
27	Police Facility Building Impact Fees	410,308	12,726	-	-	423,034
86	Library Impact Fees	213,991	8,382	-	-	222,373
Subtotal Special Revenue Funds - Development Impact f		3,737,494	159,568	-	-	3,897,062
Special Revenue Fund						
2	Recycling/Environment	198,335	(58,846)	-	1,165	140,654
3	Gas Tax	1,173,854	175,266	23,811	-	1,372,931
5	SMIP Fees	5,722	(2,081)	604	(1,123)	3,123
17	Home Grant Program	511,064	2,316	-	-	513,380
19	Affordable Housing	4,546,602	117,486	-	(28,733)	4,635,355
24	Lennar Funds	621,150	-	-	-	621,150
31	STP Exchange Projects	-	-	-	-	-
33	Tree Replacement	55,416	1,040	80	-	56,536
35	Green Building Funding	624,993	50,903	330	(331)	675,895
36	Disability Compliance	25,919	2,390	464	(46)	28,727
50	Pinewood Estates Maint. Dist.	222	(1,780)	-	(812)	(2,370)
51	Mt. Hermon Traffic Mitigation	162,706	3,393	-	-	166,100
77	Skypark Landscape Maint. Dist.	(3,988)	(19,870)	-	(1,323)	(25,181)
78	Skypark Landscape Maint. Dist. Insurance	562,869	11,738	-	-	574,607
88	Library Improvements (Measure S)	140	1,989	20,224	-	22,353
89	Library - Cty MOE Excess Distribution	647,062	11,508	-	-	658,570
115	Section 115 Set Aside - Pension	2,270,164	112,838	30,856	(397)	2,413,461
155	Measure D Sales Tax for Transportation	1,032,320	116,496	30,058	-	1,178,874
156	SB-1 (RMRA)	1,149,812	166,748	26,372	-	1,342,932
200	Quimby Act	204,508	4,265	-	-	208,772
201	Measure Q	-	-	-	-	-
306	Supplemental Law Enforcement Services	156,585	51,684	34,856	-	243,126
313	Youth Focused Programs	51,173	2,006	-	-	53,180
317	Community And Economic Grants	472,689	9,857	-	-	482,547
Subtotal Special Revenue Funds - Other		14,469,318	759,347	167,656	(31,600)	15,364,721
Debt Service						
66	Debt Service	1,069,878	(300,000)	-	-	769,878
Subtotal Debt Service Funds		1,069,878	(300,000)	-	-	769,878
Wastewater Enterprise Fund						
10	Wastewater Operations	602,709	1,116,673	282,021	(355,333)	1,646,071
11	Tertiary Operating	(262,632)	(149,094)	-	(29,650)	(441,376)
12	Waterwater Treatment Facility Fee (DIF)	436,775	34,280	-	-	471,055
14	Wastewater Capital Replacement Fund	237,817	(326,495)	-	(26,903)	(115,581)
Subtotal Wastewater Enterprise Funds		1,014,669	675,364	282,021	(411,886)	1,560,168
Total All Funds		25,175,097	105,025	1,744,750	(3,415,471)	23,701,553

City of Scotts Valley
Monthly Wire Payments
JANUARY 2026



Date	Vendor	Description	Amount
1/5/2026	CalPERS	CalPERS Pension 12/12 PR	\$ 48,348.66
1/5/2026	CalPERS	Annual Social Security Fee	\$ 200.00
1/6/2026	CalPERS	CalPERS Health	\$ 153,533.14
1/9/2026	Payroll	Payroll 01/09/2026	\$ 308,564.35
1/9/2026	SVPOA	Payroll Deductions	\$ 218.50
1/9/2026	PORAC	Payroll Deductions	\$ 573.75
1/9/2026	SEIU	Payroll Deductions	\$ 588.08
1/9/2026	COPE	Payroll Deductions	\$ 10.00
1/9/2026	ICMA	Payroll Deductions	\$ 12,715.98
1/9/2026	Health Equity (FSA)	Payroll Deductions	\$ 1,272.51
1/9/2026	Fallen Officer	Payroll Deductions	\$ 5.00
1/12/2026	CalPERS	CalPERS Pension 12/26 PR	\$ 54,642.91
1/15/2026	Bank of America	Bank Fees	\$ 139.96
1/23/2026	Payroll	Payroll 01/23/26	\$ 292,389.40
1/23/2026	PARS	Payroll Deductions	\$ 154.95
1/23/2026	SVPOA	Payroll Deductions	\$ 209.00
1/23/2026	LEGAL	Payroll Deductions	\$ 1,000.00
1/23/2026	COPE	Payroll Deductions	\$ 10.00
1/23/2026	ICMA	Payroll Deductions	\$ 12,358.63
1/23/2026	Health Equity (FSA)	Payroll Deductions	\$ 1,272.51
1/23/2026	Fallen Officer	Payroll Deductions	\$ 5.00
1/28/2026	CalPERS	CalPERS Pension 01/09PR	\$ 63,280.75
1/28/2026	CalPERS	CalPERS UAL	\$ 188,768.92
1/29/2026	Retirees	Retiree Medical February	\$ 49,583.89
			<u>\$ 1,189,845.89</u>

