



A G E N D A

Meeting of the Scotts Valley City Council

Date: October 18, 2017

Time: 6:00 pm

CITY OF SCOTTS VALLEY 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5602	MEETING LOCATION City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	POSTING: The agenda was posted 10-13-17 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvalley.org .
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Elected Officials Randy Johnson, Mayor Jim Reed, Vice Mayor Stephany E. Aguilar, Council Member Jack Dilles, Council Member Donna Lind, Council Member	City Staff Members Jenny Haruyama, City Manager Kirsten Powell, City Attorney Taylor Bateman, Acting Community Development Dir Scott Hamby, Public Works Director Steve Walpole, Chief of Police Tracy Ferrara, City Clerk
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Notice regarding City Council Meetings:

The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 pm in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066.

Agenda and Agenda Packet Materials:

The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City's website: www.scottsvalley.org and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvalley.org.

Televised Meetings:

City Council meetings are cablecast "Live" on Community Television of Santa Cruz County on Comcast Channel 25.

CALL TO ORDER 6:00 p.m.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

COMMITTEE REPORTS

(Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.)

CITY MANAGER REPORT

PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.)

ALTERATIONS TO CONSENT AGENDA

(Council can remove or add items to the Consent Agenda.)

CONSENT AGENDA

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Mayor.)

- A. Approve City Council meeting minutes 10-4-17
- B. Approve check register – 9-29-17, 10-6-17
- C. Approve the grant of easement for sewer purposes for APN 022-861-21 located on Scotts Valley Drive (Michael Tansy) and authorize a budget appropriation in the amount of \$100,000

ALTERATIONS TO REGULAR AGENDA

(Council can remove or add items to the Regular Agenda.)

REGULAR AGENDA

(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.)

- 1. Oral Presentation: Fire Activity Update from Fire Chief Steve Kovacs, Scotts Valley Fire Protection District (City Manager Haruyama)

2. Oral Presentation: George Blumenthal, UCSC Chancellor on the State of the Campus (City Manager Haruyama)
3. Consider approval of Resolution No. 1935 authorizing the City Manager to execute Agreements with the California Department of Transportation for the "Scotts Valley Get Everyone Moving Plan", prioritize the list of projects for the 2018 RTIP, and direct staff to submit applications in order of the Council's highest priorities (Civil Engineer Kahn)
4. Consider increase of Reserve Police Officer stipend and budget appropriation in the amount of \$3,600 (Police Chief Walpole)
5. Future Council agenda items
(This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

CONVENE TO CLOSED SESSION

CLOSED SESSION

SUBJECT:

- (1) Conference with legal counsel regarding real property negotiations.
Legal Authority: Government Code Section 54956.8
APN's: 022-721-06, 022-212-19, 022-601-01
Staff Present: City Manager, City Attorney
- (2) Conference with legal counsel regarding potential litigation – 2 cases.
Legal Authority: Government Code Section 54956.9
Name of Case: N/A
Staff Present: City Manager, City Attorney

RECONVENE TO OPEN SESSION

REPORT ON ACTION TAKE DURING CLOSED SESSION

ADJOURNMENT

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
APPROVAL OF A RESOLUTION:**

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
INTRODUCTION/ADOPTION OF AN ORDINANCE:**

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
PUBLIC COMMENT/PUBLIC HEARINGS:**

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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DATE: 10-18-2017



MINUTES

Meeting of the Scotts Valley City Council

Date: October 4, 2017

POSTING:

The agenda was posted on 9-29-17 at City Hall, the SV Senior Center, and the SV Library, by the City Clerk.

CALL TO ORDER 6:00 p.m.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

Present:

Mayor Johnson
Vice Mayor Reed
Council Member Aguilar
Council Member Dilles
Council Member Lind

City Manager Haruyama
City Attorney Powell
Police Chief Walpole
Public Works Director Hamby
Acting Community Development Director Bateman
Recreation Division Manager Ard
Police Lieutenant Dean
City Clerk Ferrara

SPECIAL SET MATTER Police Chief Walpole introduced and swore in new Police Explorers Mahayelea Florez and Emma Spath

COMMITTEE REPORTS

CM Dilles reported that he attended a Community Leadership follow-up meeting on the issue of housing throughout the County.

VM Lind reported that LAFCO met and unanimously approved the fire study for possible consolidation for Aptos, La Selva, and Central Fire, which they have been working on for the past year.

VM Lind reported that the Santa Cruz Metropolitan Transit Board met and discussed budget and grants.

VM Lind reported that the Santa Margarita Groundwater Basin Advisory Committee met and they are kicking off four public workshops on groundwater sustainability planning, the first of which will be held October 5 from 5:00 pm to 7:00 pm at the Simpkins Family Swim Center meeting room on 17th Avenue in Santa Cruz. Additional information is available by contacting the Scotts Valley Water District.

Mayor Johnson reported that he and the City Manager attended the City Select Committee meeting where they discussed housing and other items that affect the different jurisdictions throughout Santa Cruz County.

Mayor Johnson reported that he attended the International Conference of Shopping Centers in Los Angeles to discuss and promote development in Scotts Valley.

CITY MANAGER REPORT

Siltanen Park Restroom ADA Remodel: The men's bathrooms at Siltanen Park were recently upgraded. The women's restroom will be completed within the next two weeks. We also recently painted the Skypark bathrooms, including the floors, and enhanced the lighting in the women's restroom.

Employee Service Awards Luncheon: Next week we will be holding our Employee Service Awards Lunch on Tuesday, October 10th at MacDorsa Park. We will be celebrating those that have been with Scotts Valley between 5, 10, 15, 20, 25, and 30 years!

PUBLIC COMMENT

Wendy Brannan, Scotts Valley resident, expressed concerns about the process that the City used regarding review and consideration of Polo Ranch Park.

ALTERATIONS TO CONSENT AGENDA

CM Aguilar requested that Item F be moved to the regular agenda for discussion.

M/S: Dilles/Reed

To approve the Consent Agenda as amended moving Item F to the regular agenda for discussion.

Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

Consent Agenda:

- A. Approve City Council meeting minutes 9-20-17
- B. Approve check register – 9-25-17
- C. Approve second reading and adoption of Ordinance No. 175.5 modifying Section 7.10.050 of Chapter 7.10 of Title 7 of the Scotts Valley Municipal Code regarding the closure of the Skate Park under certain circumstances
- D. Approve the Operation & Maintenance Plan Agreement for private stormwater management facilities for Goodwill Scotts Valley, 224 Mt. Hermon Road, Scotts Valley, APN 022-601-18
- E. Approve the Operation & Maintenance Plan Agreement for private stormwater management facilities for Granite Creek Business Center, 5615-5619 Scotts Valley Drive, Scotts Valley, APN 022-011-17
- G. Authorize participation on the Housing Authority of Santa Cruz County Landlord Incentive Program

- H. Approve Resolution No. 1934 approving the Road Repair and Accountability Act of 2017 project list and amending the Capital Improvement Program (CIP) of the Fiscal Year 2017/18 Operating Budget to accept and appropriate Road Maintenance and Rehabilitation Account (RMRA) funds in the amount of \$68,609 for CIP #17, Pavement Rehabilitation of Green Hills Road

ALTERATIONS TO REGULAR AGENDA

M/S: Aguilar/Lind

To approve the Regular Agenda as amended moving Item F from the consent agenda to the regular agenda.

Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

REGULAR AGENDA

- F. Authorize a budget expenditure appropriation for Task Order No. 3 under the General Professional Engineering Services Agreement with Kennedy/Jenks for the MBR Analysis for Secondary Process Upgrade and authorize the City Manager to execute the Agreement

CM Aguilar requested that the City solicit bids for design services.

M/S: Aguilar/Dilles

To authorize a budget expenditure appropriation for Task Order No. 3 under the General Professional Engineering Services Agreement with Kennedy/Jenks for the MBR Analysis for Secondary Process Upgrade, authorize the City Manager to execute the Agreement, with an amendment to solicit bids for design services.

Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

1. Consideration of Polo Ranch Park Design

RDM Ard presented the written staff report and responded to questions from Council.

CM Lind recommended that the Parks & Recreation Commission and the ADA Accessibility Committee work together to select the specific amenities that will be used in the park.

CM Aguilar questioned the use of black poured in place surface material for the playground and recommended a lighter color.

RDM Ard stated that changing the color of the poured in place surface material would be possible.

Brent Reed, Project Manager for Lennar Homes, stated that there is latitude on color related to the poured in place surface material and they will work with the Parks & Recreation Commission on selecting a lighter color.

Wendy Brannan, Scotts Valley resident, expressed concerns about the design of the park.

Ellen Buckingham, ADA Accessibility Committee, stated that she would like this park to include accessibility for disabled children.

CM Aguilar stated that she would like to see an additional three parking spaces where the six trees are located.

Brent Reed, Lennar Homes, stated that they would work with the City's Traffic Engineer and have the radius checked to see if the additional recommended parking would fit.

Nick Thelen, Scotts Valley Parks & Recreation Commissioner, stated that the Parks & Recreation Commission will take the input from the Council and public into consideration when finalizing the plans for the park.

M/S: Aguilar/Lind

To approve the design of the park with the following modifications from Council: (1) Switch the locations of the basketball court and tot lot; (2) Review the need for a barrier between the play area and the parking spaces; (3) Add two to three parking spaces where the six trees are located, subject to approval by the City Traffic Engineer; (4) Change the color of the poured in place surface material being used on the playground (other than black); (5) Work with Parks & Recreation Commission to explore opportunities to provide ADA accessible playground equipment.

Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

2. Policy direction regarding firearms dealer requirements

PC Walpole presented the written staff report and responded to questions from Council.

Julia Blanton, SV resident, encouraged Council to enact strict firearms regulations.

Ellen Buckingham, SV resident, encouraged Council to enact strict firearms regulations.

Laura Rockow, SV resident, encouraged Council to enact strict firearms regulations.

Karen Daniels, SV resident, stated that she would like to be involved in this process going forward.

Chris Culligan, spoke in opposition to additional firearms regulations.

Martin Spierings, SV resident, encouraged Council to enact strict firearms regulations.

Jolie Hanna, SV resident, encouraged Council to enact strict firearms regulations.

Robert DeForge, SV resident, spoke in opposition to additional firearms regulations and stated that his business had to move out of Scotts Valley as a result of the moratorium.

John Donaher, SV resident, encouraged Council to enact strict firearms regulations.

Denise Rudd, SV resident, Co-Owner of Call to Arms Gun Works (a gunsmith), and Director of Santa Cruz Women on Target Program (firearms safety and marksmanship), spoke in opposition to additional firearms regulations.

Bob Hedgepath, local resident, spoke in opposition to additional firearms regulations.

Joy Hems, SV resident, encouraged Council to enact strict firearms regulations.

John Kreitz, SV resident, spoke in opposition to additional firearms regulations.

Brandon Schell, SV business owner for medical and firearms instruction, spoke in opposition to additional firearms regulations.

Nathan Taylor, SV resident, spoke in opposition to additional firearms regulations.

Sarah Mozell, local resident, encouraged Council to enact strict firearms regulations.

Carrie P, SV resident, encouraged Council to enact strict firearms regulations.

Deborah Baker, Santa Cruz County resident, spoke in opposition to additional firearms regulations.

VM Reed recommended including an additional requirement under Option 1 that all firearms be locked up.

M/S: Reed/Lind

To implement Options 1, 2, and 3, with an additional requirement under Option 1 that firearms be locked up.

Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

3. Future Council agenda items

CM Dilles requested a future agenda item to have a special Council Workshop on our strategic plan and fiscal sustainability plan.

ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Approved:

Randy Johnson, Mayor

Attest:

Tracy A. Ferrara, City Clerk

DATE: 10-18-2017

SCOTTS VALLEY ACCOUNTS PAYABLE
09/29/2017 17:07:48 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.05 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 092917 COMMENT... A/P AS OF SEPT 29 2017

