



AGENDA

Meeting of the
Scotts Valley City Council
In-Person and Remote Access
Date: September 2, 2026
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	Agenda posted on 8-27-2026 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at: www.scottsvally.gov
ELECTED OFFICIALS		CITY STAFF MEMBERS
Donna Lind, Mayor Steve Clark, Vice Mayor Krista Jett, Council Member Derek Timm, Council Member Greg Wimp, Council Member		Mali LaGoe, City Manager Kirsten Powell, City Attorney Cathie Simonovich, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS

Notice regarding City Council Meetings:

The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 PM in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066, and via Zoom Webinar remote access.

Agenda and Agenda Packet Materials:

The City Council agenda and the complete agenda packet are available for review by 5:00 PM the Friday before the Wednesday meeting on the Internet at the City's website:

www.scottsvally.gov and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA.

Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvally.gov.

Public Participation:

The meeting will be available on Zoom and livestreamed to the City of Scotts Valley's YouTube channel: <https://www.youtube.com/@cityofscottsvally>

For those wishing to participate via Zoom you can join the following ways:

Zoom Webinar meeting link: <https://us02web.zoom.us/j/83295730901>

Or dial one of these numbers: (669) 900-9128 or (669) 444-9171

Webinar ID: 832 9573 0901

Whether attendance is in-person or remote, you will be given opportunities to provide public comment at the appropriate times throughout the meeting. The time limit is up to 3 minutes for an individual, or 5 minutes for someone who is representing a group of three or more, at the discretion of the Mayor. Please note that this is not a question-and-answer time, but simply a time to provide comments to the Council. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted.

How to comment via in-person attendance:

Please proceed to the public comment podium when the Mayor opens the item for public comment.

How to comment via Zoom Webinar:

Use the webinar attendee option to “raise hand” when the Mayor opens the item for public comment. The Clerk will unmute you when it is your turn. If you have joined via Zoom phone call, dial *9 or your phone to “raise your hand”, and the Clerk will unmute you when it is your turn.

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

SPECIAL SET MATTER

1. Mayor's Proclamation recognizing September as Childhood Cancer Awareness Month in the City of Scotts Valley
2. Mayor's Proclamation honoring the Scotts Valley 12U Travel Softball Team

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals attending in person or virtually to make oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda.

No action on the item may be taken, but the Council may request the matter be placed on a future agenda. Written public comment may be emailed to the City Clerk by 5:00 PM on the day of the meeting at csimonovich@scottsvally.gov.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which are intended to be non-controversial and are approved without discussion. Persons wishing to speak on any item may request the item be moved to the Regular Agenda by raising their hand to be recognized by the Mayor. An item will only be moved from the Consent Agenda to the Regular Agenda if a City Council Member requests it to be moved and a majority of the Council agrees.

1. Approve City Council minutes of 08-19-2026
2. Approval of Agreement between the City of Scotts Valley and Stephanie Hill Appointing Stephanie Hill to Serve as the Interim City Manager of the City of Scotts Valley
3. Authorization to Over-Hire One Emergency Dispatch Clerk I/II Position

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Future Council Agenda Items

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5608 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council

meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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City of Scotts Valley

Mayor's Proclamation

Honoring Jacob's Heart Children's Cancer Support Services and Declaring September 2026 as Childhood Cancer Awareness Month in the City of Scotts Valley

WHEREAS, the character of our community is revealed in how we treat our most vulnerable; and

WHEREAS, each year, 19.2 in every 100,000 children in our community will be diagnosed with cancer; and

WHEREAS, cancer remains the leading cause of death by disease among children— more than asthma, diabetes, cystic fibrosis, congenital anomalies, and AIDS combined; and

WHEREAS, Jacob's Heart has been keeping medically fragile children and families housed, fed, and emotionally supported by steadfastly adhering to the following commitments: 1) Parents of children with cancer and other serious illnesses will be relieved of financial fears and able to focus attention on their children: 2) No child undergoing intensive treatment in our community will be homeless; 3) Families of seriously ill children will not experience food insecurity while focusing on their child's medical needs; and 4) No seriously ill child in our community will ever miss a medical appointment because of a lack of transportation; and

