



A G E N D A

Meeting of the Scotts Valley City Council

Date: June 6, 2018

Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	The agenda was posted 6-1-18 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvalley.org .

ELECTED OFFICIALS	CITY STAFF MEMBERS
Jim Reed, Mayor Jack Dilles, Vice Mayor Stephany E. Aguilar, Council Member Randy Johnson, Council Member Donna Lind, Council Member	Jenny Haruyama, City Manager Kirsten Powell, City Attorney Taylor Bateman, Community Development Director Steve Hammack, Interim Public Works Director Steve Walpole, Chief of Police Laurie Grundy, Senior Accountant Steve Toler, Financial Consultant Tracy Ferrara, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS

Notice regarding City Council Meetings:

The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 pm in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066.

Agenda and Agenda Packet Materials:

The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City's website: www.scottsvalley.org and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvalley.org.

Televised Meetings:

City Council meetings are cablecast "Live" on Community Television of Santa Cruz County on Comcast Channel 25.

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Mayor.

- A. Approve City Council minutes of 5-16-18, 5-2-18 (Special Meeting Minutes)
- B. Approve check registers dated 5-29-18, 5-21-18, 5-14-18
- C. Approve the Site Rental Agreement between the City of Scotts Valley and Jazzercise for the period of May 1, 2018 through April 30, 2019
- D. Approval of the non-collection of the \$750 facilities use permit fee for the Scotts Valley Community Theater Guild fundraiser to be held June 16, 2018
- E. Approve the appointment of Council Member Stephany E. Aguilar as the Voting Delegate, and City Manager Jenny Haruyama as the Alternate Voting Delegate, to represent the City of Scotts Valley at the League of California Cities Annual Business Meeting on September 14, 2018 at the Long Beach Convention Center
- F. Approve the following resolutions and documents for Dunslee Way Subdivision, Tract No. 1603, APN 022-451-01:
 - (1) Resolution No.1928.3 approving the Final Map;

- (2) Resolution No. 1928.4 approving the Interim Maintenance Agreement; and
- (3) Resolution No. 960.84 approving the Subdivision Improvement Agreement and Bonds

G. Approve Resolution No. 1928.5 accepting the Dunslee Way offer of dedication

H. Approve and ratify City Council Member Donna Lind's appointment of Melinda Koenig to the Arts Commission

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

- 1. Consideration of community service and outside agency funding requests
(Senior Accountant Laurie Grundy)
- 2. Hold Public Meeting Regarding Skypark Open Space Maintenance Assessment District No. 1: Resolution No. 1555-SP-030; Annual Engineer's Report Skypark
(Interim Public Works Director Hammack)
- 3. Hold Public Meeting Regarding Pinewood Estates Landscape Maintenance Assessment District: Resolution No. 1213.32; Annual Engineer's Report Pinewood
(Interim Public Works Director Hammack)
- 4. Discussion of proposed Transient Occupancy Tax (TOT) Ordinance revisions
(City Manager Haruyama/Financial Consultant Steve Toler)
- 5. Presentation of the Scotts Valley Police Department 2017 Annual Report
(Police Chief Walpole)
- 6. Future Council agenda items
(This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

CONVENE TO CLOSED SESSION

CLOSED SESSION SUBJECT(S)

- (1) Conference with legal counsel regarding liability claim.
Legal Authority: Government Code Section 54961
Name of Case: Majid Yamin
Staff Present: City Manager, City Attorney

RECONVENE TO OPEN SESSION

REPORT ON ACTION TAKE DURING CLOSED SESSION

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
APPROVAL OF A RESOLUTION:**

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
INTRODUCTION/ADOPTION OF AN ORDINANCE:**

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
PUBLIC COMMENT/PUBLIC HEARINGS:**

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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MINUTES

Meeting of the Scotts Valley City Council

Date: May 16, 2018

Time: 6:00 p.m.

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	The agenda was posted 5-11-18 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvally.org .

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:00 pm.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Jim Reed, Mayor
Jack Dilles, Vice Mayor
Stephany E. Aguilar, Council Member
Randy Johnson, Council Member
Donna Lind, Council Member

CITY STAFF MEMBERS PRESENT:

Jenny Haruyama, City Manager
Kirsten Powell, City Attorney
Taylor Bateman, Community Development Director
Steve Hammack, Interim Public Works Director
Steve Walpole, Chief of Police
Steve Toler, Financial Consultant
Tracy Ferrara, City Clerk

COMMITTEE REPORTS

VM Dilles reported that the Seniors Advisory Council met, and as a member of the Senior Loneliness & Isolation Subgroup, they are restarting a telephone assurance program, which will identify people to call seniors that live by themselves on a regular basis to check in with them. They have also created a fact sheet about senior loneliness that provides information and statistics on senior loneliness in Santa Cruz County.

CM Aguilar reported that the AMBAG Board met and approved an overall work plan for transportation in Santa Cruz and Monterey counties.