DATA-JE-ID DATA COMMENT

W-09292017-626 A/P AS OF SEPT 29 2017

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
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BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
003566	ABA BUILDING SERVICES	111489	09/29/17	525.00
003457	ADAMS/TROY	111490	09/29/17	30.00
000620	ALVAREZ/TONY	111491	09/29/17	20.00
001009	ARD/KRISTIN	111492	09/29/17	30.00
000998	ASSOCIATED SERVICES CO.	111493	09/29/17	98.61
000097	AT&T	111494	09/29/17	169.95
003416	BALBOA CAPITAL	111495	09/29/17	225.63
000565	BANK OF NEW YORK MELLON/	111496	09/29/17	1,700.00
003557	BARTEL ASSOCIATES, LLC	111497	09/29/17	1,500.00
001373	BAY TREE, LLC	111498	09/29/17	3,620.38
001066	BEHAVIORAL HEALTH CARE I	111499	09/29/17	122.00
000107	BIRT/DUSTIN	111500	09/29/17	20.00
003203	BLUETARP FINANCIAL	111501	09/29/17	39.99
000500	BOLANOS/DORENE	111502	09/29/17	20.00
000021	BOWMAN & WILLIAMS	111503	09/29/17	240.00
001115	BOYNTON/MIKE	111504	09/29/17	2,460.00
000437	BRASS KEY LOCKSMITH	111505	09/29/17	53.22
001566	BUSINESS WITH PLEASURE	111506	09/29/17	896.79
003178	BUTANO GEOTECHNICAL	111507	09/29/17	9,590.00
001051	COASTAL EVERGREEN CORP	111508	09/29/17	1,675.00
002091	COMCAST	111509	09/29/17	136.20
001941	COMMUNITY TECHNOLOGY ALL	111510	09/29/17	612.00
000975	DEAN/MICHAEL R.	111511	09/29/17	31.90
003632	DIAMOND STEEL CO, INC	111512	09/29/17	1,258.50
003160	DIXON & SON TIRE	111513	09/29/17	604.20
001362	DUNCAN AUTO TECH	111514	09/29/17	207.65
003609	ECONOMIC & PLANNING SYST	111515	09/29/17	8,020.00
000098	ESCALON SERVICES	111516	09/29/17	1,998.24
000202	FEDERAL EXPRESS	111517	09/29/17	22.72
003253	FIRST ALARM	111518	09/29/17	114.00
001828	GONZALES/GABE	111519	09/29/17	20.00
000262	GRANITE ROCK COMPANY	111520	09/29/17	49.05
001131	GRUBER DDS/MICHAEL	111521	09/29/17	424.00
000615	HOHMANN/PATRICK J.	111522	09/29/17	118.40
000283	HOSE SHOP	111523	09/29/17	19.98
.15226	HOVERSTEN/REINA	111524	09/29/17	44.00
000835	INTERSTATE SALES	111525	09/29/17	1,058.28
001903	JONES/KIMARIE	111526	09/29/17	20.00
003592	KAHN/JESSICA	111527	09/29/17	30.00
003142	KELLY-MOORE PAINT CO INC	111528	09/29/17	83.36
000066	KING'S PAINT & PAPER	111529	09/29/17	44.62
003140	KJRB	111530	09/29/17	180.00
003331	KOFFLER ELECTRICAL MECHA	111531	09/29/17	1,770.00
003321	LOPEZ/RENE	111532	09/29/17	20.00
001591	MARKELL/ROD	111533	09/29/17	1,974.00
001815	MC GRATH/TRISH	111534	09/29/17	20.00
001234	MC GRAW DDS/BERNARD	111535	09/29/17	96.00
000195	MESITI-MILLER ENGINEERIN	111536	09/29/17	8,417.32

BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
	000939 NATIONAL COMTEL NETWORK	111537	09/29/17	13.86
	003591 NICHOLS CONSULTING	111538	09/29/17	7,050.00
	000088 NORTH BAY FORD-LINCOLN-	111539	09/29/17	753.91
	001988 O'REILLY AUTOMOTIVE, INC	111540	09/29/17	138.42
	000089 OLIVE SPRINGS QUARRY INC	111541	09/29/17	557.97
	003328 PETERSON TRUCKS, INC	111542	09/29/17	197.41
	003323 POMPETTE/NICOLE	111543	09/29/17	20.00
	001097 PRODESSE PROPERTY GROUP	111544	09/29/17	3,523.52
	000463 RALEY'S	111545	09/29/17	258.51
	000171 RIVERSIDE LIGHTING INC	111546	09/29/17	231.34
	000135 SAN LORENZO VALLEY WATER	111547	09/29/17	34.00
	000790 SANCRA	111548	09/29/17	80.00
	001823 SANTA CRUZ CO ENVIRONMEN	111549	09/29/17	1,151.00
	000126 SANTA CRUZ FIRE EQUIPMEN	111550	09/29/17	419.72
	000820 SANTA CRUZ/COUNTY OF	111551	09/29/17	16.00
	000129 SCOTTS VALLEY BANNER	111552	09/29/17	136.00
	001586 SCOTTS VALLEY CLEANERS	111553	09/29/17	208.00
	000133 SCOTTS VALLEY SPRINKLER	111554	09/29/17	369.87
	000405 SILVERSTEIN/THOMAS	111555	09/29/17	3,767.70
	001535 SKIP'S TIRE & AUTO CENTE	111556	09/29/17	116.86
	003287 SLV ELECTRIC, INC	111557	09/29/17	306.00
	002053 STEPFORD	111558	09/29/17	5,240.00
	001844 STERLING WATER TECHNOLOG	111559	09/29/17	2,804.76
	001487 STEVENSON'S LANDSCAPING	111560	09/29/17	250.00
	000882 SUPERIOR ALARM COMPANY	111561	09/29/17	657.50
	003548 TORO PETROLEUM CORP	111562	09/29/17	2,595.32
	003633 VALLEY POWER SYSTEMS NOR	111563	09/29/17	914.16
	000151 VISION SERVICE PLAN	111564	09/29/17	1,212.72
	001342 WELCH/JAMES	111565	09/29/17	20.00
	003008 WILLIAMS/JESSE	111566	09/29/17	20.00
	GENERAL CHECKING ACCOUNT			83,495.54 ***

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				83,495.54

RECORDS PRINTED - 000154

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
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001	GENERAL	31,932.82
002	RECYCLING/ENVIRONMENTAL	16.00
003	GAS TAX - SPECIAL STATE TRST	7,050.00
004	RECREATION	4,757.78
010	WASTEWATER OPERATIONS	6,292.10
011	TERTIARY TREATMENT PLANT	2,901.32
019	AFFORDABLE HOUSING	1,974.00
023	SVRDA SUCCESSOR AGENCY	7,143.90
028	SENIOR CENTER	1,387.90
050	PINEWOOD EST LNDSCP MAINT DT	34.00
077	SKYPARK MAINT ASSESS DIST	10,415.00
112	DENTAL INS INTERNAL SERV	618.40
123	COMMUNITY FACILITY CENTER	555.00
150	GENERAL CAPITAL IMPROVEMENTS	8,417.32
TOTAL ALL FUNDS		83,495.54

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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BA	GENERAL CHECKING ACCOUNT	83,495.54
TOTAL ALL BANKS		83,495.54

SCOTTS VALLEY ACCOUNTS PAYABLE
10/06/2017 17:17:40 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.05 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 100617 COMMENT... A/P AS OF OCTOBER 6 2017

DATA-JE-ID DATA COMMENT

W-10062017-639 A/P AS OF OCTOBER 6 2017

Run Instructions:

