A G E N D A

Meeting of the
Scotts Valley City Council

Date: May 17, 2017
Time: 6:00 pm

CITY OF SCOTTS VALLEY	MEETING LOCATION	POSTING: The agenda was posted 5-12-17 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvalley.org.
1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5602	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	

Elected Officials	City Staff Members
Randy Johnson, Mayor	Jenny Haruyama, City Manager
Jim Reed, Vice Mayor	Kirsten Powell, City Attorney
Stephany E. Aguilar, Council Member	Taylor Bateman, Acting Community Development Dir
Jack Dilles, Council Member	Scott Hamby, Public Works Director
Donna Lind, Council Member	Steve Walpole, Interim Chief of Police
	Tracy Ferrara, City Clerk

Notice regarding City Council Meetings:
The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 pm in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066.

Agenda and Agenda Packet Materials:
The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City's website: www.scottsvalley.org and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvalley.org.

Televised Meetings:
City Council meetings are cablecast "Live" on Community Television of Santa Cruz County on Comcast Channel 25.

CALL TO ORDER 6:00 p.m.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

COMMITTEE REPORTS
(Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.)

CITY MANAGER REPORT

PUBLIC COMMENT TIME
(This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA
(Council can remove or add items to the Consent Agenda.)

CONSENT AGENDA
(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Mayor.)

A. Approve City Council meeting minutes 5-3-17

B. Approve check register – 4-28-17, 5-5-17

C. Approve a 5-year extension of the Joint Exercise of Powers Agreement for the Criminal Justice Council through June 30, 2021 with proposed modifications and authorize the City Manager to execute the agreement

D. Approve Resolution No. 1851.5, establishing a temporary road closure along the specified route on Scotts Valley Drive in order to host a parade in celebration of Independence Day on July 4, 2017

E. Approve the following documents for Pinnacle View Subdivision, Tract No. 1597:
   (1) Approve Resolution No. 1808.3, approving the parcel map for Pinnacle View Subdivision, Tract No. 1597, APN’s 021-281-01, 02, 05, & 06;
   (2) Approve Resolution No. 960.83, authorizing execution of the Subdivision Improvement Agreement for the Pinnacle View Subdivision, Tract No. 1597;

(3) Approve the Set Aside Agreement to Secure Faithful Performance of Contract and authorize the Mayor to execute the agreement.

ALTERATIONS TO REGULAR AGENDA
(Council can remove or add items to the Regular Agenda.)

REGULAR AGENDA
(Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.)

1. Consideration of proposed 6’ by 150’ mural on retaining wall at Siltanen Park (Recreation/Ard)

2. Review of Five-Year Financial Plan and Preliminary FY 2017/18 Annual Budget (Financial Consultant Toler / City Manager Haruyama)

3. Future Council agenda items
(This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

CONVENE TO CLOSED SESSION

CLOSED SESSION
SUBJECT: Conference with labor negotiator re employee negotiations with Mid Management Group

Legal Authority:	Government Code Section 54957.6
Name of Case:	N/A
Staff Present:	City Manager, City Attorney

RECONVENE TO OPEN SESSION

REPORT ON ACTION TAKE DURING CLOSED SESSION

ADJOURNMENT

PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.

❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000; or, from or to Speech-to-Speech, English & Spanish 1-800-854-7787), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

AGENDA ITEM A
DATE: 5-17-2017

M I N U T E S

Meeting of the
Scotts Valley City Council

Date: May 3, 2017

POSTING:
The agenda was posted on 4-28-17
at City Hall, the SV Senior Center, and
the SV Library, by the City Clerk.

CALL TO ORDER 6:00 p.m.

PLEDGE OF ALLEGIANCE and **MOMENT OF SILENCE**

ROLL CALL

Present:	Mayor Johnson	City Manager Haruyama
	Vice Mayor Reed	City Attorney Powell
	Council Member Aguilar	Interim Police Chief Walpole
	Council Member Dilles	Public Wks Director Hamby
	Council Member Lind	Acting Community Development Director Bateman
		Recreation Division Manager Ard
		Financial Consultant Toler
		City Clerk Ferrara

COMMITTEE REPORTS

CM Lind reported that she attended the Criminal Justice Council Executive Committee meeting. The CJC is continuing to work on programs for youth violence and connecting them to services and local resources to support youth and their families.

CM Lind reported that she attended the Santa Margarita Groundwater Sustainability Agency formation meeting where they made some changes to the JPA and bylaws. She stated that they are reaching out to the private well owners to encourage their participation.

CM Lind reported that she attended the Santa Cruz Metropolitan Transit District (SCMTD) meeting where they continued their budget discussions.

CM Lind reported that she will be attending the National Day of Prayer on Thursday, May 4th at St. Phillip's Church Parking lot.

CM Lind reported that she attended the Scotts Valley High School play "Anything Goes" and was very impressed with the quality of the play and the performers.

CM Lind reported that she attended the volunteer/reserve officer appreciation dinner, which was well attended.

CITY MANAGER REPORT

None.

PUBLIC COMMENT

Mayor Johnson presented a Mayor's Proclamation, along with a card and flowers, to Irene Kingrey Camerzell in honor of her 100th birthday.

Ellen Buckingham, SV resident, recommended making the City's parks ADA compliant and more accessible to individuals with disabilities and in wheelchairs. She stated that woodchips are not accessible for wheelchairs.

ALTERATIONS TO
CONSENT AGENDA

M/S: Aguilar/Reed
To approve the Consent Agenda.
Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

Consent Agenda:

A. Approve City Council meeting minutes 4-19-17, 4-5-17
B. Approve check register – 4-24-17
C. Approve non-collection of fees for the use of Skypark Park in the amount of $1,300 for the Scotts Valley Education Foundation Touch a Truck event being held on May 7, 2017
D. Approve non-collection of fees for the use of Skypark Park in the amount of $3,000 for American Cancer Society, Inc., Relay for Life 24 Hour Cancer Walk being held on June 3-4, 2017
E. Approve acceptance of Scotts Valley Advocates donation to the City of Scotts Valley of $21,334.53 for the following purchases: (1) New Gator for Maintenance Services, $13,236.53; (2) Financial Assistance Funds (Scholarship Funds) for Families in Need, $1,500.00; and (3) Funding for a Shade Structure at the Siltanen Family Swim Center, $6,598.00
F. Approve fireworks agreement between the City of Scotts Valley and Pyro Spectaculars North, Inc. in the amount of $16,500, and authorize the City Manager to sign the agreement

ALTERATIONS TO
REGULAR AGENDA

M/S: Lind/Reed
To approve the Regular Agenda.
Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

REGULAR AGENDA

1. **Presentation of Scotts Valley Arts Commission Verse in the Valley Poetry Contest Winners for 2017**

Val Rebhahn, Scotts Valley Arts Commissioner, and Jeanne Shada, Past Scotts Valley Arts Commissioner, presented award certificates for the 2017 Verse in the Valley poetry contest, Grades K-3 through Adult, and poetry contest winners recited their poems to the City Council.

Class Poem
1st place: Ms. Wilmoth's 2nd Grade Class - Vine Hill School
"There's a Wocket in My Pocket"
K - 3rd Grades
1st place: Gabby Melehan "Is This Real"
2nd place: Clair Marquette "Easter"
2nd place: Ada Brody "My 5 Senses"
3rd place: Ada Brody "Oceans"
4th - 5th Grades
1st place: Naren Venkat "I'm From India"
2nd place: Sra Drees "Where I Am From"
3rd place: Hannibal Dong "Things About Me"
Middle School
1st place: Maya Barnes "Who I Am"
2nd place: Cooper Herendeen "Still There"
3rd place: Velina Smith "Guardian Angel"
3rd place: Logan Fenn "I Watch You"
High School
1st place: Maile Sussman "Light"
2nd place: Cat Obsidian "Cherish"
3rd place: Cat Obsidian "One Million Days and a Night"
Adult Level
1st place: Blaine Hammond "Talking Water"
2nd place: Maydene Fisher "Aging"
3rd place: Blaine Hammond "Nothing Divided by Something to Lose"
3rd place: Arfah Daud "Spicy Stuffed Fish"

PUBLIC HEARINGS

2. **Consider approval of Resolution No. 1895.19.1 approving vacation and abandonment of Gaston Circle offer of dedication**

PWD Hamby presented the written staff report and responded to questions from Council.

PUBLIC HEARING OPENED – 7:10 PM

No one came forward.

PUBLIC HEARING CLOSED – 7:11 PM

M/S: Aguilar/Dilles
To approve Resolution No. 1895.19.1 approving vacation and abandonment of Gaston Circle offer of dedication.
Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

REGULAR AGENDA
(Resumed)

3. **Policy Direction regarding Long Term Obligations – Other Post Employment Benefits (OPEB)**

Financial Consultant Toler presented the written staff report and a Powerpoint slideshow, and responded to questions from Council. He stated that Council direction was requested on the following two items:

(1) Should staff incorporate in the Five-Year Annual Financial Plan (or in a scenario thereof) an amount to fund the current portion of the OPEB obligation?

(A) Council agreed with staff's recommendation to develop alternative scenarios in the Five-Year Financial Plan that quantifies the impacts of fully and partially funding the City's OPEB liabilities.

CM Dilles also asked for additional information about assumptions used to determine the actual accrued liability (AAL) and annual required contribution (ARC) amounts.

CM Aguilar inquired about partial versus fully funding the ARC and its overall impact on the city's unfunded liability. Staff indicated that it would respond to Council's questions at the May 17, 2017 City Council meeting.

(2) Council agreed with staff's recommendations to defer the incorporation of OPEB funding obligations until the Council has reviewed and discussed the proposed Five-Year Financial Plan and alternative scenarios. The City Council collectively concurred it would weigh these costs in light of fiscal resources, and other budget priorities, and determine whether to pursue the option of funding its ARC obligation through the CalPERS CERBT irrevocable trust previously established.

4. **Future Council agenda items**

CM Aguilar requested a future agenda item to consider changing the ADA Accessibility Committee bylaws to allow them to meet monthly.

CM Aguilar stated that she would like to look at the implementation of a youth commission for Scotts Valley.

CONVENE TO CLOSED SESSION

The City Council convened to closed session at 7:40 p.m. to discuss the following items:

(1) Pursuant to Government Code Section 54957.6, the City Council met in closed session to confer with labor negotiator re employee negotiations with SEIU.
(2) Pursuant to Government Code Section 54956.9, the City Council met in closed session to confer with legal counsel re potential litigation – 2 cases.

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 8:15 p.m.

REPORT ON ACTION TAKEN DURING CLOSED SESSION

Mayor Johnson announced that the City Council unanimously agreed to the following:

(1) Deny the claim filed on behalf of Michael Cameron Shuts; and
(2) Authorize the City Manager to sign the worker's compensation settlement agreement for James Ross.

ADJOURNMENT The meeting adjourned at 8:15 p.m.

Approved: ______________________________
Randy Johnson, Mayor

Attest:______________________________
Tracy A. Ferrara, City Clerk

AGENDA ITEM B
DATE: 5-17-2017

Report Selection:

RUN GROUP... 042817 COMMENT... A/P AS OF APRIL 28 2017

DATA-JE-ID	DATA COMMENT
W-04282017-347	A/P AS OF APRIL 28 2017

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
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BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
003123	A T &T	110187	04/28/17	374.44
003457	ADAMS/TROY	110188	04/28/17	30.00
000620	ALVAREZ/TONY	110189	04/28/17	20.00
001009	ARD/KRISTIN	110190	04/28/17	30.00
001373	BAY TREE, LLC	110191	04/28/17	3,620.38
000107	BIRT/DUSTIN	110192	04/28/17	20.00
000500	BOLANOS/DORENE	110193	04/28/17	20.00
000437	BRASS KEY LOCKSMITH	110194	04/28/17	59.31
000018	BRINK'S TROPHY SHOPPE	110195	04/28/17	40.00
015008	CENTRAL HOME SUPPLY	110196	04/28/17	3.41
002091	COMCAST	110197	04/28/17	136.12
000778	DEPT OF JUSTICE	110198	04/28/17	96.00
000778	DEPT OF JUSTICE	110199	04/28/17	96.00
001362	DUNCAN AUTO TECH	110200	04/28/17	777.15
001537	DYNAMIC PRESS	110201	04/28/17	645.98
000426	ENTENMANN-ROVIN CO	110202	04/28/17	409.59
000202	FEDERAL EXPRESS	110203	04/28/17	454.13
003035	FELTON DENTAL CENTER	110204	04/28/17	232.00
001828	GONZALES/GABE	110205	04/28/17	20.00
003575	HARUYAMA/JENNIFER	110206	04/28/17	118.00
003387	HEIDARI DDS/ALI	110207	04/28/17	152.00
000615	HOHMANN/PATRICK J.	110208	04/28/17	647.20
.15175	HUDSON/KIM	110209	04/28/17	200.00
001903	JONES/KIMARIE	110210	04/28/17	181.60
003592	KAHN/JESSICA	110211	04/28/17	30.00
003402	KELINDA'S CUSTOMS	110212	04/28/17	262.20
000066	KING'S PAINT & PAPER	110213	04/28/17	116.36
000873	LEDYARD COMPANY	110214	04/28/17	104.33
003321	LOPEZ/RENE	110215	04/28/17	20.00
.15178	MALONE'S GRILL	110216	04/28/17	1,238.25
003403	MAR-KEN INTERNATIONAL PO	110217	04/28/17	260.00
001591	MARKELL/ROD	110218	04/28/17	1,974.00
001815	MC GRATH/TRISH	110219	04/28/17	20.00
001852	MCCAIN INC.	110220	04/28/17	8,500.00
.15177	MCP	110221	04/28/17	200.00
000050	MELROSE/TAMERA	110222	04/28/17	325.00
000101	PACIFIC GAS & ELECTRIC C	110223	04/28/17	34,852.83
002063	PATEL-CROSKREY/DARSHANA	110224	04/28/17	50.00
000918	PETTY CASH-JEANETTE ROLA	110225	04/28/17	178.70
001857	PHOENIX GROUP	110226	04/28/17	150.70
003323	POMPETTE/NICOLE	110227	04/28/17	20.00
001097	PRODESSE PROPERTY GROUP	110228	04/28/17	3,523.52
003303	RAABE/KAMI	110229	04/28/17	19.98
000463	RALEY'S	110230	04/28/17	217.91
000135	SAN LORENZO VALLEY WATER	110231	04/28/17	34.00
000319	SCOTTS VALLEY CAR WASH	110232	04/28/17	51.92
000131	SCOTTS VALLEY MEDICAL	110233	04/28/17	74.00
000754	UPS STORE/THE	110234	04/28/17	108.25

BANK	VENDOR		CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT					
000443	WALPOLE/STEVE		110235	04/28/17	236.00	
000443	WALPOLE/STEVE		110236	04/28/17	118.00	
001342	WELCH/JAMES		110237	04/28/17	20.00	
003008	WILLIAMS/JESSE		110238	04/28/17	20.00	
	GENERAL CHECKING ACCOUNT				61,109.26	***

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				61,109.26

RECORDS PRINTED - 000084

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL	22,191.84
004	RECREATION	1,581.77
010	WASTEWATER OPERATIONS	25,585.72
019	AFFORDABLE HOUSING	1,974.00
023	SVRDA SUCCESSOR AGENCY	7,143.90
028	SENIOR CENTER	671.04
050	PINEWOOD EST LNDSCP MAINT DT	43.87
077	SKYPARK MAINT ASSESS DIST	32.39
112	DENTAL INS INTERNAL SERV	1,408.80
123	COMMUNITY FACILITY CENTER	475.93
TOTAL ALL FUNDS		61,109.26

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BA	GENERAL CHECKING ACCOUNT	61,109.26
TOTAL ALL BANKS		61,109.26

Report Selection:

RUN GROUP... 050517   COMMENT... A/P AS OF MAY 5 2017

DATA-JE-ID	DATA COMMENT
W-05052017-355	A/P AS OF MAY 5 2017

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01		CASCPRT01	Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
001840	A TOOL SHED, INC.	110239	05/05/17	70.00
003458	A.S.E.	110240	05/05/17	97,546.00
001405	AFLAC-FLEX ONE	110241	05/05/17	3,437.97
001219	ALHAMBRA	110242	05/05/17	30.09
003497	ALVAREZ INDUSTRIES, INC	110243	05/05/17	1,111.00
003149	AQUATIC BIOASSAY &	110244	05/05/17	3,645.00
001948	ART STORE	110245	05/05/17	278.98
000097	AT&T	110246	05/05/17	346.90
003416	BALBOA CAPITAL	110247	05/05/17	224.60
003594	BARTLE WELLS ASSOCIATES	110248	05/05/17	3,458.00
001822	BC LABORATORIES INC.	110249	05/05/17	206.00
001066	BEHAVIORAL HEALTH CARE I	110250	05/05/17	122.00
000021	BOWMAN & WILLIAMS	110251	05/05/17	360.00
000437	BRASS KEY LOCKSMITH	110252	05/05/17	43.02
000018	BRINK'S TROPHY SHOPPE	110253	05/05/17	190.75
001017	C.W.E.A.	110254	05/05/17	172.00
000725	CALIFORNIA GREY BEARS, I	110255	05/05/17	312.00
003174	CAPITAL ONE COMMERCIAL	110256	05/05/17	3,693.45
000773	CENTRAL COAST LANDSCAPE	110257	05/05/17	383.00
.15180	COAST COUNTIES TOWING, I	110258	05/05/17	400.00
003476	CORIX	110259	05/05/17	20,489.39
001546	CRAIG/ROBERT J	110260	05/05/17	2,250.00
003564	CREATIVE SECURITY COMPAN	110261	05/05/17	5,135.45
003134	CRIME SCENE CLEANERS,INC	110262	05/05/17	150.00
003043	CSG CONSULTANTS, INC	110263	05/05/17	36,140.95
003464	DANIELS/JASON	110264	05/05/17	99.99
000207	DEPARTMENT OF JUSTICE	110265	05/05/17	368.00
003637	ENVIRONMENTAL INVESTIGAT	110266	05/05/17	4,794.00
003253	FIRST ALARM	110267	05/05/17	129.60
003502	FREITAS & FREITAS	110268	05/05/17	17,550.00
000057	HACH COMPANY	110269	05/05/17	1,332.83
001239	HAYASHI DDS/ARTHUR K	110270	05/05/17	192.00
.15179	HOME DEPOT @ HOME/THE	110271	05/05/17	207.31
003097	ICMA	110272	05/05/17	1,400.00
002000	INTERNATIONAL CONFERENCE	110273	05/05/17	125.00
003292	KIMLEY-HORN & ASSOCIATES	110274	05/05/17	7,803.93
001660	KING/KATI	110275	05/05/17	189.99
000066	KING'S PAINT & PAPER	110276	05/05/17	92.32
001372	KURATOMI DDS/REED K	110277	05/05/17	343.00
000079	LOCC -MONTEREY BAY DIVIS	110278	05/05/17	25.00
003565	MANAGEMENT PARTNERS	110279	05/05/17	23,391.66
003403	MAR-KEN INTERNATIONAL PO	110280	05/05/17	130.00
003171	MICHALAK/GENE	110281	05/05/17	110.00
000218	MID VALLEY SUPPLY	110282	05/05/17	1,214.61
000967	MONTEREY BAY SYSTEMS	110283	05/05/17	209.43
001988	O'REILLY AUTOMOTIVE,INC	110284	05/05/17	24.49
001615	OLIN CORP-CHLOR ALKALI	110285	05/05/17	1,737.35
000098	PALACE ART & OFFICE	110286	05/05/17	1,305.98

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
001536	PAPA	110287	05/05/17	160.00	
001787	PETRINI'S GARDENING SERV	110288	05/05/17	75.00	
003572	REGIONAL GOVERNMENT SERV	110289	05/05/17	690.00	
000171	RIVERSIDE LIGHTING INC	110290	05/05/17	565.54	
000134	S.V. WATER DISTRICT	110291	05/05/17	155,817.00	
000134	S.V. WATER DISTRICT	110292	05/05/17	16.30	
001894	S.V. WATER DISTRICT - BU	110293	05/05/17	9.84	
003346	SAN LORENZO	110294	05/05/17	58.84	
001825	SANTA CRUZ CO HEALTH SER	110295	05/05/17	602.00	
001825	SANTA CRUZ CO HEALTH SER	110296	05/05/17	602.00	
000128	SCARBOROUGH LUMBER	110297	05/05/17	2,254.03	
000319	SCOTTS VALLEY CAR WASH	110298	05/05/17	15.99	
000133	SCOTTS VALLEY SPRINKLER	110299	05/05/17	346.29	
003288	SEEPEX, INC.	110300	05/05/17	4,225.32	
003593	SMITH DDS/JEFFREY D.	110301	05/05/17	1,100.00	
001844	STERLING WATER TECHNOLOG	110302	05/05/17	1,488.00	
001366	U.S. BANCORP OFFICE	110303	05/05/17	1,260.35	
003595	VICTOR SANTA CRUZ	110304	05/05/17	188.56	
000151	VISION SERVICE PLAN	110305	05/05/17	1,193.16	
000792	Z.A.P.	110306	05/05/17	156.88	
	GENERAL CHECKING ACCOUNT			413,798.14	***

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				413,798.14

RECORDS PRINTED - 000185

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL	353,151.58
004	RECREATION	2,129.29
005	SMIP	.61
008	TRAFFIC IMPACT MITIGATION	5,072.55
010	WASTEWATER OPERATIONS	22,277.64
011	TERTIARY TREATMENT PLANT	1,846.41
025	GENERAL TRUST	690.00
028	SENIOR CENTER	480.96
035	GREEN BUILDING FUNDING	391.20
050	PINEWOOD EST LNDSCP MAINT DT	383.00
088	LIBRARY FACILITIES-MEAS "S"	2,615.96
112	DENTAL INS INTERNAL SERV	1,635.00
123	COMMUNITY FACILITY CENTER	293.37
150	GENERAL CAPITAL IMPROVEMENTS	22,830.57
TOTAL ALL FUNDS		413,798.14

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BA	GENERAL CHECKING ACCOUNT	413,798.14
TOTAL ALL BANKS		413,798.14

City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: May 17, 2017

TO: Honorable Mayor and City Council

FROM: Steve Walpole, Chief of Police

APPROVED: Jenny D. Haruyama, City Manager

SUBJECT: **CRIMINAL JUSTICE COUNCIL EXTENSION OF JOINT EXERCISE OF POWERS AGREEMENT**

SUMMARY OF ISSUE

On May 1, 2017, City staff was advised that the Joint Exercise of Powers Agreement for the Criminal Justice Council (CJC) expired on June, 30, 2016. The CJC has requested a 5-year extension to the original agreement through June 30, 2021.

The CJC also requested a minor change in the purposes listed under “Organization,” Section C, to change from "provide long-range planning for the criminal justice system in Santa Cruz County" to "support and facilitate collaborative efforts to address countywide gang and violent crime prevention and intervention."

FISCAL IMPACT

There is no fiscal impact associated with the proposed extension. Funds in the amount of $3,000 were appropriated as part of the FY 2016/17 budget for the Santa Cruz County Criminal Justice Council. No additional fiscal changes are anticipated.

STAFF RECOMMENDATION

It is recommended that the City Council approve a 5-year extension of the Joint Exercise of Powers Agreement for the Criminal Justice Council through June 30, 2021 with the proposed modifications and authorize the City Manager to execute the agreement.

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AMENDMENT TO THE JOINT EXERCISE OF POWERS AGREEMENT RE-ESTABLISHING THE CRIMINAL JUSTICE COUNCIL OF SANTA CRUZ COUNTY

WHEREAS, the Criminal Justice Council of Santa Cruz County ("CJC") was re-established in 2011 to create a forum for the discussion and recommendation of policies, programs and plans for solutions to criminal justice issues; and

WHEREAS, the CJC was established pursuant to the Joint Exercise of Powers Act of the State of California, constituting Chapter 5, Division 7 of Title 1 of the Government Code of the State of California (Sections 6500 et seq.); and

WHEREAS, the "Joint Exercise of Powers Agreement Re-Establishing the Criminal Justice Council of Santa Cruz County" ("Agreement") was entered into by the County and the Cities of Santa Cruz, Watsonville, Capitola and Scotts Valley in October 2011; and

WHEREAS, Section 10 of said Agreement authorizes amendments at any time by the written agreement by and among the County and signatory City governments.

NOW, THEREFORE, the County of Santa Cruz and the Cities of Santa Cruz, Watsonville, Capitola and Scotts Valley agree to amend said Agreement as follows:

1. Section 1 of the Agreement is hereby amended to read as follows:

1. ORGANIZATION

The parties hereby create a separate agency to be known as the Criminal Justice Council of Santa Cruz, (hereinafter called "CJC") for the purposes of:

a. Provide a more effective and efficient criminal justice system for the citizens of the Cities and County of Santa Cruz.
b. Promote cooperation and coordination within the criminal justice system.
c. Support and facilitate collaborative efforts to address countywide gang and violent crime prevention and intervention.
d. Provide timely information on criminal justice matters, act as an advisory body to governmental entities in Santa Cruz County, and monitor and evaluate projects.
e. Promote more efficient use of local resources to enhance capacity of criminal justice agencies and assist in obtaining new or additional revenues from outside the community.
f. Promote the health and safety of the community.

CJC shall become an effective governmental unit pursuant to Government Code Section 6500 et seq., upon the execution of this agreement by and among Santa Cruz County and the Cities of Santa Cruz, Watsonville, Capitola and Scotts Valley. As provided by law, the CJC shall be a public entity separate from the County and Cities party to this agreement, and it shall exist as such until such time as this agreement is terminated, as provided herein.

2. Section 8 of the Agreement is hereby amended to read as follows:

   8. EFFECTIVE DATE AND TERM

   This agreement shall be in full force and effect upon the date of execution by the County and all Cities within the County. Absent an agreement to extend the terms of this agreement, this agreement will terminate on June 30, 2021.

All other provisions of said Agreement shall remain the same.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed and attested by their proper officers thereunto duly authorized on the day and year stated below the name of each of the parties. This Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

COUNTY OF SANTA CRUZ	Approved as to form:
By: ______________________________	___________________________
Dated: ___________________________	
CITY OF SANTA CRUZ	Approved as to form:
By: ______________________________	___________________________
Dated: ___________________________	
CITY OF WATSONVILLE	Approved as to form:
By: ______________________________	___________________________
Dated: ___________________________	
CITY OF CAPITOLA	Approved as to form:
By: ______________________________	___________________________
Dated: ___________________________	
CITY OF SCOTTS VALLEY	Approved as to form:
By: ______________________________	___________________________
Dated: ___________________________	

JOINT EXERCISE OF POWERS AGREEMENT
RE-ESTABLISHING THE CRIMINAL JUSTICE COUNCIL
OF SANTA CRUZ COUNTY

This Agreement is entered into by and among the County of Santa Cruz and the Cities within the County of Santa Cruz, namely: Santa Cruz, Watsonville, Capitola and Scotts Valley.

RECITALS

A. In 1986, the parties entered into a Joint Exercise of Powers Agreement for the purpose of creating the Criminal Justice Council of Santa Cruz County. That Agreement, by its terms, terminated in 1989. The parties intend to re-establish the Criminal Justice Council of Santa Cruz County and make this agreement effective upon its execution by the County of Santa Cruz and the Cities of Santa Cruz, Watsonville, Capitola and Scotts Valley, and to include all of the incorporated territory of Santa Cruz County.

B. Title One, Division 7, Chapter 5 of the Government Code of the State of California (Government Code Section 6500 et seq.) authorizes such a Joint Exercise of Powers Agreement of two or more public agencies for any power common to them.

C. The parties possess in common the power to study, discuss, and recommend policies for the solution of criminal justice problems, and to design programs and develop plans for the expenditure of funds for their solution.

NOW, THEREFORE, the County of Santa Cruz, and the Cities of Santa Cruz, Watsonville, Capitola and Scotts Valley, in consideration of the mutual promises and agreements herein contained, do agree as follows:

1. ORGANIZATION

The parties hereby create a separate agency to be known as the Criminal Justice Council of Santa Cruz, (hereinafter called "CJC") for the purposes of:

a. Provide a more effective and efficient criminal justice system for the citizens of the Cities and County of Santa Cruz.
b. Promote cooperation and coordination within the criminal justice system.
c. Provide long-range planning for the criminal justice system in Santa Cruz County.
d. Provide timely information on criminal justice matters, act as an advisory body to governmental entities in Santa Cruz County, and monitor and evaluate projects;
e. Promote more efficient use of local resources to enhance capacity of criminal justice agencies and assist in obtaining new or additional revenues from outside the community.
f. Promote the health and safety of the community.

CJC shall become an effective governmental unit pursuant to Government Code Section 6500 et seq., upon the execution of this agreement by and among Santa Cruz County and the Cities of Santa Cruz, Watsonville, Capitola and Scotts Valley. As provided by law, the CJC shall be a public entity separate from the County and Cities party to this agreement, and it shall exist as such until such time as this agreement is terminated, as provided herein.

2. MEMBERSHIP OF THE GOVERNING BODY

The governing body of the CJC shall consist of twenty-six (26) members that shall include the following:

a. Two (2) members of the Board of Supervisors designated by the Board;
b. The CAO of the County or his/her designated representative;
c. The Sheriff of the County;
d. Four (4) Chiefs of Police; one for each City;
e. The District Attorney of the County;
f. The Chief Probation Officer of the County;
g. Two (2) Judges designated by the Judges of the Superior Court of the County;
h. One (1) member selected by the primary Public Defender's Office;
i. The County Superintendent of Schools;
j. The Mental Health Director;
k. Two (2) representatives selected by the City Council of each City. One representative must be a member of the City Council; the other may be a member of the City Council, the City Manager, or the person who acts as the City Manager in the City Manager's absence;
l. Two (2) representatives of non-profit agencies related to the criminal justice system selected by the CJC; and
m. The President of Cabrillo College

3. TERMS OF MEMBERSHIP

All members holding membership solely by the office or position held by them, shall be members of the CJC or so long as they hold such office or position and for so long as such office or position constitutes the basis for such CJC membership. Other members shall serve for a period of three (3) years.

4. GENERAL POWERS

The CJC shall have the power to do the following in its own name: to sue and be sued; to make and enter into contracts; to employ agents and employees; to incur debts, liabilities, and obligations necessary to accomplish the purposes of this agreement; and to exercise any power common to the parties hereto and to advise the parties in the exercise of individual powers possessed by the parties, provided that such powers are exercised in furtherance of the purposes of this agreement. The CJC shall have no power or authority to bind any of the parties to this agreement individually to any debt, liability, or obligation. The CJC shall have no power to exercise any of the policy or taxing powers of any of the parties hereto.

5. SPECIFIC PURPOSE OF POWERS

Purpose

The CJC shall endeavor:

a. To provide long-range planning for the criminal justice system in Santa Cruz County;
b. To provide a more effective and efficient criminal justice system for the citizens of the Cities and the County of Santa Cruz;
c. To promote cooperation and coordination within the criminal justice system;
d. To provide timely information on criminal justice matters, act as an advisory body to governmental entities in Santa Cruz County, and monitor and evaluate projects;
e. To appoint and assume responsibility for staff;
f. To review and approve the budget prepared for the CJC ;
g. To form committees to assist in planning, analysis, policy and goal recommendations, and such other functions as the CJC deems necessary;
h. To establish such bylaws and rules and regulations as may be necessary for its operation and the conduct of its business;
i. To accept and expend funds (by contract or otherwise) for purposes consistent with the provisions hereof, which funds may be provided by the parties, United States Government, the State of California, or any subdivision thereof, or from any other person, agency or organization, whether public, private, for the purposes specified herein, and maintain at all times a complete and accurate system of accounting for such funds;
j. To receive, accept and utilize the services of personnel offered by any of the parties to this agreement, or their representatives or agents; receive, accept and utilize property, real or personal, from any of the parties to this agreement, or their agents or representatives;
k. To perform other functions in accordance with local policy.

6. BUDGET AND FINANCE

a. Before the CJC may spend any funds it shall adopt a budget showing the purpose for which the funds will be expended, and source of such funds.
b. The Santa Cruz County Treasurer's Office shall be the depository of all CJC funds and the County Treasurer shall be their custodian. The Auditor and Controller of the CJC shall be the Santa Cruz County Auditor-Controller. The duties of the Santa Cruz County Treasurer and Santa Cruz County Auditor-Controller shall be those found in Government Code Section 6505 et seq.
c. In consideration of the mutual promises herein contained, it is hereby mutually agreed that the costs of maintaining the Council for the initial fiscal year (2011-12) commencing July 1, 2011 shall be pursuant to the budget (Attachment A) and shall be financed as provided in said Attachment.
d. The CJC shall make available to each party an accounting report at least annually of all funds received and disbursed.

e. Upon termination of this agreement or termination of the CJC property, any surplus money of the CJC shall be returned to the parties hereto in the same proportions as such parties made contributions to the CJC.

f. The Executive Director of the CJC is designated as property custodian of the CJC. Every officer or employee of the CJC authorized to receive, account for or expend any funds shall file a bond in the sum of $10,000.00. This requirement may be met by one or more blanket bonds.

7. INSURANCE

It is understood that the CJC assumes all responsibility for liabilities arising out of acts or omissions of its members, officers, agents or employees. CJC shall maintain insurance as set forth below:

a. Worker's Compensation in the minimum statutorily required coverage amounts.

b. Automobile Liability Insurance for each of vehicle used in the performance of this Agreement, including owned, non-owned (e.g. owned by employees), leased or hired vehicles, in the minimum amount of $500,000 combined single limit per occurrence for bodily injury and property damage.

c. Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of $1,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability.

8. EFFECTIVE DATE AND TERM

This agreement shall be in full force and effect upon the date of execution by the County and all Cities within the County. Absent an agreement to extend the terms of this agreement, this agreement will terminate on June 30, 2016.

9. WITHDRAWAL OF PARTIES

Upon ninety (90) days written notice to all parties, any party may request to withdraw from its status as a party to this agreement, provided that such party has either discharged, or has arranged to the satisfaction of the remaining parties for the discharge of any pending obligations it has assumed hereunder. A party to this agreement will incur no liability for any obligation created after the effective date of such party's withdrawal.

10. AMENDMENTS

This agreement may be amended at any time by the written agreement by and among the County and signatory City governments.

11. LEGALITY OF AGREEMENT

Should any portion, term condition or provision of this agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, or provisions shall not be affected thereby.

WHEREFORE, the undersigned as authorized representatives of the parties hereto have hereunto set their hands.

COUNTY OF SANTA CRUZ	Dated:	Approved as to form:
By:	10/4/11	By:
CITY OF SANTA CRUZ	Dated:	Approved as to form:
By: ____________	________	By: ____________
CITY OF WATSONVILLE	Dated:	Approved as to form:
By: ____________	________	By: ____________
CITY OF CAPITOLA	Dated:	Approved as to form:
By: ____________	________	By: ____________
CITY OF SCOTTS VALLEY	Dated:	Approved as to form:
By: ____________	________	By: ____________

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WHEREFORE, the undersigned as authorized representatives of the parties hereto have hereunto set their hands.

COUNTY OF SANTA CRUZ Dated: Approved as to form:

By: ____________________ __________ By: ____________________

CITY OF SANTA CRUZ Dated: Approved as to form:

By: ____________________ __________ By: ____________________

CITY OF WATSONVILLE Dated: Approved as to form:

By: ____________________ __________ By: ____________________

CITY OF CAPITOLA Dated: Approved as to form:

By: ____________________ 8/29/11 By: ____________________ 8-25-11

CITY OF SCOTTS VALLEY Dated: Approved as to form:

By: ____________________ __________ By: ____________________

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WHEREFORE, the undersigned as authorized representatives of the parties hereto have hereunto set their hands.

COUNTY OF SANTA CRUZ	Dated:	Approved as to form:
By: ______________	________	By: ______________
CITY OF SANTA CRUZ	Dated:	Approved as to form:
By: ______________	8-29-11	By: ______________ 8-25-11
CITY OF WATSONVILLE	Dated:	Approved as to form:
By: ______________	________	By: ______________
CITY OF CAPITOLA	Dated:	Approved as to form:
By: ______________	________	By: ______________
CITY OF SCOTTS VALLEY	Dated:	Approved as to form:
By: ______________	________	By: ______________

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WHEREFORE, the undersigned as authorized representatives of the parties hereto have hereunto set their hands.

COUNTY OF SANTA CRUZ	Dated:	Approved as to form:
By: ____________________	__________	By: ____________________
CITY OF SANTA CRUZ	Dated:	Approved as to form:
By: ____________________	__________	By: ____________________
CITY OF WATSONVILLE	Dated:	Approved as to form:
By: ____________________	__________	By: ____________________
CITY OF CAPITOLA	Dated:	Approved as to form:
By: ____________________	__________	By: ____________________
CITY OF SCOTTS VALLEY	Dated:	Approved as to form:
By: [signature] Stephen H. Ando City Manager	9-7-2011	By: [signature] Kirsten Powell City Attorney

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WHEREFORE, the undersigned as authorized representatives of the parties hereto have hereunto set their hands.

COUNTY OF SANTA CRUZ	Dated:	Approved as to form:
By: ____________________	_________	By: ____________________
CITY OF SANTA CRUZ	Dated:	Approved as to form:
By: ____________________	_________	By: ____________________
CITY OF WATSONVILLE	Dated:	Approved as to form:
By: ____________________	10/5/11	By: ____________________
CITY OF CAPITOLA	Dated:	Approved as to form:
By: ____________________	_________	By: ____________________
CITY OF SCOTTS VALLEY	Dated:	Approved as to form:
By: ____________________	_________	By: ____________________

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City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: May 17, 2017

TO: Honorable Mayor and City Council

FROM: Steve Walpole, Chief of Police

APPROVED: Jenny D. Haruyama, City Manager

SUBJECT: **ROAD CLOSURE FOR CITY'S 4TH OF JULY PARADE**

SUMMARY OF ISSUE

On July 4, 2017, the City of Scotts Valley will celebrate Independence Day by hosting a parade along Scotts Valley Drive. The proposed parade route will begin at Carbonero Way, travel northbound to El Pueblo Road, and then circle back and return to Carbonero Way. The roadway will be closed in both directions in order to maximize pedestrian/audience safety, with police officers and volunteers manning various driveways and barricaded sections along the route.

The parade will begin at 3:00 p.m. and be followed by the opening of Skypark for the annual evening fireworks show. Anticipated participants for the parade include antique/classic car enthusiasts, children's groups (such as 4H, Cub Scouts, etc.), dance groups, martial arts clubs, bicyclists, pets, emergency vehicles, service clubs, floats, etc.

Closure of the roadway will require the City Council to adopt a resolution in compliance with California Vehicle Code 21101(e). Appropriate notice letters will be distributed to affected businesses and residences, and the police department will further alert the public via the mobile radar trailer message board prior to the event. A press release will be issued for media coverage and appropriate teletypes sent to affected agencies (such as fire, ambulance, transit, sheriff, CHP, etc.).

FISCAL IMPACT

Additional overtime will be necessary for police staff to work this event. It is anticipated that eight police officers and two police dispatchers will be required to work this event from 1:00 pm to 5:00 pm. The expense will be absorbed by the Police Department's overtime budget, which is expected to cost approximately $2,000.

STAFF RECOMMENDATION

The City Council approve Resolution No. 1851.5, establishing a temporary road closure along the above specified route on Scotts Valley Drive in order to host a parade in celebration of Independence Day on July 4, 2017.

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RESOLUTION NO. 1851.5

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY TEMPORARILY CLOSING A PORTION OF SCOTTS VALLEY DRIVE FOR THE CITY'S 4th OF JULY PARADE

WHEREAS, in celebration of Independence Day, the City has planned a parade to be held on July 4, 2017; and

WHEREAS, the parade route shall be along Scotts Valley Drive from Carbonero Way, travel northbound to El Pueblo Road, and then circle back and return to Carbonero Way; and

WHEREAS, participants in the parade and spectators will utilize all lanes of Scotts Valley Drive; and

WHEREAS, it is necessary to temporarily close Scotts Valley Drive from Carbonero Way to El Pueblo Road for the safety and protection of the participants and spectators of the parade.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Scotts Valley hereby orders the temporary closure of Scotts Valley Drive from Carbonero Way to El Pueblo Road from 2:00 p.m. until 5:00 p.m. on July 4, 2017. Such closure shall be posted along the parade route by June 19, 2017.

The above and foregoing resolution was adopted at a duly held regular meeting of the City Council on the 17th day of May 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: ______________________________
Randy Johnson Mayor

Attest:

____
Tracy A. Ferrara, City Clerk

City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: May 17, 2017

TO: Honorable Mayor and City Council

FROM: Ken Anderson, City Engineer

APPROVED: Jenny Haruyama, City Manager

SUBJECT: **FINAL MAP FOR PINNACLE VIEW SUBDIVISION, TRACT NO. 1597; 11, 13, 15 & 17 LUNDY LANE; APN'S 021-281-01, 02, 05, & 06**

SUMMARY OF ISSUE

On November 18, 2010, City Council approved a subdivision of 21 lots from four existing vacant parcel located on Lundy Lane, Tract No. 1597, APN's 021-281-01, 02, 05, & 06. Staff has reviewed the conditions of approval and special mitigation measures and found that all necessary conditions and mitigations have been completed prior to the filing of the map.

FISCAL IMPACT

There is no fiscal impact to the General Fund. Approximately $12,655.00 has been collected from the developer for Surveyor, Planning Department, and Public Works Department Parcel Map intake and process to cover applicable City costs.

STAFF RECOMMENDATION

It is recommended that the City Council approve the following documents:

(1) Approve Resolution No. 1808.3, approving the parcel map for Pinnacle View Subdivision, Tract No. 1597, APN's 021-281-01, 02, 05, & 06;
(2) Approve Resolution No. 960.83, authorizing execution of the Subdivision Improvement Agreement for the Pinnacle View Subdivision, Tract No. 1597;
(3) Approve the Set Aside Agreement to Secure Faithful Performance of Contract and authorize the Mayor to execute the agreement.

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RESOLUTION NO. 1808.3

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY APPROVING THE FINAL MAP FOR TRACT NO. 1597 PINNACLE VIEW SUBDIVISION, 11, 13, 15 & 17 LUNDY LANE (APN'S 021-281-01, 02, 05, & 06)

WHEREAS, the City of Scotts Valley (City) approved the Tentative Map for the Pinnacle View Subdivision LD05-004 (the Subdivision) on November 8, 2010; and

WHEREAS, consistent with the approved Tentative Map, William Brooks submitted to the City for approval a Final Map for the Subdivision; and

WHEREAS, staff has reviewed the proposed Final Map and finds it to be technically correct and consistent with the Tentative Map and that all applicable Final Map conditions of approval have been substantially satisfied; and

WHEREAS, a Subdivision Improvement Agreement has been approved by the City Attorney and bonds have been posted to the City for the construction of the required improvements; and

WHEREAS, the City has determined that the Final Map is statutorily exempt from the California Environmental Quality Act (CEQA) Statutory Exemptions, Title 14 of the California Code of Regulations Section 15268(b)(3) Ministerial Projects, approval of final subdivision maps.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scotts Valley as follows:

1. The location and configuration of the lots to be created by the Subdivision substantially comply with the previously approved Tentative Map; and

2. The Final Map is categorically exempt from the California Environmental Quality Act (CEQA), Statutory Exemptions, Title 14 of the California Code of Regulations Section 15268(b)(3) Ministerial Projects, approval of final subdivision maps; and

3. The City Council of the City of Scotts Valley, pursuant to Government Code Section 66458, hereby approves the Final Map for the Subdivision, a copy of which is hereby attached as Exhibit A and made part of this Resolution.

The above and foregoing Resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 17th day of May, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: ______________________________
Randy Johnson, Mayor

Attest: ____________________________
Tracy A. Ferrara, City Clerk

TRACT NO. 1597
PINNACLE VIEW

BEING PARCELS 1, 2, 3 & 4 AS THE SAME ARE SHOWN ON THE RECORD OF SURVEY MAP FILED FOR RECORD JULY 1, 1964, IN VOLUME 40 OF MAPS AT PAGE 86, SANTA CRUZ COUNTY RECORDS. LYING ENTIRELY WITHIN SCOTTS VALLEY, SANTA CRUZ COUNTY, CALIFORNIA

OWNER'S STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF OR HAVE SOME RIGHT, TITLE OR INTEREST IN AND TO THE REAL PROPERTY INCLUDED WITHIN THE SUBDIVISION SHOWN UPON THIS MAP; THAT WE ARE THE ONLY PERSONS WHOSE CONSENT IS NECESSARY TO PASS A CLEAR TITLE TO SAID REAL PROPERTY; AND THAT WE HEREBY CONSENT TO THE MAKING AND RECORDING OF SAID MAP AND SUBDIVISION WITHIN THE DISTINCTIVE BORDER LINE.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED IN FEE FOR PUBLIC PURPOSES: BEING ALL OF LOT 21.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES:

THOSE AREAS DESIGNATED AS LOT 21 ARE FOR THE BENEFIT OF THE GENERAL PUBLIC FOR THE PURPOSES OF VEHICULAR AND PEDESTRIAN TRAVEL AND A NON-EXCLUSIVE INGRESS & EGRESS EASEMENT, AND ALSO AS 'PUBLIC UTILITY EASEMENT' (PUE) FOR PUBLIC UTILITY PURPOSES, FOR SUCH USE AS SANITARY SEWERS, WATER MAINS, STORM DRAINS, GAS MAINS, PUBLIC UTILITIES INCLUDING ELECTRIC, COMMUNICATION, AND CABLE TELEVISION FACILITIES, AND OTHER SIMILAR USES, TOGETHER WITH APPURTENANCES THEREOF AND WITH RIGHTS OF INGRESS EGRESS. SAID LOT 21 SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND EXCEPT LAWFUL FENCES, SURFACES PAVEMENT, LAWFUL UNSUPPORTED ROOF OVERHANGS, IRRIGATION SYSTEMS, UTILITY COMPANY STRUCTURES AND APPURTENANCES THEREOF.

THOSE AREAS DESIGNATED AS 'PUBLIC UTILITY EASEMENT' (PUE) FOR PUBLIC UTILITY PURPOSES, FOR SUCH USE AS SANITARY SEWERS, WATER MAINS, STORM DRAINS, GAS MAINS, PUBLIC UTILITIES INCLUDING ELECTRIC, COMMUNICATION, AND CABLE TELEVISION FACILITIES, AND OTHER SIMILAR USES, TOGETHER WITH APPURTENANCES THEREOF AND WITH RIGHTS OF INGRESS EGRESS. SAID PUBLIC UTILITY EASEMENT SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND EXCEPT LAWFUL FENCES, SURFACES PAVEMENT, LAWFUL UNSUPPORTED ROOF OVERHANGS, IRRIGATION SYSTEMS, UTILITY COMPANY STRUCTURES AND APPURTENANCES THEREOF.

THOSE AREAS DESIGNATED AND DELINEATED AS 'STORM DRAIN EASEMENT' (SDE) ARE NOT OFFERED FOR DEDICATION FOR PUBLIC USE BUT FOR PRIVATE STORM DRAIN USES FOR AND BY THE OWNER OF LOT 21. FOR SUCH USE AS THE CONSTRUCTION, INSTALLATION, OPERATION, MAINTENANCE, REPAIR AND REPLACEMENT OF STORM DRAIN FACILITIES, TOGETHER WITH APPURTENANCES THEREOF AND WITH THE RIGHT OF INGRESS EGRESS. SAID STORM DRAIN EASEMENT SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND EXCEPT LAWFUL FENCES, SURFACE PAVEMENT, LAWFUL UNSUPPORTED ROOF OVERHANGS, IRRIGATION SYSTEMS, UTILITY COMPANY STRUCTURES AND APPURTENANCES THEREOF.

THOSE AREAS DESIGNATED AND DELINEATED AS 'RESTRICTIVE EASEMENT AREA' (RE) SHALL BE LEFT IN A NATURAL STATE AND BE PERMANENTLY IRRIGATED AND MAINTAINED BY THE INDIVIDUAL PROPERTY OWNERS, ANY DISTURBANCE AND CONSTRUCTION IS PROHIBITED.

THE UNDERSIGNED DOES HEREBY DEDICATE FOREVER THE RIGHT-OF-WAY AND EASEMENT FOR INGRESS & EGRESS OF EMERGENCY VEHICLES.

THE REAL PROPERTY DESIGNATED AS 'LOT 21' SHALL BE OWNED BY THE HOMEOWNERS' ASSOCIATION (HOA) AND MAINTAINED IN ACCORDANCE WITH THE DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS THAT GOVERN THIS SUBDIVISION, TRACT 1597

AS OWNER: ______________________

BY ______________________

NAME ______________________

TITLE ______________________

ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)
COUNTY OF SANTA CRUZ)

ON______________,20_____, BEFORE
ME,______________, PERSONALLY APPEARED
______________________, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT

AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURES ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL:

SIGNATURE: ______________________

PRINT: ______________________

MY COMMISSION NUMBER: ______________

MY COMMISSION EXPIRES: ______________

PRINCIPAL COUNTY OF BUSINESS: __________

ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)
COUNTY OF SANTA CRUZ)

ON______________,20_____, BEFORE
ME,______________, PERSONALLY APPEARED
______________________, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT

AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURES ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL:

SIGNATURE: ______________________

PRINT: ______________________

MY COMMISSION NUMBER: ______________

MY COMMISSION EXPIRES: ______________

PRINCIPAL COUNTY OF BUSINESS: __________

BENEFICIARY

LIGHTHOUSE BANK, BENEFICIARY FOR PARCELS 1, 2, 3 & 4 AS SHOWN ON THIS MAP UNDER CONSTRUCTION DEED OF TRUST IS RECORDED AS INSTRUMENT NO. 2016-0038415 OF OFFICIAL RECORDS.

____

LIGHTHOUSE BANK
JON P. SISK
PRESIDENT
2020 N. PACIFIC AVENUE
SANTA CRUZ, CA 95061

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF LUNDY LANE LLC ON JULY 2, 2016, AND THAT THE SURVEY IS TRUE AND COMPLETE AS SHOWN. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS BEFORE JANUARY 1, 2018 AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

____

JEAN-PAUL HAPPEE
P.L.S. 8807

LICENSED LAND SURVEYOR ★ JEAN-PAUL HAPPEE 8807 ★ STATE OF CALIFORNIA

EXHIBIT A

SOILS AND GEOLOGICAL REPORT

A SOILS REPORT AND/OR GEOTECHNICAL REPORT ON THIS PROPERTY HAS BEEN PREPARED BY DEES & ASSOCIATES, INC. , DATED AUGUST 1, 2013, A COPY OF WHICH HAS BEEN FILED WITH THE CITY OF SCOTTS VALLEY.

RECORDER'S STATEMENT

FILED THIS _____ DAY OF ____________, 20____ AT _______

IN VOLUME _________ OF MAPS, AT PAGE ________

AT THE REQUEST OF ______________________

FEE: ______________

SEAN SALDAVIA
COUNTY RECORDER IN AND FOR THE COUNTY OF SANTA CRUZ, CALIFORNIA

BY: ______________________
DEPUTY COUNTY RECORDER

APN 021-281-01, 021-281-02, 021-281-05 & 021-281-06

ALPHA LAND SURVEYS, INC.			SHEET
4444 SCOTTS VALLEY DR. #7 SCOTTS VALLEY, CA 95066 (831) 438-4453	P.O. BOX 1146 MORGAN HILL, CA 95038 (831) 438-4453	PINNACLE VIEW CITY OF SCOTTS VALLEY	1
DATE: 7/14/16	JOB#: 2016-066	SANTA CRUZ COUNTY	OF THREE

TRACT NO. 1597
PINNACLE VIEW

BEING PARCELS 1, 2, 3 & 4 AS THE SAME ARE SHOWN ON THE RECORD OF SURVEY MAP FILED FOR RECORD JULY 1, 1964, IN VOLUME 40 OF MAPS AT PAGE 86, SANTA CRUZ COUNTY RECORDS. LYING ENTIRELY WITHIN SCOTTS VALLEY, SANTA CRUZ COUNTY, CALIFORNIA

CITY SURVEYOR'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP PURSUANT TO THE SUBDIVISION MAP ACT, SECTION 66442(a)(1)(4) AND I AM SATISFIED IT IS TECHNICALLY CORRECT.

____

ROBERT CRAIG, P.L.S. NO. 5418, CITY SURVEYOR DATE
CONSULTANT TO THE
CITY OF SCOTTS VALLEY

CITY ENGINEER'S STATEMENT

I HEREBY STATE I HAVE EXAMINED THIS MAP AND THAT THE SUBDIVISION AS SHOWN HEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP, IF ANY, AND ANY APPROVED ALTERATION THEREOF; THAT ALL PROVISION OF CHAPTER 2 OF THE SUBDIVISION ACT, 66442(A), (2), (3), ET SEQ. AND OF ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP, IF ANY, HAVE BEEN COMPLIED WITH

____

KEN D. ANDERSON DATE
R.C.E. 46485
CITY ENGINEER
CITY OF SCOTTS VALLEY, CALIFORNIA

CITY CLERKS STATEMENT

IT IS HEREBY ORDERED THAT THE MAP OF TRACT NO. 1597 BE, AND THE SAME HEREBY, APPROVED. I HEREBY STATE THAT THE FOREGOING ORDER WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY AT A MEETING HELD ON

____

____

TRACY A. FERRARA
CITY CLERK AND EX-OFFICIO CLERK OF
THE CITY COUNCIL OF THE
CITY OF SCOTTS VALLEY, STATE OF CALIFORNIA

CLERK OF THE BOARD OF SUPERVISORS CERTIFICATE

THE CLERK OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CRUZ DOES HEREBY CERTIFY THAT ALL CERTIFICATES AND SECURITIES REQUIRED UNDER THE PROVISIONS OF THE SECTIONS 66492 OF THE GOVERNMENT CODE HAVE BEEN DULY MADE. PURSUANT TO THE AUTHORITY DELEGATED TO ME BY SAID BOARD, I HEREBY APPROVE SAID CERTIFICATES AND SECURITIES ON BEHALF OF THE COUNTY OF SANTA CRUZ.

____

EX-OFFICIO CLERK OF THE BOARD
OF SUPERVISORS OF SANTA CRUZ COUNTY
STATE OF CALIFORNIA

____

BY DEPUTY DATE

AUDITOR CONTROLLER'S CERTIFICATE

I HEREBY STATE THAT THERE ARE NO LIENS FOR UNPAID STATE, COUNTY, MUNICIPAL OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES AGAINST THE LAND INCLUDED IN THE WITHIN SUBDIVISION OR AGAINST ANY PART THEREOF, EXCEPT TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES WHICH ARE NOT YET PAYABLE, AND WHICH IT IS HEREBY ESTIMATED WILL NOT EXCEED THE SUM OF $______FOR THE YEAR 20___ - 20___, AND THAT SAID LAND OR PORTION THEREOF IS SUBJECT TO SPECIAL ASSESSMENTS IN SPECIAL ASSESSMENT DISTRICTS AS FOLLOWS TO WIT:

NAME, NUMBER OR DESIGNATION OF DISTRICT	TOTAL OUTSTANDING PRINCIPLE AND INTEREST TO MATURITY	FINAL MATURITY DATE
__________	_______________	_______________

AND THAT THIS CERTIFICATE DOES NOT INCLUDE ANY ASSESSMENTS OF ANY ASSESSMENT DISTRICT THE BONDS OF WHICH HAVE NOT YET BECOME A LIEN AGAINST SAID LAND OR ANY PART THEREOF.

DATED: __________ _______________________________
AUDITOR-CONTROLLER OF THE COUNTY OF SANTA CRUZ

BY: _______________________________
DEPUTY

APN 021-281-01, 021-281-02, 021-281-05 & 021-281-06

ALPHA LAND SURVEYS, INC.			
4444 SCOTTS VALLEY DR. #7 SCOTTS VALLEY, CA 95066 (831) 438-4453	P.O. BOX 1146 MORGAN HILL, CA 95038 (831) 438-4453	PINNACLE VIEW CITY OF SCOTTS VALLEY	SHEET 2
DATE: 7/14/16	JOB#: 2016-066	SANTA CRUZ COUNTY	OF THREE

REFERENCES

- (A) 38-M-71
- (B) 40-M-86
- (C) 50-M-10
- (D) 68-M-45
- (E) 73-M-27
- (F) 80-M-12
- (G) 9-PM-28
- (H) 2016-0021010
- (I) 1666-OR-698

LEGEND

( )	RECORD DATA
◎	SET 1-1/2" I.P. W/TAG LS 8807 ON THE EXTERIOR OF THE SUBDIVISION
○	SET 3/4" I.P. W/TAG LS 8807 ON ALL LOT CORNERS
●	FOUND MONUMENT AS NOTED
——— — — ———	DISTINCTIVE BORDER LINE
————	LOT LINE
— · — · —	RESTRICTIVE EASEMENT LINE (RE)

SCALE

(IN FEET)
1 inch = 30 ft.

RESTRICTIVE EASEMENT LINE DATA

RE1	S66° 49' 52"E	13.07'
RE2	S27° 13' 05"E	23.61'
RE3	S83° 33' 04"E	51.50'
RE4	S50° 38' 45"E	3.75'
RE5	N39° 21' 15"E	2.74'
RE6	S89° 59' 53"E	31.97'
RE7	S74° 05' 00"E	49.36'
RE8	S15° 55' 00"W	8.91'
RE9	S77° 05' 40"E	90.72'
RE10	N82° 20' 40"E	34.47'
RE11	S75° 06' 06"E	19.99'
RE12	S28° 37' 22"E	12.53'

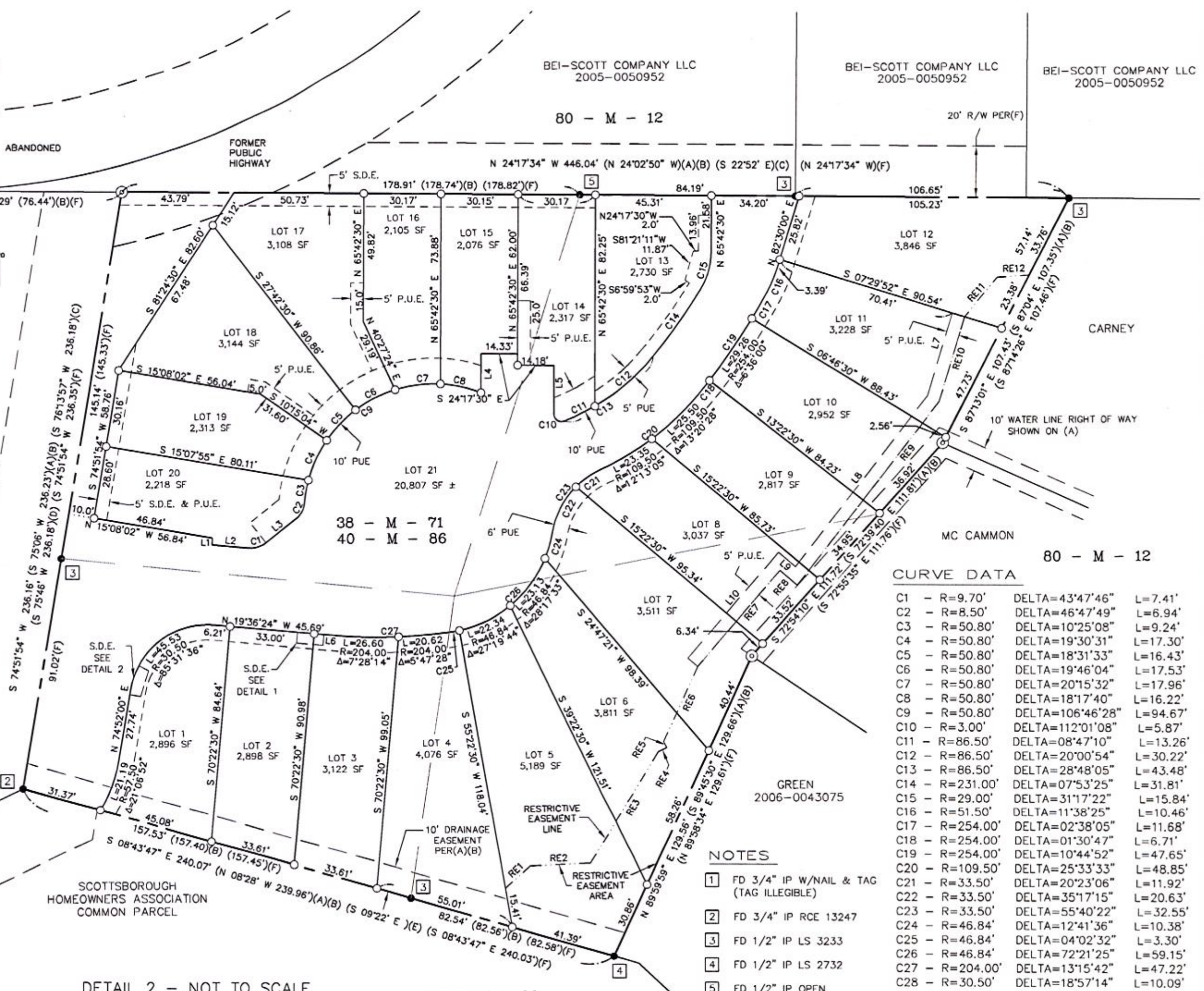
LINE DATA

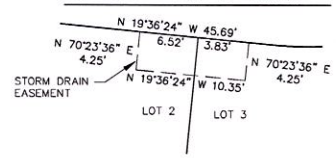
L1	S 67° 05' 26" W	2.72'
L2	S 19° 36' 25" E	14.20'
L3	S 63° 24' 11" W	15.20'
L4	N 65° 42' 30" E	15.15'
L5	N 65° 42' 30" E	18.97'
L6	N 19° 36' 24" W	6.48'
L7	S 80° 20' 40" W	33.57'
L8	N 77° 05' 40" W	84.54'
L9	N 15° 55' 00" E	8.64'
L10	N 74° 05' 00" W	54.36'

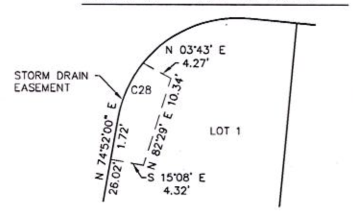
BASIS OF BEARINGS

THE BASIS OF BEARINGS FOR THIS SURVEY IS THE EASTERN BOUNDARY OF PARCELS 2 AND 3 AS SHOWN ON THAT CERTAIN RECORD OF SURVEY MAP FILED IN VOLUME 80 OF MAPS AT PAGE 12, SANTA CRUZ COUNTY RECORDS, AND DETERMINED FROM MONUMENTS FOUND AS SHOWN HEREON

S 24° 17' 34" E







NOTES

1. FD 3/4" IP W/NAIL & TAG (TAG ILLEGIBLE)
2. FD 3/4" IP RCE 13247
3. FD 1/2" IP LS 3233
4. FD 1/2" IP LS 2732
5. FD 1/2" IP OPEN

CURVE DATA

C1	R=9.70'	DELTA=43°47'46"	L=7.41'
C2	R=8.50'	DELTA=46°47'49"	L=6.94'
C3	R=50.80'	DELTA=10°25'08"	L=9.24'
C4	R=50.80'	DELTA=19°30'31"	L=17.30'
C5	R=50.80'	DELTA=18°31'33"	L=16.43'
C6	R=50.80'	DELTA=19°46'04"	L=17.53'
C7	R=50.80'	DELTA=20°15'32"	L=17.96'
C8	R=50.80'	DELTA=18°17'40"	L=16.22'
C9	R=50.80'	DELTA=106°46'28"	L=94.67'
C10	R=3.00'	DELTA=112°01'08"	L=5.87'
C11	R=86.50'	DELTA=08°47'10"	L=13.26'
C12	R=86.50'	DELTA=20°00'54"	L=30.22'
C13	R=86.50'	DELTA=28°48'05"	L=43.48'
C14	R=231.00'	DELTA=07°53'25"	L=31.81'
C15	R=29.00'	DELTA=31°17'22"	L=15.84'
C16	R=51.50'	DELTA=11°38'25"	L=10.46'
C17	R=254.00'	DELTA=02°38'05"	L=11.68'
C18	R=254.00'	DELTA=01°30'47"	L=6.71'
C19	R=254.00'	DELTA=10°44'52"	L=47.65'
C20	R=109.50'	DELTA=25°33'33"	L=48.85'
C21	R=33.50'	DELTA=20°23'06"	L=11.92'
C22	R=33.50'	DELTA=35°17'15"	L=20.63'
C23	R=33.50'	DELTA=55°40'22"	L=32.55'
C24	R=46.84'	DELTA=12°41'36"	L=10.38'
C25	R=46.84'	DELTA=04°02'32"	L=3.30'
C26	R=46.84'	DELTA=72°21'25"	L=59.15'
C27	R=204.00'	DELTA=13°15'42"	L=47.22'
C28	R=30.50'	DELTA=18°57'14"	L=10.09'

NOTE:

1. ALL DISTANCES AND DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF.
2. THE AREA WITHIN THE DISTINCTIVE BORDER LINE IS 1.887 ACRES, MORE OR LESS.
3. THE DISTINCTIVE BORDER LINE DENOTES THE BOUNDARY OF THE SUBDIVISION.

TRACT NO. 1597
PINNACLE VIEW

BEING PARCELS 1, 2, 3 & 4 AS THE SAME ARE SHOWN ON THE RECORD OF SURVEY MAP FILED FOR RECORD JULY 1, 1964, IN VOLUME 40 OF MAPS AT PAGE 86, SANTA CRUZ COUNTY RECORDS. LYING ENTIRELY WITHIN SCOTTS VALLEY, SANTA CRUZ COUNTY, CALIFORNIA

APN 021-281-01, 021-281-02, 021-281-05 & 021-281-06

ALPHA LAND SURVEYS, INC.			
4444 SCOTTS VALLEY DR. #7 SCOTTS VALLEY, CA 95066 (831) 438-4453	P.O. BOX 1146 MORGAN HILL, CA 95038 (831) 438-4453	PINNACLE VIEW CITY OF SCOTTS VALLEY SANTA CRUZ COUNTY	SHEET 3 OF THREE
1" = 30'	DATE: 7/14/16	JOB#: 2016-066	

RESOLUTION NO. 960.83

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY AUTHORIZING EXECUTION OF THE SUBDIVISION IMPROVEMENT AGREEMENT FOR THE PINNACLE VIEW SUBDIVISION- TRACT NO. 1597 11, 13, 15 & 17 LUNDY LANE (APN'S 021-281-01, 02, 05, & 06)

WHEREAS, the City Council of the City of Scotts Valley desires to enter into a Subdivision Improvement Agreement with Lundy Lane, LLC (Developer) for the development of a 21-lot subdivision known as Pinnacle View (LD05-004); and

WHEREAS, this agreement will require the Developer to complete approximately $1,317,065.00 in public improvements and drainage infrastructure in accordance with the project conditions of approval and City standard construction design as shown on those certain improvement plans dated February 3, 2017; and

WHEREAS, Developer has submitted sureties in the amount of $1,378,864.00 for Faithful Performance and $689,432.00 for Labor and Materials. Such sureties have been reviewed and approved by the City Engineer.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scotts Valley that the Subdivision Improvement Agreement with Lundy Lane, LLC is hereby approved and the City Manager is hereby authorized to execute the Subdivision Improvement Agreement for the development of the Pinnacle View Subdivision in the form attached hereto as Exhibit A and is made part of this resolution.

The above and foregoing Resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 17th day of May, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: ______________________________
Randy Johnson, Mayor

Attest: ___________________________
Tracy A. Ferrara, City Clerk

NO RECORDING FEE PER GOV. CODE SEC. 27383
Recorded At Request Of
And When Recorded, Return To:

City of Scotts Valley
One Civic Center Drive
Scotts Valley, CA 95066
Attn: City Clerk

SUBDIVISION IMPROVEMENT AGREEMENT

AGREEMENT BY OWNER OR SUCCESSORS IN INTEREST TO CONSTRUCT LAND DEVELOPMENT IMPROVEMENTS

PROJECT IDENTIFICATION:

This Subdivision Improvement Agreement (the "Agreement") is made and entered into by and between the City of Scotts Valley, a California municipal corporation, hereinafter referred to as "City", and Lundy Lane LLC hereinafter referred to as "Owners" on Pinnacle View Subdivision

RECITALS

A. Owners desire to subdivide and develop the real property described and shown in Exhibit "A" (the "Property") and wish to defer construction of permanent improvements as set forth in Exhibit "B" (the "Improvements") and as shown on those certain plans titled Planned Development – Pinnacle View , dated September 15, 2016.

B. In exchange for the deferment of Owners' obligation as provided herein, Owners agree to complete the Improvements as provided herein.

NOW, THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

AGREEMENT

1. Agreement Binding On Successors In Interest.
This agreement is an instrument affecting the title and possession of the Property. All of the terms, covenants and conditions herein imposed shall be binding upon and inure to the heirs, successors or assigns of Owners. Upon any sale, division or transfer of the Property, the terms of this Agreement shall apply separately to each parcel and the new owner of each parcel and Owners shall be jointly liable to complete the obligations imposed on Owners by this Agreement.

2. Improvements.

2.1 Owners agree to construct the Improvements as indicated on the attached exhibit "B". The Improvements required by City generally consist of curbs, gutters, sidewalk, driveways, and other miscellaneous improvements.

2.2 The Owners shall, within twelve (12) months of the date of this Agreement, complete to the satisfaction of the City Engineer, all Improvements in accordance with City's plans and specifications.

In the event Owners fail and/or neglect to complete all Improvements within twelve (12) months of the date of this Agreement, City shall have the right at any time thereafter to complete the Improvements at Owners' expense; provided, however, the City Council may in its sole discretion, extend the completion period for an additional period of time upon written request by Owners.

14. Entire Agreement. This Agreement contains the entire agreement between the parties. No promise, representation, warranty or covenant not included or referred to in this Agreement has been or is relied on by either party. Each party has relied on his own examination of this Agreement, the counsel of his own advisors, and the warranties, representation, and covenants in the Agreement itself and those referred to in the Agreement. The language in all parts of this Agreement shall be in all cases construed simply, according to its fair meaning and not for or against City or Owners, regardless of which party drafted the particular language which is being construed, all parties having been represented by adequate counsel.

IN WITNESS WHEREOF, the City and the Owners have executed this Improvement Agreement as of the date first set forth above.

"CITY"
CITY OF SCOTTS VALLEY

BY:____________________________
RANDY JOHNSON, MAYOR

ATTEST:

____

TRACY FERRARA, CITY CLERK

APPROVED AS TO FORM:

____

KIRSTEN POWELL, CITY ATTORNEY

"OWNERS"

BY: William Brooks
May 4, 2017

(ATTACH ACKNOWLEDGMENTS)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)SS

COUNTY OF SANTA CRUZ)

On May 4, 2017 before me, Sharon Oster, Notary Public, personally appeared William R. Brooks who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Sharon Oster, Notary Public

This area for official notarial seal.

SHARON OSTER
Comm. #2166942
Notary Public - California
Santa Cruz County
Comm. expires Oct. 7, 2020

EXHIBIT A

LEGAL DESCRIPTION

Real property in the City of Santa Cruz, County of Santa Cruz, State of California, described as follows:

PARCEL ONE: [APN: 021-281-01]

PARCEL 1, AS SHOWN ON THE RECORD OF SURVEY MAP FILED JULY 1, 1964, IN MAP BOOK 40,AT PAGE 86, SANTA CRUZ COUNTY RECORDS.

PARCEL TWO: [APN: 021-281-02]

PARCEL 4, AS SHOWN ON THE RECORD OF SURVEY MAP FILED JULY 1, 1964, IN MAP BOOK 40, AT PAGE 86, SANTA CRUZ COUNTY RECORDS.

PARCEL THREE: [APN: 021-281-05]

PARCEL 3, AS SHOWN ON THE RECORD OF SURVEY MAP FILED JULY 1, 1964, IN MAP BOOK 40, AT PAGE 86, SANTA CRUZ COUNTY RECORDS.

PARCEL FOUR: [APN: 021-281-06]

PARCEL 2, AS SHOWN ON THE RECORD OF SURVEY MAP FILED JULY 1, 1964, IN MAP BOOK 40, AT PAGE 86, SANTA CRUZ COUNTY RECORDS.

PARCEL FIVE:

AN EASEMENT FOR INGRESS AND EGRESS OVER THE "PROPOSED" RIGHTS OF WAY AS SHOWN ON THE RECORD OF SURVEY MAP FILED JULY 1, 1964, IN MAP BOOK 40, AT PAGE 86, SANTA CRUZ COUNTY RECORDS.

TOGETHER WITH A NON-EXCLUSIVE RIGHT OF WAY FOR VEHICULAR AND PEDESTRIAN INGRESS AND EGRESS THIRTY (30) FEET IN WIDTH AS GRANTED IN THAT CERTAIN GRANT OF EASEMENT AND ROADWAY MAINTENANCE AGREEMENT RECORDED JUNE 6, 1979, IN BOOK 3066, PAGE 411, OFFICIAL RECORDS OF SANTA CRUZ COUNTY.