WHEREAS, Jacob's Heart holds the memories and honors legacies of hundreds of children from our local community who have been lost to cancer, ensuring that their memories will never be forgotten; and

WHEREAS, the Oncology Department at Lucile Packard Children's Hospital at Stanford has worked closely with Jacob's Heart for the past 28 years as a trusted community partner in providing family-centered care that addresses the emotional, practical, and financial struggles of families of children with cancer in the City of Scotts Valley; and

WHEREAS, it is important for all Scotts Valley City residents to recognize the impact of pediatric cancer on families within our community and honor the children in our community whose lives have been cut short by cancer.

NOW, THEREFORE, I, Donna Lind, as Mayor of the City of Scotts Valley, on behalf of the entire City Council, do hereby declare September 2026, as Childhood Cancer Awareness Month in the City of Scotts Valley, and do hereby honor Jacob's Heart Children's Cancer Support Services for outstanding support to our community and acknowledge the organization's contributions to Childhood Cancer Awareness Month.



Donna Lind, Mayor

Signed and sealed this 2nd day of September 2026



City of Scotts Valley Mayor's Proclamation

Honoring the Scotts Valley Trouble 12U Travel Softball Team

WHEREAS, Scotts Valley Girls Softball has provided Santa Cruz County girls a place to play since 1984, building a lasting recreational league rooted in learning, teamwork, and sportsmanship for players of all experience levels; and

WHEREAS, Scotts Valley Trouble Fastpitch, with roots in the community spanning over two decades, serves as the league's competitive travel softball program, fielding teams at the 8U, 10U, 12U, and 14U+ levels and carrying forward the values of player development and community that have long defined girls softball in Scotts Valley; and

WHEREAS, the Scotts Valley Trouble 12U travel softball team has represented the City of Scotts Valley with exceptional skill, sportsmanship, and dedication throughout the competitive travel softball season; and

WHEREAS, through countless hours of practice, teamwork, and perseverance, these talented young athletes have honed their abilities and grown not only as players but as teammates and leaders; and

WHEREAS, the 2026 Scotts Valley Trouble 12U team has earned the distinct honor of qualifying for the California State Games in San Diego, California, a testament to their hard work, competitive excellence, and the strong foundation of youth athletics in our community; and

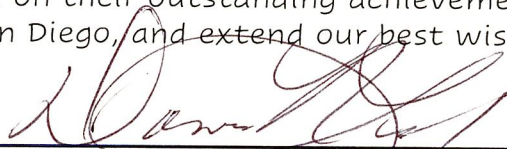
WHEREAS, this achievement reflects the dedication of the players, the guidance of their coaches, and the unwavering support of their families, all of whom have invested countless hours to help these young athletes reach this milestone; and

WHEREAS, the success of the 2026 Scotts Valley Trouble 12U summer team brings pride and recognition to the City of Scotts Valley and serves as an inspiration to young athletes throughout our community; and

WHEREAS, the City of Scotts Valley takes great pride in celebrating the achievements of its youth and recognizes the values of teamwork, discipline, and sportsmanship instilled through participation in team athletics.

NOW, THEREFORE, I, Donna Lind, as Mayor of the City of Scotts Valley, on behalf of the entire City Council, do hereby congratulate and commend the 2026 Scotts Valley Trouble 12U Travel Softball Team on their outstanding achievement in qualifying for the California State Games in San Diego, and extend our best wishes for continued success.