CM Lind reported that the Santa Cruz Metropolitan Transit District (SCMTD) Finance Committee met last week and they are actively working on the SCMTD budget.

CM Lind reported that the Criminal Justice Council met and they have three conferences coming up for youth outreach from the Youth Violence Prevention Task Force.

CITY MANAGER REPORT

Caltrans Sustainable Transportation Planning Grant: The City was recently awarded \$175,000 through the Caltrans Sustainable Communities Grant Program. The grant will provide funds to develop an “Active Transportation Plan” to identify direct and safe bike/pedestrian connections throughout the City. This plan will give Scotts Valley a competitive edge for future grant funding to complete bicycle and pedestrian improvement projects. We will be discussing this grant in more detail as part of tonight’s budget presentation.

Polo Ranch Traffic Diversion Notice: Construction and residential traffic that currently uses Santa’s Village Road will be temporarily diverted through Succinto Lane and the north end of Navarra Drive to Granite Creek Road. This detour will occur Monday, May 14, 2018 through Sunday, June 3, 2018 due to the installation of a water line in anticipation of future bridge construction over Carbonero Creek as it relates to the Polo Ranch/Lennar Homes project.

Public Services Recognition Week: A letter of appreciation was received for Recreation Division employees Gabe Gonzalez and Amy Locatelli for the work they do and the impacts they have on the lives of children in protecting them and being cognizant of the different groups, and making sure they are safe while incorporating fun activities that keep them engaged. An email of appreciation was also received for Assistant Planner Brenda Stevens thanking her for her professionalism and quick response.

PUBLIC COMMENT TIME

Debbie Benham, Scotts Valley resident, stated that on December 3, 2017 at approximately 4:00 pm, she was at the corner of Mt. Hermon Road and Kings Village Road (Amerigas side), on her way to meet some friends at a business in the Scotts Village Shopping Center. She stated that she was crossing on the walk signal when she was hit by a slow moving vehicle that was turning right from King’s Village Road onto Mt. Hermon Road. She suffered a head wound and concussion with loss of consciousness, with an injury to her left shoulder, and a neck injury. After her accident, she attended a meeting of the Community Traffic and Safety Coalition of Santa Cruz County and told her story. She stated that this group is dedicated to providing a safe environment for pedestrians and bicyclists. She was also directed to a website called SWITRS, which is the Statewide Integrated Traffic Records System, a database that collects and processes data gathered from collisions throughout California. She also

emailed the Interim Public Works Director Steve Hammack, Police Lieutenant John Wilson, and Civil Engineer Jessica Kahn with suggestions for changes in the traffic signal at King's Village Road and Mt. Hermon Road to include LPI (Leading Pedestrian Intervals) to this at this traffic signal. She stated that she heard back that the LPI would be installed the week of May 8, 2018, and she wanted to thank the City for their responsiveness. She recommended an overall assessment of the pedestrian crossings along Mt. Hermon Road and the potential use of LPI or other systems to help prevent pedestrian/vehicle collisions.

Debbie Bulger, Coordinator for Mission Pedestrian, which is the Santa Cruz County affiliate of California Walks, a pedestrian advocacy organization, stated that she was at the meeting because Debbie Benham had asked her to speak regarding pedestrian safety. She spoke regarding the safety concerns on Mt. Hermon Road safety and urged the Council to adopt a program called Vision Zero, which is an attempt to prevent fatalities and severe injuries on roadways. She stated that Vision Zero has been adopted by cities nationwide, and in January of 2018, the City of Watsonville was the first community in Santa Cruz County to adopt Vision Zero. She recommended that the City of Scotts Valley look into adopting Vision Zero.

ALTERATIONS TO CONSENT AGENDA

M/S: Aguilar/Lind

To approve the Consent Agenda.

Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

CONSENT AGENDA

- A. Approve City Council minutes of 5-2-18
- B. Approve check registers dated 4-30-18, 5-7-18
- C. Approve the Amendment to the Water Supply Agreement between the City of Scotts Valley and Pasatiempo Golf Club and authorize the City Manager to execute the amendment
- D. Approve Resolution No. 1851.6 temporarily closing a portion of Scotts Valley Drive for the City's 4th of July parade
- E. Approve Resolution No.1895.20, a resolution of intention to vacate and abandon a portion of Bethany Drive
- F. Approve the following documents for the Glen Canyon Road/Green Hills Road/S. Navarra Drive Bike Corridor and Roadway Preservation Project:

- (1) Agreement with Granite Construction Incorporated and authorize the City Manager to execute the agreement.
 - (2) Resolution No. 1948 authorizing the Interim Public Works Director to execute Program Supplement Agreement No. 0Q98.
- G. Approve the following resolutions for The Hangar @ Skypark, 260 Mt. Hermon Road, APN 022-231-03:
- (1) Resolution No. 1941.1 approving the Parcel Map for The Hangar @ Skypark, MLD17-002, 260 Mt. Hermon Road, APN 022-231-03
 - (2) Resolution No. 960.86 authorizing the execution of the Subdivision Improvement Agreement for The Hangar @ Skypark Subdivision, MLD 17-002, 16 Mt. Hermon Road, APN 022-231-03

ALTERATIONS TO REGULAR AGENDA

M/S: Lind/Dilles

To approve the Regular Agenda.