C2G / CIVIL CONSULTANTS GROUP, INC.
Engineers/Planners

EXHIBIT B

PINACLE VIEW
Private Cost Estimate
Lundy Lane

15 July, 2016

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY (APPROX.)	UNIT OF MEASURE	UNIT PRICE	ITEM TOTAL
Demolition & Site Preparation					
1	Tree removal	11	EA	500.00	$ 5,500.00
2	Clear & Grub	1	LS	25,000.00	$ 25,000.00
3	Over-Ex & Recompact (Buildings, 18" deep)	39,756	SF	1.05	$ 41,743.80
4	Over-Ex & Recompact (below roads, 12" deep)	53,065	SF	0.80	$ 42,452.00
5	Site Grading (Rough Grading)	17,400	CU.YD.	11.00	$ 191,400.00
6	Soil Import / Export	5,600	CU.YD.	30.00	$ 168,000.00
7	Erosion Control / Tree Protection	1	LS	20,000.00	$ 20,000.00
				Subtotal	**$ 494,095.80**
Site Improvements					
8	AC pavement - 4" AC / 8" AB (Heavy Duty)	12,391	SF	7.75	$ 96,030.25
9	Sidewalk (4" Conc. / 3" Sand)	5,495	SF	4.00	$ 21,980.00
10	Concrete Driveway	6,840	SF	8.00	$ 54,720.00
11	Vertical curb	1,036	LF	9.00	$ 9,324.00
12	Rolled Curb	11,297	LF	14.00	$ 158,158.00
13	Curb Ramp	2	EA	1,400.00	$ 2,800.00
14	Signage (trunc. domes, ADA signs, etc.)	1	LS	6,000.00	$ 6,000.00
15	Pavement Striping	1	LS	5,000.00	$ 5,000.00
				Subtotal	**$ 354,012.25**
Site Utilities					
Wet Utilities					
16	Sanitary Sewer - 8" PVC SDR-35	378	LF	0.00	$ 0.00
17	Sanitary Sewer - 4" PVC SDR-26	964	LF	20.00	$ 19,280.00
18	Sanitary Sewer - 48" Manhole (6' average depth)	4	EA	3,800.00	$ 15,200.00
19	Sanitary Sewer - POC to Existing Sanitary Sewer	1	EA	3,500.00	$ 3,500.00
20	Storm Drainage - 12" RCP	142	LF	68.00	$ 9,656.00
21	Strom Drainage - 48" HDPE Pipe	175	LF	150.00	$ 26,250.00
22	Storm Drainage - 10" HDPE Pipe	136	LF	68.00	$ 9,248.00
23	Storm Drainage - 12" HDPE Pipe	369	LF	68.00	$ 25,092.00
24	Storm Drainage - 8" HDPE Pipe	308	LF	68.00	$ 20,944.00
25	Storm Drainage - 6" HDPE Pipe	947	LF	68.00	$ 64,396.00
26	Storm Drainage - K2R Drop Inlet	3	EA	1,200.00	$ 3,600.00
27	Storm Drainage - V64 Drain Inlet	9	EA	500.00	$ 4,500.00
28	Storm Drainage - Filltera	4	EA	16,000.00	$ 64,000.00
29	Storm Drainage - 48" Manhole (8' average depth)	6	EA	5,250.00	$ 31,500.00
				Subtotal	**$ 297,166.00**
		Subtotals Combined			**$ 1,145,274.05**
		15% Contingency			$ 171,791.11
	GRAND TOTAL				**$ 1,317,065.16**

Note: The above cost estimate does not include the following:

1. Construction Staking / surveying
2. City fees
3. SWPPP fees and inspections
4. Dry Utilities (Gas, Telecommunication, Electric)
5. Landscaping

C2G 4444 Scotts Valley Drive, Suite 6, Scotts Valley, CA 95066-4529
831/438-4420 • Fax 831/438-5829 • [name]@c2gengrs.com • www.civilconsultantsgroup.com

C2G /CIVIL CONSULTANTS GROUP, INC.
Engineers/Planners

PINACLE VIEW
Public Cost Estimate
Lundy Lane

15 July, 2016

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY (APPROX.)	UNIT OF MEASURE	UNIT PRICE	ITEM TOTAL
Offsite Improvements					
1	AC Pavement - 4"AC / 6" AB	6535	SF	4.85	*$ 31,694.75*
2	Vertical Curb	400	LF	26.00	*$ 10,400.00*
3	Valley Gutter	60	LF	14.00	*$ 840.00*
4	Concrete Sidewalk	1035	SF	6.50	*$ 6,727.50*
5	Concrete Driveway	197	SF	8.00	*$ 1,576.00*
6	Pavement Stripping	1	LS	2500.00	*$ 2,500.00*
				Subtotal	***$ 53,738.25***

Subtotals Combined ***$ 53,738.25***
15% Contingency *$ 8,060.74*

GRAND TOTAL ***$ 61,798.99***

Note: The above cost estimate does not include the following:
1. Construction Staking / surveying
2. City fees
3. SWPPP fees and inspections
4. Dry Utilities (Gas, Telecommunication, Electric)
5. Landscaping

Note: The above cost estimate does not include the following:
1. Construction Staking / surveying
2. City fees
3. SWPPP fees and inspections
4. Dry Utilities (Gas, Telecommunication, Electric)
5. Landscaping

SET ASIDE AGREEMENT TO SECURE
FAITHFUL PERFORMANCE OF CONTRACT

THIS AGREEMENT is made this 4th day of May, 2017 by and between Lundy Lane, LLC, hereinafter called "Owner", and Lighthouse Bank, hereinafter called "Financial Institution".

I. RECITALS

1.1 Owner has entered into a Subdivision Improvement Agreement with the City of Scotts Valley to subdivide and develop the real property located at 11-17 Lundy Lane, Scotts Valley, CA 95066 APN: 021-281-01; 021-281-02; 021-281-05; 021-281-06.

1.2. As a condition of approval of the Subdivision Improvement Agreement, the Owner is required to construct certain improvements as indicated in exhibit “B” of the Subdivision Improvement Agreement.

1.3. Owner desires to pledge with Financial Institution, upon terms and conditions set forth herein, for improvement security, the required amount to complete the works of improvements required by the Subdivision Improvement Agreement.

II. COVENANTS

NOW THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties agree as follows:

2.1. Financial Institution agrees to hold the sum of Two Million Sixty Eight Thousand Two Hundred Ninety Seven dollars ($2,068,297.00) (hereafter “fund”) for the account of Owner for the purpose of assuring that Owner fully performs all the works of improvements required by the Subdivision Improvement Agreement. This amount is equal to the sum of the total onsite private engineering and the total offsite public engineering estimated to construct said improvements.

2.2 Financial Institution agrees that none of the funds will be paid out or released unless and until Financial Institution has received written authorization to do so from the City Engineer of the City of Scotts Valley (hereafter “Engineer”), at 50% Complete, 90% Complete and at 100% Complete. When all of the required conditions have been satisfactorily completed, the amount of said funds then remaining in possession of the Financial Institution may be released to Owner upon written authorization from the Engineer.

2.3. In the event that Owner fails to perform each and every item of work required by the Subdivision Improvement Agreement within a period of twelve (12) months of the execution of the Subdivision Improvement Agreement or the time set forth in the Subdivision Improvement Agreement, whichever comes first, then the entire fund, or any portion thereof demanded by the Engineer, shall be paid over to the City of Scotts Valley upon written demand and notice from the Engineer that owner has failed to perform the terms of the Subdivision Improvement Agreement. Financial Institution shall give the Owner ten (10) days' written notice that the City has notified Financial Institution of a default of performance and demanded payment of the fund from Financial Institution to City.

2.4. This agreement is entered into not only for the use and benefit of Owner and Financial Institution, but for the use and benefit of the City of Scotts Valley as the third party beneficiary of this agreement.

2.5. It is further agreed by the parties hereto that in the event it is necessary for either party, or the City of Scotts Valley as the third party beneficiary, to maintain any judicial action to secure performance of any obligation arising under this agreement, the prevailing party shall be entitled to reasonable attorney's fees, as well as costs of suit.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed as of the day and year first hereinabove written.

APPROVED AS TO FORM:

_______________________________ _______________________
Kirsten Powell, City Attorney Date

OWNER:
Lundy Lane, LLC

Brooks Properties, LLC, Manager of Lundy Lane, LLC

William R. Brooks Trust, Manager of Brooks Properties, LLC

_______________________________ May 4, 2017
William R. Brooks, Trustee of William R. Brooks Trust Date

FINANCIAL INSTITUTION:

_______________________________ 5/11/2017
Elliott Miller, Vice President Date
Lighthouse Bank

CITY:

_______________________________ _______________________
Randy Johnson, Mayor Date
City of Scotts Valley

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)SS

COUNTY OF SANTA CRUZ)

On May 4, 2017 before me, Sharon Oster, Notary Public, personally appeared William R. Brooks

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Sharon Oster, Notary Public

This area for official notarial seal.

SHARON OSTER
Comm. #2166942
Notary Public - California
Santa Cruz County
Comm. expires Oct. 7, 2020

City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: May 17, 2017

TO: Honorable Mayor and City Council

FROM: Kristin Ard, Recreation Division Manager

APPROVED: Jenny D. Haruyama, City Manager

SUBJECT: **CONSIDERATION OF PROPOSED 6' BY 150' MURAL ON RETAINING WALL AT SILTANEN PARK**

SUMMARY OF ISSUES

In 2001, artist Katie Powers and the children of Scotts Valley painted a mural titled "Impressions of Scotts Valley" on the 6 foot by 150 foot retaining wall at Siltanen Park. Over the years, the mural has aged and weathered. Through a collaborative effort with the Arts Commission, City staff, and School District, Kim Fleming (artist) met with the group and presented a design for the wall. The mural illustrates historical points of Scotts Valley such as Santa's Village, Circus Trees, and the Scott House. Additionally, the plans are for the mural to include the mascots from the Scotts Valley Schools (e.g. Falcon, Dolphin, Eagle, and Bear) intertwined throughout.

It is anticipated that this mural project will begin in June 2017 and be completed within a month due to the size of the project and weather. Students from Scotts Valley schools and the Summer Camp Recreation Program will be asked to assist with the painting.

On May 10, 2017, the concept of the mural was presented to the Arts Commission at their monthly meeting. The Commissioners were all in agreement and voted in favor of the mural presented to them. They appreciated the size of the illustrated pieces so the mural would show from far away.

FISCAL IMPACT

The total cost of the project is approximately $3,000 which includes the artist's stipend and supplies/materials. There are sufficient funds in the FY 2017/18 budget to cover the cost.

STAFF RECOMMENDATION

It is recommended that the City Council provide direction regarding the illustrated mural and approve the project. Upon Council approval, the City Manager will enter into an agreement with the artist, Kim Fleming to paint the mural.

City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: May 17, 2017

TO: Honorable Mayor and City Council

FROM: Jenny D. Haruyama, City Manager
Steve Toler, Budget and Financial Consultant

APPROVED: Jenny D. Haruyama, City Manager

SUBJECT: **REVIEW OF FIVE-YEAR FINANCIAL PLAN AND PRELIMINARY FY 2017/18 ANNUAL BUDGET**

SUMMARY OF ISSUE

Attached for City Council consideration is the Five-Year Financial Plan and Preliminary FY 2017/18 Annual Budget. As a separate agenda item, Council will also discuss the proposed FY 2017/18 Master Fees and Charges Schedule. Policy direction received by the Council regarding the Five-Year Financial Plan and Preliminary FY 2017/18 Annual Budget will be incorporated into the proposed budget and presented at a public hearing scheduled for June 7, 2017. Additionally, non-profit funding requests will be considered by the Council that same day. Formal adoption of the budget is scheduled for June 21, 2017 with duplication and distribution by June 29, 2017.

Previously, the City Council provided policy and budget direction at three City Council Meetings:

- **February 15, 2017** – the Council received the FY 2016/17 Mid-Year Financial Report and provided policy direction on City goals and priorities relative to the preparation of the Preliminary FY 2017/18 Annual Budget and Five-Year Financial Plan.
- **April 5, 2017** – the Council provided direction regarding the draft Five-Year Capital Improvement and Capital Purchase Plan (“Five-Year CIP Plan”), and inclusion of replacement costs associated with the City’s investment in equipment, vehicles and building systems into an alternative scenario in the development of the Five-Year Financial Plan.
- **May 3, 2017** – the Council provided direction regarding the inclusion of funding options in the Five-Year Financial Plan for post-employment benefit costs associated with retiree medical benefits.

On May 10, 2017, the Council Budget Subcommittee met to discuss and provide feedback on the Preliminary FY 2017/18 Annual Budget and Five-Year Financial Plan.

The proposed budget and Five-Year Financial Plan was subsequently distributed to City Council and published online on May 12, 2017.

Budget Document
The following sections provide an executive summary of the annual budget and financial overview:
- City Manager's Budget Message
- Five-Year Financial Plan
- Financial and Personnel Summaries
- Five-Year CIP Plan

The other sections of the budget contain the individual department narratives or fund summaries, and line-item details of the proposed FY 2017/18 budget.

Five-Year Financial Plan
For the first time, the Preliminary Budget document includes a five-year financial forecast of various City funds. The forecast projects revenue and expenditure trends using a series of assumptions that are articulated within the Five-Year Financial Plan. Particular attention was paid to the General Fund, General Capital Improvement Project Fund, Recreation Enterprise Fund, and Wastewater Enterprise Funds given anticipated fiscal issues over the five-year forecast period.

In the next five years, the City will face challenges in generating sufficient financial resources to maintain service levels and fund infrastructure improvements. The update of the Economic Development Strategic Plan and General Plan coupled with the current level of development activity will play an important role in supplementing resources to fund operations and capital improvements. Reserve levels are sufficient to maintain service levels and fund capital improvement projects in FY 2017/18.

Policy Direction
In light of the City's current and future fiscal challenges, Council direction is needed regarding several policy areas, such as development of a comprehensive fiscal sustainability plan, establishment of minimum reserve levels, and funding of long-term obligations. Each of these policy issues are discussed below and include recommended approaches for Council consideration.

Fiscal Sustainability Plan
Over the next fiscal year, it is recommended that staff develop a comprehensive fiscal sustainability plan identifying potential revenue and expenditure considerations to address the structural deficits in its operating and capital funds. This approach is consistent with Council's goal of fiscal stability and would evaluate existing and new revenue sources; assess desired service levels; identify service level reductions and impacts on service delivery, costs and infrastructure; determine appropriate uses of reserves and one-time revenues; and, expand the reserve policy framework to further clarify reserve use and replenishment practices.

In advance of that plan, staff is currently evaluating revenues in two areas:

- **Recreation fees** – the City is conducting a review of its fees and charges for recreation programs and facility rentals. That analysis will be presented to the City Council at its June 7, 2017 meeting.
- **Wastewater rates** – the City hired Bartle Wells Associates to prepare a wastewater rate model to address the structural deficit in the Wastewater Funds and resources necessary to fund capital improvement projects. It is anticipated that the study will be presented to the City Council in June 2017.

In addition, the FY 2017/18 budget proposes that the City conduct a comprehensive fee study for the rest of its fees and charges (except for impact fees) for implementation in FY 2018/19. Impact fees will be addressed as part of the General Plan update.

Minimum Reserve Policies
A key assumption in a financial forecast is the anticipated minimum reserves an agency wishes to maintain to weather economic recessions and cover emergency capital expenditures. As indicated in the City Manager's Budget Message, it is recommended that the City Council adopt minimum reserve policies for its General Fund, General CIP Fund, and Wastewater Funds based on best practices and anticipated cash flow needs. Below are recommended minimum reserve policies approaches:

- General Fund – a minimum reserve equal to three months (or 25%) of annual operating expenditures, with the additional understanding that the Recreation Enterprise Fund will be subsidized in full by the General Fund should revenues fall short of expenditures.
- General CIP Fund – a minimum reserve equal to $500,000 to provide immediate funding of any emergency repair/replacement of City infrastructure or equipment.
- Wastewater Funds – a minimum operating reserve equal to 8 months (67%) of annual operating expenditures in light of the fact that the City receives the majority of its revenues from charges placed on the property tax bills through Santa Cruz County; and, a minimum capital reserve equal to $1 million to provide immediate funding of any emergency repair/replacement of the wastewater collection system and treatment plant.

Funding Long-Term Obligations
The Five-Year Financial Plan includes a baseline scenario that assumes the continued funding of existing operating and capital costs on a "pay-as-you-go" basis as has been the City's past practice. Based upon City Council direction received at the April 5, 2017 and May 3, 2017 City Council meetings, direction was given to develop alternative scenarios that include two significant additional costs related to existing unfunded obligations:

- **Equipment Replacement Funding** – the annual set-aside amounts developed in the analysis provided to the City Council on April 5, 2017 have been incorporated in this scenario. This adds additional costs of $347,000 to the

General Fund, $27,000 to the Recreation Fund (which is ultimately subsidized by the General Fund), and $661,700 to the Wastewater Funds.

- **Other Post-Employment Benefit (OPEB) Obligations** – the funding of the annual required contribution into an irrevocable trust for post-employment obligations related to retiree health care discussed at the May 3, 2017 meeting are included in the analysis. This represents a conservative estimate (see below) of an additional expenditure of $465,900, of which $384,900 is attributable to the General Fund, $26,300 to the Recreation Fund, and $49,000 to the Wastewater Funds.

Policy direction is needed from Council whether to incorporate partial or full funding of these obligations into the FY 2017/18 budget.

OPEB Obligation

City Council posed a couple of follow-up questions on the discussion of OPEB obligations at the May 3, 2017 meeting. Staff followed up with the actuaries to address the following issues:

- **Discount Rate/Irrevocable Trust Assumptions** – in clarifying the discount rate used to determine the actuarial accrued liability (AAL) and the annual required contribution (ARC) amounts, the actuaries used a discount rate of 4.5% as they were not aware at the time of the actuarial study that the City established an irrevocable trust through CalPERS (“CERBT”). The discount rate is based on long-term returns for agency surplus funds invested pursuant to the California Government Code (i.e., primarily in fixed-income debt securities with maturities at the time of purchase of less than 5 years). Had they used the CalPERS revised discount rate of their investment pool, their best estimate is that the AAL would be reduced by 30% to $5.9 million, and the ARC would be reduced by 15% to $655,000 per year. Thus, if the City Council directed staff to set aside the full ARC amount in the CERBT irrevocable trust, the amount included in the Alternative Scenario to the Five-Year Financial Plan would be reduced by 25%, from $466,000 to $350,000. That choice would come with the understanding, as was indicated during the City Council meeting, that the City could not reverse its decision to use invested funds for other purposes – once those funds were deposited into the CERBT, they would remain their for purposes of funding retiree health care needs (thus, irrevocable).
- **Impact on Partial Funding** – the City Council asked what the impact would be in the short-and long-term if the City chose to fund a partial amount of the total ARC. The ARC is similar to a mortgage payment of principal and interest. If a homeowner makes its mortgage payments, the loan is paid down over time. If the homeowner, however, does not make the full mortgage payment (and are not foreclosed), the liability amount grows because interest accumulates on the principal amount. In the case of the City’s benefit plan, the ARC was set based on a mix of 24-year amortization for the initial liability upon plan inception, and a 30-year amortization of the liability that has grown since the plan was started. Failure to set-aside ARC amounts each year will cause the unfunded liability amount to grow and, thus, the ARC amount would grow in future years. Any

funds that are set-aside to the benefit of the plan above the "pay-as-you-go" benefit payments paid to retirees in any year would have the impact of helping to pay down the unfunded accrued liability. Investment earnings generated from those additional set-aside amounts would help to offset the liability amounts. However, it should be remembered that a key assumption in this matter is the discount rate – if investments do not yield the anticipated discount rate, the liability grows further because the actuaries based the ARC on the premise that invested assets would yield the discount rate of return. Partial funding of the ARC in an irrevocable trust would allow for a higher discount rate, but because the plan was not being fully funded would require the actuary to use a blended discount rate somewhere between the 4.5% used for Government Code restricted assets and the 7% discount rate for the CalPERS investment pool. In summary, any partial funding of the ARC will help the City reduce the potential growth of the ARC in the future. Similar to reduced mortgage payments if advanced principal payments are made, if the City sets aside monies higher than the ARC, and those investments yield the discount rate, the liability will be reduced, and thus the future ARC amounts.

Staff seeks City Council direction on whether to incorporate any funding in the FY 2017/18 Annual Budget beyond the "pay-as-you-go" funding for actual benefit payments to retirees which is already incorporated in the proposed budget. It should be noted that an updated actuarial analysis is required and has been planned for in FY 2017/18. The actuarial report will further inform the updated AAL and ARC amounts on a go-forward basis, and provide an analysis comparing investing assets through the CERBT irrevocable trust versus stand-alone investments in investment types restricted by the California Government Code.

Five-Year CIP Plan

The Preliminary FY 2017/18 Annual Budget includes the Five-Year CIP Plan (FY 2017/18 – FY 2021/22). Based on discussions at the April 3, 2017 meeting, the following new projects were included in the Five-Year CIP Plan:

- **Storm Drain: South Sunset Terrace Storm Drain Repair (#27, $60,000, Unscheduled)** – improvements to Sunset Terrace storm drain at its southern terminus. There is currently no dedicated funding source for this project, so it is on the list as an unscheduled project.
- **Parks: Skypark Turf Drainage (#32, $50,000, FY 2017/18)** – address areas of poor drainage on the athletic fields at Skypark to enhance playability, safety and appearance while reducing maintenance/water needs. Funded from Lennar Funds.
- **General Facilities: Public Works Department Modular Replacement (#53, $560,000, Unscheduled)** – replacement to the Public Works modulars. There is currently no dedicated funding source for this project, so it is on the list as an unscheduled project.

FISCAL IMPACT

There is no fiscal impact associated with the review the Preliminary FY 2017/18 Annual Budget and Five-Year Financial Plan. Final adoption of the FY 2017/18 Annual Budget is scheduled for June 21, 2017, which at that time will establish the appropriations for the City for FY 2017/18.

STAFF RECOMMENDATION

It is recommended that the City Council provide policy direction on the proposed FY 2017/18 Annual Budget and Five-Year Financial Plan. Policy questions for the City Council to address as the budget is discussed are as follows:

1. Does the City Council wish to add to its workplan for FY 2017/18 the development of a comprehensive fiscal sustainability plan?
    - **Staff recommendation:** Staff recommends that this item be added to the Council's workplan. The City Manager will develop a schedule for discussion of the various elements of the plan throughout FY 2017/18 to finalize the plan in time for preparation of the FY 2018/19 Annual Budget.
2. Does the City Council wish to establish minimum reserves for the General Fund, General CIP Fund, and Wastewater Funds?
    - Staff recommendation: Staff recommends the following minimum reserve levels: General Fund - 25% of annual operating expenditures; General CIP Fund - $500,000 for emergency repairs; and Wastewater Funds - 67% or 8 months of annual operating expenses for the Wastewater Funds and a minimum capital reserve of $1 million for emergency repair/replacement of the wastewater collection system/treatment plant.
3. Does the City Council wish to establish an Internal Service Fund (ISF) for equipment replacement needs related to IT equipment, other equipment, vehicles and building systems?
    - **Staff recommendation:** Staff does not recommend the creation of an ISF for equipment replacement purposes at this time. However, it is recommended that the funding needs for equipment replacement be incorporated into the development of the fiscal sustainability plan in FY 2017/18.
4. Does the City Council wish to begin setting aside assets to fund the City's OPEB obligations?
    - **Staff recommendation:** Staff recommends that 50% of the difference between the ARC and the "pay-as-you-go" amount (a total of $233,000) be included in the FY 2017/18 Budget and in the baseline Five-Year Financial Plan, and those funds be set aside in the CERBT irrevocable trust. Staff further recommends that the proposed actuarial analysis that is required to be completed in FY 2017/18 be used to inform future funding amounts starting in FY 2018/19.

5. Does the City Council have any recommended changes to the proposed FY 2017/18 Annual Budget?
    - **Staff recommendation:** N/A
6. Does the City Council have any additional desired changes to the proposed FY 2017/18 Five-Year CIP Plan?
    - **Staff recommendation:** N/A

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City of Scotts Valley
Preliminary FY 2017/18 Annual Budget and Five-Year Financial Plan

Photo Courtesy of
Robert Aldana, fb.com/MyScottsValley and MyScottsValley.com

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Preliminary FY 2017/18 Annual Budget

City of Scotts Valley Organization Chart

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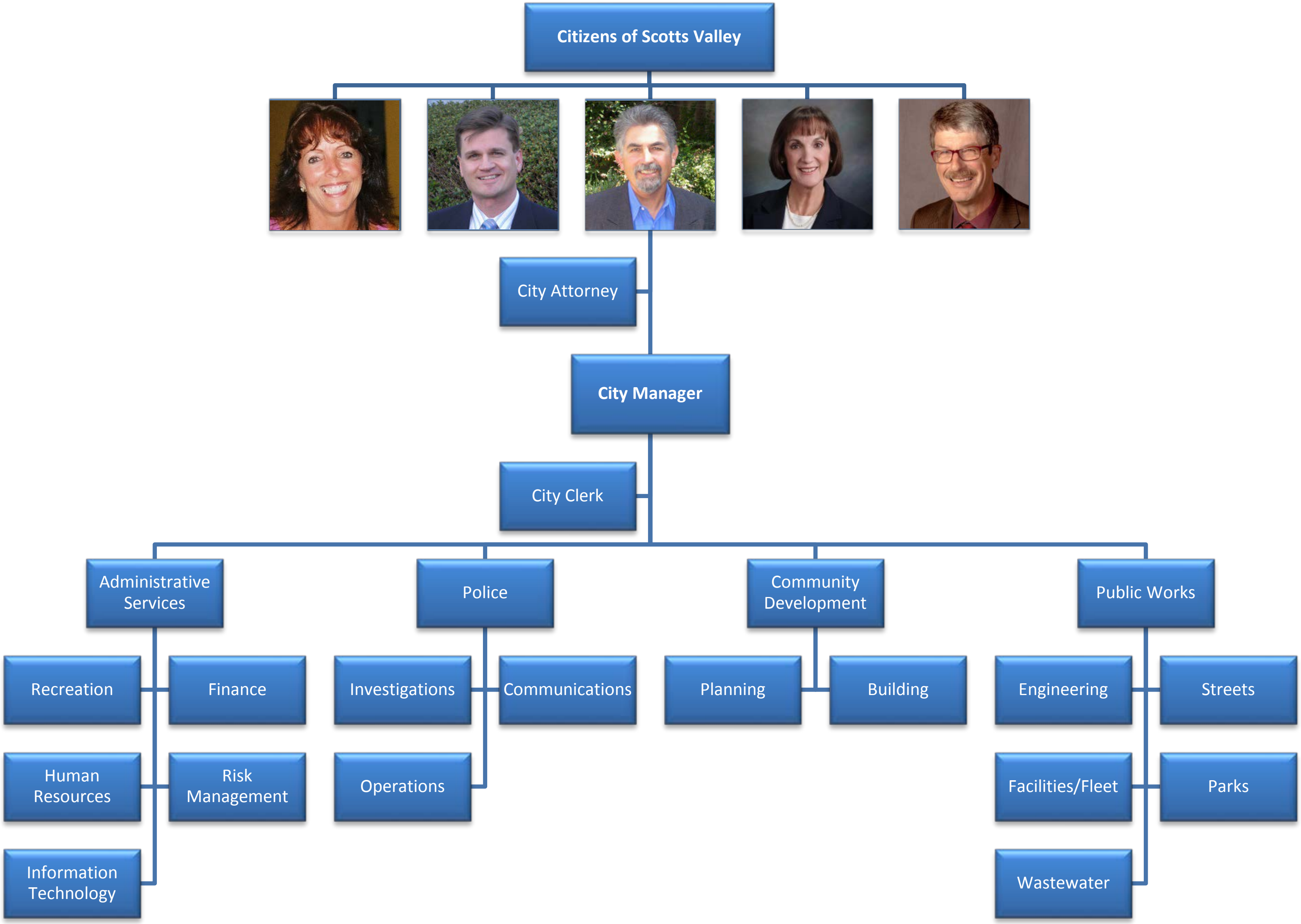


City Manager Budget Message

May 17, 2017

Honorable Mayor and Members of the City Council:

I am pleased to submit the City's Preliminary FY 2017/18 Annual Operating Budget and Five-Year Financial Plan for City Council review and consideration. The proposed FY 2017/18 budget presents a balanced budget that maintains service levels to ensure Scotts Valley's high quality of life. The budget framework is based on goals and priorities established by City Council and reflects the allocation of financial resources to achieve those objectives.

In February 2017, the Council established the following goals to be accomplished over the next fiscal year:

1. **Encourage Business Development and Expand the City's Economic Base**
    - Update the General Plan
    - Facilitate the Development of the Town Center and other Complimentary Land Uses
    - Develop a Strategic Economic Development Plan to Encourage Business Development
2. **Ensure Long-Term Financial Stability**
    - Develop a Five Year Financial Plan
    - Conduct a City Fee Study
    - Identify and Recommend Budget Strategies to Reduce Long–Term Obligations
    - Explore Revenue Enhancement Options to Maintain City Core Services
    - Assess Feasibility of Reducing/Eliminating Non-Essential Services
3. **Implement Operational Initiatives to Enhance City Services**
    - Implement a Pavement Condition Index (PCI) Study to Assess Condition of Public Streets and Roads
    - Secure Communications Technologies that Enhance Public Safety and Community Engagement Efforts
    - Conduct Emergency Operations Planning Exercises Implement Customer-Focused Technologies to Streamline Complex Permitting Processes

The goals and objectives adopted by Council were developed in the context of a Five-Year Financial Plan, which is a strategic, long-range forecast of revenues and expenditures. The development of such a forecast allows the City Manager, staff, and ultimately the Council as policy makers to consider the City's long-term financial goals when making budgetary decisions.

Financial Overview

The proposed FY 2017/18 annual budget indicates that sufficient financial resources exist in order to maintain existing service levels. While those resources are able to fund operations and proposed capital improvement projects (CIP), the City faces significant long-term financial challenges as evidenced in the Five-Year Financial Plan in funding all of its obligations as discussed below:

- The General Fund is projected to have a long-term structural deficit as it approaches FY 2022/23 totaling $1.56 million per year, the full year in which Measure U sales tax revenues will no longer be collected. General Fund reserves would be fully depleted in FY 2022/23 unless significant expenditure reductions or revenue enhancements are implemented. However, this structural deficit is not inclusive of equipment and post-employment benefit obligations, totaling an additional $732,000 annually, which would indicate a true long-term annual structural deficit of nearly $2.4 million and fully deplete reserves by FY 2019/20. Fortunately, the City has time to correct its structural deficit through prudent fiscal policy decisions.

- The General CIP Fund reserves will be depleted by FY 2021/22, which means that the City will not have reserves available to address emergency repairs or improvements to infrastructure where other fiscal resources may not otherwise be available, such as city facilities, parks, and storm drains.

- Transportation-related projects are currently expected to be funded based upon additional revenue sources provided by Santa Cruz County Measure D and recently approved transportation funding bill by the State legislature that increases transportation funding via gas tax and vehicle registration fees. The City is currently conducting a pavement management study (PMS) that will help guide policy and funding decisions to maintain and/or improve roadway conditions. The results of the PMS will likely indicate that the City's annual appropriation of $75,000 does not adequately meet the City's street maintenance needs.

- Wastewater operations indicate that revenues are barely meeting operating expenses and reserves must be used to pay for capital improvements. A wastewater rate study is underway to determine recommended changes to wastewater rates, which have not been adjusted since FY 2015/16.

- Pension obligations will increase the City's contribution to CalPERS by over $1 million per year by FY 2021/22 based on the December 2016 decision by the CalPERS Board to decrease the investment return (or "discount") rate expectations on its portfolio from 7.5% to 7.0%. This does not include future potential reductions that the CalPERS Board is considering in future years.

Fiscal Reserves in Five-Year Forecast

The City has not established minimum reserve policies for its operating or capital funds – namely the General Fund, General CIP Fund, Recreation Fund, and Wastewater Operating and Capital Funds. Minimum reserves policies are a best practice used by many local government agencies as a financial planning tool when preparing long-range financial forecasts. The minimum reserve thresholds are used to identify needs for revenue enhancements or expenditure reductions required to maintain the appropriate level of reserves on hand in the event of an unforeseen event such as economic recessions, significant reductions in ongoing revenues (e.g. loss of a major sales tax generator), legislative impacts that negatively impact local governments, or regional catastrophic events.

Reserve policies for non-capital operating funds are typically expressed in terms of the number of months of operating expenditures. The Government Finance Officers' Association (GFOA) recommends a <u>minimum</u> reserve policy for the General Fund of two months (or 17%) of annual operating expenditures as a best practice. That reserve policy assumes a typical mix of General Fund revenues that include a balance of relatively stable revenue sources (e.g., property tax, franchise fees, intergovernmental revenues) and revenues that may be more sensitive to economic fluctuations (e.g., sales tax, transient occupancy tax, development permit revenues). Scotts Valley's typical blend of revenue sources are more heavily reliant on economically sensitive revenues including sales tax, transient occupancy tax, and development fees, given the relative low property tax apportionment rate and the resulting lower amount of property tax revenues received by the City. This revenue mix would suggest a higher minimum reserve level of three months (25%) or greater to provide greater reserve balances to weather economic downturns.

Reserves for utilities and capital funds do not have a GFOA-prescribed level, however they recommend that each agency develop a policy that considers cash flows as well as the extent of physical infrastructure that may need emergency or unforeseen replacement due to circumstances outside of the agency's control.

In preparing the Five-Year Financial Plan, the following minimum reserve thresholds were used as a basis for evaluating the City's long-range fiscal health. These reserve levels will be recommended for City Council adoption as part of approving the Annual Budget:

- **General Fund** – three months (or 25%) of annual operating expenditures based on the City's greater reliance on economically-sensitive revenue sources.

- **General CIP Fund** – a minimum reserve of $500,000 that takes into consideration the extent of infrastructure projects that may not have any other readily available funding sources in the event of an emergency or unforeseen replacement/repair.

- **Recreation Fund** – the Recreation Fund is currently subsidized by the General Fund. There is no minimum reserve policy recommended subject to the assumption that the General Fund will continue to make the Recreation Fund whole through subsidies to balance the fund's operating budget each year.

- **Wastewater Funds** – minimum reserve levels as follows:

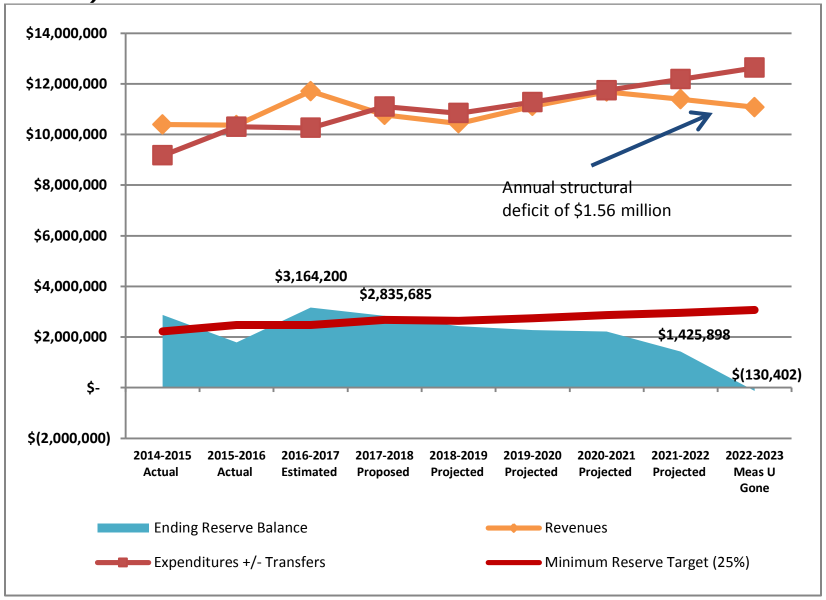
    - <u>Operating Fund</u> – eight months (or 67%) of annual operating expenditures, in light of the fact that over 90% of its wastewater revenues are billed through the property tax rolls, and there is a period between April and December of each year where few, if any, revenues are collected. Thus, the City needs to have available cash flow to cover at least 8 months of operating expenditures.

    - <u>Capital Funds</u> – a total minimum reserve of $1,000,000 that considers the investment in infrastructure and equipment in support of the collection and treatment of wastewater in the event of an emergency or unforeseen replacement/repair.

General Fund Reserves

Figure 1 shows the reduction in General Fund reserves over the five-year forecast, extended by one additional year to FY 2022/23 when Measure U revenues are no longer collected. General Fund reserves are projected to fall below zero to a deficit of $130,000, well below the recommended three months (25%) of annual operating expenditures.

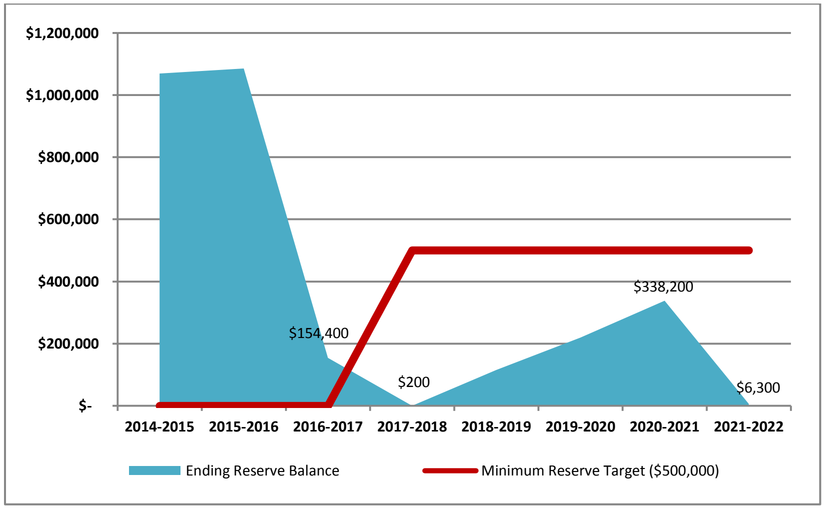
Figure 1. General Fund Five-Year Projection of Ending Reserves, Revenues and Expenditures – FY 2017/18 to FY 2021/22 (and FY 2022/23)



General CIP Fund Reserves

Figure 2 indicates that General CIP Fund reserves over the five-year financial plan will be drawn down nearly to zero in FY 2017/18 and down to $6,300 by FY 2021/22. In each of the five years, the reserves will be below the recommended minimum level of $500,000 that should remain on hand to fund unforeseen or emergency improvements.

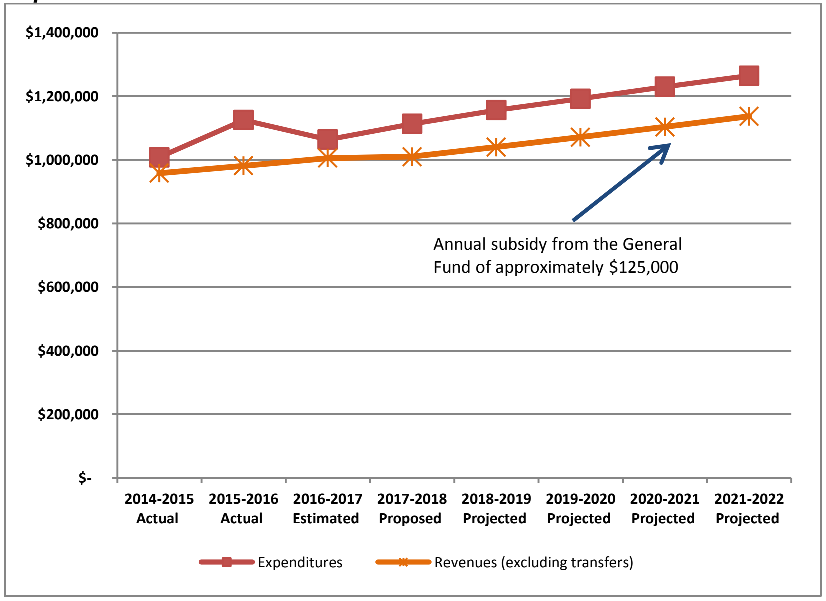
Figure 2. General CIP Fund Five-Year Projection of Ending Reserves – FY 2017/18 to FY 2021/22



Recreation Fund Reserves

Figure 3 presents the Recreation Fund revenues, expenditures and reserve levels. The Recreation Fund has an operating deficit of approximately $125,000 in each year, which is being subsidized through transfers from the General Fund.

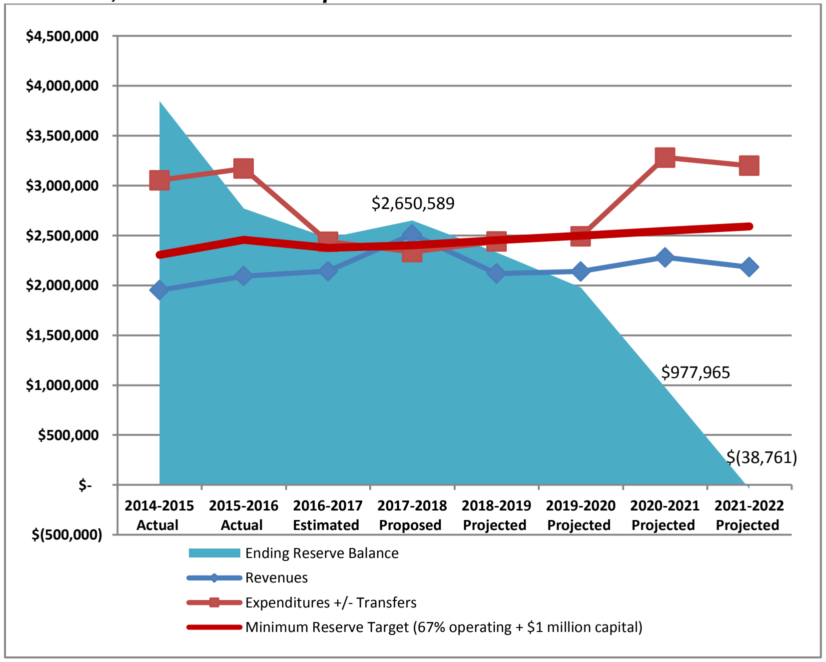
Figure 3. Recreation Fund Five-Year Projection of Revenues and Expenditures – FY 2017/18 to FY 2021/22



Wastewater Funds (Operating and Capital) Reserves

Finally, Figure 4 indicates that the Wastewater Funds' reserve levels will be depleted short of any increases in wastewater rates due to the need to fund capital improvement projects and equipment replacement needs, and are well below the recommended minimum reserve level of 8 months of operating expenditures and $1 million for capital replacement of wastewater collection and treatment. This forecast does not include any wastewater rate increases that are currently the subject of a wastewater rate study.

Figure 4. Wastewater Funds Five-Year Projection of Ending Reserves, Revenues and Expenditures – FY 2017/18 to FY 2021/22



In spite of these fiscal challenges, staff has demonstrated a commitment to maintaining services levels and being prudent in its expenditure of City resources. However, maintenance and community development activities are becoming stretched beyond the point of capacity.

The good news is that the current and anticipated development activity may provide ongoing, long-term fiscal resources to support City operations. The new 1140 Multiversity site and proposed hotel development will generate ongoing transient occupancy tax revenues for the City. Additionally, proposed residential projects will provide limited property tax revenue, while diversifying the City's housing stock. Further realization of economic development initiatives, including the update of the City's Strategic Economic Development Plan and the potential development of the Town

Center will also help support City services to the community. Enhancement of the City's financial resources will be important as the City embarks on the update of the General Plan, which may result in new opportunities with financial implications.

The City Council, staff, and community will need to work together to develop long-term fiscal strategies to eliminate the City's structural deficit and increase capital reserves to maintain the level of public safety, infrastructure, and quality of life that the Scotts Valley residents and business community enjoy.

General Fund Overview

The General Fund is expected to start FY 2017/18 with $3.16 million in available reserves. Operating revenues are expected to exceed expenditures by nearly $84,900. However, after taking into account transfers to other funds to cover debt service on pension obligations bonds and subsidize Recreation and Senior Center services that net to $413,000, General Fund will have a deficit of nearly $329,000 in FY 2017/18, and reserves will be drawn down to $2.84 million. That equates to 29% (just under 4 months) of annual operating expenditures.

Compared to FY 2016/17 year-end estimates, FY 2017/18 General Fund revenues are projected to decrease by $931,000 as depicted in Table 1, primarily due to changes in development activity (which remains above historic levels), and a one-time reimbursement in FY 2016/17 of legal costs totaling $367,000 borne by the City in prior years on behalf of the Successor Agency that are now incorporated as ongoing direct costs of the Successor Agency.

Table 1. General Fund Revenues – FY 2015/16 to FY 2017/18

	FY 2015/16 Actual	FY 2016/17 Projected	FY 2017/18 Estimated	% Change from FY 2016/17
Taxes				
Property taxes and assessments	$ 1,313,577	$ 1,461,415	$ 1,304,200	(10.8%)
Sales taxes - General	2,323,897	2,047,418	2,159,000	5.4%
Sales taxes - Local (Measure U)	1,274,604	1,199,000	1,233,000	2.8%
Franchise taxes	972,951	973,349	982,000	0.9%
Transient occupancy taxes	1,011,432	1,213,458	1,262,000	4.0%
Utility users taxes	694,552	717,481	740,000	3.1%
Business license taxes	436,878	359,060	361,700	0.7%
Other taxes	1,052,972	1,108,361	1,140,800	2.9%
Total Taxes	9,080,863	9,079,542	9,182,700	1.1%
Intergovernmental	11,635	2,250	-	(100.0%)
Fines and forfeitures	35,411	34,794	37,650	8.2%
Fees and services (recurring)	504,656	660,042	513,850	(22.1%)
Fees and services (one-time/significant)	248,531	894,398	561,000	(37.3%)
Investment earnings	14,456	11,132	11,100	(0.3%)
Other	472,762	1,021,124	465,700	(54.4%)
Total Revenues	$ 10,368,314	$ 11,703,282	$ 10,772,000	(8.0%)

The proposed FY 2017/18 budget maintains existing service levels in General Fund operations. General Fund expenditures are expected to increase by $778,000 as depicted in Tables 2 and 3. This is due primarily to increases in salaries for most of the City's labor groups and increases plan check and inspection consulting services in the Building and Public Works Engineering Divisions to meet the rising service demands based on anticipated development activity in FY 2017/18.

Table 2. General Fund Expenditures by Department – FY 2015/16 to FY 2017/18

Department	FY 2015/16 Actual	FY 2016/17 Revised	FY 2017/18 Proposed	% Change from FY 2016/17
Legislative	$ 225,544	$ 254,789	$ 251,686	(1.2%)
City Attorney	159,398	171,500	184,000	7.3%
General Government	1,067,450	1,321,346	604,171	(54.3%)
City Manager/Administration	468,301	424,398	404,874	(4.6%)
Admin Services - Finance	388,951	535,075	691,170	29.2%
Admin Services - Human Resources	-	-	91,800	N/A
Admin Services - Information Technology	-	-	119,190	N/A
Admin Services - Risk Management	-	-	118,100	N/A
Police	4,668,558	4,646,001	4,952,123	6.6%
Animal Control	111,172	117,842	120,000	1.8%
Emergency Services	76,438	81,884	87,284	6.6%
Community Development - Planning	554,433	462,006	528,490	14.4%
Community Development - Building	490,134	348,778	756,475	116.9%
Public Works - Engineering	615,499	576,104	670,923	16.5%
Public Works - Streets	410,944	376,811	410,923	9.1%
Public Works - Vehicle/Equipment Maintenance	135,280	126,139	154,477	22.5%
Public Works - Parks	281,492	221,974	283,288	27.6%
Public Works - Building Maintenance	247,995	244,272	257,526	5.4%
Non-departmental	671	-	600	N/A
Total General Fund Expenditures	$ 9,902,260	$ 9,908,919	$ 10,687,100	7.9%

Table 3. General Fund Expenditures by Type – FY 2015/16 to FY 2017/18

Department	FY 2015/16 Actual	FY 2016/17 Revised	FY 2017/18 Proposed	% Change from FY 2016/17
Employee Services	$ 7,500,552	$ 7,883,406	$ 7,936,050	0.7%
Services and supplies	1,857,644	1,369,274	2,089,510	52.6%
Fixed Assets	59,123	5,000	7,575	51.5%
Other	484,940	651,239	653,965	0.4%
Total General Fund Expenditures	$ 9,902,259	$ 9,908,919	$ 10,687,100	7.9%

Wastewater Funds Overview

The proposed FY 2017/18 budget maintains service levels in the Wastewater Funds operations. A wastewater rate study is currently underway to determine any changes to future wastewater rates. The rates were last updated in FY 2015/16 and have been traditionally based on an annual flate rate rather than the cost of service. The Wastewater Funds revenues shown in Table 4 assume no rate changes. The projected $339,000 increase in revenue is primarily due to expected one-time wastewater development impact fees from the Marriott Residence Inn and other residential projects.

Table 4. Wastewater Funds Revenues – FY 2015/16 to FY 2017/18

	FY 2015/16 Actual	FY 2016/17 Projected	FY 2017/18 Estimated	% Change from FY 2016/17
Fees and services (recurring)	1,976,859	2,054,163	2,077,000	1.1%
Fees and services (one-time/significant)	12,274	48,800	412,000	744.3%
Investment earnings	8,604	9,362	9,350	(0.1%)
Other	95,476	29,832	13,000	(56.4%)
Total Revenues	$ 2,093,213	$ 2,142,157	$ 2,511,350	17.2%

Wastewater Funds expenditures are expected to decrease by $100,000 in FY 2017/18, as depicted in Table 5, due primarily to a reduction in capital project activity based on the proposed Five-Year CIP Plan.

Table 5. Wastewater Funds Expenditures by Type – FY 2015/16 to FY 2017/18

Department	FY 2015/16 Actual	FY 2016/17 Revised	FY 2017/18 Proposed	% Change from FY 2016/17
Employee Services	$ 1,025,685	$ 957,753	$ 988,520	3.2%
Services and supplies	904,179	867,058	847,662	(2.2%)
Fixed Assets	934,246	332,510	195,500	(41.2%)
Other	243,125	230,000	256,200	11.4%
Total Wastewater Fund Expenditures	$ 3,107,235	$ 2,387,321	$ 2,287,882	(4.2%)

Organizational Changes

The City Council previously approved a Deputy City Manager/Administrative Services Director position to oversee administrative functions such as finance, human resources, and risk management. The proposed FY 2017/18 Annual Budget reallocates these costs that were previously displayed in the General Government and Finance departments into the Administrative Services department. The Deputy City Manager/Administrative Services Director position is currently vacant and a recruitment is scheduled for Summer 2017. Depending on the candidate's experience and skills, this position may or may not oversee the Recreation Division.

There are no further recommended changes to the City's organizational structure at this time. It should be noted that the organizational analysis, which began earlier this calendar year, is near completion. The assessment involves a thorough review of City resources, staffing structure, and services, and a benchmarking analysis with similar agencies. This analysis will provide a clearer picture of the City's strengthens, weaknesses, and opportunities to help better meet the needs of the community.

Closing

While the City's present financial situation looks promising due to the level of current development activity, it faces significant challenges in achieving long-term financial stability. Existing reserves will help the City maintain existing service levels and fund important capital improvement projects. However, the Five-Year Financial Plan indicates significant fiscal constraints in the near future that will require diligence on the part of Council and staff. Limited revenue, unfunded liabilities, uncontrollable employee benefit costs, and deferred equipment replacement and infrastructure maintenance temper the City's progress.

I would like to acknowledge the time and talents of the Executive Team, and extend my appreciation to Mid-Management and staff throughout the organization for their perseverance and dedication in preparing this document.

I also wish to thank the City Council for their support of our workforce.

Jenny Haruyama
City Manager

FIVE YEAR FINANCIAL PLAN
For the Five Years ended June 30, 2022

CITY COUNCIL
Randy Johnson, Mayor
Jim Reed, Vice Mayor
Stephany Aguilar
Jack Dilles
Donna Lind

CITY MANAGER
Jenny Haruyama

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FIVE-YEAR FINANCIAL FORECAST (FY 2017-2018 to FY 2021-2022)

The City has prepared a five-year financial forecast. Such a forecast is not intended to accurately predict in fine details the outcome of future financial operations. Rather, a five-year financial forecast is used as a planning tool to identify future trends and issues that require policy direction relative to capital improvement expenditures funding, providing and maintaining service levels to the community, and identify if there are any fiscal challenges that lay ahead that may require revenue enhancements to maintain desired service levels, or expenditure cuts in order to protect the city's fiscal resources.

The key in preparing any five-year forecast is to start with a reasonably accurate assessment of current revenue projections, develop an expenditure plan that is reflective of the current service levels, and incorporate a capital expenditure plan that identifies the priorities for maintaining city infrastructure.

It was only three years ago when the City, the region, California, and the nation exited one of the worst economic recessions since the 1920's. Economists were suggesting economic growth at a slow to moderate pace. The greater Bay Area has experienced one of the highest levels of economic expansion in recent history. Unemployment in California and the region have hovered around the 4-5% level, which many are considering the "new normal" for full employment. Property values over the hill have skyrocketed, incenting more people to seek properties in Scotts Valley and the Central Coast, increasing property values and impacts on local roadways for those that commute over the hill every day for work. Demand for affordable housing continues to increase. Real estate demand is exceeding supply, as the inventory of available single-family residences and condominium/townhome units have fallen to 7-year lows.

Developers are seeking opportunities to develop residential and commercial properties in Scotts Valley and the region. The 1440 Multiversity project has recently opened its doors for business, providing a world-class multidimensional immersion learning facility that is expected to provide additional property and transient occupancy taxes to the City's General Fund. Approved projects are also being constructed along the Scotts Valley Drive corridor. The developer of the proposed 120-room Marriott Residence Inn on the former Polo Ranch property anticipates starting construction within the next 12-18 months, resulting in additional TOT revenues for the City. The City expects 52 residential units to be constructed in the next year. This activity does not include the plans for a revitalized Town Center along Mount Hermon Road that will create additional residential and commercial space. Finally, the City is preparing an economic development strategic plan to drive greater economic development opportunities within the community.

And yet with these positive developments underway, the City faces a significant fiscal challenge. The previous and continued deferral of capital improvement projects due to limited revenues is manifesting itself in increased maintenance costs or service level reductions in the form of infrastructure and equipment. Examples include roadway improvements, storm drain improvements, parks infrastructure projects, and maintaining the City's fleet and equipment that support the daily provision of services to the community.

Further, the Building Division has had difficulty in filling inspector positions due to the frenetic pace of development within the region and the relatively low compensation levels that the City is able to provide to potential candidates based on current compensation and benefit levels.

The General Fund is expected to continue to subsidize the cost of providing recreation services to maintain affordable programs and facility rentals to the community.

Finally, the overall cost of providing citywide services is expected to further increase due to the reduction of the investment return (discount) rate used by CalPERS to determine the funding amounts for pension funds. This issue alone will, over the next five years, result in an increase of $1.2 million per year to satisfy employee benefit obligations. CalPERS continues to discuss further discount rate reductions which would significantly impact city services.

A **baseline five-year financial forecast** was prepared that indicates the following:

- **General Fund** – a structural deficit of over $790,000 by FY 2021/22. Given the additional pension increases expected outside of the five-year forecast, and the loss of Measure U sales tax funds starting in January 2022, the ongoing annual structural deficit to the General Fund is expected to be over $1,556,000 starting in FY 2022/23. Reserve levels by that time are projected to fall below zero, to a deficit of $130,000, well below the recommended minimum reserve level of 25% of annual operating expenditures, or $3.1 million.
- **Special Revenue Development Impact Fee Funds** – development activity anticipated in FY 2017/18 provides for an uptick in impact fees which will see reserves increasing by a net amount of $372,000 in that year, but reserves will be drawn down from $1.9 million to just over $1.1 million during the five-year period.
- **Recreation Fund** – an ongoing structural deficit of approximately $125,000 per year that is fully subsidized by the General Fund in each year.
- **Wastewater Funds** – depletion of all reserves by FY 2021/22 if wastewater rates are not increased. (Note: a separate wastewater rate study is being conducted, the results of which will be presented to the City Council for alternatives.)

An **alternative scenario to the financial forecast** is also presented for the General Fund, Recreation Fund and Wastewater Funds that identifies the impacts of funding two currently unfunded obligations:

- **Equipment Replacement Needs** - includes information technology and other equipment, fleet/vehicles, and building systems (e.g., heating/air conditioning systems, roof replacement, carpeting). The initial analysis indicates an annual set-aside of $1.15 million, of which $347,400 relate to the General Fund, $27,000 to the Recreation Fund, and $661,700 to the Wastewater Funds.
- **Other Post-Employment Benefit Obligations** – funding the annual required contribution into an irrevocable trust for post-employment obligations related to retiree health care. Funding that plan would require an additional investment of $465,900, of which $384,900 is attributable to the General Fund, $26,300 to the Recreation Fund, and $49,400 to the Wastewater Fund.

The alternative scenario indicates that all General Fund reserves would be depleted by FY 2019/20, which includes the annual subsidy to the Recreation Fund which grows to

$183,000 per year, and the Wastewater Fund's reserves would be depleted by FY 2019/20.

The Five-Year Capital Improvement Project Plan that is incorporated into the five-year financial plan indicates that most projects are fully funded. However, there exists approximately $8.7 million in unscheduled, unfunded projects related to sidewalks, bicycle transportation plans, storm drains, city facilities and park improvements.

The development projects in the pipeline will be helpful in promoting fiscal sustainability for the City. The City's General Fund reserves entering FY 2017/18 are equal to approximately 29% (or just under 4 months) of annual operating expenditures projected in FY 2017/18. However, the City faces significant fiscal challenges on the horizon if it does not begin to prepare for the future by identifying a combination of possible revenue enhancements and expenditure reductions. Careful consideration will need to take place in the coming year to address the fiscal challenges that lie ahead.

City of Scotts Valley
Summary of Key Assumptions Used in Preparation of the Five-Year Financial Plan for the Five Years Ended June 30, 2022

The City of Scotts Valley Five-Year Financial Plan covers the five-year period ending June 30, 2022. The analysis makes key assumptions that, based on historical trends and current information received from various sources, are considered most likely to be incurred. The key assumptions made in the preparation of the Plan are listed here. The sources used in preparing these assumptions were:

- Budget and economic information from the State Department of Finance and the Legislative Analyst's Office
- Consumer price index adjustments from the Bureau of Labor Statistics
- Residential property value trends from the National Association of Realtors, California Association of Realtors, and the Santa Cruz County Association of Realtors
- Consumer spending and interest rate trends as compiled by the Federal Reserve Bank
- Property assessment valuations from the County Assessor's office
- Anticipated commercial and residential developments in the City through the Community Development Department
- Unemployment rates from the Bureau of Labor Statistics and the California Employment Development Department
- Market rates realized on existing investment securities
- Availability of Federal and State Grants
- Pending and current legislation affecting local government revenues and costs
- Known one-time revenues and expenditures

Overall Economic Forecast

The City has experienced a modest recovery in its recurring revenue streams. Property values have increased, however inventory of homes for sale slowed in the past nine months through March 2017. Sales tax and personal income tax revenues statewide are on the rise. Unemployment rates for the US and California are 4.7% and 5.2%, respectively. Santa Cruz County and Scotts Valley unemployment rates are down by about 0.3% from prior year. The overriding assumption used in this forecast is that Scotts Valley's revenues will experience modest growth rates of approximately 1% to 5% over the next five years depending on revenue source, discussed more fully in the section that follows.

Revenue Assumptions

Assumptions made in determining significant revenue amounts are listed below:

Development –Planning, Permit, Development Impact Fees, Transient Occupancy Taxes

Projects that have been included in the forecast are reasonably expected to start construction in the next 12-18 months. Planning, permit and development impact fees, and transient occupancy taxes have been projected for these projects. Inasmuch as the final project assessed valuation is not reasonably determinable at this point, and that the property tax apportionment rate is relative low for Scotts Valley, property tax revenues have not been estimated for these projects in the five-year forecast. The project included in the forecast are as follows:

- *Marriott Residence Inn (200 Polo Ranch Road)* – The developer is proposing a 120-room hotel with construction scheduled to start within the next 6 months and will take 18-24 months to complete. The project is conservatively expected to generate one-time permit fees totaling over $250,000, and an additional $340,000 in one-time impact fees. Assuming current trends in hotel occupancy and nightly rates of similarly situated hotels, the project is conservatively estimated to generate ongoing TOT revenue of over $600,000 annually, which is projected to start ramping up in FY 2019/20.

- *Residential Projects* – There are five residential projects that are reasonably expected to pull permits and start construction within the next 12-18 months. These projects are expected to generate approximately $200,000 in one-time permit revenues, and over $550,000 in one-time impact fees, based on the proposed number of units for each project. The five projects are:

    1. Pinnacle View – a 20-unit town home development on Lundy Lane
    2. Lennar BMRS – a 6-condominium project below-market-rate project at 4303-B Scotts Valley Drive
    3. Lennar Mixed-Use – a 6-unit apartment mixed use building at 4803 Scotts Valley Drive (only the residential portion has been assumed in the forecast)
    4. Terrace – a 19-unit housing project, of which 10 units are reasonably expected to start construction starting in FY 2017/18
    5. Dunslee – a 25 unit housing project, of which 10 units are reasonably expected to start construction in FY 2017/18

There are four additional projects that are in various stages of discussion and planning of which the City is aware. The Community Development Department continues to work with developers on these projects. However, based on current information on each project, the City does not reasonably anticipate that construction will start on these projects within the next 18-24 months. If these projects move forward, they will generate additional one-time permit and development impact fee revenues to the City, the order of magnitude of which we cannot reasonably estimate at this time. These projects include the following:

- *Lennar Homes* – A 40-unit residential development at on the Polo Ranch site.
- *27 Mount Hermon Road* – A 30-unit residential project
- *Bay Photo* – two separate residential projects of 10-units (Erba Lane) and 18 units (Scotts Valley Drive) respectively
- *Town Center* – a mix-used project proposing nearly 230 residential units and 100,000 square feet of retail/commercial space

Property Taxes

- While home sale volumes have slowed since the frantic pace of the post-Recession boom of 2013-2015, the market is still viewed as strong by the real estate community. As housing prices continue to rise in Silicon Valley, more people are seeking housing opportunities on the Central Coast. Sales prices of single-family and condos/townhomes in Scotts Valley rose by nearly 15% in 2016, but have softened by approximately 5% in the first three months of 2017.

- The County Assessor's office provided updated assessed valuations for Scotts Valley for FY 2017/18, which indicated an expected property tax growth rate of approximately 3.5% from FY 2016/17.
- Based on the trends in the real estate market and information provided by the Assessor's Office, property taxes are expected to increase by 3.5% in FY 2017/18, with 4% growth in future years considering property turnover trends.

Sales & Use Tax

- The City's sales tax consultant, HdL Companies, is estimating sales tax growth in FY 2017/18 of over 5% based on the latest information provide by the State Board of Equalization from Scotts Valley's sales tax producers. Further increases in fuel prices expected through the remainder of the current calendar year have the potential to increase sales tax revenues further. They are also assuming a 2.2% growth rate in future years.
- The five-year forecast assumes that sales taxes revenues for the City's base sales tax amount will grow by a 2% growth factor in future years.
- The projections for Measure U sales tax revenues, the City's 0.5% ad valorem sales tax rate, is also expected to grow by 2% in future years. However, Measure U sunsets in January 2022, which is the fifth year of the five-year forecast. The forecast does not include any assumptions relative to the continuation of these sales tax amounts for the last have of that fifth year and beyond. Measure U would be expected to generate approximately $1.31 million per year in its final year prior to sunset.

Transient Occupancy Tax (TOT)

- Current tax rate of 10% is assessed to people staying in the City's hotels. Modest growth of 3% is expected in FY 2017-18 and throughout the five-year forecast based upon current occupancy levels and increases in room rates for the three existing TOT generators: the Hilton Scotts Valley/Santa Cruz, the Best Western Scotts Valley, and Santa Cruz Ranch RV Park.
- The 1440 Multiversity project was completed in May 2017 and is expected to be operations in late Spring/early Summer 2017. Conservative TOT revenue estimates provided by the developer are anticipated to be $350,000 annually. The City granted the developers a TOT credit for enhanced plan check/inspection services. Deposits totaling $100,000 were provided to the City. Based on these factors, the forecast assumes a ramp-up of TOT revenues over a 5-year period. No TOT revenues are assumed in FY 2017/18 until the TOT credit is exhausted; $25,000 net TOT in FY 2018/19; $75,000 in FY 2019/20; $150,000 in FY 2020/21; and $225,000 in FY 2021/22.
- As indicated above, it is expected that the Marriott Residence Inn project will begin construction in FY 2017/18 and that the hotel will commence operations in FY 2019/20. Based on 120 rooms, with an 80% occupancy rate, and a $175 per night room rate, the forecast assumes $378,000 in FY 2019/20 for a half-year ramp-up period, $605,000 in FY 2020/21, and 3% growth thereafter.

Franchise Fees

- Franchise fee revenues from PG&E (gas and electric), GreenWaste (solid waste) and AT&T and Comcast (video services) have remained relatively stable, although video services revenues have grown due to the adoption of AT&T's UVerse service by residents in the City. The forecast for gas, electric and video services assumes modest 2% growth in FY 2017/18, and 3% growth thereafter. Solid waste is expected to grow at only 1% in future years due to increased recycling efforts.

Utility Users Tax (UUT)

- The City levies a 4% UUT on PG&E for gas and electric service. As with franchise fee revenues indicated above, UUT revenues are expected to grow by 3% per year throughout the five-year forecast.

Business License Tax

- The Business License Tax Ordinance was last updated in 1992, and is primarily based on employment for each business. Annual growth in the business license tax base of 3% per year is assumed throughout the forecast.

Planning, Building and Public Works Permit Revenues

- The forecast isolates significant one-time permit revenues from the projects mentioned above from the recurring permit revenues that come as a result of tenant improvements, residential permits, and other typical permit in the ordinary course of business. These recurring revenues are expected to grow at a 3% rate in future years based on anticipated increases to the fees as a result of the increased costs of providing services.

Investment Earnings

- Yields on the City's investment portfolio as of March 31, 2017 was 0.78%. Fixed investments are trading at about 50 basis points (0.50%) higher than this time last in light of the recent increase in the Fed Funds rate by the Federal Reserve of the same 50 basis points (0.50%). The daily yield on the City's LAIF deposits is at 0.88%. Economists and the City's investment broker continue to predict low interest rates over the next several years. Therefore, no significant growth in investment yield rates is anticipated in the five-year period. Fluctuations in investment earnings will be based upon expected fund balance surpluses or deficits in each year.

Wastewater Revenues

- Wastewater Rates – Wastewater rates were last increased in 2014. Pending the results of a wastewater rate study currently in progress, wastewater revenues are expected to grow modestly by 1% per year based on new development and increases in water consumption that impact the wastewater revenues levied on residential properties.

- Wastewater Development Impact Fees – based upon the anticipated development projects discussed earlier, the City expects to collect over $400,000 in one-time wastewater development impact fees. Recurring wastewater impact fees of $50,000 are estimated in FY 2017/18, with a 3% growth in future years.

Gas Tax Revenues

- Historical gas tax revenues collected under the provisions of California Streets and Highways Code §2103-2107.5 are expected to total $240,000 in FY 2016/17. Based on preliminary estimates from the State Department of Finance and analysis by the League of California Cities' financial consultant, Michael Coleman, Scotts Valley is expected to collect a total of $260,600 in FY 2017/18. Future gas tax revenues are expected to remain flat as conservative projections and due to decreased consumption of fuel by hybrid and electric vehicles (the gas tax is a per-gallon charge that has no impact on the price of fuel).

- The State Legislature approved, and the Governor signed into law, the Road Repair and Accountability Act of 2017, which will impose higher gas tax and vehicle registration fees over a ten year period. The funds are restricted to specific types of transportation projects, but by and large are consistent with the transportation funding needs of the City's street improvement programs. Revenue estimates for Scotts Valley indicate $70,000 in FY 2017/18 as the new fees are put into place, $208,500 in FY 2018/19, and $278,000 per year thereafter expiring in FY 2027/28, based on preliminary estimates by the Department of Transportation.

Recreation and Facility Programs

- The City is currently conducting a cursory rate study of recreation and facility rental fees and charges. Pending the outcome of that study and policy direction received from the City Council, the forecast assumes modest growth of 2 to 3% per year over the next five years assuming fee adjustments to reflect inflationary increases to the cost of providing services.

State Budget

- The Governor's proposed State Budget issued in January 2017 projects a balanced budget with no adverse impact on local government revenues.

Expenditure Assumptions

Assumptions made in determining significant expenditures are listed below:

Service Levels and Capital Improvement Projects

- The baseline five-year financial plan assumes that services provided to the community will remain at their current levels.

- Proposed Capital Improvement Projects in the five-year forecast are shown as funded and incorporated into the Plan. Several projects are not indicated in the long-term capital improvement plan as "unscheduled and unfunded" pending identification of a source of revenues.

Employee Services

- Salary and benefit amounts for FY 2017/18 have been projected based on existing personnel, their current compensation levels in the pay plan, and their existing benefits elections. Vacant positions have been budgeted at the top step of the pay plan as a conservative budgetary placeholder for those positions. For FY 2018/19 through FY 2021/22, a conservative placeholder growth factor of 3% is included in light of employees that would be eligible for future merit increases relative to the existing pay plan and for other nominal increases.

- Much of the City's workforce falls under collective bargaining agreements. The City is currently in discussions with the SEIU bargaining unit and the Mid-Management Association in regards to successor agreements, for which the current agreements expire on June 30, 2017. A placeholder increase of 2% in compensation in included as a conservative placeholder in FY 2017/18 related to these collective bargaining agreements pending the final outcome of negotiations. There are no further compensation or benefits changes assumed in the five-year forecast related to these agreements beyond FY 2017/18.

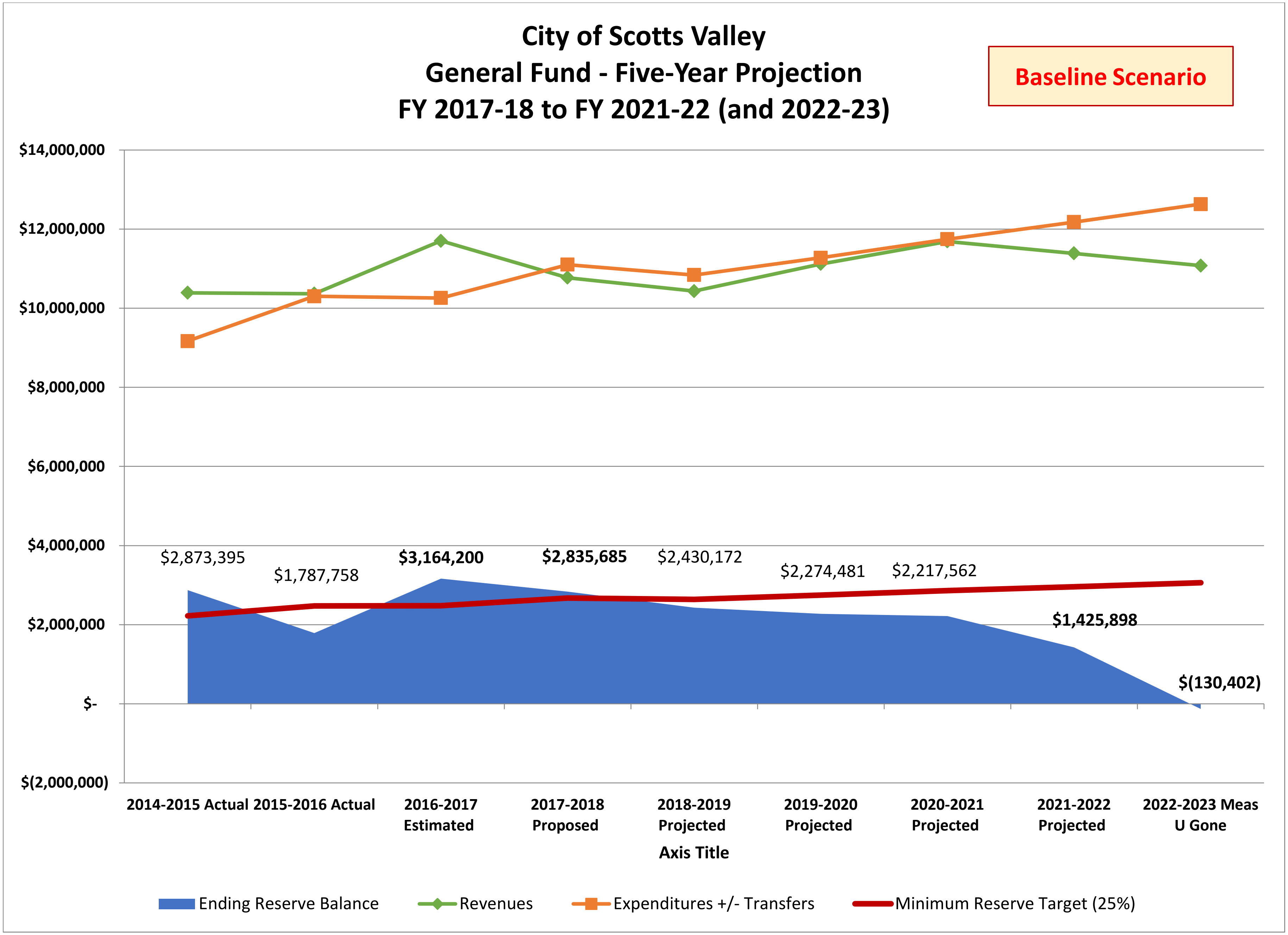
- Agreements with the Police Bargaining Unit and Police Supervisor's Association are currently in force through June 30, 2018, and the provisions in those respective agreements have been incorporated into the forecast. There are no further compensation or benefits changes assumed in the five-year forecast related to these two bargaining units beyond FY 2017/18.
- CalPERS actuarial assumption changes relative to expected investment returns (reduction of the Discount Rate from 7.50% to 7.0% over the next three fiscal years) have been incorporated in the five-year forecast. The employer rates for public safety are expected to increase from 33% in FY 2017/18 to 57% in FY 2021/22. Employer rates for miscellaneous employees are expected to increase from 27% in FY 2017/18 to 48% in FY 2021/22. The rates are expected to further increase by an additional 10-15% of payroll by FY 2024/25 when the full impact of the CalPERS discount rate adjustment will be implemented. The net total (General Fund) increase in pension costs will be $386,000 ($329,000) per year in FY 2018/19, increasing to $1.18 million ($1.0 million) per year in FY 2021/22. These increases have been incorporated into the five-year financial plan.