Donna Lind, Mayor
Signed and sealed this 2nd day of September 2026



MINUTES

Meeting of the
Scotts Valley City Council
Date: August 19, 2026
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	The agenda was posted on 8-13-2026 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at www.scottsvally.gov .
CALL TO ORDER 6:00 PM		

The City Council meeting was called to order at 6:00 PM.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Donna Lind, Mayor
Steve Clark, Vice Mayor
Krista Jett, Council Member
Derek Timm, Council Member
Greg Wimp, Council Member

CITY STAFF MEMBERS PRESENT:

Mali LaGoe, City Manager
Kirsten Powell, City Attorney
Stephanie Hill, Administrative Services Director
Taylor Bateman, Community Development Director
Rodolfo Onchi, Public Works Director
Scott Garner, Police Captain
Cathie Simonovich, City Clerk

COMMITTEE REPORTS

CM Timm attended the Enhanced Infrastructure Financing District Public Financing Authority meeting. The purpose the Financing Authority is to generate revenue from future property taxes in Scotts Valley. They reviewed and discussed the draft of the financing plan, and they adopted the bylaws.

CM Timm attended a meeting of the Association of Monterey Bay Area Governments

(AMBAG) where they received the draft of the Monterey Bay Metropolitan Transportation Improvement Program for Fiscal Year 2026-27 to 2029-30 which includes all the programs that have been funded in Santa Cruz County, Monterey County, and San Benito County.

CM Jett met with the new United Way Coordinator, Alana Martinez, who will be in charge of the Pathways to Possibility program at Scotts Valley High School and also will be running the new Scotts Valley Youth Liaison Program. They are currently working on meeting dates and recruiting activities. The application for the Youth Liaison Program is currently open and can be accessed on the United Way website and the application period closes August 28.

VM Clark attended the Santa Cruz County Regional Transportation Commission (RTC) meeting where they approved the issuance of the Santa Cruz County Regional Transportation Commission Measure D Sales Tax Revenue Bonds, and they awarded a contract for the Coastal Rail Trail Southern Segments Project.

VM Clark attended an Area Agency on Aging (AAA) meeting and he noted that the State is changing the funding formula via the AB 1249 funding allocation. The AAA has published a Senior Resource Directory and it is posted on their website at seniornetworkservices.org.

Mayor Lind attended a CalCities divisional meeting which focused on 14 of the November ballot measures. Of particular interest are, 1) The Veterans and Affordable Housing Bond, 2) Prop 37 Homeowners Down Payment Assistance, 3) Prop 38 Immunology Bond, 4) Prop 44 Community Clinic Funding, and 5) Wildlife Recovery for Wildfires Caused by Utilities.

CITY MANAGER REPORT

Thank you to the firefighters, our Police Department and Public Works teams who responded to the Glen Fire above Green Hills Road today. Due to their quick response, the quarter-acre fire was contained very quickly.

Work on Scotts Valley Drive continues, and we expect the striping to be completed early next week. Most of the remaining striping work consists of green bike lane treatments. Utility work will continue for the next couple of weeks.

Work on the Granite Creek culvert replacement is also continuing. Some additions to the scope have been necessary due to unexpected soil conditions.

On Bethany Drive, the contractor working to repair the water main break was directed to open one lane with temporary stop control. This will maintain access for all types of vehicles traveling on the road.

This week we welcomed our new Engineering Technician, Jordi, to the engineering team, so the city is once again fully staffed.

Town Center meetings continue as Swenson works on further details on the project design.

Staff posted the latest quarterly Strategic Plan report to the city's website this week. The report covers the progress made from April through June this year on the City Council's five strategic goals.

There's a community survey out to gather input on the Skypark Master Plan. QR codes have been posted on social media and other outlets. Staff and the consultant team will also be at Music in Skypark on August 30th to collect community input and are scheduling stakeholder meetings for early September.

The City's Recreation Fall Activity Guide is live on our website. It includes our 2nd Annual Glenwood 5K, our Fall Festival, and many more events.

The Enhanced Infrastructure Financing District Public Financing Authority (EIFD PFA) meeting was last Monday where the Authority Members adopted bylaws and reviewed the proposed Infrastructure Financing Plan (IFP). In September the IFP will be presented to the Fire Board, County BOS and City Council for approval.

The Police Department will be starting DUI saturation patrols today through September 7. These extra patrols are funded by an Office of Traffic Safety (OTS) grant.