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BANK	VENDOR	CHECK#	DATE	AMOUNT
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	003123 A T &T	111567	10/06/17	374.44
	000213 AFFILIATED PSYCHOLOGISTS	111568	10/06/17	400.00
	003497 ALVAREZ INDUSTRIES, INC	111569	10/06/17	2,821.00
	003594 BARTLE WELLS ASSOCIATES	111570	10/06/17	4,887.63
	001260 BLENDERMAN/ROD	111571	10/06/17	240.00
	001115 BOYNTON/MIKE	111572	10/06/17	180.00
	000018 BRINK'S TROPHY SHOPPE	111573	10/06/17	44.14
	001566 BUSINESS WITH PLEASURE	111574	10/06/17	57.88
	000108 CA DEPT OF FISH & WILDLI	111575	10/06/17	3,939.00
	003088 CALIFORNIA COAST UNIFORM	111576	10/06/17	563.85
	003174 CAPITAL ONE COMMERCIAL	111577	10/06/17	1,927.32
	001956 CENTRAL COAST CISM TEAM	111578	10/06/17	187.50
	001860 CONTRERAS/EFRIAM	111579	10/06/17	48.17
	003100 CRPOA	111580	10/06/17	480.00
	003464 DANIELS/JASON	111581	10/06/17	160.53
	000975 DEAN/MICHAEL R.	111582	10/06/17	119.00
	001362 DUNCAN AUTO TECH	111583	10/06/17	272.25
	.15227 EARTHWISE PET SUPPLY	111584	10/06/17	62.90
	003634 GABILAN WELDING, INC	111585	10/06/17	566.61
	001131 GRUBER DDS/MICHAEL	111586	10/06/17	106.00
	003271 HOME DEPOT CREDIT SERVIC	111587	10/06/17	352.78
	000283 HOSE SHOP	111588	10/06/17	68.24
	001841 IDEXX LABORATORIES, INC.	111589	10/06/17	1,229.70
	000066 KING'S PAINT & PAPER	111590	10/06/17	7.62
	001333 LARA/JESUS D	111591	10/06/17	1,808.93
	000284 LOGAN & POWELL, LLP	111592	10/06/17	14,424.00
	001234 MC GRAW DDS/BERNARD	111593	10/06/17	175.00
	001981 MEDTOX DIAGNOSTICS, INC	111594	10/06/17	130.70
	000050 MELROSE/TAMERA	111595	10/06/17	179.00
	003171 MICHALAK/GENE	111596	10/06/17	110.00
	000218 MID VALLEY SUPPLY	111597	10/06/17	1,035.11
	000939 NATIONAL COMTEL NETWORK	111598	10/06/17	15.51
	000088 NORTH BAY FORD-LINCOLN-	111599	10/06/17	212.50
	001615 OLIN CORP-CHLOR ALKALI	111600	10/06/17	2,249.06
	000101 PACIFIC GAS & ELECTRIC C	111601	10/06/17	50,364.62
	001536 PAPA	111602	10/06/17	410.00
	001982 PEAVEY COMPANY/LYNN	111603	10/06/17	191.84
	001787 PETRINI'S GARDENING SERV	111604	10/06/17	75.00
	000723 PIED PIPER INC./THE	111605	10/06/17	59.50
	000171 RIVERSIDE LIGHTING INC	111606	10/06/17	327.46
	001563 ROBINSON DDS/RICHARD N	111607	10/06/17	54.00
	003055 SANTA CRUZ CHILDREN'S	111608	10/06/17	277.50
	001364 SANTA CRUZ COUNTY	111609	10/06/17	35,064.00
	000128 SCARBOROUGH LUMBER	111610	10/06/17	1,307.65
	000131 SCOTTS VALLEY MEDICAL	111611	10/06/17	113.00
	001923 SIRCHIE	111612	10/06/17	132.04
	001535 SKIP'S TIRE & AUTO CENTE	111613	10/06/17	482.59
	001366 U.S. BANCORP OFFICE	111614	10/06/17	1,260.35

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
001625	YOSHIDA DDS/NOREEN	111615	10/06/17	259.00	
	GENERAL CHECKING ACCOUNT			129,814.92	***

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				129,814.92

RECORDS PRINTED - 000107

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
001	GENERAL	75,283.95
004	RECREATION	2,914.77
010	WASTEWATER OPERATIONS	46,724.91
023	SVRDA SUCCESSOR AGENCY	224.00
028	SENIOR CENTER	1,275.34
050	PINEWOOD EST LNDSCP MAINT DT	9.93
077	SKYPARK MAINT ASSESS DIST	33.05
112	DENTAL INS INTERNAL SERV	1,111.50
123	COMMUNITY FACILITY CENTER	844.43
150	GENERAL CAPITAL IMPROVEMENTS	1,393.04
TOTAL ALL FUNDS		129,814.92

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BA	GENERAL CHECKING ACCOUNT	129,814.92
TOTAL ALL BANKS		129,814.92

**City of Scotts Valley
CITY COUNCIL STAFF REPORT**

DATE: October 18, 2017

TO: Honorable Mayor and City Council

FROM: Jenny D. Haruyama, City Manager

SUBJECT: **APPROVAL OF A GRANT OF EASEMENT FOR SEWER PURPOSES AND BUDGET APPROPRIATION IN THE AMOUNT OF \$100,000**

SUMMARY OF ISSUE

On August 5, 2009, City Council approved a subdivision of a property of Scotts Valley Drive involving the development of (5) single family residential units. During construction, it was discovered that the sewer lines serving the neighboring homes above the development ran through subdivision. After evaluating alternative ways to re-route the lines around the property, it was determined that the City needed to obtain an easement from Michael Tansy, the owner of the subdivision. Rerouting the sewer lines would be cost prohibitive given constraints due to layout of the properties and utilities adjacent to the subdivision.

After negotiating with Mr. Tansy, it was agreed that he would install an additional sewer line and tie the lines serving the homes located above the subdivision into the existing lines of the new development and grant the City a sewer easement over the area. The City would then maintain all of the sewer the lines in the easement in perpetuity.

Based on an appraisal obtained by the City and required construction work, it was agreed that the property owner would receive \$100,000 in exchange for installing the lines and granting the City an easement to maintain the main sewer lines.

FISCAL IMPACT

The fiscal impact associated with the approval of the attached grant of easement will require a budget appropriation in the amount of \$100,000. This expense will be paid from the wastewater enterprise capital reserve fund.

STAFF RECOMMENDATION

It is recommended that City Council approve the grant of easement for sewer purposes for APN 022-861-21 located on Scotts Valley Drive (Michael Tansy) and authorize a budget appropriation in the amount of \$100,000.