<u>Supplies and Services, Capital Outlay, Internal Service Charges, and Reallocations</u>

- An increase of 2% in annual expenditures for these categories was used based on long-term CPI trends, which is consistent with investment yield rates in 10-year Treasury Inflation Protected Securities, a leading indicator of long-term CPI expectations.

<u>Realistic Expenditure Savings Forecast</u>

- The General Fund is expected to realize budgetary expenditure savings of 1% due to a variety of factors, the most significant being salary savings generated from the retirement or separation from employment of employees and those positions are then vacant during the recruitment process. The five-year forecast for the General Fund only includes a conservative 1% expenditure savings assumption for FY 2018-19 to FY 2021-22 to reflect a more realistic picture of the City's anticipated fiscal results in future years. This expenditure savings is <u>not</u> included in FY 2017-18 to continue the conservative budgeting philosophy relative to current operations.


City of Scotts Valley
General Fund - Five-Year Projection
FY 2017-18 to FY 2021-22 (and 2022-23)
Baseline Scenario
$14,000,000
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$-
$(2,000,000)
$2,873,395
$1,787,758
$3,164,200
$2,835,685
$2,430,172
$2,274,481
$2,217,562
$1,425,898
$(130,402)
2014-2015 Actual
2015-2016 Actual
2016-2017 Estimated
2017-2018 Proposed
2018-2019 Projected
2019-2020 Projected
2020-2021 Projected
2021-2022 Projected
2022-2023 Meas U Gone
Axis Title
Ending Reserve Balance
Revenues
Expenditures +/- Transfers
Minimum Reserve Target (25%)

City of Scotts Valley, California
General Fund
Five Year Financial Plan for the Years Ended June 30, 2022

Baseline Scenario

	Actual		Approved	Five Year Financial Plan					Elimination of Measure U
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Property taxes and assessments	$ 1,821,109	$ 1,313,577	$ 1,461,415	$ 1,304,200	$ 1,356,100	$ 1,410,200	$ 1,466,300	$ 1,524,700	$ 1,585,400
Sales taxes - General	$ 2,063,198	$ 2,323,897	$ 2,047,418	$ 2,159,000	$ 2,202,200	$ 2,246,200	$ 2,291,100	$ 2,336,900	$ 2,383,600
Sales taxes - Local (Measure U)	$ 1,151,801	$ 1,274,604	$ 1,199,000	$ 1,233,000	$ 1,257,700	$ 1,282,900	$ 1,308,600	$ 667,400	$ -
Franchise taxes	$ 948,948	$ 972,951	$ 973,349	$ 982,000	$ 999,700	$ 1,017,800	$ 1,036,300	$ 1,055,300	$ 1,074,600
Transient occupancy taxes	$ 1,058,996	$ 1,011,432	$ 1,213,458	$ 1,262,000	$ 1,324,800	$ 1,791,800	$ 2,133,700	$ 2,268,100	$ 2,411,000
Utility users taxes	$ 654,411	$ 694,552	$ 717,481	$ 740,000	$ 762,200	$ 785,100	$ 808,700	$ 833,000	$ 858,000
Business license taxes	$ 314,905	$ 436,878	$ 359,060	$ 361,700	$ 372,600	$ 383,800	$ 395,400	$ 407,300	$ 419,600
Other taxes	$ 1,042,908	$ 1,052,972	$ 1,108,361	$ 1,140,800	$ 1,154,700	$ 1,168,800	$ 1,183,200	$ 1,197,800	$ 1,212,600
Total Taxes	$ 9,056,276	$ 9,080,863	$ 9,079,542	$ 9,182,700	$ 9,430,000	$ 10,086,600	$ 10,623,300	$ 10,290,500	$ 9,944,800
Intergovernmental	$ -	$ 11,635	$ 2,250	-	-	-	-	-	$ -
Fines and forfeitures	$ 70,471	$ 35,411	$ 34,794	$ 37,650	$ 37,900	$ 38,100	$ 38,300	$ 38,500	$ 38,700
Fees and services (recurring)	$ 768,834	$ 504,656	$ 660,042	$ 513,850	$ 528,600	$ 543,600	$ 559,100	$ 574,900	$ 591,100
Fees and services (one-time/significant)	$ -	$ 248,531	$ 894,398	$ 561,000	-	-	-	-	$ -
Investment earnings	$ 10,767	$ 14,456	$ 11,132	$ 11,100	$ 9,400	$ 8,100	$ 7,000	$ 6,200	$ 5,500
Other	$ 483,445	$ 472,762	$ 1,021,124	$ 465,700	$ 427,900	$ 443,800	$ 460,500	$ 477,900	$ 496,000
Total Revenues	$ 10,389,793	$ 10,368,314	$ 11,703,282	$ 10,772,000	$ 10,433,800	$ 11,120,200	$ 11,688,200	$ 11,388,000	$ 11,076,100
Projected Expenditures (see attached) (1)	$ 8,900,015	$ 9,902,259	$ 9,908,919	$ 10,687,100	$ 10,548,487	$ 10,980,565	$ 11,444,093	$ 11,842,338	$ 12,254,400
Net revenues over (under) expenditures before transfers	$ 1,489,778	$ 466,055	$ 1,794,363	$ 84,900	$ (114,687)	$ 139,635	$ 244,107	$ (454,338)	$ (1,178,300)
Net Transfers In (Out)	$ (268,103)	$ (398,036)	$ (349,902)	$ (413,415)	$ (290,826)	$ (295,326)	$ (301,026)	$ (337,326)	$ (378,000)
Net Increase (Decrease) in Fund Balance before adjustments	$ 1,221,675	$ 68,019	$ 1,444,461	$ (328,515)	$ (405,513)	$ (155,691)	$ (56,919)	$ (791,664)	$ (1,556,300)
Expenditure reductions and/or revenue enhancements required to maintain reserves	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Net Increase (Decrease) in Fund Balance after adjustments	$ 1,221,675	$ 68,019	$ 1,444,461	$ (328,515)	$ (405,513)	$ (155,691)	$ (56,919)	$ (791,664)	$ (1,556,300)
Opening Fund Balance	$ 430,045	$ 1,651,720	$ 1,719,739	$ 3,164,200	$ 2,835,685	$ 2,430,172	$ 2,274,481	$ 2,217,562	$ 1,425,898
Ending Fund Balance	$ 2,873,395	$ 1,787,758	$ 3,164,200	$ 2,835,685	$ 2,430,172	$ 2,274,481	$ 2,217,562	$ 1,425,898	$ (130,402)

(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California
General Fund Expenditures Detail - Natural Classification
Five Year Financial Plan for the Years Ended June 30, 2022

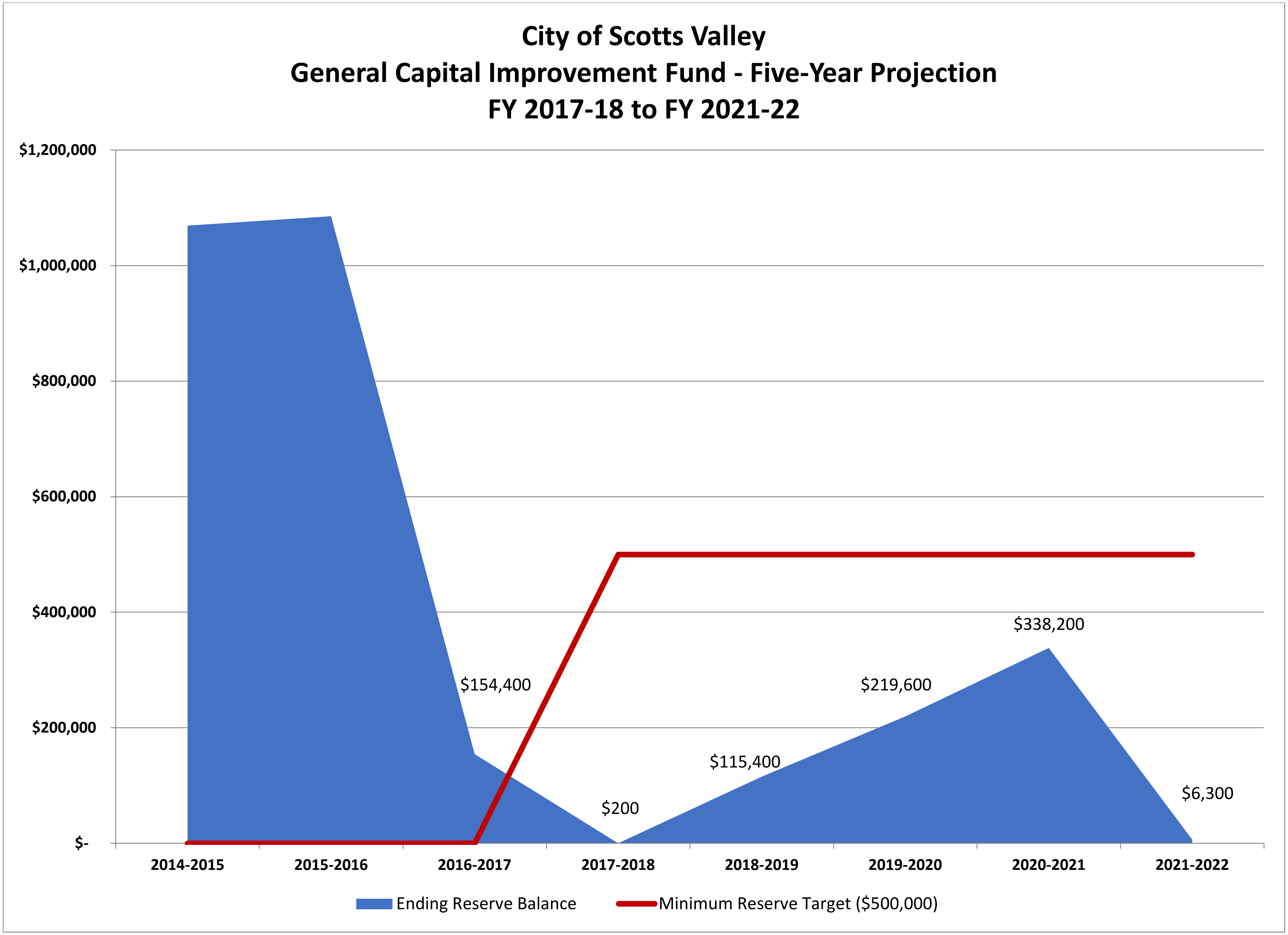
Baseline Scenario

Proposed Budget	Actual		Approved	Five Year Financial Plan				
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Operating Expenditures								
Employee Services	$ 7,135,201	$ 7,500,552	$ 7,883,406	$ 7,936,050	$ 8,424,016	$ 8,815,772	$ 9,238,485	$ 9,594,306
Services and supplies	$1,283,284	$1,857,644	$ 1,369,274	$ 2,089,510	$ 1,556,300	$ 1,587,426	$ 1,619,175	$ 1,651,558
Fixed Assets	$ 10,266	$ 59,123	$ 5,000	$ 7,575	$ 7,727	$ 7,882	$ 8,040	$ 8,201
Other	$ 471,264	$ 484,940	$ 651,239	$ 653,965	$ 667,044	$ 680,385	$ 693,993	$ 707,873
Total operating expenditures	$8,900,015	$9,902,259	$ 9,908,919	$ 10,687,100	$ 10,655,087	$ 11,091,465	$ 11,559,693	$ 11,961,938
Less: Expected Expenditure Savings (1%)	$ -	$ -	$ -	$ -	$ (106,600)	$ (110,900)	$ (115,600)	$ (119,600)
Projected Expenditures	$ 8,900,015	$ 9,902,259	$ 9,908,919	$ 10,687,100	$ 10,548,487	$ 10,980,565	$ 11,444,093	$ 11,842,338

City of Scotts Valley, California
General Fund Expenditures Detail - Department Expenditures
Five Year Financial Plan for the Years Ended June 30, 2022

Baseline Scenario

Proposed Budget	Actual		Approved	Five Year Financial Plan				
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Department Expenditures								
City Council (41)	$ 226,877	$ 225,544	$ 254,789	$ 251,686	$ 259,822	$ 267,121	$ 274,785	$ 281,892
City Attorney (42)	$ 105,319	$ 159,398	$ 171,500	$ 184,000	$ 187,680	$ 191,434	$ 195,263	$ 199,168
General Government (43)	$ 1,141,785	$ 1,067,450	$ 1,321,346	$ 604,171	$ 616,254	$ 628,579	$ 641,151	$ 653,974
City Manager/Administration (44)	$ 311,732	$ 468,301	$ 424,398	$ 404,874	$ 431,502	$ 452,698	$ 475,620	$ 494,760
Administrative Services (45-48)								
Finance	$ 389,443	$ 388,951	$ 535,075	$ 691,170	$ 727,303	$ 756,979	$ 788,815	$ 816,182
Human Resources	$ -	$ -	$ -	$ 91,800	$ 93,636	$ 95,509	$ 97,419	$ 99,367
Information Technology	$ -	$ -	$ -	$ 119,190	$ 121,574	$ 124,005	$ 126,485	$ 129,015
Risk Management	$ -	$ -	$ -	$ 118,100	$ 120,462	$ 122,871	$ 125,328	$ 127,835
Police (51)	$ 4,333,993	$ 4,668,558	$ 4,646,001	$ 4,952,123	$ 5,267,451	$ 5,519,473	$ 5,791,725	$ 6,019,926
Animal Control (52)	$ 106,922	$ 111,172	$ 117,842	$ 120,000	$ 122,400	$ 124,848	$ 127,345	$ 129,892
Emergency Services (53)	$ 75,165	$ 76,438	$ 81,884	$ 87,284	$ 89,030	$ 90,811	$ 92,627	$ 94,480
Community Development (61, 62)								
Planning	$ 558,177	$ 554,433	$ 462,006	$ 528,490	$ 559,553	$ 584,642	$ 611,671	$ 634,552
Building	$ 218,697	$ 490,134	$ 348,778	$ 756,475	$ 276,043	$ 284,573	$ 293,585	$ 301,763
Public Works (71-76)								
Engineering	$ 519,757	$ 615,499	$ 576,104	$ 670,923	$ 629,811	$ 656,288	$ 684,733	$ 709,062
Streets	$ 323,200	$ 410,944	$ 376,811	$ 410,923	$ 428,956	$ 444,191	$ 460,420	$ 474,727
Vehicle/Equipment Maintenance	$ 120,010	$ 135,280	$ 126,139	$ 154,477	$ 162,731	$ 169,488	$ 176,742	$ 182,960
Parks	$ 241,886	$ 281,492	$ 221,974	$ 283,288	$ 293,202	$ 301,947	$ 311,166	$ 319,597
Building Maintenance	$ 226,452	$ 247,995	$ 244,272	$ 257,526	$ 267,066	$ 275,383	$ 284,176	$ 292,139
Non-Departmental (90)	$ 600	$ 671	$ -	$ 600	$ 611	$ 625	$ 637	$ 647
Total department expenditures	$ 8,900,015	$ 9,902,260	$ 9,908,919	$ 10,687,100	$ 10,655,087	$ 11,091,465	$ 11,559,693	$ 11,961,938
Less: Expected Expenditure Savings (1%)	$ -	$ -	$ -	$ -	$ (106,600)	$ (110,900)	$ (115,600)	$ (119,600)
Projected Expenditures	$ 8,900,015	$ 9,902,260	$ 9,908,919	$ 10,687,100	$ 10,548,487	$ 10,980,565	$ 11,444,093	$ 11,842,338


City of Scotts Valley
General Capital Improvement Fund - Five-Year Projection
FY 2017-18 to FY 2021-22
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
$154,400
$200
$115,400
$219,600
$338,200
$6,300
2014-2015
2015-2016
2016-2017
2017-2018
2018-2019
2019-2020
2020-2021
2021-2022
Ending Reserve Balance
Minimum Reserve Target ($500,000)

City of Scotts Valley, California
General Capital Improvement Fund
Five Year Financial Plan for the Years Ended June 30, 2022

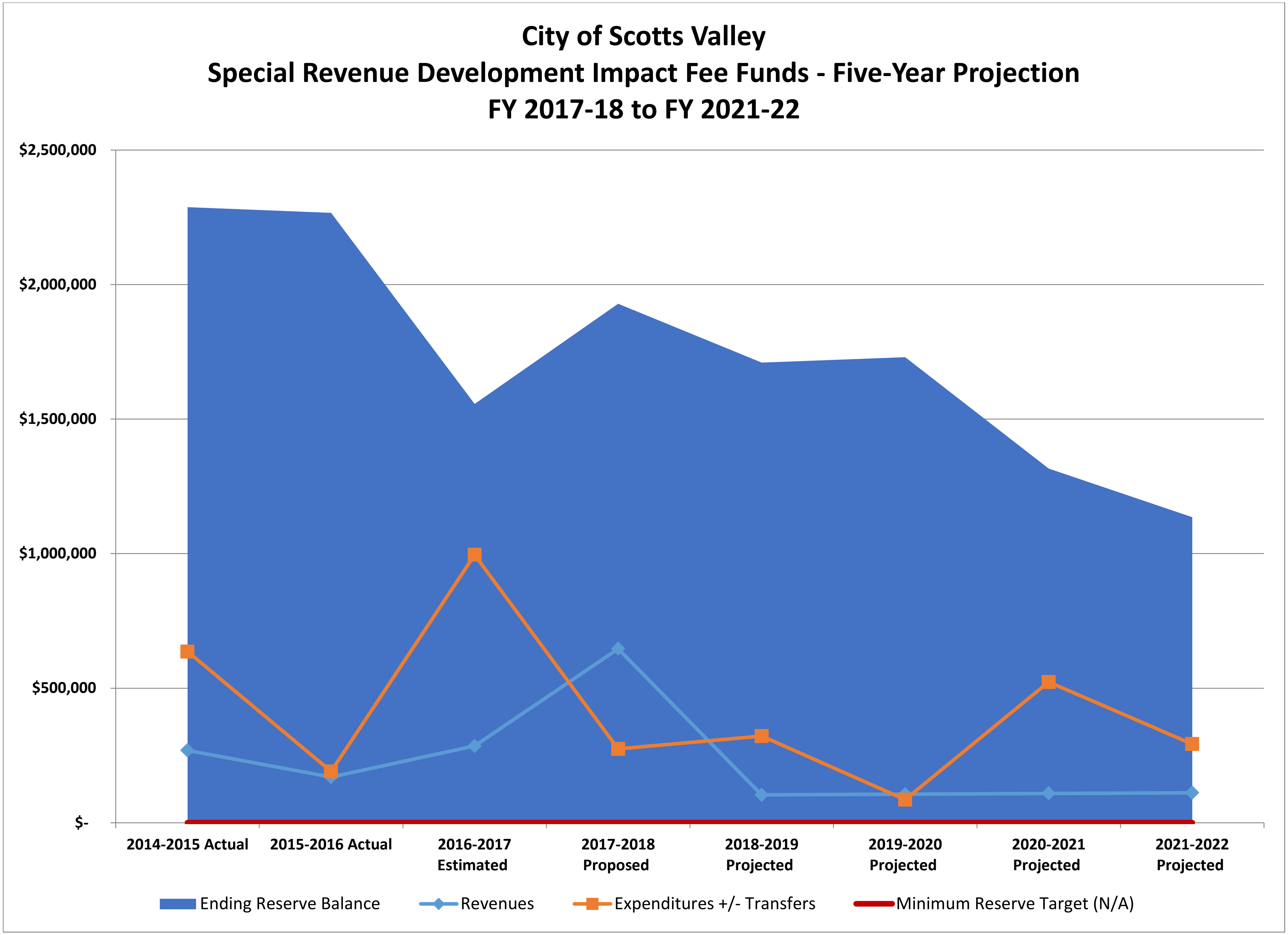
	Actual		Approved	Five Year Financial Plan				
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Property taxes and assessments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - Local (Measure U)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Franchise taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transient occupancy taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility users taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Business license taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	$ 851,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fines and forfeitures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fees and services (recurring)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fees and services (one-time/significant)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Investment earnings	-	$ 2,020	$ 1,314	$ 1,000	$ 800	$ 600	$ 500	$ 400
Other	$ 6,940	$ 10,376	$ 2,140	$ 161,000	$ 161,000	$ 161,000	$ 161,000	$ 1,000
Total Revenues	$ 857,940	$ 12,396	$ 3,454	$ 162,000	$ 161,800	$ 161,600	$ 161,500	$ 1,400
Projected Expenditures (see attached) (1)	$ 1,402,433	$ 87,709	$ 1,752,919	$ 316,200	$ 46,600	$ 57,400	$ 42,900	$ 334,800
Net revenues over (under) expenditures before transfers	$ (544,493)	$ (75,313)	$ (1,749,465)	$ (154,200)	$ 115,200	$ 104,200	$ 118,600	$ (333,400)
Net Transfers In (Out)	$ 482,809	$ 91,527	$ 818,475	$ -	$ -	$ -	$ -	$ 1,500
Net Increase (Decrease) in Fund Balance	$ (61,684)	$ 16,214	$ (930,990)	$ (154,200)	$ 115,200	$ 104,200	$ 118,600	$ (331,900)
Opening Fund Balance	$ 1,130,860	$ 1,069,176	$ 1,085,390	$ 154,400	$ 200	$ 115,400	$ 219,600	$ 338,200
Ending Fund Balance	$ 1,069,176	$ 1,085,390	$ 154,400	$ 200	$ 115,400	$ 219,600	$ 338,200	$ 6,300

(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California

General Capital Improvement Fund Expenditures Detail - Natural Classification
Five Year Financial Plan for the Years Ended June 30, 2022

Proposed Budget	**Actual**		**Approved**	**Five Year Financial Plan**				
	2014-2015	**2015-2016**	**2016-2017**	**2017-2018**	**2018-2019**	**2019-2020**	**2020-2021**	**2021-2022**
Operating Expenditures								
Employee Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Services and supplies	$ 141,294	$ 12,855	$ -	$ -	$ -	$ -	$ -	$ -
Fixed Assets	$1,261,139	$ 74,854	$ 1,752,919	$ 316,200	$ 46,600	$ 57,400	$ 42,900	$ 334,800
Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total operating expenditures	$1,402,433	$ 87,709	$ 1,752,919	$ 316,200	$ 46,600	$ 57,400	$ 42,900	$ 334,800
Less: Expected Expenditure Savings (0%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Projected Expenditures	$ 1,402,433	$ 87,709	$ 1,752,919	$ 316,200	$ 46,600	$ 57,400	$ 42,900	$ 334,800


City of Scotts Valley
Special Revenue Development Impact Fee Funds - Five-Year Projection
FY 2017-18 to FY 2021-22
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
2014-2015 Actual
2015-2016 Actual
2016-2017 Estimated
2017-2018 Proposed
2018-2019 Projected
2019-2020 Projected
2020-2021 Projected
2021-2022 Projected
Ending Reserve Balance
Revenues
Expenditures +/- Transfers
Minimum Reserve Target (N/A)

City of Scotts Valley, California

Special Revenue - Development Impact Fee Funds

Five Year Financial Plan for the Years Ended June 30, 2022

	Actual		Approved	Five Year Financial Plan				
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Property taxes and assessments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - Local (Measure U)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Franchise taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transient occupancy taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility users taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Business license taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	$ 12,067	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fines and forfeitures								
Fees and services (recurring)	$ 226,345	$ 88,697	$ 121,073	$ 90,500	$ 93,300	$ 96,100	$ 99,100	$ 102,100
Fees and services (one-time/significant)	$ -	$ 52,652	$ 154,535	$ 545,200	$ -	$ -	$ -	$ -
Investment earnings	$ 6,630	$ 8,528	$ 9,512	$ 9,705	$ 9,200	$ 8,800	$ 8,600	$ 8,300
Other	$ 23,797	$ 19,586	$ -	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Total Revenues	$ 268,839	$ 169,463	$ 285,120	$ 646,405	$ 103,500	$ 105,900	$ 108,700	$ 111,400
Projected Expenditures (see attached) (1)	$ 293,733	$ 228,026	$ 280,000	$ 274,100	$ 322,122	$ 85,848	$ 522,679	$ 292,015
Net revenues over (under) expenditures before transfers	$ (24,894)	$ (58,563)	$ 5,120	$ 372,305	$ (218,622)	$ 20,052	$ (413,979)	$ (180,615)
Net Transfers In (Out)	$ (342,361)	$ 37,500	$ (715,375)	$ -	$ -	$ -	$ -	$ -
Net Increase (Decrease) in Fund Balance	$ (367,255)	$ (21,063)	$ (710,255)	$ 372,305	$ (218,622)	$ 20,052	$ (413,979)	$ (180,615)
Opening Fund Balance	$ 2,654,873	$ 2,287,618	$ 2,266,555	$ 1,556,300	$ 1,928,605	$ 1,709,983	$ 1,730,035	$ 1,316,056
Ending Fund Balance	$ 2,287,618	$ 2,266,555	$ 1,556,300	$ 1,928,605	$ 1,709,983	$ 1,730,035	$ 1,316,056	$ 1,135,441

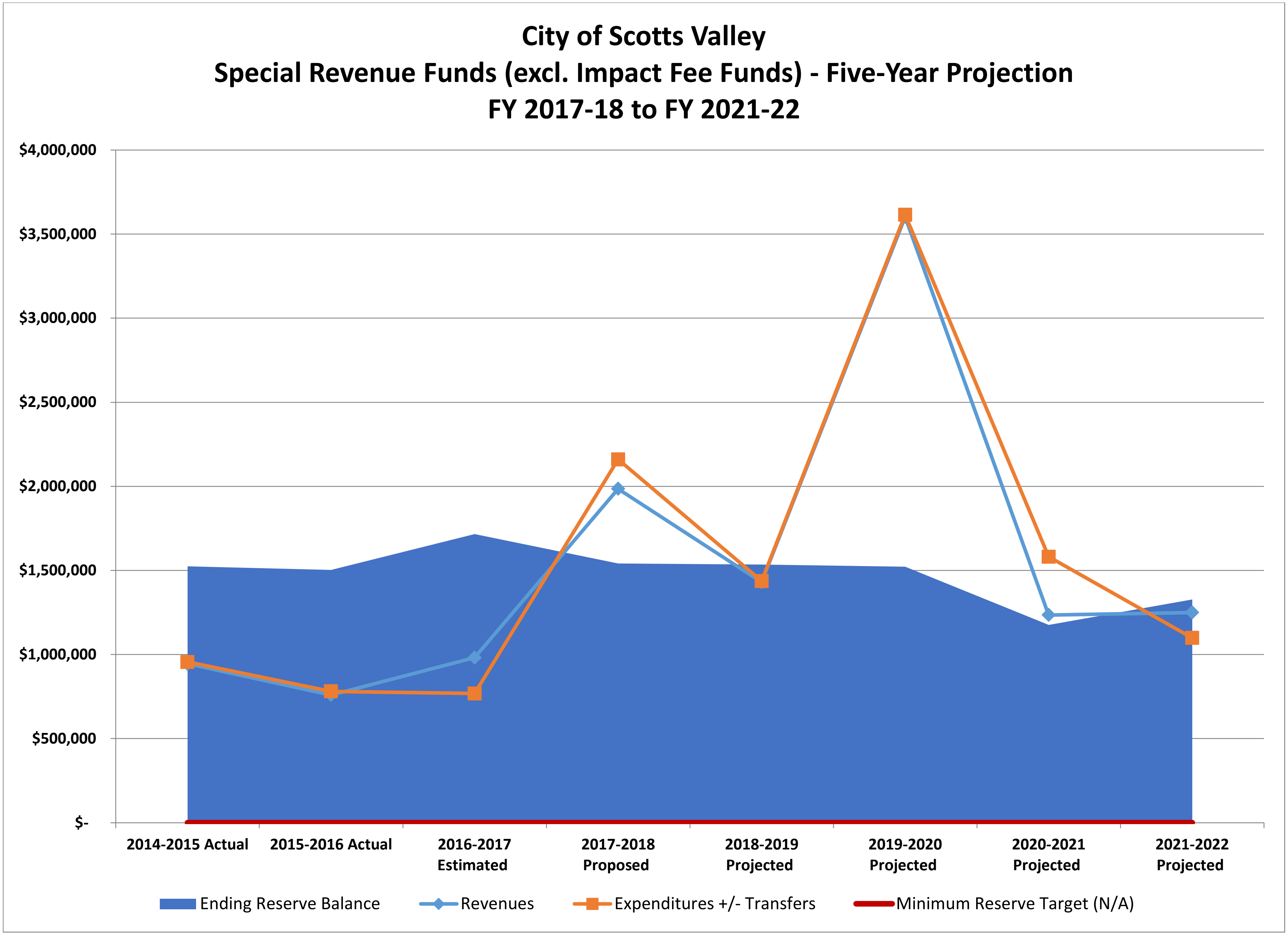
(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California

Special Revenue - Development Impact Fee Funds Expenditures Detail - Natural Classification

Five Year Financial Plan for the Years Ended June 30, 2022

Proposed Budget	Actual		Approved	Five Year Financial Plan				
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Operating Expenditures								
Employee Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Services and supplies	$ 79,610	$ 31,029	$ -	$ 11,100	$ 11,322	$ 11,548	$ 11,779	$ 12,015
Fixed Assets	$ 214,123	$ 196,997	$ 280,000	$ 263,000	$ 310,800	$ 74,300	$ 510,900	$ 280,000
Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total operating expenditures	$ 293,733	$ 228,026	$ 280,000	$ 274,100	$ 322,122	$ 85,848	$ 522,679	$ 292,015
Less: Expected Expenditure Savings (0%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Projected Expenditures	$ 293,733	$ 228,026	$ 280,000	$ 274,100	$ 322,122	$ 85,848	$ 522,679	$ 292,015


City of Scotts Valley
Special Revenue Funds (excl. Impact Fee Funds) - Five-Year Projection
FY 2017-18 to FY 2021-22
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
2014-2015 Actual
2015-2016 Actual
2016-2017 Estimated
2017-2018 Proposed
2018-2019 Projected
2019-2020 Projected
2020-2021 Projected
2021-2022 Projected
Ending Reserve Balance
Revenues
Expenditures +/- Transfers
Minimum Reserve Target (N/A)

City of Scotts Valley, California
Special Revenue Funds
Five Year Financial Plan for the Years Ended June 30, 2022

	Actual		Approved	Five Year Financial Plan				
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Property taxes and assessments	$ -	$ -	$ 161,522	$ 165,000	$ 292,000	$ 2,381,478	$ -	$ -
Sales taxes - General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - Local (Measure D)	$ -	$ -	$ 40,000	$ 240,000	$ 247,200	$ 254,600	$ 262,200	$ 270,100
Franchise taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transient occupancy taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility users taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Business license taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other taxes	$ 337,522	$ 228,494	$ 239,862	$ 330,600	$ 469,100	$ 538,600	$ 538,600	$ 538,600
Total Taxes	$ 337,522	$ 228,494	$ 441,384	$ 735,600	$ 1,008,300	$ 3,174,678	$ 800,800	$ 808,700
Intergovernmental	$ 176,333	$ 163,698	$ 166,000	$ 924,500	$ 167,800	$ 169,700	$ 171,600	$ 173,600
Fines and forfeitures	$ -	$ -	$ -					
Fees and services (recurring)	$ 201,973	$ 196,034	$ 199,867	$ 203,650	$ 208,000	$ 213,200	$ 218,500	$ 223,900
Fees and services (one-time/significant)	-	$ 27,528	$ 126,260	$ 74,500	-	-	-	-
Investment earnings	$ 72,048	$ 24,414	$ 10,628	$ 10,560	$ 9,600	$ 8,600	$ 7,800	$ 7,100
Other	$ 156,902	$ 119,681	$ 37,263	$ 36,260	$ 36,300	$ 36,300	$ 36,300	$ 36,300
Total Revenues	$ 944,778	$ 759,849	$ 981,402	$ 1,985,070	$ 1,430,000	$ 3,602,478	$ 1,235,000	$ 1,249,600
Projected Expenditures (see attached) (1)	$ 623,508	$ 605,024	$ 546,970	$ 1,932,939	$ 1,209,498	$ 3,388,342	$ 1,354,203	$ 904,770
Net revenues over (under) expenditures before transfers	$ 321,270	$ 154,825	$ 434,432	$ 52,131	$ 220,502	$ 214,136	$ (119,203)	$ 344,830
Net Transfers In (Out)	$ (332,139)	$ (176,246)	$ (221,246)	$ (226,938)	$ (226,934)	$ (226,934)	$ (226,934)	$ (193,434)
Net Increase (Decrease) in Fund Balance	$ (10,869)	$ (21,421)	$ 213,186	$ (174,807)	$ (6,432)	$ (12,798)	$ (346,137)	$ 151,396
Opening Fund Balance	$ 1,535,404	$ 1,524,535	$ 1,503,114	$ 1,716,300	$ 1,541,493	$ 1,535,061	$ 1,522,263	$ 1,176,126
Ending Fund Balance	$ 1,524,535	$ 1,503,114	$ 1,716,300	$ 1,541,493	$ 1,535,061	$ 1,522,263	$ 1,176,126	$ 1,327,522

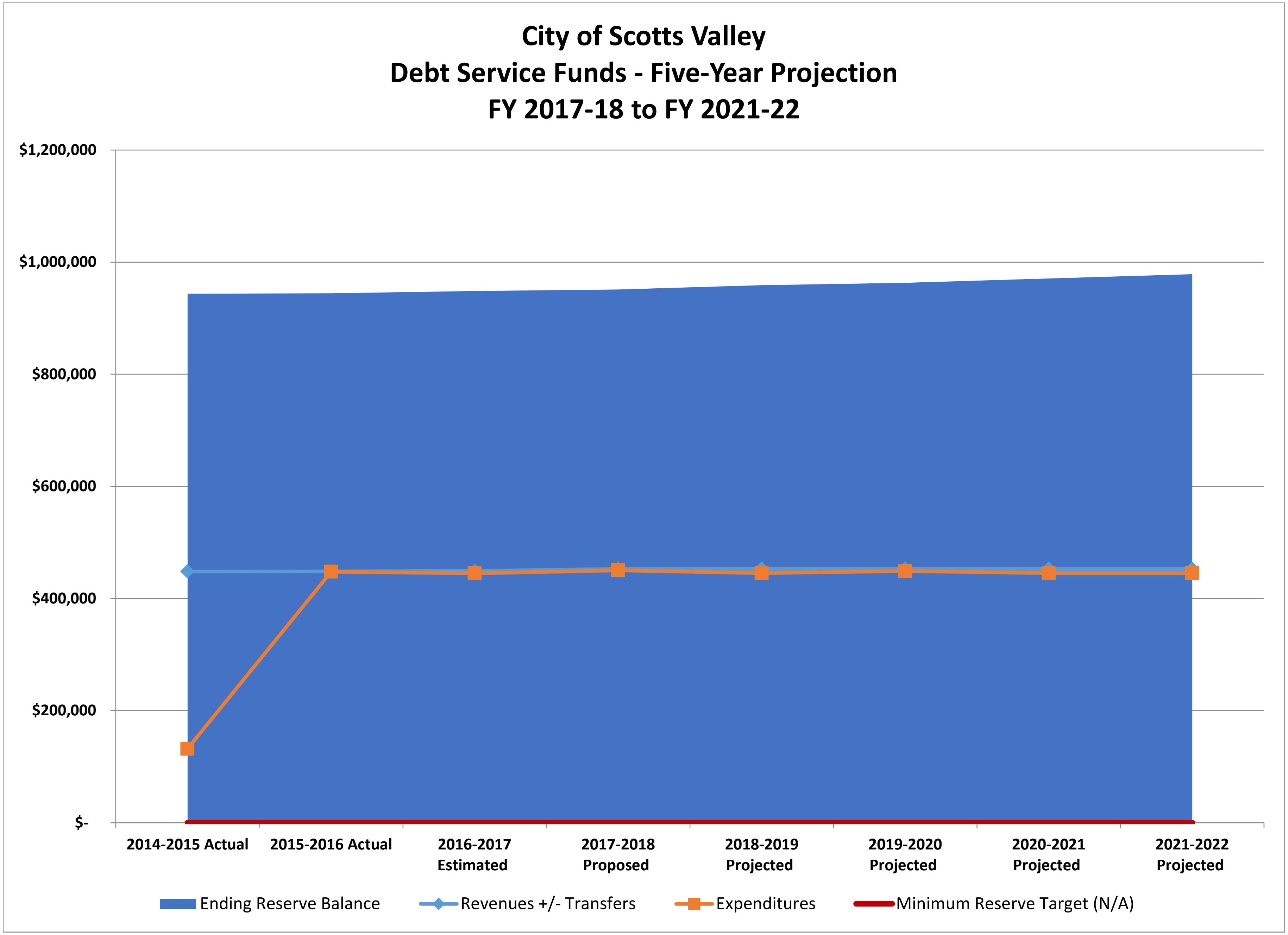
(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California

Special Revenue Funds Expenditures Detail - Natural Classification

Five Year Financial Plan for the Years Ended June 30, 2022

Proposed Budget	Actual		Approved	Five Year Financial Plan				
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Operating Expenditures								
Employee Services	$ 76,847	$ 70,222	$ 80,971	$ 95,669	$ 99,981	$ 103,607	$ 107,475	$ 110,871
Services and supplies	$ 292,064	$ 290,448	$ 140,774	$ 427,370	$ 435,917	$ 444,635	$ 453,528	$ 462,599
Fixed Assets	$ 254,597	$ 244,354	$ 325,225	$ 1,409,900	$ 673,600	$ 2,840,100	$ 793,200	$ 331,300
Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total operating expenditures	$ 623,508	$ 605,024	$ 546,970	$ 1,932,939	$ 1,209,498	$ 3,388,342	$ 1,354,203	$ 904,770
Less: Expected Expenditure Savings (0%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Projected Expenditures	$ 623,508	$ 605,024	$ 546,970	$ 1,932,939	$ 1,209,498	$ 3,388,342	$ 1,354,203	$ 904,770


City of Scotts Valley
Debt Service Funds - Five-Year Projection
FY 2017-18 to FY 2021-22
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
2014-2015 Actual
2015-2016 Actual
2016-2017 Estimated
2017-2018 Proposed
2018-2019 Projected
2019-2020 Projected
2020-2021 Projected
2021-2022 Projected
Ending Reserve Balance
Revenues +/- Transfers
Expenditures
Minimum Reserve Target (N/A)

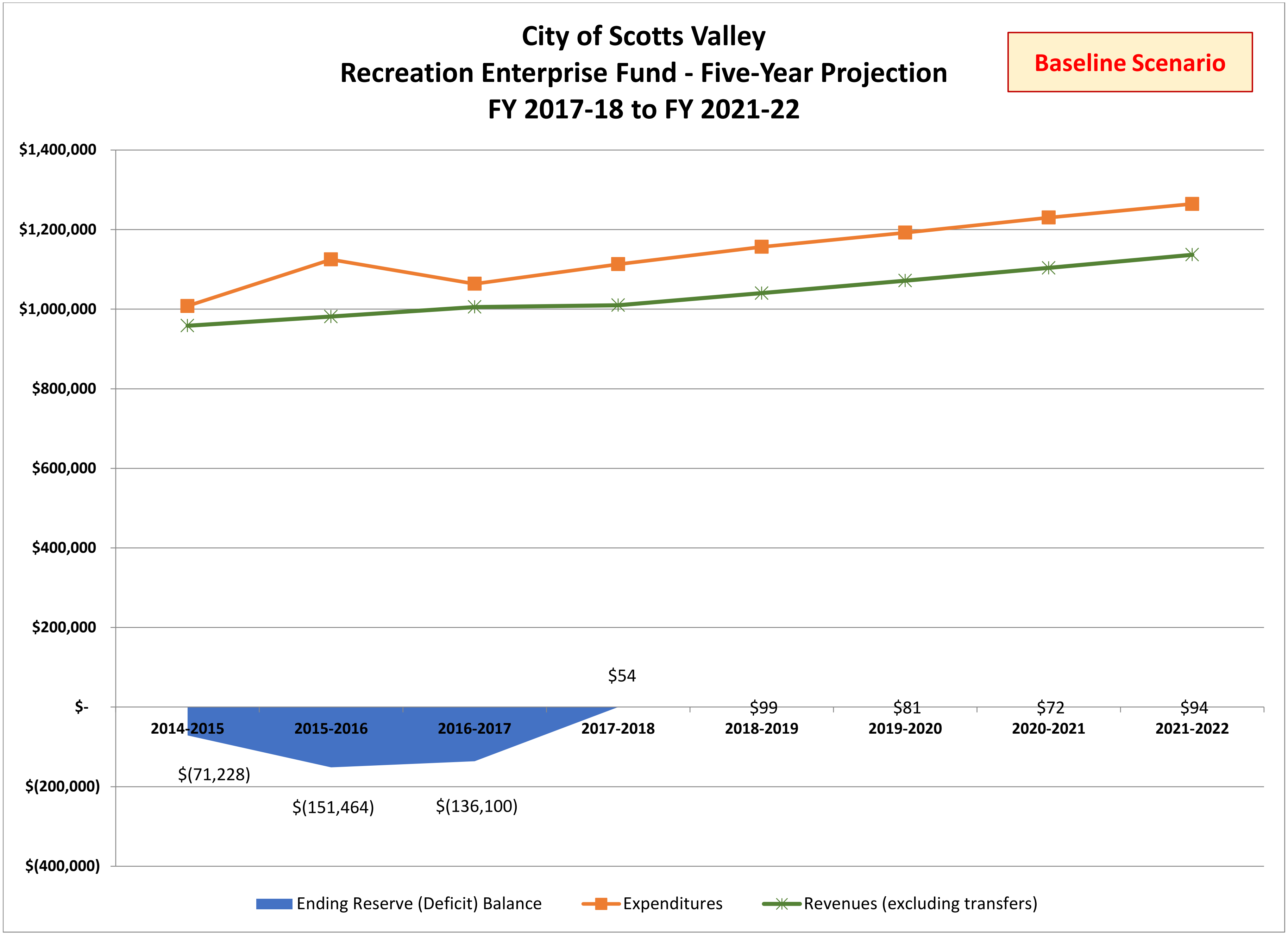
City of Scotts Valley, California
Debt Service Funds
Five Year Financial Plan for the Years Ended June 30, 2022

	Actual		Approved	Five Year Financial Plan				
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Property taxes and assessments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - Local (Measure U)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Franchise taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transient occupancy taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility users taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Business license taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fines and forfeitures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fees and services (recurring)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fees and services (one-time/significant)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Investment earnings	$ 2,285	$ 3,476	$ 4,118	$ 4,100	$ 4,100	$ 4,100	$ 4,100	$ 4,100
Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ 2,285	$ 3,476	$ 4,118	$ 4,100	$ 4,100	$ 4,100	$ 4,100	$ 4,100
Projected Expenditures (see attached) (1)	$ 132,093	$ 447,713	$ 444,905	$ 450,186	$ 445,225	$ 448,658	$ 445,145	$ 445,245
Net revenues over (under) expenditures before transfers	$ (129,808)	$ (444,237)	$ (440,787)	$ (446,086)	$ (441,125)	$ (444,558)	$ (441,045)	$ (441,145)
Net Transfers In (Out)	$ 445,803	$ 444,928	$ 444,905	$ 448,786	$ 448,786	$ 448,786	$ 448,786	$ 448,786
Net Increase (Decrease) in Fund Balance	$ 315,995	$ 691	$ 4,118	$ 2,700	$ 7,661	$ 4,228	$ 7,741	$ 7,641
Opening Fund Balance	$ 627,695	$ 943,691	$ 944,382	$ 948,500	$ 951,200	$ 958,861	$ 963,089	$ 970,830
Ending Fund Balance	$ 943,691	$ 944,382	$ 948,500	$ 951,200	$ 958,861	$ 963,089	$ 970,830	$ 978,471

(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California
Debt Service Funds Expenditures Detail - Natural Classification
Five Year Financial Plan for the Years Ended June 30, 2022

Proposed Budget	**Actual**		**Approved**	**Five Year Financial Plan**				
	2014-2015	**2015-2016**	**2016-2017**	**2017-2018**	**2018-2019**	**2019-2020**	**2020-2021**	**2021-2022**
Operating Expenditures								
Employee Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Services and supplies	$ 2,890	$ 3,355	$ 1,600	$ 4,900	$ 4,900	$ 4,900	$ 4,900	$ 4,900
Fixed Assets	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	$ 129,203	$ 444,358	$ 443,305	$ 445,286	$ 440,325	$ 443,758	$ 440,245	$ 440,345
Total operating expenditures	$ 132,093	$ 447,713	$ 444,905	$ 450,186	$ 445,225	$ 448,658	$ 445,145	$ 445,245
Less: Expected Expenditure Savings (0%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Projected Expenditures	$ 132,093	$ 447,713	$ 444,905	$ 450,186	$ 445,225	$ 448,658	$ 445,145	$ 445,245


City of Scotts Valley
Recreation Enterprise Fund - Five-Year Projection
FY 2017-18 to FY 2021-22
Baseline Scenario
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
$(200,000)
$(400,000)
2014-2015
2015-2016
2016-2017
2017-2018
2018-2019
2019-2020
2020-2021
2021-2022
$(71,228)
$(151,464)
$(136,100)
$54
$99
$81
$72
$94
Ending Reserve (Deficit) Balance
Expenditures
Revenues (excluding transfers)

City of Scotts Valley, California
Recreation Enterprise Fund
Five Year Financial Plan for the Years Ended June 30, 2022

Baseline Scenario

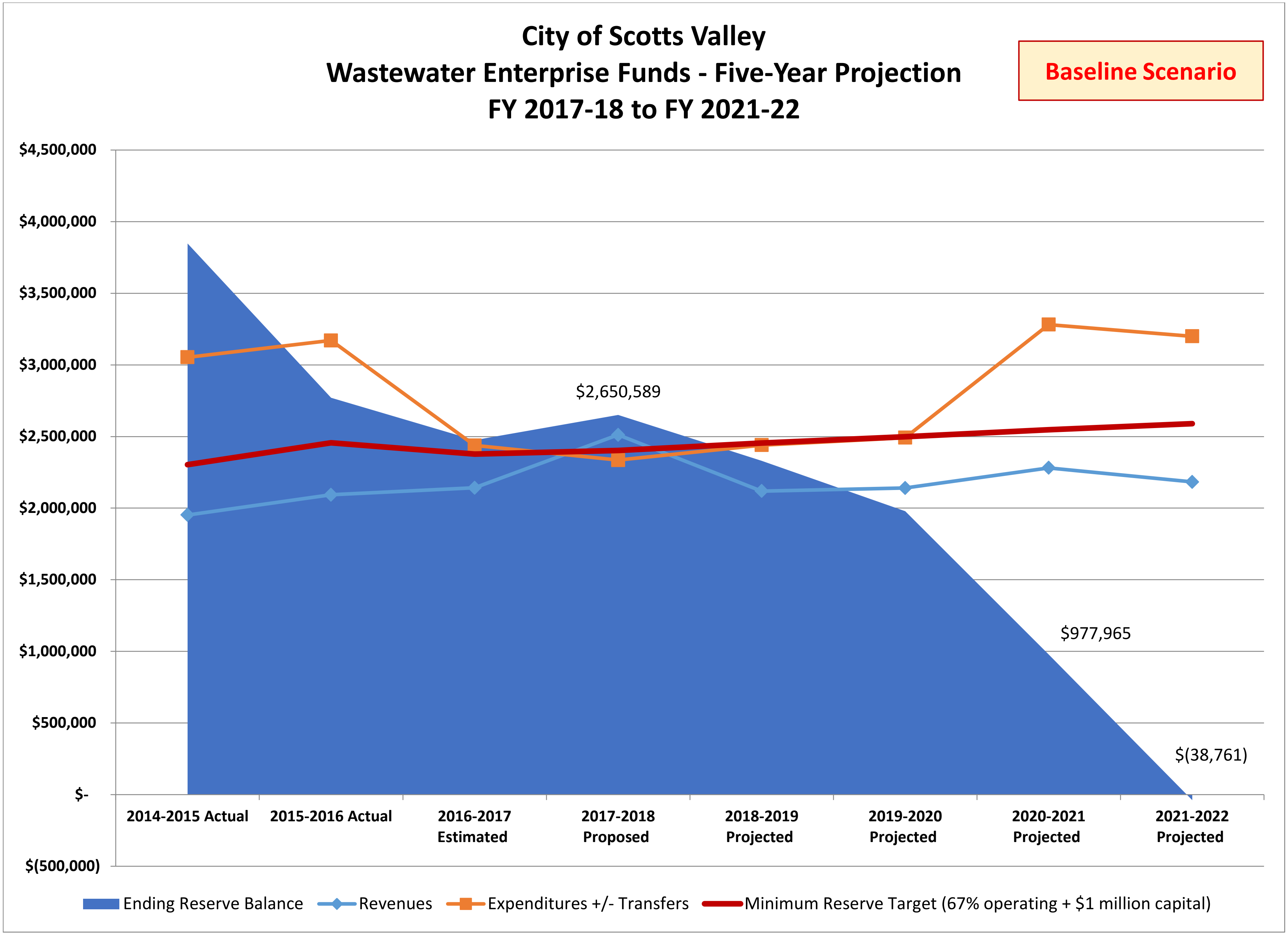
	Actual		Approved	Five Year Financial Plan				
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Property taxes and assessments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - Local (Measure U)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Franchise taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transient occupancy taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility users taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Business license taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental								
Fines and forfeitures								
Fees and services (recurring)	$ 925,739	$ 975,627	$ 1,002,839	$ 1,007,600	$ 1,037,900	$ 1,069,100	$ 1,101,200	$ 1,134,200
Fees and services (one-time/significant)								
Investment earnings								
Other	$ 32,588	$ 5,807	$ 2,525	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 2,500
Total Revenues	$ 958,327	$ 981,434	$ 1,005,364	$ 1,010,100	$ 1,040,400	$ 1,071,600	$ 1,103,700	$ 1,136,700
Projected Expenditures (see attached) (1)	$ 1,007,902	$ 1,125,041	$ 1,063,684	$ 1,113,092	$ 1,156,555	$ 1,192,318	$ 1,230,109	$ 1,264,378
Net revenues over (under) expenditures before transfers	$ (49,575)	$ (143,607)	$ (58,320)	$ (102,992)	$ (116,155)	$ (120,718)	$ (126,409)	$ (127,678)
Net Transfers In (Out)	$ 61,580	$ 63,371	$ 73,684	$ 239,146	$ 116,200	$ 120,700	$ 126,400	$ 127,700
Net Increase (Decrease) in Fund Balance	$ 12,005	$ (80,236)	$ 15,364	$ 136,154	$ 45	$ (18)	$ (9)	$ 22
Opening Fund Balance	$ (83,233)	$ (71,228)	$ (151,464)	$ (136,100)	$ 54	$ 99	$ 81	$ 72
Ending Fund Balance	$ (71,228)	$ (151,464)	$ (136,100)	$ 54	$ 99	$ 81	$ 72	$ 94

(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California
Recreation Enterprise Fund Expenditures Detail - Natural Classification
Five Year Financial Plan for the Years Ended June 30, 2022

Baseline Scenario

Proposed Budget	**Actual**		**Approved**	**Five Year Financial Plan**				
	2014-2015	**2015-2016**	**2016-2017**	**2017-2018**	**2018-2019**	**2019-2020**	**2020-2021**	**2021-2022**
Operating Expenditures								
Employee Services	$ 730,563	$ 856,732	$ 809,634	$ 842,792	$ 878,349	$ 908,598	$ 940,765	$ 969,297
Services and supplies	$ 266,093	$ 267,309	$ 254,050	$ 270,300	$ 275,706	$ 281,220	$ 286,844	$ 292,581
Fixed Assets	$ 11,246	$ 1,000	$ -	$ -	$ 2,500	$ 2,500	$ 2,500	$ 2,500
Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total operating expenditures	$ 1,007,902	$ 1,125,041	$ 1,063,684	$ 1,113,092	$ 1,156,555	$ 1,192,318	$ 1,230,109	$ 1,264,378
Less: Expected Expenditure Savings (0%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Projected Expenditures	$ 1,007,902	$ 1,125,041	$ 1,063,684	$ 1,113,092	$ 1,156,555	$ 1,192,318	$ 1,230,109	$ 1,264,378


City of Scotts Valley
Wastewater Enterprise Funds - Five-Year Projection
FY 2017-18 to FY 2021-22
Baseline Scenario
$4,500,000
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
$(500,000)
$2,650,589
$977,965
$(38,761)
2014-2015 Actual
2015-2016 Actual
2016-2017 Estimated
2017-2018 Proposed
2018-2019 Projected
2019-2020 Projected
2020-2021 Projected
2021-2022 Projected
Ending Reserve Balance
Revenues
Expenditures +/- Transfers
Minimum Reserve Target (67% operating + $1 million capital)

City of Scotts Valley, California
Wastewater Operations, Capital and Tertiary Funds
Five Year Financial Plan for the Years Ended June 30, 2022

Baseline Scenario

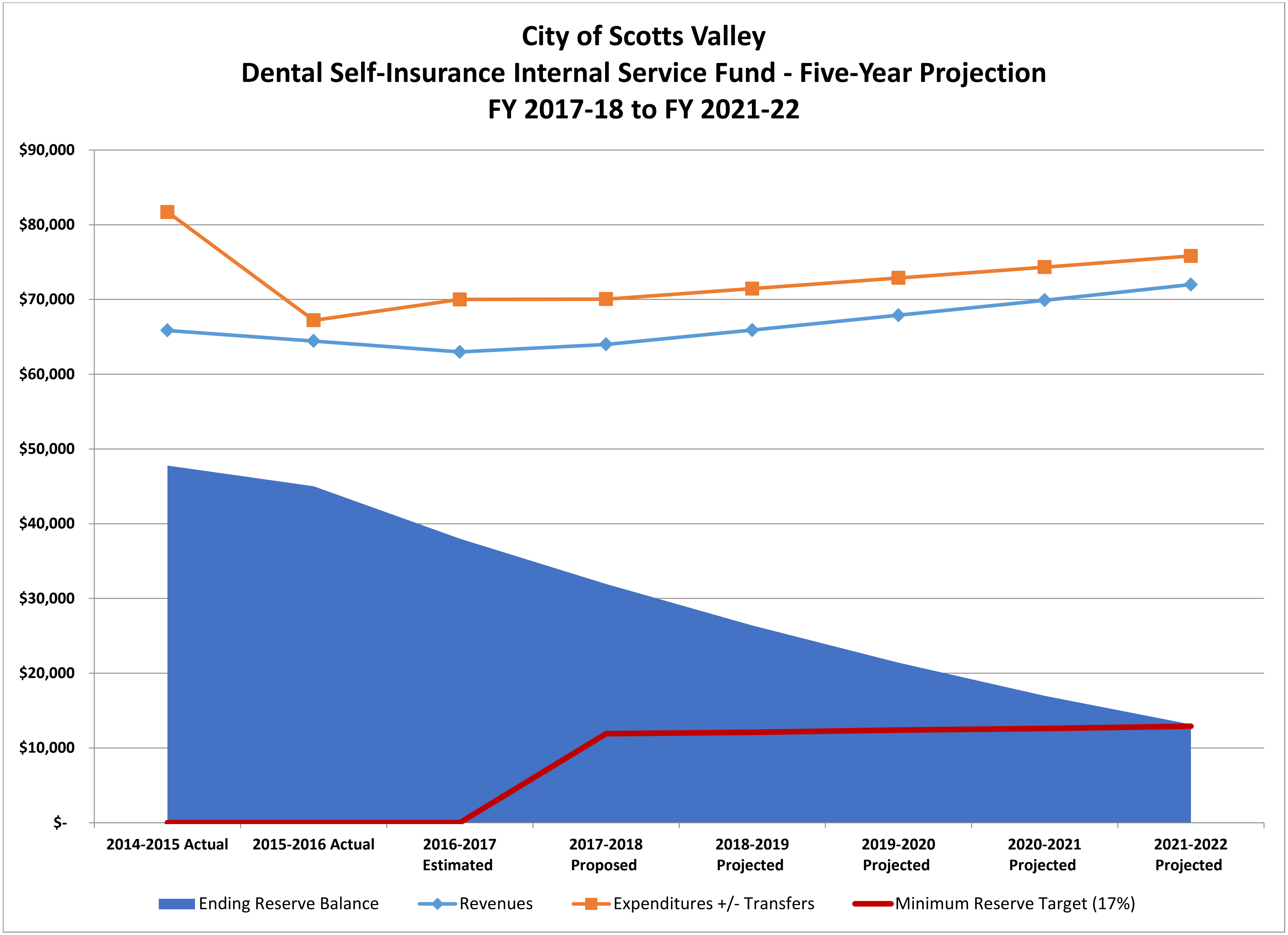
	Actual		Approved	Five Year Financial Plan				
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Property taxes and assessments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - Local (Measure U)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Franchise taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transient occupancy taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility users taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Business license taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	$ 12,500	$ -	$ -	$ -	$ -	$ -	$ 120,000	$ -
Fines and forfeitures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fees and services (recurring)	$ 1,933,744	$ 1,976,859	$ 2,054,163	$ 2,077,000	$ 2,098,800	$ 2,120,800	$ 2,143,100	$ 2,165,600
Fees and services (one-time/significant)	$ -	$ 12,274	$ 48,800	$ 412,000	$ -	$ -	$ -	$ -
Investment earnings	$ 5,843	$ 8,604	$ 9,362	$ 9,350	$ 7,600	$ 6,100	$ 4,900	$ 3,900
Other	$ 515	$ 95,476	$ 29,832	$ 13,000	$ 13,000	$ 13,000	$ 13,000	$ 13,000
Total Revenues	$ 1,952,602	$ 2,093,213	$ 2,142,157	$ 2,511,350	$ 2,119,400	$ 2,139,900	$ 2,281,000	$ 2,182,500
Projected Expenditures (see attached) (1)	$ 3,002,461	$ 3,107,235	$ 2,387,321	$ 2,287,882	$ 2,392,486	$ 2,444,363	$ 3,234,397	$ 3,152,000
Net revenues over (under) expenditures before transfers	$ (1,049,859)	$ (1,014,022)	$ (245,164)	$ 223,468	$ (273,086)	$ (304,463)	$ (953,397)	$ (969,500)
Net Transfers In (Out)	$ (50,643)	$ (63,044)	$ (50,541)	$ (47,579)	$ (47,226)	$ (47,226)	$ (47,226)	$ (47,226)
Net Increase (Decrease) in Fund Balance	$ (1,100,502)	$ (1,077,066)	$ (295,705)	$ 175,889	$ (320,312)	$ (351,689)	$ (1,000,623)	$ (1,016,726)
Opening Fund Balance	$ 4,947,973	$ 3,847,471	$ 2,770,405	$ 2,474,700	$ 2,650,589	$ 2,330,277	$ 1,978,588	$ 977,965
Ending Fund Balance	$ 3,847,471	$ 2,770,405	$ 2,474,700	$ 2,650,589	$ 2,330,277	$ 1,978,588	$ 977,965	$ (38,761)

(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California
Wastewater Operations, Capital and Tertiary Funds Expenditures Detail - Natural Classification
Five Year Financial Plan for the Years Ended June 30, 2022

Baseline Scenario

Proposed Budget	**Actual**		**Approved**	**Five Year Financial Plan**				
	2014-2015	**2015-2016**	**2016-2017**	**2017-2018**	**2018-2019**	**2019-2020**	**2020-2021**	**2021-2022**
Operating Expenditures								
Employee Services	$ 789,262	$ 1,025,685	$ 957,753	$ 988,520	$ 1,043,947	$ 1,089,006	$ 1,137,471	$ 1,178,745
Services and supplies	$ 924,587	$ 904,179	$ 867,058	$ 847,662	$ 864,615	$ 881,907	$ 899,545	$ 917,536
Fixed Assets	$ 1,056,076	$ 934,246	$ 332,510	$ 195,500	$ 222,600	$ 206,900	$ 925,500	$ 778,400
Other	$ 232,536	$ 243,125	$ 230,000	$ 256,200	$ 261,324	$ 266,550	$ 271,881	$ 277,319
Total operating expenditures	$ 3,002,461	$ 3,107,235	$ 2,387,321	$ 2,287,882	$ 2,392,486	$ 2,444,363	$ 3,234,397	$ 3,152,000
Less: Expected Expenditure Savings (0%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Projected Expenditures	$ 3,002,461	$ 3,107,235	$ 2,387,321	$ 2,287,882	$ 2,392,486	$ 2,444,363	$ 3,234,397	$ 3,152,000


City of Scotts Valley
Dental Self-Insurance Internal Service Fund - Five-Year Projection
FY 2017-18 to FY 2021-22
$90,000
$80,000
$70,000
$60,000
$50,000
$40,000
$30,000
$20,000
$10,000
$-
2014-2015 Actual
2015-2016 Actual
2016-2017 Estimated
2017-2018 Proposed
2018-2019 Projected
2019-2020 Projected
2020-2021 Projected
2021-2022 Projected
Ending Reserve Balance
Revenues
Expenditures +/- Transfers
Minimum Reserve Target (17%)

City of Scotts Valley, California

Dental Self-Insurance Internal Service Funds

Five Year Financial Plan for the Years Ended June 30, 2022

	Actual		Approved	Five Year Financial Plan				
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Property taxes and assessments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - Local (Measure U)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Franchise taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transient occupancy taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility users taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Business license taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fines and forfeitures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fees and services (recurring)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fees and services (one-time/significant)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Investment earnings	$ 130	$ 169	$ 184	$ 190	$ 200	$ 200	$ 200	$ 200
Other	$ 65,724	$ 64,280	$ 62,800	$ 63,800	$ 65,700	$ 67,700	$ 69,700	$ 71,800
Total Revenues	$ 65,854	$ 64,449	$ 62,984	$ 63,990	$ 65,900	$ 67,900	$ 69,900	$ 72,000
Projected Expenditures (see attached) (1)	$ 84,758	$ 67,217	$ 70,000	$ 70,050	$ 71,450	$ 72,878	$ 74,335	$ 75,821
Net revenues over (under) expenditures before transfers	$ (18,904)	$ (2,768)	$ (7,016)	$ (6,060)	$ (5,550)	$ (4,978)	$ (4,435)	$ (3,821)
Net Transfers In (Out)	$ 3,054	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Net Increase (Decrease) in Fund Balance	$ (15,850)	$ (2,768)	$ (7,016)	$ (6,060)	$ (5,550)	$ (4,978)	$ (4,435)	$ (3,821)
Opening Fund Balance	$ 63,634	$ 47,784	$ 45,016	$ 38,000	$ 31,940	$ 26,390	$ 21,412	$ 16,977
Ending Fund Balance	$ 47,784	$ 45,016	$ 38,000	$ 31,940	$ 26,390	$ 21,412	$ 16,977	$ 13,156

(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California

Dental Self-Insurance Internal Service Funds Expenditures Detail - Natural Classification

Five Year Financial Plan for the Years Ended June 30, 2022

Proposed Budget	**Actual**		**Approved**	**Five Year Financial Plan**				
	2014-2015	**2015-2016**	**2016-2017**	**2017-2018**	**2018-2019**	**2019-2020**	**2020-2021**	**2021-2022**
Operating Expenditures								
Employee Services	$ 69,540	$ 67,154	$ 70,000	$ 70,000	$ 71,400	$ 72,828	$ 74,285	$ 75,771
Services and supplies	$ 68	$ 63	$ -	$ 50	$ 50	$ 50	$ 50	$ 50
Fixed Assets	$ 15,150	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total operating expenditures	$ 84,758	$ 67,217	$ 70,000	$ 70,050	$ 71,450	$ 72,878	$ 74,335	$ 75,821
Less: Expected Expenditure Savings (0%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Projected Expenditures	$ 84,758	$ 67,217	$ 70,000	$ 70,050	$ 71,450	$ 72,878	$ 74,335	$ 75,821

Alternative Scenario

An alternative scenario for the Five-Year Financial Plan has been developed to include the following obligations that are currently not being funded:

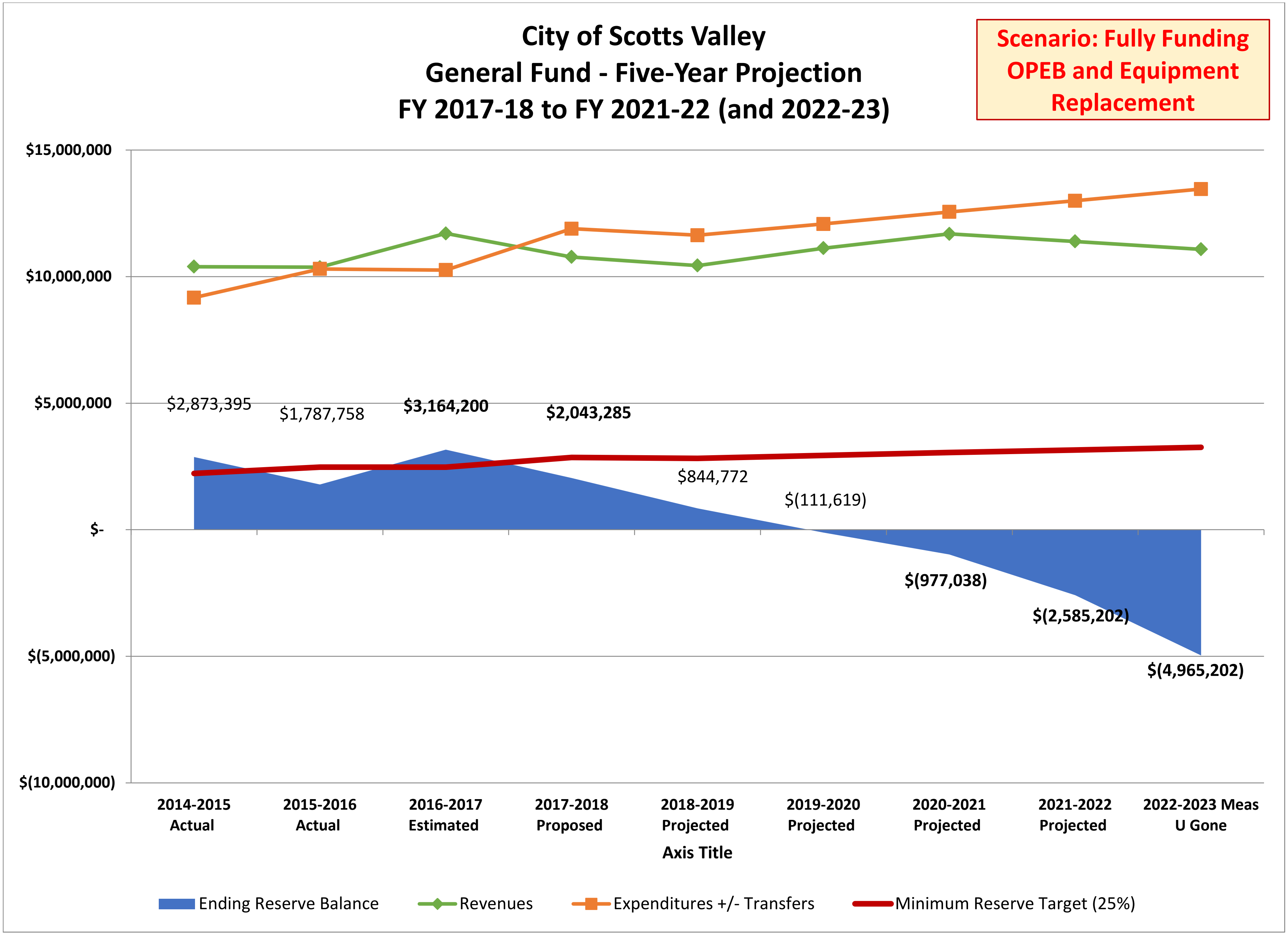
1) **Other Post-Employment Benefit Obligations -** funding the "Annual Requirement Contribution" amount based upon the latest actuarial analysis of the City's retiree medical plan. The amount presented is the incremental cost above the current "pay as you go" funding amount paid to employees and incorporated in the annual budget.

2) **Equipment Replacement Funding** - funding the annual set-aside amount based upon the analysis of the various equipment that support the City's operations. The four categories of equipment included in this funding amount are:

a) *Information Technology equipment* - hardware and software replacement costs associated with the City's various computer and telecommunications systems
b) *Other equipment* - replacement costs associated with various non-IT related equipment that range from park mowers and wastewater lift stations to public safety radios and office furniture
c) *Vehicles* - replacement costs of the City's vehicle fleet that includes such items as police cars, public works trucks and administrative sedans

d) *Building systems* - this category includes costs for heating/ventilation/air conditioning (HVAC) systems, carpeting and roofs of existing City facilities. The cost of the facilities themselves is not included in this category, but rather only the various business systems that require periodic replacement due to normal wear and tear

Scenarios have been developed for the General Fund, Recreation Fund, and the Wastewater Funds which collectively represent over 95% of the costs associated with these obligations.