I attended the Central Coast Community Energy (3CE) board meeting last week where standard business was discussed.

Chief Rutherford is excited to start Leadership Santa Cruz tomorrow!

Follow the City on Social media and sign up to receive our newsletter through the City's website.

PUBLIC COMMENT TIME

Chuck Maffia spoke on behalf of Damians Ladder as the Chair of the Board of Directors. He thanked the City for the Community Grant award for Damians Ladder and gave examples of how the grant benefited not only Scotts Valley residents, but also the organization itself.

Matthew Hakimi spoke about his displeasure with the pickleball courts. He suggested restricting access while looking for a new location.

CM Timm thanked the Public Works team for the recent road improvements.

CM Jett attended a press conference hosted by Congressional Representative Panetta and the Monterey Bay Aquarium for the purpose of protecting the Central Coast from offshore drilling, particularly in and around the Monterey National Marine Sanctuary. For anyone interested in learning more about this cause, please visit the Save Our Shores website to volunteer, or to sign up for their newsletter.

VM Clark and Mayor Lind both thanked City staff for their hard work on the Art, Wine, & Beer Festival.

VM Clark attended the FIFA World Cup debrief, called "the huddle" and shared some of the final numbers. He noted that the Women's FIFA World Cup may be coming to our area in 2027.

ALTERATIONS TO CONSENT AGENDA

M/S: Timm/Clark

To approve the Consent Agenda with no alterations.

Carried 5/0 (AYES: Lind, Clark, Jett, Timm, Wimp)

CONSENT AGENDA

1. Approve City Council minutes of 08-05-2026
2. Second reading and adoption of Ordinance No. 204 Modifying Scotts Valley Municipal Code Title 2 Regarding Administration and Personnel
3. Investment Report for the Quarter Ended June 30, 2026
4. Monthly Treasurer's Report - May 2026
5. Annual Surplus Property Report – Fiscal Year 2025/26

PUBLIC HEARINGS

1. Approval of rental fee of the Community Room

Administrative Services Director Hill presented this item.

Mayor Lind opened the public hearing at 6:32 PM. No members of the public provided comment, and Mayor Lind closed the public hearing at 6:32 PM.

M/S: Timm/Jett

To approve Resolution 1198.82 for a rental fee of \$22 per hour, with a two-hour minimum, for public use of the Community Meeting Room located in the Community Center Office Building.

Carried 5/0 (AYES: Lind, Clark, Jett, Timm, Wimp)

ALTERATIONS TO REGULAR AGENDA

M/S: Timm/Clark

To approve the Regular Agenda with no alterations.

Carried 5/0 (AYES: Lind, Clark, Jett, Timm, Wimp)

REGULAR AGENDA

1. Future Council Agenda Items

None.

CONVENE TO CLOSED SESSION

The City Council convened to closed session at 6:35 PM to discuss the following items:

CLOSED SESSION SUBJECT(S)

1. Conference with legal counsel regarding anticipated litigation
Legal Authority: Government Code Section 54956.9(d)(4)
Number of Cases: 1
Staff Present: City Attorney, Administrative Services Director
2. Public Employment
Legal Authority: Government Code Section 54957
Position: City Manager
Staff Present: City Attorney, Administrative Services Director

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 7:52 PM.

REPORT ON ACTION TAKEN DURING CLOSED SESSION

City Attorney Powell announced that there was no report from the closed session meeting.

ADJOURNMENT

The meeting adjourned at 7:52 PM.

Approved: _____
Donna Lind, Mayor

Attest: _____
Cathie Simonovich, City Clerk

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 9/2/2026
TO: Honorable Mayor and City Council
FROM: Kirsten Powell, City Attorney
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Approval of Agreement between the City of Scotts Valley and Stephanie Hill Appointing Stephanie Hill to Serve as the Interim City Manager of the City of Scotts Valley**

SUMMARY OF ISSUE

On August 5, 2026, City Manager Mali LaGoe announced her resignation. Her last day with the City will be September 30, 2026. Until a permanent City Manager is hired, the City desires to name Administrative Services Director Stephanie Hill as the Interim City Manager. During the time she serves as the Interim City Manager, she will remain in her role as the Administrative Services Director but some of her duties will be performed by others in order to ensure she has sufficient time to devote to the role of Interim City Manager.