Carried 5/0 (AYES: Aguilar, Dilles, Johnson, Lind, Reed)

REGULAR AGENDA

1. Oral Presentation: Scotts Valley Arts Commission Update

Val Rebhahn, Chair of the Scotts Valley Arts Commission, along with Arts Commissioners Trish Melehan and Sheryl McEwan, provided an update on what the Arts Commission has been working on for the past few years, and responded to questions from Council.

2. Oral Presentation: Danny Reber, Executive Director, Scotts Valley Chamber of Commerce

Danny Reber, Executive Director of the Scotts Valley Chamber of Commerce, gave a PowerPoint presentation on Scotts Valley Chamber of Commerce organization and accomplishments, and responded to questions from Council.

3. Review of Five-Year Financial Plan, Ten-Year General Fund Financial Forecast, and Preliminary FY 2018/19 Annual Budget

CM Haruyama and Financial Consultant Steve Toler gave a PowerPoint presentation on the five-year financial plan, ten-year financial forecast, and Preliminary FY 2018/19 Annual Budget, and responded to questions from Council.

CM Aguilar stated that she would like to see code enforcement addressed and a 10 year projection for paying off the pension obligation bonds. She also recommended working with the School District to see if they can fund a portion of the School Resource Officer (SRO) position.

VM Dilles recommended moving pension obligation bond payments to a trust in order to prepare for future payments.

After discussion, the majority of the City Council agreed with the following recommendations:

- CIP Item 25, Storm Drains, Trash Amendments Compliance, keep in the current year;
- CIP Item 21, Transportation, Active Transportation Plan, move to current year due to grant from CalTrans and use matching funds from the General Fund.

4. Future Council agenda items

None.

CONVENE TO CLOSED SESSION

The City Council convened to closed session at 8:12 p.m. to discuss the following items:

- (1) Pursuant to Government Code Section 54957.6, the City Council met in closed session to confer with their labor negotiator regarding employee negotiations with SEIU, Mid Management Group, Management Group, Scotts Valley Police Bargaining Unit, Scotts Valley Police Supervisors Association.

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 9:10 p.m.

REPORT ON ACTION TAKE DURING CLOSED SESSION

Mayor Reed announced that there was nothing to report.

ADJOURNMENT

The meeting adjourned at 9:10 p.m.

Approved: _____
Jim Reed, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk



MINUTES

Special Meeting of the Scotts Valley City Council

Date: May 2, 2018

Time: 6:00 p.m.

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	The agenda was posted 5-1-18 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvally.org .

CALL TO ORDER 6:00 PM

The meeting was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:	CITY STAFF MEMBERS PRESENT:
Jim Reed, Mayor Jack Dilles, Vice Mayor Stephany E. Aguilar, Council Member Randy Johnson, Council Member Donna Lind, Council Member	Jenny Haruyama, City Manager Kirsten Powell, City Attorney Taylor Bateman, Community Development Director Steve Hammack, Interim Public Works Director Steve Walpole, Chief of Police Tracy Ferrara, City Clerk

PUBLIC COMMENT TIME

None.

SPECIAL SET MATTER(S)

- Scotts Valley High School (SVHS) Green Team National Oceanic and Atmospheric Administration (NOAA) Program Update**

Mark Andrews, Environmental Science Teacher at Scotts Valley High School (SVHS), and the SVHS Green Team students gave a PowerPoint presentation on the NOAA tool kit and their ocean saving efforts. Their main goal is to reduce

or eliminate the waste that enters the oceans via storm drainage systems from the SVHS campus, by beginning a cafeteria composting program and simply spreading the word about reducing single use plastic bottles across our campus. Their secondary goal is to keep toxic chemicals from entering the oceans via their gardens and landscapes by eliminating all synthetic and non-organic compounds from use on the SVHS campus, and ultimately the City of Scotts Valley, the County, State, and beyond.

The SVHS Green Team includes Co-Presidents Molly Abroms and Kaylee Reyes; Student Government/Green Teamers Skylar Kuo and Olivia Pisciotta; and, Environmental Science class students Ryan Harris and Sophia Revino.

ADJOURNMENT

The meeting adjourned at 6:47 p.m.