City of Scotts Valley
General Fund - Five-Year Projection
FY 2017-18 to FY 2021-22 (and 2022-23)
Scenario: Fully Funding OPEB and Equipment Replacement
$15,000,000
$10,000,000
$5,000,000
$-
$(5,000,000)
$(10,000,000)
$2,873,395
$1,787,758
$3,164,200
$2,043,285
$844,772
$(111,619)
$(977,038)
$(2,585,202)
$(4,965,202)
2014-2015 Actual
2015-2016 Actual
2016-2017 Estimated
2017-2018 Proposed
2018-2019 Projected
2019-2020 Projected
2020-2021 Projected
2021-2022 Projected
2022-2023 Meas U Gone
Axis Title
Ending Reserve Balance
Revenues
Expenditures +/- Transfers
Minimum Reserve Target (25%)

City of Scotts Valley, California

General Fund

Five Year Financial Plan for the Years Ended June 30, 2022

Scenario: Fully Funding OPEB and Equipment Replacement

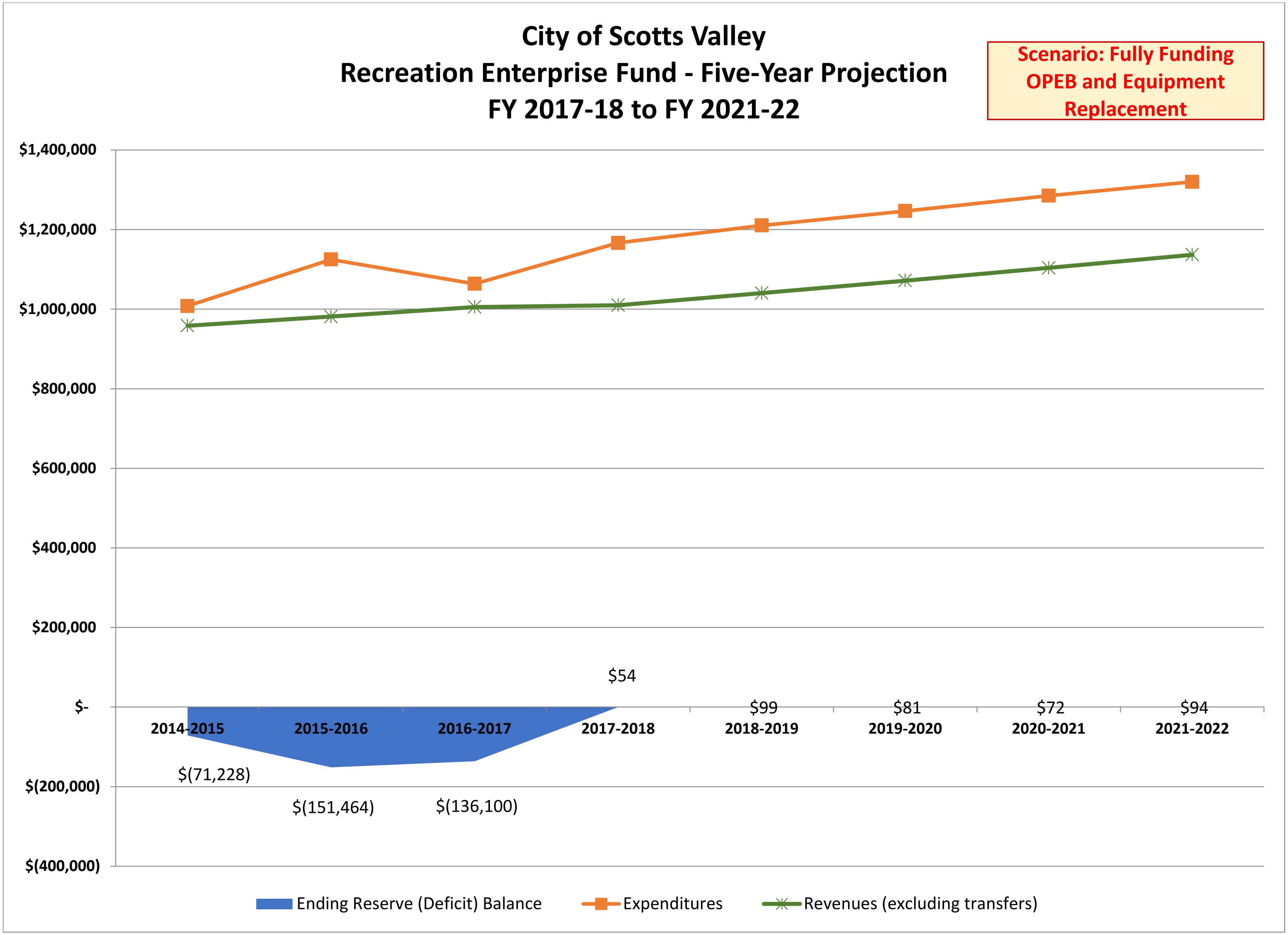
	Actual		Approved	Five Year Financial Plan					Elimination of Measure U
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Property taxes and assessments	$ 1,821,109	$ 1,313,577	$ 1,461,415	$ 1,304,200	$ 1,356,100	$ 1,410,200	$ 1,466,300	$ 1,524,700	$ 1,585,400
Sales taxes - General	$ 2,063,198	$ 2,323,897	$ 2,047,418	$ 2,159,000	$ 2,202,200	$ 2,246,200	$ 2,291,100	$ 2,336,900	$ 2,383,600
Sales taxes - Local (Measure U)	$ 1,151,801	$ 1,274,604	$ 1,199,000	$ 1,233,000	$ 1,257,700	$ 1,282,900	$ 1,308,600	$ 667,400	$ -
Franchise taxes	$ 948,948	$ 972,951	$ 973,349	$ 982,000	$ 999,700	$ 1,017,800	$ 1,036,300	$ 1,055,300	$ 1,074,600
Transient occupancy taxes	$ 1,058,996	$ 1,011,432	$ 1,213,458	$ 1,262,000	$ 1,324,800	$ 1,791,800	$ 2,133,700	$ 2,268,100	$ 2,411,000
Utility users taxes	$ 654,411	$ 694,552	$ 717,481	$ 740,000	$ 762,200	$ 785,100	$ 808,700	$ 833,000	$ 858,000
Business license taxes	$ 314,905	$ 436,878	$ 359,060	$ 361,700	$ 372,600	$ 383,800	$ 395,400	$ 407,300	$ 419,600
Other taxes	$ 1,042,908	$ 1,052,972	$ 1,108,361	$ 1,140,800	$ 1,154,700	$ 1,168,800	$ 1,183,200	$ 1,197,800	$ 1,212,600
Total Taxes	$ 9,056,276	$ 9,080,863	$ 9,079,542	$ 9,182,700	$ 9,430,000	$ 10,086,600	$ 10,623,300	$ 10,290,500	$ 9,944,800
Intergovernmental	$ -	$ 11,635	$ 2,250	-	-	-	-	-	$ -
Fines and forfeitures	$ 70,471	$ 35,411	$ 34,794	$ 37,650	$ 37,900	$ 38,100	$ 38,300	$ 38,500	$ 38,700
Fees and services (recurring)	$ 768,834	$ 504,656	$ 660,042	$ 513,850	$ 528,600	$ 543,600	$ 559,100	$ 574,900	$ 591,100
Fees and services (one-time/significant)	$ -	$ 248,531	$ 894,398	$ 561,000	-	-	-	-	$ -
Investment earnings	$ 10,767	$ 14,456	$ 11,132	$ 11,100	$ 9,400	$ 8,100	$ 7,000	$ 6,200	$ 5,500
Other	$ 483,445	$ 472,762	$ 1,021,124	$ 465,700	$ 427,900	$ 443,800	$ 460,500	$ 477,900	$ 496,000
Total Revenues	$ 10,389,793	$ 10,368,314	$ 11,703,282	$ 10,772,000	$ 10,433,800	$ 11,120,200	$ 11,688,200	$ 11,388,000	$ 11,076,100
Projected Expenditures (see attached) (1)	$ 8,900,015	$ 9,902,259	$ 9,908,919	$ 11,419,400	$ 11,287,687	$ 11,726,865	$ 12,197,593	$ 12,603,238	$ 13,022,400
Net revenues over (under) expenditures before transfers	$ 1,489,778	$ 466,055	$ 1,794,363	$ (647,400)	$ (853,887)	$ (606,665)	$ (509,393)	$ (1,215,238)	$ (1,946,300)
Net Transfers In (Out)	$ (268,103)	$ (398,036)	$ (349,902)	$ (473,515)	$ (344,626)	$ (349,726)	$ (356,026)	$ (392,926)	$ (433,700)
Net Increase (Decrease) in Fund Balance before adjustments	$ 1,221,675	$ 68,019	$ 1,444,461	$ (1,120,915)	$ (1,198,513)	$ (956,391)	$ (865,419)	$ (1,608,164)	$ (2,380,000)
Expenditure reductions and/or revenue enhancements required to maintain reserves	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Net Increase (Decrease) in Fund Balance after adjustments	$ 1,221,675	$ 68,019	$ 1,444,461	$ (1,120,915)	$ (1,198,513)	$ (956,391)	$ (865,419)	$ (1,608,164)	$ (2,380,000)
Opening Fund Balance	$ 430,045	$ 1,651,720	$ 1,719,739	$ 3,164,200	$ 2,043,285	$ 844,772	$ (111,619)	$ (977,038)	$ (2,585,202)
Ending Fund Balance	$ 2,873,395	$ 1,787,758	$ 3,164,200	$ 2,043,285	$ 844,772	$ (111,619)	$ (977,038)	$ (2,585,202)	$ (4,965,202)

(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California
General Fund Expenditures Detail - Natural Classification
Five Year Financial Plan for the Years Ended June 30, 2022

Scenario: Fully Funding OPEB and Equipment Replacement

Proposed Budget	Actual		Approved	Five Year Financial Plan				
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Operating Expenditures								
Employee Services	$ 7,135,201	$ 7,500,552	$ 7,883,406	$ 7,936,050	$ 8,424,016	$ 8,815,772	$ 9,238,485	$ 9,594,306
Services and supplies	$ 1,283,284	$ 1,857,644	$ 1,369,274	$ 2,089,510	$ 1,556,300	$ 1,587,426	$ 1,619,175	$ 1,651,558
Fixed Assets	$ 10,266	$ 59,123	$ 5,000	$ 7,575	$ 7,727	$ 7,882	$ 8,040	$ 8,201
Other	$ 471,264	$ 484,940	$ 651,239	$ 653,965	$ 667,044	$ 680,385	$ 693,993	$ 707,873
Other Post-Employment Benefit Funding	$ -	$ -	$ -	$ 384,900	$ 384,900	$ 384,900	$ 384,900	$ 384,900
Equipment Replacement Funding	$ -	$ -	$ -	$ 347,400	$ 354,300	$ 361,400	$ 368,600	$ 376,000
Total operating expenditures	$ 8,900,015	$ 9,902,259	$ 9,908,919	$ 11,419,400	$ 11,394,287	$ 11,837,765	$ 12,313,193	$ 12,722,838
Less: Expected Expenditure Savings (1%)	$ -	$ -	$ -	$ -	$ (106,600)	$ (110,900)	$ (115,600)	$ (119,600)
Projected Expenditures	$ 8,900,015	$ 9,902,259	$ 9,908,919	$ 11,419,400	$ 11,287,687	$ 11,726,865	$ 12,197,593	$ 12,603,238


City of Scotts Valley
Recreation Enterprise Fund - Five-Year Projection
FY 2017-18 to FY 2021-22
Scenario: Fully Funding OPEB and Equipment Replacement
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
$(200,000)
$(400,000)
$54
$99
$81
$72
$94
2014-2015
2015-2016
2016-2017
2017-2018
2018-2019
2019-2020
2020-2021
2021-2022
$(71,228)
$(151,464)
$(136,100)
Ending Reserve (Deficit) Balance
Expenditures
Revenues (excluding transfers)

City of Scotts Valley, California
Recreation Enterprise Fund
Five Year Financial Plan for the Years Ended June 30, 2022

Scenario: Fully Funding OPEB and Equipment Replacement

	Actual		Approved	Five Year Financial Plan				
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Property taxes and assessments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - Local (Measure U)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Franchise taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transient occupancy taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility users taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Business license taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fines and forfeitures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fees and services (recurring)	$ 925,739	$ 975,627	$ 1,002,839	$ 1,007,600	$ 1,037,900	$ 1,069,100	$ 1,101,200	$ 1,134,200
Fees and services (one-time/significant)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Investment earnings	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	$ 32,588	$ 5,807	$ 2,525	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 2,500
Total Revenues	$ 958,327	$ 981,434	$ 1,005,364	$ 1,010,100	$ 1,040,400	$ 1,071,600	$ 1,103,700	$ 1,136,700
Projected Expenditures (see attached) (1)	$ 1,007,902	$ 1,125,041	$ 1,063,684	$ 1,166,392	$ 1,210,355	$ 1,246,718	$ 1,285,109	$ 1,319,978
Net revenues over (under) expenditures before transfers	$ (49,575)	$ (143,607)	$ (58,320)	$ (156,292)	$ (169,955)	$ (175,118)	$ (181,409)	$ (183,278)
Net Transfers In (Out)	$ 61,580	$ 63,371	$ 73,684	$ 292,446	$ 170,000	$ 175,100	$ 181,400	$ 183,300
Net Increase (Decrease) in Fund Balance	$ 12,005	$ (80,236)	$ 15,364	$ 136,154	$ 45	$ (18)	$ (9)	$ 22
Opening Fund Balance	$ (83,233)	$ (71,228)	$ (151,464)	$ (136,100)	$ 54	$ 99	$ 81	$ 72
Ending Fund Balance	$ (71,228)	$ (151,464)	$ (136,100)	$ 54	$ 99	$ 81	$ 72	$ 94

(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

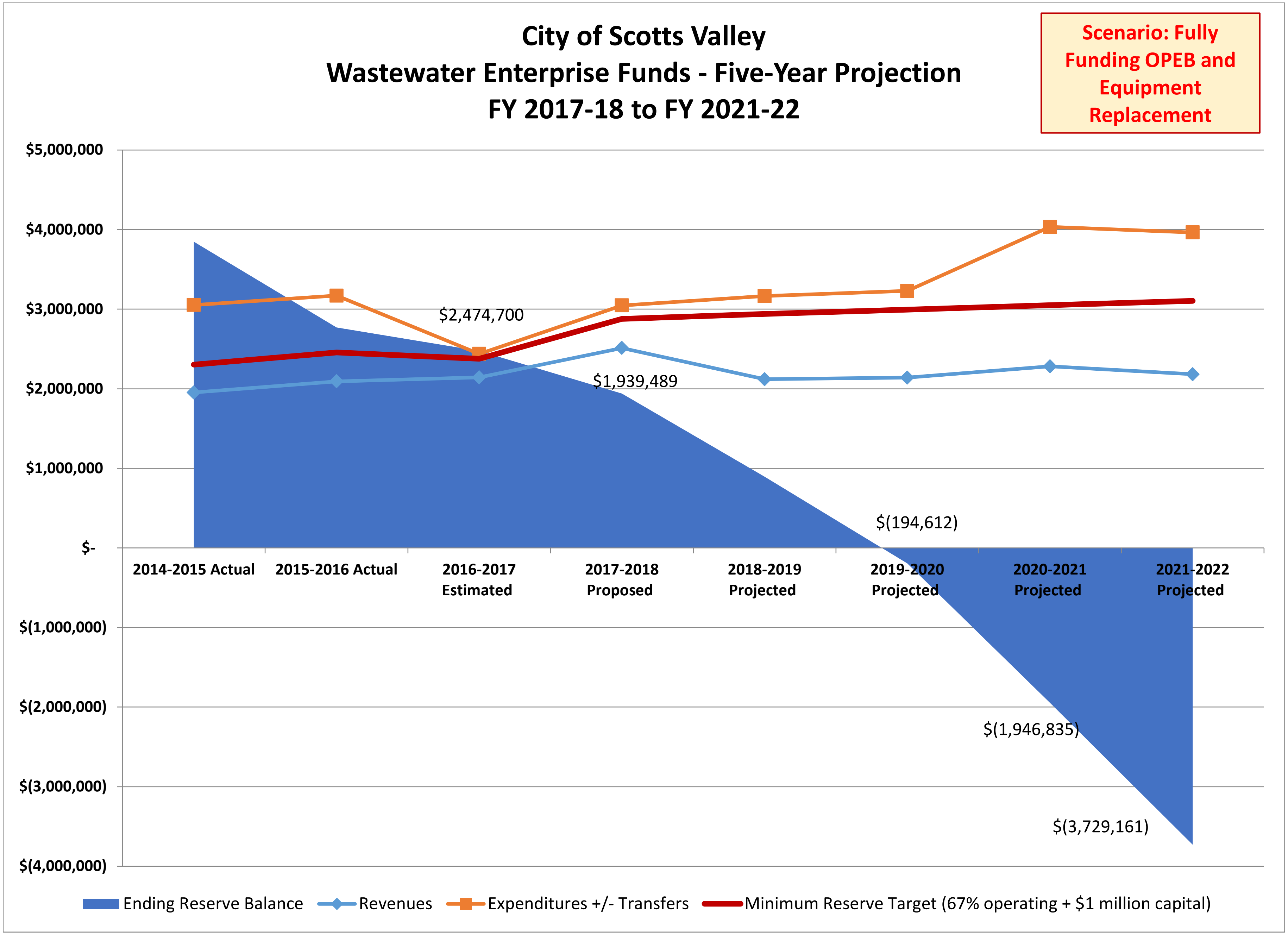
City of Scotts Valley, California

Recreation Enterprise Fund Expenditures Detail - Natural Classification

Five Year Financial Plan for the Years Ended June 30, 2022

Scenario: Fully Funding OPEB and Equipment Replacement

Proposed Budget	Actual		Approved	Five Year Financial Plan				
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Operating Expenditures								
Employee Services	$ 730,563	$ 856,732	$ 809,634	$ 842,792	$ 878,349	$ 908,598	$ 940,765	$ 969,297
Services and supplies	$ 266,093	$ 267,309	$ 254,050	$ 270,300	$ 275,706	$ 281,220	$ 286,844	$ 292,581
Fixed Assets	$ 11,246	$ 1,000	$ -	$ -	$ 2,500	$ 2,500	$ 2,500	$ 2,500
Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Post-Employment Benefit Funding	$ -	$ -	$ -	$ 26,300	$ 26,300	$ 26,300	$ 26,300	$ 26,300
Equipment Replacement Funding	$ -	$ -	$ -	$ 27,000	$ 27,500	$ 28,100	$ 28,700	$ 29,300
Total operating expenditures	$ 1,007,902	$ 1,125,041	$ 1,063,684	$ 1,166,392	$ 1,210,355	$ 1,246,718	$ 1,285,109	$ 1,319,978
Less: Expected Expenditure Savings (0%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Projected Expenditures	$ 1,007,902	$ 1,125,041	$ 1,063,684	$ 1,166,392	$ 1,210,355	$ 1,246,718	$ 1,285,109	$ 1,319,978


City of Scotts Valley
Wastewater Enterprise Funds - Five-Year Projection
FY 2017-18 to FY 2021-22
Scenario: Fully Funding OPEB and Equipment Replacement
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$-
$(1,000,000)
$(2,000,000)
$(3,000,000)
$(4,000,000)
$2,474,700
$1,939,489
$(194,612)
$(1,946,835)
$(3,729,161)
2014-2015 Actual
2015-2016 Actual
2016-2017 Estimated
2017-2018 Proposed
2018-2019 Projected
2019-2020 Projected
2020-2021 Projected
2021-2022 Projected
Ending Reserve Balance
Revenues
Expenditures +/- Transfers
Minimum Reserve Target (67% operating + $1 million capital)

City of Scotts Valley, California

Wastewater Operations, Capital and Tertiary Funds
Five Year Financial Plan for the Years Ended June 30, 2022

Scenario: Fully Funding OPEB and Equipment Replacement

	Actual		Approved	Five Year Financial Plan				
Revenues by Source:	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Property taxes and assessments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales taxes - Local (Measure U)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Franchise taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transient occupancy taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Utility users taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Business license taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	$ 12,500	$ -	$ -	$ -	$ -	$ -	$ 120,000	$ -
Fines and forfeitures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fees and services (recurring)	$ 1,933,744	$ 1,976,859	$ 2,054,163	$ 2,077,000	$ 2,098,800	$ 2,120,800	$ 2,143,100	$ 2,165,600
Fees and services (one-time/significant)	$ -	$ 12,274	$ 48,800	$ 412,000	$ -	$ -	$ -	$ -
Investment earnings	$ 5,843	$ 8,604	$ 9,362	$ 9,350	$ 7,600	$ 6,100	$ 4,900	$ 3,900
Other	$ 515	$ 95,476	$ 29,832	$ 13,000	$ 13,000	$ 13,000	$ 13,000	$ 13,000
Total Revenues	$ 1,952,602	$ 2,093,213	$ 2,142,157	$ 2,511,350	$ 2,119,400	$ 2,139,900	$ 2,281,000	$ 2,182,500
Projected Expenditures (see attached) (1)	$ 3,002,461	$ 3,107,235	$ 2,387,321	$ 2,998,982	$ 3,116,786	$ 3,182,163	$ 3,985,997	$ 3,917,600
Net revenues over (under) expenditures before transfers	$ (1,049,859)	$ (1,014,022)	$ (245,164)	$ (487,632)	$ (997,386)	$ (1,042,263)	$ (1,704,997)	$ (1,735,100)
Net Transfers In (Out)	$ (50,643)	$ (63,044)	$ (50,541)	$ (47,579)	$ (47,226)	$ (47,226)	$ (47,226)	$ (47,226)
Net Increase (Decrease) in Fund Balance	$ (1,100,502)	$ (1,077,066)	$ (295,705)	$ (535,211)	$ (1,044,612)	$ (1,089,489)	$ (1,752,223)	$ (1,782,326)
Opening Fund Balance	$ 4,947,973	$ 3,847,471	$ 2,770,405	$ 2,474,700	$ 1,939,489	$ 894,877	$ (194,612)	$ (1,946,835)
Ending Fund Balance	$ 3,847,471	$ 2,770,405	$ 2,474,700	$ 1,939,489	$ 894,877	$ (194,612)	$ (1,946,835)	$ (3,729,161)

(1) - Expenditures for FY 2017-2018 represent budgeted appropriations; expenditures for FY 2018-2019 to FY 2021-2022 are projections.

City of Scotts Valley, California

Wastewater Operations, Capital and Tertiary Funds Expenditures Detail - Natural Classification
Five Year Financial Plan for the Years Ended June 30, 2022

Scenario: Fully Funding OPEB and Equipment Replacement

Proposed Budget	Actual		Approved	Five Year Financial Plan				
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Operating Expenditures								
Employee Services	$ 789,262	$ 1,025,685	$ 957,753	$ 988,520	$ 1,043,947	$ 1,089,006	$ 1,137,471	$ 1,178,745
Services and supplies	$ 924,587	$ 904,179	$ 867,058	$ 847,662	$ 864,615	$ 881,907	$ 899,545	$ 917,536
Fixed Assets	$1,056,076	$ 934,246	$ 332,510	$ 195,500	$ 222,600	$ 206,900	$ 925,500	$ 778,400
Other	$ 232,536	$ 243,125	$ 230,000	$ 256,200	$ 261,324	$ 266,550	$ 271,881	$ 277,319
Other Post-Employment Benefit Funding	$ -	$ -	$ -	$ 49,400	$ 49,400	$ 49,400	$ 49,400	$ 49,400
Equipment Replacement Funding	$ -	$ -	$ -	$ 661,700	$ 674,900	$ 688,400	$ 702,200	$ 716,200
Total operating expenditures	$3,002,461	$3,107,235	$ 2,387,321	$ 2,998,982	$ 3,116,786	$ 3,182,163	$ 3,985,997	$ 3,917,600
Less: Expected Expenditure Savings (0%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Projected Expenditures	$ 3,002,461	$ 3,107,235	$ 2,387,321	$ 2,998,982	$ 3,116,786	$ 3,182,163	$ 3,985,997	$ 3,917,600

City of Scotts Valley
Summary of Financial Resources and Requirements
FY 2017/18

	Fund	Beginning Fund Balance 7/1/2017	Estimated Revenue	Transfers In	Total Funds Available	Budgeted Expenditures	Transfers Out	Projected Ending Fund Balance 6/30/2018
General Funds								
1	General Fund	2,629,500	10,711,900	260,000	13,601,400	10,686,500	673,415	2,241,485
6	Equipment Replacement Reserve	534,700	60,100		594,800	600		594,200
	Subtotal General Funds	**3,164,200**	**10,772,000**	**260,000**	**14,196,200**	**10,687,100**	**673,415**	**2,835,685**
General Capital Improvement Fund								
150	General Capital Improvements	154,400	162,000	-	316,400	316,200	-	200
Special Revenue Funds - Development Impact Fees								
7	Drainage Construction Impact Fees	15,200	54,605	-	69,805	55,030	-	14,775
8	Traffic Impact Mitigation Fees	385,600	174,600	-	560,200	9,500	-	550,700
9	Park & Recreation Facilities Impact Fees	497,700	251,900	-	749,600	85,700	-	663,900
21	General Facility Impact Fees	56,400	25,450	-	81,850	80	-	81,770
27	Police Facility Building Impact Fees	191,400	102,800	-	294,200	250	-	293,950
86	Library Impact Fees	244,800	36,150	-	280,950	23,300	-	257,650
315	Police Development Fees	165,200	900	-	166,100	100,240	-	65,860
	Subtotal Special Revenue Funds - Development Impact Fees	**1,556,300**	**646,405**	**-**	**2,202,705**	**274,100**	**-**	**1,928,605**
Special Revenue Funds - Other								
2	Recycling/Environment	18,200	66,060	-	84,260	60,650	-	23,610
3	Gas Tax	186,600	333,100	-	519,700	114,600	260,000	145,100
5	SMIP Fees	12,900	5,060	-	17,960	5,020	-	12,940
18	Senior Center Designated Donations	-	-	-	-	-	-	-
19	Affordable Housing	335,100	38,860	-	373,960	284,520	-	89,440
25	Lennar Funds	627,000	-	-	627,000	134,800	-	492,200
28	Senior Center Operations	(9,900)	77,650	38,200	105,950	102,229	3,695	26
31	STP Exchange Projects	26,900	711,000	-	737,900	711,040	-	26,860
33	Tree Replacement	15,300	610	-	15,910	10,000	-	5,910
35	Green Building Funding	209,200	101,400	-	310,600	2,250	-	308,350
36	Disability Compliance	3,100	750	-	3,850	760	-	3,090
88	Library Facilities Improvements (Measure S)	161,600	165,050	-	326,650	292,000	-	34,650
123	Commmunity Facility Center Operations	48,700	97,650	-	146,350	67,570	1,443	77,337
155	Measure D Sales Tax for Transportation	40,000	240,100	-	280,100	100,000	-	180,100
306	Supplemental Law Enforcement Services	44,300	100,280	-	144,580	-	-	144,580
316	Homeland Security Grant	(3,200)	47,500	-	44,300	47,500	-	(3,200)
317	EDG Revolving Loan	500	-	-	500	-	-	500
	Subtotal Special Revenue Funds - Other	**1,716,300**	**1,985,070**	**38,200**	**3,739,570**	**1,932,939**	**265,138**	**1,541,493**
Debt Service Funds								
26	Pension Obligation Bond	-	-	448,786	448,786	448,786	-	-
66	COP Debt Service Reserve	948,500	4,100	-	952,600	1,400	-	951,200
	Subtotal Debt Service Funds	**948,500**	**4,100**	**448,786**	**1,401,386**	**450,186**	**-**	**951,200**
Recreation Enterprise Fund								
4	**Recreation**	**(136,100)**	**1,010,100**	**264,500**	**1,138,500**	**1,113,092**	**25,354**	**54**

City of Scotts Valley
Summary of Financial Resources and Requirements
FY 2017/18

	Fund	Beginning Fund Balance 7/1/2017	Estimated Revenue	Transfers In	Total Funds Available	Budgeted Expenditures	Transfers Out	Projected Ending Fund Balance 6/30/2018
Wastewater Enterprise Funds								
10	Wastewater Operations	(211,900)	1,909,000	-	1,697,100	1,926,002	47,579	(276,481)
11	Tertiary Operating	(121,100)	120,000	-	(1,100)	203,368	-	(204,468)
12	Wastewater Capital Reserve	2,066,800	467,600	-	2,534,400	151,500	-	2,382,900
14	Wastewater Equipment Replacement	734,800	3,700	-	738,500	7,000	-	731,500
15	TTP District Reserve	6,100	11,050	-	17,150	12	-	17,138
Subtotal Wastewater Enterprise Funds		**2,474,700**	**2,511,350**	**-**	**4,986,050**	**2,287,882**	**47,579**	**2,650,589**
Internal Service Fund								
112	**Dental Insurance**	**38,000**	**63,990**	**-**	**101,990**	**70,000**	**-**	**31,990**
Total All Funds		**9,916,300**	**17,155,015**	**1,011,486**	**28,082,801**	**17,131,499**	**1,011,486**	**9,939,816**

City of Scotts Valley
Summary of Revenues
FY 2017/18

ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
GENERAL FUNDS					
	1-GENERAL				
	TAXES:				
3010	PROPERTY TAXES/CURR/SEC	809,063	820,000	861,236	**891,000**
3011	PROPERTY TAXES/CURR/UNSEC	16,304	18,200	17,891	**18,500**
3012	SUPPLEMENTAL ROLL/CURR/SEC	20,782	14,500	9,148	**10,000**
3013	SUPPLEMENTAL ROLL/CURR/UNSEC	1,372	250	263	**300**
3014	PROPERTY TAXES - TEA	421,554	186,000	318,830	**320,000**
3015	PROPERTY TAXES - SUCCESSOR AGENCY	33,017	60,000	250,395	**60,000**
3021	PROPERTY TAXES/PRIOR/UNSECURED	2,605	700	1,094	**1,000**
3022	SUPPLEMENTAL ROLL/PRIOR/SEC	1,327	1,000	577	**900**
3023	SUPPLEMENTAL ROLL/PRIOR/UNSEC	816	400	310	**500**
3040	PENALTIES ON DELINQUENT TAX	6,737	2,000	1,671	**2,000**
3080	SALES AND USE TAXES	2,259,919	2,198,000	2,013,000	**2,124,000**
3081	SALES TAXES - PROP 172	63,978	55,000	34,418	**35,000**
3083	SALES TAX - MEASURE U	1,274,604	1,162,000	1,199,000	**1,233,000**
3120	BUSINESS LICENSE TAX	433,324	325,000	357,305	**360,000**
3121	DELINQUENT BUSINESS LIC TAX	3,554	3,000	1,755	**1,700**
3150	UTILITY USER'S TAX	694,552	715,000	717,481	**740,000**
3160	TRANSIENT OCCUPANCY TAX	-	1,100,000	-	**-**
	Hilton Scotts Valley	754,858		950,400	**988,000**
	Best Western SV	223,029		220,692	**230,000**
	Santa Cruz Ranch RV	33,545		42,366	**44,000**
3582	HOMEOWNER'S PROPERTY TAX RELIEF	5,901	6,000	5,852	**5,800**
3140	REAL PROPERTY TRANSFER TAX	86,313	85,000	81,800	**85,000**
3521	STATE IN LIEU TAXES/MOTOR VEHICLE	960,758	950,000	1,020,709	**1,050,000**
	TOTAL TAXES	8,107,912	7,702,050	8,106,193	**8,200,700**
	FRANCHISE FEES:				
3101	FRANCHISE - GAS	32,450	31,000	32,000	**32,000**
3102	FRANCHISE - ELECTRIC	156,214	149,000	160,000	**160,000**
3103	FRANCHISE - CABLE TV	168,484	165,000	-	**-**
3104	FRANCHISE - SOLID WASTE	560,891	570,000	582,785	**590,000**
3105	FRANCHISE - VIDEO SERVICES	54,912	55,000	198,564	**200,000**
	TOTAL FRANCHISE FEES	972,951	970,000	973,349	**982,000**

City of Scotts Valley
Summary of Revenues
FY 2017/18

ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
	FINES & FORFEITURES:				
3310	VEHICLE CODE FINES	1,806	1,200	1,915	**2,000**
3311	LOCAL CRIME PREVENTION	69	100	65	**100**
3312	GENERAL FINES	26,777	30,000	27,543	**30,000**
3313	NARCO FINES	187	-	38	**50**
3320	PARKING FINES	6,572	6,000	5,233	**5,500**
	TOTAL FINES & FORFEITURES	35,411	37,300	34,794	**37,650**
	CHARGES FOR SERVICES:				
3250	CONSTRUCTION PERMITS - Recurring	201,010	250,000	215,878	**230,000**
3250	CONSTRUCTION PERMITS - Significant	38,370		616,400	**345,000**
3280	ENCROACHMENT PERMITS - Recurring	26,959	30,000	18,546	**30,000**
3280	ENCROACHMENT PERMITS - Significant	124,006		(22,500)	**5,000**
3290	OTHER LICENSES & PERMITS	353	300	808	**500**
3430	RENTS & CONCESSIONS	52,434	60,000	61,422	**62,000**
3608	GENERAL PLAN MAINTENANCE FEE - Recurring	79,876	74,000	77,523	**80,000**
3608	GENERAL PLAN MAINTENANCE FEE - Significant	11,651		242,300	**180,000**
3609	TREE REMOVAL	1,630	800	1,600	**1,500**
3611	FEES & PERMITS - ZONING	7,000	7,000	10,710	**8,000**
3612	FEES & PERMITS - USE PERMITS	5,910	6,000	4,742	**5,000**
3615	FEES & PERMITS - GEN PLAN AMEND	3,500	3,500	3,444	**3,000**
3616	FEES & PERMITS - OTHER PLANNING	3,004	500	639	**500**
3617	FEES & PERMITS - DESIGN REVIEW	19,548	6,500	52,471	**12,000**
3618	FEES & PERMITS - SITE PLAN	22,737	20,000	4,506	**5,000**
3620	SUBDIVISION FEES	21,003	10,000	20,129	**12,000**
3623	CONCEPTUAL REVIEW FEES	-	2,000	-	**1,000**
3624	LOT LINE ADJUSTMENT	-	1,000	800	**1,000**
3626	FINAL PARCEL MAP CHECK - PLANNING	-	600	-	**-**
3627	FINAL SUBDIVISION MAP CK - PLANNING	-	1,000	-	**-**
3630	SALE OF MAPS, PUBLICATIONS & COPIES	340	200	133	**200**
3631	SALE OF AERIAL PHOTO COPIES	15	-	-	**-**
3640	OTHER FILING & CERTIFICATION FEES	-	-	797	**-**
3650	SPECIAL POLICE DEPT SERVICES	220	300	-	**-**
3651	ALARM SERV FEE & FALSE ALARM	9,180	8,000	9,468	**9,500**
3652	ABANDONED VEHICLE ABATEMENT	6,151	7,000	7,117	**7,000**
3654	VEHICLE RELEASE/IMPOUND FEE	12,952	9,000	5,984	**6,500**
3660	ENGINEERING PLAN CHECK FEES - Recurring	12,690	15,000	9,639	**12,000**

City of Scotts Valley
Summary of Revenues
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ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
3660	ENGINEERING PLAN CHECK FEES - Significant	74,504		58,198	**31,000**
3662	ON-SITE CIVIL IMPROVEMENT PERMIT	-	-	136,176	**12,500**
3711	ENVIRONMENTAL ASSESSMENT	2,082	1,500	3,518	**3,000**
3712	NEGATIVE DECLARATION	6,026	5,500	5,774	**5,000**
3713	PUBLIC HEARING NOTICE	2,465	2,000	1,174	**1,200**
3718	PLANNING SERVICES	2,920	2,000	1,476	**1,200**
3750	OTHER BLDG DEPT SERVICES	2,395	-	3	**-**
3760	COLLECTION FEE - FIRE DISTRICT	549	500	2,914	**1,500**
3762	COLLECTION FEE - TOURISM MKTG DIST	1,663	1,500	2,618	**2,700**
3891	RETURNED CHECK FEES	44	30	33	**50**
	TOTAL CHARGES FOR SERVICES	753,187	525,730	1,554,440	**1,074,850**
3410	**INVESTMENT EARNINGS**	12,635	4,500	8,971	**9,000**
	OTHER REVENUE:				
3550	OTHER STATE GRANTS	11,635	-	2,250	**-**
3551	POST	10,901	6,000	6,320	**25,000**
3555	STATE MANDATED COSTS REIMB	19,255	-	-	**2,500**
3815	IMPACT FEES/ADMINISTRATION - Recurring	6,431	6,000	12,603	**12,000**
3815	IMPACT FEES/ADMINISTRATION - Significant	1,930	-	28,303	**53,000**
3818	LEGAL FEE REIMBURSEMENTS	-	150,000	367,007	**-**
3819	COST REIMBURSEMENT	128,760	153,000	75,000	**50,000**
3890	OTHER REVENUE	34,392	171,600	180,861	**10,000**
3893	INSURANCE REIMBURSEMENT	-	-	25,000	**-**
3996	COST ALLOCATION	243,125	235,000	268,518	**255,200**
	TOTAL OTHER REVENUE	456,429	721,600	965,862	**407,700**
	TOTAL GENERAL FUND (1)	**10,338,525**	**9,961,180**	**11,643,609**	**10,711,900**
	6-GENERAL EQUIPMENT RESERVE				
3410	**INVESTMENT EARNINGS**	1,821	1,500	2,161	**2,100**
	OTHER REVENUE:				
3110	PEG VIDEO FEE	-	-	27,724	**28,000**
3716	MODERNIZATION FEE	27,968	26,000	29,788	**30,000**
	TOTAL GENERAL EQUIPMENT RESERVE FUND (6)	**29,789**	**27,500**	**59,673**	**60,100**
	TOTAL GENERAL FUNDS	**10,368,314**	**9,988,680**	**11,703,282**	**10,772,000**

City of Scotts Valley
Summary of Revenues
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ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
	GENERAL CAPITAL IMPROVEMENT FUND				
	150-GENERAL CAPITAL PROJECTS				
3410	**INVESTMENT EARNINGS**	2,020	1,130	1,314	**1,000**
	OTHER REVENUE:				
3550	OTHER STATE GRANTS	-	346,000	-	**-**
3890	OTHER REVENUE	10,376	325,800	2,140	**161,000**
	TOTAL OTHER REVENUE	10,376	671,800	2,140	**161,000**
	TOTAL GENERAL CAPITAL PROJECTS FUND (150)	**12,396**	**672,930**	**3,454**	**162,000**
	SPECIAL REVENUE FUNDS - DEVELOPMENT IMPACT FEES				
	7-DRAINAGE CONSTRUCTION				
3410	**INVESTMENT EARNINGS**	65	50	104	**105**
	OTHER REVENUE:				
3815	IMPACT FEES - Recurring	3,281	3,000	5,659	**7,500**
3815	IMPACT FEES - Significant	1,449	-	4,166	**47,000**
	TOTAL DRAINAGE CONSTRUCTION FUND (7)	**4,795**	**3,050**	**9,929**	**54,605**
	8-TRAFFIC IMPACT MITIGATION				
3410	**INVESTMENT EARNINGS**	4,434	3,500	4,642	**4,600**
	OTHER REVENUE:				
3815	IMPACT FEES - Recurring	65,162	20,000	47,129	**30,000**
3815	IMPACT FEES - Significant	16,054	-	47,874	**140,000**
	TOTAL TRAFFIC IMPACT MITIGATION FUND (8)	**85,650**	**23,500**	**99,645**	**174,600**
	9-PARK & RECREATION FACILITIES				
3410	**INVESTMENT EARNINGS**	1,700	1,500	1,828	**1,900**

City of Scotts Valley
Summary of Revenues
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ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
	OTHER REVENUE:				
3815	IMPACT FEES - Recurring	12,335	30,000	49,974	**40,000**
3815	IMPACT FEES - Significant	28,509		74,637	**209,000**
3890	OTHER REVENUE	19,586	-	-	**1,000**
	TOTAL OTHER REVENUE	60,430	30,000	124,611	**250,000**
	TOTAL PARK & RECREATION FACILITIES FUND (9)	**62,130**	**31,500**	**126,439**	**251,900**
	21-GENERAL FACILITY				
3410	**INVESTMENT EARNINGS**	218	230	254	**250**
	OTHER REVENUE:				
3815	IMPACT FEES - Recurring	997	3,000	3,532	**3,000**
3815	IMPACT FEES - Significant	1,218	-	5,482	**22,200**
	TOTAL GENERAL FACILITY FUND (21)	**2,433**	**3,230**	**9,268**	**25,450**
	27-POLICE FACILITY BUILDING				
3410	**INVESTMENT EARNINGS**	667	580	780	**800**
	OTHER REVENUE:				
3550	OTHER STATE GRANTS	-	60,000	-	**-**
3815	IMPACT FEES - Recurring	5,407	5,000	8,850	**5,000**
3815	IMPACT FEES - Significant	2,817	-	12,788	**97,000**
3890	OTHER REVENUE	-	-	-	**-**
	TOTAL OTHER REVENUE	8,224	65,000	21,638	**102,000**
	TOTAL POLICE FACILITY BUILDING FUND (27)	**8,891**	**65,580**	**22,418**	**102,800**
	86-LIBRARY				
3410	**INVESTMENT EARNINGS**	839	730	1,148	**1,150**
	OTHER REVENUE:				
3815	IMPACT FEES - Recurring	1,515	5,000	5,929	**5,000**
3815	IMPACT FEES - Significant	2,605	-	9,588	**30,000**
3890	OTHER REVENUE	-	-	-	**-**
	TOTAL OTHER REVENUE	4,120	5,000	15,517	**35,000**
	TOTAL FUND 86	**4,959**	**5,730**	**16,665**	**36,150**

City of Scotts Valley
Summary of Revenues
FY 2017/18

ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
	315 - POLICE DEVELOPMENT FEES				
3410	**INVESTMENT EARNINGS**	605	550	756	**900**
	OTHER REVENUE:				
	TOTAL POLICE DEVELOPMENT FEES FUND (315)	**605**	**550**	**756**	**900**
	TOTAL SPECIAL REVENUE FUNDS - DEVELOPMENT IMPACT FEES	**169,463**	**133,140**	**285,120**	**646,405**
SPECIAL REVENUE FUNDS - OTHER					
	2-RECYCLING				
3410	**INVESTMENT EARNINGS**	58	-	57	**60**
	OTHER REVENUE:				
3090	CSA 9CA RECYCLING	52,736	53,000	61,000	**61,000**
3550	OTHER STATE GRANTS	5,000	5,000	5,000	**5,000**
3890	OTHER REVENUE	503	-	-	**-**
	TOTAL OTHER REVENUE	58,239	58,000	66,000	**66,000**
	TOTAL RECYCLING FUND (2)	**58,297**	**58,000**	**66,057**	**66,060**
	3-GAS TAX				
3410	**INVESTMENT EARNINGS**	1,753	1,400	2,573	**2,500**
	TAXES:				
3536	STATE GAS TAX/2103	48,949	28,130	28,816	**48,600**
3530	STATE GAS TAX/2105	61,120	74,500	70,190	**70,500**
3531	STATE GAS TAX/2106 SELECT	39,134	41,160	47,190	**47,400**
3532	STATE GAS TAX/2107 NON-SELECT	79,291	103,450	90,666	**91,100**
3533	STATE GAS TAX/2107.5 ENGINEERING	-	3,000	3,000	**3,000**
3534	STATE GAS TAX/2030 RMRA ACT 2017	-	-	-	**70,000**
	TOTAL TAXES	228,494	250,240	239,862	**330,600**
	OTHER REVENUE:				

ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
3550	OTHER STATE GRANTS	-	-	-	**-**
	TOTAL GAS TAX FUND (3)	**230,247**	**251,640**	**242,435**	**333,100**
	5-SMIP				
3410	**INVESTMENT EARNINGS**	35	40	56	**60**
	OTHER REVENUE:				
3240	SMIP FEES	4,241	3,500	17,205	**5,000**
	TOTAL FUND 5	**4,276**	**3,540**	**17,261**	**5,060**
	18-SENIOR CENTER DESIGNATED DONATIONS				
3410	**INVESTMENT EARNINGS**	-	-	-	**-**
	OTHER REVENUE:				
3840	CONTRIBUTIONS FROM NON-GOV'T	-	-	-	**-**
	TOTAL SENIOR CENTER DESIGNATED DONATIONS FUND (18)	**-**	**-**	**-**	**-**
	19-AFFORDABLE HOUSING				
3410	**INVESTMENT EARNINGS**	20,734	-	6,112	**6,100**
	OTHER REVENUE:				
3430	RENTAL INCOME	44,910	-	32,760	**32,760**
3890	OTHER REVENUE	71,416	-	1,056	**-**
	TOTAL OTHER REVENUE	116,326	-	33,816	**32,760**
	TOTAL AFFORDABLE HOUSING FUND (19)	**137,060**	**-**	**39,928**	**38,860**
	25-LENNAR FUNDS				
3410	**INVESTMENT EARNINGS**	-	-	-	**-**
	28-SENIOR CENTER OPERATIONS				
	CHARGES FOR SERVICES:				

City of Scotts Valley
Summary of Revenues
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ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
3632	BOUTIQUE SALES	9,747	10,500	9,644	**10,000**
3770	MEMBERSHIP FEES	8,326	10,000	10,480	**10,000**
3872	CLASSES	-	-	-	**-**
3897	SR CENTER VAN INCOME	170	500	303	**300**
3898	SR CENTER ACTIVITIES	38,877	35,000	32,623	**41,800**
3940	FACILITY/BUILDING RENTAL	8,910	12,000	13,522	**13,000**
	TOTAL CHARGES FOR SERVICES:	66,030	68,000	66,572	**75,100**
3410	**INVESTMENT EARNINGS**	47	50	51	**50**
	OTHER REVENUE:				
3573	REBATES	-	-	-	**-**
3840	CONTRIBUTIONS FROM NON-GVMT	2,306	2,000	2,306	**2,000**
3890	OTHER REVENUE	478	400	641	**500**
	TOTAL OTHER REVENUE	2,784	2,400	2,947	**2,500**
	TOTAL SENIOR CENTER OPERATIONS FUND (28)	**68,861**	**70,450**	**69,570**	**77,650**
	31-SURFACE TRANSPORTATION GRANTS				
3410	**INVESTMENT EARNINGS**	99	90	114	**-**
	OTHER REVENUE:				
3563	OTHER STATE GRANTS	-	-	-	**711,000**
	TOTAL STP EXCHANGE FOR STORM DAMAGE FUND (31)	**99**	**90**	**114**	**711,000**
	33-TREE REPLACEMENT FUND				
3410	**INVESTMENT EARNINGS**	99	50	106	**110**
	OTHER REVENUE:				
3622	TREE REPLANTING FEES	646	300	1,640	**500**
	TOTAL OTHER REVENUE	646	300	1,640	**500**
	TOTAL TREE REPLACEMENT FUND (33)	**745**	**350**	**1,746**	**610**
	35-GREEN BUILDING FUNDING				
3410	**INVESTMENT EARNINGS**	516	430	877	**900**

City of Scotts Valley
Summary of Revenues
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ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
	CHARGES FOR SERVICES:				
3242	GREEN BLDG STANDARD FEES - Recurring	590	800	1,310	**1,000**
3242	GREEN BLDG STANDARD FEES - Significant	434		2,462	**5,000**
3707	GREEN BUILDING FEES - Recurring	15,787	25,000	24,132	**25,000**
3707	GREEN BUILDING FEES - Significant	27,094	-	123,798	**69,500**
	TOTAL OTHER REVENUE	43,905	25,800	151,702	**100,500**
	TOTAL GREEN BUILDING FUND (35)	**44,421**	**26,230**	**152,579**	**101,400**
	36-DISABILITY COMPLIANCE FUND				
3410	**INVESTMENT EARNINGS**	-	-	13	**-**
	OTHER REVENUE:				
3244	DISABILITY COMPLIANCE FEE	1,152	1,000	1,421	**750**
	TOTAL DISABILITY COMPLIANCE FUND (36)	**1,152**	**1,000**	**1,434**	**750**
	88-LIBRARY FACILITIES AUTHORITY				
3410	**INVESTMENT EARNINGS**	-	-	50	**50**
	OTHER REVENUE:				
3030	TAXES-SPECIAL ASSESSMENTS	-	-	161,522	**165,000**
	TOTAL LIBRARY FACILITIES AUTHORITY (88)	**-**	**-**	**161,572**	**165,050**
	123-COMMUNITY FACILITY CENTER				
	CHARGES FOR SERVICES:				
3940	FACILITY/BUILDING RENTAL	107,264	134,000	87,587	**96,300**
3935	CLASS RENTAL	324	-	-	**-**
	TOTAL CHARGES FOR SERVICES	107,588	134,000	87,587	**96,300**
3410	**INVESTMENT EARNINGS:**	103	50	340	**350**
	OTHER REVENUE:				
3550	OTHER STATE GRANTS				
3573	REBATES	-	-	-	**-**
3840	CONTRIBUTIONS FROM NON-GVMT	-	-	-	**-**

City of Scotts Valley
Summary of Revenues
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ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
3890	OTHER REVENUE	68	75,000	500	**1,000**
	TOTAL OTHER REVENUE	68	75,000	500	**1,000**
	TOTAL COMMUNITY CENTER FUND (123)	**107,759**	**209,050**	**88,427**	**97,650**
	155-MEASURE D SALES TAX FOR TRANSPORTATION				
3410	**INVESTMENT EARNINGS**	-	-	-	**100**
	OTHER REVENUE:				
3084	SALES TAX-MEASURE D FUNDS	-	-	40,000	**240,000**
	TOTAL MEASURE D SALES TAX FOR TRANSPORTATION (155)	**-**	**-**	**40,000**	**240,100**
	306-SUPPLEMENTAL LAW ENFORCEMENT SERVICES (SLESF)				
3410	**INVESTMENT EARNINGS**	232	200	276	**280**
	OTHER REVENUE:				
3550	OTHER STATE GRANTS	100,000	100,000	100,000	**100,000**
	TOTAL OTHER REVENUES	100,000	100,000	100,000	**100,000**
	TOTAL SLESF FUND (306)	**100,232**	**100,200**	**100,276**	**100,280**
	316 -HOMELAND SECURITY GRANT				
3410	**INVESTMENT EARNINGS**	-	-	1	**-**
	OTHER REVENUE:				
3550	OTHER STATE GRANTS	5,962	-	-	**47,500**
	TOTAL HOMELAND SECURITY GRANT FUND (316)	**5,962**	**-**	**1**	**47,500**
	317 - EDG REVOLVING LOAN FUND				
3410	**INVESTMENT EARNINGS**	738	-	2	**-**
	TOTAL EDG REVOLVING LOAN FUND (317)	**738**	**-**	**2**	**-**

City of Scotts Valley
Summary of Revenues
FY 2017/18

ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
	TOTAL SPECIAL REVENUE FUNDS - OTHER	**759,849**	**720,550**	**981,402**	**1,985,070**
DEBT SERVICE FUNDS					
	26-PENSION OBLIGATION BONDS				
3410	**INVESTMENT EARNINGS**	-	-	-	**-**
	66-COP DEBT SERVICE RESERVE				
3410	**INVESTMENT EARNINGS**	3,476	3,060	4,118	**4,100**
	TOTAL COP DEBT SERVICE RESERVE FUND (66)	**3,476**	**3,060**	**4,118**	**4,100**
	TOTAL DEBT SERVICE FUNDS	**3,476**	**3,060**	**4,118**	**4,100**
RECREATION ENTERPRISE FUND					
	4-RECREATION				
	CHARGES FOR SERVICES:				
3871	AQUATICS	21,846	51,000	35,836	**60,400**
3872	CLASSES	142,387	109,000	112,551	**69,600**
3873	FACILITIES RENTALS	142,105	100,000	116,169	**112,500**
3874	SCHOOL AGE RECREATION	626,687	650,000	706,463	**700,000**
3876	SPORTS	42,602	70,000	31,820	**65,100**
	TOTAL CHARGES FOR SERVICES	975,627	980,000	1,002,839	**1,007,600**
	OTHER REVENUE:				
3819	COST REIMBURSEMENTS	5,807	-	-	**-**
3874	SPECIAL EVENTS	-	-	140	**500**
3890	OTHER REVENUE	-	10,000	2,385	**2,000**
	TOTAL OTHER REVENUE	5,807	10,000	2,525	**2,500**
	TOTAL RECREATION ENTERPRISE FUND	**981,434**	**990,000**	**1,005,364**	**1,010,100**
WASTEWATER ENTERPRISE FUNDS					

City of Scotts Valley
Summary of Revenues
FY 2017/18

ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
	10-WASTEWATER OPERATIONS				
	CHARGES FOR SERVICES:				
3670	SEWER SERVICE FEES	1,852,411	1,990,000	1,867,133	**1,900,000**
3277	WASTEWATER DISCHARGE PERMITS	-	-	-	**-**
3775	PENALTIES FOR DELINQUENCIES	5,649	7,000	6,618	**7,000**
3890	OTHER REVENUE				
	TOTAL CHARGES FOR SERVICES	1,858,060	1,997,000	1,873,751	**1,907,000**
	OTHER REVENUE				
3550	OTHER STATE GRANTS	-	-	-	**-**
3890	OTHER REVENUE	2,660	3,600	19,495	**2,000**
	TOTAL OTHER REVENUE	2,660	3,600	19,495	**2,000**
3410	**INVESTMENT EARNINGS**	-	-	-	**-**
	TOTAL WASTEWATER OPERATIONS FUND (10)	**1,860,720**	**2,000,600**	**1,893,246**	**1,909,000**
	11-TERTIARY TREATMENT PLANT				
	CHARGES FOR SERVICES:				
3571	SCOTTS VALLEY WATER DEPT REIMB.	102,084	108,150	119,266	**120,000**
	TOTAL TERTIARY TREATMENT PLANT FUND (11)	**102,084**	**108,150**	**119,266**	**120,000**
	12-WASTEWATER CAPITAL RESERVE				
3410	**INVESTMENT EARNINGS**	5,585	4,500	5,642	**5,600**
	OTHER REVENUE:				
3550	OTHER STATE GRANTS	-	120,000	-	**-**
3815	IMPACT FEES - Recurring	16,715	50,000	61,146	**50,000**
3815	IMPACT FEES - Significant	12,274	-	48,800	**412,000**
3890	OTHER REVENUE	86,720	-	-	**-**
	TOTAL OTHER REVENUE	115,709	170,000	109,946	**462,000**
	TOTAL WASTEWATER CAPITAL RESERVE FUND (12)	**121,294**	**174,500**	**115,588**	**467,600**
	14-WASTEWATER EQMT REPLACEMENT RESERVE				

City of Scotts Valley
Summary of Revenues
FY 2017/18

ACCT#	ACCOUNT TITLE	2015 / 2016 Actual	2016 / 2017 Budget	2016 / 2017 Projected Revenue	2017/2018 Estimated Revenue
3410	**INVESTMENT EARNINGS**	3,017	2,600	3,677	**3,700**
	TOTAL WASTEWATER EQUIPMENT REPLACEMENT RESERVE FUND (14)	**3,017**	**2,600**	**3,677**	**3,700**
	15-TTP - DISTRICT RESERVE FUND				
3410	**INVESTMENT EARNINGS**	2	-	43	**50**
	OTHER REVENUE:				
3890	OTHER REVENUE	6,096	-	10,337	**11,000**
	TOTAL TTP DISTRICT RESERVE FUND (15)	**6,098**	**-**	**10,380**	**11,050**
	TOTAL WASTEWATER ENTERPRISE FUNDS	**2,093,213**	**2,285,850**	**2,142,157**	**2,511,350**
	INTERNAL SERVICE FUND				
	112 - DENTAL INSURANCE				
3410	**INVESTMENT EARNINGS:**	169	150	184	**190**
	OTHER REVENUE:				
3895	PREMIUMS	64,280	70,000	62,800	**63,800**
	TOTAL DENTAL INSURANCE FUND (112)	**64,449**	**70,150**	**62,984**	**63,990**
	TOTAL ALL FUNDS	**14,452,594**	**14,864,360**	**16,187,881**	**17,155,015**

City of Scotts Valley
Summary of Expenditures by Fund/Department
FY 2017/18

Fund/ Dept	Fund/Department Title	FY 2015/16 Actual	FY 2016/17 Revised	FY 2017/18 Proposed
General Funds				
General Fund (#001)				
41	Legislative	225,544	254,789	251,686
42	City Attorney	159,398	171,500	184,000
43	General Government	1,067,450	1,321,346	604,171
44	City Manager/Administration	468,301	424,398	404,874
45	Admin Services - Finance	388,951	535,075	691,170
46	Admin Services - Human Resources	-	-	91,800
47	Admin Services - Information Technology	-	-	119,190
48	Admin Services - Risk Management	-	-	118,100
51	Police	4,668,558	4,646,001	4,952,123
52	Animal Control	111,172	117,842	120,000
53	Emergency Services	76,438	81,884	87,284
61	Community Development - Planning	554,433	462,006	528,490
62	Community Development - Building	490,134	348,778	756,475
71	Public Works - Engineering	615,499	576,104	670,923
72	Public Works - Streets	410,944	376,811	410,923
73	Public Works - Vehicle/Equipment Maintenance	135,280	126,139	154,477
75	Public Works - Parks	281,492	221,974	283,288
76	Public Works - Building Maintenance	247,995	244,272	257,526
	Total General Fund (#001)	9,901,589	9,908,919	10,686,500
6	**Equipment Replacement Fund**	671	-	600
	Total General Funds	**9,902,260**	**9,908,919**	**10,687,100**
General Capital Improvement Fund				
150	**General Capital Improvement**	**87,710**	**1,752,919**	**316,200**

City of Scotts Valley
Summary of Expenditures by Fund/Department
FY 2017/18

Fund/ Dept	Fund/Department Title	FY 2015/16 Actual	FY 2016/17 Revised	FY 2017/18 Proposed
Special Revenue Funds - Development Impact Fees				
7	Drainage Construction Fund	24	-	55,030
8	Traffic Impact Mitigation	87,318	150,000	9,500
9	P&R Facilities	82,600	70,000	85,700
21	General Facility Fees	57,305	-	80
27	Police Facility Impact Fees	246	60,000	250
86	Library Impact Fees	310	-	23,300
315	Police Development Fees	224	-	100,240
	Total Special Revenue Funds - Development Impact Fees	**228,027**	**280,000**	**274,100**
Special Revenue Funds - Other				
2	Recycling/Env	75,545	58,500	60,650
3	Gas Tax	78,194	142,225	114,600
5	SMIP	6,023	4,050	5,020
18	Sr Ctr Designated Donations	3,676	-	-
19	Affordable Housing	124,847	-	284,520
25	Lennar Funds	-	-	134,800
28	Senior Center	85,927	85,020	102,229
31	STP Exchange Projects	37	-	711,040
33	Tree Replacement Fund	14,846	10,000	10,000
35	Green Building Fund	3,042	5,000	2,250
36	Disability Compliance	379	400	760
88	Library Facilities Improvements Measure S	-	-	292,000
123	Community Facility Center	63,025	143,775	67,570
155	Measure D Transportation	-	-	100,000
306	SLESF	144,123	95,000	-
316	Homeland Security Grants	5,029	3,000	47,500
317	EDG Revolving Loan Fund	334	-	-
	Total Special Revenue Funds - Other	**605,027**	**546,970**	**1,932,939**

City of Scotts Valley
Summary of Expenditures by Fund/Department
FY 2017/18

Fund/ Dept	Fund/Department Title	FY 2015/16 Actual	FY 2016/17 Revised	FY 2017/18 Proposed
Debt Service Funds				
26	Pension Obligation Bonds	446,428	444,905	448,786
66	COP Debt Service Reserve	1,285	-	1,400
	Total Debt Service Funds	**447,713**	**444,905**	**450,186**
Recreation Enterprise Fund				
4	**Recreation**	**1,125,041**	**1,063,684**	**1,113,092**
Wastewater Enterprise Funds				
10	Wastewater Operations	2,776,890	1,914,511	1,926,002
11	Tertiary Treatment Plant	187,024	196,150	203,368
12	Wastewater Capital Reserve	75,226	258,100	151,500
14	Wastewater ERF	68,094	18,560	7,000
15	TTP District Reserve	1	-	12
	Total Wastewater Enterprise Funds	**3,107,235**	**2,387,321**	**2,287,882**
Internal Service Fund				
112	**Dental Insurance**	**67,217**	**70,000**	**70,050**
	Total All Funds	**15,570,230**	**16,454,718**	**17,131,549**

City of Scotts Valley
Summary of Expenditures by Fund/Type
FY 2017/18

Fund/ Dept	Fund/Department Title	Salaries and Benefits	Services and Supplies	Fixed Assets/ Capital Outlay	Other	Total
		FY 2017/18 Proposed				
General Funds						
General Fund (#001)						
41	Legislative	223,786	27,900	-	-	251,686
42	City Attorney	180,000	4,000	-	-	184,000
43	General Government	-	64,700	-	539,471	604,171
44	City Manager/Administration	392,474	12,400	-	-	404,874
45	Admin Services - Finance	568,220	122,950	-	-	691,170
46	Admin Services - Human Resources	5,600	86,200	-	-	91,800
47	Admin Services - Information Technology	-	119,190	-	-	119,190
48	Admin Services - Risk Management	-	118,100	-	-	118,100
51	Police	4,649,578	269,020	5,075	28,450	4,952,123
52	Animal Control	-	120,000	-	-	120,000
53	Emergency Services	-	1,240	-	86,044	87,284
61	Community Development - Planning	502,915	25,575	-	-	528,490
62	Community Development - Building	120,525	635,950	-	-	756,475
71	Public Works - Engineering	494,573	173,850	2,500	-	670,923
72	Public Works - Streets	294,323	116,600	-	-	410,923
73	Public Works - Vehicle/Equipment Maintenance	148,677	5,800	-	-	154,477
75	Public Works - Parks	183,888	99,400	-	-	283,288
76	Public Works - Building Maintenance	171,491	86,035	-	-	257,526
	Total General Fund (#001)	**7,936,050**	**2,088,910**	**7,575**	**653,965**	**10,686,500**
6	**Equipment Replacement Fund**	**-**	**600**	**-**	**-**	**600**
	Total General Funds	**7,936,050**	**2,089,510**	**7,575**	**653,965**	**10,687,100**
General Capital Improvement Fund						
150	**General Capital Improvement**	**-**	**-**	**316,200**	**-**	**316,200**

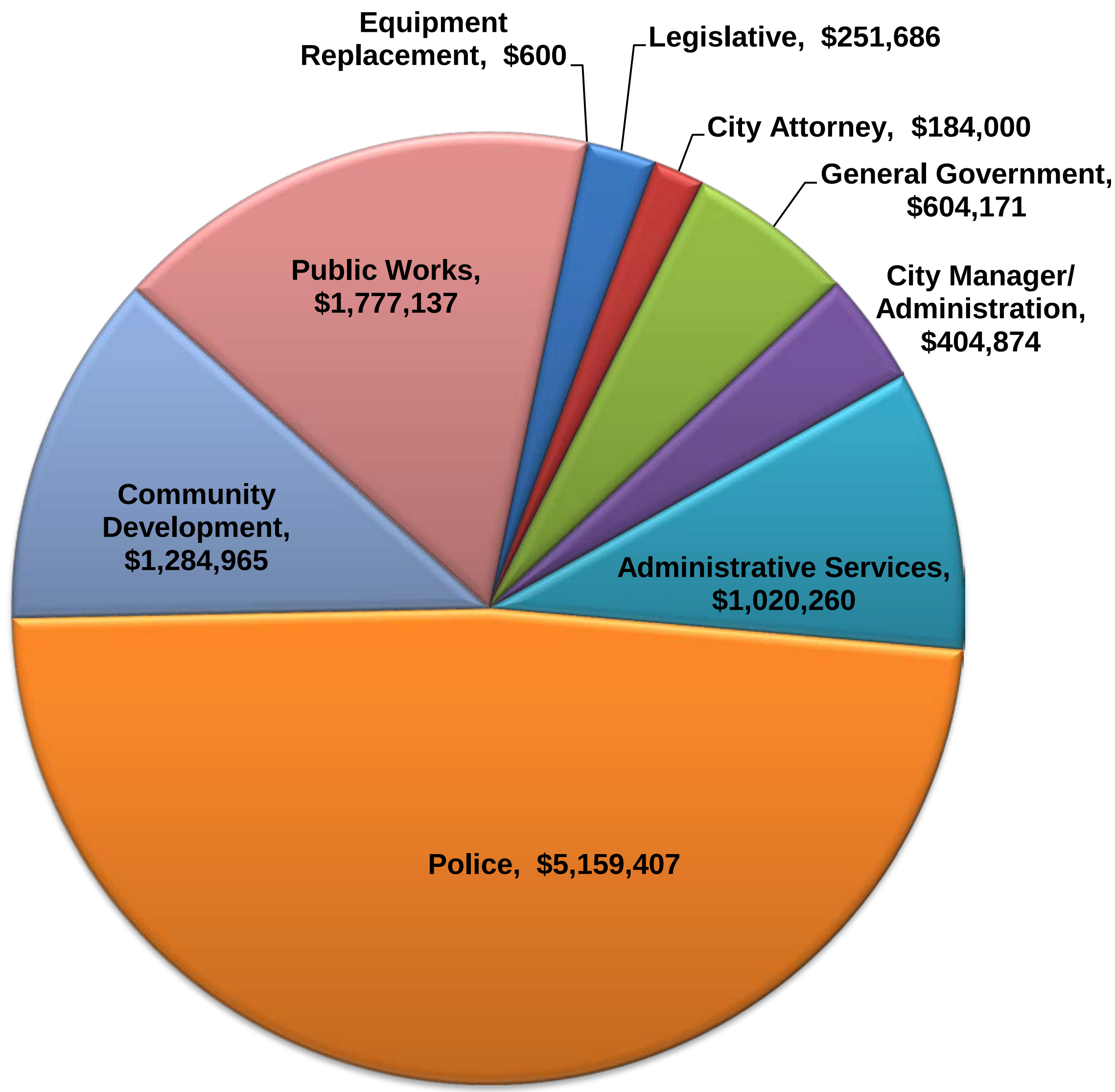
City of Scotts Valley
Summary of Expenditures by Fund/Type
FY 2017/18

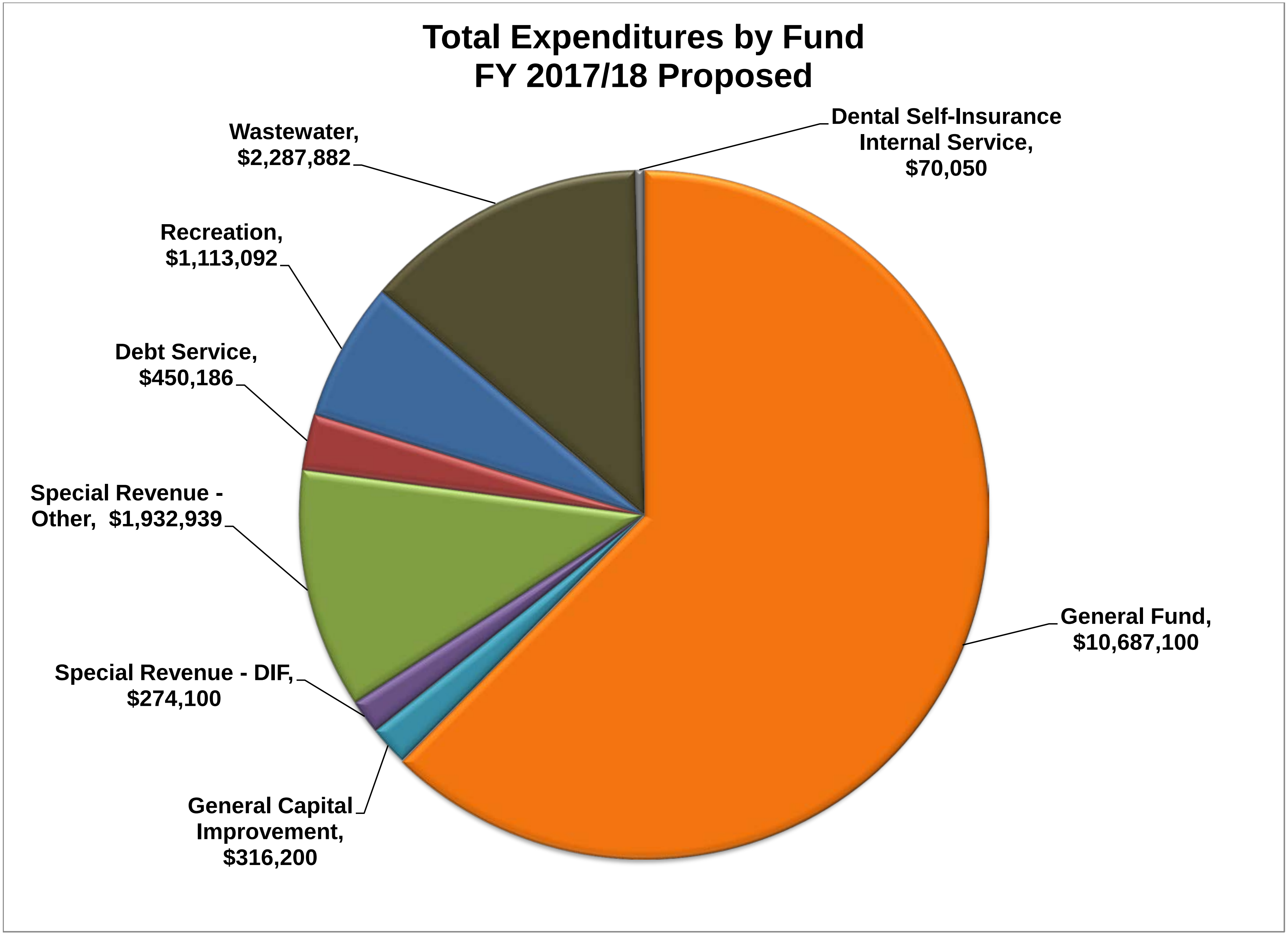
Fund/ Dept	Fund/Department Title	FY 2017/18 Proposed Salaries and Benefits	Services and Supplies	Fixed Assets/ Capital Outlay	Other	Total
Special Revenue Funds - Development Impact Fees						
7	Drainage Construction Fund	-	30	55,000	-	55,030
8	Traffic Impact Mitigation	-	9,500	-	-	9,500
9	P&R Facilities	-	700	85,000	-	85,700
21	General Facility Fees	-	80	-	-	80
27	Police Facility Impact Fees	-	250	-	-	250
86	Library Impact Fees	-	300	23,000	-	23,300
315	Police Development Fees	-	240	100,000	-	100,240
	Total Special Revenue Funds - Development Impact Fees	**-**	**11,100**	**263,000**	**-**	**274,100**
Special Revenue Funds - Other						
2	Recycling/Env	-	60,650	-	-	60,650
3	Gas Tax	-	-	114,600	-	114,600
5	SMIP	-	5,020	-	-	5,020
18	Sr Ctr Designated Donations	-	-	-	-	-
19	Affordable Housing	-	284,520	-	-	284,520
25	Lennar Funds	-	-	134,800	-	134,800
28	Senior Center	66,169	36,060	-	-	102,229
31	STP Exchange Projects	-	40	711,000	-	711,040
33	Tree Replacement Fund	-	-	10,000	-	10,000
35	Green Building Fund	-	2,250	-	-	2,250
36	Disability Compliance	-	760	-	-	760
88	Library Facilities Improvements Measure S	-	-	292,000	-	292,000
123	Community Facility Center	29,500	38,070	-	-	67,570
155	Measure D Transportation	-	-	100,000	-	100,000
306	SLESF	-	-	-	-	-
316	Homeland Security Grants	-	-	47,500	-	47,500
317	EDG Revolving Loan Fund	-	-	-	-	-
	Total Special Revenue Funds - Other	**95,669**	**427,370**	**1,409,900**	**-**	**1,932,939**

City of Scotts Valley
Summary of Expenditures by Fund/Type
FY 2017/18

Fund/ Dept	Fund/Department Title	FY 2017/18 Proposed Salaries and Benefits	Services and Supplies	Fixed Assets/ Capital Outlay	Other	Total
Debt Service Funds						
26	Pension Obligation Bonds	-	3,500	-	445,286	448,786
66	COP Debt Service Reserve	-	1,400	-	-	1,400
	Total Debt Service Funds	**-**	**4,900**	**-**	**445,286**	**450,186**
Recreation Enterprise Fund						
4	**Recreation**	**842,792**	**270,300**	**-**	**-**	**1,113,092**
Wastewater Enterprise Funds						
10	Wastewater Operations	937,802	704,500	27,500	256,200	1,926,002
11	Tertiary Treatment Plant	50,718	140,650	12,000	-	203,368
12	Wastewater Capital Reserve	-	1,500	150,000	-	151,500
14	Wastewater ERF	-	1,000	6,000	-	7,000
15	TTP District Reserve	-	12	-	-	12
	Total Wastewater Enterprise Funds	**988,520**	**847,662**	**195,500**	**256,200**	**2,287,882**
Internal Service Fund						
112	**Dental Insurance**	**70,000**	**50**	**-**	**-**	**70,050**
	Total All Funds	**9,933,031**	**3,650,892**	**2,192,175**	**1,355,451**	**17,131,549**

General Fund Expenditures by Department
FY 2017/18 Proposed




Total Expenditures by Fund
FY 2017/18 Proposed
Wastewater, $2,287,882
Dental Self-Insurance Internal Service, $70,050
Recreation, $1,113,092
Debt Service, $450,186
Special Revenue - Other, $1,932,939
General Fund, $10,687,100
Special Revenue - DIF, $274,100
General Capital Improvement, $316,200

City of Scotts Valley
Schedule of Fund Balance Transfers
FY 2017/18

	Fund #	Fund Title		Transfers In: 1 General Fund		26 Pension Obligation Bond		4 Recreation		28 Senior Center	Total
Transfers out	1	General Fund		-	B	370,715	C	264,500	D	38,200	**673,415**
	3	Gas Tax Fund	A	260,000		-		-		-	**260,000**
	4	Recreation Fund		-	B	25,354		-		-	**25,354**
	28	Senior Center Operations		-	B	3,695		-		-	**3,695**
	123	Community Facility Center Operations		-	B	1,443		-		-	**1,443**
	10	Wastewater Operations		-	B	47,579		-		-	**47,579**
		Totals		**260,000**		**448,786**		**264,500**		**38,200**	**1,011,486**

Notes:

A - Transfer Gas Tax revenues to General Fund for streets maintenance expenditures.

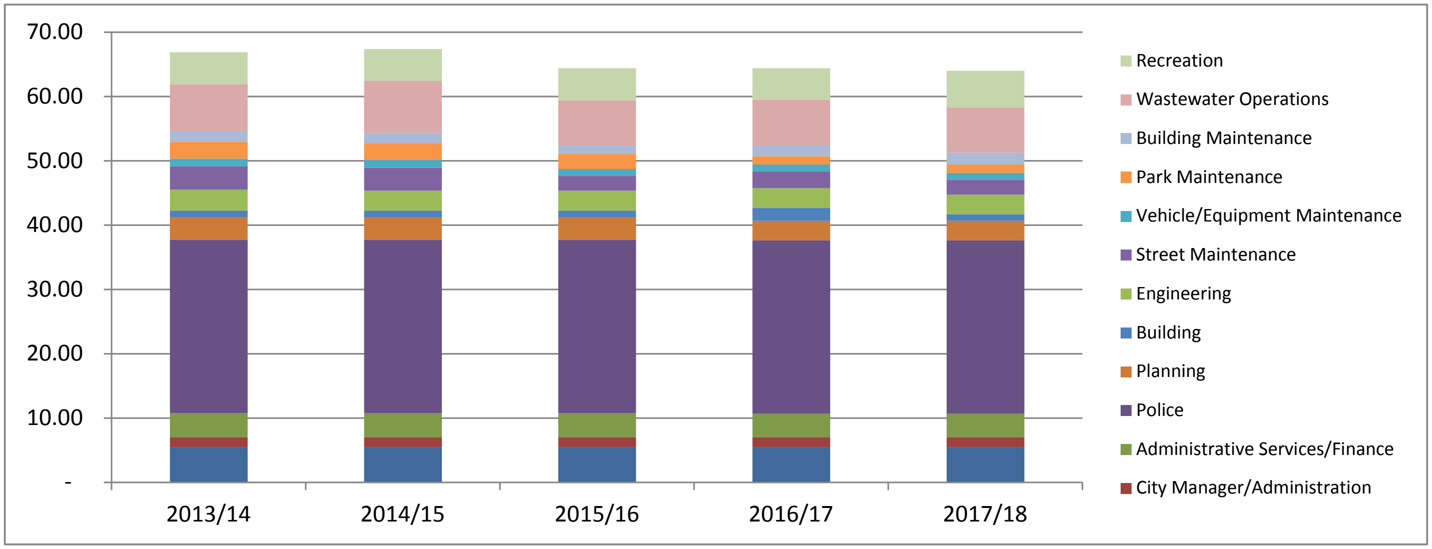
B - Transfer from operating department budgets to fund allocation of costs associated with Pension Obligation Bond debt service and administrative costs.

C - Transfer to Recreation Fund from General Fund to subsidize recreation programs and liquidate deficit fund balance from FY 2016/17

D - Transfer to Senior Center Operating Fund from General Fund to subsidize Senior Center programs and liquidate deficit fund balance from FY 2016/17

City of Scotts Valley
Personnel Summary by Department
FY 2017/18

Department	Fiscal Year				
	Actual			Approved	Proposed
	2013/14	**2014/15**	**2015/16**	**2016/17**	**2017/18**
Legislative	5.50	5.50	5.50	5.50	5.50
City Manager/Administration	1.50	1.50	1.50	1.50	1.50
Administrative Services/Finance	3.75	3.75	3.75	3.65	3.65
Police	27.00	27.00	27.00	27.00	27.00
Commmunity Development					
Planning	3.50	3.50	3.50	3.00	3.00
Building	1.00	1.00	1.00	2.00	1.00
Public Works					
Engineering	3.30	3.10	3.10	3.10	3.10
Street Maintenance	3.60	3.60	2.30	2.60	2.30
Vehicle/Equipment Maintenance	1.20	1.20	1.10	1.10	1.10
Park Maintenance	2.60	2.60	2.30	1.30	1.30
Building Maintenance	1.60	1.60	1.30	1.70	1.80
Wastewater Operations	7.35	8.05	7.05	7.05	7.05
Recreation	5.00	5.00	5.00	4.90	5.70
Total	**66.90**	**67.40**	**64.40**	**64.40**	**64.00**



City Council

Overview

The role of the City Council is to provide policy-level decisions and direction provided to city staff through the City Manager, as well as input from and direction provided to the Planning Commission and other city commissions and boards. The City Council strives for the continued orderly growth and development of the City by insuring that all matters related to health, safety and general welfare are addressed consistent with the laws of the State and the will of the citizens of Scotts Valley.