Check Number	Check Date	Vendor Name	Check Amount
135329	01/08/2026	RAPID GRADING SERVICES	\$ 938,863.25
135330	01/09/2026	A SIGN ASAP	\$ 195.97
135331	01/09/2026	A TOOL SHED, INC.	\$ 715.85
135332	01/09/2026	ACCENT CLEAN & SWEEP INC	\$ 5,478.00
135333	01/09/2026	ACE PORTABLE SERVICES	\$ 1,837.67
135334	01/09/2026	AGILE OCCUPATIONAL MEDICINE	\$ 925.00
135335	01/09/2026	ALVAREZ IND INC CLEAN BLDG	\$ 451.00
135336	01/09/2026	AMAZON CAPITAL SERVICES	\$ 3,736.03
135337	01/09/2026	AT&T	\$ 285.94
135338	01/09/2026	AT&T	\$ 59.40
135339	01/09/2026	BADAWI & ASSOCIATES	\$ 4,288.00
135340	01/09/2026	BADGE FRAME, INC.	\$ 21.00
135341	01/09/2026	BRINK'S AWARDS & SIGNS	\$ 164.62
135342	01/09/2026	C & N TRACTORS	\$ 457.14
135343	01/09/2026	COMCAST	\$ 683.71
135344	01/09/2026	DARRYL PANG	\$ 1,125.00
135345	01/09/2026	ENVIRONMENTAL INNOVATIONS	\$ 9,193.00
135346	01/09/2026	HACH COMPANY	\$ 14,046.41
135347	01/09/2026	KIMLEY-HORN & ASSOCIATES INC	\$ 3,904.00
135348	01/09/2026	LEAF CAPITAL FUNDING LLC	\$ 806.54
135349	01/09/2026	MISSION UNIFORM SERVICE	\$ 418.31
135350	01/09/2026	MUSCO CORPORATION	\$ 1,229.84
135351	01/09/2026	PACIFIC CREST ENGINEERING INC	\$ 1,380.00
135352	01/09/2026	PACIFIC GAS & ELECTRIC CO	\$ 59,092.44
135353	01/09/2026	PHILLIP D NEUMAN	\$ 36,070.36
135354	01/09/2026	PRINICPAL LIFE INSURANCE CO	\$ 7,418.11
135355	01/09/2026	SANTA CRUZ COUNTY	\$ 29,300.40
135356	01/09/2026	SANTA CRUZ FIRE EQUIPMENT	\$ 755.41
135357	01/09/2026	STANDARD INSURANCE COMPANY	\$ 960.15
135358	01/09/2026	STATE WATER RESOURCES CONTROL	\$ 228.00
135359	01/09/2026	WAGE WORKS	\$ 125.00
135360	01/09/2026	WEX BANK	\$ 8,384.22
135361	01/16/2026	A SIGN ASAP	\$ 164.08
135362	01/16/2026	ALVAREZ IND INC CLEAN BLDG	\$ 1,475.00
135363	01/16/2026	AT&T MOBILITY	\$ 1,616.55
135364	01/16/2026	BUSINESS WITH PLEASURE	\$ 7.10
135365	01/16/2026	CHAD PRICE	\$ 4,370.00
135366	01/16/2026	DAVID J. POWERS & ASSOC	\$ 33,949.44
135367	01/16/2026	DEPT OF JUSTICE	\$ 130.00
135368	01/16/2026	DUNCAN AUTO TECH	\$ 653.75
135369	01/16/2026	ENVIRONMENTAL INNOVATIONS	\$ 5,653.00
135370	01/16/2026	ENVIRONMENTAL WATER	\$ 5,210.58
135371	01/16/2026	FIRST ALARM	\$ 144.03