Approved: _____
Jim Reed, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

SCOTT'S VALLEY ACCOUNTS PAYABLE
05/25/2018 18:05:17 Check Register

CITY OF SCOTT'S VALLEY
GL050S-V08.08 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 052918 COMMENT... A/P AS OF MAY 29 2018

DATA-JE-ID DATA COMMENT

W-05292018-034 A/P AS OF MAY 29 2018

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
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BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
003527	A-1 MOBILE SERVICE, INC	113524	05/29/18	577.50
003457	ADAMS/TROY	113525	05/29/18	30.00
001219	ALHAMBRA	113526	05/29/18	123.18
001219	ALHAMBRA	113527	05/29/18	90.45
000620	ALVAREZ/TONY	113528	05/29/18	20.00
000745	AMERICAN RED CROSS	113529	05/29/18	54.00
003149	AQUATIC BIOASSAY &	113530	05/29/18	4,330.00
001009	ARD/KRISTIN	113531	05/29/18	30.00
.15266	AXIS CONSTRUCTION	113532	05/29/18	65.00
001822	BC LABORATORIES INC.	113533	05/29/18	288.00
003679	BILLY BEEZ USA, LLC	113534	05/29/18	472.87
000107	BIRT/DUSTIN	113535	05/29/18	20.00
000500	BOLANOS/DORENE	113536	05/29/18	20.00
.15265	BWC	113537	05/29/18	165.00
001017	C.W.E.A.	113538	05/29/18	850.00
000773	CENTRAL COAST LANDSCAPE	113539	05/29/18	383.00
003476	CORIX WATER PRODUCTS	113540	05/29/18	211.68
001537	DYNAMIC PRESS	113541	05/29/18	485.86
000202	FEDERAL EXPRESS	113542	05/29/18	457.18
003035	FELTON DENTAL CENTER	113543	05/29/18	235.20
003154	FLANNERY/MARLENE	113544	05/29/18	289.08
001828	GONZALES/GABE	113545	05/29/18	20.00
.15267	HIGH END DEVELOPMENT INC	113546	05/29/18	105.00
000615	HOHMANN/PATRICK J.	113547	05/29/18	33.28
000666	HOUSING AUTHORITY OF SC	113548	05/29/18	2,746.00
.15262	HRB TAX GROUP, INC	113549	05/29/18	85.00
003508	IN-N-OUT BURGER	113550	05/29/18	500.00
001903	JONES/KIMARIE	113551	05/29/18	20.00
003592	KAHN/JESSICA	113552	05/29/18	30.00
001992	KOSMONT COMPANIES, INC	113553	05/29/18	862.07
001030	LEAGUE OF CA CITIES	113554	05/29/18	25.00
003321	LOPEZ/RENE	113555	05/29/18	20.00
003403	MAR-KEN INTERNATIONAL PO	113556	05/29/18	260.00
001815	MC GRATH/TRISH	113557	05/29/18	20.00
002078	METRO MOBILE COMMUNICATI	113558	05/29/18	331.10
003171	MICHALAK/GENE	113559	05/29/18	110.00
003507	MONTEREY ZOOLOGICAL	113560	05/29/18	316.00
002063	PATEL-CROSKREY/DARSHANA	113561	05/29/18	273.74
003323	POMPETTE/NICOLE	113562	05/29/18	20.00
.15264	PROFESSIONAL ASBESTOS RE	113563	05/29/18	145.00
001206	ROARING CAMP INC	113564	05/29/18	503.50
.15260	RUSH/JOY	113565	05/29/18	100.00
000135	SAN LORENZO VALLEY WATER	113566	05/29/18	28.27
000126	SANTA CRUZ FIRE EQUIPMEN	113567	05/29/18	433.63
003658	SANTA CRUZ OCCUPATIONAL	113568	05/29/18	519.00
000123	SANTA CRUZ/COUNTY OF	113569	05/29/18	35,745.00
000133	SCOTTS VALLEY SPRINKLER	113570	05/29/18	77.42
.15259	SILVIA/DONNA	113571	05/29/18	52.12

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	001535 SKIP'S TIRE & AUTO CENTE	113572	05/29/18	700.35	
	003674 SLOAN SAKAI YEUNG & WONG	113573	05/29/18	10,405.12	
	002053 STEPFORD	113574	05/29/18	5,240.00	
	003581 SUEZ TREATMENT SOLUTIONS	113575	05/29/18	8,686.51	
	.15261 TANNER PACIFIC, INC	113576	05/29/18	65.00	
	.15263 VALLEY SPORTS CAMP, LLC	113577	05/29/18	65.00	
	001106 VERIZON WIRELESS	113578	05/29/18	242.39	
	000714 VOLUNTEER CENTER	113579	05/29/18	2,623.00	
	001342 WELCH/JAMES	113580	05/29/18	20.00	
	003008 WILLIAMS/JESSE	113581	05/29/18	20.00	
	GENERAL CHECKING ACCOUNT			80,646.50	***

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				80,646.50

RECORDS PRINTED - 000072

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
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001	GENERAL	60,749.09
004	RECREATION	2,195.37
010	WASTEWATER OPERATIONS	7,366.12
011	TERTIARY TREATMENT PLANT	8,974.51
028	SENIOR CENTER	714.94
050	PINEWOOD EST LNDSCP MAINT DT	411.27
112	DENTAL INS INTERNAL SERV	235.20
TOTAL ALL FUNDS		80,646.50