Staffing Summary

	Actual			Approved	Proposed
Position	2013/14	2014/15	2015/16	2016/17	2017/18
City Councilmembers	5.00	5.00	5.00	5.00	5.00
City Clerk (1)	0.50	0.50	0.50	0.50	0.50
Total FTE	5.50	5.50	5.50	5.50	5.50

(1) – The City Clerk position is allocated 50% to the City Council/Legislative (#41) Division and 50% to the Administration (#44) Division.

Departmental Workplan

The City Council has identified the following priorities for FY 2017/18.

1. **Encourage Business Development and Expand the City's Economic Base**
   - Update the General Plan
   - Facilitate the development of the Town Center and other complimentary land uses
   - Develop a Strategic Economic Development Plan to encourage business development
2. **Ensure Long-Term Financial Stability**
   - Develop a Five Year Financial Plan
   - Conduct a city fee study
   - Identify and recommend budget strategies to reduce long–term obligations
   - Explore revenue enhancement options to maintain city core services
   - Assess feasibility of reducing/eliminating non-essential services
3. **Implement Operational Initiatives to Enhance City Services**
   - Implement a Pavement Condition Index (PCI) study to assess condition of public streets and roads
   - Secure communications technologies that enhance public safety and community engagement efforts
   - Conduct emergency operations planning exercises
   - Implement customer-focused technologies to streamline complex permitting processes

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
LEGISLATIVE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.41.0000.101	SALARIES/WAGES - REGULAR	72,550.33	84,957.00	84,957.00	84,920.00	85,791.00	
001.41.0000.102	SALARIES/WAGES - HOLIDAY	2,410.68	0.00	0.00	0.00	0.00	
001.41.0000.103	SALARIES/WAGES - SICK LEAVE	2,092.74	0.00	0.00	0.00	0.00	
001.41.0000.104	SALARIES/WAGES - VACATION	4,259.96	0.00	0.00	0.00	0.00	
001.41.0000.108	SALARIES/WAGES - C/T TAKEN	1,111.66	0.00	0.00	0.00	0.00	
001.41.0000.109	SALARIES/WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	
001.41.0000.202	PARS-ARS	458.06	557.00	557.00	480.00	404.00	
001.41.0000.203	FICA	4,111.66	3,843.00	3,843.00	3,910.00	4,635.00	
001.41.0000.204	RETIREMENT	11,799.50	12,947.00	12,947.00	10,550.00	13,656.00	
001.41.0000.205	GROUP INSURANCE	104,649.73	120,110.00	120,110.00	118,760.00	117,955.00	
001.41.0000.206	WORKERS' COMPENSATION	175.00	175.00	175.00	175.00	1,345.00	
001.41.0000.301	OFFICE EXPENSE	1,343.12	1,000.00	1,000.00	1,635.00	1,200.00	
001.41.0000.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.41.0000.303	SMALL TOOLS & SUPPLIES	225.79	200.00	200.00	71.00	200.00	
001.41.0000.313	OTHER CONTRACTUAL SERVICES	7,590.53	5,000.00	5,000.00	7,513.00	15,000.00	
	Muni Code						5,900
	Council Workshop/Training						5,000
	Video and Other Services						4,100
001.41.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00	
001.41.0000.315	MEMBERSHIPS & DUES	535.00	500.00	500.00	535.00	500.00	
001.41.0000.316	TRAVEL/CONFERENCES/MEETINGS	6,137.08	5,000.00	5,000.00	6,735.00	5,000.00	
	League of California Cities						2,500
	Other						2,500
001.41.0000.319	ELECTIONS	0.00	15,000.00	15,000.00	0.00	0.00	
001.41.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	500.00	
001.41.0000.402	MAINT & OPERATION OF EQMT	0.00	500.00	500.00	88.00	500.00	
001.41.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00	
	SUB-TOTAL	219,450.84	249,789.00	249,789.00	235,372.00	246,686.00	
ARTS COMMISSION LOGO							
001.41.4554.301	OFFICE EXPENSE	6,092.87	0.00	0.00	0.00	0.00	

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
LEGISLATIVE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.41.4554.312	PROFESSIONAL/SPECIALIZED SV	0.00	5,000.00	5,000.00	5,000.00	5,000.00
001.41.4554.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
	SUB-TOTAL	6,092.87	5,000.00	5,000.00	5,000.00	5,000.00
	EXPENDITURE TOTAL	225,543.71	254,789.00	254,789.00	240,372.00	251,686.00

City Attorney

Overview

The City Attorney is responsible for the administration of all legal affairs of the City. In addition, the City Attorney serves as Agency Counsel for the Successor Agency of the Redevelopment Agency. The City Attorney advises the City Council and staff on all matters of general and municipal law. The City Attorney is responsible for:

- Representing the City in litigation, administrative hearings, and other legal matters.
- Preparing or reviewing all ordinances, contracts and other legal documents
- Rendering legal advice and opinions to the City Council, Successor Agency, City and Agency Boards and Commissions, and City staff
- Overseeing all work done by outside counsel on behalf of the City.

The City Attorney is a contract position with the firm of Logan & Powell, LLP.

Departmental Workplan

The City Attorney supports other departments in the implementation of their work plans. The City Attorney also responds to claims and litigation and projects adopted by the Council that require participation by the City Attorney.

The Department's workplan for FY 2017/18 includes the following:

- **General Plan Update Process** – The City Attorney will provide legal guidance, where necessary, throughout the General Plan Update process.
- **Development Projects** – The City Attorney will provide legal guidance, where necessary, on development projects under consideration by the City Council.
- **Update Ordinances** – Update the City's ordinances as necessary to comply with changing State laws.
- **Redevelopment Dissolution**- Continue to provide advice to the Successor Agency and staff to comply with the requirements of State law.

In January 2017, the City Attorney's contract was amended to reflect an increase in hours. This change is now fully reflected in the proposed FY 2017/18 operating budget.

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
LEGAL

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
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001.42.0000.205	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	
001.42.0000.210	SUPPLEMENTAL SERVICES	156,309.44	168,000.00	168,000.00	165,500.00	180,000.00	
	Retainer						120,000
	Special Litigation						60,000
001.42.0000.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.42.0000.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.42.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	
001.42.0000.313	OTHER CONTRACTUAL SERVICES	3,088.78	3,500.00	3,500.00	3,000.00	3,500.00	
001.42.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00	
001.42.0000.316	TRAVEL/CONFERENCES/MEETINGS	0.00	0.00	0.00	500.00	500.00	
001.42.0000.402	MAINT & OPERATION OF EQMT	0.00	0.00	0.00	0.00	0.00	
001.42.0000.505	MACHINERY & EQMT - DEPT	0.00	0.00	0.00	0.00	0.00	
	EXPENDITURE TOTAL	159,398.22	171,500.00	171,500.00	169,000.00	184,000.00	

City Manager's Office

Overview

The City Manager provides administrative and legislative/policy support to the City Council, general oversight all City operations provided through the City's operating departments. The City Manager is directly responsible for the City's economic development initiatives and activities of the Successor Agency of the City's former redevelopment agency. Specific oversight is provided to other administrative department, including the City Clerk and Administrative Services, which include such functions as legislative records management, financial services, budget, human resources and risk management.

Staffing Summary

	Actual			Approved	Proposed
Position	2013/14	2014/15	2015/16	2016/17	2017/18
City Manager	1.00	1.00	1.00	1.00	1.00
City Clerk (1)	1.00	1.00	1.00	1.00	1.00
Total FTE	2.00	2.00	2.00	2.00	2.00

(1) – The City Clerk position is allocated 50% to the Administration (#44) Division and 50% to the City Council/Legislative (#41) Division.

Departmental Workplan

The workplan for the City Manager is driven primarily by City Council goals and policy direction, while the workplan for the rest of the administration department is based upon emerging issues that relate to City Council action, workforce changes, and the needs of the operating departments.

The Department's workplan for FY 2017/18 includes the following:

- **Encourage Business Development and Expand the City's Economic Base** – The City is focused on expanding its economic base to provide the financial and community resources necessary to maintain the community's quality of life. Activities associated with this item include ensuring that the City's General Plan is updated, facilitating development of the Town Center, and developing a strategic economic development plan to encourage business development in the community. *Goal/Priority: Economic development; fiscal sustainability*
- **Ensure Long-Term Financial Stability** – The City will face several fiscal pressures in the coming years that will require plans to be put in place to ensure the fiscal health of the City.
  - The creation of the Five-Year Financial Plan as part of the Annual Budget document will allow the City Council and staff to identify financial trends that can impact the future financial health and service delivery options of the City.
  - A comprehensive fee study will also need to be performed to assess current cost recovery levels and identify policy options to ensure that the City's costs of providing services are recovered at acceptable levels through fees and charges.
  - Budget strategies will need to be identified to reduce long-term unfunded obligations such as infrastructure maintenance, equipment

replacement needs, and funding post-retirement benefits obligations.
    - Exploring revenue enhancement options should the Five-Year Financial Plan identify a structural deficit and the desire for the City to enhance or maintain existing service levels. *Goal/Priority: Fiscal sustainability*
- **Maintain the City's Quality of Life** – Several activities will take place to help maintain the quality of life enjoyed by those that live, work and plan in Scotts Valley
    - Assure the completion by Public Works of a pavement condition index (PCI) study to assess the conditions of public streets and roads.
    - Secure the right communications technologies that enhance public safety and community engagement efforts such as an enhanced city website and expanded use of social media tools. *Goal/Priority: Maintain quality of life*

New or Additional Resources Proposed for FY 2017/18

No additional resources are requested in FY 2017/18 in order for the department to accomplish its workplan.

Office of the City Clerk

Overview

The City Clerk performs various professional and managerial duties according to Scotts Valley Municipal Code and state law. The City Clerk facilitates the execution of official City legislative processes.

The City Clerk is the custodian of City records and records the official actions of City government, documents the proceedings of meetings, and retains legal and historical records, such as City Council, Successor Agency, and Oversight Board agendas and minutes, ordinances, resolutions, contracts, deeds, and subdivision maps.

The City Clerk accepts and processes requests in accordance with the California Public Records Act, coordinates City board, commission and committee member recruitment activities, and accepts and processes claims against the City and other legal documents.

Last, the City Clerk serves as the City's elections official and administers the election process and oaths of office. The City Clerk also acts as the filing officer for conflict of interest statements filed by City elected and appointed officials and candidate and officeholder campaign filings.

Departmental Workplan

In addition to providing a variety of highly specialized professional responsibilities in the area of agenda and records management, elections, and public records coordination, the City Clerk provides managerial and administrative support in the area of human resources, public information, and risk management.

The Department's workplan for FY 2017/18 includes the following:

- **Upgrade of the City Website** – The City of Scotts Valley's website has not been evolving with current technologies offered in other municipalities. Update-to-date web-based tools that would enable the City to enhance its website to improve the user experience of its citizens, businesses and partners by providing the following:

    - Live streaming of City Council Meetings;
    - Centralized electronic storage of city documents
    - E-tools to enhance city-wide communications

  Goal/Priority: Maintain Quality of Life - Identify Technologies to Community Engagement Efforts

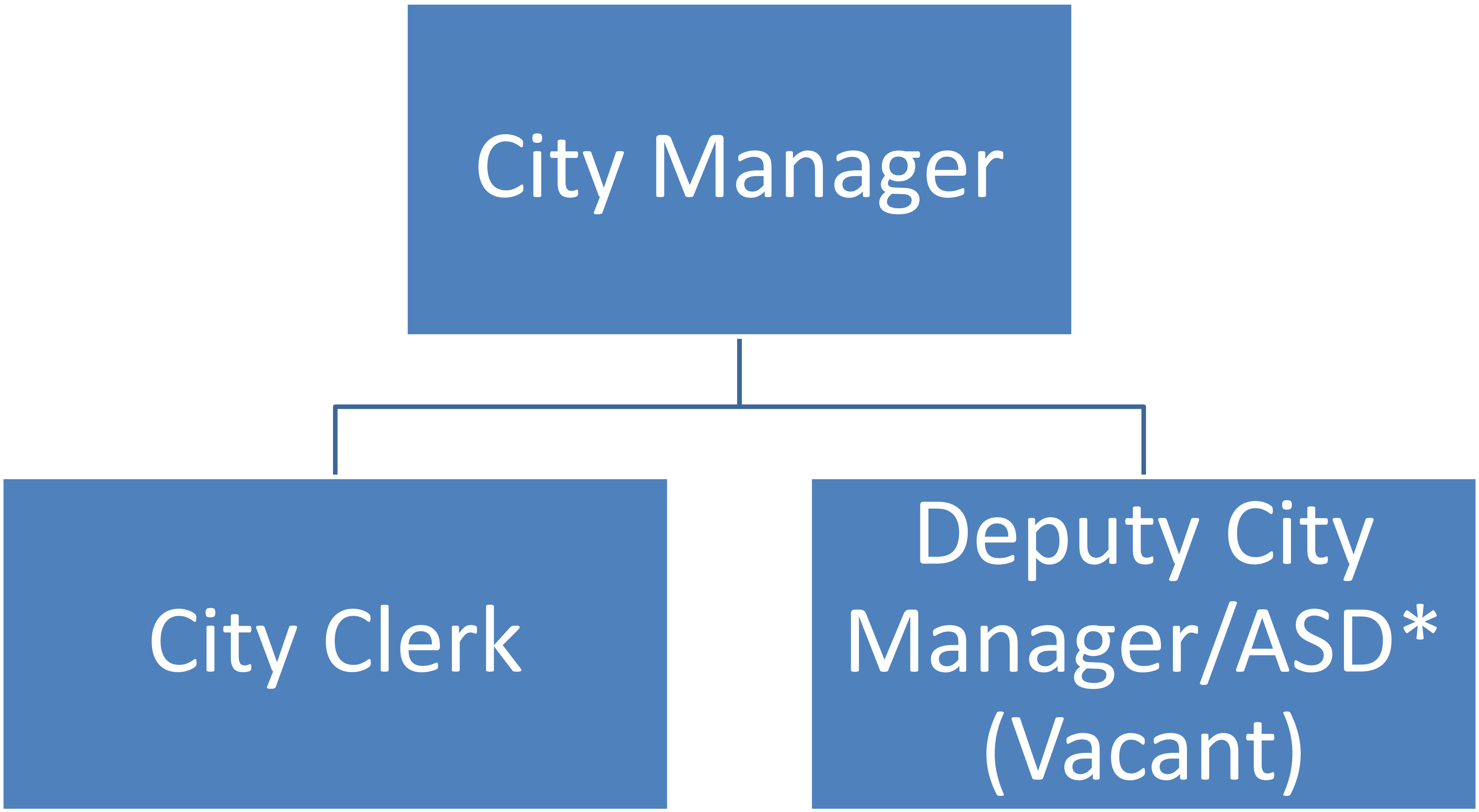
- **Electronic Centralization of City-Wide Documents** – To improve internal efficiencies, an organizational-wide initiative will be implemented to centralize and electronically storage key city documents using the City network.

New or Additional Resources Proposed for FY 2017/18

The following new or additional resources are requested in FY 2017/18 in order for the department to accomplish its workplan.

Description	FY 2017/18 Cost
Upgrade of the City Website – implementing a content management solution and updates to the City's website	$30,000 ($24,000 in General CIP Fund; $6,000 in Wastewater Capital Reserve Fund)

City Manager’s Office



*Deputy City Manager/Administrative Services Director oversees functions of the City Manager’s Office and Administrative Services Department, which includes Finance, Human Resource, Information Technology , Risk Management and Recreation

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
CITY MANAGER AND ADMINISTRATION

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.44.0000.101	SALARIES/WAGES - REGULAR	94,924.90	224,709.00	284,709.00	280,000.00	251,822.00
001.44.0000.102	SALARIES/WAGES - HOLIDAY	9,059.44	0.00	0.00	0.00	0.00
001.44.0000.103	SALARIES/WAGES - SICK LEAVE	78,780.96	0.00	0.00	0.00	0.00
001.44.0000.104	SALARIES/WAGES - VACATION	90,459.70	0.00	0.00	0.00	0.00
001.44.0000.107	SALARIES/WAGES - TEMPORARY	89,250.40	0.00	0.00	5,998.00	0.00
001.44.0000.108	SALARIES/WAGES - C/T TAKEN	7,701.46	0.00	0.00	0.00	0.00
001.44.0000.109	SALARIES/WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
001.44.0000.202	PARS-ARS	0.00	0.00	0.00	0.00	0.00
001.44.0000.203	FICA	22,287.45	13,217.00	13,217.00	14,737.00	14,201.00
001.44.0000.204	RETIREMENT	45,526.84	70,663.00	70,663.00	70,395.00	80,249.00
001.44.0000.205	GROUP INSURANCE	26,199.06	43,379.00	43,379.00	42,755.00	43,320.00
001.44.0000.206	WORKERS' COMPENSATION	275.00	375.00	375.00	375.00	2,882.00
001.44.0000.209	AUTO ALLOWANCE	0.00	0.00	0.00	0.00	0.00
001.44.0000.301	OFFICE EXPENSE	1,175.09	800.00	800.00	785.00	800.00
001.44.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	113.00	0.00
001.44.0000.306	COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00
001.44.0000.310	RECRUITMENT	14.95	0.00	10,000.00	3,297.00	0.00
001.44.0000.313	OTHER CONTRACTUAL SERVICES	99.00	0.00	0.00	0.00	5,000.00
001.44.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	100.00
001.44.0000.315	MEMBERSHIPS & DUES	55.00	55.00	55.00	1,000.00	1,000.00
001.44.0000.316	TRAVEL/CONFERENCES/MEETINGS	1,789.98	100.00	100.00	4,912.00	5,000.00
001.44.0000.322	TRAINING & EDUCATION	0.00	100.00	100.00	0.00	500.00
001.44.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001.44.0000.402	MAINT & OPERATION OF EQMT	0.00	0.00	0.00	88.00	0.00
001.44.0000.403	MAINT & OPERATION OF VEHICLE	701.44	1,000.00	1,000.00	57.00	0.00
	EXPENDITURE TOTAL	468,300.67	354,398.00	424,398.00	424,512.00	404,874.00

Administrative Services Department

Overview

The Administrative Services Department is a newly formed department under the direction of a Deputy City Manager/Administrative Services Director that encompasses the following five divisions:

1. **Finance (Division 45**) - receives all income, prepares checks for payment of all expenses, and is responsible for investing City surplus funds; processes grant records and claims, sewer service fees, business license fees and other miscellaneous billings; handles payroll and accounts payable functions for the City; maintains records of all income and expenditures for all funds; and, prepares the City's Comprehensive Annual Financial Report and other financial reports as necessary for operating departments, the City Council, and local, state and federal agencies; accounts for all activities associated with the City of Scotts Valley Successor Agency, and prepares the necessary reports for the review and approval of the Successor Agency's oversight board and the California Department of Finance; and, participates in preparing the budget for recommendation to the City Council under the direction of the City Manager.
2. **Human Resources and Administration (Division 46)** – handles all aspects of human resources management, including: labor relations; classification, compensation and benefits programs; updating personnel rules and policies to ensure compliance with State and Federal employment laws and regulations; oversight and support for recruiting functions administered by operating departments; consultation and advice regarding employee disciplinary and employment liability issues; and, overseeing the employee assistance program.
3. **Information Technology (Division 47)** – provides overall strategic direction and implementation of the City's use of information technology tools; manages the contract with a technology support vendor for help desk support and network, telecommunications, server and systems administration. The Department relies on the assistance of the Police Department in managing the day-to-day support and information security needs.
4. **Risk Management (Division 48)** – administers the City's risk management programs, including workers compensation, liability and property insurance through the Monterey Bay Area Self-Insurance Authority risk management JPA.

The Deputy City Manager/Administrative Services Director will also oversee the Recreation Division. For more information about the services and workplan for Recreation, please see the Recreation Fund section of this budget document.

Staffing Summary

	Actual			Approved	Proposed
Position	2013/14	2014/15	2015/16	2016/17	2017/18
Deputy City Manager / Administrative Services Director	0.90	0.90	0.90	-	0.80
Administrative Services Director	-	-	-	0.80	-
Accountant II	1.00	1.00	1.00	1.00	1.00
Accountant I	-	-	-	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	-	-
Accounting Assistant	0.85	0.85	0.85	0.85	0.85
Total FTE	3.75	3.75	3.75	3.65	3.65

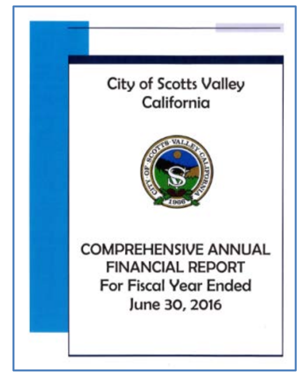
Departmental Workplan

The Department's workload includes a variety of tasks and projects, some that are recurring activities consistent from year to year, and others that are project-based work that vary. Recurring activities such as payroll processing, accounts payable, financial reporting, benefits administration, server maintenance and updating the assets covered through risk management activities are assumed in the baseline activities of the department. Forces that may impact the department's workplan include changes in policy direction and needs of the City Council and the City's operating departments, changes in regulations that impact how financial activities are tracked and reported, and impacts from state legislation.

The Department's workplan for FY 2017/18 includes the following:

Finance (Division 45)

- **Wastewater Rate Implementation** – based on the results of a rate study for wastewater operations, the department will implement the wastewater rates approved by the City Council, submitting annual wastewater amounts for property owners through Santa Cruz County's Tax Collector, and will work with Community Development and Public Works to administer and collect the updated wastewater capacity fees associated with new developments. *Goal/Priority: Public infrastructure; fiscal sustainability*
- **CAFR Preparation and Audit** – upon closing and reconciling the City's general ledger, the department will prepare the City's CAFR and will coordinate the audit of the CAFR through an independent certified public accountant. There are several new Governmental Accounting Standards Board (GASB) pronouncements that will require implementation in the FY 2016/17 CAFR, including new methods of reporting pension obligations. The department will work with the City's CPA firm to ensure the proper accounting and disclosure of financial information is presented in the CAFR. The department does not anticipate changing CPA firms in this fiscal year. *Goal/Priority: Fiscal sustainability*



- **Annual Budget Preparation and Implementation** – the City implemented a new budget process and document in FY 2017/18, including the preparation of the Scotts Valley's first five-year financial plan. Working under the direction of the City Manager, the department will further the implementation of the new budget process by coordinating budget preparation in a collaborative fashion with operating departments, culminating in public hearings and the ultimate approval of the FY 2018/19 annual budget. *Goal/Priority: Fiscal sustainability*

- **Actuarial Analysis of Post-Retirement Benefit Obligations** – the City is required to conduct an actuarial analysis of its post-employment benefit obligations at least biannually. The last actuarial analysis was performed in January 2016 for FY 2016/17 and 2017/18. Finance will hire an actuary to prepare an actuarial analysis on the City's post-retirement healthcare benefit plan for FY 2018/19 and FY 2019/20. *Goal/Priority: Fiscal sustainability*
- **Citywide Fee Study/Cost Allocation Plan** – the City has not conducted a recent comprehensive fee study and cost allocation plan. The department will hire the services of a consultant that specializes in conducting fee studies, working with operating departments to prepare recommendations for City Council consideration of updated fees that reflect the cost of doing business. *Goal/Priority: Fiscal sustainability*

Human Resources and Administration (Division 46)

- **Labor Relations/Negotiations** – labor agreements with SEIU Local 521 and the Mid-Management Association are set to expire June 30, 2017. Labor agreements with the Police Bargaining Unit and Police Supervisors Association (both represented by Operating Engineers Local #3) will expire on June 30, 2018. The Management Team Compensation Benefits Package does not expire, however the salary schedule extends only through FY 2016/17. Depending upon the discussions with SEIU and the Mid-Management Association, there is the potential that some or all of the labor agreements will require negotiation in FY 2017/18. This will require the services of a consultant to assist in the negotiations process. *Goal/Priority: Fiscal sustainability; operational efficiency*

Information Technology (Division 47)

- **Citywide Telephone System** – replacement of the City's aging phone and voicemail system, which will include rewiring certain buildings to support the needs of today's IP-based telephone systems. *Goal/Priority: Operational initiatives to enhance public safety and community engagement efforts*
- **Website Upgrade** – support the technology requirements under the direction of the City Clerk in implementing a content management solution and updating the City's website to provide more timely, easy-to-find community access to information regarding the City's services, events, operations and requirements. *Goal/Priority: Operational initiatives to enhance community engagement efforts*

Risk Management

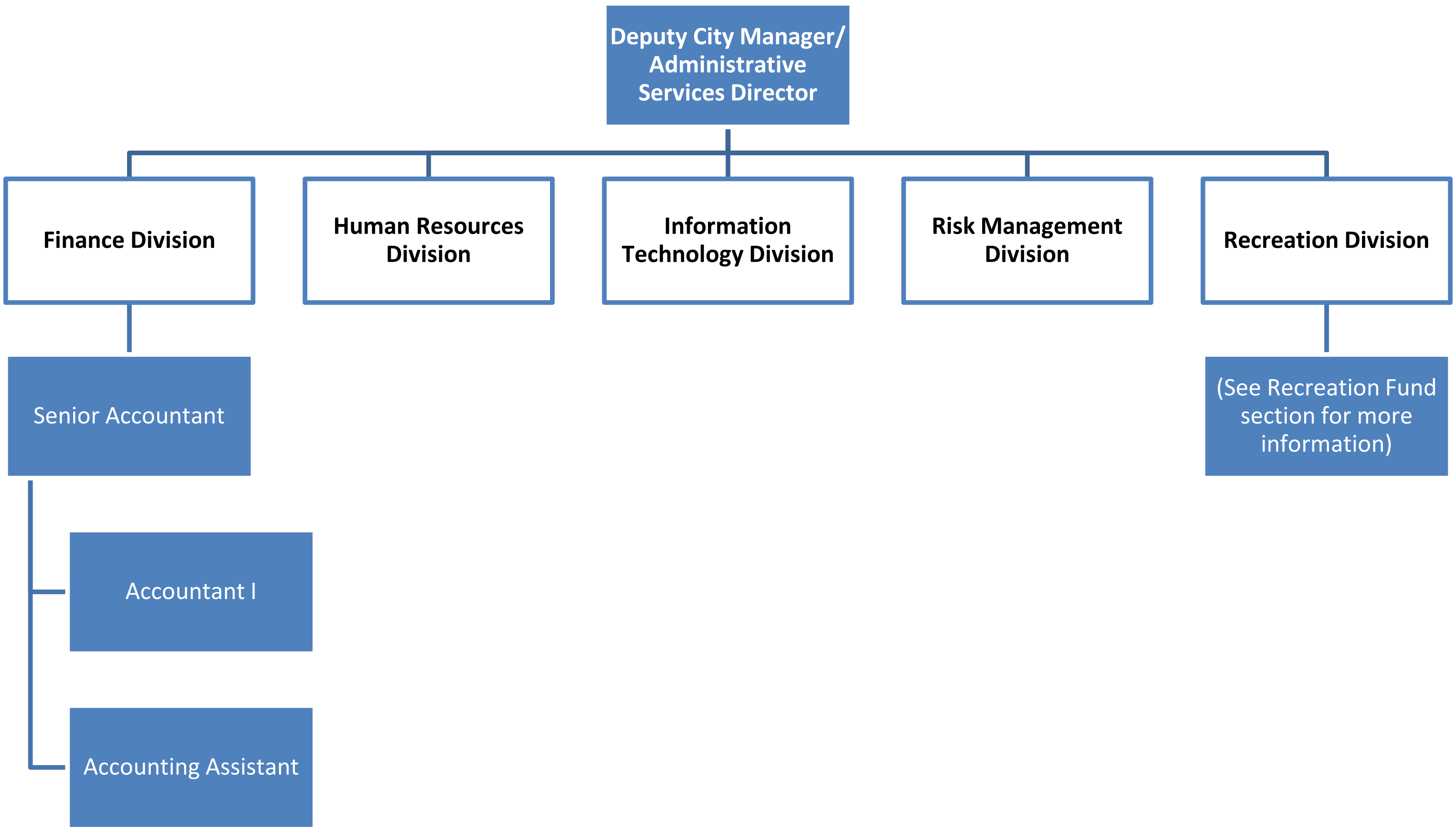
- No specific workplan items outside of recurring activities

New or Additional Resources Proposed for FY 2017/18

The following new or additional resources are requested in FY 2017/18 in order for the department to accomplish its workplan.

Description	FY 2017/18 Cost
Actuarial Consulting Services – hiring an actuarial firm to prepare an actuarial analysis of the City's post-retirement healthcare benefit plan for FY 2018/19 and 2019/20, including related GASB 68 reports required for the CAFR.	$25,000
Citywide Fee Study/Cost Allocation Plan – hiring a consultant to conduct a comprehensive fee study and cost allocation plan	$50,000
Sales Tax Consulting Services – monthly reporting on sales tax receipts so that the City can keep tabs on sales tax trends as part of the economic development activities.	$12,000
Labor Negotiations Consulting Services – consulting support to assist in negotiations of the City's labor agreements	$75,000
Citywide Telephone System – capital purchase project to upgrade the City's outdated and unsupported telephone and voicemail system	$150,000 (in General CIP Fund)

ADMINISTRATIVE SERVICES DEPARTMENT



GENERAL FUND
ADMINISTRATIVE SERVICES - FINANCE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.45.0000.101	SALARIES/WAGES - REGULAR	154,976.85	274,127.00	274,127.00	181,682.00	306,811.00	
001.45.0000.102	SALARIES/WAGES - HOLIDAY	11,659.33	0.00	0.00	0.00	0.00	
001.45.0000.103	SALARIES/WAGES - SICK LEAVE	6,099.41	0.00	0.00	0.00	0.00	
001.45.0000.104	SALARIES/WAGES - VACATION	16,902.23	0.00	0.00	0.00	0.00	
001.45.0000.107	SALARIES/WAGES - TEMPORARY	13,730.35	11,000.00	11,000.00	8,180.00	16,290.00	
001.45.0000.108	SALARIES/WAGES - C/T TAKEN	5,345.10	0.00	0.00	0.00	0.00	
001.45.0000.109	SALARIES/WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	
001.45.0000.202	PARS-ARS	0.00	0.00	0.00	0.00	0.00	
001.45.0000.203	FICA	15,399.93	20,971.00	20,971.00	14,132.00	24,717.00	
001.45.0000.204	RETIREMENT	55,678.13	84,630.00	84,630.00	63,505.00	97,541.00	
001.45.0000.205	GROUP INSURANCE	79,291.06	115,684.00	115,684.00	87,300.00	113,928.00	
001.45.0000.206	WORKERS' COMPENSATION	1,338.00	838.00	838.00	838.00	8,933.00	
001.45.0000.301	OFFICE EXPENSE	8,141.81	7,500.00	7,500.00	7,610.00	10,500.00	
001.45.0000.302	SPECIAL DEPARTMENT EXPENSE	435.00	435.00	435.00	435.00	440.00	
001.45.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	
001.45.0000.310	RECRUITMENT	0.00	1,500.00	1,500.00	275.00	1,500.00	
001.45.0000.312	PROFESSIONAL/SPECIALIZED SVC	18,220.00	16,000.00	16,000.00	122,400.00	42,000.00	
	Independent Audit						17,000
	Actuarials						25,000
001.45.0000.313	OTHER CONTRACTUAL SERVICES	99.00	0.00	0.00	2,600.00	65,720.00	
	Fee Study - PW, Bldg, Planning Fees						50,000
	HDL Reports						12,000
	Misc Financial Reports						3,720
001.45.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00	
001.45.0000.315	MEMBERSHIPS & DUES	190.00	190.00	190.00	190.00	190.00	
001.45.0000.316	TRAVEL/CONFERENCES/MEETINGS	5.18	100.00	100.00	50.00	100.00	
001.45.0000.322	TRAINING & EDUCATION	0.00	100.00	100.00	260.00	500.00	
001.45.0000.349	MISCELLANEOUS	-0.06	0.00	0.00	0.00	0.00	
001.45.0000.402	MAINT & OPERATION OF EQMT	1,439.62	2,000.00	2,000.00	1,675.00	2,000.00	
001.45.0000.505	MACHINERY & EQMT - DEPT	0.00	0.00	0.00	0.00	0.00	
001.45.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00	
	EXPENDITURE TOTAL	388,950.94	535,075.00	535,075.00	491,132.00	691,170.00	

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
ADMINISTRATIVE SERVICES - HUMAN RESOURCES AND OTHER ADMIN

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.46.0000.101	SALARIES/WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	
001.46.0000.102	SALARIES/WAGES - HOLIDAY	0.00	0.00	0.00	0.00	0.00	
001.46.0000.103	SALARIES/WAGES - SICK LEAVE	0.00	0.00	0.00	0.00	0.00	
001.46.0000.104	SALARIES/WAGES - VACATION	0.00	0.00	0.00	0.00	0.00	
001.46.0000.108	SALARIES/WAGES - C/T TAKEN	0.00	0.00	0.00	0.00	0.00	
001.46.0000.203	FICA	0.00	0.00	0.00	0.00	0.00	
001.46.0000.204	RETIREMENT	0.00	0.00	0.00	0.00	0.00	
001.46.0000.205	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	
001.46.0000.206	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	
001.46.0000.207	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	5,000.00	
001.46.0000.210	SUPPLEMENTAL SERVICES	0.00	0.00	0.00	0.00	600.00	
001.46.0000.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.46.0000.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.46.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	1,500.00	
001.46.0000.310	RECRUITMENT	0.00	0.00	0.00	0.00	3,000.00	
001.46.0000.312	PROFESSIONAL/SPECIALIZED SVC	0.00	0.00	0.00	0.00	75,000.00	
	Labor Negotiations contracted services						75,000.00
001.46.0000.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	1,200.00	
001.46.0000.315	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	
001.46.0000.316	TRAVEL/CONFERENCES/MEETINGS	0.00	0.00	0.00	0.00	0.00	
001.46.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00	
001.46.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	5,500.00	
001.46.0000.402	MAINT & OPERATION OF EQMT	0.00	0.00	0.00	0.00	0.00	
	EXPENDITURE TOTAL	0.00	0.00	0.00	0.00	91,800.00	

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
ADMINISTRATIVE SERVICES - INFORMATION TECHNOLOGY

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.47.0000.101	SALARIES/WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	
001.47.0000.102	SALARIES/WAGES - HOLIDAY	0.00	0.00	0.00	0.00	0.00	
001.47.0000.103	SALARIES/WAGES - SICK LEAVE	0.00	0.00	0.00	0.00	0.00	
001.47.0000.104	SALARIES/WAGES - VACATION	0.00	0.00	0.00	0.00	0.00	
001.47.0000.108	SALARIES/WAGES - C/T TAKEN	0.00	0.00	0.00	0.00	0.00	
001.47.0000.203	FICA	0.00	0.00	0.00	0.00	0.00	
001.47.0000.204	RETIREMENT	0.00	0.00	0.00	0.00	0.00	
001.47.0000.205	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	
001.47.0000.206	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	
001.47.0000.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.47.0000.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.47.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	
001.47.0000.306	COMMUNICATIONS	0.00	0.00	0.00	0.00	29,000.00	
	AT&T Fiber						18,000
	Comcast Fiber						11,000
001.47.0000.312	PROFESSIONAL/SPECIALIZED SVC	0.00	0.00	0.00	0.00	0.00	
001.47.0000.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	71,500.00	
	Information Technology Services						56,000
	GFS Software Service						15,500
001.47.0000.315	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	
001.47.0000.316	TRAVEL/CONFERENCES/MEETINGS	0.00	0.00	0.00	0.00	0.00	
001.47.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00	
001.47.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	6,900.00	
001.47.0000.402	MAINT & OPERATION OF EQMT	0.00	0.00	0.00	0.00	11,790.00	
	EXPENDITURE TOTAL	0.00	0.00	0.00	0.00	119,190.00	

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
ADMINISTRATIVE SERVICES - RISK MANAGEMENT

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.48.0000.101	SALARIES/WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	
001.48.0000.102	SALARIES/WAGES - HOLIDAY	0.00	0.00	0.00	0.00	0.00	
001.48.0000.103	SALARIES/WAGES - SICK LEAVE	0.00	0.00	0.00	0.00	0.00	
001.48.0000.104	SALARIES/WAGES - VACATION	0.00	0.00	0.00	0.00	0.00	
001.48.0000.108	SALARIES/WAGES - C/T TAKEN	0.00	0.00	0.00	0.00	0.00	
001.48.0000.203	FICA	0.00	0.00	0.00	0.00	0.00	
001.48.0000.204	RETIREMENT	0.00	0.00	0.00	0.00	0.00	
001.48.0000.205	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	
001.48.0000.206	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	
001.48.0000.207	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	
001.48.0000.210	SUPPLEMENTAL SERVICES	0.00	0.00	0.00	0.00	0.00	
001.48.0000.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.48.0000.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.48.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	
001.48.0000.312	PROFESSIONAL/SPECIALIZED SVC	0.00	0.00	0.00	0.00	0.00	
001.48.0000.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	
001.48.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	118,100.00	
	Liability Insurance						113,000
	Property Insurance						13,000
	Deductibles/Self-Insurance						24,000
001.48.0000.315	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	
001.48.0000.316	TRAVEL/CONFERENCES/MEETINGS	0.00	0.00	0.00	0.00	0.00	
001.48.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00	
001.48.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	
001.48.0000.402	MAINT & OPERATION OF EQMT	0.00	0.00	0.00	0.00	0.00	
	EXPENDITURE TOTAL	0.00	0.00	0.00	0.00	118,100.00	

Police Department

Overview

The Police Department provides public safety for the Scotts Valley community through community partnerships, proactive law enforcement and professionalism. Under the Office of the Police Chief, the department is organized into two divisions: Operations and Services. Operations encompass uniformed patrol services, whereas the Services division is comprised of the Investigation Unit and Communications/Records.

The department employs crime prevention strategies that include community awareness and education, proactive targeted enforcement of problem areas, and community oriented policing. Connecting to the community and building public trust is paramount. The department facilitates this connection through daily interactions, teaching DARE in schools, police department tours, neighborhood watch programs, foot patrols, social media, and many other community outreach programs.

The department maintains a high level of training for its sworn and non-sworn employees. This is accomplished with departmental instructors, web-based training, and external training classes. The department also supports other city departments in their overall goals and objectives of making this a safe community to live and work.

Staffing Summary

Position	Actual 2013/14	Actual 2014/15	Actual 2015/16	Approved 2016/17	Proposed 2017/18
Chief of Police	1.00	1.00	1.00	1.00	1.00
Lieutenant	2.00	2.00	2.00	2.00	2.00
Sergeant	5.00	5.00	5.00	5.00	5.00
Detective	1.00	1.00	1.00	1.00	2.00
Juvenile Officer	1.00	1.00	1.00	1.00	-
School Resource Officer	1.00	1.00	1.00	1.00	1.00
Patrol Officer	6.00	6.00	6.00	6.00	7.00
Traffic Officer	2.00	2.00	2.00	2.00	2.00
Administrative Secretary III/Analyst	1.00	1.00	1.00	1.00	1.00
Services Super/Proj. Mgr.	1.00	1.00	1.00	1.00	1.00
Emergency Dispatch Clerk II	2.00	2.00	2.00	2.00	2.00
Emergency Dispatch Clerk I	4.00	4.00	4.00	4.00	4.00
Total FTE	27.00	27.00	27.00	27.00	28.00

Departmental Workplan

The Police Department's workload remains consistent from year to year. These typical recurring activities are assumed in the baseline activities of the department. Forces that may impact the department's workplan include changes in laws and policies, new technology, work force levels, and personnel development.

The Police Department's workplan for FY 2017/18 includes the following:

- **Patrol Operations** – this is the department's largest commitment of resources and personnel. Through uniformed patrols, officers respond to calls for service and conduct self-initiated activities to bring safety and a high quality of life to citizens of Scotts Valley. *Goal/Priority: Public safety; emergency operations; community engagement*
- **Communications** – the department maintains an independent PSAP (Public Safety Answering Point), or dispatch center. Often the first point of contact for individuals in crisis, our dispatchers triage priority and non-priority calls and dispatch officers accordingly. In the FY 2017/2018, the department will be implementing radio upgrades by identifying and building a new radio tower. *Goal/Priority: Public safety communications; employee safety; emergency operations*
- **Community Outreach Programs** – the department will continue its outreach into the community by partnering with other Scotts Valley organizations, offering crime prevention education, and through social media. The department will continue to use social media, such as Facebook, Nixle and NextDoor to keep our community informed. The department's Facebook page is the most followed governmental site in Scotts Valley. The department's personnel also organize and work two annual charity events: Cops N Rodders and DARE Golf Tournament. *Goal/Priority: Community engagement*

- **Body Worn Camera Program** – the department will be researching and implementing body worn cameras for uniformed personnel. The cameras will foster continuing public trust and transparency while assisting officers in gathering evidence and reducing liability.

Goal/Priority: Public safety; employee safety; customer-focused technology; operational efficiencies.

- **Recruitment** – the department will continue to seek out and hire highly qualified officers and dispatchers. The department will continue its aggressive recruitment program to attract and hire the best possible employees for this department. *Goal/Priority: Public safety; employee safety; operational efficiencies.*
- **Personnel Development** – the department will develop existing personnel for more responsibilities and advancement. The department will focus on outside training opportunities for existing personnel so they can develop their skills and prepare to take on more responsibilities. Additionally, the department will update its in-service training program and technology. *Goal/Priority: Public safety; employee safety; operational efficiencies.*
- **SWAT Team Reformed** –the department has always had a specialized tactical team called SWAT, which handles high risk operations. Due to staffing levels, the SWAT team was disbanded in 2013.

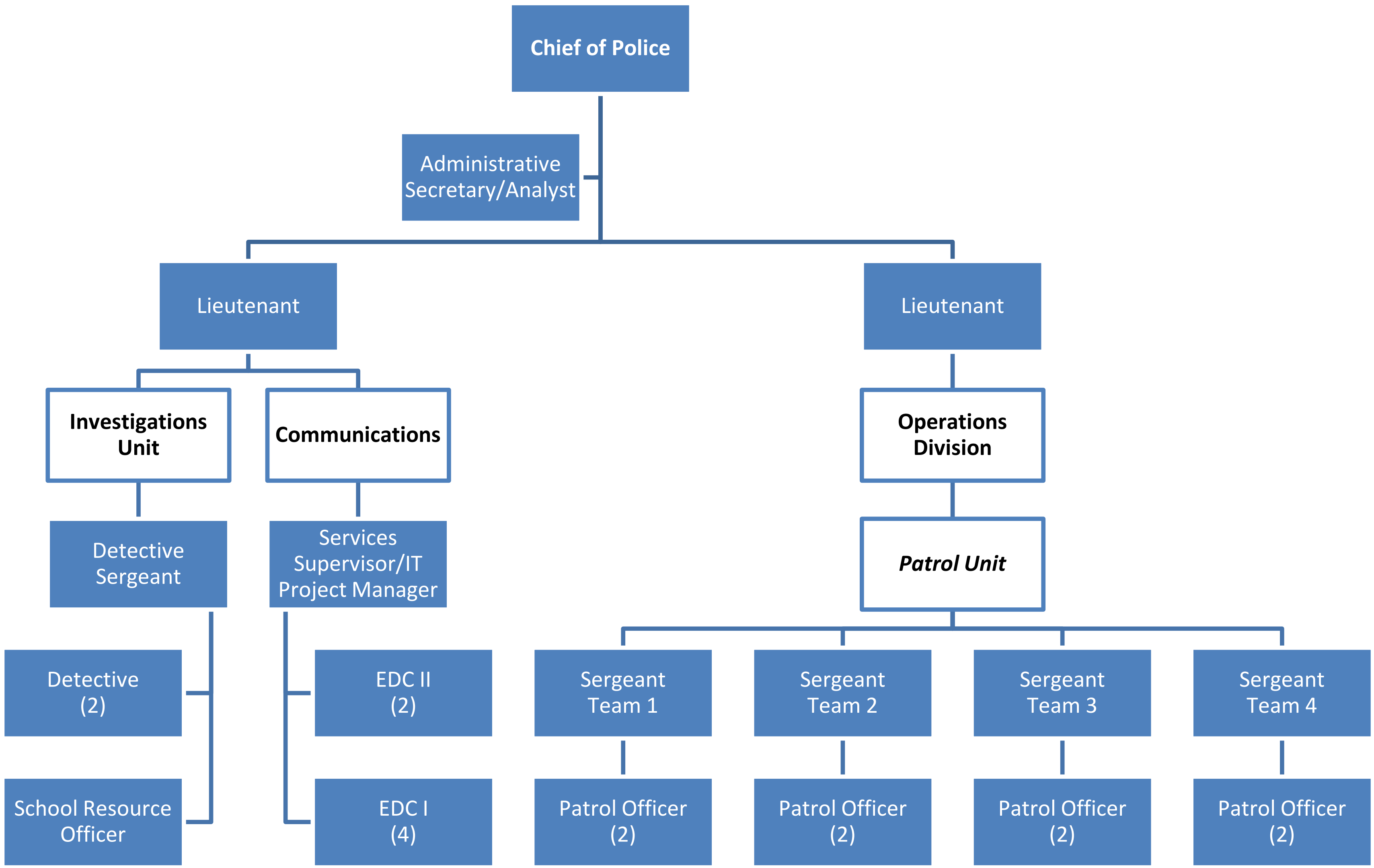
  The department is reforming the SWAT team in FY 2017/2018. *Goal/Priority: Public safety; emergency operations.*
- **Policy** – the department will update its department policy manual reflecting current case law and best practices. The department will implement Daily Training Bulletins which is a program that tests our staff on their knowledge of policy. *Goal/Priority: Public safety; operational efficiencies.*
- **Emergency Operations Planning** – the department will update the Emergency Operations Plan addressing any changes to personnel and contact information. The department will conduct a city-wide Emergency Operations Center training and exercise to better prepare for potential major disasters, such as earthquakes. *Goal/Priority: Public safety; emergency operations.*

New or Additional Resources Proposed for FY 2017/18

The following new or additional resources are requested in FY 2017/18 in order for the department to accomplish its workplan.

Description	FY 2017/18 Cost
Personnel Development – recruitment, police academy costs, advanced training classes, and training technology.	$25,000
Body Worn Camera Program – purchasing new body worn cameras, storage, and warranty/ maintenance plan.	$100,000 (in Police Development Fees Fund)
Communications – purchase of a new radio tower in the North.	$38,600 (in SLESF/COPS Fund)

Scotts Valley Police Department



GENERAL FUND
POLICE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.51.0000.101	SALARIES/WAGES - REGULAR	2,071,168.98	2,318,909.00	2,318,909.00	2,319,000.00	2,393,715.00	
001.51.0000.102	SALARIES/WAGES - HOLIDAY	150,250.88	0.00	0.00	0.00	0.00	
001.51.0000.103	SALARIES/WAGES - SICK LEAVE	75,999.89	0.00	0.00	0.00	0.00	
001.51.0000.104	SALARIES/WAGES - VACATION	138,276.02	0.00	0.00	0.00	0.00	
001.51.0000.107	SALARIES/WAGES - TEMPORARY	12,109.56	12,390.00	12,390.00	29,435.00	12,390.00	
	Reserves						8,400
	Youth Work Program						3,990
001.51.0000.108	SALARIES/WAGES - C/T TAKEN	30,608.50	0.00	0.00	0.00	0.00	
001.51.0000.109	SALARIES/WAGES - OVERTIME	125,062.55	131,500.00	131,500.00	158,190.00	131,500.00	
	Sworn Personnel						107,000
	Non-Sworn Personnel						24,500
001.51.0000.202	PARS-ARS	78.00	0.00	0.00	0.00	0.00	
001.51.0000.203	FICA	194,327.28	195,351.00	195,351.00	191,940.00	192,817.00	
001.51.0000.204	RETIREMENT	884,841.41	891,900.00	891,900.00	849,274.00	939,689.00	
001.51.0000.205	GROUP INSURANCE	641,679.97	753,871.00	753,871.00	748,710.00	798,103.00	
001.51.0000.206	WORKERS' COMPENSATION	22,250.00	22,000.00	22,000.00	22,000.00	161,364.00	
001.51.0000.208	UNIFORM ALLOWANCE	17,828.91	20,000.00	20,000.00	15,410.00	20,000.00	
001.51.0000.301	OFFICE EXPENSE	15,599.59	14,125.00	14,125.00	14,125.00	14,300.00	
001.51.0000.302	SPECIAL DEPARTMENT EXPENSE	35,802.10	30,000.00	30,000.00	30,000.00	30,450.00	
001.51.0000.303	SMALL TOOLS & SUPPLIES	5,317.00	5,575.00	5,575.00	5,575.00	5,650.00	
001.51.0000.306	COMMUNICATIONS	31,074.67	29,820.00	29,820.00	29,820.00	30,200.00	
001.51.0000.308	RENT & LEASE EXPENSE	4,986.56	4,000.00	4,000.00	4,000.00	4,050.00	
001.51.0000.310	RECRUITMENT	9,096.55	15,000.00	15,000.00	21,000.00	15,300.00	
001.51.0000.312	PROFESSIONAL/SPECIALIZED SVC	802.50	0.00	0.00	0.00	0.00	
001.51.0000.313	OTHER CONTRACTUAL SERVICES	5,163.59	3,400.00	3,400.00	3,400.00	3,450.00	
001.51.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00	
001.51.0000.315	MEMBERSHIPS & DUES	2,136.00	2,000.00	2,000.00	3,400.00	2,050.00	
001.51.0000.316	TRAVEL/CONFERENCES/MEETINGS	1,196.24	1,160.00	1,160.00	1,160.00	1,170.00	
001.51.0000.322	TRAINING & EDUCATION	47,287.14	45,000.00	45,000.00	45,000.00	45,700.00	
001.51.0000.402	MAINT & OPERATION OF EQMT	40,537.50	40,000.00	40,000.00	38,000.00	40,600.00	
001.51.0000.403	MAINT & OPERATION OF VEHICLE	60,219.97	75,000.00	75,000.00	69,000.00	76,100.00	
001.51.0000.701	CONTRIBUTIONS	29,083.40	30,000.00	30,000.00	36,000.00	28,450.00	

GENERAL FUND
POLICE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.51.0000.908	VEHICLES	590.00	0.00	0.00	0.00	0.00
001.51.0000.909	MACHINERY & EQMT - ASSET SEI	0.00	0.00	0.00	0.00	0.00
001.51.0000.910	OFFICE EQMT & FURNITURE	5,422.87	5,000.00	5,000.00	5,000.00	5,075.00
001.51.0000.914	COMMUNICATIONS EQUIPMENT	3,292.38	0.00	0.00	0.00	0.00
	SUB-TOTAL	4,662,090.01	4,646,001.00	4,646,001.00	4,639,439.00	4,952,123.00
SVPD CANINE UNIT						
001.51.3580.302	SPECIAL DEPARTMENT EXPENSE	6,143.17	0.00	0.00	5,370.00	0.00
001.51.3580.322	TRAINING & EDUCATION	325.00	0.00	0.00	750.00	0.00
	SUB-TOTAL	6,468.17	0.00	0.00	6,120.00	0.00
	EXPENDITURE TOTAL	4,668,558.18	4,646,001.00	4,646,001.00	4,645,559.00	4,952,123.00

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
ANIMAL CONTROL

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.52.0000.313	OTHER CONTRACTUAL SERVICES	111,172.00	117,842.00	117,842.00	118,136.00	120,000.00
	EXPENDITURE TOTAL	111,172.00	117,842.00	117,842.00	118,136.00	120,000.00

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
EMERGENCY SERVICES

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.53.0000.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.53.0000.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.53.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	
001.53.0000.306	COMMUNICATIONS	1,447.23	1,200.00	1,200.00	977.00	1,240.00	
001.53.0000.310	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	
001.53.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00	
001.53.0000.315	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	
001.53.0000.316	TRAVEL/CONFERENCES/MEETINGS	0.00	0.00	0.00	0.00	0.00	
001.53.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00	
001.53.0000.403	MAINT & OPERATION OF VEHICLE	0.00	0.00	0.00	0.00	0.00	
001.53.0000.505	MACHINERY & EQMT - DEPT	0.00	0.00	0.00	0.00	0.00	
001.53.0000.701	CONTRIBUTIONS	29,671.23	29,790.00	29,790.00	33,900.00	35,150.00	
	Winter Shelter Program						29,500
	HAP Consultant						2,600
	United Way						2,300
	Community Technology						550
	Ten-Year Strategic Plan						202
001.53.0000.705	CONTRIBUTIONS/SOCIAL SERVICE	45,319.25	50,894.00	50,894.00	50,894.00	50,894.00	
	Community Service Organizations						49,894
	Arts Council						1,000
001.53.0000.905	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
001.53.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00	
001.53.0000.911	AUTOMOBILE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
001.53.0000.914	COMMUNICATIONS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
	EXPENDITURE TOTAL	76,437.71	81,884.00	81,884.00	85,771.00	87,284.00	

Planning and Building Department

Overview

The Planning and Building Department plays a key role in shaping the future of urban development in the City of Scotts Valley. The Planning Department provides policy recommendations to the City Manager, Planning Commission and City Council. The Department develops guiding policies in the City's General Plan and reviews new construction through zoning, subdivision regulations, community design guidelines and review of building permits and code enforcement issues. Planning involves the complex interaction of individuals, neighborhood groups, business organizations, environmental groups, land developers and contractors.

The Building Division is responsible for overseeing all construction activities including compliance with the Building, Electrical and Plumbing Codes. The Building Division reviews proposed construction plans for conformance to code requirements and monitors construction activities on a continuing basis to ensure structural integrity and safety. The Division identifies violations and necessitates corrections. The Division also provides information, processing, issuance and administration of all building permits. Generating reports and providing data to various agencies is also an important function of the Building Division.

Staffing Summary

	Actual			Approved	Proposed
Position	2013/14	2014/15	2015/16	2016/17	2017/18
Planning					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Principal Planner	-	-	1.00		
Senior Planner	2.00	2.00	1.00	1.00	1.00
Assistant Planner	-	-	-	1.00	1.00
Administrative Secretary II	0.50	0.50	0.50	-	-
Total Planning	3.50	3.50	3.50	3.00	3.00
Building					
Building Inspector	1.00	-			
Sr Building Inspector/ Code Enforcement Officer	-	1.00	1.00	1.00	1.00
Building Permit Technician	-			1.00	1.00
Subtotal Building	1.00	1.00	1.00	2.00	2.00
Total FTE	4.50	4.50	4.50	5.00	5.00

Departmental Workplan

Planning will continue to provide recurring land use and planning services to the general public, the department will also provide application processing for high priority economic development based projects, as guided by the community leaders. These services include: Administrative, Current Planning, Comprehensive Planning and Planning Management Support.

Building will continue to interface with the public and assist citizens with questions regarding the use of their property and administer all of the Building Permit workflow including application submittal, routing plans, tracking comments, plan checking, calculate fees, issue permits, maintain historical records, conduct construction inspections, prepare inspection reports, write notices of violations and issue certificates of occupancy.

The Department's workplan for FY 2017/18 includes the following:

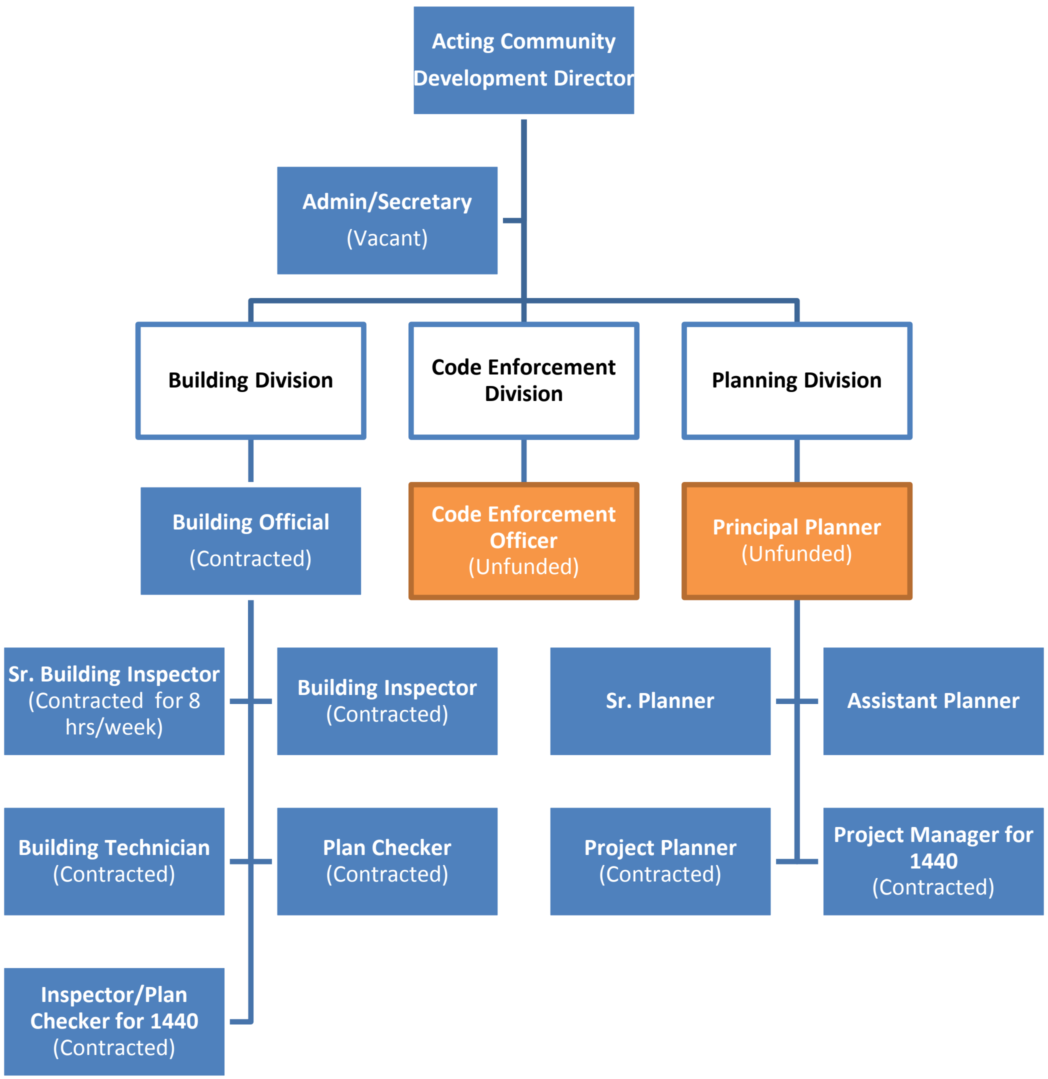
- **General Plan Update** – The City's General Plan is the citizens' "blueprint" for development; the guide to achieving Scotts Valley's vision. California law requires each local government to adopt a General Plan, which must contain at least seven elements: Land Use, Transportation, Housing, Conservation, Noise, Open Space and Safety. This project will require hours of staff research, meetings and public workshops. The comprehensive modernization of the General plan is estimated to be completed in two years.
- **1440 Multiversity** – Staff continues to work with the 1440 foundation to bring Phase I of the high profile 75 acre campus, designed with sustainable environmental practices of planning, building and operations, to completion by Summer of 2017. Phase II of the multiversity is forthcoming.
- **Marriott Hotel** – Grading is expected to get underway soon for the 120 room hotel. This project will require monitoring of final plans as it progresses through Planning and enters the Building Permit phase.
- **Lexington Hotel** – The 128 room hotel is under construction and staff continues to conduct building inspections and assist the developer with modifications and revisions with the hotel's design.
- **Performing Arts Theatre** – Staff has issued an interior demo/clean-up permit and will guide the theatre guild through the permit process as the City's future performing arts theatre takes shape.
- **Open Counter –** Planning staff will be involved with zoning district regulations and compliance with regards to the city's future on-line, business friendly, software program known as "Open Counter."
- **Accessory Dwelling Unit Ordinance –** With recent statewide changes relating to Accessory Dwelling Unit regulations, Planning and Building staff will be researching how best to incorporate and revise the City's Municipal Code to reflect current law.

New or Additional Resources Proposed for FY 2017/18

The following new or additional resources are requested in FY 2017/18 in order for the department to accomplish its workplan.

Description	FY 2017/18 Cost
Building Inspection Consulting Services – consulting services are required in order for the Building Division to perform plan check and inspection services for anticipated development projects. These costs are offset by anticipated permit fees and charges.	$625,000

Community Development Department



CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
COMMUNITY DEVELOPMENT - PLANNING

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.61.0000.101	SALARIES/WAGES - REGULAR	223,626.64	269,944.00	269,944.00	269,150.00	287,238.00	
001.61.0000.102	SALARIES/WAGES - HOLIDAY	17,804.90	0.00	0.00	0.00	0.00	
001.61.0000.103	SALARIES/WAGES - SICK LEAVE	19,885.12	0.00	0.00	0.00	0.00	
001.61.0000.104	SALARIES/WAGES - VACATION	44,830.10	0.00	0.00	0.00	0.00	
001.61.0000.107	SALARIES/WAGES - TEMPORARY	1,049.70	0.00	0.00	0.00	0.00	
001.61.0000.108	SALARIES/WAGES - C/T TAKEN	10,824.42	0.00	0.00	0.00	0.00	
001.61.0000.203	FICA	23,126.26	20,651.00	20,651.00	21,050.00	21,974.00	
001.61.0000.204	RETIREMENT	88,531.28	83,484.00	83,484.00	81,120.00	91,371.00	
001.61.0000.205	GROUP INSURANCE	67,291.85	63,852.00	63,852.00	91,530.00	96,319.00	
001.61.0000.206	WORKERS' COMPENSATION	850.00	750.00	750.00	750.00	5,763.00	
001.61.0000.208	UNIFORM ALLOWANCE	0.00	250.00	250.00	250.00	250.00	
001.61.0000.209	AUTO ALLOWANCE	0.00	0.00	0.00	0.00	0.00	
001.61.0000.210	SUPPLEMENTAL SERVICES	0.00	0.00	0.00	0.00	0.00	
001.61.0000.301	OFFICE EXPENSE	3,204.26	1,500.00	1,500.00	1,470.00	1,500.00	
001.61.0000.302	SPECIAL DEPARTMENT EXPENSE	818.08	750.00	750.00	750.00	750.00	
001.61.0000.303	SMALL TOOLS & SUPPLIES	0.00	175.00	175.00	20.00	175.00	
001.61.0000.312	PROFESSIONAL/SPECIALIZED SVC	24,680.18	10,000.00	10,000.00	10,000.00	10,000.00	
	Contract Planning Services						9,000
	Triaxal Data-Data Base Update						500
	Zoning/General Plan Update						500
001.61.0000.313	OTHER CONTRACTUAL SERVICES	22,858.85	4,000.00	4,000.00	2,500.00	4,000.00	
001.61.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00	
001.61.0000.315	MEMBERSHIPS & DUES	2,945.00	2,500.00	2,500.00	500.00	2,500.00	
	3 APA						1,350
	ICMA						1,000
	AEP						150
001.61.0000.316	TRAVEL/CONFERENCES/MEETINGS	1,280.20	2,500.00	2,500.00	200.00	4,000.00	
	State APA						2,500
	Other						1,500
001.61.0000.322	TRAINING & EDUCATION	0.00	1,000.00	1,000.00	10.00	2,000.00	
001.61.0000.402	MAINT & OPERATION OF EQMT	732.60	250.00	250.00	0.00	250.00	
001.61.0000.403	MAINT & OPERATION OF VEHICLE	93.67	400.00	400.00	150.00	400.00	
	EXPENDITURE TOTAL	554,433.11	462,006.00	462,006.00	479,450.00	528,490.00	

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
COMMUNITY DEVELOPMENT - BUILDING

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.62.0000.101	SALARIES/WAGES - REGULAR	48,173.21	117,780.00	117,780.00	117,000.00	60,221.00
001.62.0000.102	SALARIES/WAGES - HOLIDAY	4,869.39	0.00	0.00	0.00	0.00
001.62.0000.103	SALARIES/WAGES - SICK LEAVE	3,676.96	0.00	0.00	0.00	0.00
001.62.0000.104	SALARIES/WAGES - VACATION	3,461.92	0.00	0.00	0.00	0.00
001.62.0000.107	SALARIES/WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00
001.62.0000.108	SALARIES/WAGES - C/T TAKEN	88.96	0.00	0.00	0.00	0.00
001.62.0000.109	SALARIES/WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
001.62.0000.202	PARS-ARS	0.00	0.00	0.00	0.00	0.00
001.62.0000.203	FICA	4,434.22	9,010.00	9,010.00	9,000.00	4,607.00
001.62.0000.204	RETIREMENT	9,059.68	37,153.00	37,153.00	37,000.00	19,539.00
001.62.0000.205	GROUP INSURANCE	25,563.09	26,385.00	26,385.00	26,000.00	34,237.00
001.62.0000.206	WORKERS' COMPENSATION	250.00	500.00	500.00	500.00	1,921.00
001.62.0000.208	UNIFORM ALLOWANCE	16.16	250.00	250.00	0.00	0.00
001.62.0000.210	SUPPLEMENTAL SERVICES	0.00	0.00	0.00	0.00	0.00
001.62.0000.301	OFFICE EXPENSE	1,396.64	1,000.00	1,000.00	1,500.00	1,500.00
001.62.0000.302	SPECIAL DEPARTMENT EXPENSE	820.46	0.00	0.00	100.00	0.00
001.62.0000.303	SMALL TOOLS & SUPPLIES	1,343.91	500.00	500.00	400.00	500.00
001.62.0000.306	COMMUNICATIONS	45.60	0.00	0.00	45.00	0.00
001.62.0000.310	RECRUITMENT	0.00	1,750.00	1,750.00	0.00	3,000.00
001.62.0000.312	PROFESSIONAL/SPECIALIZED SVC	385,546.24	50,000.00	150,000.00	150,000.00	625,000.00
001.62.0000.313	OTHER CONTRACTUAL SERVICES	99.00	0.00	0.00	0.00	0.00
001.62.0000.315	MEMBERSHIPS & DUES	355.00	750.00	750.00	750.00	750.00
001.62.0000.316	TRAVEL/CONFERENCES/MEETINGS	496.38	2,000.00	2,000.00	2,000.00	2,500.00
001.62.0000.322	TRAINING & EDUCATION	0.00	1,000.00	1,000.00	1,000.00	2,000.00
001.62.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001.62.0000.402	MAINT & OPERATION OF EQMT	42.72	0.00	0.00	0.00	0.00
001.62.0000.403	MAINT & OPERATION OF VEHICLE	394.69	700.00	700.00	700.00	700.00
001.62.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00
001.62.0000.912	SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	490,134.23	248,778.00	348,778.00	345,995.00	756,475.00

Public Works Department


Overview

The Public Works Department oversees planning, design, construction, maintenance, repairs and operation services for City infrastructure. The department is also responsible for City cleanliness and manages the Solid Waste/Recycling Collection and Disposal Program. The department is represented by a professional, semi-professional and licensed disciplines working in Engineering, Maintenance, Wastewater Divisions.

The **Engineering Division** oversees and supports the planning, design, construction and inspection of improvements for all public works infrastructure projects including streets, storm facilities, curbs, gutters, sidewalks, landscaping, lighting and traffic control systems constructed within the City as part of the capital improvement program (CIP) or new development. The Division also provides ancillary support to other Departments through private development plan review.

The **Maintenance Division** is responsible for:

- Maintaining over 35 miles of public streets, City parking lots, storm drain pipeline, all of the City sidewalks, curbs, gutters, City owned trees, signage, street striping, and street sweeping streets.
- Maintaining and repairing Police, City Hall, Community Center, Senior Center and Recreation buildings.
- Operating, maintaining and repairing various public facilities, vehicles and equipment.
- Maintaining landscape for the City's six parks and City buildings.

The **Wastewater Division** operates and maintains over 40 miles of sewer main pipeline, seven (7) sewer lift stations, a laboratory, the 1.5 million gallon per day Scotts Valley Water Reclamation Facility (WRF) and monitors the Source Control Program. The WRF won the 2016 and 2017 Plant of the Year Award for the Monterey Bay CWEA.

Staffing Summary

Position	Actual 2013/14	Actual 2014/15	Actual 2015/16	Approved 2016/17	Proposed 2017/18
Public Works Director/City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00	1.00
Administrative Secretary II	0.50	1.00	1.00	1.00	1.00
Engineering Technician/Associate	1.00	1.00	1.00	1.00	1.00
Maintenance Division Manager	1.00	1.00	-	0.70	-
Maintenance Supervisor	1.00	1.00	1.00	0.70	1.00
Maintenance Worker III	1.00	1.00	1.00	2.00	2.00
Maintenance Worker II	3.00	3.00	2.00	1.00	1.00
Maintenance Worker I	2.00	2.00	2.00	1.00	1.00
Laborer	-	-	-	0.30	0.40
Chief Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater and Environmental Program Manager/Director	1.00	1.00	-	-	-
Wastewater Division Manager	-	-	1.00	1.00	1.00
Chief Wastewater Plant Operator	1.00	1.00	-	1.00	1.00
Wastewater Plant Operator II	3.00	3.00	3.00	2.00	2.00
Wastewater Plant Operator I	1.00	1.00	1.00	1.00	1.00
Senior Lab Technician/Analyst	1.00	1.00	1.00	1.00	1.00
Accounting Assistant	0.15	0.15	0.15	0.15	0.15
Total FTE	19.65	20.15	17.15	16.85	16.55

Departmental Workplan

The mission of the Public Works Department is to continually provide effective and efficient essential services to the public. This includes environmentally sound wastewater collection and treatment, storm water management, and accessible well managed streets, parks, and public facilities.

These typical recurring activities are assumed in the baseline activities of the department:

- Issue Public Works permits
- Complete plan reviews
- Manage Capital Improvement Projects
- Participate in various regional committees
- Complete tasks to comply with the NPDES Phase II permit
- Manage City's Solid Waste/Recycling Franchise Agreement (2010-2022) with Green Waste Recovery and amend as needed to meet state mandates
- Monitor, inspect and service the City Collection System
- Monitor WRF operation to meet all regulatory monitoring and reporting requirements
- Complete work orders to repair potholes, clear storm drains, trim and remove street trees, replace signage, replace concrete, asphalt paving, weed abatement, and striping
- Complete work orders to repair irrigation, mark lines for sports programs, field repair, playground repair, and general park maintenance

The Public Works Department's work plan for FY 2017/18 includes the following:

- **Rehabilitation of Green Hills Road** – (Glen Canyon Road to terminus) This project will include bike lanes, road widening, new curb and gutter, restriping on Glen Canyon Road from Vern Hart Fish Park to Green Hills Road. On south Navarra from Green Hills Road to Grant Creek Road, the project will also include bicycle signage and sharrows. *Goal/Priority: Enhance public infrastructure*
- **Mt. Hermon Road/Scotts Valley Drive/Whispering Pines Intersection Improvement Project** – This project will improve the level of service (LOS) at the intersection of Mt. Hermon Road and Scotts Valley Drive. This project will include lengthening the westbound left turn lane from Mt. Hermon Road to Whispering Pines Drive, bicycle and pedestrian improvements, signal modifications and restriping. This project will meet the recommended conditions of Town Center EIR. *Goal/Priority: Enhance public infrastructure*
- **ADA Improvements: Phase 1** – This project consists of retrofit work to provide ADA accessibility per the assessment completed in 2015 and recorded in the City's Access Audit & Transition Plan. Projects for this fiscal year will include improvements at City Hall/Police Station, Hocus Pocus and Siltanen Parks, and the completion of improvements to the Community Center. *Goal/Priority: Enhance public infrastructure*
- **WRF PLC Upgrade** – This project will upgrade the programmable logic controller (PLC) at the wastewater treatment plant to allow for remote operations of parts of the facility. Currently the PLC system allows for monitoring only. This will allow for operations staff to complete some processes from home, reducing the frequency of on call visits to the plant. This technology is considered standard at similar size plants. FY 2017/18 is the second year of the five year planned upgrade. *Goal/Priority: Enhance public infrastructure*
- **Development Projects** – The Engineering division anticipates continued increased workload relative to reviewing plans and performing inspection services related to the various projects that are anticipated for FY 2017/18. *Goal/Priority: Fiscal sustainability; economic development*

New or Additional Resources Proposed for FY 2017/18

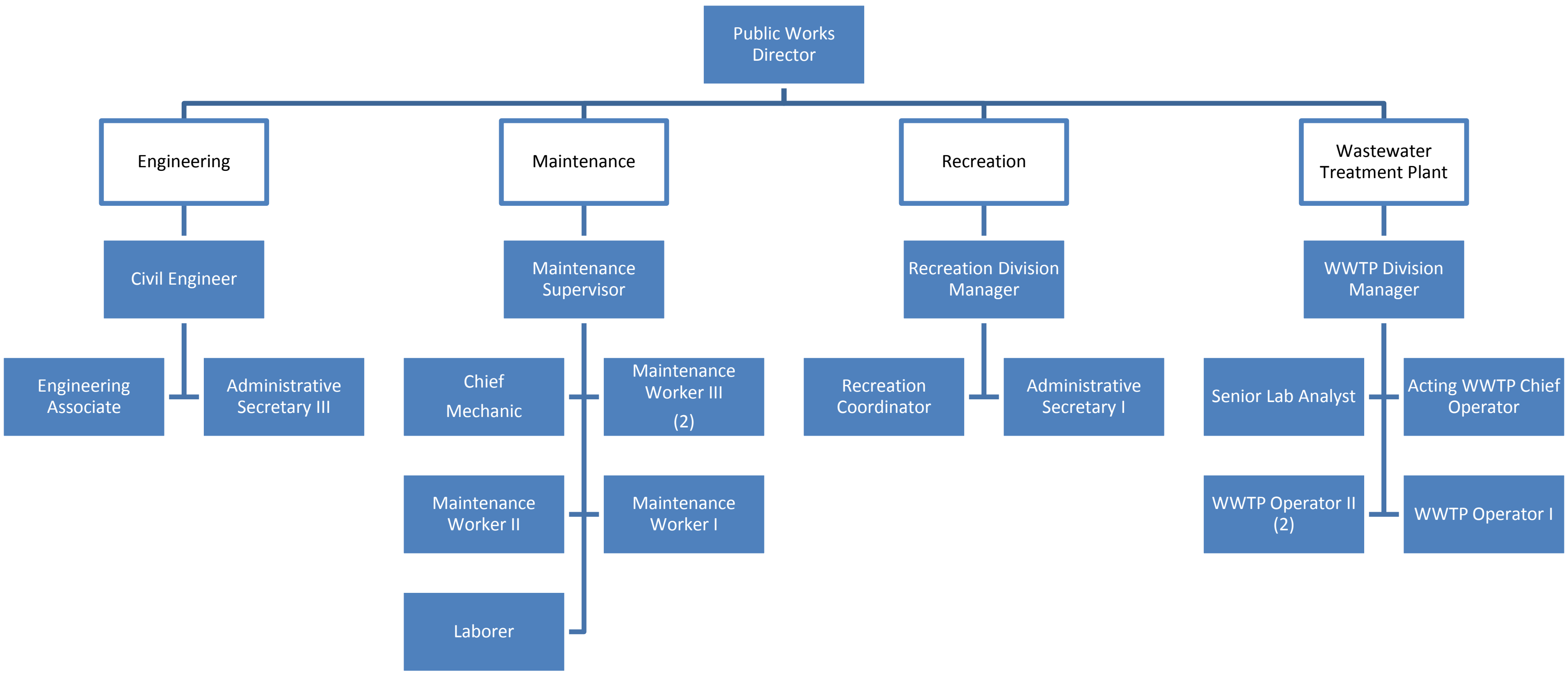
Resources related to the various capital improvement/capital purchase projects that are included within the Department's workplan may be found in the Five-Year Capital Improvement/Capital Purchase (CIP) Plan section of this budget document.