135372	01/16/2026	FREDDY AVALOS-SANTOS	\$	499.37
135373	01/16/2026	GOOD CITY COMPANY	\$	12,386.45
135374	01/16/2026	GRAINGER	\$	175.95
135375	01/16/2026	GRANITE CONSTRUCTION CO	\$	476.54
135376	01/16/2026	HERC RENTALS	\$	2,626.11
135377	01/16/2026	K & D LANDSCAPING, INC.	\$	3,711.00
135378	01/16/2026	KENNEDY-JENKS CONSULTANTS	\$	12,397.50
135379	01/16/2026	LEXIPOL, LLC	\$	1,772.67
135380	01/16/2026	LIEBERT CASSIDY WHITMORE	\$	900.00
135381	01/16/2026	LLOYD'S TIRE SERVICE INC.	\$	613.83
135382	01/16/2026	LOGAN & POWELL, LLP	\$	34,534.54
135383	01/16/2026	MAR-KEN INTERNATIONAL POLICE	\$	300.00
135384	01/16/2026	MBASIA	\$	650,326.00
135385	01/16/2026	MICHAEL BANKE	\$	70.22
135386	01/16/2026	MID VALLEY SUPPLY	\$	1,204.52
135387	01/16/2026	MP EXPRESS, INC.	\$	432.93
135388	01/16/2026	NATIONAL COMTEL NETWORK INC.	\$	21.35
135389	01/16/2026	NENA	\$	62.00
135390	01/16/2026	NORTH BAY FORD-LINCOLN-	\$	346.51
135391	01/16/2026	O'REILLY AUTOMOTIVE,INC	\$	98.25
135392	01/16/2026	OPENGOV, INC.	\$	1,720.00
135393	01/16/2026	OPERATIONAL TECHNICAL SERVICES	\$	3,541.68
135394	01/16/2026	PATHENS, INC.	\$	3,133.36
135395	01/16/2026	PHILLIP D NEUMAN	\$	880.07
135396	01/16/2026	PRESS BANNER	\$	142.40
135397	01/16/2026	RALEY'S	\$	45.41
135398	01/16/2026	RDO EQUIPMENT CO.	\$	819.46
135399	01/16/2026	S.V. WATER DISTRICT - BULK	\$	70.16
135400	01/16/2026	SANTA CRUZ COUNTY INFORMATION	\$	249.00
135401	01/16/2026	SANTA CRUZ LIVE SCAN, INC.	\$	30.00
135402	01/16/2026	SCARBOROUGH LUMBER	\$	460.27
135403	01/16/2026	SCOTTS VALLEY CAR WASH	\$	132.90
135404	01/16/2026	SOUTHLAND INDUSTRIES	\$	1,965.24
135405	01/16/2026	STERICYCLE INC	\$	269.58
135406	01/16/2026	SUMMIT UNIFORMS	\$	392.66
135407	01/16/2026	SUPERIOR ALARM COMPANY	\$	96.00
135408	01/16/2026	TELECOMMUNICATIONS	\$	6,666.24
135409	01/16/2026	THOMSON REUTERS-WEST	\$	1,101.14
135410	01/16/2026	U.S. BANK CORPORATE	\$	11,205.92
135411	01/16/2026	WATSONVILLE DIESEL	\$	249.66
135412	01/23/2026	A TOOL SHED, INC.	\$	371.83
135413	01/23/2026	ACC BUSINESS	\$	1,838.87
135414	01/23/2026	AFLAC-FLEX ONE	\$	883.70
135415	01/23/2026	ALVAREZ IND INC CLEAN BLDG	\$	451.00