The Interim City Manager Agreement outlines the responsibilities of Hill while acting as the Interim City Manager, the compensation she will be paid for performing the additional responsibilities and her right to return to her role as the Administrative Services Director at the conclusion of her interim role.

FISCAL IMPACT

The proposed compensation for the Interim City Manager represents an increase from the employee's current Administrative Services Director salary; however, it remains below the compensation budgeted for the current City Manager position. As a result, the interim appointment is expected to result in overall salary savings to the City during the interim period.

Some of these savings may be used to provide supplemental staffing or other support within the Administrative Services Department while the employee serves as Interim City Manager. Any such costs are expected to be accommodated within existing budget appropriations.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the Agreement between the City of Scotts Valley and Stephanie Hill Appointing Stephanie Hill to Serve as the Interim City Manager of the City of Scotts Valley.

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1. InterimCMAgm9.2.26

AGREEMENT BETWEEN THE CITY OF SCOTTS VALLEY AND STEPHANIE HILL APPOINTING STEPHANIE HILL TO SERVE AS THE INTERIM CITY MANAGER OF THE CITY OF SCOTTS VALLEY

This Agreement between the City of Scotts Valley and Stephanie Hill appointing Stephanie Hill to serve as the Interim City Manager of the City of Scotts Valley ("Agreement") is entered into this 2nd day of September, 2026 by and between the City of Scotts Valley ("City") and Stephanie Hill ("Hill").

RECITALS

WHEREAS, Hill currently serves as the City Administrative Services Director;
and

WHEREAS, as the Administrative Services Director, Hill is covered by the City of Scotts Valley Management and Confidential Employee Compensation and Benefit's Package July 1, 2024 through June 30, 2027 ("MOU"); and

WHEREAS, the City Manager of the City is employed by contract between the City and the City Manager; and

WHEREAS, the City desires to appoint Hill as Interim City Manager until a permanent City Manager is named and ensure that she is still entitled to the benefits, rights and obligations included in the MOU.

NOW, THEREFORE, in consideration of the recitals and the mutual promises contained herein, City and Hill agree as follows:

AGREEMENT

1. Hill is hereby named the Interim City Manager of the City of Scotts Valley beginning October 1, 2026, and shall perform the duties outlined in Section 2.04.070 of the Scotts Valley Municipal Code.
2. Hill shall retain her underlying appointment as Administrative Services Director during the term of this Agreement and continue to perform or oversee certain Administrative Services Director functions as necessary to ensure continuity of City operations; however, the City acknowledges that supplemental staffing and/or other administrative support will be provided to assist with the duties and workload of the Administrative Services Director position during the interim assignment.
3. Hill shall serve as the Interim City Manager until a permanent City Manager is named and begins work.
4. Hill shall be paid an annual salary of \$268,008.00 for such time that she serves as the Interim City Manager. This salary shall replace, rather than be

in addition to, the salary otherwise payable to Hill as Administrative Services Director during the interim assignment.

5. The parties acknowledge that the Interim City Manager is an at-will employee. This Agreement may be terminated by the City at any time for any reason or no reason. Hill may terminate this Agreement with 30 days prior written notice.
6. Upon termination of this Agreement, Hill shall continue in her role as City Administrative Services Director subject to the terms of the MOU and she shall be paid the salary that she was receiving prior to the execution of this Agreement plus any adjustments authorized by the MOU, if any.
7. The City and Hill represent and warrant to each other that each has or had the opportunity to receive legal advice from independent and separate legal counsel with respect to the legal effect of this Agreement and the City and Hill further represent and warrant that each has carefully reviewed this entire Agreement. This Agreement shall not be construed against the party or its representatives who drafted it or who drafted any portion thereof.
8. This Agreement represents the entire agreement between the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to Hill's appointment as the Interim City Manager and contains all of the covenants and agreements between the parties with respect to such employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by either party, or anyone acting on behalf of either party, which are not embodied herein, and that no other agreement, statement or promises not contained in this Agreement shall be valid or binding upon either party.
9. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing, which amendment shall require City Council approval, except where City Manager approval is expressly authorized herein.