The following new or additional non-CIP related resources are requested in FY 2017/18 in order for the department to accomplish its workplan.

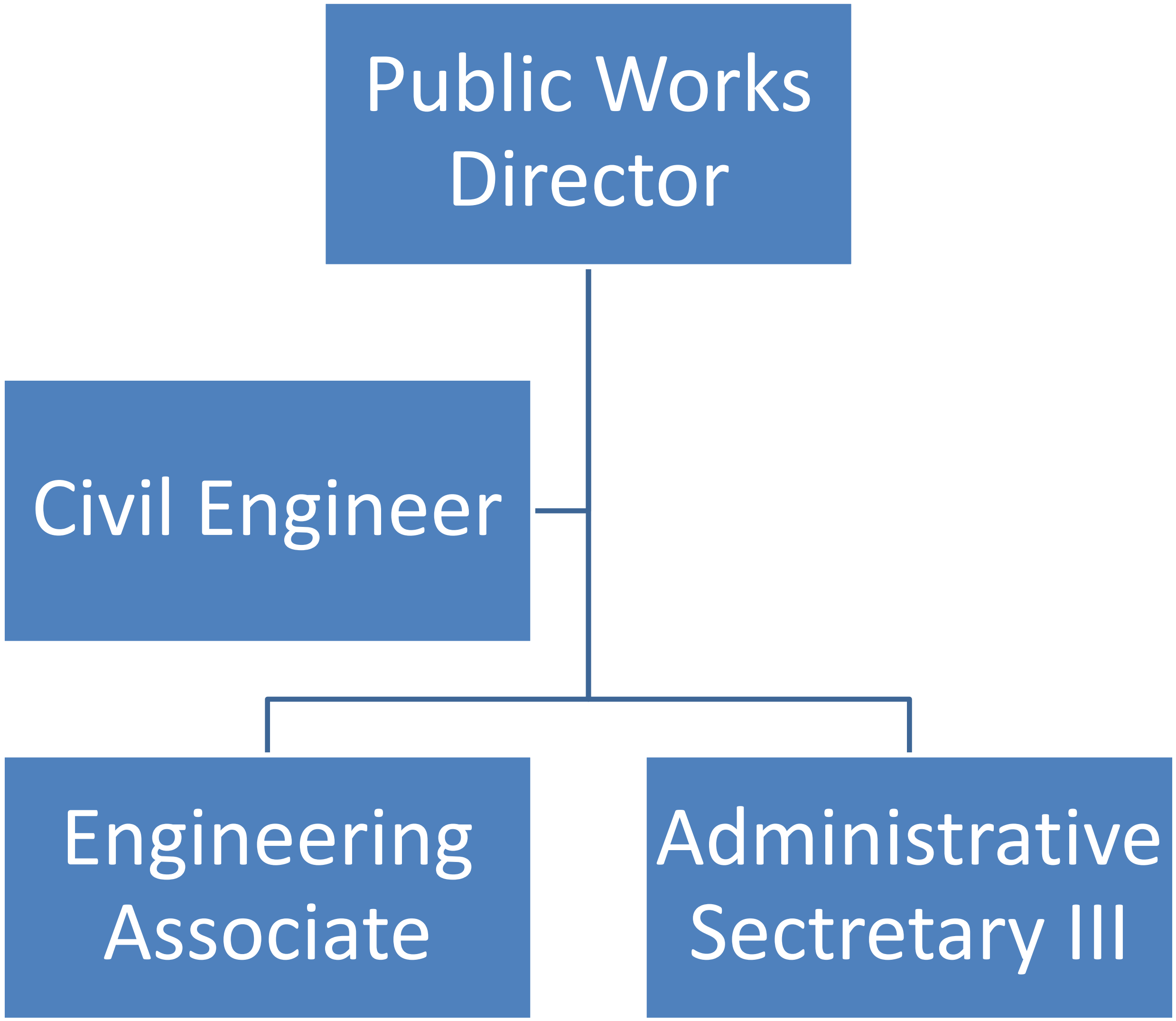
Description	FY 2017/18 Cost
Plan Check/Inspection Consulting Services - consulting services are required for plan check and inspections related to anticipated development projects. These costs are offset by anticipated permit fees and charges	$75,000
Ecofert Turf Fertilizer – a time-released fertilizer system for the turf fields at Siltanen and Skypark parks was installed in 2016 using donated funds. The program has worked successfully and will now be incorporated in the Parks Division budget annually.	$10,000

Description	FY 2017/18 Cost
Traffic Computer System – software maintenance costs need to be incorporated into the annual budget for software applications used to manage the City's traffic control and documentation systems.	$10,000

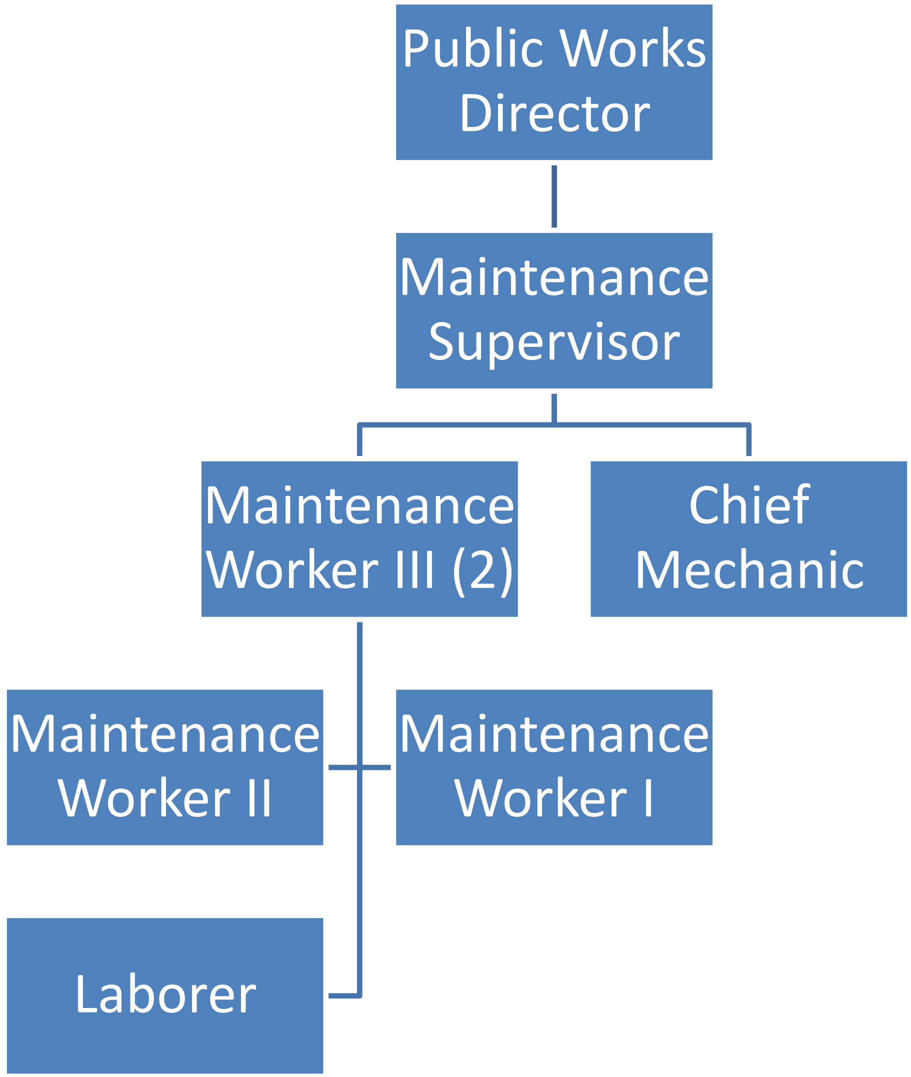
Public Works Department



Public Works - Engineering



Public Works - Maintenance



GENERAL FUND
PUBLIC WORKS - ENGINEERING

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.71.0000.101	SALARIES/WAGES - REGULAR	145,728.54	258,625.00	258,625.00	229,070.00	280,186.00
001.71.0000.102	SALARIES/WAGES - HOLIDAY	8,102.79	0.00	0.00	0.00	0.00
001.71.0000.103	SALARIES/WAGES - SICK LEAVE	2,383.63	0.00	0.00	0.00	0.00
001.71.0000.104	SALARIES/WAGES - VACATION	11,602.71	0.00	0.00	0.00	0.00
001.71.0000.107	SALARIES/WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00
001.71.0000.108	SALARIES/WAGES - C/T TAKEN	3,429.92	0.00	0.00	0.00	0.00
001.71.0000.109	SALARIES/WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
001.71.0000.203	FICA	12,477.05	19,785.00	19,785.00	16,540.00	21,434.00
001.71.0000.204	RETIREMENT	47,166.13	80,668.00	80,668.00	61,386.00	89,576.00
001.71.0000.205	GROUP INSURANCE	59,395.31	88,951.00	88,951.00	85,100.00	97,422.00
001.71.0000.206	WORKERS' COMPENSATION	875.00	825.00	825.00	825.00	5,955.00
001.71.0000.208	UNIFORM ALLOWANCE	164.20	250.00	250.00	250.00	0.00
001.71.0000.210	SUPPLEMENTAL SERVICES	2,994.38	2,500.00	2,500.00	6,980.00	0.00
001.71.0000.301	OFFICE EXPENSE	2,021.57	2,500.00	2,500.00	2,200.00	2,500.00
001.71.0000.302	SPECIAL DEPARTMENT EXPENSE	0.00	200.00	200.00	269.00	200.00
001.71.0000.303	SMALL TOOLS & SUPPLIES	594.18	750.00	750.00	600.00	750.00
001.71.0000.306	COMMUNICATIONS	4,063.67	3,800.00	3,800.00	5,108.00	5,500.00
001.71.0000.310	RECRUITMENT	1,032.25	1,500.00	1,500.00	57.00	1,000.00
001.71.0000.312	PROFESSIONAL/SPECIALIZED SVC	0.00	0.00	0.00	0.00	0.00
001.71.0000.313	OTHER CONTRACTUAL SERVICES	302,496.25	15,000.00	105,000.00	150,000.00	150,000.00
001.71.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00
001.71.0000.315	MEMBERSHIPS & DUES	218.95	250.00	250.00	250.00	400.00
001.71.0000.316	TRAVEL/CONFERENCES/MEETINGS	336.33	750.00	750.00	1,250.00	1,500.00
001.71.0000.322	TRAINING & EDUCATION	0.00	750.00	750.00	1,000.00	1,500.00
001.71.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	282.71	0.00	0.00	0.00	0.00
001.71.0000.402	MAINT & OPERATION OF EQMT	8,516.67	6,500.00	6,500.00	9,000.00	8,000.00
001.71.0000.403	MAINT & OPERATION OF VEHICLE	1,616.86	2,500.00	2,500.00	2,000.00	2,500.00
001.71.0000.905	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	2,500.00
001.71.0000.907	ENGINEERING	0.00	0.00	0.00	0.00	0.00
001.71.0000.908	VEHICLES	0.00	0.00	0.00	0.00	0.00
001.71.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	615,499.10	486,104.00	576,104.00	571,885.00	670,923.00

GENERAL FUND
PUBLIC WORKS - STREET MAINTENANCE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.72.0000.101	SALARIES/WAGES - REGULAR	101,493.67	129,652.00	129,652.00	132,036.00	136,200.00	
001.72.0000.102	SALARIES/WAGES - HOLIDAY	7,446.37	0.00	0.00	0.00	0.00	
001.72.0000.103	SALARIES/WAGES - SICK LEAVE	1,698.11	0.00	0.00	0.00	0.00	
001.72.0000.104	SALARIES/WAGES - VACATION	9,954.09	0.00	0.00	0.00	0.00	
001.72.0000.107	SALARIES/WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	
001.72.0000.108	SALARIES/WAGES - C/T TAKEN	6,738.30	0.00	0.00	0.00	0.00	
001.72.0000.109	SALARIES/WAGES - OVERTIME	3,391.41	3,000.00	3,000.00	5,614.00	3,000.00	
001.72.0000.202	PARS-ARS	0.00	0.00	0.00	0.00	0.00	
001.72.0000.203	FICA	9,827.37	10,148.00	10,148.00	10,412.00	10,649.00	
001.72.0000.204	RETIREMENT	35,156.17	40,116.00	40,116.00	43,620.00	43,214.00	
001.72.0000.205	GROUP INSURANCE	68,333.22	77,095.00	77,095.00	82,270.00	80,587.00	
001.72.0000.206	WORKERS' COMPENSATION	650.00	2,300.00	2,300.00	2,300.00	17,673.00	
001.72.0000.207	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	
001.72.0000.208	UNIFORM ALLOWANCE	2,633.01	3,000.00	3,000.00	3,000.00	3,000.00	
001.72.0000.210	SUPPLEMENTAL SERVICES	4,129.74	0.00	0.00	0.00	0.00	
001.72.0000.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00	
001.72.0000.302	SPECIAL DEPARTMENT EXPENSE	608.00	500.00	500.00	500.00	500.00	
	DMV						250
	Hazmat Removal						250
001.72.0000.303	SMALL TOOLS & SUPPLIES	2,198.52	1,500.00	1,500.00	2,000.00	2,500.00	
001.72.0000.305	ADVERTISING	0.00	0.00	0.00	0.00	0.00	
001.72.0000.306	COMMUNICATIONS	1,359.84	1,200.00	1,200.00	1,250.00	1,250.00	
001.72.0000.307	UTILITIES	0.00	0.00	0.00	0.00	0.00	
001.72.0000.308	RENT & LEASE EXPENSE	101.00	0.00	0.00	0.00	0.00	
001.72.0000.310	RECRUITMENT	0.00	0.00	0.00	85.00	0.00	
001.72.0000.312	PROFESSIONAL/SPECIALIZED SVC	0.00	0.00	0.00	0.00	0.00	
001.72.0000.313	OTHER CONTRACTUAL SERVICES	26,023.87	16,000.00	16,000.00	25,000.00	26,000.00	
001.72.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00	
001.72.0000.315	MEMBERSHIPS & DUES	170.00	150.00	150.00	150.00	200.00	

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
PUBLIC WORKS - STREET MAINTENANCE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.72.0000.316	TRAVEL/CONFERENCES/MEETINGS	0.00	150.00	150.00	150.00	150.00
001.72.0000.322	TRAINING & EDUCATION	30.00	1,000.00	1,000.00	500.00	1,000.00
001.72.0000.327	POWER UTILITIES	43,024.52	40,000.00	40,000.00	45,000.00	45,000.00
001.72.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001.72.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	11,922.47	12,000.00	12,000.00	0.00	0.00
001.72.0000.402	MAINT & OPERATION OF EQMT	12,645.84	4,000.00	4,000.00	5,000.00	5,000.00
001.72.0000.403	MAINT & OPERATION OF VEHICLE	13,874.15	10,000.00	10,000.00	1,000.00	10,000.00
001.72.0000.404	ROAD MAINTENANCE MATERIALS	13,142.30	25,000.00	25,000.00	25,000.00	25,000.00
001.72.0000.505	MACHINERY & EQMT - DEPT	0.00	0.00	0.00	0.00	0.00
001.72.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	34,452.00	0.00	0.00	0.00	0.00
001.72.0000.905	MACHINERY & EQMT - OTHER	0.00	0.00	0.00	0.00	0.00
001.72.0000.908	VEHICLES	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	411,003.97	376,811.00	376,811.00	384,887.00	410,923.00

GENERAL FUND
PUBLIC WORKS - VEHICLE MAINTENANCE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.73.0000.101	SALARIES/WAGES - REGULAR	39,073.33	70,227.00	70,227.00	49,610.00	71,618.00
001.73.0000.102	SALARIES/WAGES - HOLIDAY	4,369.85	0.00	0.00	0.00	0.00
001.73.0000.103	SALARIES/WAGES - SICK LEAVE	163.68	0.00	0.00	0.00	0.00
001.73.0000.104	SALARIES/WAGES - VACATION	4,707.40	0.00	0.00	0.00	0.00
001.73.0000.107	SALARIES/WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00
001.73.0000.108	SALARIES/WAGES - C/T TAKEN	3,430.31	0.00	0.00	0.00	0.00
001.73.0000.109	SALARIES/WAGES - OVERTIME	264.58	400.00	400.00	1,190.00	400.00
001.73.0000.202	PARS-ARS	0.00	0.00	0.00	0.00	0.00
001.73.0000.203	FICA	3,806.96	3,385.00	3,385.00	3,825.00	5,509.00
001.73.0000.204	RETIREMENT	16,552.34	13,526.00	13,526.00	15,352.00	22,737.00
001.73.0000.205	GROUP INSURANCE	32,695.26	29,501.00	29,501.00	33,210.00	38,561.00
001.73.0000.206	WORKERS' COMPENSATION	300.00	1,100.00	1,100.00	1,100.00	8,452.00
001.73.0000.208	UNIFORM ALLOWANCE	1,657.06	1,300.00	1,300.00	1,400.00	1,400.00
001.73.0000.210	SUPPLEMENTAL SERVICES	754.88	0.00	0.00	0.00	0.00
001.73.0000.301	OFFICE EXPENSE	110.38	100.00	100.00	100.00	100.00
001.73.0000.302	SPECIAL DEPARTMENT EXPENSE	206.00	0.00	0.00	0.00	0.00
001.73.0000.303	SMALL TOOLS & SUPPLIES	2,530.53	3,000.00	3,000.00	3,000.00	3,000.00
001.73.0000.306	COMMUNICATIONS	966.83	700.00	700.00	700.00	700.00
001.73.0000.313	OTHER CONTRACTUAL SERVICES	124.00	1,500.00	1,500.00	0.00	0.00
001.73.0000.322	TRAINING & EDUCATION	0.00	200.00	200.00	0.00	200.00
001.73.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
001.73.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	68.44	0.00	0.00	0.00	0.00
001.73.0000.402	MAINT & OPERATION OF EQMT	0.00	500.00	500.00	500.00	1,100.00
001.73.0000.403	MAINT & OPERATION OF VEHICLE	1,114.11	700.00	700.00	500.00	700.00
001.73.0000.505	MACHINERY & EQMT - DEPT	0.00	0.00	0.00	0.00	0.00
001.73.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	1,450.29	0.00	0.00	0.00	0.00
001.73.0000.905	MACHINERY & EQMT - OTHER	0.00	0.00	0.00	0.00	0.00
	SUB-TOTAL	114,346.23	126,139.00	126,139.00	110,487.00	154,477.00
POLICE EQMT/VEHICLE MAINT						
001.73.4051.101	SALARIES/WAGES - REGULAR	3,427.16	0.00	0.00	0.00	0.00

GENERAL FUND
PUBLIC WORKS - VEHICLE MAINTENANCE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.73.4051.203	FICA	252.57	0.00	0.00	0.00	0.00
001.73.4051.204	RETIREMENT	600.43	0.00	0.00	0.00	0.00
001.73.4051.205	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
	SUB-TOTAL	4,280.16	0.00	0.00	0.00	0.00
PW/STREETS EQMT/VEHICLE MNT						
001.73.4072.101	SALARIES/WAGES - REGULAR	13,336.27	0.00	0.00	0.00	0.00
001.73.4072.203	FICA	985.67	0.00	0.00	0.00	0.00
001.73.4072.204	RETIREMENT	2,331.60	0.00	0.00	0.00	0.00
001.73.4072.205	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
	SUB-TOTAL	16,653.54	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	135,279.93	126,139.00	126,139.00	110,487.00	154,477.00

GENERAL FUND
PUBLIC WORKS - PARK MAINTENANCE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.75.0000.101	SALARIES/WAGES - REGULAR	54,194.47	46,179.00	46,179.00	48,740.00	59,074.00	
001.75.0000.102	SALARIES/WAGES - HOLIDAY	4,120.72	0.00	0.00	0.00	0.00	
001.75.0000.103	SALARIES/WAGES - SICK LEAVE	3,323.11	0.00	0.00	0.00	0.00	
001.75.0000.104	SALARIES/WAGES - VACATION	5,315.11	0.00	0.00	0.00	0.00	
001.75.0000.107	SALARIES/WAGES - TEMPORARY	552.96	20,000.00	20,000.00	12,500.00	20,000.00	
	Temporary Summer Positions						20,000
001.75.0000.108	SALARIES/WAGES - C/T TAKEN	2,595.93	0.00	0.00	0.00	0.00	
001.75.0000.109	SALARIES/WAGES - OVERTIME	793.68	2,000.00	2,000.00	2,000.00	2,000.00	
001.75.0000.203	FICA	5,582.37	3,976.00	3,976.00	5,140.00	4,962.00	
001.75.0000.204	RETIREMENT	19,247.78	14,227.00	14,227.00	16,705.00	18,705.00	
001.75.0000.205	GROUP INSURANCE	21,589.52	24,192.00	24,192.00	25,490.00	47,358.00	
001.75.0000.206	WORKERS' COMPENSATION	400.00	1,300.00	1,300.00	1,300.00	9,989.00	
001.75.0000.208	UNIFORM ALLOWANCE	1,680.87	1,500.00	1,500.00	2,840.00	2,800.00	
001.75.0000.210	SUPPLEMENTAL SERVICES	23,282.06	30,000.00	30,000.00	19,000.00	19,000.00	
	Park Maintenance Contracts						19,000
001.75.0000.301	OFFICE EXPENSE	17.68	0.00	0.00	0.00	0.00	
001.75.0000.302	SPECIAL DEPARTMENT EXPENSE	176.00	0.00	0.00	206.00	0.00	
001.75.0000.303	SMALL TOOLS & SUPPLIES	4,063.74	1,500.00	1,500.00	4,000.00	2,500.00	
001.75.0000.305	ADVERTISING	0.00	0.00	0.00	0.00	0.00	
001.75.0000.306	COMMUNICATIONS	1,172.86	1,000.00	1,000.00	1,000.00	1,000.00	
001.75.0000.307	UTILITIES	0.00	0.00	0.00	0.00	0.00	
001.75.0000.308	RENT & LEASE EXPENSE	2,644.97	1,100.00	1,100.00	1,100.00	1,100.00	
001.75.0000.313	OTHER CONTRACTUAL SERVICES	1,165.00	0.00	0.00	650.00	1,000.00	
001.75.0000.315	MEMBERSHIPS & DUES	0.00	100.00	100.00	100.00	100.00	
001.75.0000.316	TRAVEL/CONFERENCES/MEETINGS	0.00	100.00	100.00	100.00	100.00	
001.75.0000.322	TRAINING & EDUCATION	365.00	300.00	300.00	300.00	300.00	
001.75.0000.327	POWER UTILITIES	19,604.09	18,000.00	18,000.00	21,000.00	21,000.00	
001.75.0000.328	WATER UTILITIES	21,072.09	25,000.00	25,000.00	22,000.00	22,000.00	
001.75.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	
001.75.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	58,433.26	25,000.00	25,000.00	39,000.00	39,000.00	

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
PUBLIC WORKS - PARK MAINTENANCE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.75.0000.402	MAINT & OPERATION OF EQMT	6,678.57	3,000.00	3,000.00	3,200.00	3,200.00
001.75.0000.403	MAINT & OPERATION OF VEHICLE	3,007.16	3,500.00	3,500.00	2,000.00	3,000.00
001.75.0000.404	ROAD MAINTENANCE MATERIALS	16,010.85	0.00	0.00	700.00	0.00
001.75.0000.504	IMPROVEMENTS O/T BLDGS-DEPT	0.00	0.00	0.00	0.00	0.00
001.75.0000.505	MACHINERY & EQMT - DEPT	0.00	0.00	0.00	0.00	5,100.00
001.75.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	4,402.00	0.00	0.00	0.00	0.00
001.75.0000.905	MACHINERY & EQMT - OTHER	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	281,491.85	221,974.00	221,974.00	229,071.00	283,288.00

GENERAL FUND
PUBLIC WORKS - BUILDING MAINTENANCE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.76.0000.101	SALARIES/WAGES - REGULAR	55,051.78	66,912.00	66,912.00	72,000.00	76,962.00	
001.76.0000.102	SALARIES/WAGES - HOLIDAY	3,901.36	0.00	0.00	0.00	0.00	
001.76.0000.103	SALARIES/WAGES - SICK LEAVE	328.92	0.00	0.00	0.00	0.00	
001.76.0000.104	SALARIES/WAGES - VACATION	3,916.83	0.00	0.00	0.00	0.00	
001.76.0000.107	SALARIES/WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	
001.76.0000.108	SALARIES/WAGES - C/T TAKEN	2,829.57	0.00	0.00	0.00	0.00	
001.76.0000.109	SALARIES/WAGES - OVERTIME	2,398.90	3,200.00	3,200.00	3,100.00	3,200.00	
	Special events and winter on-call hours						3,200
001.76.0000.203	FICA	5,060.72	4,988.00	4,988.00	5,598.00	5,684.00	
001.76.0000.204	RETIREMENT	11,641.40	16,440.00	16,440.00	14,570.00	19,291.00	
001.76.0000.205	GROUP INSURANCE	43,193.06	48,051.00	48,051.00	51,925.00	53,404.00	
001.76.0000.206	WORKERS' COMPENSATION	400.00	1,750.00	1,750.00	1,750.00	10,950.00	
001.76.0000.208	UNIFORM ALLOWANCE	2,477.53	1,400.00	1,400.00	1,900.00	2,000.00	
001.76.0000.301	OFFICE EXPENSE	27.24	0.00	0.00	61.00	0.00	
001.76.0000.302	SPECIAL DEPARTMENT EXPENSE	71.00	300.00	300.00	300.00	300.00	
001.76.0000.303	SMALL TOOLS & SUPPLIES	1,124.13	1,000.00	1,000.00	1,000.00	1,000.00	
001.76.0000.306	COMMUNICATIONS	280.39	240.00	240.00	475.00	475.00	
001.76.0000.307	UTILITIES	0.00	0.00	0.00	0.00	0.00	
001.76.0000.312	PROFESSIONAL/SPECIALIZED SVC	3,236.40	0.00	0.00	0.00	0.00	
001.76.0000.313	OTHER CONTRACTUAL SERVICES	25,783.39	9,000.00	9,000.00	17,000.00	15,000.00	
	Air Conditioning						12,300
	Alarm Services						2,000
	Pest Control						700
001.76.0000.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00	
001.76.0000.315	MEMBERSHIPS & DUES	125.00	0.00	0.00	0.00	0.00	
001.76.0000.316	TRAVEL/CONFERENCES/MEETINGS	0.00	0.00	0.00	0.00	0.00	
001.76.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00	
001.76.0000.327	POWER UTILITIES	40,683.41	35,000.00	35,000.00	37,000.00	37,000.00	
001.76.0000.328	WATER UTILITIES	2,936.98	5,000.00	5,000.00	3,500.00	3,500.00	
001.76.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	
001.76.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	21,331.95	19,000.00	19,000.00	19,000.00	19,000.00	

GENERAL FUND
PUBLIC WORKS - BUILDING MAINTENANCE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
001.76.0000.402	MAINT & OPERATION OF EQMT	892.50	0.00	19,341.00	19,341.00	0.00
001.76.0000.403	MAINT & OPERATION OF VEHICLE	5,803.13	5,000.00	5,000.00	5,000.00	5,000.00
001.76.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	8,850.00	0.00	0.00	0.00	0.00
001.76.0000.905	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
	SUB-TOTAL	242,345.59	217,281.00	236,622.00	253,520.00	252,766.00
SCOTTS VALLEY LIBRARY						
001.76.4650.306	COMMUNICATIONS	562.05	350.00	350.00	400.00	400.00
001.76.4650.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
001.76.4650.327	POWER UTILITIES	2,856.11	3,000.00	3,000.00	2,000.00	2,000.00
001.76.4650.328	WATER UTILITIES	995.41	1,300.00	1,300.00	600.00	600.00
001.76.4650.349	MISCELLANEOUS	1,235.82	2,000.00	2,000.00	1,252.00	1,260.00
001.76.4650.401	MAINT OF BLDGS/STRUCT/GRNDS	0.00	1,000.00	1,000.00	500.00	500.00
	SUB-TOTAL	5,649.39	7,650.00	7,650.00	4,752.00	4,760.00
	EXPENDITURE TOTAL	247,994.98	224,931.00	244,272.00	258,272.00	257,526.00

General Fund Non-Departmental Funds

The General Fund incurs some expenditures that do not relate to any specific department. These costs are included two areas as listed below..

General Fund – General Government Division (#001, Division 43)

This cost center includes various expenditures such as debt service and regulatory compliance related to general obligation certificates of participation, contributions to such agencies as the Scotts Valley Fire District Hazardous Materials program and the Santa Cruz Local Agency Formation Commission, and the City's membership in the League of California Cities.

New in FY 2017/18 is funding the debt service related to the 2003 Certificates of Participation, which originally funded the purchase of what is now known as the Community Center. Upon dissolution of the City's former redevelopment agency by the State, this obligation was determined by the Successor Agency Board and the California Department of Finance to be an obligation of the former redevelopment agency. However, in April 2017, the DOF ruled that this obligation is not an obligation of the successor agency, and thus is rejecting the payment of those amounts. Short of any reversal by the DOF, the City's General Fund will need to absorb this nearly $160,000 debt service payment until the debt is liquidated in 2027.

Expenditures related to risk management efforts (e.g., liability and property insurance) are now included in the newly created Administrative Services Department under the Risk Management division (General Fund Division #48). Group insurance costs for medical benefits are now budgeted for in the Human Resources Division under Administrative Services (General Fund Division #46).

Expenditures related to workers compensation are now allocated to each operating department based upon total personnel and risk-rating factors assigned to each employee based on classification. Citywide workers compensation costs have increased from $311,000 in FY 2016/17 to $359,000 in FY 2017/18 based on increased rating experience as provided by the City's workers compensation administrator.

General Equipment Replacement Reserve (#006)

The City established this reserve fund for the purchase of equipment that is general in nature and does not relate to any one specific department. This fund is included as a subset of the General Fund. There are no equipment purchases anticipated to be funded by the General Equipment Replacement Reserve fund in FY 2017/18.

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
GENERAL GOVERNMENT

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
001.43.0000.107	SALARIES/WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00	
001.43.0000.203	FICA	0.00	0.00	0.00	0.00	0.00	
001.43.0000.204	RETIREMENT	0.00	0.00	0.00	0.00	0.00	
001.43.0000.205	GROUP INSURANCE	255,894.46	260,000.00	260,000.00	282,220.00	0.00	
001.43.0000.206	WORKERS' COMPENSATION	145,095.94	209,825.00	209,825.00	215,620.00	0.00	
001.43.0000.207	UNEMPLOYMENT INSURANCE	4,242.58	5,000.00	5,000.00	22,820.00	0.00	
001.43.0000.210	SUPPLEMENTAL SERVICES	250.00	0.00	0.00	600.00	0.00	
001.43.0000.301	OFFICE EXPENSE	5,901.07	5,000.00	5,000.00	3,980.00	2,000.00	
001.43.0000.303	SMALL TOOLS & SUPPLIES	1,749.58	1,500.00	1,500.00	1,390.00	0.00	
001.43.0000.305	ADVERTISING	0.00	0.00	0.00	0.00	0.00	
001.43.0000.306	COMMUNICATIONS	12,454.70	11,000.00	11,000.00	9,535.00	0.00	
001.43.0000.310	RECRUITMENT	1,627.44	0.00	0.00	6,000.00	0.00	
001.43.0000.312	PROFESSIONAL/SPECIALIZED SVC	4,150.00	0.00	0.00	0.00	25,000.00	
	Economic Development support						20,000
	Others						5,000
001.43.0000.313	OTHER CONTRACTUAL SERVICES	85,170.31	94,000.00	119,000.00	87,850.00	10,800.00	
	Bond Trustees						8,800
	Others						2,000
001.43.0000.314	INSURANCE & SURETY BONDS	119,108.13	131,966.00	131,966.00	120,900.00	0.00	
001.43.0000.315	MEMBERSHIPS & DUES	14,494.68	14,500.00	14,500.00	14,500.00	14,500.00	
	League of CA						5,800
	MBUAPCD						5,000
	AMBAG						3,700
001.43.0000.316	TRAVEL/CONFERENCES/MEETINGS	2,369.41	0.00	0.00	0.00	0.00	
001.43.0000.349	MISCELLANEOUS	7,556.55	8,000.00	8,000.00	5,430.00	2,500.00	
001.43.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	0.00	0.00	0.00	0.00	0.00	
001.43.0000.402	MAINT & OPERATION OF EQMT	25,854.73	15,000.00	15,000.00	24,420.00	9,900.00	
	Copy Machine Lease/Maintenance						9,900
001.43.0000.701	CONTRIBUTIONS	13,521.20	16,010.00	16,010.00	15,935.00	15,900.00	
	Scotts Valley Fire District-Haz Mat						6,200
	LAFCO						7,000

GENERAL FUND
GENERAL GOVERNMENT

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST	
	Criminal Justice Council						2,000
	Mosquito						700
001.43.0000.801	RETIREMENT OF PRINCIPAL	145,000.00	145,000.00	305,000.00	305,000.00	265,000.00	
	2013 Refunded COPs						145,000
	1997 SV Water District Installment Note						5,000
	SVSA 2003 COPS Refunding						115,000
001.43.0000.802	INTEREST EXPENSE	222,345.00	219,545.00	219,545.00	241,805.00	258,271.00	
	2013 Refunded COPs						209,883
	1997 SV Water District Installment Note						5,850
	SVSA 2003 COPS Refunding						42,538
001.43.0000.905	MACHINERY & EQMT - OTHER	558.73	0.00	0.00	0.00	0.00	
001.43.0000.910	OFFICE EQMT & FURNITURE	105.00	0.00	0.00	0.00	0.00	
	EXPENDITURE TOTAL	1,067,449.51	1,136,346.00	1,321,346.00	1,358,005.00	603,871.00	

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

GENERAL FUND
EQUIPMENT REPLACEMENT FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
006.90.0000.301	OFFICE EXPENSE	671.12	0.00	0.00	600.00	600.00
	EXPENDITURE TOTAL	671.12	0.00	0.00	600.00	600.00

General Capital Improvement Fund (#150)



The City has previously set aside funds for future capital improvement projects that may not able to be funded from other dedicate funding sources such as gas tax revenues, development impact fees, wastewater rates, or grant funds. This fund is called the General Capital Improvement Fund (#150). Typical items that may be funded through this fund may include accessibility improvements, technology upgrades, roof replacements, and major facility repairs.

The funding sources available for such projects will typically come through transfers from the City's General Fund, or possible one-time revenue sources. For example, it is proposed that the proceeds from the Pasatiempo development agreement and water rights access with Scotts Valley Water District land transaction be deposited into the General Capital Improvement Fund as that represented a one-time source of funds.

The following capital improvement and capital purchase projects are included in the FY 2017/18 budget as part of the Five-Year CIP Plan:

- Brook Knoll Daycare Modular Roof (CIP #29) - $33,000
- Vine Hill School Daycare Improvements (CIP #30) - $10,000
- Public Works Department Roofs (CIP #42) - $30,000
- City Hall/Police Station ADA Improvements – Phase 1 (CIP #43) - $24,200
- Citywide Phone Replacement (CIP #59) - $150,000
- Storage Area Network Iintegration (CIP #60) - $45,000
- City Website Upgrade (CIP #61) - $24,000 (with an additional $6,000 funded through Wastewater Capital Reserve funds)

GENERAL CAPITAL IMPROVEMENT PROJECT FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
GENERAL CAPITAL IMPROVEMENTS						
150.90.0000.301	OFFICE EXPENSE	702.76	0.00	0.00	0.00	0.00
150.90.0000.313	OTHER CONTRACTUAL SERVICES	12,152.65	0.00	0.00	0.00	0.00
150.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	8,056.25	1,415,475.00	1,415,475.00	0.00	0.00
	GENERAL CIP SUBTOTAL	20,911.66	1,415,475.00	1,415,475.00	0.00	0.00
GRANITE CRK OVERPASS						
150.90.4568.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	182,554.00	202,000.00	0.00
SILTANEN SOFTBALL BACKSTOPS						
150.90.4606.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	2,140.00	0.00
SHUGART PATHWAY & FOOTBRIDGE						
150.90.4620.904	IMPROVEMENTS O/T BLDGS-OTHER	8,368.90	0.00	0.00	0.00	0.00
MT.HERMON/SV DR IMPROVEMENTS						
150.90.4628.904	IMPROVEMENTS O/T BLDGS-OTHER	58,429.13	0.00	2,880.00	61,000.00	0.00
MT.HERMON SLURRY SEAL						
150.90.4652.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	218,000.00	0.00
ADA IMPROVEMENT PROJECT						
150.90.4660.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	300.00	24,200.00

GENERAL CAPITAL IMPROVEMENT PROJECT FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
PASATIEMPO WATER DIVE						
150.90.4661.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	152,010.00	152,010.00	0.00
GREEN HILLS STBG IMPROVEMENTS						
150.90.4663.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	700.00	0.00
BROOK KNOLL DAYCARE MODULAR ROOF						
150.90.4456.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	33,000.00
VINE HILL SCHOOL DAYCARE IMPROVEMENTS						
150.90.4665.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	10,000.00
CITYWIDE PHONE REPLACEMENT						
150.90.4043.910	OFFICE EQUIP & FURNITURE	0.00	0.00	0.00	0.00	150,000.00
STORAGE AREA NETWORK INTEGRATION						
150.90.4120.910	OFFICE EQUIP & FURNITURE	0.00	0.00	0.00	0.00	45,000.00
CITY WEBSITE UPGRADE						
150.90.4047.910	OFFICE EQUIP & FURNITURE	0.00	0.00	0.00	0.00	24,000.00

GENERAL CAPITAL IMPROVEMENT PROJECT FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
PW MODULAR ROOF REPLCMT						
150.90.4171.910	OFFICE EQUIP & FURNITURE	0.00	0.00	0.00	0.00	30,000.00
	TOTAL - GENERAL CIP FUND	87,709.69	1,415,475.00	1,752,919.00	636,150.00	316,200.00

Special Revenue Funds – Development Impact Fee Funds



The City has established separate funds based on funding source to account for resources that must be used for a specific project or use. These funds are known as “Special Revenue Funds”. One of the more significant group of Special Revenue Funds are those funds that the City collects from developers to fund public infrastructure that is required to meet the needs of the impact that those developments have on community resources. These Development Impact Fees are described in greater detail below

Drainage Construction Impact Fees (#007)

This fund accounts for fees paid by developers for the construction of storm drain improvements based on the size (square foot) of the project.

The Five-Year CIP Plan includes funding for the following project from these funds in FY 2017/18:

- Sunset Terrace Storm Drain Repair (CIP #25) - $55,000

Traffic Impact Mitigation Fees (#008)

Traffic mitigation fees are charged to developers for improvements to the City’s streets and thoroughfares. Residential projects are charged an amount based on the number of housing units in the project. Commercial and industrial users are charged based on the size (square foot) of their proposed buildings.

No projects have been identified for funding in the Five-Year CIP Plan pending the completion of a pavement management study to determine traffic and roadway improvement needs in future years.

Parks and Recreation Facilities Impact Fees (#009)

Parks and recreation impacts fees are charged to residential developers based on the number of housing units being developed. These fees may be reduced depending upon the recreational amenities provided within the project. The fees are for the purpose of providing new or improved parks and recreational amenities as a result of the increased impact on such facilities by the new development.

The Five-Year CIP Plan includes funding for the following projects from these funds in FY 2017/18:

- Skypark Picnic Area Shade Structure (CIP #32) - $65,000
- Identification Signs at Library and Community Center (CIP #44) - $20,000 (with an additional funding of $23,000 coming from Library Impact Fees as noted below)

General Facility Impact Fees (#021)

Developers must pay an impact fee to fund improvements or additions to the City's general facilities and equipment. Fees assessed to residential projects are based on the number of housing units, whereas commercial/industrial projects are assessed based on the acreage of the property being developed.

No projects have been identified for funding in FY 2017/18, however there are additional projects scheduled in the Five-Year CIP Plan in future years.

Police Facility Building Impact Fees (#027)

An impact fee is charged to developers to fund improvements to law enforcement facilities. Fees assessed to residential projects are based on the number of housing units, whereas commercial/industrial projects are assessed based on the acreage of the property being developed.

No projects have been identified for funding in FY 2017/18, however there are additional projects scheduled in the Five-Year CIP Plan in future years.

Library Impact Fees (#086)

Residential projects are required to pay an fee for the impacts to library facilities based on the number of housing units in the project. These fees are used to fund improvements to the Scotts Valley Library.

The Five-Year CIP Plan includes funding for the following project from these funds in FY 2017/18:

- Identification Signs at Library and Community Center (CIP #44) - $23,000 (with an additional funding of $20,000 coming from Parks and Recreation Facilities as noted above)

Police Development Fees (#315)

Historically, the City charged a fee to developers for police facilities and deposited these fees into this fund. The prior impact fee was subsequently replaced with the Police Facility Building impact fee mentioned earlier. Funds collected from the prior fee are retained in this fund and are used to fund law enforcement facilities and equipment.

The Five-Year CIP Plan includes funding for the following project from these funds in FY 2017/18:

- Body Worn Camera Implementation (CIP #53) - $100,000

SPECIAL REVENUE FUNDS
DEVELOPMENT IMPACT FEE FUNDS

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
DRAINAGE CONSTRUCTION IMPACT FEES FUND						
007.90.0000.301	OFFICE EXPENSE	23.51	0.00	0.00	30.00	30.00
007.90.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
007.90.0000.308	RENT & LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
007.90.0000.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
007.90.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
007.90.0000.702	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00
007.90.0000.802	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
007.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	55,000.00
	EXPENDITURE TOTAL	23.51	0.00	0.00	30.00	55,030.00
TRAFFIC IMPACT MITIGATION FEES FUND						
008.90.0000.210	SUPPLEMENTAL SERVICES	0.00	0.00	0.00	0.00	0.00
008.90.0000.301	OFFICE EXPENSE	1,639.21	0.00	0.00	1,500.00	1,500.00
008.90.0000.312	PROFESSIONAL/SPECIALIZED SVC	0.00	0.00	0.00	0.00	0.00
008.90.0000.313	OTHER CONTRACTUAL SERVICES	27,868.55	0.00	0.00	7,500.00	8,000.00
008.90.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
008.90.0000.702	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00
008.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	57,810.27	150,000.00	150,000.00	150,000.00	0.00
008.90.0000.907	ENGINEERING	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	87,318.03	150,000.00	150,000.00	159,000.00	9,500.00
PARK & RECREATION FACILITIES IMPACT FEES FUND						
009.90.0000.301	OFFICE EXPENSE	633.25	0.00	0.00	700.00	700.00
009.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	79,195.42	70,000.00	70,000.00	0.00	65,000.00

SPECIAL REVENUE FUNDS
DEVELOPMENT IMPACT FEE FUNDS

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
	SUBTOTAL	79,828.67	70,000.00	70,000.00	700.00	65,700.00
SILTANEN PARK - MISC						
009.90.4423.904	IMPROVEMENTS O/T BLDGS-OTHER	1,421.53	0.00	0.00	0.00	0.00
MACDORSA PARK						
009.90.4467.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	50,000.00	0.00
BOCCE BALL COURT						
009.90.4630.904	IMPROVEMENTS O/T BLDGS-OTHER	1,350.00	0.00	0.00	0.00	0.00
IDENTIFICATION SIGNS - LIBRARY/COM CTR						
009.90.4664.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	20,000.00
	TOTAL - PARK & RECREATION FAC IMPACT FEES FUND	82,600.20	70,000.00	70,000.00	50,700.00	85,700.00

GENERAL FACILITY IMPACT FEES FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
021.90.0000.301	OFFICE EXPENSE	84.54	0.00	0.00	80.00	80.00
021.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
021.90.0000.908	VEHICLES	57,219.99	0.00	0.00	0.00	0.00
021.90.0000.914	COMMUNICATIONS EQUIPMENT	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	57,304.53	0.00	0.00	80.00	80.00

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

SPECIAL REVENUE FUNDS
DEVELOPMENT IMPACT FEE FUNDS

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
POLICE FACILITY BUILDING IMPACT FEES FUND						
027.90.0000.208	UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
027.90.0000.301	OFFICE EXPENSE	246.01	0.00	0.00	250.00	250.00
027.90.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
027.90.0000.901	LAND	0.00	0.00	0.00	0.00	0.00
027.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
027.90.0000.905	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
027.90.0000.908	VEHICLES	0.00	0.00	0.00	0.00	0.00
027.90.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00
027.90.0000.913	FIREARMS	0.00	0.00	0.00	0.00	0.00
027.90.0000.914	COMMUNICATIONS EQUIPMENT	0.00	60,000.00	60,000.00	0.00	0.00
027.90.0000.915	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	246.01	60,000.00	60,000.00	250.00	250.00
LIBRARY IMPACT FEES FUND						
086.90.0000.301	OFFICE EXPENSE	309.68	0.00	0.00	300.00	300.00
086.90.0000.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00
086.90.0000.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
086.90.0000.802	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
086.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	23,000.00
	EXPENDITURE TOTAL	309.68	0.00	0.00	300.00	23,300.00
POLICE DEVELOPMENT FEES FUND						
315.90.0000.301	OFFICE EXPENSE	223.78	0.00	0.00	240.00	240.00
315.90.0000.912	SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	100,000.00

SPECIAL REVENUE FUNDS
DEVELOPMENT IMPACT FEE FUNDS

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
	EXPENDITURE TOTAL	223.78	0.00	0.00	240.00	100,240.00
	TOTAL - SPECIAL REVENUE DIF FUNDS	228,025.74	280,000.00	280,000.00	210,600.00	274,100.00

Special Revenue Funds
(excluding Development Impact Fee Funds)


The City has established separate funds based on funding source to account for resources that must be used for a specific project or use. These funds are known as “Special Revenue Funds”. One of the more significant group of Special Revenue Funds are those funds that the City collects from developers to fund public infrastructure that is required to meet the needs of the impact that those developments have on community resources. These Development Impact Fees are grouped in a separate section within this Annual Budget document. A brief overview of the other Special Revenue Funds that are not development related are indicated below

Recycling/Environment Fund (#002)

This fund accounts for fees paid by solid waste companies and customers through the County of Santa Cruz for disposal of solid waste in County transfer facilities. A portion of these revenues are sent back to the City to help pay for recycling and environmental protection initiatives such as street sweeping, e-waste recycling, community training classes, and storm water protection and remediation. There are no capital projects anticipated to be funded from these sources.

Gas Tax Fund (#003)

The state of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations to dedicated transportation purposes. These allocations flow through the Highway Users Tax Account (HUTA), which are allocated to state and local agencies based primarily on population. These revenues are allocated to Scotts Valley and other cities based on the provisions in the California Streets & Highway Code §2103-2107.5.

In April 2017, the State Legislature approved the Road Repair and Accountability Act of 2017, creating a Road Maintenance and Rehabilitation Account (RMRA) which allocates the revenues collected from that legislation. The new revenues include: additional 12 cent and 20 cent per-gallon increases to gasoline and diesel fuel excise taxes, respectively; an additional vehicle registration tax for all vehicles based on value; and, an additional $100 registration tax on zero-emissions vehicles for vehicles manufactured after 2020.

These funds are used to finance street maintenance activities performed by the Public Works Streets Maintenance Division (approximately $260,000 annually), and fund various roadway improvements indicated in the Five-Year Capital Improvement Project Plan. Two CIP projects included for funding in FY 2017/18 are:

- Annual Street Maintenance/Resurfacing Program (CIP #18) - $75,000
- Mt. Hermon Rd. at CVS/Kmart Sidewalk Improvements (CIP #19) - $39,600

SMIP Fees Fund (#005)

The City levies a Strong Motion and Instrumentation Program (SMIP) fee on every building permit where a building discipline inspector is required as part of the field inspection. This fee funds the California State Strong-Motion Instrumentation Program, administered by the California Department of Conservation, which funds the purchase, installation, maintenance, data collection and interpretation of information collected from seismic instrumentation placed in geographic environments throughout the state. These funds are remitted to the State as required by California Public Resources Code §2700-2709.1.

Senior Center Designated Donations Fund (#018)

Community members will, at time, donate funds to the City restricted to fund various programs, activities, or in support of equipment and furniture needs at the City's Senior Center. This fund is used to account for such donations, and are expended for the purpose so designated by the donor.

Affordable Housing Fund (#019)

Upon dissolution of the City's former redevelopment agency in 2012, the City chose to become the successor housing agency to administer affordable housing programs in Scotts Valley. Funds were transferred from the former redevelopment agency upon dissolution to fund affordable housing programs that were enforceable obligations at the time of dissolution. On an ongoing basis, the City received rental income from affordable housing properties that were previously owned by the redevelopment agency and dedicated to the City as part of dissolution. The City also carries first-time homebuyer loans on the books that will be paid upon sale of those homes by their homeowners. The revenue is used to fund the ongoing administration of affordable housing properties owned by the City as successor housing agency, and used to help fund development of additional affordable housing stock in Scotts Valley through subsidies paid to developers. The City expects to fund a subsidy totaling $260,000 in FY 2017-18 for the development of affordable housing units on Acorn Court off of Scotts Valley Drive.

Lennar Funds (#025)

In 2014, the City approved a first amendment to the development agreement between the City and Lennar Homes of California, Inc. for the development of homes on the property formerly known as Polo Ranch. Lennar paid the City $1 million as required by the development agreement to be used for park and recreational opportunities in the City at the sole discretion of the City Council. These funds have been used to fund a variety of parks and recreational infrastructure improvements.

Per City Council direction, the following projects are being funded by these funds in FY 2017/18:

- Parks ADA Improvements – Phase 1 (CIP #28) - $38,800
- Skypark Turf Drainage (CIP #31) - $50,000
- Community Center ADA Improvements – Phase 1 (CIP #41) - $46,000

Senior Center Operations Fund (#028)

The City operates a Senior Center for the enjoyment of Scotts Valley's seniors, offering a variety of programs and activities and rental of the senior center facility by community members. Program and rental revenues are recorded in the fund to pay for the expenditures associated with the programs and activities offered.

STP Exchange Projects Fund (#031)

California's Department of Transportation administers the Regional Surface Transportation Program (RSTP, or STP), using Surface Transportation Block Grant Program funds provided under federal law, to provide flexible funding to address State and local transportation needs. The City has used these grant funds historically to fund certain transportation projects, and this fund accounts for the grant revenues and the associated capital project expenditures for approved projects.

The following capital project has been approved for funding under the STP program for FY 2017/18:

- Pavement Rehabilitation on Green Hills Road (CIP #17) - $711,000 (with an additional funding of $100,000 from Measure D funds as indicated below)

Tree Replacement Fund (#033)

The City levies a tree removal fee for property owners that wish to remove trees on their property. A higher fee is charged for what are considered "heritage trees". Fees collected are used to fund tree planting maintenance efforts on City property to mitigate the environmental impact on tree removal by private property owners.

Green Building Fund (#035)

The City levies a green building fee in accordance with the provisions of Scotts Valley Municipal Code §17.51.080, on property development that is not otherwise exempt from the fee based on their proposed green building elements of the project. The fee is based on assessed valuation of improvements. Revenues collected from developers are used for program management, public educational purposes and local seminars on green building issues and programs.

Disability Compliance Fund (#036)

The City collects a one-dollar fee required by Senate Bill 1186 (2012) on any local business license registration or renewal, remitted to the California Department of General Services' Division of the State Architect which are used to increase disability access and compliance with construction-related accessibility requirements. All fees collected are remitted to the State on a quarterly basis. The fee will sunset on December 31, 2018.

Library Facilities Improvements (Measure S) Fund (#088)

The passage of countywide Measure S in June 2016 provides $3 million in bond financing revenues for improvements to the Scotts Valley Library. It is expected that the first drawdown of bond proceeds of $500,000 will occur in the Summer of 2017, with the remaining drawdown by FY 2019/20.

The Five-Year CIP Plan includes funding for the following project from these funds in FY 2017/18:

- Library Roof and HVAC System (CIP #45) - $292,000

Community Facility Center Operations Fund (#123)

The City operates a Community Center for the enjoyment of the community. The facility is available for rental to the public. Rental revenues are recorded in the fund to pay for the expenditures associated with the operation and maintenance of the Center.

Measure D Sales Tax for Transportation (#155)

The passage of countywide Measure D in November 2016 will provide nearly $240,000 in annual sales tax revenues to the City to fund a variety of transportation projects that the City might not have otherwise been able to fund with existing revenues (a key stipulation in the measure).

The following capital project has been included for funding in FY 2017/18 in the Five-Year CIP Plan:

- Pavement Rehabilitation on Green Hills Road (CIP #17) - $100,000 (with an additional funding of $711,000 from STP grant funds as indicated above)

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Supplemental Law Enforcement Services Fund (#306)

The State provides funding for local law enforcement pursuant to the provisions of California Government Code §30061 under the Citizens' Option for Public Safety program. These funds, known as "supplemental law enforcement services funds" (SLESF) are allocated to local agencies to provide "front-line law enforcement services", allocated based on population with a minimum grant of $100,000 to each agency. Due to Scotts Valley's relative size within Santa Cruz County, the City receives only the minimum $100,000.

These funds are eligible to be used for operating or capital law enforcement expenditures at the discretion of the agency. Scotts Valley has historically used these funds to finance capital acquisition of equipment and other capital needs for the Police Department.

No projects have been included in FY 2017/18 for the expenditure of these funds, however there are projects schedules in the Five-Year CIP Plan in future years.

Homeland Security Grant Fund (#316)

The US Department of Homeland Security (DHS) will provide grant funds to local law enforcement agencies to enhance the ability of regional authorities to prepare, prevent and respond to terrorist attacks and other disasters. Local agencies use these grant funds for planning, equipment, training and exercise needs. Scotts Valley Police Department has typically applied for these funds to finance acquisition of equipment in support of DHS' purposes.

Grant funding is expected in FY 2017/18 to fund the following project included in the Five-Year CIP Plan:

- Santa Cruz Regional 911 Police Radio Site (CIP #52) – $47,500

EDG Revolving Loan Fund (#317)

This loan fund was established to account for a notes receivable due from a developer that is secured by that property. The loan was provided from Community Development Block Grant funds and is payable upon the sale of the property. There is no activity in the fund until which time the note becomes due and payable.

SPECIAL REVENUE FUNDS
(EXCLUDING DEVELOPMENT IMPACT FEE FUNDS)

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
RECYCLING/ENVIRONMENT FUND						
002.90.0000.301	OFFICE EXPENSE	19.53	0.00	0.00	0.00	0.00
002.90.0000.303	SMALL TOOLS & SUPPLIES	398.00	0.00	0.00	0.00	0.00
002.90.0000.313	OTHER CONTRACTUAL SERVICES	75,127.04	58,500.00	58,500.00	35,870.00	60,650.00
002.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
002.90.0000.905	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	75,544.57	58,500.00	58,500.00	35,870.00	60,650.00
GAS TAX FUND						
003.90.0000.301	OFFICE EXPENSE	641.11	0.00	0.00	0.00	0.00
003.90.0000.312	PROFESSIONAL/SPECIALIZED SVC	0.00	0.00	26,500.00	26,500.00	0.00
003.90.0000.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
003.90.0000.702	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00
003.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	77,552.72	115,725.00	115,725.00	115,725.00	114,600.00
003.90.0000.905	MACHINERY & EQUIP - OTHER	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	78,193.83	115,725.00	142,225.00	142,225.00	114,600.00
SMIP FEES FUND						
005.90.0000.301	OFFICE EXPENSE	13.03	10.00	10.00	20.00	20.00
005.90.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
005.90.0000.317	GOVERNMENTAL FEES/TAXES	6,009.76	4,040.00	4,040.00	14,000.00	5,000.00
	EXPENDITURE TOTAL	6,022.79	4,050.00	4,050.00	14,020.00	5,020.00

SPECIAL REVENUE FUNDS
(EXCLUDING DEVELOPMENT IMPACT FEE FUNDS)

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
SR CTR DESIGNATED DONATIONS FUND						
018.90.0000.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00
018.90.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
018.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
018.90.0000.905	MACHINERY & EQUIPMENT	3,675.77	0.00	0.00	0.00	0.00
018.90.0000.908	VEHICLES	0.00	0.00	0.00	0.00	0.00
018.90.0000.910	OFFICE EQUIP/FURNITURE	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	3,675.77	0.00	0.00	0.00	0.00
AFFORDABLE HOUSING FUND						
019.82.0000.301	OFFICE EXPENSE	100.88	0.00	0.00	320.00	320.00
019.82.0000.304	SUCCESSOR AGENCY ADMIN COSTS	0.00	0.00	0.00	1,940.00	0.00
019.82.0000.313	OTHER CONTRACTUAL SERVICES	9,279.50	0.00	0.00	500.00	500.00
019.82.0000.349	MISCELLANEOUS	91,779.54	0.00	0.00	0.00	0.00
019.82.0000.503	RENT GUARANTEES	23,687.00	0.00	0.00	23,700.00	23,700.00
019.82.0000.504	AFFORDABLE HOUSING SUBSIDIES	0.00	0.00	0.00	0.00	260,000.00
	EXPENDITURE TOTAL	124,846.92	0.00	0.00	26,460.00	284,520.00
LENNAR FUNDS						
025.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	134,800.00
	EXPENDITURE TOTAL	0.00	0.00	0.00	0.00	134,800.00

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

SPECIAL REVENUE FUNDS
(EXCLUDING DEVELOPMENT IMPACT FEE FUNDS)

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
SENIOR CENTER OPERATIONS FUND						
028.90.0000.101	SALARIES/WAGES - REGULAR	8,590.82	14,823.00	14,823.00	13,025.00	22,170.00
028.90.0000.102	SALARIES/WAGES - HOLIDAY	817.33	0.00	0.00	0.00	0.00
028.90.0000.103	SALARIES/WAGES - SICK LEAVE	1,031.76	0.00	0.00	0.00	0.00
028.90.0000.104	SALARIES/WAGES - VACATION	1,336.55	0.00	0.00	0.00	0.00
028.90.0000.107	SALARIES/WAGES - TEMPORARY	17,085.63	17,365.00	17,365.00	19,050.00	17,365.00
028.90.0000.108	SALARIES/WAGES - C/T TAKEN	203.27	0.00	0.00	0.00	0.00
028.90.0000.109	SALARIES/WAGES - OVERTIME	210.48	0.00	0.00	0.00	0.00
028.90.0000.203	FICA	1,068.12	1,386.00	1,386.00	1,150.00	3,024.00
028.90.0000.204	RETIREMENT	3,422.75	4,569.00	4,569.00	2,935.00	6,441.00
028.90.0000.205	GROUP INSURANCE	10,151.04	10,264.00	10,264.00	10,630.00	14,191.00
028.90.0000.206	WORKERS' COMPENSATION	347.00	887.00	887.00	887.00	2,978.00
028.90.0000.301	OFFICE EXPENSE	701.10	800.00	800.00	1,200.00	1,250.00
028.90.0000.302	SPECIAL DEPARTMENT EXPENSE	16,322.54	12,000.00	12,000.00	8,000.00	12,500.00
028.90.0000.305	ADVERTISING	1,904.00	2,500.00	2,500.00	2,500.00	2,600.00
028.90.0000.306	COMMUNICATIONS	2,600.35	2,400.00	2,400.00	500.00	500.00
028.90.0000.307	UTILITIES	6,990.93	8,500.00	8,500.00	8,000.00	8,900.00
028.90.0000.313	OTHER CONTRACTUAL SERVICES	325.00	0.00	0.00	325.00	400.00
028.90.0000.314	INSURANCE & SURETY BONDS	1,653.98	1,746.00	1,746.00	1,356.00	1,300.00
028.90.0000.315	MEMBERSHIPS & DUES	82.50	80.00	80.00	110.00	110.00
028.90.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	300.00
028.90.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	5,859.97	5,500.00	5,500.00	8,210.00	5,700.00
028.90.0000.402	MAINT & OPERATION OF EQMT	1,908.87	1,700.00	1,700.00	1,920.00	2,000.00
028.90.0000.403	MAINT & OPERATION OF VEHICLE	216.59	500.00	500.00	300.00	500.00
028.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
028.90.0000.905	MACHINERY & EQMT - OTHER	1,941.77	0.00	0.00	0.00	0.00
	SENIOR CENTER SUBTOTAL	84,772.35	85,020.00	85,020.00	80,098.00	102,229.00

SPECIAL REVENUE FUNDS
(EXCLUDING DEVELOPMENT IMPACT FEE FUNDS)

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
CRAFT FAIR-SENIOR CENTER						
028.90.1049.302	SPECIAL DEPARTMENT EXPENSE	635.73	0.00	0.00	700.00	0.00
028.90.1049.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
028.90.1049.305	ADVERTISING	518.52	0.00	0.00	600.00	0.00
	CRAFT FAIR SUBTOTAL	1,154.25	0.00	0.00	1,300.00	0.00
	EXPENDITURE TOTAL	85,926.60	85,020.00	85,020.00	81,398.00	102,229.00

STP EXCHANGE PROJECTS FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
031.90.0000.301	OFFICE EXPENSE	36.50	0.00	0.00	40.00	40.00
031.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	711,000.00
	EXPENDITURE TOTAL	36.50	0.00	0.00	40.00	711,040.00

TREE REPLACEMENT FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
033.90.0000.301	OFFICE EXPENSE	37.29	0.00	0.00	0.00	0.00
033.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	14,808.83	10,000.00	10,000.00	1,000.00	10,000.00
	EXPENDITURE TOTAL	14,846.12	10,000.00	10,000.00	1,000.00	10,000.00

GREEN BUILDING FUNDING FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
035.90.0000.301	OFFICE EXPENSE	188.97	0.00	0.00	250.00	250.00
035.90.0000.305	ADVERTISING	0.00	0.00	0.00	0.00	0.00

SPECIAL REVENUE FUNDS
(EXCLUDING DEVELOPMENT IMPACT FEE FUNDS)

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
035.90.0000.313	OTHER CONTRACTUAL SERVICES	2,853.48	5,000.00	5,000.00	600.00	2,000.00
035.90.0000.315	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00
035.90.0000.316	TRAVEL/CONFERENCES/MEETINGS	0.00	0.00	0.00	0.00	0.00
035.90.0000.317	GOVERNMENTAL FEES/TAXES	0.00	0.00	0.00	0.00	0.00
035.90.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	3,042.45	5,000.00	5,000.00	850.00	2,250.00

DISABILITY COMPLIANCE FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
036.90.0000.301	OFFICE EXPENSE	3.00	0.00	0.00	10.00	10.00
036.90.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
036.90.0000.317	GOVERNMENTAL FEES/TAXES	375.60	400.00	400.00	400.00	750.00
	EXPENDITURE TOTAL	378.60	400.00	400.00	410.00	760.00

LIBRARY FACILITIES IMPROVEMENTS (MEASURE S) FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
088.90.0000.312	PROFESSIONAL/SPECIALIZED SVC	0.00	0.00	0.00	0.00	0.00
088.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	292,000.00
088.90.0000.905	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
088.90.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	0.00	0.00	0.00	0.00	292,000.00

COMMUNITY FACILITY CENTER OPERATIONS FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
123.90.0000.101	SALARIES/WAGES - REGULAR	8,590.87	14,823.00	14,823.00	12,970.00	15,442.00

SPECIAL REVENUE FUNDS
(EXCLUDING DEVELOPMENT IMPACT FEE FUNDS)

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
123.90.0000.102	SALARIES/WAGES - HOLIDAY	817.32	0.00	0.00	0.00	0.00
123.90.0000.103	SALARIES/WAGES - SICK LEAVE	1,031.74	0.00	0.00	0.00	0.00
123.90.0000.104	SALARIES/WAGES - VACATION	1,311.98	0.00	0.00	0.00	0.00
123.90.0000.108	COMP TIME TAKEN	227.81	0.00	0.00	0.00	0.00
123.90.0000.109	SALARIES/WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
123.90.0000.203	FICA	817.31	1,134.00	1,134.00	890.00	1,181.00
123.90.0000.204	RETIREMENT	3,422.44	4,569.00	4,569.00	3,205.00	4,082.00
123.90.0000.205	GROUP INSURANCE	9,391.16	10,264.00	10,264.00	8,900.00	8,315.00
123.90.0000.206	WORKERS' COMPENSATION	347.00	887.00	887.00	887.00	480.00
123.90.0000.301	OFFICE EXPENSE	34.57	0.00	0.00	70.00	70.00
123.90.0000.302	SPECIAL DEPARTMENT EXPENSE	3,220.05	700.00	700.00	700.00	700.00
123.90.0000.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
123.90.0000.305	ADVERTISING	0.00	0.00	0.00	0.00	0.00
123.90.0000.306	COMMUNICATIONS	463.29	500.00	500.00	300.00	300.00
123.90.0000.308	RENT & LEASE EXPENSE	7,191.91	8,000.00	8,000.00	4,600.00	6,000.00
123.90.0000.314	INSURANCE & SURETY BONDS	2,707.95	3,398.00	3,398.00	2,659.00	2,600.00
123.90.0000.327	POWER UTILITIES	6,365.51	7,000.00	7,000.00	7,058.00	8,500.00
123.90.0000.328	WATER UTILITIES	1,799.98	2,500.00	2,500.00	1,500.00	1,500.00
123.90.0000.349	MISCELLANEOUS	14.56	0.00	0.00	400.00	400.00
123.90.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	15,269.09	15,000.00	15,000.00	10,160.00	18,000.00
123.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
	OPERATING SUBTOTAL	63,024.54	68,775.00	68,775.00	54,299.00	67,570.00
ADA IMPROVEMENT PROJECT						
123.90.4660.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	75,000.00	75,000.00	75,000.00	0.00
	EXPENDITURE TOTAL	63,024.54	143,775.00	143,775.00	129,299.00	67,570.00

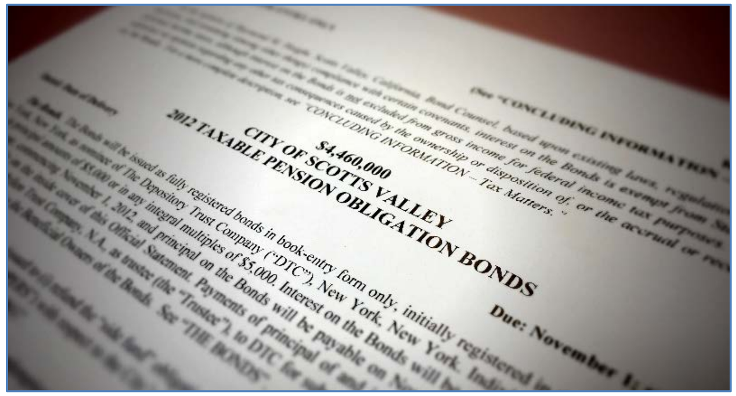
SPECIAL REVENUE FUNDS
(EXCLUDING DEVELOPMENT IMPACT FEE FUNDS)

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
MEASURE D SALES TAX FOR TRANSPORTATION						
155.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	100,000.00
	EXPENDITURE TOTAL	0.00	0.00	0.00	0.00	100,000.00
SUPPL. LAW ENFORCEMENT SERVICES FUND (SLESF)						
306.90.0000.301	OFFICE EXPENSE	85.28	0.00	0.00	0.00	0.00
306.90.0000.302	SPECIAL DEPARTMENT EXPENSE	2,691.63	0.00	0.00	0.00	0.00
306.90.0000.905	MACHINERY & EQUIPMENT	77,849.46	35,000.00	35,000.00	35,000.00	0.00
306.90.0000.908	VEHICLES	62,764.80	55,000.00	55,000.00	55,000.00	0.00
306.90.0000.910	OFFICE EQMT & FURNITURE	731.56	0.00	0.00	0.00	0.00
306.90.0000.914	COMMUNICATIONS EQUIPMENT	0.00	5,000.00	5,000.00	5,000.00	0.00
	EXPENDITURE TOTAL	144,122.73	95,000.00	95,000.00	95,000.00	0.00
HOMELAND SECURITY GRANT FUND						
316.90.0000.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00
316.90.0000.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00
316.90.0000.306	COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00
316.90.0000.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
316.90.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
316.90.0000.905	MACHINERY & EQUIPMENT	4,679.59	3,000.00	3,000.00	3,000.00	0.00
316.90.0000.914	COMMUNICATIONS EQUIPMENT	349.82	0.00	0.00	0.00	47,500.00
	EXPENDITURE TOTAL	5,029.41	3,000.00	3,000.00	3,000.00	47,500.00

SPECIAL REVENUE FUNDS
(EXCLUDING DEVELOPMENT IMPACT FEE FUNDS)

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
EDG-REVOLVING LOAN FUND						
317.90.0000.301	OFFICE EXPENSE	333.60	0.00	0.00	0.00	0.00
317.90.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	333.60	0.00	0.00	0.00	0.00
	TOTAL - ALL SPECIAL REVENUE FUNDS	605,024.43	520,470.00	546,970.00	529,572.00	1,932,939.00

Debt Service Funds



Debt service funds are used to account for the repayment of bonds and other debt obligations of the City. There are two remaining debt service funds used to extinguish the City's remaining debt obligations.

Pension Obligation Bonds (#026)

The City issued pension obligation bonds in 2012 to finance its unfunded pension obligations with CalPERS to take advantage of the low interest rate environment at that time. The bonds require debt service in the form of annual principal and semi-annual interest payments, and will be fully paid off by 2025. Contractual services are also required to comply with annual regulatory reporting requirements. The source of payment is through an annual interfund transfer charged to operating department budgets in the General, Special Revenue, Recreation Enterprise and Wastewater Enterprise funds based on budgeted payroll expenses.

COP Debt Service Reserve Fund (#066)

In 2013, the City refunded two prior City general debt obligations to take advantage of the low interest rate environment at that time. The issued certificates of participation (COP) will be fully paid off in 2043. Debt service for these obligations are charged directly to the General Fund. The official statement required a debt service reserve fund be established. This fund hold those reserve assets. Investment earnings are generated on the service funds, which are used to offset the debt service costs borne by the General Fund.

DEBT SERVICE FUNDS

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
PENSION OBLIGATION BOND FUND						
026.90.0000.313	OTHER CONTRACTUAL SERVICES	2,070.00	1,600.00	1,600.00	3,500.00	3,500.00
026.90.0000.801	RETIREMENT OF PRINCIPAL	320,000.00	325,000.00	325,000.00	325,000.00	335,000.00
026.90.0000.802	INTEREST EXPENSE	124,357.50	118,305.00	118,305.00	118,305.00	110,286.00
026.90.0000.803	ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	446,427.50	444,905.00	444,905.00	446,805.00	448,786.00
COP DEBT SERVICE RESERVE FUND						
066.90.0000.301	OFFICE EXPENSE	1,285.01	0.00	0.00	1,400.00	1,400.00
066.90.0000.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
066.90.0000.801	RETIREMENT OF PRINCIPAL	0.00	0.00	0.00	0.00	0.00
066.90.0000.802	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
066.90.0000.850	PAYMENT-REFUNDED BOND ESCROW	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	1,285.01	0.00	0.00	1,400.00	1,400.00
	TOTAL - DEBT SERVICE FUNDS	447,712.51	444,905.00	444,905.00	448,205.00	450,186.00

Parks and Recreation Division

Overview

The Parks and Recreation Division (PRD) works with all residents to be good stewards of the environment, and to provide safe, welcoming opportunities to play, learn, contemplate, and build community awareness. The PRD is comprised of five developed parks, featuring eight athletic fields, six children's play areas, and one off-leash area. Other facilities include four outdoor tennis courts, two bocce courts, one outdoor swimming pool, two horseshoe pits, three half basketball courts, a community center, senior center, a one-mile paved trail, one hiking trail, and more. Countless area residents and visitors use the Parks and Recreation facilities to pursue their passions, from soccer to music, kite flying to baseball, swimming to community events.