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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BA	GENERAL CHECKING ACCOUNT	80,646.50
TOTAL ALL BANKS		80,646.50

SCOTTS VALLEY ACCOUNTS PAYABLE
05/21/2018 11:33:33 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.08 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 052118 COMMENT... A/P AS OF MAY 21 2018

DATA-JE-ID DATA COMMENT

W-05212018-026 A/P AS OF MAY 21 2018

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
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BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
001405	AFLAC-FLEX ONE	113466	05/21/18	3,485.40
001626	AGUILAR/STEPHANY	113467	05/21/18	41.75
003408	ALLANIZ/LUPITA	113468	05/21/18	245.00
003672	ALLEN/DENISE	113469	05/21/18	315.00
003497	ALVAREZ INDUSTRIES, INC	113470	05/21/18	1,111.00
001670	AT & T	113471	05/21/18	3,438.97
000097	AT&T	113472	05/21/18	118.69
001822	BC LABORATORIES INC.	113473	05/21/18	110.00
001040	BOGNER SHEET METAL	113474	05/21/18	85.81
003678	BOUNCE-A-RAMA	113475	05/21/18	485.76
000437	BRASS KEY LOCKSMITH	113476	05/21/18	24.43
001216	C & N TRACTORS	113477	05/21/18	337.77
001017	C.W.E.A. - MBS	113478	05/21/18	120.00
001015	CALIFORNIA POLICE CHIEF'	113479	05/21/18	440.00
003339	CALIFORNIA'S GREAT AMERI	113480	05/21/18	705.00
001051	COASTAL EVERGREEN CORP	113481	05/21/18	340.00
002091	COMCAST	113482	05/21/18	275.24
003588	CONDUENT BUSINESS SVCS,	113483	05/21/18	1,734.47
000207	DEPARTMENT OF JUSTICE	113484	05/21/18	170.00
001362	DUNCAN AUTO TECH	113485	05/21/18	16.94
000054	EWING IRRIGATION PRODUCT	113486	05/21/18	805.17
000375	FIRST ALARM SECURITY & P	113487	05/21/18	223.90
000375	FIRST ALARM SECURITY & P	113488	05/21/18	84.05
003502	FREITAS & FREITAS	113489	05/21/18	3,000.00
001828	GONZALES/GABE	113490	05/21/18	541.78
000262	GRANITE ROCK COMPANY	113491	05/21/18	118.38
003587	GROWING UP IN SANTA CRUZ	113492	05/21/18	380.00
000801	HINDERLITER, DE LLAMAS &	113493	05/21/18	2,656.79
000615	HOHMANN/PATRICK J.	113494	05/21/18	156.93
003277	IMPERIAL SPRINKLER SUPPL	113495	05/21/18	1,133.18
001308	JOHNSON DDS/BRETT	113496	05/21/18	855.50
003142	KELLY-MOORE PAINT CO INC	113497	05/21/18	103.36
001372	KURATOMI DDS/REED K	113498	05/21/18	1,081.00
001673	LINCOLN FINANCIAL GROUP	113499	05/21/18	1,477.47
003321	LOPEZ/RENE	113500	05/21/18	156.95
001389	MATIASEVICH, JR/ROBERT N	113501	05/21/18	288.80
001779	MUSICAL ME, INC	113502	05/21/18	3,391.20
001872	NORTH CENTRAL LABORATORI	113503	05/21/18	828.53
000101	PACIFIC GAS & ELECTRIC C	113504	05/21/18	24.85
003152	PETERSON POWER SYSTEMS,	113505	05/21/18	2,191.25
000918	PETTY CASH-JEANETTE ROLA	113506	05/21/18	156.29
001233	PORTER DDS MS/BRENT J	113507	05/21/18	44.10
.15258	ROSE/CLINTON C	113508	05/21/18	55.44
003677	SAFARI WEST	113509	05/21/18	1,232.80
003309	SAFE RESTRAINTS, INC	113510	05/21/18	1,315.62
000135	SAN LORENZO VALLEY WATER	113511	05/21/18	28.27
001533	SANTA CRUZ COUNTY BANK	113512	05/21/18	558.79
001533	SANTA CRUZ COUNTY BANK	113513	05/21/18	8,261.17

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	000319 SCOTTS VALLEY CAR WASH	113514	05/21/18	157.88	
	000133 SCOTTS VALLEY SPRINKLER	113515	05/21/18	60.62	
	000405 SILVERSTEIN/THOMAS	113516	05/21/18	4,895.90	
	001535 SKIP'S TIRE & AUTO CENTE	113517	05/21/18	114.50	
	001535 SKIP'S TIRE & AUTO CENTE	113518	05/21/18	22.50	
	001085 SYCAL ENGINEERING INC	113519	05/21/18	1,200.00	
	003548 TORO PETROLEUM CORP	113520	05/21/18	2,561.50	
	003590 VARGAS ACADEMY OF GYMNAS	113521	05/21/18	927.50	
	001106 VERIZON WIRELESS	113522	05/21/18	836.04	
	003145 WAGE WORKS	113523	05/21/18	149.00	
	GENERAL CHECKING ACCOUNT			55,678.24	***