<u>TABLE OF CONTENTS</u>	<u>PAGE</u>
Grant of Easement for Sewer Purposes	2

RECORDED AT THE REQUEST OF:
The City of Scotts Valley

WHEN RECORDED RETURN TO:

The City of Scotts Valley
One Civic Center Drive
Scotts Valley, CA 95066

GRANT OF EASEMENT FOR SEWER PURPOSES
EASEMENT IN GROSS

THIS GRANT OF EASEMENT FOR SEWER PURPOSES ("Sewer Easement Agreement") is made as an easement in gross by and between Michael Tansy, as "Grantor" and The City of Scotts Valley, a municipal corporation as Grantee, as of October 18, 2017 with respect to the real property described herein as:

All of that certain real property situated in the City of Scotts Valley, Santa Cruz County, State of California, described on **Exhibit "A"** attached hereto and incorporated herein by this reference (the "Servient Estate")

NOW, THEREFORE, in consideration of the mutual covenants and declarations set forth herein and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, Grantor now grants to Grantee the easements and rights herein stated for a Sewer System, which shall exist and endure for the benefit of Grantee and the public as hereinafter provided, over, under and across the Sewer Easement Area within the Servient Estate for the term stated in this Sewer Easement Agreement, subject to the terms and conditions stated in this Sewer Easement Agreement being kept and fulfilled.

1. Creation of Easements. There is hereby established and granted in favor of Grantee and the public over, under and across, those portions of the Servient Estate shown on **Exhibit "B"** attached hereto as the Sewer Easement Area as an exclusive easement in gross for the purpose of use for sewer lines to be constructed by Grantor ("Sewer") for Grantee and the general public for the term herein stated. The easement rights herein granted shall include reasonable access over and across the Servient Estate by the Grantee, its agents, contractors and employees for the purposes of maintaining, repairing, operating and using the Sewer within the Sewer Easement Area. It is understood that the Sewer is to be constructed and installed by Grantor in accordance with plans and specifications approved by Grantee for the Sewer and in accordance with the permits granted by Grantee.

2. Duration of Easement. The easements herein granted shall be perpetual until such time as Grantee terminates or abandons such easements by written instrument.

3. Use of Easement Area. The Sewer Easement Area and all improvements installed and located therein may be used by the Grantee for Sewer purposes for use by City of Scotts Valley, the Grantee hereunder, for public use for maintenance, operations, repair, replacement and use of the Sewer.

4. Design and Construction of Sewer. The Grantor shall be responsible for the design of the Sewer which design shall comply with all applicable laws and shall be reviewed and approved by Grantee, not to be unreasonably withheld or delayed. Grantor shall construct the Sewer at Grantor's sole cost and expense, with the understanding that all such improvements shall be undertaken in accordance with the approved design and permit thereof, in a reasonable and prudent manner. All construction and installation of improvements hereunder shall be at no cost or expense to Grantee and shall be undertaken consistent in all material respects with the approved plans and city inspection requirements.

5. Maintenance of Sewer. The Grantee shall be responsible for general maintenance and repair of the Sewer during the term of this Sewer Easement Agreement and shall maintain and repair the Sewer in a reasonable and prudent manner consistent with the City of Scotts Valley standards and at its sole cost and expense. If Grantee's maintenance and repairs to the Sewer Easement Area causes any harm to the Sewer Easement Area or the Servient Tenement, Grantee agrees to restore the Sewer Easement Area or the Servient Tenement after making any repairs to the Sewer Easement Area in the condition of such Sewer Easement Area or Servient Tenement, prior to Grantee making such repairs. If Grantor or its successors, assigns, contractors or invitees cause any damage to the Sewer Easement Area, Grantor shall repair the Sewer Easement Area within a reasonable time at its sole cost.

6. Easement in Gross. The easements and rights granted or created herein as the Easement Areas shall be an easement in gross for the use and benefit of Grantee and for the general public as a Sewer easement, and cannot be transferred, assigned, or encumbered.

7. Rights-Servient Estate Owner. The owner of the Servient Estate hereunder shall have the right to use the Servient Estate in any manner which is not inconsistent with this grant of easement which does not materially interfere with the easement rights hereunder granted to the Grantee, and provided that no permanent building structures shall be constructed or placed thereon. However, if Grantor or its successors, assigns, contractors or invitees cause any damage to the Sewer Easement Area, Grantor shall repair the Sewer Easement Area within a reasonable time at its sole cost.

8. Indemnity. Grantee shall indemnify and hold Grantor free and harmless from and against all cost, damage and/or liability which arises from or relates to the acts or omissions of Grantee, or of Grantee's agents, employees, contractors, or invitees, in improving, maintaining, or using this Sewer Easement, except to the extent that such

cost, damage and/or liability arises from the gross negligence or willful misconduct of Grantor or Grantor's agents, employees, contractors, or invitees. Grantor shall indemnify and hold Grantee free and harmless from and against all cost, damage and/or liability which arises from or relates to the acts or omissions of Grantor, or of Grantor's agents, employees, contractors, or invitees, in improving, maintaining, or using this Sewer Easement Area, except to the extent that such cost, damage and/or liability arises from the gross negligence or willful misconduct of Grantee or Grantee's agents, employees, contractors, or invitees.

9. Notices. Any notice request, demand or other communications permitted or required to be given under this Agreement shall be in writing duly addressed to the parties as follows:

GRANTOR:
Michael Tansy

GRANTEE:
The City of Scotts Valley
One Civic Center Drive
Scott Valley, CA 95066
Attn: City Manager

Any such notice sent by registered or certified mail, return receipt requested shall be deemed to have been duly given and received 5:00 p.m. (Pacific Time) two (2) business days after it is so addressed and mailed with postage prepaid. Any such notice sent by a recognized overnight courier service shall be deemed to have been duly given and received 5:00 p.m. (Pacific Time) one (12) business day after is so addressed and sent with the cost of such overnight delivery service prepaid. Notice sent by any other manner shall be effective only upon actual receipt thereof. Any party may change its address for purposes of this Agreement by giving notice to the other party as provided herein.

10. Arbitration. All disputes, claims and other matters in question arising out of, or relating to, this Sewer Easement Agreement, or the breach thereof may, at the election of any of the parties hereto, be decided by arbitration in accordance with the then current Commercial Arbitration Rules of Judicial Arbitration and Mediation ("JAMS"). This agreement to arbitrate shall be specifically enforceable in any court of law under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. The arbitration shall be held in Santa Clara County.

11. Attorneys' Fees. In the event any party hereto institutes legal action or arbitration to enforce or interpret its rights under this Sewer Easement Agreement, then the prevailing party or parties shall be entitled to reasonable attorneys' fees in addition to other costs of suit as awarded by the court or arbitrator.