Division employees work hard to develop partnerships with park neighbors, volunteers, non-profits, local businesses, the Scotts Valley Chamber of Commerce and the Scotts Valley School District to effectively respond to increasing requests for use of Scotts Valley's parks and recreation facilities. One of the most significant partnerships is with the Scotts Valley Unified School District; where the PRD provides childcare and recreation programs in the City-owned facilities located on the School District's property at Vine Hill and Brook Knoll Elementary Schools.

The PRD also supports and manages the Park and Recreation Commission, Scotts Valley Advocates 501(c)(3), the Arts Commission, and the Senior Center Board. These organizations are made up of volunteer members and are an advisory committee to City Council and Parks and Recreation staff on recreation programming and facility maintenance which enables the Division to consistently offer incredible parks, quality childcare, and a wide range of recreation programs to the public. The PRD continues to look for creative opportunities to redefine how it does business in order to preserve access for the community.

Staffing Summary

Position	Actual 2013/14	Actual 2014/15	Actual 2015/16	Approved 2016/17	Proposed 2017/18
Deputy City Mangager/ Administrative Services Director				0.20	0.20
Recreation Division Manager	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Adminnistrative Secretary I/II	1.00	1.00	1.00	0.70	0.70
Sr. Recreation Leader/ Site Director	2.00	2.00	2.00	2.00	2.00
Total FTE	5.00	5.00	5.00	4.90	4.90

Divisional Workplan

The Parks and Recreation Division (PRD) is derived primarily through recurring activities (i.e., parks, fields and facility rentals, school recreation programs, and City offered classes). Activity guides are distributed in the Fall, Spring/Winter and Summer for activities for the public (i.e., day camps, sports activities, swimming, and other classes). The PRD supervises the Senior Center, Community Center and Community Garden, overseeing their rentals, memberships and scheduled activities (i.e., exercise classes, card and board games, seasonal potlucks, themed dinners and other various events).

The Division's workplan for FY 2017/18 includes the following:

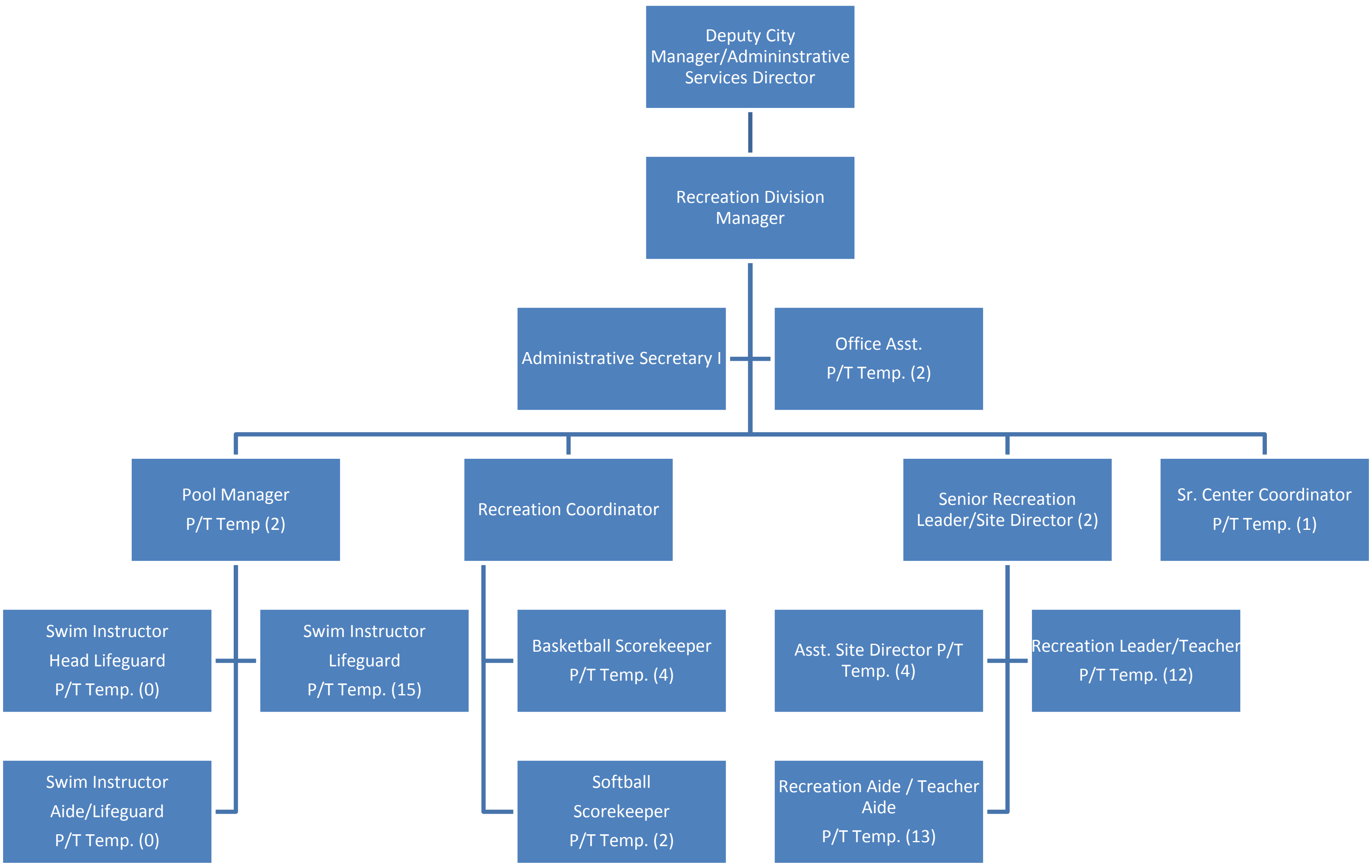
- **Values, Beliefs and Roles of the Parks and Recreation Division** – The Parks and Recreation Division will continue to pursue the values, beliefs and roles documented by the Parks Master Plan and ensure that facilities are maintained both for the safety and enjoyment of the public and to ensure the longevity of the facilities and amenities. It is the responsibility of the PRD to annually review the Parks Master Plan to stay aligned with these goals. *Goal/Priority: Operational efficiencies; Public infrastructure; Public safety*
- **Customer Satisfaction Survey Development** – The Parks and Recreation Commission proposes to develop and distribute a City survey to Scotts Valley residents. The survey's purpose is to determine any needs addressed in relation to City parks, rental facilities, school-age recreation programs and all activities offered through the PRD. *Goal/Priority: Operational efficiencies; Community Engagement*
- **Recreation Activities and Park Usage** – The Parks and Recreation Division will continue to ensure leisure and recreation related opportunities that meet and balance the identified and documented needs and preferences of individuals and groups within the community. The PRD will also provide facilities, programs and services that give all citizens reasonable opportunities to participate in a wide range of recreation activities. *Goal/Priority: Community engagement; Public infrastructure*
- **Public Art Displays** – The Division will work with the Arts Commission to identify opportunities for additional public art displays in such areas as public parks, medians, and other city facilities. Activities may include replacing the existing mural at Siltanen Park, implementing an Art Walk, the Poetry Contest, the Art Contest, and other activities that further arts and culture in Scotts Valley. *Goal/Priority: Community Engagement*

New or Additional Resources Proposed for FY 2017/18

No new or additional resources are requested in FY 2017/18 in order for the department to accomplish its workplan.

In FY 2016/17, the Department's services, supplies and maintenance costs were budgeted in the Recreation Administration cost center. Starting in FY 2017/18, those costs are now allocated to program-related cost centers (e.g., school year recreation, adult softball, etc.).

Recreation



Note: This organization chart also includes part-time and seasonal employees

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

RECREATION ENTERPRISE FUND
RECREATION DIVISION

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
RECREATION ADMINISTRATION						
004.77.0000.101	SALARIES/WAGES - REGULAR	156,577.45	276,431.00	276,431.00	276,431.00	271,304.00
004.77.0000.102	SALARIES/WAGES - HOLIDAY	14,011.11	0.00	0.00	0.00	0.00
004.77.0000.103	SALARIES/WAGES - SICK LEAVE	13,853.88	0.00	0.00	0.00	0.00
004.77.0000.104	SALARIES/WAGES - VACATION	18,153.85	0.00	0.00	0.00	0.00
004.77.0000.107	SALARIES/WAGES - TEMPORARY	47,868.26	307,000.00	307,000.00	307,000.00	270,000.00
004.77.0000.108	SALARIES/WAGES - C/T TAKEN	2,454.53	0.00	0.00	0.00	0.00
004.77.0000.109	SALARIES/WAGES - OVERTIME	0.00	0.00	0.00	0.00	2,000.00
004.77.0000.202	PARS-ARS	0.00	0.00	0.00	0.00	3,510.00
004.77.0000.203	FICA	17,163.18	25,125.00	25,125.00	25,125.00	24,823.00
004.77.0000.204	RETIREMENT	80,440.77	85,117.00	85,117.00	85,117.00	82,142.00
004.77.0000.205	GROUP INSURANCE	142,081.57	106,101.00	106,101.00	106,101.00	121,971.00
004.77.0000.206	WORKERS' COMPENSATION	6,943.00	9,860.00	9,860.00	9,860.00	67,042.00
004.77.0000.207	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
004.77.0000.208	UNIFORM ALLOWANCE	211.73	0.00	0.00	0.00	0.00
004.77.0000.209	AUTO ALLOWANCE	0.00	0.00	0.00	0.00	0.00
004.77.0000.210	SUPPLEMENTAL SERVICES	0.00	0.00	0.00	0.00	0.00
004.77.0000.211	PRESCRIPTION CO-PAYS	0.00	0.00	0.00	0.00	0.00
004.77.0000.301	OFFICE EXPENSE	4,991.51	5,000.00	5,000.00	5,000.00	1,800.00
004.77.0000.302	SPECIAL DEPARTMENT EXPENSE	8,120.83	75,000.00	75,000.00	75,000.00	7,500.00
004.77.0000.303	SMALL TOOLS & SUPPLIES	570.56	400.00	400.00	400.00	400.00
004.77.0000.305	ADVERTISING	7,777.96	7,500.00	7,500.00	7,500.00	9,000.00
004.77.0000.306	COMMUNICATIONS	4,405.33	3,600.00	3,600.00	3,600.00	1,720.00
004.77.0000.307	UTILITIES	8,472.76	7,500.00	7,500.00	7,500.00	2,000.00
004.77.0000.308	RENT & LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
004.77.0000.310	RECRUITMENT	422.12	0.00	0.00	0.00	0.00
004.77.0000.312	PROFESSIONAL/SPECIALIZED SVC	0.00	0.00	0.00	0.00	0.00
004.77.0000.313	OTHER CONTRACTUAL SERVICES	29,054.11	120,000.00	120,000.00	120,000.00	30,000.00
004.77.0000.314	INSURANCE & SURETY BONDS	12,909.98	13,150.00	13,150.00	13,150.00	9,200.00
004.77.0000.315	MEMBERSHIPS & DUES	102.50	400.00	400.00	400.00	100.00
004.77.0000.316	TRAVEL/CONFERENCES/MEETINGS	12.00	0.00	0.00	0.00	0.00
004.77.0000.322	TRAINING & EDUCATION	149.87	0.00	0.00	0.00	0.00
004.77.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00

RECREATION ENTERPRISE FUND
RECREATION DIVISION

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
004.77.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	941.74	8,000.00	8,000.00	8,000.00	2,000.00
004.77.0000.402	MAINT & OPERATION OF EQMT	8,746.13	10,000.00	10,000.00	10,000.00	8,000.00
004.77.0000.403	MAINT & OPERATION OF VEHICLE	4,379.21	3,500.00	3,500.00	3,500.00	800.00
004.77.0000.701	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
004.77.0000.703	BAD DEBTS	0.00	0.00	0.00	0.00	0.00
004.77.0000.801	RETIREMENT OF PRINCIPAL	0.00	0.00	0.00	0.00	0.00
004.77.0000.802	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
004.77.0000.903	BUILDINGS	0.00	0.00	0.00	0.00	0.00
004.77.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
004.77.0000.905	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
004.77.0000.906	DEPRECIATION	1,000.00	0.00	0.00	0.00	0.00
004.77.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00
004.77.0000.915	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
	SUBTOTAL-GENERAL REC	591,815.94	1,063,684.00	1,063,684.00	1,063,684.00	915,312.00

SCHOOL YEAR RECREATION

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
004.77.1006.101	SALARIES/WAGES - REGULAR	40,798.79	0.00	0.00	0.00	0.00
004.77.1006.107	SALARIES/WAGES - TEMPORARY	232,929.53	0.00	0.00	0.00	0.00
004.77.1006.203	FICA	6,429.16	0.00	0.00	0.00	0.00
004.77.1006.204	RETIREMENT	6,935.11	0.00	0.00	0.00	0.00
004.77.1006.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	2,580.00
004.77.1006.302	SPECIAL DEPARTMENT EXPENSE	41,054.50	0.00	0.00	0.00	49,500.00
004.77.1006.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
004.77.1006.306	COMMUNICATIONS	0.00	0.00	0.00	0.00	1,680.00
004.77.1006.307	UTILITIES	0.00	0.00	0.00	0.00	4,000.00
004.77.1006.308	RENT & LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
004.77.1006.313	OTHER CONTRACTUAL SERVICES	150.00	0.00	0.00	0.00	0.00
004.77.1006.322	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
004.77.1006.401	MAINT OF BLDGS/STRUCT/GRNDS	805.00	0.00	0.00	0.00	4,000.00
004.77.1006.403	MAINT & OPERATION OF VEHICLE	0.00	0.00	0.00	0.00	4,700.00
	SUBTOTAL-SCHOOL YR REC	329,102.09	0.00	0.00	0.00	66,460.00

RECREATION ENTERPRISE FUND
RECREATION DIVISION

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
ADULT SOFTBALL						
004.77.1015.107	SALARIES/WAGES - TEMPORARY	1,008.69	0.00	0.00	0.00	0.00
004.77.1015.203	FICA	14.63	0.00	0.00	0.00	0.00
004.77.1015.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	60.00
004.77.1015.302	SPECIAL DEPARTMENT EXPENSE	3,261.88	0.00	0.00	0.00	3,750.00
004.77.1015.310	RECRUITMENT	0.00	0.00	0.00	0.00	0.00
004.77.1015.313	OTHER CONTRACTUAL SERVICES	2,717.00	0.00	0.00	0.00	2,800.00
004.77.1015.314	INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00
004.77.1015.315	MEMBERSHIPS & DUES	300.00	0.00	0.00	0.00	300.00
	SUBTOTAL-ADULT SOFTBALL	7,302.20	0.00	0.00	0.00	6,910.00
YOUTH BASKETBALL						
004.77.1016.107	SALARIES/WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00
004.77.1016.203	FICA	0.00	0.00	0.00	0.00	0.00
004.77.1016.204	RETIREMENT	0.00	0.00	0.00	0.00	0.00
004.77.1016.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	120.00
004.77.1016.302	SPECIAL DEPARTMENT EXPENSE	224.00	0.00	0.00	0.00	3,750.00
004.77.1016.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	2,500.00
	SUBTOTAL-YOUTH BASKETBALL	224.00	0.00	0.00	0.00	6,370.00
ADULT BASKETBALL						
004.77.1018.107	SALARIES/WAGES - TEMPORARY	4,943.12	0.00	0.00	0.00	0.00
004.77.1018.203	FICA	71.77	0.00	0.00	0.00	0.00
004.77.1018.302	SPECIAL DEPARTMENT EXPENSE	1,839.82	0.00	0.00	0.00	0.00
004.77.1018.313	OTHER CONTRACTUAL SERVICES	5,820.61	0.00	0.00	0.00	0.00
	SUBTOTAL-ADULT BASKETBALL	12,675.32	0.00	0.00	0.00	0.00
AQUATICS						
004.77.1020.107	SALARIES/WAGES - TEMPORARY	62,536.69	0.00	0.00	0.00	0.00

RECREATION ENTERPRISE FUND
RECREATION DIVISION

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
004.77.1020.109	SALARIES/WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
004.77.1020.203	FICA	906.78	0.00	0.00	0.00	0.00
004.77.1020.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	1,200.00
004.77.1020.302	SPECIAL DEPARTMENT EXPENSE	2,773.69	0.00	0.00	0.00	8,250.00
004.77.1020.306	COMMUNICATIONS	0.00	0.00	0.00	0.00	600.00
004.77.1020.307	UTILITIES	0.00	0.00	0.00	0.00	2,000.00
004.77.1020.310	RECRUITMENT	0.00	0.00	0.00	0.00	0.00
004.77.1020.313	OTHER CONTRACTUAL SERVICES	5,754.20	0.00	0.00	0.00	6,000.00
004.77.1020.322	TRAINING & EDUCATION	189.00	0.00	0.00	0.00	0.00
004.77.1020.401	MAINT OF BLDGS/STRUCT/GRNDS	7,100.47	0.00	0.00	0.00	2,000.00
004.77.1020.402	MAINT & OPERATION OF EQMT	0.00	0.00	0.00	0.00	0.00
004.77.1020.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
	SUBTOTAL-AQUATICS	79,260.83	0.00	0.00	0.00	20,050.00
CLASSES						
004.77.1037.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	60.00
004.77.1037.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	750.00
004.77.1037.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
004.77.1037.305	ADVERTISING	0.00	0.00	0.00	0.00	0.00
004.77.1037.308	RENT & LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
004.77.1037.313	OTHER CONTRACTUAL SERVICES	56,038.91	0.00	0.00	0.00	55,000.00
	SUBTOTAL-CLASSES	56,038.91	0.00	0.00	0.00	55,810.00
YOUTH SPORTS FIELD USE FEE						
004.77.1042.302	SPECIAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00
004.77.1042.401	MAINT OF BLDGS/STRUCT/GRNDS	3,975.00	0.00	0.00	0.00	0.00
	SUBTOTAL-SPORTS FIELD USE	3,975.00	0.00	0.00	0.00	0.00
ADULT SOCCER						
004.77.1046.101	SALARIES/WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

RECREATION ENTERPRISE FUND
RECREATION DIVISION

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 REVISED BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
004.77.1046.107	SALARIES/WAGES - TEMPORARY	392.60	0.00	0.00	0.00	0.00
004.77.1046.203	FICA	5.70	0.00	0.00	0.00	0.00
004.77.1046.204	RETIREMENT	0.00	0.00	0.00	0.00	0.00
004.77.1046.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	60.00
004.77.1046.302	SPECIAL DEPARTMENT EXPENSE	218.25	0.00	0.00	0.00	750.00
004.77.1046.313	OTHER CONTRACTUAL SERVICES	4,656.00	0.00	0.00	0.00	3,500.00
	SUBTOTAL-ADULT SOCCER	5,272.55	0.00	0.00	0.00	4,310.00
TENNIS						
004.77.1047.107	SALARIES/WAGES - TEMPORARY	0.00	0.00	0.00	0.00	0.00
004.77.1047.203	FICA	0.00	0.00	0.00	0.00	0.00
004.77.1047.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	60.00
004.77.1047.302	SPECIAL DEPARTMENT EXPENSE	962.61	0.00	0.00	0.00	750.00
004.77.1047.313	OTHER CONTRACTUAL SERVICES	36,878.27	0.00	0.00	0.00	37,000.00
	SUBTOTAL-TENNIS	37,840.88	0.00	0.00	0.00	37,810.00
BOCCE BALL						
004.77.1048.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	60.00
004.77.1048.302	SPECIAL DEPARTMENT EXPENSE	397.28	0.00	0.00	0.00	0.00
004.77.1048.303	SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
004.77.1048.313	OTHER CONTRACTUAL SERVICES	1,136.00	0.00	0.00	0.00	0.00
	SUBTOTAL-BOCCE BALL	1,533.28	0.00	0.00	0.00	60.00
	TOTAL - RECREATION ENTERPRISE FUND	1,125,041.00	1,063,684.00	1,063,684.00	1,063,684.00	1,113,092.00

Wastewater Enterprise Funds

The City provides wastewater services to the community through its wastewater collection and treatment plant operations. The City also provides tertiary water (recycled water) services through the treatment and distribution of non-potable water to the Scotts Valley Water District. Wastewater services are provided under the Public Works Department. Please refer to the Public Works section for a more detailed description of the department and the services it provides, including information about wastewater services.

Wastewater services are accounted for in a series of funds referred to as “Wastewater Enterprise Funds”. A description of these funds and the activities that are included in them follows.

Wastewater Operations (#010)

This fund accounts for the majority of costs associated with the collection and treatment of wastewater from properties located in Scotts Valley. Wastewater fees are billed by the Finance Department and are recorded in this fund, from which these costs are paid.

Tertiary Operating (#011)

Costs directly associated with the treatment of tertiary water from the wastewater treatment plant are allocated and accounted for in this fund. The revenues generated through the sale of tertiary water to the Scotts Valley Water District (SVWD) are recorded in this fund.

Wastewater Capital Reserve Fund (#012)

Wastewater fees and charges collected in the Wastewater Operations (#010) fund are first used to pay for current operations. Excess funds are then transferred to the Wastewater Capital reserve fund in order to maintain the funds necessary to maintain the City’s significant investment in infrastructure that supports its wastewater operations. Infrastructure investments such as sewer pipes and lift station, treatment plant facilities and related equipment are paid for out of the Capital Reserve fund.

The following projects have been identified for FY 2017/18 in the Five-Year CIP Plan:

- Screenings Washer and Compactor (CIP #1) - $100,000

- PLC Upgrade (CIP #2) - $50,000
- City Website Update (CIP #61) - $6,000 (with an additional $24,000 funded through General Capital Improvement Funds)

Wastewater Equipment Replacement Fund (#014)

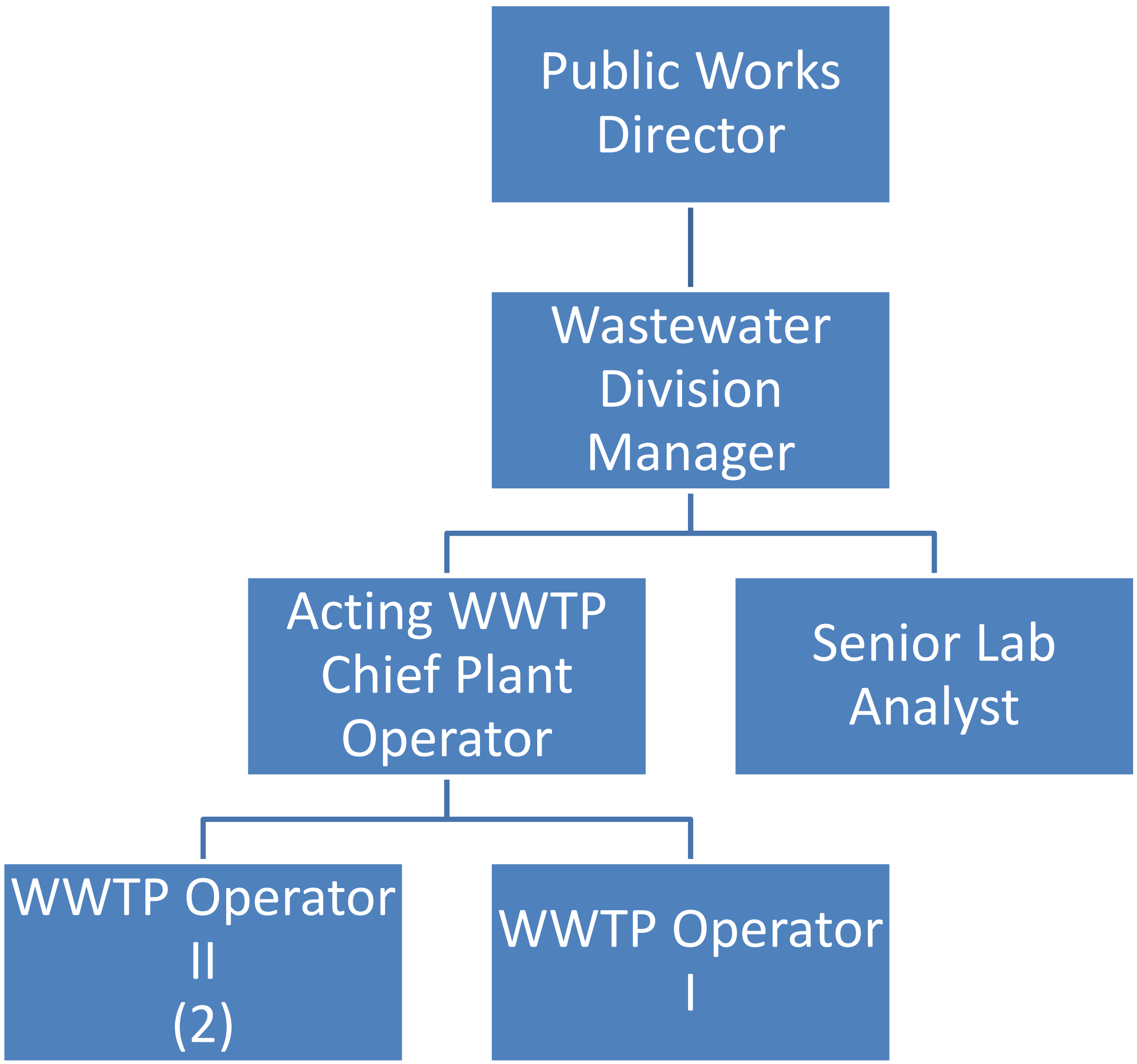
The City has invested in equipment and vehicles that support the wastewater operations, and those costs are paid for in this fund. Funding for investment in equipment and fleet come from the Wastewater Capital Reserve Fund (#012). Accumulated reserves in this fund exist to pre-fund a portion of the investment in wastewater equipment.

TTP District Reserve (#015)

As part of the operation of the tertiary treatment facilities, the City entered into an agreement with Scotts Valley Water District to provide recycled water to the District. That agreement calls for a reserve account to be established from revenues generated by the City from SVWD tertiary water revenues to maintain the tertiary treatment equipment.

No projects have been identified for funding in FY 2017/18, however there is a project scheduled for FY 2020/21 in the Five-Year CIP Plan that will use a portion of these funds.

Public Works – Wastewater Treatment Plant



WASTEWATER ENTERPRISE FUNDS
WASTEWATER - OPERATING

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
010.74.0000.101	SALARIES/WAGES - REGULAR	381,207.00	460,977.00	460,977.00	471,105.00	481,112.00
010.74.0000.102	SALARIES/WAGES - HOLIDAY	26,278.15	0.00	0.00	0.00	0.00
010.74.0000.103	SALARIES/WAGES - SICK LEAVE	18,702.93	0.00	0.00	0.00	0.00
010.74.0000.104	SALARIES/WAGES - VACATION	29,665.02	0.00	0.00	0.00	0.00
010.74.0000.107	SALARIES/WAGES - TEMPORARY	5,845.92	0.00	0.00	0.00	0.00
010.74.0000.108	SALARIES/WAGES - C/T TAKEN	9,934.82	0.00	0.00	0.00	0.00
010.74.0000.109	SALARIES/WAGES - OVERTIME	31,151.87	25,000.00	25,000.00	36,590.00	25,000.00
010.74.0000.203	FICA	38,447.12	37,177.00	37,177.00	38,485.00	38,718.00
010.74.0000.204	RETIREMENT	179,544.80	138,181.00	138,181.00	130,930.00	147,776.00
010.74.0000.205	GROUP INSURANCE	221,369.31	181,136.00	181,136.00	182,480.00	184,225.00
010.74.0000.206	WORKERS' COMPENSATION	40,824.00	57,979.00	57,979.00	73,615.00	54,171.00
010.74.0000.208	UNIFORM ALLOWANCE	6,827.34	7,000.00	7,000.00	5,270.00	6,800.00
010.74.0000.210	SUPPLEMENTAL SERVICES	0.00	0.00	0.00	0.00	0.00
010.74.0000.301	OFFICE EXPENSE	3,668.02	2,000.00	2,000.00	2,000.00	2,000.00
010.74.0000.302	SPECIAL DEPARTMENT EXPENSE	116,222.46	115,000.00	115,000.00	142,800.00	120,000.00
010.74.0000.303	SMALL TOOLS & SUPPLIES	15,162.08	12,000.00	12,000.00	15,000.00	12,000.00
010.74.0000.306	COMMUNICATIONS	6,931.42	6,000.00	6,000.00	8,000.00	8,000.00
010.74.0000.307	UTILITIES	274,659.12	265,000.00	265,000.00	262,060.00	265,000.00
010.74.0000.308	RENT & LEASE EXPENSE	0.00	7,000.00	7,000.00	6,000.00	6,000.00
010.74.0000.310	RECRUITMENT	0.00	0.00	0.00	0.00	0.00
010.74.0000.312	PROFESSIONAL/SPECIALIZED SVC	-45.01	0.00	0.00	7,200.00	0.00
010.74.0000.313	OTHER CONTRACTUAL SERVICES	74,674.40	80,000.00	110,045.00	111,780.00	87,000.00
010.74.0000.314	INSURANCE & SURETY BONDS	48,588.47	59,575.00	59,575.00	45,028.00	42,000.00
010.74.0000.315	MEMBERSHIPS & DUES	2,178.00	1,600.00	6,600.00	7,000.00	2,000.00
010.74.0000.316	TRAVEL/CONFERENCES/MEETINGS	917.12	2,000.00	2,000.00	2,000.00	2,000.00
010.74.0000.320	LABORATORY	37,493.15	28,000.00	28,000.00	33,960.00	34,000.00
010.74.0000.322	TRAINING & EDUCATION	5,148.58	3,000.00	3,000.00	3,000.00	3,000.00
010.74.0000.349	MISCELLANEOUS	3,484.88	6,000.00	6,000.00	12,280.00	0.00
010.74.0000.401	MAINT OF BLDGS/STRUCT/GRNDS	6,341.09	6,000.00	6,000.00	11,000.00	6,500.00
010.74.0000.402	MAINT & OPERATION OF EQMT	124,529.61	86,340.88	86,340.88	110,000.00	90,000.00
010.74.0000.403	MAINT & OPERATION OF VEHICLE	30,204.55	20,000.00	20,000.00	27,000.00	25,000.00

WASTEWATER ENTERPRISE FUNDS
WASTEWATER - OPERATING

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
010.74.0000.708	COST ALLOCATION	243,124.98	230,000.00	230,000.00	215,400.00	256,200.00
010.74.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	11,000.00	20,000.00	20,000.00	20,000.00	20,000.00
010.74.0000.905	MACHINERY & EQMT - OTHER	0.00	0.00	0.00	0.00	0.00
010.74.0000.906	DEPRECIATION	776,802.00	0.00	0.00	0.00	0.00
010.74.0000.907	ENGINEERING	0.00	0.00	0.00	0.00	0.00
010.74.0000.908	VEHICLES	0.00	0.00	0.00	0.00	0.00
010.74.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00
010.74.0000.912	SAFETY EQUIPMENT	723.22	0.00	0.00	0.00	0.00
010.74.0000.914	COMMUNICATIONS EQUIPMENT	0.00	0.00	0.00	0.00	0.00
010.74.0000.915	OTHER EQUIPMENT	5,283.27	22,500.00	22,500.00	22,500.00	7,500.00
	EXPENDITURE TOTAL	2,776,889.69	1,879,465.88	1,914,510.88	2,002,483.00	1,926,002.00

WASTEWATER ENTERPRISE FUNDS
TERTIARY OPERATING

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
011.90.0000.101	SALARIES/WAGES - REGULAR	25,645.42	28,000.00	28,000.00	19,720.00	28,000.00
011.90.0000.107	SALARIES/WAGES - TEMPORARY	230.12	0.00	0.00	0.00	0.00
011.90.0000.109	SALARIES/WAGES - OVERTIME	1,313.15	0.00	0.00	410.00	0.00
011.90.0000.203	FICA	2,070.90	2,142.00	2,142.00	1,490.00	2,142.00
011.90.0000.204	RETIREMENT	6,627.06	8,599.00	8,599.00	5,290.00	8,817.00
011.90.0000.205	GROUP INSURANCE	0.00	11,562.00	11,562.00	0.00	11,759.00
011.90.0000.206	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00
011.90.0000.301	OFFICE EXPENSE	0.00	0.00	0.00	0.00	0.00
011.90.0000.302	SPECIAL DEPARTMENT EXPENSE	33,421.59	35,000.00	35,000.00	35,000.00	35,000.00
011.90.0000.303	SMALL TOOLS & SUPPLIES	199.46	1,000.00	1,000.00	500.00	750.00
011.90.0000.307	UTILITIES	53,248.07	50,000.00	50,000.00	50,000.00	50,000.00
011.90.0000.314	INSURANCE & SURETY BONDS	5,186.87	6,847.00	6,847.00	0.00	6,900.00
011.90.0000.320	LABORATORY	5,647.72	8,000.00	8,000.00	6,500.00	8,000.00
011.90.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
011.90.0000.402	MAINT & OPERATION OF EQMT	53,172.86	30,000.00	30,000.00	0.00	40,000.00
011.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
011.90.0000.905	MACHINERY & EQUIPMENT	260.56	15,000.00	15,000.00	7,500.00	12,000.00
011.90.0000.907	ENGINEERING	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	187,023.78	196,150.00	196,150.00	126,410.00	203,368.00

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

WASTEWATER ENTERPRISE FUNDS
WASTEWATER CAPITAL RESERVE

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
012.90.0000.101	SALARIES/WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00
012.90.0000.203	FICA	0.00	0.00	0.00	0.00	0.00
012.90.0000.204	RETIREMENT	0.00	0.00	0.00	0.00	0.00
012.90.0000.205	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
012.90.0000.301	OFFICE EXPENSE	2,029.16	1,100.00	1,100.00	1,500.00	1,500.00
012.90.0000.313	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
012.90.0000.349	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
012.90.0000.702	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00
012.90.0000.801	RETIREMENT OF PRINCIPAL	0.00	0.00	0.00	0.00	0.00
012.90.0000.802	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
012.90.0000.901	LAND	0.00	0.00	0.00	0.00	0.00
012.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	207,000.00	207,000.00	207,000.00	150,000.00
012.90.0000.905	MACHINERY & EQUIPMENT	73,196.90	50,000.00	50,000.00	47,500.00	0.00
012.90.0000.907	ENGINEERING	0.00	0.00	0.00	0.00	0.00
012.90.0000.908	VEHICLES	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	75,226.06	258,100.00	258,100.00	256,000.00	151,500.00

WASTEWATER ENTERPRISE FUNDS
WASTEWATER EQMPT REPLACEMENT

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
014.90.0000.101	SALARIES/WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00
014.90.0000.203	FICA	0.00	0.00	0.00	0.00	0.00
014.90.0000.204	RETIREMENT	0.00	0.00	0.00	0.00	0.00
014.90.0000.205	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
014.90.0000.301	OFFICE EXPENSE	1,114.62	550.00	550.00	1,000.00	1,000.00
014.90.0000.702	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00
014.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	17,500.00	0.00	0.00	0.00	0.00
014.90.0000.905	MACHINERY & EQUIPMENT	11,233.88	0.00	18,010.00	18,010.00	0.00
014.90.0000.907	ENGINEERING	0.00	0.00	0.00	0.00	0.00
014.90.0000.908	VEHICLES	38,245.98	0.00	0.00	0.00	0.00
014.90.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	6,000.00
014.90.0000.911	AUTOMOBILE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	68,094.48	550.00	18,560.00	19,010.00	7,000.00

CITY OF SCOTTS VALLEY
PRELIMINARY FY 2017/18 ANNUAL BUDGET

WASTEWATER ENTERPRISE FUNDS
TTP DISTRICT RESERVE FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
015.90.0000.301	OFFICE EXPENSE	0.62	0.00	0.00	12.00	12.00
015.90.0000.801	RETIREMENT OF PRINCIPAL	0.00	0.00	0.00	0.00	0.00
015.90.0000.802	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
015.90.0000.904	IMPROVEMENTS O/T BLDGS-OTHER	0.00	0.00	0.00	0.00	0.00
015.90.0000.908	VEHICLES	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	0.62	0.00	0.00	12.00	12.00

Internal Service Fund
Dental Self-Insurance Fund (#112)

An internal service fund is a fund used to track costs of services provided to other funds and operating departments on a cost reimbursment basis.

Under the provisions of various memoranda of understanding with employee bargaining groups, the City provides self-insured dental benefits to employees. The City provides reimbursement for employees and their dependents for documented dental expenses, with the first $200 in expenses 100% reimbursed, the next $500 in expenses 80% reimbursed, and the next $1,000 in expenses 50% reimbursed, up to a maximum of $1,100 in City contribution each calendar year.

The Dental Self-Insurance Fund (#112) was established as an internal service fund where costs of dental expenses are paid from the fund, and the costs for providing benefits to employees are allocated to their respective operating departments and funds where their salary and benefits are allocated.

INTERNAL SERVICE FUND

Account Code	Description	2015 / 2016 ACTUAL	2016 / 2017 ORIGINAL BUDGET	2016 / 2017 REVISED BUDGET	2016 / 2017 PROJECTED	2017 / 2018 DEPT REQUEST
DENTAL INSURANCE INTERNAL SERVICE FUND						
112.90.0000.205	GROUP INSURANCE	67,154.25	70,000.00	70,000.00	70,000.00	70,000.00
112.90.0000.301	OFFICE EXPENSE	63.07	0.00	0.00	50.00	50.00
112.90.0000.910	OFFICE EQMT & FURNITURE	0.00	0.00	0.00	0.00	0.00
	EXPENDITURE TOTAL	67,217.32	70,000.00	70,000.00	70,050.00	70,050.00

THE CAPITAL IMPROVEMENT PROJECT BUDGETING PROCESS

The City prepares a five-year capital improvement project and capital outlay plan as part of its annual budget. The development of the capital improvement project (“CIP”) program is more complex than planning to purchase a piece of equipment that would be the subject of a capital outlay expenditure. This document provides background information on the process to develop and budget the CIP portion of the five-year plan.

What is a CIP?

A capital improvement project (or “CIP”) is a plan for capital expenditures to provide for the acquisition, expansion or rehabilitation of an element of the City's physical plant to be incurred over a period of several future years. Examples of such projects include:

- Wastewater treatment plant upgrades
- Street pavement projects
- Park infrastructure improvements (e.g., paving basketball courts, walkway construction or rehabilitation)
- City facilities construction / refurbishment

Because the costs of such improvements are usually significant, the City prepares a five year capital improvement project plan so that it can anticipate future costs and funding strategies for projects.

CIP Planning Process

Identifying CIP Projects

Throughout the fiscal year, City staff members continually monitor the functional status and performance of all of the City’s physical plant. Maintenance activities supporting City infrastructure are documented and analyzed to determine if rehabilitation or replacement is necessary. In addition, throughout the year, policy direction from the City Council may be received to construct, enhance or rehabilitate City facilities. Staff makes note of these projects and begins to define the scope, nature and extent of projects as may be required.

In the winter of each year, under the direction of the City Manager, the Public Works Director initiates discussions with members of various City departments to begin the process of developing the coming five-year plan. Existing projects on the previous year’s Five Year CIP Plan are reviewed and updated. Staff also begins the process of formally identifying, for consideration by the City Council, updates to CIP’s identified in the prior year-s plan, and any new CIP’s which were not on the list in the previous year.

Project Prioritization

Each project is assigned a priority category based on staff’s professional judgment using the factors and priority levels identified below:

- **Priority A** – project is ***essential/critical*** to health and safety or legal/regulatory requirements
- **Priority B** – project is ***important*** to maintaining health and safety or maintaining quality of life, ***but not critical***.
- **Priority C** – project is ***deferrable*** and would only be implemented to the extent that higher priority projects are first funded.

Cost Estimates

Over the next few months, staff develops a draft CIP Plan. Upon identifying the scope and nature of each project, staff begins to prepare cost estimates of the projects. Projects which come up within the next 1-2 years have more detailed engineers' cost estimates prepared for purposes of determining the total cost of the project. Projects which are 3-5 years out have less-detailed cost estimates prepared, but are sufficient in detail to give an overall order-of-magnitude cost estimate for planning purposes. This is performed for both newly identified projects and projects that are being updated from the previous year's five-year CIP plan.

The City builds in an inflation factor to cost estimates that are 2-5 years out. Inflation factors can range anywhere from 2% to 10% per year. Assumptions are made based upon the historical trends and future expectations of raw material and labor costs for each project. For example, projects that have significant amounts of steel or oil products may have a high inflationary factor due to the price increases experienced and forecast for those raw materials. On the other hand, projects which entail dirt and sod may yield lower inflationary factors. The typical inflation factor used in the City's CIP plan is 3%.

Cost estimates also include contingency factors that can range from 0% to 25% based upon historical experience of similar projects and relative uncertainty with respect to the project itself. For example, a construction project built upon ground that is suspected to have hazardous materials may yield a higher contingency factor than a relatively simple replacement of walkways in a park. The typical contingency factor used is 25% to provide the most conservative estimate. Staff exercises judgment based upon its professional experience in determining both inflationary factors and contingency factors.

Cost Components

Staff develops separate cost components for the design phase and the construction phase of a project, where necessary. For larger projects, the construction phase may also be split into separate components for project identification and manageability. In this way, the costs can be identified based upon the timing for each phase of the project. Cost estimates are then prepared and time-activated based upon each component of the project and as described above.

Funding Sources

Once the costs have been identified and projected, a financial analysis is prepared to determine whether or not the projects can be funded. Consideration is given to a variety of sources of funds, including:

- Grant funds
- Revenues dedicated for such purposes (e.g., gas tax or Measure D funds for street improvements)
- Development impact fees
- Wastewater revenue rate projections
- Interest earnings
- Existing undesignated funds

Funding sources are then compared to project cost estimates to develop the Five Year CIP Plan. The timing of the various projects is taken into consideration given the status of the existing infrastructure, risk management considerations, Council Policy Calendar initiatives, bidding environment, and available funding. The funding analysis will identify projects based on priority level and determine the extent to which funding is available. Any deficiencies in project funding for Priority A projects are highlighted, with possible alternative funding sources and direction from the City Council. Funding deficiencies for Priority B and C projects are also identified, but will typically be deferred to future years while staff works to identify alternative funding sources.

Development of Five Year Plan

Prior to or concurrent with the completion of the draft CIP plan, staff will meet with representatives from various city commissions as appropriate to gain input from those bodies relative to CIP projects for which they may have input. Two commissions in particular that have discussions on the City's CIP plans are the

ADA Accessibility Committee and the Parks & Recreation Commission.

Starting in FY 2017/18, once the draft plan is created, it is presented to the City Council in a Study Session held in late March or early April. Council then provides direction on each of the projects within the plan and any changes are incorporated into a revised Five Year CIP Plan. Any updates requiring further discussion are provided once again to the City Council at its May Budget Study Session. The CIP Plan is also provided to the Planning Commission in May for their review and concurrence that the proposed five-year plan is consistent with the City's General Plan.

The Council then holds a Public Hearing on the budget, which includes the Five Year CIP Plan, normally the first Wednesday in June. Subject to any public testimony and final Council direction, the final Five Year CIP Plan is prepared, and the project costs associated with any projects which are funded in the next fiscal year are appropriated by the City Council as part of the adoption of the Annual Budget.

Capital Improvement and Capital Purchase Program

The Capital Improvement and Capital Purchase Program (CIP) consists of projects to maintain and enhance the City's infrastructure related to its roads, parks, facilities and wastewater treatment plant for the benefit of the community. It also includes the capital outlay associated with equipment, vehicles and information technology hardware/software that support the City's operations.

The primary objective of the CIP is to develop and implement projects to ensure continued reliable delivery of service to meet the City's needs. The following is a summary of active projects to be managed during Fiscal Year 2017/18.

Ongoing Projects

Update Traffic Master Plan (FY16/17-1 $150,000)
This project entails the development of an updated traffic master plan for the city that, once completed, would the City's General Plan, provide recommendations about future intersection improvements, and help shape an updated analysis of traffic mitigation impact fees paid by development.

Current Status: The timing of the Traffic Master Plan will coordinate with the General Plan Update. It is expected that the Traffic Master Plan would be completed in FY 2020/21. This project will be closed out, and will be incorporated in the City's five-year financial plan projections to take place in that year.

Mt. Hermon Road/Scotts Valley Drive/Whispering Pines Drive Intersection Operations Improvement Project (FY 16/17-6, $758,375)
This project will improve the level of service (LOS) at the intersection of Mt. Hermon Road and Scotts Valley Drive. This project will include lengthening the westbound left turn lane from Mt. Hermon Road to Whispering Pines Drive, bicycle and pedestrian improvements, signal modifications and restriping. This project will meet the recommended conditions of Town Center EIR.

Current Status: Final designs are scheduled to be presented for City Council review and approval in April 2017. Construction will occur in Summer/Fall 2017.

Mt. Hermon Road at CVS/Kmart Sidewalk Improvements (FY 2016/17-7, $16,100)
This project will complete the improvements to the street crossing on Mt. Hermon Road and the CVS and Kmart shopping centers. The work to be completed in FY 2017/18 on the east side of the intersection consists of demolition of the existing sidewalk, replacement with ADA complaint sidewalk and curb ramp with truncated domes, and landscaping.

Current Status: Work on the west side of the intersection was completed in 2016. Project design is complete and construction is scheduled to be bid in Winter 2017/18 and completed in the Spring 2018.

Pavement Rehabilitation on Green Hills Road (Added by Council Resolution, $89,000)
This project will rehabilitate Green Hills Road from Glen Canyon Road to its terminus. Funding in FY 2016/17 was added during the fiscal year by City Council resolution from Gas Tax revenues to complete the design of the project.

Current Status: Preliminary design of the project will be completed by the end of March 2017. Final design will be completed by the end of May 2017. Construction costs are included in the FY 2017/18 five-year CIP plan.

City Hall/PD ADA Upgrades Phase 1 (FY 2016/17-12, $24,200)
This project consists of retrofit work to provide ADA accessibility at City Hall and the Police per the assessment completed in 2015 and recorded in the City's Access Audit & Transition Plan.

Current Status: FY 2016/17 was year one of a five year plan. Improvements to restrooms and exterior doors are set to be completed by June 2017.

Community Center ADA Upgrades Phase 1 (FY 2016/17-13, $75,000)
This project consists of retrofit work to provide ADA accessibility at the Community Center per the assessment completed in 2015 and recorded in the City's Access Audit & Transition Plan.

Current Status: Approximately $29,000 of the Phase 1 ADA work at the Community Center was completed in FY 2016/17. The remaining $46,000 consists of parking lot and exterior route improvements, alterations to interior doors, two additional raised plots in the community garden, bathroom renovations and the installation of visual alarms.

Performing Arts Center/Building Improvements (FY 2016/17-14, $70,000)
This project will fund improvements to the building where the Performing Arts Center will be located. The entire renovation is estimated to be $1.5 million, of which the City has committed to reimburse the Theater Guild up to $70,000.

Current Status: This project is dependent on fund raising by the Theater Guild, which is still ongoing.

Hacienda Drive Storm Drainage Improvements (FY 2016/17-18, $200,000)
To prevent ongoing erosion problems, improvements are needed to control rainwater runoff from the upper section of Hacienda Drive

Current Status: The City is consulting with a contract engineer to develop a solution to this problem. Construction of storm drain improvements is anticipated to occur in Summer 2017.

PLC Upgrades (FY 2016/17-33, $50,000)
This project will upgrade the programmable logic controller (PLC) at the wastewater treatment plant to allow for remote operations of parts of the facility. Currently the PLC system allows for monitoring only.

Current Status: This portion of a five-year upgrade project was completed in the current year. The remaining upgrades will take place over the next three years and are incorporated into the five-year CIP plan.

Hypo Pump Room Pumps (FY 2016/17-34, $15,000)
This project would replace two variable frequency drive sodium hypochlorite pumps that provide and air gap for water from the Scotts Valley Water District to the WWTP. The pumps are at the end of their useful lives.

Current Status: All four pumps were purchased. One pump has been installed and is online. The remaining three pumps will be installed in Spring 2017.

Stormwater Lid Project (FY 2016/17-42, $207,000)
This project would replace approximately 2,000 sf of existing impervious are of sidewalk and roadway in order to construct new bioretention facilities within the Lundy Lane ROW and the WWTP. The goal of the project is to provide stormwater treatment and infiltration of the Lundy Lane drainage basin.

Current Status: The project was not selected for California Proposition 1 grant funding in FY 2016/17. Next round of this grant is available in FY 2018/19. This project is included in the five-year CIP plan to be programmed for FY 2020/21 subject to successful award of grant funds to support the cost of the project.

Brook Knoll & Vine Hill Modulars Flooring Replacement (FY 2016/17-51, $30,000)
Existing carpet flooring at the two modular used for before- and after-school programs is worn out. Plans are to install a cleanable surface such as linoleum-type flooring that provides a longer useful life and creates a cleaner environment for the youth participating in before and afterschool programs.

Current Status: The City is soliciting quotes in March 2017. The flooring is expected to be installed in April 2017.

Park ADA Upgrades Phase 1 (FY 2016/17-52, $38,800)
This project would allow for the necessary upgrades to Parks for Phase 1 in the City's ADA Transition Plan for Hocus Pocus, MacDorsa, Siltanen and Camp Evers Fishing Parks.

Current Status: FY 2016/17 was year one of a five year plan. Improvements to restrooms and preliminary design for the Siltanen parking lot are set to be completed by June 2017.

Siltanen Pool Shade Structure (FY 2016/17-54, $8,000)
This project would install a share structure at Siltanen Pool. No shade structure currently exists and would protect pool users and spectators.

Current Status: The structure is expected to be installed in June 2017.

Projects Completed and Closed Out in FY 2016/17:

- **Mt. Hermon Road Slurry Seal – City Limits** (FY 2016/17-8, $290,000)
- **MacDorsa Park Improve Play Structure** (FY 2016/17-43, $50,000)
- **Playground Equipment** (FY 2016/17-47, $15,800)
- **Playground Surfacing** (FY 2016/17-49, $15,000)
- **Skypark Basketball Courts Resurfacing** (FY 2016/17-53, $3,900)

Project Overview for FY 2017/18

The projects proposed for FY 2017/18 will provide for the seamless operation of the City's wastewater treatment plant, maintain public streets and rehabilitate roadways that suffered damage during the winter storms of 2017, implement improvements to City parks and buildings to better conform to the requirements of the Americans with Disabilities Act (ADA), and improve public safety communication, and improve the City's digital interface with the public through its website. All of the projects identified for FY 2017/18 are expected to have the necessary funding resources to complete.

A brief summary of the projects proposed for FY 2017/18 are as follows:

Wastewater
- **Screenings Washer and Compactor ($100,000)** – replacement of equipment that screens solids, separates soft organics, and compacts/dewaters inorganic trash.
- **PLC Upgrade ($50,000)** – upgrading the programmable logic controllers (PLCs) to allow for remote operation and management of the plant.

Transportation
- **Pavement Rehabilitation of Green Hills Road ($811,000)** – rehabilitation of Green Hills Road from Glen Canyon Road to its terminus.
- **Annual Street Maintenance/Resurfacing Program ($75,000)** – annual street overlay program to address alligatoring, potholes, and traffic volume. Streets will be determined based on the results of the pavement management study in progress.
- **Mt. Hermon Road at CVS/Kmart Sidewalk Improvements ($39,600)** – improvements to the street crossing at Mt. Hermon Road near the CVS/Kmart shopping centers.

Storm Drains

- **Sunset Terrace Storm Drain Repair ($55,000)** – repair of a failing storm drain on Sunset Terrace Drive.

Parks

- **Parks ADA Improvements Phase 1 ($38,800)** – part of the implementation of Phase 1 of the parks component of the City ADA Transition plan, which includes restroom improvements to Hocus Pocus Park, and restroom, ramps and stair improvements at Siltanen Park.
- **Brook Knoll Daycare Modular Roof ($33,000)** – repair and replacement of roofs and gutters.
- **Vine Hill School Daycare Improvements ($10,000)** – Construction of ramp, stairs skirting and ceiling tiles. (Roof replacement would occur in FY 2019/20)
- **Skypark Turf Drainage ($50,000)** – improvements to the turf at this well-used park to allow for better runoff and eliminate pooling of water during rains, which will make the fields much more playable for sports and recreational activities.
- **Skypark Picnic Area Shade Structure ($65,000)** – construction of a third rentable shade structure area next to the existing large BBQ and picnic area, expected to increase facility rental income at the park.

General Facilities

- **Community Center ADA Improvements Phase 1 ($46,000)** – completion of Phase 1 of the Center's ADA improvements as part of the City ADA Transition plan. This will include parking lot and exterior route improvements, raised plots in the community garden, bathroom renovations and visual alarms.
- **Public Works Department Roofs ($30,000)** – repair/replacement of roofs of the Public Works trailer offices that have multiple leaks.
- **City Hall/Police Station ADA Improvements Phase 1 ($24,200)** – improvements per the City Access Audit & Transition Plan that will include alterations to interior doors, routes, signage, and service counter accessibility improvements.
- **Identification Signs for Library and Community Center ($43,000)** – installation of monument signs for the two facilities.
- **Library Roof and HVAC System ($292,000)** – replacement of the HVAC system and roof repairs at the library funded through Measure S library improvement bond proceeds.

Police

- **Santa Cruz Regional 911 Police Radio Site ($47,500)** – addition of a radio receiver site to the Santa Cruz Regional 911 Center to improve SVPD officer radio communications as they enter the City of Santa Cruz and south on Hwy 1.
- **Body Worn Camera Implementation ($100,000)** – acquisition and implementation of body worn cameras for police officers and in-car cameras.

Information Technology

- **Citywide Phone Replacement ($150,000)** – replacement of the City's aging telephone and voicemail system for all City locations.
- **Storage Area Network Integration ($45,000)** – addition of a physical storage area network solution to increase capacity to the City's technology infrastructure for saving files, graphics, and other documents in the City's shared server environment.
- **City Website Upgrade ($30,000)** – implementation of a content management solution and enhancement to the City's website.

Five-Year Funding Analysis

Table B of the Five-Year CIP plan identifies funding for projects from their respective funding sources based on available resources, projected future revenues and transfers are analyzed based on the priority level of each project. However, there are a total of eight projects totaling nearly $8.8 million for which funds are not expected to be available to fund based on current projections. Of this amount, six projects with a total estimated cost of nearly $8.7 million do not have identified funding sources and therefore are not scheduled for implementation. The following table summarizes the total funding availability of projects in all Priority categories.

Priority Level	Funded	Under- or Un-funded	Total
Priority A	$ 3,383,500	$ 60,000	$ 3,443,500
Priority B	$ 6,158,300	$ 2,749,100	$ 8,907,400
Priority C	$ 896,500	$ 5,992,300	$ 6,888,800
Totals	**$ 10,438,300**	**$ 8,801,400**	**$19,239,700**

The funding availability for projects based on priority level are discussed further below.

Priority A Projects

The analysis indicates that all scheduled Priority A projects have sufficient funding from their identified funding sources.

In addition, there are two unscheduled projects that do not have identified funding sources as follows:

- **Storm Drain Improvements** – funding sources are not sufficient to cover the drainage improvements proposed for the south terminus of Sunset Terrace. Staff will work with the City Council to identify alternative funding sources, which may include grants or additional development impact fees beyond what is currently anticipated in the five-year CIP plan prior to bringing this project forward.

Priority B Projects

The analysis indicates that all scheduled Priority B projects have sufficient funding from their identified funding sources with one exception:

- **Storm Drain Improvements** – funding sources are not sufficient to cover the drainage improvements proposed for Estrella and Pinecone Drive totaling $51,800 out of

Drainage Construction DIF funds. This project is planned for FY 2018/19. Staff will work with the City Council to identify alternative funding sources, which may include grants or additional development impact fees beyond what is currently anticipated in the five-year CIP plan prior to bringing this project forward.

In addition, there are two unscheduled projects that do not have identified funding sources as follows:

- **Sidewalk Master Plan Projects ($2,513,000)** – the Sidewalk Master Plan prepared in 1996 has been used as the basis for implementation of various sidewalk improvements. There exist 13 projects ranging in value from $12,000 to $477,000 that have not been implemented nor incorporated into the current five-year CIP plan. In order for these projects to be implemented, it would require funding resources such as grants, development impact fees, Gas Tax or Measure D revenues.
- **Storm Drain Master Plan Projects ($184,300)** – The Storm Drain Master Plan was last updated in December 1989. The Plan will need to be updated to take into consideration changing regulations associated with stormwater management. Nevertheless, there remain 9 projects from the original master plan ranging in estimated cost from $8,500 to $64,000 that do not currently have any identified available funding resources. These projects would require funding from such sources as grants, development impact fees or possible Gas Tax of Measure D revenues to the extent that one or more of the projects have a demonstrated impact on roadways before they could be scheduled or implemented.

Priority C Projects

The analysis indicates that all scheduled Priority C projects have sufficient funding from their identified funding sources with one exception:

- **General Facilities Improvements** – funding sources are not sufficient to cover the Public Works Storage Building ($74,300). These expenditures are not programmed until FY 2019/20. Staff will work with the City Council to identify supplemental or alternative funding sources prior to bringing this item forward, which may include grants or additional development impact fees beyond what is currently anticipated in the five-year CIP plan.

In addition, there are three other unscheduled projects that do not have identified funding sources as follows:

- **Bicycle Transportation Plan Projects ($2,858,000)** – a Bicycle Transportation Plan was completed in 2012 that identified to improve bicycle circulation, encourage bicycle usage as alternatives to vehicles, and reduce traffic congestion. There remain 6 projects ranging in estimated cost from $230,000 to $841,000 that do not have any identified funding sources. Alternative funding sources could include grants, development impact fees, Gas Tax or Measure D revenues.
- **Al Shugart Park Phase 3 & 4 Construction ($2,500,000)** – the Al Shugart Park Master Plan was created in 2009 that incorporated four phases. Phases 3

and 4 which include significant new elements such as a dog park, restroom, parking lots, a bridge, and turf and picnic areas, do not have any identified funding sources. In order for this project to move forward, there would need to be identified funding sources such as private donations, grants, park impact fees, or approval to use a portion of the remaining Lennar Funds.

- **Public Works Department Modular Replacement ($560,000)** – the Public Works modular that are used to house staff at the Corporation Yard were purchased used in 1988 and are showing signs of wear. Maintenance costs increase to address issues with the building itself. Cost of replacement is estimated to be $560,000 with similarly situated modular in newer condition. Alternative funding sources could include grants or development impact fees.

CIP #1

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SCREENINGS WASHER & COMPACTOR

	Funding Sources	
Funding	**WWTP Capital**	**Total**
2017-2018	100,000	100,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**100,000**	**100,000**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		80,000		-	80,000
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		80,000		-	80,000
Contingency	25%	20,000		-	20,000
Totals		**100,000**		**-**	**100,000**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project will replace the screenings washer and compactor at the WWTP. This essential piece of equipment receives screened solids from the headworks of the plant, separates out soft organics, and then compacts and dewaters the inorganic trash.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve fund.

ESTIMATED PROJECT SCHEDULE:

Receive Quotes	Complete
Construction	Summer 2017

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #2

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PLC UPGRADE

Funding Sources

Funding	WWTP Capital	Total
2017-2018	50,000	50,000
2018-2019	51,500	51,500
2019-2020	53,000	53,000
2020-2021	-	-
2021-2022	-	-
Total	**154,500**	**154,500**

Expenditure Categories

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		40,000		-	40,000
2018-2019		40,000	3%	1,200	41,200
2019-2020		40,000	6%	2,400	42,400
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		120,000		3,600	123,600
Contingency	25%	30,000		900	30,900
Totals		**150,000**		**4,500**	**154,500**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project will upgrade the programmable logic controller (PLC) at the wastewater treatment plant to allow for remote operations of parts of the facility. Currently the PLC system allows for monitoring only. This will allow for operations staff to complete some processes from home, reducing the frequency of on call visits to the plant. This technology is considered standard at similar size plants. FY 2017/18 is the third year of the five year planned upgrade.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive Quote	Complete
Installations and Programming	In phases through 2020

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

TANKER TRUCK

	Funding Sources	
Funding	**WWTP Capital**	**Total**
2017-2018	-	-
2018-2019	82,400	82,400
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**82,400**	**82,400**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		-		-	-
2018-2019		80,000	3%	2,400	82,400
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		80,000		2,400	82,400
Contingency	0%	-		-	-
Totals		**80,000**		**2,400**	**82,400**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This purchase would be the second tanker truck for the WWTP. An additional truck is needed to enable continuous operation of the WWTP using the Aero-mod sludge thickener/press.

As opposed to the belt press sludge that is disposed of in Marina, Areo-mod sludge is disposed of at the City of Santa Cruz WWTP at a greatly reduced disposal price and allowing for shorter, safer disposal trips that consume less employee time and minimize wear and tear on the truck.

The Areo-mod unit produces a larger volume of sludge, necessitating an additional truck to allow for continued operation when the other truck is in transit.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive Quotes	Spring 2018
Purchase	Summer 2018

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #4

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

MISSION COMMUNICATIONS FOR LIFT STATIONS

Funding	Funding Sources: WWTP Equipment	Total
2017-2018	-	-
2018-2019	41,300	41,300
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**41,300**	**41,300**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		32,000	3%	1,000	33,000
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		32,000		1,000	33,000
Contingency	25%	8,000		300	8,300
Totals		**40,000**		**1,300**	**41,300**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project will update the communication from three lift stations from phone lines to a cloud based system. The other four pump stations have already completed this upgrade. The completion of this project will allow for the removal of serial cables and payment of those lines. This will also allow for these pump stations to be integrated into the WWTP monitoring system.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive Quote	Complete
Installations and Programming	Winter 2019

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #5

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

CLARIFIER WALKWAYS

Funding Sources

Funding	WWTP Capital	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	100,800	100,800
2020-2021	-	-
2021-2022	-	-
Total	**100,800**	**100,800**

Expenditure Categories

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		76,000	6%	4,600	80,600
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		76,000		4,600	80,600
Contingency	25%	19,000		1,200	20,200
Totals		**95,000**		**5,800**	**100,800**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project would replace the aging clarifier walkways. The current walkways are rusted and may present a safety concern if not remediated.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Project Bid	Fall 2019
Construction	Spring 2020

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #6

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WATER PUMP SYSTEM UPGRADE

Funding	WWTP Capital (Funding Sources)	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	31,800	31,800
2020-2021	-	-
2021-2022	-	-
Total	**31,800**	**31,800**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		24,000	6%	1,400	25,400
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		24,000		1,400	25,400
Contingency	25%	6,000		400	6,400
Totals		**30,000**		**1,800**	**31,800**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project would replace two variable frequency drive pumps that provide and air gap for water from the Scotts Valley Water District to the WWTP.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive Quotes	Fall 2019
Construction	Winter 2020

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #7

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ELECTRIC SECURITY GATE

Funding	WWTP Capital	Total
	Funding Sources	
2017-2018	-	-
2018-2019	-	-
2019-2020	21,300	21,300
2020-2021	-	-
2021-2022	-	-
Total	**21,300**	**21,300**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		16,000	6%	1,000	17,000
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		16,000		1,000	17,000
Contingency	25%	4,000		300	4,300
Totals		**20,000**		**1,300**	**21,300**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project would replace the current manual close gate at the WWTP with an electric remote controlled gate with intercom system. The current gate has a manual lock and is open during the workday that allows unobstructed access the WWTP.

FUNDING SOURCES:

Primary funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Project Bid	Winter 2019
Construction	Spring 2020

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #8

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

REBUILD AQUA GUARDS

Funding	WWTP Equipment	Total
	Funding Sources	
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	545,000	545,000
2021-2022	-	-
Total	**545,000**	**545,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		400,000	9%	36,000	436,000
2021-2022		-	12%	-	-
Subtotal		400,000		36,000	436,000
Contingency	25%	100,000		9,000	109,000
Totals		**500,000**		**45,000**	**545,000**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project would rehabilitate both of the existing Aqua Guards. An Aqua Guard is a self-cleaning in-channel screen that uses a filter element system to automatically remove inorganic debris that can clog downstream pumps and equipment.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive Bids	Winter 2020
Construction	Spring 2021

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #9

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

STORMWATER LID

Funding	WWTP Capital	Prop 1 Grant	Total
	Funding Sources		
2017-2018	-	-	-
2018-2019	-	-	-
2019-2020	-	-	-
2020-2021	105,600	120,000	225,600
2021-2022	-	-	-
Total	**105,600**	**120,000**	**225,600**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		165,600	9%	14,900	180,500
2021-2022		-	12%	-	-
Subtotal		165,600		14,900	180,500
Contingency	25%	41,400		3,700	45,100
Totals		**207,000**		**18,600**	**225,600**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:
This project would replace approximately 2,000 sf of existing impervious are of sidewalk and roadway in order to construct new bioretention facilities within the Lundy Lane ROW and the WWTP. The goal of the project is to provide stormwater treatment and infiltration of the Lundy Lane drainage basin.

FUNDING SOURCES:

Primary funding source for this project would be the Proposition 1 Grant matched by the Wastewater Capital Reserve Fund and staff time executing the project.

ESTIMATED PROJECT SCHEDULE:

Project Design	Completed
Grant Application	Spring 2019
Grant Award	Fall 2019
Project Bid	Winter/Spring 2020
Construction	Summer/Fall 2020

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BELT PRESS REHABILITATION

	Funding Sources	
Funding	**WWTP Capital**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	54,500	54,500
2021-2022	-	-
Total	**54,500**	**54,500**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		40,000	9%	3,600	43,600
2021-2022		-	12%	-	-
Subtotal		40,000		3,600	43,600
Contingency	25%	10,000		900	10,900
Totals		**50,000**		**4,500**	**54,500**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project will rebuild the belt press at the wastewater treatment plant. A belt press is used for the dewatering of sludge in preparation for disposal at the landfill. The belt press is only in use when the Aero-mod sludge thickener/press is undergoing maintenance.

FUNDING SOURCES:

Primary funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive Quotes	Spring 2020
Construction	Summer 2021

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

MECHANICAL SEALS FOR RECYCLED WATER PUMPS

	Funding Sources	
Funding	**WWTP Tertiary**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	13,100	13,100
2021-2022	-	-
Total	**13,100**	**13,100**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		9,600	9%	900	10,500
2021-2022		-	12%	-	-
Subtotal		9,600		900	10,500
Contingency	25%	2,400		200	2,600
Totals		**12,000**		**1,100**	**13,100**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project would convert the seals on the recycled water pumps from manually packed to mechanical. This change would result in a reduction in leakage and result in a safer work environment, fewer failures caused by leaking fluid, and reduced wear on the shaft sleeve damage from packing.

FUNDING SOURCES:

Funding source for this project is the Wastewater Tertiary Fund.

ESTIMATED PROJECT SCHEDULE:

Project Bid	Winter 2019
Construction	Spring 2019

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #12

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

GLEN CANYON LIFT STATION GENERATOR

Funding	Funding Sources: WWTP Capital	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	87,300	87,300
2021-2022	-	-
Total	**87,300**	**87,300**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		64,000	9%	5,800	69,800
2021-2022		-	12%	-	-
Subtotal		64,000		5,800	69,800
Contingency	25%	16,000		1,500	17,500
Totals		**80,000**		**7,300**	**87,300**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

This project will replace the generator at the Glen Canyon lift station. This piece of equipment is rarely used and is currently functional; however, it may not meet air quality standards in the future.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive Quotes	Winter 2020
Installation	Spring 2021

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #13

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

EFFLUENT PUMP

Funding Sources

Funding	**WWTP Capital**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	280,000	280,000
Total	**280,000**	**280,000**

Expenditure Categories

Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018				-	-
2018-2019			3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		200,000	12%	24,000	224,000
Subtotal		200,000		24,000	224,000
Contingency	25%	50,000		6,000	56,000
Totals		**250,000**		**30,000**	**280,000**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project will replace one effluent pump at the wastewater treatment plant. There are currently three pumps of similar age used in rotation that have been in service for 20 years. Beginning in FY21/22 staff will begin to replace the aging effluent pumps as they near the end of their useful life.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive Quotes	Spring 2020
Construction	Summer 2021

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #14

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

AERATION BASIN SYSTEM UPGRADE

	Funding Sources	
Funding	**WWTP Capital**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	134,400	134,400
Total	**134,400**	**134,400**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		96,000	12%	11,500	107,500
Subtotal		96,000		11,500	107,500
Contingency	25%	24,000		2,900	26,900
Totals		**120,000**		**14,400**	**134,400**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project consists of new valving to independently operate each basin of the aeration system and optimize oxidation at the WWTP.

FUNDING SOURCES:

Primary funding source for this project is the Wastewater Capital Reserve Fund

ESTIMATED PROJECT SCHEDULE:

Receive Bids	Winter 2022
Construction	Summer 2022

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

CLARIFIER SUPERSTRUCTURE

Funding	Funding Sources: WWTP Capital	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	196,000	196,000
Total	**196,000**	**196,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		140,000	12%	16,800	156,800
Subtotal		140,000		16,800	156,800
Contingency	25%	35,000		4,200	39,200
Totals		**175,000**		**21,000**	**196,000**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

This project will replace the superstructure on Clarifier #3. The superstructure consists of a set of rake blades and squeegees suspended from a bridge to collect settled solids on the tank bottom and/or surface of the water.

This original clarifier is currently over 30 years old, and is underperforming due to leaks and recirculating sludge. Staff plans to perform visual inspections and repairs to the existing structure over the next five years in anticipation of replacing this item in FY 2021/22.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive Quote	Complete
Construction	2021-2022

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #16

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

HEAVY EQUIPMENT ROOF STRUCTURE

Funding Sources

Funding	**WWTP Capital**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	168,000	168,000
Total	**168,000**	**168,000**

Expenditure Categories

Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018				-	-
2018-2019			3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		120,000	12%	14,400	134,400
Subtotal		120,000		14,400	134,400
Contingency	25%	30,000		3,600	33,600
Totals		**150,000**		**18,000**	**168,000**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

This project will construct a covered parking structure for big rigs and heavy equipment at the wastewater treatment plan. There is not currently a similar structure on site.

FUNDING SOURCES:

Funding source for this project is the Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Issue Bids for Construction	Spring 2020
Construction	Summer 2021

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PAVEMENT REHABILITATION ON GREEN HILLS ROAD

	Funding Sources		
Funding	**RTC-STBG**	**Measure D**	**Total**
2017-2018	711,000	100,000	811,000
2018-2019	-	-	-
2019-2020	-	-	-
2020-2021	-	-	-
2021-2022	-	-	-
Total	**711,000**	**100,000**	**811,000**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		648,800		-	648,800
2018-2019			3%	-	-
2019-2020			6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		648,800		-	648,800
Contingency	25%	162,200		-	162,200
Totals		**811,000**		**-**	**811,000**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project will rehabilitate Green Hills Road from Glen Canyon Road to its terminus. The project will include bike lanes, road widening, new curb and gutter, restriping on Glen Canyon Road from Vern Hart Fish Park to Green Hills Road. On south Navara from Green Hills Road to Grant Creek Road, the project will also include signage and sharrows.

FUNDING SOURCES:

Total funding for this project is $900,000, of which approximately $89,000 was appropriated in FY 2016/17.

Primary funding source for this project is a combination of a grant from the Regional Transportation Commission – Surface Transportation Block Grant (RTC-STBG), which has provided a grant of $711,000 based on an 11% matching requirement by the City, which comes from the following sources:

- Gas Tax - $89,000 for design costs (previously appropriated in FY 2016/17)
- Measure D Sales Tax revenues – construction costs totaling $100,000 in FY 2017/18

ESTIMATED PROJECT SCHEDULE:

Preliminary Design	January-March 2017
Final Design	April-May 2017
Issue Bids for Construction	July 2017
Construction	August-October 2017

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #18

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ANNUAL STREET MAINTENANCE/RESURFACING PROGRAM

	Funding Sources	
Funding	**Gas Tax**	**Total**
2017-2018	75,000	75,000
2018-2019	75,000	75,000
2019-2020	75,000	75,000
2020-2021	75,000	75,000
2021-2022	75,000	75,000
Total	**375,000**	**375,000**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		60,000		-	60,000
2018-2019		60,000	0%	-	60,000
2019-2020		60,000	0%	-	60,000
2020-2021		60,000	0%	-	60,000
2021-2022		60,000	0%	-	60,000
Subtotal		300,000		-	300,000
Contingency	25%	75,000		-	75,000
Totals		**375,000**		**-**	**375,000**

PROJECT PRIORITY CATEGORY[1]: A

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

PROJECT DESCRIPTION:

This project is an annual street overlay program that includes the resurfacing of various city-maintained streets on a rotating basis. Maintenance can take the form of either slurry seal, asphalt overlay, or road reconstruction as necessary. Consideration of the roadways to be maintained includes such things as alligatoring, potholes, and traffic volume. This year staff plans to address problem areas on Janis Way and Casa Way. The City is currently conducting a pavement management study (PMS) that will further inform the prioritization and funding of streets throughout the City. This may change the plans for FY 2017/18 as the PMS may recommend higher priority areas. Slurry seal areas will be targeted based on the results of the PMS.

FUNDING SOURCES:

Primary funding source for this project will be Gas Tax revenues. Alternative funding sources may include Measure D Sales Tax revenues or grant funding from federal or state sources.

ESTIMATED PROJECT SCHEDULE:

Identify Streets for improvement	Winter of each year
Issue Bids for Construction	Spring to Summer
Construction	Spring to Summer

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

MT. HERMON ROAD AT CVS / KMART SIDEWALK IMPROVEMENTS

	Funding Sources	
Funding	**Gas Tax**	**Total**
2017-2018	39,600	39,600
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**39,600**	**39,600**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		31,700		-	31,700
2018-2019			3%	-	-
2019-2020			6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		31,700		-	31,700
Contingency	25%	7,900		-	7,900
Totals		**39,600**		**-**	**39,600**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project will complete the improvements to the street crossing on Mt. Hermon Road and the CVS and Kmart shopping centers. Work on the west side of the intersection was completed in 2016. The work to be completed in FY 2017/18 on the east side of the intersection consists of demolition of the existing sidewalk, replacement with ADA complaint sidewalk and curb ramp with truncated domes, and landscaping.