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				55,678.24

RECORDS PRINTED - 000115

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
001	GENERAL	29,091.58
004	RECREATION	13,545.25
010	WASTEWATER OPERATIONS	4,526.00
011	TERTIARY TREATMENT PLANT	2,561.50
012	WASTEWATER CAPITAL RESERVE	1,200.00
028	SENIOR CENTER	132.98
050	PINEWOOD EST LNDSCP MAINT DT	28.27
112	DENTAL INS INTERNAL SERV	2,269.40
123	COMMUNITY FACILITY CENTER	641.11
306	SUPPL LAW ENFORCEMENT SRVS	1,682.15
TOTAL ALL FUNDS		55,678.24

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BA	GENERAL CHECKING ACCOUNT	55,678.24
TOTAL ALL BANKS		55,678.24

SCOTTS VALLEY ACCOUNTS PAYABLE
05/11/2018 15:20:48 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.08 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 051418 COMMENT... A/P AS OF MAY 14 2018

DATA-JE-ID DATA COMMENT

W-05142018-998 A/P AS OF MAY 14 2018

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01		CASCPT02	Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
003597	ADAMS ASHBY GROUP, INC	113409	05/14/18	540.00
001670	AT & T	113410	05/14/18	533.79
002011	B & B SMALL ENGINE	113411	05/14/18	162.06
001822	BC LABORATORIES INC.	113412	05/14/18	318.00
001593	BENEDICT DDS/NANETTE	113413	05/14/18	418.90
000021	BOWMAN & WILLIAMS	113414	05/14/18	6,370.00
000053	BSN SPORTS	113415	05/14/18	286.10
001566	BUSINESS WITH PLEASURE	113416	05/14/18	152.32
001633	CAL-WEST LIGHTING & SIGN	113417	05/14/18	5,608.54
000481	CASEY PRINTING	113418	05/14/18	3,510.99
000235	CIVIL CONSULTANTS GROUP	113419	05/14/18	5,390.75
002091	COMCAST	113420	05/14/18	323.23
002091	COMCAST	113421	05/14/18	167.58
001546	CRAIG/ROBERT J	113422	05/14/18	250.00
.15257	CRWA	113423	05/14/18	175.00
000037	CRYSTAL SPRINGS WATER CO	113424	05/14/18	55.20
000037	CRYSTAL SPRINGS WATER CO	113425	05/14/18	20.40
003043	CSG CONSULTANTS, INC	113426	05/14/18	50,697.90
000389	DASSEL'S PETROLEUM INC	113427	05/14/18	3,919.86
003160	DIXON & SON TIRE	113428	05/14/18	874.93
001597	ENVIRONMENTAL INNOVATION	113429	05/14/18	6,885.00
003502	FREITAS & FREITAS	113430	05/14/18	3,200.00
001828	GONZALES/GABE	113431	05/14/18	1,113.16
001856	HUB INTERNATIONAL	113432	05/14/18	517.84
002000	INTERNATIONAL CONFERENCE	113433	05/14/18	125.00
000430	INTERSTATE BATTERIES	113434	05/14/18	976.06
003142	KELLY-MOORE PAINT CO INC	113435	05/14/18	30.73
003292	KIMLEY-HORN & ASSOCIATES	113436	05/14/18	4,625.94
003292	KIMLEY-HORN & ASSOCIATES	113437	05/14/18	5,397.36
003292	KIMLEY-HORN & ASSOCIATES	113438	05/14/18	10,076.96
003292	KIMLEY-HORN & ASSOCIATES	113439	05/14/18	3,379.42
003292	KIMLEY-HORN & ASSOCIATES	113440	05/14/18	7,117.82
003292	KIMLEY-HORN & ASSOCIATES	113441	05/14/18	4,892.67
001372	KURATOMI DDS/REED K	113442	05/14/18	283.20
000284	LOGAN & POWELL, LLP	113443	05/14/18	14,160.00
003565	MANAGEMENT PARTNERS	113444	05/14/18	10,133.30
000195	MESITI-MILLER ENGINEERIN	113445	05/14/18	7,916.98
000218	MID VALLEY SUPPLY	113446	05/14/18	1,424.60
003676	MONTEREY ONE WATER	113447	05/14/18	585.00
001418	MONTEREY REGIONAL	113448	05/14/18	1,357.50
000323	NBS GOVERNMENT FINANCE G	113449	05/14/18	4,123.75
003442	NETMOTION	113450	05/14/18	3,150.00
003591	NICHOLS CONSULTING	113451	05/14/18	24,448.66
001988	O'REILLY AUTOMOTIVE, INC	113452	05/14/18	193.73
003524	ONE LIFE PRINTS	113453	05/14/18	404.23
000101	PACIFIC GAS & ELECTRIC C	113454	05/14/18	37,373.96
000101	PACIFIC GAS & ELECTRIC C	113455	05/14/18	73.64
000723	PIED PIPER INC./THE	113456	05/14/18	59.50