135416	01/23/2026	AT&T	\$	65.15
135417	01/23/2026	AT&T MOBILITY	\$	126.97
135418	01/23/2026	BRIAN MAILEY ELECTRIC INC.	\$	742.50
135419	01/23/2026	CARMEL AREA WASTEWATER DIST	\$	6,589.00
135420	01/23/2026	COMCAST	\$	777.68
135421	01/23/2026	CRYSTAL SPRINGS WATER CO	\$	300.51
135422	01/23/2026	ENTERPRISE FM TRUST	\$	13,247.12
135423	01/23/2026	Ground Penetrating Radar Systm	\$	2,400.00
135424	01/23/2026	HOUSING AUTHORITY OF SC	\$	8,009.00
135425	01/23/2026	K & D LANDSCAPING, INC.	\$	6,441.93
135426	01/23/2026	KOFFLER ELECTRICAL MECHANICAL	\$	6,806.05
135427	01/23/2026	KOSMONT COMPANIES, INC	\$	3,097.65
135428	01/23/2026	LIEBERT CASSIDY WHITMORE	\$	1,061.00
135429	01/23/2026	MATTHEW SPENCER-COOKE	\$	350.00
135430	01/23/2026	MID VALLEY SUPPLY	\$	282.87
135431	01/23/2026	MISSION UNIFORM SERVICE	\$	1,110.85
135432	01/23/2026	MONTEREY BAY ANALYTICAL SVCS	\$	5,638.65
135433	01/23/2026	MONTEREY REGIONAL	\$	9,550.20
135434	01/23/2026	O'REILLY AUTOMOTIVE,INC	\$	63.61
135435	01/23/2026	OLIN CORPORATION AS SOLE	\$	5,598.91
135436	01/23/2026	OPERATIONAL TECHNICAL SERVICES	\$	9,525.01
135437	01/23/2026	PETTY CASH - LAUREN LAMBERT	\$	156.30
135438	01/23/2026	PURETEC INDUSTRIAL WATER	\$	59.66
135439	01/23/2026	S.V. WATER DISTRICT	\$	5,106.98
135440	01/23/2026	SAN LORENZO VALLEY WATER DISTR	\$	75.23
135441	01/23/2026	SANTA CRUZ CO ENVIRONMENTAL	\$	85.25
135442	01/23/2026	Scott Stanton Merlo	\$	2,711.40
135443	01/23/2026	SCARBOROUGH LUMBER	\$	1,641.65
135444	01/23/2026	SCOTTS VALLEY SPRINKLER	\$	35.11
135445	01/23/2026	SYCAL ENGINEERING INC	\$	14,496.30
135446	01/23/2026	TALLEN CALIFORNIA, LLC	\$	4,900.00
135447	01/26/2026	BENJAMIN STANDEN	\$	89.69
135448	01/26/2026	HOUSEKEYS, INC.	\$	18,750.00
135449	01/26/2026	JAMES FISCHER JR	\$	23,320.00
135450	01/26/2026	KEVIN KING	\$	1,614.65
135451	01/26/2026	KOFFLER ELECTRICAL MECHANICAL	\$	15,032.68
135452	01/26/2026	MAR-KEN INTERNATIONAL POLICE	\$	300.00
135453	01/26/2026	MIWALL CORPORATION	\$	3,148.25
135454	01/26/2026	NORTHERN CALIFORNIA EMERGENCY	\$	12,146.30
135455	01/26/2026	OPENGOV, INC.	\$	29,011.00
135456	01/26/2026	PHILLIP D NEUMAN	\$	91.21
135457	01/26/2026	ROSS RECREATION EQUIPMENT INC.	\$	37,795.00
135458	01/26/2026	SCOTTS VALLEY CAR WASH	\$	110.92
135459	01/26/2026	SUMMIT UNIFORMS	\$	610.31

135460	01/26/2026	VISIT SANTA CRUZ COUNTY	\$ 24,643.62
135461	01/30/2026	ALLISON PFEFFERKORN	\$ 156.04
135462	01/30/2026	ALVAREZ IND INC CLEAN BLDG	\$ 1,895.00
135463	01/30/2026	ALVARO SAMUEL OLVERA INGINUEZ	\$ 13,874.21
135464	01/30/2026	ANDERSON PACIFIC ENG INC.	\$ 117,778.75
135465	01/30/2026	ASSOCIATED SERVICES CO.	\$ 120.31
135466	01/30/2026	BAY TREE, LLC	\$ 4,604.58
135467	01/30/2026	BENJAMIN NOBLE	\$ 5,486.25
135468	01/30/2026	BLUETRITON BRANDS INC	\$ 80.53
135469	01/30/2026	CALIFORNIA BUILDING	\$ 331.00
135470	01/30/2026	CALIFORNIA DEPARTMENT OF	\$ 53.20
135471	01/30/2026	COMCAST	\$ 724.08
135472	01/30/2026	CSG CONSULTANTS, INC	\$ 1,145.25
135473	01/30/2026	DAVID J. POWERS & ASSOC	\$ 14,203.25
135474	01/30/2026	DAWN BANKS	\$ 96.60
135475	01/30/2026	DEPT OF CONSERVATION	\$ 1,122.89
135476	01/30/2026	DIXON & SON TIRE	\$ 919.12
135477	01/30/2026	EWING IRRIGATION PRODUCTS	\$ 3,429.25
135478	01/30/2026	GRAINGER	\$ 473.07
135479	01/30/2026	HOSE SHOP	\$ 115.23
135480	01/30/2026	LEAF CAPITAL FUNDING LLC	\$ 935.59
135481	01/30/2026	LEAGUE OF CA CITIES	\$ 7,153.00
135482	01/30/2026	MARY LOUISE DEFALCO	\$ 108.00
135483	01/30/2026	MUTUAL OF OMAHA	\$ 2,456.50
135484	01/30/2026	OPERATIONAL TECHNICAL SERVICES	\$ 9,444.48
135485	01/30/2026	PATHENS, INC.	\$ 3,133.36
135486	01/30/2026	PHILLIP D NEUMAN	\$ 4,087.48
135487	01/30/2026	PRINICPAL LIFE INSURANCE CO	\$ 7,684.57
135488	01/30/2026	PRODESSE PROPERTY GROUP	\$ 5,378.40
135489	01/30/2026	ROD MARKELL	\$ 1,974.00
135490	01/30/2026	SANTA CRUZ CO ENVIRONMENTAL	\$ 4,859.25
135491	01/30/2026	SCARBOROUGH LUMBER	\$ 851.11
135492	01/30/2026	SCOTTS VALLEY SPRINKLER	\$ 347.90
135493	01/30/2026	SHARRON BARTH	\$ 12.00
135494	01/30/2026	WILLIAM WISEMAN	\$ 1,318.00
135495	01/30/2026	YOGA FOR ALL MOVEMENT	\$ 46.20
			\$ 2,439,760.21

