



AGENDA

Meeting of the
**Scotts Valley Parks and Recreation Advocates
Board of Directors**
City of Scotts Valley, CA
In-Person and Remote Access
Date: April 7, 2026
Time: 2:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference: https://us02web.zoom.us/j/88476224314	Agenda posted on 04-03-2026 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at: www.scottsvalley.gov
ELECTED OFFICIALS		CITY STAFF MEMBERS
Kate Hodgkin Halversen, Current Board Member Stephanie Hill, Incoming Board Member Kendra Reed, Incoming Board Member Taylor Bateman, Incoming Board Member		Cathie Simonovich, City Clerk Robert Hartwig, Accounting Consultant

Notice Regarding Board Meeting:

The Scotts Valley Parks and Recreation Advocates (SVPRA) Board of Directors meets intermittently to conduct business on an as-needed basis at meeting locations announced in advance of the meeting.

Agenda and Agenda Packet Materials:

The SVPRA agenda and complete agenda packet are available for review by 5:00 PM the Friday before each meeting on the internet at the City's website: www.scottsvalley.gov and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8 am-12 pm and 1-5 pm. In accordance with AB1344, such documents will be posted on the City's website at www.scottsvalley.gov.

Public Participation:

The meeting will be available on Zoom and livestreamed to the City of Scotts Valley's YouTube channel: <https://www.youtube.com/@cityofscottsvalley>. For those wishing to participate via Zoom you can join the following ways: Zoom Webinar meeting link: <https://us02web.zoom.us/j/88476224314>
Or dial one of these numbers: (669) 900-9128 or (669) 444-9171
Webinar ID: 884 7622 4314

Whether attendance is in-person or remote, you will be given opportunities to provide public comment at the appropriate times throughout the meeting. The time limit is up to 3 minutes for an individual, or 5 minutes for someone who is representing a group of three or more, at the discretion of the Chair. Please note that this is not a question-and-answer time, but simply a time to provide comments to the Board. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Chair will announce that public comment will be accepted.

How to comment via in-person attendance:

Please proceed to the public comment podium when the Chair opens the item for public comment.

How to comment via Zoom Webinar:

Use the webinar attendee option to “raise hand” when the Chair opens the item for public comment. The Clerk will unmute you when it is your turn. If you have joined via Zoom phone call, dial *9 or your phone to “raise your hand”, and the Clerk will unmute you when it is your turn.

- 1. Call to Order – 2:00 PM** – Conducted by Accounting Consultant as Temporary Chair
- 2. Roll Call** – Conducted by City Clerk
- 3. Election of Officers** – Initiated by Accounting Consultant as Temporary Chair
 - a. **Election of Chairperson** – Conducted by Temporary Chair. Following election the new Chair assumes the position of Chairperson
 - b. **Election of Secretary** – Conducted by Chairperson
 - c. **Election of Treasurer** – Conducted by Chairperson
- 4. Announcement Regarding Minutes**
 - a. **Unable to Locate Minutes of Previous Meeting**
 - b. **Minutes of this Meeting will be kept**
- 5. Public Comment Time**

This is the opportunity for individuals to make and/or submit written or oral comments to the Committee on any items within the purview of the Committee, which are NOT part of the Agenda. No action on the item may be taken, but the Committee may request the matter be placed on a future agenda.
- 6. Consent Agenda**

The Consent Agenda is comprised of items which are intended to be non-controversial and are approved without discussion. Persons wishing to speak on any item may request the item be moved to the Regular Agenda by raising their hand to be recognized by the Chair. An item will only be moved from the Consent Agenda to the Regular Agenda if a Board Member requests it to be moved and a majority of the Board agrees.

 - a. **No items**
- 7. Alterations to Regular Agenda**

The Board can remove or add items to the Regular Agenda.
- 8. Regular Agenda**

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Chair.

- a. Motion to dissolve the SVPRA and file the necessary forms with the State of California and the US Internal Revenue Service to accomplish the dissolution.
- b. Motion to authorize the appropriate directors or their designees to take all actions necessary to accomplish the dissolution.
- c. Motion to distribute SVPRA's remaining assets to the City of Scotts Valley, CA in accordance with the SVPRA Dissolution Plan documented in its Articles of Incorporation.

9. Adjournment

ADA Notice:

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a Board meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5608 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Board meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

City of Scotts Valley

Scotts Valley Parks and Recreation Advocates

STAFF REPORT

DATE: 4/7/2026

TO: SVPRA Board of Directors

FROM: Robert Hartwig, Accounting Consultant

APPROVED: Kirsten Powell, City Attorney

SUBJECT: **Take Actions Necessary to Dissolve the Scotts Valley Parks and Recreation Advocates (SVPRA):**

- I. Election of Officers**
- II. Motion to dissolve the SVPRA**
- III. Motion to authorize individual Board members or their designee(s) to take all actions necessary to dissolve the SVPRA and transfer its remaining assets to the City of Scotts Valley for parks and recreation purposes**
- IV. Motion to distribute SVPRA's remaining assets to the City of Scotts Valley for Parks and Recreation purposes**

SUMMARY OF ISSUE

Appointing New SVPRA Board of Directors

The Scotts Valley Parks and Recreation Advocates (SVPRA) was established in 1997 to support additional parks and recreation opportunities beyond the City's annual operating budget. For many years, SVPRA provided valuable programs to the community. However, the COVID-19 pandemic significantly impacted operations, and in the fiscal year ended June 30, 2021, programming expenditures dropped below \$15,000. SVPRA has been dormant since then, and its Board of Directors ceased to meet.

Due to the lengthy inactivity and non-reporting, the State revoked SVPRA's tax-exempt status and will no longer allow it to operate as a tax-exempt entity. The organization must be dissolved. To dissolve the SVPRA must work with the State's Attorney General, Secretary of State, and Franchise Tax Board offices. Several actions need to be taken that require SVPRA Board approval.

To accomplish the dissolution the SVPRA Board was reconstituted at the April 1, 2026 City Council meeting. Joining existing Board Member Kate Hodgins Halversen are Stephanie Hill, Kendra Reed, and Taylor Bateman from the Scotts Valley City staff.

Dissolution of the SVPRA

As noted above, the SVPRA's tax-exempt status has been revoked. After examining alternatives the City Council determined that the most viable option was to dissolve SVPRA. Several actions need to occur that require Board action. These include:

1. Election of Officers. In order to file documents with the State of California, a Chairperson and Secretary must be elected among the Board members. Staff is also recommending election of a Treasurer in case such a position may be needed.
2. Move to dissolve the SVPRA and file the necessary forms and fees with the State of California and the US Internal Revenue Service to accomplish the dissolution.
3. Move to authorize the appropriate directors or their designees to take all actions necessary to accomplish the dissolution.
4. Move to distribute SVPRA's remaining assets (currently \$107,015 plus approximately \$12 in accrued interest) to the City of Scotts Valley, CA in accordance with the SVPRA Dissolution Plan documented in its Articles of Incorporation.

To complete the dissolution process, SVPRA must file specific forms with the Franchise Tax Board, Secretary of State, and the Attorney General's Registry of Charities and Fundraisers. These filings require actions by the SVPRA Board of Directors. Once officers are elected, the appropriate officer(s) can work with City staff to accomplish the dissolution and transfer the remaining assets to the City.

STAFF RECOMMENDATION

Take the actions outlined in the *Dissolution of the SVPRA* section above.

FISCAL IMPACT

Once SVPRA is dissolved, an additional \$107,000 becomes available to the City for use in Parks and Recreation programming. This is a one-time source of funds, with approximately \$70,000 already assigned to reimburse for the 2022 Fourth of July event.