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	000134 S.V. WATER DISTRICT	113457	05/14/18	7,105.66	
	001855 SANTA CRUZ DODGE	113458	05/14/18	70.50	
	000127 SANTA CRUZ SENTINEL	113459	05/14/18	713.60	
	000122 SANTA CRUZ/CITY OF	113460	05/14/18	2,281.34	
	002053 STEPFORD	113461	05/14/18	14,928.75	
	000143 SUMMIT UNIFORMS	113462	05/14/18	2,929.54	
	000153 THOMSON REUTERS-WEST	113463	05/14/18	286.30	
	001366 U.S. BANCORP OFFICE	113464	05/14/18	405.71	
	002021 ZOOM	113465	05/14/18	915.29	
	GENERAL CHECKING ACCOUNT			263,438.25	***

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				263,438.25

RECORDS PRINTED - 000122

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
001	GENERAL	139,143.15
004	RECREATION	7,828.90
006	EQUIPT REPLACEMENT RESERVE	7,058.75
007	DRAINAGE CONSTRUCTION	24,448.66
008	TRAFFIC IMPACT MITIGATION	6,823.20
010	WASTEWATER OPERATIONS	36,803.56
011	TERTIARY TREATMENT PLANT	318.00
023	SVRDA SUCCESSOR AGENCY	20.00
025	GENERAL TRUST	24,992.93
028	SENIOR CENTER	1,006.04
031	STP EXCHANGE PROJECTS	1,763.60
035	GREEN BUILDING FUNDING	524.86
050	PINEWOOD EST LNDSCP MAINT DT	9.86
077	SKYPARK MAINT ASSESS DIST	249.88
112	DENTAL INS INTERNAL SERV	702.10
123	COMMUNITY FACILITY CENTER	678.60
150	GENERAL CAPITAL IMPROVEMENTS	11,066.16
TOTAL ALL FUNDS		263,438.25

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BA	GENERAL CHECKING ACCOUNT	263,438.25
TOTAL ALL BANKS		263,438.25

**City of Scotts Valley
CITY COUNCIL STAFF REPORT**

DATE: June 6, 2018
TO: Honorable Mayor and City Council
FROM: Kristin Ard, Recreation Division Manager
APPROVED: Jenny D. Haruyama, City Manager
SUBJECT: JAZZERCIZE SITE RENTAL AGREEMENT

SUMMARY OF ISSUE

The City previously entered into a site rental agreement with Jazzercize to lease the Community Center for the purpose of offering exercise classes. The agreement has since expired and Jazzercize has requested to renew its agreement with the City to use the facility. The agreement terms are the same as the prior year, and include the use of the Community Center from 6:00 am to 11:00 am, Monday through Friday, and 5:00 pm to 7:00 pm Mondays, Tuesdays, Thursdays, and Fridays. The proposed rental agreement would be for a period of one year, May 1, 2018 through April 30, 2019. The rental fee is 25% of the gross receipts for all classes offered, averaging a minimum monthly fee of \$630.

FISCAL IMPACT

Rental revenue generated as a result of this agreement is anticipated to be approximately \$7,560 annually.

STAFF RECOMMENDATION

It is recommended that the City Council approve the attached site rental agreement between the City of Scotts Valley and Jazzercize and authorize the City Manager to execute the agreement.

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Site Rental Agreement	2

SITE RENTAL AGREEMENT

THIS SITE RENTAL AGREEMENT, hereinafter referred to as "Agreement," is made and entered into by and between the CITY OF SCOTTS VALLEY, a California municipal corporation, hereinafter referred to as "Landlord," and JAZZERCISE, hereinafter referred to as "Tenant."

RECITALS

1. Landlord is the owner of that certain parcel of real property located at 360 Kings Village Rd., Scotts Valley on which the Scotts Valley Community Center is located (the "Site").

2. Tenant desires to use the Site for exercises classes on a regular basis.

NOW, THEREFORE, as full and complete consideration of the covenants and agreements hereinafter set forth, Landlord and Tenant agree as follows:

AGREEMENT

A. **PREMISES:** Landlord hereby rents to Tenant and Tenant hereby rents from Landlord from 6am to 11am, Monday through Friday, 5pm to 7pm Monday, Tuesday, Thursday and Friday and Saturday 8am to 10am at the Community Center main room (referred to as the "Premises"). However, in the event Landlord receives a paid reservation for the Premises during one of the times listed above, the Landlord may notify Tenant of such reservation no later than one week prior to the class, and Tenant shall have no rights to use the Premises during that time. Tenant shall have the right to use the Premises at other times, provided it requests such right to use the Premises no later than one week prior to the requested time and the Premises are not already committed to another party by Landlord.

B. **USE OF PREMISES:**

1. **Permitted Uses.** Landlord hereby grants permission to Tenant to occupy the Premises for exercise classes.