FUNDING SOURCES:

Funding source for this project will be Gas Tax revenues. Note that this project was originally approved in the FY 2016/17 budget, but it is not anticipated that funds will be expended until FY 2017/18.

ESTIMATED PROJECT SCHEDULE:

Final Design	Complete
Issue Bids for Construction	Spring 2017
Construction	Summer 2017

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PAVEMENT REHABILITATION ON BEAN CREEK ROAD

Funding	Funding Sources: Measure D	Total
2017-2018	-	-
2018-2019	500,000	500,000
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**500,000**	**500,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		388,000	3%	11,600	399,600
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		388,000		11,600	399,600
Contingency	25%	97,000		2,900	99,900
Totals		**485,000**		**14,500**	**499,500**

Expenditure Categories

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

Bean Creek Road, between Montevalle to the City limits, is currently exhibiting issues such as poor drainage, potholes, and uneven pavement surfaces. Construction would include reworking the subgrade, asphalt overlaying, drainage improvements, and restriping.

A placeholder funding amount of $500,000 is included as a preliminary estimate pending the completion of the pavement management study.

FUNDING SOURCES:

Primary source of funding would be Measure D Sales Tax revenues. Alternative funding sources could include grant funding from federal and/or state resources and Gas Tax revenues.

ESTIMATED PROJECT SCHEDULE:

Develop Bid Specs	Spring 2018
Issue Bids for Construction	Summer 2018
Construction	Summer/Fall 2018

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

REHABILITATION OF GLENWOOD DRIVE

	Funding Sources	
Funding	**Measure D**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	566,800	566,800
2021-2022	-	-
Total	**566,800**	**566,800**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		416,000	9%	37,400	453,400
2021-2022		-	12%	-	-
Subtotal		416,000		37,400	453,400
Contingency	25%	104,000		9,400	113,400
Totals		**520,000**		**46,800**	**566,800**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project would widen Glenwood Drive to accommodate bike lanes between Casa Way and the City limits. Construction would include reworking the subgrade, asphalt overlaying, drainage improvements, and restriping to include bike lanes and/or sharrows.

FUNDING SOURCES:

Primary source of funding would be Measure D Sales Tax revenues. Alternative funding sources could include grant funding from federal and/or state resources and Gas Tax revenues.

ESTIMATED PROJECT SCHEDULE:

Preliminary Design	Summer 2019
Final Design	Winter 2019/2020
Develop Bid Specs	Winter 2019/2020
Issue Bids for Construction	Spring 2020
Construction	Summer/Fall 2020

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #22

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SIDEWALK IMPROVEMENT ON KINGS VILLAGE ROAD

Funding	Funding Sources: Not Identified	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	181,300	181,300
Total	**181,300**	**181,300**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	0%	-	-
2019-2020		-	0%	-	-
2020-2021		-	0%	-	-
2021-2022		145,000	0%	-	145,000
Subtotal		145,000		-	145,000
Contingency	25%	36,300		-	36,300
Totals		**181,300**		**-**	**181,300**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

The 1996 Scotts Valley Sidewalk Master Plan included a project to improve sidewalks on both sides of the street on Kings Village Road from Mt. Hermon Road to Bluebonnet Lane.

FUNDING SOURCES:

Primary funding for this project would be Measure D revenues. Should any advance funding be required to complete the project on a timely basis, an advance would be made in the form of an interfund loan from the General CIP Fund which would be repaid from subsequent collection of Measure D revenues.

ESTIMATED PROJECT SCHEDULE:

Design	Winter 2022
Bid	Winter/Spring 2022
Construction	Spring 2022

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SIDEWALK MASTER PLAN PROJECTS

Funding	Funding Sources: Not Identified	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Unscheduled	2,513,000	2,513,000
Total	**2,513,000**	**2,513,000**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	0%	-	-
2019-2020		-	0%	-	-
2020-2021		-	0%	-	-
2021-2022		-	0%	-	-
Unscheduled		2,010,400	0%	-	2,010,400
Subtotal		2,010,400		-	2,010,400
Contingency	25%	502,600		-	502,600
Totals		**2,513,000**		**-**	**2,513,000**

PROJECT PRIORITY CATEGORY[1]: B

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

PROJECT DESCRIPTION:

Projects from the 1996 Scotts Valley Sidewalk Master Plan that have not been completed are listed on the following page, which include brief project summaries and 1996 cost estimates.

Prioritization and timing of the proposed projects would be based on several factors, including grant fund availability, community engagement, and other possible new development projects that may impact the proposed projects. Current costs are extrapolated from 1996 costs, which would need to be updated if the City proceeded for any of these projects.

FUNDING SOURCES:

There is currently no dedicated funding source for this project. If this project were to proceed, it would require funding resources such as grants, development impact fees, Gas Tax or Measure D revenues.

ESTIMATED PROJECT SCHEDULE:

Design	Varies
Bid	Winter/Spring of each year
Construction	Summer of each year

City of Scotts Valley Sidewalk Master Plan
Unfunded Projects List

Priority	1996 Master Plan Item No.	Street	Description	Estimated Cost
1	27	Grace Way	East side from Victor Square to San Augustine Way	$ 12,000
2	28	San Augustine Way	East side from Grace Way to Hacienda Drive	$ 62,000
3	16	Erba Lane	North side from Scotts Valley Drive to City Hall property	$ 42,000
4	19	Carbonero Way	North side from Scotts Valley Drive to El Pueblo Road	$ 49,000
5	10	Kings Village Road	Both sides from Mt Hermon Road to Bluebonnet Lane	$ 145,000
6	4	Mt. Hermon Road	South side from Skypark drive to La Madrona Drive; north side from La Madrona Drive to Scotts Valley Medical Clinic	$ 477,000
7	6	Estrella Drive	South side from Whispering Pines to Lockewood Lane	$ 168,000
8	13	Glen Canyon Road	North side from Mt. Hermon Road to Green Hills Road	$ 297,000
9	21	Victor Square	Inside the perimeter of the entire square	$ 108,000
10	11	Bluebonnet Lane	Both sides from Bean Creek Road to Skypark	$ 151,000
11	12	Bean Creek Road	Both sides from Scotts Valley Drive to the middle School; west side from the middle school to Bluebonnet Lane	$ 400,000
12	20	El Pueblo Road	West side from Carbonero Way to cul-de-sac; east side from Carbonero Way to old El Pueblo; north side from old El Pueblo to Scotts Valley Drive	$ 291,000
13	23	South Navarra Drive	East side from Green Hills Road to Granite Creek Road	$ 298,000
14	15	Scotts Valley Drive	East side from Granite Creek overpass to Tabor Drive	$ 163,000

CIP #24

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BICYCLE TRANSPORTATION PLAN PROJECTS

Funding	Funding Sources: Not Identified		Total
2017-2018	-		-
2018-2019	-		-
2019-2020	-		-
2020-2021	-		-
2021-2022	-		-
Unscheduled	2,858,000		
Total	**2,858,000**		**-**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	0%	-	-
2019-2020		-	0%	-	-
2020-2021		-	0%	-	-
2021-2022		-	0%	-	-
Unscheduled		2,286,400	0%	-	2,286,400
Subtotal		2,286,400		-	2,286,400
Contingency	25%	571,600		-	571,600
Totals		**2,858,000**		**-**	**2,858,000**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:
The March 2012 Scotts Valley Bicycle Transportation Plan outlined proposed projects to meet the following goals:

1. Improve bicycle circulation within the City of Scotts Valley and with adjoining jurisdictions;
2. Increase use of bicycling for short- and long-range trips, and reduce the use of motor vehicles;
3. Provide a safe and efficient bicycle transportation system within the Planning Area;
4. Design all streets and roads to be "bicycle friendly" to equally accommodate both bicycles and private motorized vehicles, in addition to equestrians, pedestrians, and transit ; and
5. Reduce traffic congestion by encouraging all residents, visitors and employees within the City to voluntarily increase bicycle trips for the benefit of all.

See attached page for project summaries and 2012 cost estimates. Prioritization and timing of the proposed projects would be based on several factors, including grant fund availability, community engagement, and other possible new development projects that may impact the proposed projects.

FUNDING SOURCES:
There is currently no dedicated funding source for this project. If this project were to proceed, it would require funding resources such as grants, development impact fees, Gas Tax or Measure D revenues.
.

ESTIMATED PROJECT SCHEDULE:

Design	Varies
Bid	Winter/Spring
Construction	Summer

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

Scotts Valley Bicycle Transportation Plan
Unfunded Project List

2012 Plan Item No.	Project	Existing Condition	Estimated Cost
3	Bethany Dr, Class I (Scotts Valley Dr. to Bethany College)	• Narrow roadway • Residential • High volumes during commute	$ 841,000
5	Granite Creek, Class II including Highway 17 overpass	• Narrow in places • Residential • High volumes during commute	$ 526,000
6	North Navarra Dr. through Sucinto Drive, Class II	• Undeveloped area behind Borland	$ 420,000
8	El Rancho, Class II	• Narrow • Medium traffic volumes	$ 315,000
9	Lockhart Gulch Road, Class II	• Narrow, no bike lane • Primarily residential	$ 526,000
10/11	Bike Rest Stops	• Need at Camp Evers Fishing Park and Skypark	$ 230,000

CIP #25

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SUNSET TERRACE STORM DRAIN REPAIR

Funding	Funding Sources Storm Drain DIF	Total
2017-2018	55,000	55,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total		**55,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		44,000		-	44,000
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		44,000		-	44,000
Contingency	25%	11,000		-	11,000
Totals		**55,000**		**-**	**55,000**

Expenditure Categories

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project consists of repair to the Sunset Terrace storm drain crossing near El Camino Drive and next to the City's wastewater pump station. Failing pipe and structure are creating erosion problems that, if left unresolved, would result in a sink hole and closure of a portion of Sunset Terrace Drive.

FUNDING SOURCES:

Primary funding for this project would be the Storm Drain Facilities DIF.

ESTIMATED PROJECT SCHEDULE:

Obtain quotes	Spring 2017
Construction	Summer 2017

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #26

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

DRAINAGE – ESTRELLA AND PINECONE DRIVE

Funding	Storm Drain DIF (Funding Sources)	Total
2017-2018	-	-
2018-2019	51,800	51,800
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total		**51,800**

Expenditures		Estimated Project Cost (Expenditure Categories)	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		40,200	3%	1,200	41,400
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		40,200		1,200	41,400
Contingency	25%	10,100		300	10,400
Totals		**50,300**		**1,500**	**51,800**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project consists of drainage improvements for Estrella Drive at Pinecone Drive. Project is currently in the cost estimation and design phase.

FUNDING SOURCES:

Total funding for this project is $55,000, of which approximately $4,800 was appropriated in FY 2016/17. Funding would be the Storm Drain Facilities DIF.

ESTIMATED PROJECT SCHEDULE:

Constriction Cost Estimate	Spring 2017
Design	Summer/Fall 2017
Develop Bid Specs	Spring 2018
Issue Bids for Construction	Spring/Summer 2018
Construction	Summer 2018

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #27

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SOUTH SUNSET TERRACE STORM DRAIN REPAIR

Funding	Funding Sources: Not Identified	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Unscheduled	60,000	60,000
Total	**60,000**	**60,000**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	0%	-	-
2019-2020		-	0%	-	-
2020-2021		-	0%	-	-
2021-2022		-	0%	-	-
Unscheduled		48,000	0%	-	48,000
Subtotal		48,000		-	48,000
Contingency	25%	12,000		-	12,000
Totals		**60,000**		**-**	**60,000**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project consists of improvements to the Sunset Terrace storm drain at its southern terminus inclusive of new and redirected storm drain inlets and tie in to existing infrastructure.

A placeholder funding amount of $60,000 is included as a preliminary estimate pending the completion of a preliminary cost estimation and design.

FUNDING SOURCES:

There is currently no dedicated funding source for this project. If this project were to proceed, it would require funding resources such as grant funds or Storm Drain Facilities DIF.

ESTIMATED PROJECT SCHEDULE:

Constriction Cost Estimate/Design	Summer/Fall
Develop Bid Specs	Spring
Issue Bids for Construction	Spring/Summer
Construction	Summer/Fall

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

STROMDRAIN MASTER PLAN PROJECTS

Funding	Funding Sources: Not Identified	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Unscheduled	184,300	184,300
Total	**184,300**	**184,300**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018				-	-
2018-2019		-	0%	-	-
2019-2020		-	0%	-	-
2020-2021		-	0%	-	-
2021-2022		-	0%	-	-
Unscheduled		147,400	0%	-	147,400
Subtotal		147,400		-	147,400
Contingency	25%	36,900		-	36,900
Totals		**184,300**		**-**	**184,300**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

The Scotts Valley Storm Drain Master Plan identifies recommended storm drain culvert improvements and references corresponding locations on the City's storm drain system maps. These projects are typically deferrable, however, when a problem or need for improvement occurs, a certain amount of money is allocated per drainage location. The last study was performed in December 1989. The table below displays the projects identified in that study and have been prioritized should funding be identified.

Priority	Project Description (Map Location)	Total Cost
1	Vine Hill School Road at west corner Siltanen (W8B-F7)	$15,000
2	Upper Navarra, Sunset Terrace to Granite Creek Rd. (C10A-E8)	$11,900
3	Drainage Easements South Side Granite Creek Road (C10C)	$15,000
4	Dunslee Way to Scotts Valley Dr. (C12B-D7)	$6,500
5	Caliente Dr., Estrella Dr. to Colado Dr. (E1B-B6)	$18,400
6	Baja Sol at Baja Sol Ct. (B6C-B6)	$12,100
7	Meadow Way at Granite Creek Road (W8A-E7)	$10,400
8	Estrella Dr. near Lunar Dr. (E1A-B6)	$64,000
9	Pinecone easement to Baja Sol (B6B-B6)	$31,000

FUNDING SOURCES:

There is currently no dedicated funding source for this project. If this project were to proceed, it would require funding resources such as grants, development impact fees, Gas Tax or Measure D revenues.

ESTIMATED PROJECT SCHEDULE:

Design	Fall/Winter each year
Issue Bids	Spring each year
Construction	Summer each year

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PARKS ADA IMPROVEMENTS – PHASE 1

	Funding Sources	
Funding	**Lennar**	**Total**
2017-2018	38,800	38,800
2018-2019	40,000	40,000
2019-2020	41,200	41,200
2020-2021	42,400	42,400
2021-2022	-	-
Total	**162,400**	**162,400**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		31,040		-	31,040
2018-2019		31,040	3%	900	31,940
2019-2020		31,040	6%	1,900	32,940
2020-2021		31,040	9%	2,800	33,840
2021-2022		-	12%	-	-
Subtotal		124,160		5,600	129,760
Contingency	25%	31,000		1,400	32,400
Totals		**155,160**		**7,000**	**162,160**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project would implement the first phase of park improvements as part of the City's ADA Transition Plan for Hocus Pocus, MacDorsa, Siltanen and Camp Evers Fishing Parks.

Sub-projects for FY 2017/18 include repairs to restrooms at Hocus Pocus and Siltanen Parks, and alterations to the ramps, stairs and concession facilities at Siltanen Park.

For a detailed description of projects, the City's Transition Plan is on its website www.scottsvalley.org and a hard copy is at City Hall, One Civic Center Drive.

FUNDING SOURCES:

Funding source for this project will be Lennar Funds.

ESTIMATED PROJECT SCHEDULE:

Design	Varies
Bid	Spring of each year
Construction	Summer of each year

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BROOK KNOLL DAYCARE MODULAR ROOF

Funding	General CIP Fund	Total
	Funding Sources	
2017-2018	33,000	33,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**33,000**	**33,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		26,400		-	26,400
2018-2019			3%	-	-
2019-2020			6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		26,400		-	26,400
Contingency	25%	6,600		-	6,600
Totals		**33,000**		**-**	**33,000**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project will provide a substantial repair/replacement to roof and gutters of the Brook Knoll Daycare modular unit. The modular currently has multiple leaks in the roof. Estimate cost for this project consists of roof replacement of $25,000 and gutters replacement of $8,000.

FUNDING SOURCES:

Funding source for this project will be the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Issue Bids for Construction	Spring 2017
Construction	Summer 2017

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

VINE HILL SCHOOL DAYCARE IMPROVEMENTS

Funding	General Fund	Source 2	Source 3	Total
	Funding Sources			
2017-2018	10,000			10,000
2018-2019	-	-		-
2019-2020	31,800	-		31,800
2020-2021	-	-		-
2021-2022	-	-		-
Total	**41,800**	**-**		**41,800**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		8,000		-	8,000
2018-2019			3%	-	-
2019-2020		24,000	6%	1,400	25,400
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		32,000		1,400	33,400
Contingency	25%	8,000		400	8,400
Totals		**40,000**		**1,800**	**41,800**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project will provide a substantial repair/replacement to ramp and stairs leading up to the modular, skirting around the outside of the building, ceiling tiles, and a roof. The ramp and stairs are unsteady, skirting is rotting away, and the roof leaks on an occasion in different locations throughout the building.

FUNDING SOURCES:

Primary funding source for this project will be the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Construction of ramp, stairs, skirting and ceiling tiles with Public Works staff	Summer 2017
Issue Bids for Construction of Roof	Spring 2019
Construction of Roof	Summer 2019

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SKYPARK TURF DRAINAGE

Funding	Lennar	Total
	Funding Sources	
2017-2018	50,000	50,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**50,000**	**50,000**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		40,000		-	40,000
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		40,000		-	40,000
Contingency	25%	10,000		-	10,000
Totals		**50,000**		**-**	**50,000**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project would address areas with poor drainage on the athletic fields at Skypark to enhance playability, safety, and appearance, while reducing maintenance and water needs.

Potential improvements to playing fields may include irrigation and drainage systems and/or development of a prescribed maintenance plan.

FUNDING SOURCES:

Funding source for this project will be Lennar Funds.

ESTIMATED PROJECT SCHEDULE:

Design	Varies
Bid	Spring of each year
Construction	Summer of each year

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SKYPARK PICNIC AREA SHADE STRUCTURE

Funding	Funding Sources: Parks DIF	Total
2017-2018	65,000	65,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**65,000**	**65,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		52,000		-	52,000
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		52,000		-	52,000
Contingency	25%	13,000		-	13,000
Totals		**65,000**		**-**	**65,000**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

This project will provide a third rentable Shade Structure area in Skypark Park next to the existing large BBQ and picnic area with shade structure over it. This will be a revenue source for the City, which is projected to provide additional annual revenues totaling $5,000 or more.

FUNDING SOURCES:

Primary funding source for this project will be the Parks DIF.

ESTIMATED PROJECT SCHEDULE:

Receive Bids	Summer 2017
Construction	Fall 2017

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #34

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SKYPARK TENNIS AREA IMPROVEMENTS

Funding	Park DIF	Lennar	Total
	Funding Sources		
2017-2018			-
2018-2019	121,100	20,000	141,100
2019-2020		-	-
2020-2021		-	-
2021-2022		-	-
Total	**121,100**	**20,000**	**141,100**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018				-	-
2018-2019		109,600	3%	3,300	112,900
2019-2020			6%	-	-
2020-2021			9%	-	-
2021-2022			12%	-	-
Subtotal		109,600		3,300	112,900
Contingency	25%	27,400		800	28,200
Totals		**137,000**		**4,100**	**141,100**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

This project will provide restrooms with storage, new and enlarged parking area, shade structure, and picnic tables in Skypark at the tennis area along the Linear Trail.

FUNDING SOURCES:

Primary funding source for this project will be the Parks DIF for restrooms, shade structure, and picnic tables. Lennar Funds will be used for the resurfacing and enlarging the parking lot.

ESTIMATED PROJECT SCHEDULE:

Issue Bids for Construction	Spring 2018
Construction	Summer 2018

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #35

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

AL SHUGART PARK PHASE 1 BEAUTIFICATION

	Funding Sources	
Funding	**General CIP**	**Total**
2017-2018	-	-
2018-2019	15,500	15,500
2019-2020		-
2020-2021	-	-
2021-2022	-	-
Total	**15,500**	**15,500**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018				-	-
2018-2019		12,000	3%	400	12,400
2019-2020			6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		12,000		400	12,400
Contingency	25%	3,000		100	3,100
Totals		**15,000**		**500**	**15,500**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

This project entails landscaping and beautification along Glenwood Drive per the Al Shugart Park Master Plan Report.

FUNDING SOURCES:

Funding source for this project will be the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Landscape Concept	Complete
Issue Bids for Landscaping	Winter 2018
Landscape Construction	Spring 2019

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BROOK KNOLL AND VINE HILL DAYCARE MODULAR REPLACEMENT

Funding	Funding Sources: Parks & Rec Facilities DIF	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	272,500	272,500
2021-2022	280,000	280,000
Total	**552,500**	**552,500**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018				-	-
2018-2019			3%	-	-
2019-2020			6%	-	-
2020-2021		200,000	9%	18,000	218,000
2021-2022		200,000	12%	24,000	224,000
Subtotal		400,000		42,000	442,000
Contingency	25%	100,000		10,500	110,500
Totals		**500,000**		**52,500**	**552,500**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project will provide a substantial replacement to the Brook Knoll and Vine Hill daycare modulars. The modulars regularly need major maintenance such as: siding/skirting replacement, ceiling/roof repairs, light covers, flooring, doors, and water leak damage inside walls and to sub flooring. Current repairs consist of temporary patches when damage arises.

FUNDING SOURCES:

Primary funding will be through the Parks & Recreation Facilities DIF. Alternative funding that would be pursued prior to expending Parks & Recreation Facilities DIF funds could possibly come from grants.

ESTIMATED PROJECT SCHEDULE:

Issue Bids for Construction	Spring 2020
Replacement of Vine Hill Modular	Summer 2021
Issue Bids for Construction	Spring 2021
Replacement of Brook Knoll Modular	Summer 2022

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PLAY STRUCTURE EQUIPMENT – HOCUS POCUS PARK

Funding	Funding Sources: Parks DIF	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	170,400	170,400
2021-2022	-	-
Total	**170,400**	**170,400**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		125,000	9%	11,300	136,300
2021-2022		-	12%	-	-
Subtotal		125,000		11,300	136,300
Contingency	25%	31,300		2,800	34,100
Totals		**156,300**		**14,100**	**170,400**

PROJECT PRIORITY CATEGORY[1]: B

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

PROJECT DESCRIPTION:

The play structure in the main playground area at Hocus Pocus Park is showing signs of wear and will need to be replaced with an enhanced play structure that could serve a greater number of community members for a longer period of time. The project would include equipment demolition and disposal, installation of 3,750 square feet of geotextile fabric, installation of a new play structure, and replacement of approximately 125 cubic yards of engineered wood fiber (EWF).

An alternative proposal would use poured-in-place (PIP) rubber as the playground surface rather than EWF. The installation of PIP rubber would nearly double the cost of the project, which would not be cost effective given that annual maintenance costs associated with replacing EWF is well below the incremental cost of PIP rubber over the projected life of that product.

FUNDING SOURCES:

Primary funding source for this project will be the Parks DIF.

ESTIMATED PROJECT SCHEDULE:

Bids	Winter 2021
Construction	Spring 2021

CIP #38

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SILTANEN FAMILY SWIM CENTER POOL RESURFACING

Funding	Funding Sources: General CIP Fund	Total
2017-2018		-
2018-2019	-	-
2019-2020		-
2020-2021	16,400	16,400
2021-2022	-	-
Total	**16,400**	**16,400**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018				-	-
2018-2019			3%	-	-
2019-2020			6%	-	-
2020-2021		12,000	9%	1,100	13,100
2021-2022		-	12%	-	-
Subtotal		12,000		1,100	13,100
Contingency	25%	3,000		300	3,300
Totals		**15,000**		**1,400**	**16,400**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project will provide a substantial repair/replacement to the surface of the pool in Siltanen Park. At times, the pool surface cracks and pieces from the surface give away making rough spots on the bottom of the pool. Current repairs consist of temporary patch work.

FUNDING SOURCES:

Primary funding source for this project will be the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Pool Resurfacing	Fall 2020

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SENIOR CENTER ROOF

	Funding Sources	
Funding	General CIP Fund	Total
2017-2018	-	-
2018-2019	-	-
2019-2020		-
2020-2021	-	-
2021-2022	50,400	50,400
Total	**50,400**	**50,400**

		Expenditure Categories			
Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		36,000	12%	4,300	40,300
Subtotal		36,000		4,300	40,300
Contingency	25%	9,000		1,100	10,100
Totals		**45,000**		**5,400**	**50,400**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project will provide a substantial repair/replacement to roof and gutters. The modular currently has multiple leaks in the roof.

FUNDING SOURCES:

Primary funding source for this project will be the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Issue Bids for Construction	Spring 2021
Construction	Summer 2021

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PARKS ADA IMPROVEMENTS – PHASE 2

Funding	Funding Sources: Lennar	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	75,000	75,000
Total	**75,000**	**75,000**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		53,600	12%	6,400	60,000
Subtotal		53,600		6,400	60,000
Contingency	25%	13,400		1,600	15,000
Totals		**67,000**		**8,000**	**75,000**

PROJECT PRIORITY CATEGORY[1]: A

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

PROJECT DESCRIPTION:

This project consists of retrofit work to provide ADA accessibility at Camp Evers Fishing Park, Hocus Pocus Park, MacDorsa Park, Scotts Valley Dog Park, Siltanen Park, and Skypark per Phase Two the assessment completed in 2015 and recorded in the City's Access Audit & Transition Plan. Work to be completed consists of improvements to exterior routes, doors, park facilities and surfaces, parking, restrooms and Recreation employee spaces.

This would be a 5-year CIP program which would not start until the Phase 1 improvements are completed. The amount shown here is the first year of the 5-year program.

Phase Three of the Access Audit & Transition Plan consisting of retrofit work to provide ADA accessibility at the Hocus Pocus Park, Lodato Park, MacDorsa Park, Siltanen Park, and Skypark is outside of this 5-year CIP and would not commence until Phase 2 is complete.

FUNDING SOURCES:

Funding source for this project is the Lennar Funds.

ESTIMATED PROJECT SCHEDULE:

Design	Varies
Bid	Spring of each year
Construction	Summer of each year

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

AL SHUGART PARK PHASE 3 AND 4 CONSTRUCTION

	Funding Sources	
Funding	**Not Identified**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Unscheduled	2,500,000	2,500,000
Total	**2,500,000**	**2,500,000**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		-		-	-
2018-2019		-	0%	-	-
2019-2020		-	0%	-	-
2020-2021		-	0%	-	-
2021-2022		-	0%	-	-
Unscheduled		2,000,000		-	2,000,000
Subtotal		2,000,000		-	2,000,000
Contingency	25%	500,000		-	500,000
Totals		**2,500,000**		**-**	**2,500,000**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

The Master Plan for the Al Shugart Park was approved by City Council on March 4, 2009. This project would include construction of Phases 3 and 4. Phase 3 is construction of a dog park, restroom building, parking lot, and bridge over drainage channel. Phase 4 represents the remaining park improvements including a passive turf area, picnic areas, concrete walkway, and interpretive signage.

FUNDING SOURCES:

There is currently no dedicated funding source for this project. If this project were to proceed, it would require funding resources such as private funds, grants, Park Impact Fees (DIF), and/or Lennar Funds.

ESTIMATED PROJECT SCHEDULE:

Al Shugart Park Master Plan	Complete
Design	Summer
Bid/Award	Fall 2021
Start Construction	Winter/Spring 2021/2022

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #42

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

COMMUNITY CENTER ADA IMPROVEMENTS – PHASE 1

	Funding Sources	
Funding	**Lennar**	**Total**
2017-2018	46,000	46,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**46,000**	**46,000**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		36,800		-	36,800
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		36,800		-	36,800
Contingency	25%	9,200		-	9,200
Totals		**46,000**		**-**	**46,000**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project consists of retrofit work to provide ADA accessibility at the Community Center per the assessment completed in 2015 and recorded in the City's Access Audit & Transition Plan. Approximately $29,000 of the Phase 1 ADA work at the Community Center was completed in FY 2016/17.

Work to be completed with the remaining $46,000 consists of parking lot and exterior route improvements, alterations to interior doors, two additional raised plots in the community garden, bathroom renovations and the installation of visual alarms.

FUNDING SOURCES:

Primary funding source for this project is the Lennar Funds.

ESTIMATED PROJECT SCHEDULE:

Parking lot improvements

Issue Bids for Construction (Parking)	Summer 2017
Construction (All Improvements)	Fall 2017

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #43

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PUBLIC WORKS DEPARTMENT ROOFS

Funding	General CIP Fund	Total
	Funding Sources	
2017-2018	30,000	30,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**30,000**	**30,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		24,000		-	24,000
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		24,000		-	24,000
Contingency	25%	6,000		-	6,000
Totals		**30,000**		**-**	**30,000**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project will provide a substantial repair/replacement to the tin roof of the Public Works trailer. The roof regularly rusts due to standing water and has created multiple leaks throughout the building. Current repairs to the roof consist of temporary tar patches.

FUNDING SOURCES:

Primary funding source for this project will be the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Issue Bids for Construction	Spring 2019
Construction	Summer 2019

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #44

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

CITY HALL/POLICE STATION ADA IMPROVEMENTS – PHASE 1

Funding	General CIP Fund	Total
	Funding Sources	
2017-2018	24,200	24,200
2018-2019	24,900	24,900
2019-2020	25,600	25,600
2020-2021	26,500	26,500
2021-2022	-	-
Total	**101,200**	**101,200**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		19,350		-	19,350
2018-2019		19,350	3%	600	19,950
2019-2020		19,350	6%	1,200	20,550
2020-2021		19,350	9%	1,700	21,050
2021-2022		-	12%	-	-
Subtotal		77,400		3,500	80,900
Contingency	25%	19,400		900	20,300
Totals		**96,800**		**4,400**	**101,200**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project consists of retrofit work to provide ADA accessibility at City Hall and the Police per the assessment completed in 2015 and recorded in the City's Access Audit & Transition Plan.

Work to be completed in FY 2017/18 consists of alterations to interior doors, routes and signage to provide maneuvering clearance and service counters accessible to all members of the public at City Hall.

FUNDING SOURCES:

Primary funding source for this project is the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Issue Bids	Fall of each year
Construction	Winter of each year

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #45

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

IDENTIFICATION SIGNS – LIBRARY AND COMMUNITY CENTER

	Funding Sources			
Funding	**Library DIF**	**Parks DIF**	**Source 3**	**Total**
2017-2018	23,000	20,000		43,000
2018-2019	-	-		-
2019-2020	-	-		-
2020-2021	-	-		-
2021-2022	-	-		-
Total	**23,000**	**20,000**		**43,000**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		34,400		-	34,400
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		34,400		-	34,400
Contingency	25%	8,600		-	8,600
Totals		**43,000**		**-**	**43,000**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

This project consists of monument signs for the Scotts Valley Branch Library and the Community Center. The City Council has previously approved a directional sign program which included intersection signs and directional signs for the Community Center and the Library.

FUNDING SOURCES:

Primary funding source for this project will be the Library and the Parks and Recreation Facilities DIFs. Additional funding sources could include revenues from Measure S.

ESTIMATED PROJECT SCHEDULE:

Complete Design	Spring 2017
Issue Bids for Construction	Summer 2017
Construction	Summer/Fall 2017

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

LIBRARY ROOF AND HVAC SYSTEM

Funding	Funding Sources: Measure S	Total
2017-2018	292,000	292,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**292,000**	**292,000**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		233,600		-	233,600
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		233,600		-	233,600
Contingency	25%	58,400		-	58,400
Totals		**292,000**		**-**	**292,000**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This project will replace the HVAC system ($122k) at the library followed by roof repairs ($170k). These systems were not upgraded as part of the adaptive reuse project which created the Library in 2011.

FUNDING SOURCES:

Funding source for this project is the bond proceeds from Measure S Sales Tax revenues administered by Santa Cruz County.

ESTIMATED PROJECT SCHEDULE:

Issue Bids for Construction	Winter 2017/18
Construction	Spring/Summer 2018

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SMALL DUMP TRUCK 5-YARD

Funding	Facilities DIF	WWTP Capital	Total
	Funding Sources		
2017-2018	-	-	-
2018-2019	41,200	41,200	82,400
2019-2020	-	-	-
2020-2021	-	-	-
2021-2022	-	-	-
Total	**41,200**	**41,200**	**82,400**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		-		-	-
2018-2019		80,000	3%	2,400	82,400
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		80,000		2,400	82,400
Contingency	0%	-		-	-
Totals		**80,000**		**2,400**	**82,400**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

This truck is an addition to the existing fleet of vehicles. A smaller truck is more easily maneuverable and does not require a commercial license for staff to operate. This truck would be used by both Public Works and Wastewater staff.

FUNDING SOURCES:

Funding for this purchase will be split equally from the General Facilities DIF and the Wastewater Treatment Plant Capital Reserves Fund.

ESTIMATED PROJECT SCHEDULE:

Vehicle Purchase	Fall 2018

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

LIBRARY IMPROVEMENTS – SOUND ATTENUATION, BUILDING IMPROVEMENTS, PARKING LOT

	Funding Sources	
Funding	**Measure S**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	159,000	159,000
2020-2021	-	-
2021-2022	-	-
Total	**159,000**	**159,000**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		120,000	6%	7,200	127,200
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		120,000		7,200	127,200
Contingency	25%	30,000		1,800	31,800
Totals		**150,000**		**9,000**	**159,000**

PROJECT PRIORITY CATEGORY[1]: B

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

PROJECT DESCRIPTION:

This project will include the installation of sound attenuation equipment, building improvements, and parking lot improvements.

The cost allocation (excluding inflation) between the three projects is estimated as follows:

Project	**Cost**
Sound attenuation	$ 75,000
Building improvements, including keyless entry and security cameras	50,000
Parking lot improvements	25,000
Total	**$150,000**

FUNDING SOURCES:

Funding source for this project is the bond proceeds from Measure S Sales Tax revenues administered by Santa Cruz County.

ESTIMATED PROJECT SCHEDULE:

Solicit Bids	Summer 2019
Project implementation	Fall 2019

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PUBLIC WORKS STORAGE BUILDING

	Funding Sources	
Funding	**Facilities DIF**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	74,300	74,300
2020-2021	-	-
2021-2022	-	-
Total	**74,300**	**74,300**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018				-	-
2018-2019			3%	-	-
2019-2020		56,000	6%	3,400	59,400
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		56,000		3,400	59,400
Contingency	25%	14,000		900	14,900
Totals		**70,000**		**4,300**	**74,300**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

This project will construct a 30'x90' storage building at the Public Works Yard to store vehicles and other City equipment and provide protection from the elements. The current storage facility at the Public Works Yard is currently not adequate.

FUNDING SOURCES:

Funding source for this project will be the General Facilities DIF. Alternative funding sources could include grants or additional development impact fees.

ESTIMATED PROJECT SCHEDULE:

Issue Bids for Construction	Spring 2019
Construction	Summer 2019

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #50

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

LIBRARY IMPROVEMENTS – OTHER

	Funding Sources	
Funding	**Measure S**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	2,549,000	2,549,000
2020-2021	-	-
2021-2022	-	-
Total	**2,549,000**	**2,549,000**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		1,924,000	6%	115,100	2,039,100
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		1,924,000		115,100	2,039,100
Contingency	25%	481,000		28,900	509,900
Totals		**2,405,000**		**144,000**	**2,549,000**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

Funding is available in the amount of $3 million in total from Measure S funds approved by voters in November 2016. Funds from Measure S must be expended within a 3-year period in accordance with the terms of the Joint Powers Authority created for this purpose. A placeholder amount of $2,549,000 is included subject to final improvement plans approved by the City Council to fully exhaust the funds provided under Measure S.

FUNDING SOURCES:

Funding source for this project is the bond proceeds from Measure S Sales Tax revenues administered by Santa Cruz County.

ESTIMATED PROJECT SCHEDULE:

Develop improvement plans	TBD
Issue Bids for Construction	TBD
Construction	TBD

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

CITY HALL & PD ADA IMPROVEMENTS – PHASE 2

	Funding Sources	
Funding	**General CIP Fund**	**Total**
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	155,600	155,600
Total	**155,600**	**155,600**

		Expenditure Categories			
Expenditures		**Estimated Project Cost**	**Inflation %**	**Inflation Escalation**	**Total**
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		111,200	12%	13,300	124,500
Subtotal		111,200		13,300	124,500
Contingency	25%	27,800		3,300	31,100
Totals		**139,000**		**16,600**	**155,600**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project consists of retrofit work to provide ADA accessibility at City Hall and the Police Station per Phase Two the assessment completed in 2015 and recorded in the City's Access Audit & Transition Plan. Work to be completed consists of improvements to doorways, restrooms, and exterior routes.

This program would not start until the Phase 1 improvements are completed.

Phase Three of the Access Audit & Transition Plan consisting of retrofit work to provide ADA accessibility at Public Works and Wastewater Treatment Plant is outside of this 5-year CIP.

FUNDING SOURCES:

Primary funding source for this project is the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Bid	Winter 2021
Construction	Spring/Summer 2022

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SENIOR CENTER ADA IMPROVEMENTS – PHASE 2

Funding	Funding Sources: General CIP Fund	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	78,400	78,400
Total	**78,400**	**78,400**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		56,000	12%	6,700	62,700
Subtotal		56,000		6,700	62,700
Contingency	25%	14,000		1,700	15,700
Totals		**70,000**		**8,400**	**78,400**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

This project consists of retrofit work to provide ADA accessibility at the Senior Center per Phase Two the assessment completed in 2015 and recorded in the City's Access Audit & Transition Plan. Work to be completed consists of improvements to doorways, parking, restrooms, and the kitchen.

Phase Three of the Access Audit & Transition Plan consisting of retrofit work to provide ADA accessibility at Public Works and Wastewater Treatment Plant is outside of this 5-year CIP.

FUNDING SOURCES:

Funding source for this project is the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Bid	Spring/Summer 2021
Construction	Fall/Winter 2021

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #53

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PUBLIC WORKS DEPARTMENT MODULAR REPLACEMENT

Funding	Funding Sources: Not Identified	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Unscheduled	560,000	560,000
Total	**560,000**	**560,000**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	0%	-	-
2019-2020		-	0%	-	-
2020-2021		-	0%	-	-
2021-2022		-	0%	-	-
Unscheduled		448,000	0%	-	448,000
Subtotal		448,000		-	448,000
Contingency	25%	112,000		-	112,000
Totals		**560,000**		**-**	**560,000**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

This project will provide a substantial replacement to the Public Works modulars. The current modulars were purchased in 1988/89 in a used condition. The modulars regularly need major maintenance such as: siding/skirting replacement, ceiling/roof repairs, light covers, flooring, doors, and water leak damage inside walls and to sub flooring. Current repairs consist of temporary patches when damage arises.

FUNDING SOURCES:

There is currently no dedicated funding source for this project. If this project were to proceed, it would require funding resources such as the General CIP Fund or General Facilities DIF. Alternative funding sources could include grants or additional development impact fees.

ESTIMATED PROJECT SCHEDULE:

Bid	Winter/Spring
Construction	Summer/Fall

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SANTA CRUZ REGIONAL-911 POLICE RADIO SITE

Funding	Funding Sources: Homeland Security Grant Funds	Total
2017-2018	47,500	47,500
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**47,500**	**47,500**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		38,000		-	38,000
2018-2019			3%	-	-
2019-2020			6%	-	-
2020-2021			9%	-	-
2021-2022		-	12%	-	-
Subtotal		38,000		-	38,000
Contingency	25%	9,500		-	9,500
Totals		**47,500**		**-**	**47,500**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

The Scotts Valley Police Department will add another radio receiver site to the Santa Cruz Regional 911 center to assist in the communications with officers when they need to travel into the City of Santa Cruz and south on Hwy 1.

After the implementation of the FCC narrowband mandate in January of 2013 law enforcement agencies have experienced issues with a reduction in radio coverage. Agencies have been forced to add radio additional receiver sites to improve radio communications between officers and their dispatchers.

This project would involve recurring annual operating expenses of a T-1 line from the radio site to the police department and additional support costs from our public safety communications vendor. Total incremental costs are expected to be approximately $1,000 per year.

FUNDING SOURCES:

The primary funding for this project will come from FY 2017/2018 Homeland Security Grant Funds.

ESTIMATED PROJECT SCHEDULE:

Obtain Authorization to use Site	Completed
Tower Analysis Complete	Completed
Quote for Blue & Yellow	Completed
Obtain Authorization to Purchase	Spring 2017
Purchase Equipment	June 2017
Establish a T1 line to SCR-911	June 2017
Install Equipment	August 2017
Complete final testing	September 2017

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

CIP #55

BODY WORN CAMERA IMPLEMENTATION

Funding	Funding Sources: Police Development Fees	Total
2017-2018	100,000	100,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**100,000**	**100,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		100,000		-	100,000
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		100,000		-	100,000
Contingency	0%	-		-	-
Totals		**100,000**		**-**	**100,000**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

Purchase 16 body worn cameras for use by uniformed officers, with the potential, based on workgroup research, of purchasing 7 in-car cameras for patrol vehicles. The cameras will foster continuing public trust and transparency while assisting officers in gathering evidence and reducing liability.

FUNDING SOURCES:

Primary funding for this purchase will be the Police Development Fees fund.

ESTIMATED PROJECT SCHEDULE:

Establish a Workgroup	Spring 2017
Test and Evaluate	Summer/Fall 2017
Purchase	Winter 2017/18

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SANTA CRUZ MOUNTAINS (HWY 17) POLICE RADIO SITE

	Funding Sources	
Funding	SLESF-COPS	Total
2017-2018	-	-
2018-2019	38,600	38,600
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**38,600**	**38,600**

		Expenditure Categories			
Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		30,000	3%	900	30,900
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		30,000		900	30,900
Contingency	25%	7,500		200	7,700
Totals		**37,500**		**1,100**	**38,600**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

The Scotts Valley Police Department needs to add another radio receiver site for the primary blue channel at a site located within the Santa Cruz Mountains to improve radio communications for Scotts Valley Police Officers while on Hwy 17.

This project would involve recurring annual operating expenses of a T-1 line from the radio site to the police department and additional support costs from our public safety communications vendor. Total incremental costs are expected to be approximately $1,000 per year.

FUNDING SOURCES:

Primary funding for this project will come from SLESF-COPS grant funding.

ESTIMATED PROJECT SCHEDULE:

Evaluate Site Options	Spring 2017
Obtain Authorization to use Site	Summer/Fall 2017
Tower Analysis Complete	Fall 2017
Quote for Blue Equipment	Completed
Obtain Authorization to Purchase	TBD
Purchase Equipment	TBD
Establish a T1 line to site	TBD
Install Equipment	TBD
Complete final testing	TBD

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #57

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

POLICE DEPARTMENT LOCKER ROOM

Funding	Police Facilities DIF (Funding Sources)	Total
2017-2018	-	-
2018-2019	96,700	96,700
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**96,700**	**96,700**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		-		-	-
2018-2019		75,000	3%	2,300	77,300
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		75,000		2,300	77,300
Contingency	25%	18,800		600	19,400
Totals		**93,800**		**2,900**	**96,700**

PROJECT PRIORITY CATEGORY[1]: C

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

PROJECT DESCRIPTION:

The Police Department locker room is more than 30 years old and is substandard to support current personnel. The shower is operational, but has significant drainage issues that can cause further issues regarding mold and deterioration of the building.

The scope of this project would involve a remodel of the existing locker room and the adjacent weight room to accommodate male and female officers. The current female locker room would be remodeled and a new shower installed for both male and female police employee use.

FUNDING SOURCES:

Primary funding for this project will come from Police Facilities DIF funds, and can be partially offset by using City Public Works staff.

ESTIMATED PROJECT SCHEDULE:

Select vendor to create remodel plan	Spring 2018
Obtain quotes for Construction work	Fall 2018
Evaluate new Lockers & related equipment.	Fall 2018
Begin Construction	Winter 2018
End Construction	March 2019

CIP #58

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

POLICE HAND GUN REPLACEMENT

Funding	SLESF-COPS Fund (Funding Sources)	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	15,900	15,900
2020-2021	-	-
2021-2022	-	-
Total	**15,900**	**15,900**

Expenditures		Estimated Project Cost (Expenditure Categories)	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		15,000	6%	900	15,900
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		15,000		900	15,900
Contingency	0%	-		-	-
Totals		**15,000**		**900**	**15,900**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

Purchase twenty (20) new handguns for police officers. The existing handguns are more than twenty years old. The current guns will be assigned to Reserve Officers' for their use while on duty.

FUNDING SOURCES:

The guns can be purchased with FY 2019/20 COPs grant money.

ESTIMATED PROJECT SCHEDULE:

Establish a Workgroup	Fall 2018
Test and Evaluate	Winter/Spring 2019
Purchase	Summer 2019

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #59

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

POLICE RADIO SIMULCAST – SVPD BLUE

Funding	Funding Sources: SLESF-COPS Funds	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	109,000	109,000
2021-2022	-	-
Total	**109,000**	**109,000**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		100,000	9%	9,000	109,000
2021-2022		-	12%	-	-
Subtotal		100,000		9,000	109,000
Contingency	0%	-		-	-
Totals		**100,000**		**9,000**	**109,000**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

The Scotts Valley Police Department has been adding additional radio tower sites to improve radio communications between field officers and the dispatch center. However, these additional sites do not address issues with the field officers ability to hear each other. The addition of simulcast technology would improve in-field radio communications for the department's primary radio channel.

After the implementation of the FCC narrowband mandate in January of 2013 law enforcement agencies have experienced issues with a reduction in radio coverage. Agencies have been forced to invest significant resources to improve their radio capabilities.

This project would involve recurring annual operating expenses of a T-1 line from the radio site to the police department and additional support costs from our public safety communications vendor. Total incremental costs are expected to be approximately $1,000 per year.

FUNDING SOURCES:

Primary funding for this project will come from SLESF-COPS funds. Alternative funding that would be pursued prior to expending COPS funds could possibly come from Homeland Security Grant Funding.

ESTIMATED PROJECT SCHEDULE:

Evaluate & Design	Spring 2020
Approvals & Structural Testing	Spring 2020
Obtain quotes for Equipment	June 2020
Installation and Testing	Sept/Oct. 2020

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #60

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

POLICE DEPARTMENT ARMORY

Funding	Funding Sources: Police Development Fees	Total
2017-2018	-	-
2018-2019	-	-
2019-2020	-	-
2020-2021	68,000	68,000
2021-2022	-	-
Total	**68,000**	**68,000**

Expenditures		Expenditure Categories: Estimated Project Cost	Inflation %	Inflation Escalation	Total
2017-2018		-		-	-
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		50,000	9%	4,500	54,500
2021-2022		-	12%	-	-
Subtotal		50,000		4,500	54,500
Contingency	25%	12,500		1,100	13,600
Totals		**62,500**		**5,600**	**68,100**

PROJECT PRIORITY CATEGORY[1]: C

PROJECT DESCRIPTION:

Remodel of existing police armory to bring it up to best practice standards for safety and security. The existing armory has not been upgraded since 1986.

FUNDING SOURCES:

Primary funding source for this project will be Police Development Fees funds.

ESTIMATED PROJECT SCHEDULE:

Select vendor to create remodel plan	Spring 2020
Obtain quotes for Construction work	Fall 2020
Evaluate new Lockers & related equipment	Fall 2020
Begin Construction	Winter 2020
End Construction	March 2021

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

CITY WIDE PHONE REPLACEMENT

Funding	General CIP	Total
	Funding Sources	
2017-2018	150,000	150,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	-	-
Total	**150,000**	**150,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		120,000		-	120,000
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		120,000		-	120,000
Contingency	25%	30,000		-	30,000
Totals		**150,000**		**-**	**150,000**

PROJECT PRIORITY CATEGORY[1]: A

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

PROJECT DESCRIPTION:

This project is a one-time purchase to replace the City's aging phone and voice mail system. The project plan will centralize citywide phone and voice mail system.

Presently all buildings have different phone systems. The phone systems for City Hall & Public Works are more than 18 years old. Evaluate a hosted phone system versus an on-site phone system. The City Hall phone system continues to have issues with voice mail failures. This project includes re-wiring all of the city buildings with new CAT 6 cable for phone and network support. The proposed solution will include 2-3 years of support after purchase.

Ongoing operating costs are expected to be cost neutral, but will depend on the ultimate solution identified. A detailed estimate will be provided by the proposing vendors, and a fiscal analysis accompanying staff's recommendation for City Council review and approval.

FUNDING SOURCES:

Primary funding is from the General CIP Fund.

ESTIMATED PROJECT SCHEDULE:

Prepare RFP	August 2017
Participate in Demonstrations	September 2017
Test & Evaluate	October 2017
Begin Project - City Hall / Police	December 2017
Begin - Public Works	February 2018
Begin - Parks & Rec / Senior Center	April 2018

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

STORAGE AREA NETWORK INTEGRATION

Funding	General CIP Fund	Total
	Funding Sources	
2017-2018	45,000	45,000
2018-2019	-	-
2019-2020	-	-
2020-2021	-	-
2021-2022	50,400	50,400
Total	**95,400**	**95,400**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		45,000		-	45,000
2018-2019			3%	-	-
2019-2020			6%	-	-
2020-2021			9%	-	-
2021-2022		45,000	12%	5,400	50,400
Subtotal		90,000		5,400	95,400
Contingency	0%	-		-	-
Totals		**90,000**		**5,400**	**95,400**

PROJECT PRIORITY CATEGORY[1]: A

PROJECT DESCRIPTION:

The City moved its entire computer network to a virtualized environment in FY2011/2012, which included a stable and redundant backup solution in order to ensure business continuity in the event of a hardware or software failure. The virtualization software (VMware) allowed the two redundant servers to support all of the city's server needs and provided an initial storage area network (SAN).

The growing storage needs to support all City departments require adding a separate physical SAN to improve reliability and increase the life cycle of the physical servers by another 2-3 years. The SAN would potentially require replacement and/or upgrade in FY 2021/22.

FUNDING SOURCES:

Primary funding source would be the General CIP fund.

ESTIMATED PROJECT SCHEDULE:

Order 2-HP Renew SANs	Summer 2017
Configure SANs, Move Data	Summer/Fall 2017
Conduct Final Testing	Fall 2017

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

CITY WEBSITE UPGRADE

Funding	General Fund	Wastewater Capital Fund	Total
	Funding Sources		
2017-2018	24,000	6,000	30,000
2018-2019	-	-	-
2019-2020	-	-	-
2020-2021	-	-	-
2021-2022	-	-	-
Total	**24,000**	**6,000**	**30,000**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		30,000		-	30,000
2018-2019		-	3%	-	-
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		30,000		-	30,000
Contingency	0%	-		-	-
Totals		**30,000**		**-**	**30,000**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

The City of Scotts Valley's website has not been evolving with current technologies offered in other municipalities. Update-to-date web-based tools that would enable the City to enhance its website to improve the user experience of its citizens, businesses and partners by providing the following:

- Live streaming of City Council Meetings;
- Centralized electronic storage of city documents
- E-tools to enhance city-wide communications

FUNDING SOURCES:

Primary funding sources for this project would be 80% to the General Fund and 20% to the Wastewater Capital Fund.

ESTIMATED PROJECT SCHEDULE:

City Council Review & Approval	Summer/Fall 2017/18
Implementation	Fall/Winter 2017/18

1 Priority descriptions:

- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

CIP #64

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PUBLIC WORKS LARGE-FORMAT PRINTER

Funding	General CIP Fund	Wastewater Capital	Total
	Funding Sources		
2017-2018	-	-	-
2018-2019	6,200	6,200	12,400
2019-2020	-	-	-
2020-2021	-	-	-
2021-2022	-	-	-
Total	**6,200**	**6,200**	**12,400**

Expenditures		Estimated Project Cost	Inflation %	Inflation Escalation	Total
		Expenditure Categories			
2017-2018		-		-	-
2018-2019		9,600	3%	300	9,900
2019-2020		-	6%	-	-
2020-2021		-	9%	-	-
2021-2022		-	12%	-	-
Subtotal		9,600		300	9,900
Contingency	25%	2,400		100	2,500
Totals		**12,000**		**400**	**12,400**

PROJECT PRIORITY CATEGORY[1]: B

PROJECT DESCRIPTION:

Purchase of 36" Dual-roll 36-inch, 6-ink integrated Multifunction Printer (print/scan/copy) to replace current printer for which replacement parts are being discontinued.

FUNDING SOURCES:

Primary funding source for this purchase will be split between General CIP Fund and Wastewater Capital Reserve Fund.

ESTIMATED PROJECT SCHEDULE:

Receive quotes	Spring 2018
Purchase	Summer 2018

1 Priority descriptions:
- Priority A – project is **essential/critical** to health and safety or legal/regulatory requirements
- Priority B – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- Priority C – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

Five-Year Capital Improvement Project and Capital Outlay Plan
FY 2017/18 to FY 2021/22

No.	Description	Priority	Proposed Funding Source (1)	New / Existing	Total	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	Unscheduled	Classification
Wastewater												
1	Screenings Washer and Compactor	A	WW-C	Existing	100,000	100,000	-	-	-	-	-	CIP
2	PLC Upgrade	A	WW-C	Existing	154,500	50,000	51,500	53,000	-	-	-	CIP
3	Tanker Truck	A	WW-C	Existing	82,400	-	82,400	-	-	-	-	Equipment
4	Mission Communications for Lift Stations	A	WW-C	Existing	41,300	-	41,300	-	-	-	-	CIP
5	Clarifier Walkways	B	WW-C	Existing	100,800	-	-	100,800	-	-	-	CIP
6	Water Pump System Upgrade	B	WW-C	Existing	31,800	-	-	31,800	-	-	-	CIP
7	Electric Security Gate	B	WW-C	Existing	21,300	-	-	21,300	-	-	-	CIP
8	Rebuild Aqua Guards	B	WW-C	Existing	545,000	-	-	-	545,000	-	-	CIP
9	Stormwater Lid	B	WW-C; P1 Grant	Existing	225,600	-	-	-	225,600	-	-	CIP
10	Belt Press Rehabilitation	B	WW-C	Existing	54,500	-	-	-	54,500	-	-	CIP
11	Mechanical Seals for Recycled Water Pumps	B	WW-T	Existing	13,100	-	-	-	13,100	-	-	CIP
12	Glen Canyon Life Station Generator	C	WW-C	Existing	87,300	-	-	-	87,300	-	-	CIP
13	Effluent Pump	B	WW-C	Existing	280,000	-	-	-	-	280,000	-	CIP
14	Aeration Basin System Upgrade	B	WW-C	New	134,400	-	-	-	-	134,400	-	CIP
15	Clarifier Superstructure	C	WW-C	Existing	196,000	-	-	-	-	196,000	-	CIP
16	Heavy Equipment Roof Structure	C	WW-C	Existing	168,000	-	-	-	-	168,000	-	CIP
	Total - Wastewater Projects				**2,236,000**	**150,000**	**175,200**	**206,900**	**925,500**	**778,400**	**-**	
Transportation												
17	Pavement Rehabilitation - Green Hills Road	A	RTC-STBG; Meas D	Existing	811,000	811,000	-	-	-	-	-	CIP
18	Annual Street Maintenace/Resurfacing Program	A	GT	Existing	375,000	75,000	75,000	75,000	75,000	75,000	-	CIP
19	Mt. Hermon Rd at CVS/KMART Sidewalk Improvements	B	GT	Existing	39,600	39,600	-	-	-	-	-	CIP
20	Pavement Rehabilitation - Bean Creek Road	A	Meas D	Existing	500,000	-	500,000	-	-	-	-	CIP
21	Rehabilitation of Glenwood Drive	B	Meas D	New	566,800	-	-	-	566,800	-	-	CIP
22	Sidewalk Improvements on Kings Village Road	B	Meas D	New	181,300	-	-	-	-	181,300	-	CIP
23	Sidewalk Master Plan Projects	B	Not identified	New	2,513,000	-	-	-	-	-	2,513,000	CIP
24	Bicycle Transportation Plan Projects	C	Not identified	New	2,858,000	-	-	-	-	-	2,858,000	CIP
	Total Transportation Projects				**7,844,700**	**925,600**	**575,000**	**75,000**	**641,800**	**256,300**	**5,371,000**	
Storm Drains												
25	Sunset Terrace Storm Drain Repair	A	SD DIF	New	55,000	55,000	-	-	-	-	-	
26	Drainage - Estrella and Pinecone Dr	B	SD DIF	New	51,800	-	51,800	-	-	-	-	CIP
27	South Sunset Terrace Storm Drain Repair	A	Not identified	New	60,000	-	-	-	-	-	60,000	CIP
28	Storm Drain Master Plan Projects	B	Not identified	Existing	184,300	-	-	-	-	-	184,300	CIP
	Total Storm Drain Projects				**351,100**	**55,000**	**51,800**	**-**	**-**	**-**	**244,300**	
Parks												
29	Parks ADA Improvements - Phase 1	A	Lennar	Existing	162,400	38,800	40,000	41,200	42,400	-	-	CIP
30	Brook Knoll Daycare Modular Roof	A	CIP	New	33,000	33,000	-	-	-	-	-	CIP

Five-Year Capital Improvement Project and Capital Outlay Plan
FY 2017/18 to FY 2021/22

No.	Description	Priority	Proposed Funding Source (1)	New / Existing	Total	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	Unscheduled	Classification
31	Vine Hill School Daycare Improvements	A	CIP	New	41,800	10,000	-	31,800	-	-	-	CIP
32	Skypark Turf Drainage	A	Lennar	New	50,000	50,000						CIP
33	Skypark Picnic Area Shade Structure	C	Parks DIF	Existing	65,000	65,000	-	-	-	-	-	CIP
34	Skypark Tennis Area Improvements	C	Parks DIF: Lennar	Existing	141,100	-	141,100	-	-	-	-	CIP
35	Al Shugart Park Phase 1 - Beautification	C	CIP	Existing	15,500	-	15,500	-	-	-	-	CIP
36	Brook Knoll and Vine Hill Daycare Modular Replacement	B	Parks DIF	Existing	552,500	-	-	-	272,500	280,000	-	CIP
37	Play Structure Equipment - Hocus Pocus Park	B	Parks DIF	New	170,400	-	-	-	170,400	-	-	Equipment
38	Siltanen Family Swim Center Pool Resurfacing	B	CIP	New	16,400	-	-	-	16,400	-	-	CIP
39	Senior Center Roof	A	CIP	New	50,400	-	-	-	-	50,400	-	CIP
40	Parks ADA Improvements - Phase 2	A	Lennar	New	75,000	-	-	-	-	75,000	-	CIP
41	Al Shugart Park Phases 3 & 4 Construction	C	Not Identified	Existing	2,500,000	-	-	-	-	-	2,500,000	CIP
	Total Parks Projects				**3,873,500**	**196,800**	**196,600**	**73,000**	**501,700**	**405,400**	**2,500,000**	
General Facilities												
42	Community Center ADA Improvements - Phase 1	A	Lennar	Existing	46,000	46,000	-	-	-	-	-	CIP
43	Public Works Department Roofs	A	CIP	Existing	30,000	30,000	-	-	-	-	-	CIP
44	City Hall/Police Station ADA Improvements - Phase 1	A	CIP	Existing	101,200	24,200	24,900	25,600	26,500	-	-	CIP
45	Identification Signs - Library and Community Center	C	Lib DIF; Parks DIF	New	43,000	43,000	-	-	-	-	-	CIP
46	Library Roof and HVAC System	B	Meas S	New	292,000	292,000	-	-	-	-	-	CIP
47	Small Dump Truck 5-Yard - Public Works/WWTP	B	Fac DIF; WW-C	Existing	82,400	-	82,400	-	-	-	-	Equipment
48	Library Improvements - Sound Attenuation, Building Improvements, Parking Lot	B	Meas S	New	159,000	-	-	159,000	-	-	-	CIP
49	Public Works Storage Building	C	Fac DIF	Existing	74,300	-	-	74,300	-	-	-	CIP
50	Library Improvements - Other	B	Meas S	New	2,549,000	-	-	2,549,000	-	-	-	CIP
51	City Hall/Police Station ADA Improvements - Phase 2	A	CIP	New	155,600	-	-	-	-	155,600	-	CIP
52	Senior Center ADA Improvements - Phase 2	A	CIP	New	78,400	-	-	-	-	78,400	-	CIP
53	Public Works Department Modular Replacement	C	Not identified	New	560,000	-	-	-	-	-	560,000	CIP
	Total General Facilities				**4,170,900**	**435,200**	**107,300**	**2,807,900**	**26,500**	**234,000**	**560,000**	
Police												
54	Santa Cruz Regional 911 Police Radio Site	A	HSG	New	47,500	47,500	-	-	-	-	-	CIP
55	Body Worn Camera Implementation	B	PDF	New	100,000	100,000	-	-	-	-	-	Equipment
56	Santa Cruz Mountains (Hwy 17) Police Radio Site	A	COPS	New	38,600	-	38,600	-	-	-	-	CIP
57	Police Station Locker Room	C	PD DIF	New	96,700	-	96,700	-	-	-	-	CIP

Five-Year Capital Improvement Project and Capital Outlay Plan
FY 2017/18 to FY 2021/22

No.	Description	Priority	Proposed Funding Source (1)	New / Existing	Total	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	Unscheduled	Classification
58	Police Hand Gun Replacement	C	COPS	New	15,900	-	-	15,900	-	-	-	Equipment
59	Police Radio Simulcast - SVPD Blue	A	COPS	New	109,000	-	-	-	109,000	-	-	CIP
60	Police Department Armory	C	PDF	Existing	68,000	-	-	-	68,000	-	-	CIP
	Total Police Projects				**475,700**	**147,500**	**135,300**	**15,900**	**177,000**	**-**	**-**	
Information Technology												
61	Citywide Phone Replacement	A	CIP	New	150,000	150,000	-	-	-	-	-	Equipment
62	Storage Area Network Integration	A	CIP	New	95,400	45,000	-	-	-	50,400	-	Equipment
63	City Website Upgrade	B	CIP; WWTP-C	New	30,000	30,000	-	-	-	-	-	Equipment
64	Public Works Large Format Printer	B	CIP; WWTP-C	New	12,400	-	12,400	-	-	-	-	Equipment
	Total Information Technology Projects				**287,800**	**225,000**	**12,400**	**-**	**-**	**50,400**	**-**	
Total - All Projects					**19,239,700**	**2,135,100**	**1,253,600**	**3,178,700**	**2,272,500**	**1,724,500**	**8,675,300**	

(1) Funding Sources:

Wastewater: WWTP-C = Wastewater Capital; WW-T - Wastewater Tertiary; P1 Grant = Proposition 1 Grant Funds

Transportation: Meas D = Measure D sales tax funds; GT = Gas Tax; RTC-STBG = Surface Transportation Block Grant

Storm Drains: SD DIF = Storm Drain Development Impact Fees

Parks: CIP = General CIP Fund; Lennar = Lennar Trust Funds; Parks DIF = Parks & Recreation Development Impact Fees

General Facilities: CIP = General CIP Fund; Fac DIF = Facilities Development Impact Fees; Lennar = Lennar Trust Funds; Lib DIF = Library Development Impact Fees; Meas S = Measure S Library Sales Tax Bond Financing; Parks DIF = Parks & Recreation Development Impact Fees; WWTP-C = Wastewater Capital

Police: COPS = State Citizens' Option for Public Safety Funds; HSG = Homeland Security Grants; PD DIF = Police Facilities Development Impact Fees; PDF = Police Development Fees Fund

Information Technology: CIP = General CIP Fund; WWTP-C = Wastewater Capital

Five-Year Capital Improvement Project and Capital Outlay Plan
FY 2017/18 to FY 2021/22

Fund Availability

			General Funds		Special Revenue Funds																Unidentified	
			01, 06	150	03	07	08	09	21	25	27	31	86	88	155	306	315	316	10, 12, 14	12	15		
No.	Description	Category	General Fund/ Equipment Replacement Fund	General CIP	Gas Tax	Drainage Construction DIF	Traffic Impact Mitigation DIF	Parks & Recreation Facilities DIF	General Facility DIF	Lennar Funds	Police Facility DIF	Surface Transportation Grants	Library DIF	Measure S - Library Facilities Authority	Measure D - Sales Tax for Transportation2	SLESF - COPS	Police Development Fees	Homeland Security Grant	Wastewater Capital	Wastewater Prop 1 Grant	Tertiary Treatment Plant	No Identified Funding Source	Totals
	Beginning Reserve Balance - 7/1/2017		N/A	154,400	186,600	15,200	385,600	497,700	56,400	627,000	191,400	26,900	244,800	-	40,000	44,300	165,200	(3,200)	2,468,600	-	6,100		
	Projected Revenues - 5 years		N/A	648,300	2,428,000	86,905	324,600	432,700	39,050	-	126,600	711,000	62,950	3,000,350	1,274,600	501,480	3,100	47,500	(312,300)	120,000	55,450		
	Projected Transfers In (Out) - 5 years (1)/(2)/(3)		1,270,000	(3,500)	(1,300,000)	-	-	-	-	-	-	-	-	-	33,500	(3,200)		3,200	-	-	-		
	Available Funds for Projects		**N/A**	**799,200**	**1,314,600**	**102,105**	**710,200**	**930,400**	**95,450**	**627,000**	**318,000**	**737,900**	**307,750**	**3,000,350**	**1,348,100**	**542,580**	**168,300**	**47,500**	**2,156,300**	**120,000**	**61,550**	**-**	
Priority A Projects																							
1	Screenings Washer and Compactor	WWTP																	100,000				100,000
2	PLC Upgrade	WWTP																	154,500				154,500
3	Tanker Truck	WWTP																	82,400				82,400
4	Mission Communications for Lift Stations	WWTP																	41,300				41,300
17	Pavement Rehabilitation - Green Hills Road	Transportation										711,000			100,000								811,000
18	Annual Street Maintenace/Resurfacing Program	Transportation			375,000																		375,000
20	Pavement Rehabilitation - Bean Creek Road	Transportation													500,000								500,000
25	Sunset Terrace Storm Drain Repair	Storm Drain				55,000																	55,000
27	South Sunset Terrace Storm Drain Repair	Storm Drain																				60,000	60,000
29	Parks ADA Improvements - Phase 1	Parks								162,400													162,400
30	Brook Knoll Daycare Modular Roof	Parks		33,000																			33,000
31	Vine Hill School Daycare Improvements	Parks		41,800																			41,800
32	Skypark Turf Drainage	Parks								50,000													50,000
39	Senior Center Roof	Parks		50,400																			50,400
40	Parks ADA Improvements - Phase 2	Parks								75,000													75,000
42	Community Center ADA Improvements - Phase 1	General Facilities								46,000													46,000
43	Public Works Department Roofs	General Facilities		30,000																			30,000
44	City Hall/Police Station ADA Improvements - Phase 1	General Facilities		101,200																			101,200
51	City Hall/Police Station ADA Improvements - Phase 2	General Facilities		155,600																			155,600
52	Senior Center ADA Improvements - Phase 2	General Facilities		78,400																			78,400
54	Santa Cruz Regional 911 Police Radio Site	Police																47,500					47,500
56	Santa Cruz Mountains (Hwy 17) Police Radio Site	Police														38,600							38,600
59	Police Radio Simulcast - SVPD Blue	Police														109,000							109,000
61	Citywide Phone Replacement	Information Technology		150,000																			150,000
62	Storage Area Network Integration	Information Technology		95,400																			95,400
	Total - Priority A Projects			**735,800**	**375,000**	**55,000**	**-**	**-**	**-**	**333,400**	**-**	**711,000**	**-**	**-**	**600,000**	**147,600**	**-**	**47,500**	**378,200**	**-**	**-**	**60,000**	**3,443,500**
	Total Funds Available after Priority A Projects			**63,400**	**939,600**	**47,105**	**710,200**	**930,400**	**95,450**	**293,600**	**318,000**	**26,900**	**307,750**	**3,000,350**	**748,100**	**394,980**	**168,300**	**-**	**1,778,100**	**120,000**	**61,550**	**(60,000)**	
Priority B Projects																							-
5	Clarifier Walkways	WWTP																	100,800				100,800
6	Water Pump System Upgrade	WWTP																	31,800				31,800
7	Electric Security Gate	WWTP																	21,300				21,300
8	Rebuild Aqua Guards	WWTP																	545,000				545,000
9	Stormwater Lid	WWTP																	105,600	120,000			225,600
10	Belt Press Rehabilitation	WWTP																	54,500				54,500
11	Mechanical Seals for Recycled Water Pumps	WWTP																			13,100		13,100
13	Effluent Pump	WWTP																	280,000				280,000
14	Aeration Basin System Upgrade	WWTP																	134,400				134,400
19	Mt. Hermon Rd at CVS/KMART Sidewalk Improvements	Transportation			39,600																		39,600
21	Rehabilitation of Glenwood Drive	Transportation													566,800								566,800
22	Sidewalk Improvements on Kings Village Road	Transportation													181,300								181,300
23	Sidewalk Master Plan Projects	Transportation																				2,513,000	2,513,000
26	Drainage - Estrella and Pinecone Dr	Storm Drain				51,800																	51,800

Five-Year Capital Improvement Project and Capital Outlay Plan
FY 2017/18 to FY 2021/22

Fund Availability

No.	Description	Category	General Funds		Special Revenue Funds																	Unidentified	
			01, 06	150	03	07	08	09	21	25	27	31	86	88	155	306	315	316	10, 12, 14	12	15		
No.	Description	Category	General Fund/ Equipment Replacement Fund	General CIP	Gas Tax	Drainage Construction DIF	Traffic Impact Mitigation DIF	Parks & Recreation Facilities DIF	General Facility DIF	Lennar Funds	Police Facility DIF	Surface Transportation Grants	Library DIF	Measure S - Library Facilities Authority	Measure D - Sales Tax for Transportation2	SLESF - COPS	Police Development Fees	Homeland Security Grant	Wastewater Capital	Wastewater Prop 1 Grant	Tertiary Treatment Plant	No Identified Funding Source	Totals
28	Storm Drain Master Plan Projects	Storm Drain																				184,300	184,300
36	Brook Knoll and Vine Hill Daycare Modular Replacement	Parks						552,500															552,500
37	Play Structure Equipment - Hocus Pocus Park	Parks						170,400															170,400
38	Siltanen Family Swim Center Pool Resurfacing	Parks		16,400																			16,400
46	Library Roof and HVAC System	General Facilities												292,000									292,000
47	Small Dump Truck 5-Yard - Public Works/WWTP	General Facilities							41,200										41,200				82,400
48	Library Improvements - Sound Attenuation, Building Improvements, Parking Lot	General Facilities												159,000									159,000
50	Library Improvements - Other	General Facilities												2,549,000									2,549,000
55	Body Worn Camera Implementation	Police															100,000						100,000
63	City Website Upgrade	Information Technology		24,000															6,000				30,000
64	Public Works Large Format Printer	Information Technology		6,200															6,200				12,400
	Total - Priority B Projects			**46,600**	**39,600**	**51,800**	**-**	**722,900**	**41,200**	**-**	**-**	**-**	**-**	**3,000,000**	**748,100**	**-**	**100,000**	**-**	**1,326,800**	**120,000**	**13,100**	**2,697,300**	**8,907,400**
	Total Funds Available after Priority B Projects			**16,800**	**900,000**	**(4,695)**	**710,200**	**207,500**	**54,250**	**293,600**	**318,000**	**26,900**	**307,750**	**350**	**-**	**394,980**	**68,300**	**-**	**451,300**	**-**	**48,450**	**(2,757,300)**	
Priority C Projects																							-
12	Glen Canyon Life Station Generator	WWTP																	87,300				87,300
15	Clarifier Superstructure	WWTP																	196,000				196,000
16	Heavy Equipment Roof Structure	WWTP																	168,000				168,000
24	Bicycle Transportation Plan Projects	Transportation																				2,858,000	2,858,000
33	Skypark Picnic Area Shade Structure	Parks						65,000															65,000
34	Skypark Tennis Area Improvements	Parks						121,100		20,000													141,100
35	Al Shugart Park Phase 1 - Beautification	Parks		15,500																			15,500
41	Al Shugart Park Phases 3 & 4 Construction	Parks																				2,500,000	2,500,000
45	Identification Signs - Library and Community Center	General Facilities						20,000					23,000										43,000
49	Public Works Storage Building	General Facilities							74,300														74,300
53	Public Works Department Modular Replacement	General Facilities																				560,000	560,000
57	Police Station Locker Room	Police									96,700												96,700
58	Police Hand Gun Replacement	Police														15,900							15,900
60	Police Department Armory	Police															68,000						68,000
	Total - Priority C Projects			**15,500**	**-**	**-**	**-**	**206,100**	**74,300**	**20,000**	**96,700**	**-**	**23,000**	**-**	**-**	**15,900**	**68,000**	**-**	**451,300**	**-**	**-**	**5,918,000**	**6,888,800**
	Total Funds Available after Priority C Projects			**1,300**	**900,000**	**(4,695)**	**710,200**	**1,400**	**(20,050)**	**273,600**	**221,300**	**26,900**	**284,750**	**350**	**-**	**379,080**	**300**	**-**	**-**	**-**	**48,450**	**(8,675,300)**	

Priority descriptions:

- **Priority A** – project is **essential/critical** to health and safety or legal/regulatory requirements
- **Priority B** – project is **important** to maintaining health and safety or maintaining quality of life, but not critical.
- **Priority C** – project is **deferrable** and would only be implemented to the extent that higher priority projects are first funded.

Footnote:

(1) - The transfer from the General CIP fund to the Measure D fund would be in the form of an advance and would be repaid by FY 2022/23 based upon projected Measure D revenue collections

(2) - The transfer from the Gas Tax fund to the General Fund represents reimbursement of Streets maintenance costs of $260,000 per year for five years

(3) - The transfer from the SLESF-COPS fund to the Homeland Security Grant fund resolves an overexpenditure in that fund from prior years that are eligible costs to have been charged against SLESF/COPS funds.