12. Governing Law. This Sewer Easement Agreement shall be governed under the laws of California.

IN WITNESS WHEREOF, this Agreement is executed and made by the Grantor effective as of the date first above set forth.

Grantor:
MICHAEL TANSY

By: _____

Grantee:
City of Scotts Valley, a California municipal corporation

By: Jenny D. Haruyama
Its: City Manager

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT - CIVIL CODE SECTION 1189

A notary public or other officer completing the certificate verifies only the identity of the individual who signed the document to which the certificate is attached and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) SS
COUNTY OF _____)

On _____, 2017 before me, _____,
Notary Public, personally appeared _____ who proved to
me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed
the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on
the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing is true and correct.

Witness my hand and official seal.

(Signature)

[Seal]

A notary public or other officer completing the certificate verifies only the identity of the individual who signed the document to which the certificate is attached and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) SS
COUNTY OF _____)

On _____ 2017 before me, _____,
Notary Public, personally appeared _____ who proved to
me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed
the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on
the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing is true and correct.

Witness my hand and official seal.

(Signature)

[Seal]

Exhibit “A” - Servient Estate

AGREEMENT TO GRANT SEWER EASEMENT

This Agreement to Grant Sewer Easement ("Agreement") is entered into by and between the City of Scotts Valley ("City") and Michael Tansy ("Owner") (collectively referred to as the "parties") with regard to the following:

RECITALS

A. Michael Tansy is the owner of APN 022-861-21 located on Scotts Valley Drive, Scotts Valley, California (the "Property").

B. On August 5, 2009, the Scotts Valley City Council approved a subdivision of the Property and the development of five (5) single family residential units.

C. During construction of the subdivision, it was discovered that sewer lines serving the properties above the Property run over the Property to Scotts Valley Drive.

D. The City desires to obtain an easement from Owner for the sewer lines running through the Property and to maintain the sewer lines in the easement.

E. Owner is willing to install sewer lines serving the Property, to tie those lines into the existing lines on the Property and then to grant the City a sewer easement over the area in which the public lines are installed.

F. The parties desire to enter into this Agreement to formalize the agreement of Owner to grant an easement and the City to accept the easement and maintain the sewer lines installed on the Property.

AGREEMENT

1. Paragraphs A through F of the Recitals are incorporated herein by reference as if set forth in full.
2. **Installation of Sewer Lines.** Upon execution of this Agreement, Owner shall install all sewer lines necessary to serve the Property and connect such lines to the sewer lines currently located on the Property in the locations shown on the map attached here to as Exhibit A. Such installation shall be in accordance with plans approved by the City and shall be undertaken consistent in all material respects with the approved plans and city inspection requirements. Such installation and approval by the City shall occur no later than November 1, 2017.

3. Grant of Easement. Upon completion of the construction of the sewer lines and approval of the lines by the City, Owner shall grant the sewer easement to the City in substantial conformance with the Grant of Easement for Sewer Purposes attached hereto as Exhibit B. Upon completion of the installation of the sewer lines, the City of Scotts Valley shall have the location of the lines surveyed and a legal description of the location prepared. Such easement area shall be ten (10) feet wide and approximately 5,583 square feet.

4. Consideration for the Easement. As consideration for the grant of the easement and the installation of the sewer lines, the City shall pay Owner \$100,000.00. Such payment shall be made upon recordation of the Grant of easement for Sewer Purposes.

5. General Provisions.

- a. The Parties warrant and represent that they have read the Agreement in full and are fully informed. The Parties further warrant and represent that they fully understand the terms, conditions and effects of this Agreement. They warrant and represent that they have investigated to their full satisfaction all facts surrounding the various claims, controversies, and disputes which are being resolved by this Agreement and are fully satisfied with the terms and effects of this Agreement.
- b. This Agreement has been negotiated at arms-length between persons sophisticated and knowledgeable in matters dealt with in this Agreement. Accordingly, any rule of law (including but not limited to California Civil Code §1654) or legal decision or common law principle that would require the interpretation of any ambiguities in this Agreement against the Party that has drafted it are not applicable and are waived. The provisions of this Agreement shall be interpreted in any reasonable manner to affect the purpose and intent of its terms.
- c. This Agreement may only be altered, amended or modified in writing duly executed by all Parties.
- d. Each Party will bear its own attorneys fees and court costs. With respect to any other and/or further attorney's fees incurred, the Parties agree that they shall each bear their own costs and attorney's fees.
- e. The Parties represent that they have the authority to enter into this Agreement. The Parties represent and warrant that the benefits received herein and/or the obligations undertaken have not been assigned, transferred, pledged or otherwise conveyed to any other person, individual or entity.

- f. This Agreement may be executed in counterparts and each such executed counterpart shall be deemed an original document. Signatures of the Parties to this Agreement exchanged by fax shall constitute and be deemed an original signature for all purposes.
- g. This Agreement is a binding agreement intended to bind the Parties, their legal representatives, heirs, agents, shareholders, affiliates, subsidiaries, directors, officers, assigns, employees, agents, and successors.
- h. California law applies to this Agreement. If any provision of this Agreement is for any reason deemed by a court of law to be invalid, unenforceable or contrary to public policy, then the remainder of this Agreement shall remain valid and fully enforceable.
- i. The Parties agree to execute such further and additional documents as are necessary to effectuate the terms of the agreement.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT on the dates set forth below:

Dated:

By: _____

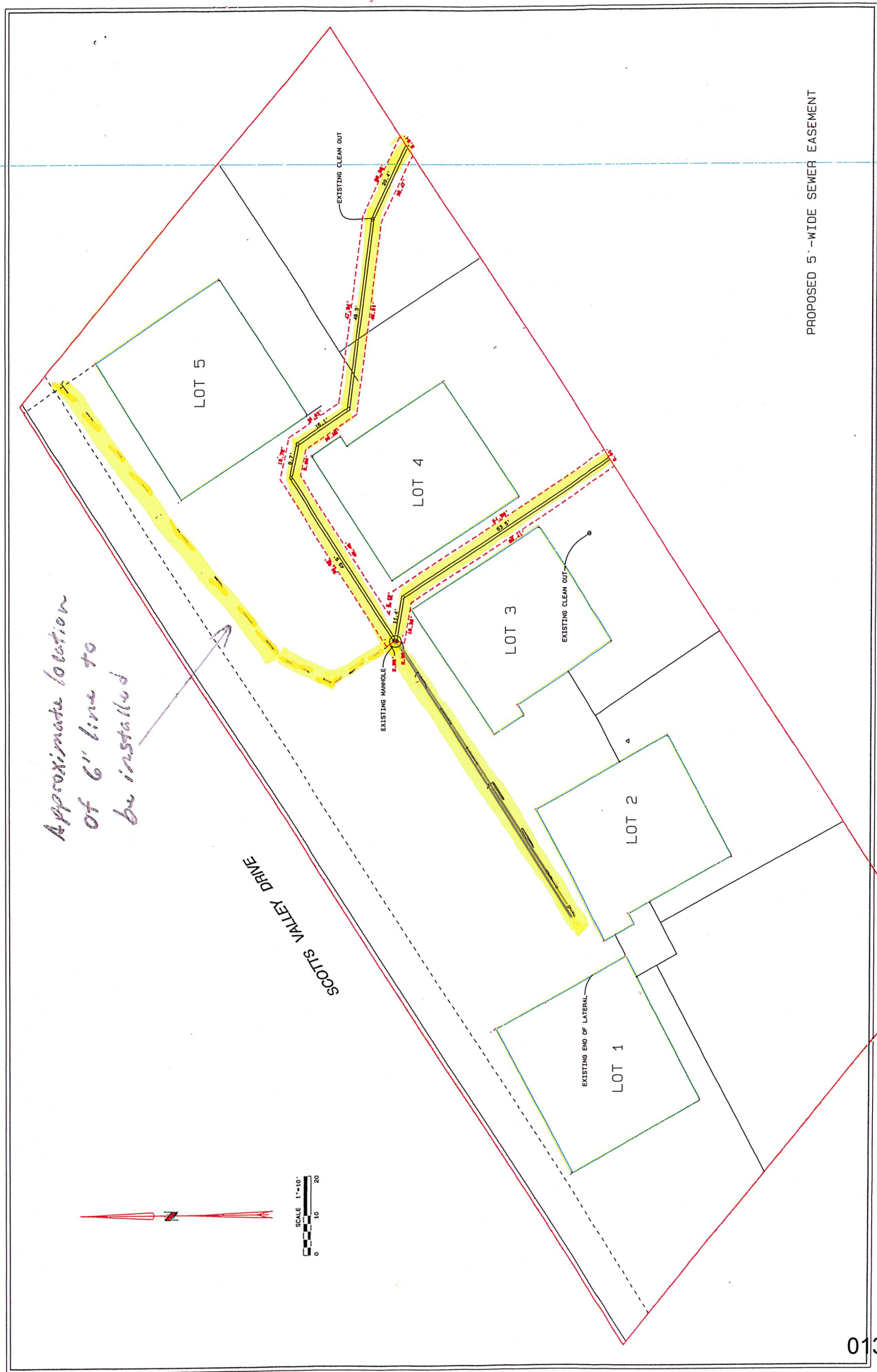
Jenny Haruyama
City Manager
City of Scotts Valley

Dated:

By: _____

Michael Tansy

Exhibit “B” - Sewer Easement Area



PROPOSED 5'-WIDE SEWER EASEMENT

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: October 18, 2017

TO: Honorable Mayor and City Council

FROM: Jenny D. Haruyama, City Manager

SUBJECT: **ORAL PRESENTATION – FIRE ACTIVITY UPDATE FROM FIRE CHIEF STEVE KOVACS, SCOTTS VALLEY FIRE PROTECTION DISTRICT**

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: October 18, 2017

TO: Honorable Mayor and City Council

FROM: Jenny D. Haruyama, City Manager

SUBJECT: **ORAL PRESENTATION – GEORGE BLUMENTHAL, UCSC
CHANCELLOR ON THE STATE OF THE CAMPUS**

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: October 18, 2017

TO: Honorable Mayor and City Council

FROM: Jessica Kahn, Civil Engineer

APPROVED: Jenny Haruyama, City Manager

SUBJECT: **APPROVE RESOLUTION AUTHORIZING AGREEMENTS FOR CALTRANS GRANTS AND PRIORITIZATION OF RTC GRANT APPLICATIONS**

SUMMARY OF ISSUE

It is recommended that the City apply for two grants that can help advance the City's transportation and infrastructure goals. The following sections describe each grant, the required process, and benefit to the community.

Caltrans Sustainable Transportation Planning Grant:

The Sustainable Transportation Planning Grant Program was created to support the California Department of Transportation's (Caltrans) mission of providing a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability. As a result of new SB 1 funding, approximately \$25 million in additional Sustainable Communities Grants is available for the FY 2017/18 grant cycle. The additional grant funding is intended to support and implement Regional Transportation Plan Sustainable Communities Strategies and to ultimately achieve the State's greenhouse gas reduction targets.

The Public Works Department in partnership with Ecology Action, has prepared an application for an Active Transportation Plan titled: "The Scotts Valley Get Everyone Moving Plan." The Plan identifies barriers to active transportation, including pedestrian and bicycle mobility and guides future active transportation developments within the City. It also recommends infrastructure and non-infrastructure solutions to achieve statewide transportation goals that will reduce greenhouse gas emission, while fostering livable communities, healthy transportation and emphasizing public involvement in transportation planning. Community outreach and public involvement are critical to the Plan's development and implementation. The Plan would also serve as an update to the City's pedestrian and bicycle planning projects, superseding the Bicycle Master Plan (2012) and Sidewalk Master Plan (1996).

The grant program requires a local resolution as a condition of grant acceptance. The application deadline is October 20, 2017.

2018 Regional Transportation Improvement Program (RTIP):

The Santa Cruz County Regional Transportation Commission (SCCRTC) has approximately \$22 million from state and federal resources to fund various transportation projects. Funding requests are due to the SCCRTC by Monday, October 23, 2017.

Funds are available for a variety of highway, local street/road improvements, reconstruction/ rehabilitation, transit capital, transportation system management, bicycle and pedestrian, and transportation demand management projects. Applications are also being accepted for additional funding of previously approved projects that have experienced significant construction cost increases. These funds are to be allocated through FY 2022/23. If awarded, projects may or may not be expedited from the CIP schedule depending on the funding source.

Staff has prepared the following list of prioritized projects for Council's consideration. Prioritization order is based on the criteria given the highest consideration by the RTC in order to maximize funding Scotts Valley projects. These criteria include: (1) the number of people served by a project; (2) projects that improve safety; (3) projects that preserve existing infrastructure; and (4) projects that reduce vehicle miles traveled and greenhouse gas emissions.