WITNESS WHEREOF this Agreement is executed by City and Hill on this 2nd day of September, 2026, at Scotts Valley, California.

HILL:

CITY:

By: Stephanie Hill

By: Donna Lind, Mayor

ATTEST:

APPROVED AS TO FORM:

Cathie Simonovich, City Clerk

Kirsten M. Powell, City Attorney

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 9/2/2026
TO: Honorable Mayor and City Council
FROM: Stephanie Hill, Administrative Services Director
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Authorization to Over-Hire One Emergency Dispatch Clerk I/II Position**

SUMMARY OF ISSUE

The Police Department's Emergency Dispatch operation has experienced ongoing staffing challenges resulting from vacancies, employee leaves of absence, and required training periods. Although the Department is currently fully staffed based on its authorized position allocation, several employees are unavailable for regular duty or have required training that will make them unavailable. As a result, maintaining required 24-hour coverage has required sustained overtime from available dispatch staff.

Staff recommends authorizing the Department to over-hire one Emergency Dispatch Clerk I/II above its currently authorized staffing allocation through June 30, 2027. The employee would be hired as a regular, benefited employee; the temporary nature of the action relates to the authorization to exceed the Department's adopted staffing allocation, rather than the employee's appointment.

The additional staffing capacity would reduce reliance on overtime, provide relief to existing staff, and provide greater flexibility for training, cross-training, employee leave, and other operational needs. These needs are expected to continue even as employees currently on leave return to work because newer employees must complete required training.

The Department currently has an open Emergency Dispatch Clerk I/II recruitment with candidate interest, allowing the City to move forward with an additional hire without initiating a new recruitment process.

The authorization to exceed the adopted staffing allocation would continue through June 30, 2027. As part of the Fiscal Year 2027/28 budget process, staff will evaluate ongoing dispatch staffing needs and recommend the appropriate authorized staffing level.

FISCAL IMPACT

The estimated gross personnel cost of the over-hire through June 30, 2027 is approximately

\$95,000, inclusive of salary and associated benefit costs.

The net fiscal impact is expected to be lower due to personnel savings associated with employee absences and anticipated reductions in overtime expenditures. Based on current and projected Police Department personnel expenditures, staff anticipates the cost can be absorbed within the existing Fiscal Year 2026/27 budget. No additional General Fund appropriation is requested.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 2101, authorizing the over-hire of one Emergency Dispatch Clerk I/II position through June 30, 2027.

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1. Resolution No. 2101 - PD EDC Overfill FY26-27

RESOLUTION NO. 2101

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
APPROVING THE CITY MANAGER AUTHORITY TO OVER HIRE
ONE POLICE EMERGENCY DISPATCH CLERK I/II POSITION IN FISCAL YEAR
2026-27**

WHEREAS, City staff continue to analyze the organization's evolving needs; and

WHEREAS, staff have identified the need to overfill one Police Emergency Dispatch Clerk I/II position; and

WHEREAS, staff have identified the need in Fiscal Year 2026-27 to ensure continuity of operations; and

WHEREAS, the current Fiscal Year budget can absorb the estimated cost of \$95,000 to add this additional position due to other General Fund savings; and

WHEREAS, the City Manager has the appointing authority for the City; and

WHEREAS, City Council approval is needed to authorize the over hire in the Police Department.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Scotts Valley that the City Manager has the authority to overfill one Police Emergency Dispatch Clerk I/II position for Fiscal Year 2026-27.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a meeting held on the 2nd day of September, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Donna Lind, Mayor

Attest: _____
Cathie Simonovich, City Clerk