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 3/18/2026
TO: Honorable Mayor and City Council
FROM: Mali LaGoe, City Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: Fiscal Year 2025-2026 Community Grant Program Recommendations

SUMMARY OF ISSUE

Historically, the City has provided small grants to community benefit organizations that serve Scotts Valley. Starting in 2022, a formal Community Grant Program Request for Proposals (RFP) and scoring criteria were presented to the City Council and this process has been used since. For the 2025/2026 grants, the City Council has directed that a portion of the funding support the City's businesses and organizations becoming Autism Certified. Accordingly, the City Council has allocated up to \$45,000 in Category A (non-profit grants) and up to \$5,000 in Category B (autism certification grants) for this fiscal year.

The RFP was issued on January 22nd and remained open until February 20th at 5:00 PM. The City received 12 Category A proposals with a total requested amount of \$157,200 and 1 Category B proposal with a total requested amount of \$2,878. There was an array of organizations requesting funding, such as youth services, food delivery, mental health services, senior services, and others. After collecting all proposals, an Application Review Committee was created to review and score each proposal. The Committee consisted of 3 City staff members and 1 community member.

The criteria the Committee used to score the proposals were included in the RFP. For Category A, this consisted of three main sections: a baseline qualification screening, content criteria (40 points) and financial criteria (25 points). Proposals were required to provide information on how the project or program relates to the City's Strategic Plan. The City also emphasized an interest in filling funding gaps left by state or federal funding sources and one-time costs or capital infrastructure. Proposals did not need to score perfectly in each criteria category, they just needed the highest collective score, averaged over the four committee members. For Category B, this consisted of a combination of baseline screening (15 points), demonstrated need (15 points), and uniqueness/impact (10 points).

The Committee members independently reviewed all 12 proposals in Category A and scored them based on the scoring criteria. Once all independent scores were submitted, the Committee met to discuss the scores and finalize recommendations for City Council. There was only 1 proposal for Category B and this proposal met the requirements set forth in the RFP. Awarding the requested \$2,878 in Category B, leaves an unused portion of \$2,122 which

can be applied to the Category A recipients pursuant to Council's direction on January 21, 2026. As outlined in the table below, the Committee members determined that awarding slightly smaller grants to a larger number of agencies would create the greatest overall impact.

Organization Name	Category	Funding Requested	Funding Recommendation
Arukah Project	A	\$25,000	\$5,000
Assisted Living Project (ALP)	A	\$2,500	\$2,000
Boys & Girls Club of SCC	A	\$15,000	\$13,622
Damian's Laddar	A	\$7,000	\$7,000
Grey Bears	A	\$15,000	\$5,000
Scotts Valley Multicultural Fair/SVEF	A	\$11,900	\$7,500
United Way Santa Cruz County	A	\$7,000	\$7,000
UPS Store	B	\$2,878	\$2,878

If approved by the City Council, contracts will be executed with each organization and will include insurance requirements, reporting requirements, and the specific documentation necessary for payment issuance.

FISCAL IMPACT

The City's budget includes \$50,000 of General Fund dollars to support the Community Grant Program. Approving the specific organizations and funding amounts will result in contracts with each organization to expend the budgeted funds.

STAFF RECOMMENDATION

It is recommended that the City Council review and approve the FY25/26 community grant program awardees either as recommended by the review committee, or with alterations, and authorize the City Manager to execute contracts with the grant awardees in a form acceptable to the City Attorney.

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None