1. Kings Village Road Sidewalk Project (funding request \$271,000): Construct new, fill in gaps, and improve accessibility of sidewalk on King's Village Road to provide connectivity from Mount Hermon Road to the Cavallaro Transit Center and other facilities.
2. Glen Canyon Road/Green Hills Road/S. Navarra Drive Bike Corridor and Roadway Preservation Project (funding request \$102,000): This project was funded through the most recent RTC funding cycle in a reduced amount of \$711,000 (requested \$1.3M). This application is to request additional funding to construction this project as designed in the reduced scope due to recent increases in construction costs.
3. Glenwood Drive Rehabilitation and Bicycle Improvement Project (funding request \$763,000): This project will rehabilitate and widen Glenwood Drive, between Casa Way and the City limits, to preserve the road way and accommodate bike lanes for the use of City and County residents.
4. Bean Creek Road Rehabilitation Project (funding request \$717,000): This project will rehabilitate, partially regrade, and provide new pavement markings on Bean Creek Road, between Monteville to the City limits, to preserve the road way and improve bicycle travel for the use of City and County residents.

All of these projects are currently included in the City's Five-Year Capital Improvement Program. The estimated project costs for the proposed grant funded projects are higher than what has been included in the CIP to allow for enhanced roadway, bicycle and/or pedestrian improvements.

FISCAL IMPACT

There is no immediate fiscal impact associated with entering into a grant agreement with the California Department of Transportation. If awarded a grant, matching funds will be required in the amount of 11.47% for each project. Allocation of funds for the matching grant(s) will occur as part of the FY 2018/19 budget development process.

The required match for each project is reflected in the table below:

Project	CIP Budget	Grant Budget	Required Match	Match Source
Kings Village Road Sidewalk Project	\$181,300	\$306,000	\$35,000	Measure D
Glen Canyon Road/Green Hills Road/S. Navarra Drive Bike Corridor and Roadway Preservation Project	\$811,00	\$993,000	\$180,000	STBG grant Gas Tax Measure D SB 1
Glenwood Drive Rehabilitation and Bicycle Improvement Project	\$566,800	\$865,000	\$102,000	Measure D
Bean Creek Road Rehabilitation Project	\$500,000	\$810,000	\$93,000	Measure D
*Scotts Valley Get Everyone Moving Plan	N/A	\$175,000	\$20,000	General Plan Update – Mobility Element Staff time

*For Caltrans Sustainable Transportation Planning Grant

STAFF RECOMMENDATION

It is recommended that the City Council:

1. Approve Resolution No. 1935 authorizing the City Manager to execute Agreements with the California Department of Transportation for the Scotts Valley's Get Everyone Moving Plan; and
2. Consider the list of projects for the 2018 RTIP and direct staff to submit applications in order of the Council's highest priorities.

TABLE OF CONTENTS

PAGE

Resolution No. 1935	4
---------------------------	---

RESOLUTION NO. 1935

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE
CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE
SCOTTS VALLEY GET EVERYONE MOVING PLAN**

WHEREAS, the City of Scotts Valley is eligible to receive Federal and/or State funding for certain transportation planning related plans through the California Department of Transportation; and

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be claimed through the Transportation Planning Grant Programs; and

WHEREAS, the City of Scotts Valley wishes to delegate authorization to execute these agreements and any amendments thereto.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Scotts Valley hereby authorizes the City Manager, or her designee, to execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 18th day of October, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Randy Johnson, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: October 18, 2017

TO: Honorable Mayor and City Council

FROM: Jayson Rutherford, Sergeant

APPROVED: Steve Walpole, Chief of Police

REVIEWED: Jenny D. Haruyama, City Manager

SUBJECT: **CONSIDER INCREASE OF RESERVE POLICE OFFICER
STIPEND AND AUTHORIZE A BUDGET APPROPRIATION IN
THE AMOUNT OF \$3,600**

SUMMARY OF ISSUE

Section 324.2.3 of the Scotts Valley Police Department policy manual states:

“Reserve Officers shall receive a quarterly stipend at the discretion of the Chief of Police and City Manager.”

The current reservist stipend is \$100 per month or \$1,200 annually. The primary purpose of the City’s stipend, which was established in 2001 is to cover costs associated with the reservist program (e.g. uniforms and equipment) and minimal compensation as reservist are considered temporary employees. The cost of necessary equipment and compensation has not been evaluated since the establishment of the program.

Staff conducted a police reservist stipend survey of agencies in Santa Cruz and Monterey Counties and learned that many jurisdictions no longer have a reserve program. Many of the survey agencies indicated that the discontinuation of the program was due to increased California Commission on Peace Officer Standards and Training (POST) training requirements for reserve officers. The new POST mandate made it difficult to recruit and retain people who wanted to join law enforcement as a voluntary peace officer instead of as a full time occupation.

Despite the increased training requirements, the Scotts Valley Police Department has been successful in hiring and retaining reservists and currently has six reserve officers. The Department relies on reserve officers to backfill for patrol and assist with special events like 4th of July and public relations outreach. Scotts Valley reserve officers work a minimum of 16 hours per month for a total of 192 hours per year. This yearly hour total is based on the California POST reserve officer requirements, however, the City’s reserve officers routinely average 250 hours per year.

Given that the City’s stipend has not be adjusted for inflation and other economic factors for 16 years, it is recommended that the stipend be increased from \$100 to \$150 per month. When adjusted for CPI (Consumer Price Index) in the current year, the stipend would be \$138.75. However, given costs unique to the Bay Area, such as housing, staff recommends the stipend be \$150 per month.

FISCAL IMPACT

The City’s annual stipend expenses for one reservist is approximately \$1,200 (\$100 per month). Staff recommends the stipend be adjusted to \$1,800 annually (150 per month) for an increase of \$600 per reservist. Based on our current reserve officer staffing of six (6), it is anticipated that the maximum annual fiscal impact would be \$3,600.

RECOMMENDATION

It is recommended that City Council increase the reserve officer stipend from \$100 per month to \$150 per month and authorize a budget appropriation of \$3,600.

<u>TABLE OF CONTENTS</u>	<u>PAGE</u>
Surveyed Agencies.....	3

SURVEY OF ALLIED AGENCIES RESERVE PROGRAMS

<u>AGENCY</u>	<u>RESERVE PROGRAM/ AMOUNT</u>	<u>COMPENSATION</u>
UCSC PD	Never had Reserve Officers	N/A
Watsonville PD	No - Discontinued	None
Santa Cruz SO	No - Discontinued	None
Monterey PD	No - Discontinued	None
Monterey SO	No - Discontinued	None
Capitola PD	Yes - One Reserve	None
Santa Cruz PD	Yes - One Reserve	None
Pacific Grove PD	Yes - Four Reserves	Minimum wage
Del Rey Oaks PD	Yes - Four Reserves	Step 1 officer pay