2. **Site Facilities.** Tenant shall not make any improvements to the Premises without the prior written consent of the Recreation Division Manager. Any equipment necessary for Tenant's operations shall be provided by Tenant and removed at the end of each class.

3. **Compliance with Governmental Regulations.** Tenant shall, at Tenant's expense, faithfully observe and comply with all Municipal, State and Federal statutes, rules, regulations, ordinances, requirements, and orders (collectively referred to as "Rules"), now in force or which may hereafter be in force pertaining to the Premises or Tenant's use thereof. The judgment of any court of competent jurisdiction, or the admission of Tenant in any action or proceeding against Tenant, whether Landlord be a party thereto or not, that Tenant has violated any Rules shall be conclusive proof of that fact as between Landlord and Tenant.

C. **TERM:** The Term ("Term") of this Agreement shall be for one year, and shall commence on May 1, 2018 and shall terminate on April 30, 2019, unless sooner terminated as provided herein.

D. **RENT:** Tenant agrees to pay Landlord, as Rent for the Premises, 25% of the gross receipts for all classes offered at the Premises. Such payment shall be made in arrears on the fifth of each and every calendar month during the Term to the party and at the address designated in Section G. Such payment shall be accompanied by an income report documenting the income earned by Tenant during that previous month. Landlord shall have the right to audit the books of Tenant to confirm the accuracy of the monthly payment.

E. **UTILITIES:** Landlord shall pay for gas, electricity, water, trash and sewer to the Premises.

F. **HOLDING OVER:** Should Tenant, with Landlord's written consent, remain on the Premises, or any portion thereof, after the date upon which the Premises is to be surrendered, Tenant shall become a tenant on a month-to-month basis upon all the terms, covenants and conditions of this Agreement. During any such month-to-month tenancy, Tenant shall pay monthly rent in the amount which was payable by Tenant during the immediately preceding month, subject to any rent adjustments as provided in the Agreement. Nothing in this Section is to be construed as a consent by Landlord to the occupancy or possession of the Premises by Tenant after the expiration of the term.

G. **NOTICE:** Any notice, request, demand, instruction or other communication to be given to either party hereunder shall be in writing and shall either be (a) hand-delivered, (b) sent by Federal Express or a comparable overnight mail service, (c) mailed by U.S. registered or certified mail, return receipt requested, postage prepaid, or (d) sent by telephone facsimile transmission provided that an original copy of the transmission shall be mailed by regular mail, to Landlord and Tenant at their respective addresses set forth below. Notice shall be deemed to have been given upon receipt or refusal of delivery of said notice. The addresses for the purpose of this section may be changed by giving notice. Unless and until such written notice is received, the last addressee and address stated shall be considered in effect for all purposes hereunder.

Landlord:

CITY OF SCOTTS VALLEY
One Civic Center Drive
Scotts Valley, CA 95066
Attn: City Manager
Tel: (831) 440-5600
Fax: (831) 438-2793

Tenant:

Melanie Mulder
DBA Jazzercise
~~P.O. Box 245~~ PO Box 773
Mt. Hermon Rd. #M134 Pacifica CA
Scotts Valley, CA 95066 94044
Tel: (805) 801-9620

H. **LIABILITY AND INDEMNITY:**

1. **Of Landlord.** Tenant shall indemnify and hold harmless Landlord, and its agents, employees, partners, shareholders, officers, directors, invitees, and independent contractors (collectively "Agents") of Landlord against and from any and all claims, liabilities, judgments, costs, demands, causes of action and expenses (including, without limitation, reasonable attorneys' fees) arising from Tenant's use of the Premises or from any activity done, permitted or suffered by Tenant in or about the Premises. If any action or proceeding is brought against Landlord by reason of any such claim, upon notice from Landlord, Tenant shall defend the same at Tenant's expense by counsel reasonably satisfactory to Landlord.

2. **Of Tenant.** Landlord shall indemnify and hold harmless Tenant, and its agents, employees, partners, shareholders, officers, directors, invitees, and independent contractors (collectively "Agents") of Tenant against and from any and all claims, liabilities, judgments, costs, demands, causes of action and expenses (including, without limitation, reasonable attorneys' fees) arising from Landlord's use of the Premises or from any activity done, permitted or suffered by Landlord in or about the Premises. If any action or proceeding is brought against Tenant by reason of any such claim, upon notice from Tenant, Landlord shall defend the same at Landlord's expense by counsel reasonably satisfactory to both Tenant and Landlord. The obligations of Tenant and Landlord under this Section H. shall survive any termination of this Agreement.

I. **SURRENDER:** Tenant agrees that on the last day of the Term, or Extended Term, Tenant shall surrender and vacate the Premises in good condition and repair (damage by Acts of God, fire, and normal wear and tear excepted). All property of Tenant not so removed in thirty (30) days, unless such non-removal is consented to by Landlord in writing, shall be deemed abandoned by Tenant, provided that in such event Tenant shall remain liable to Landlord for all reasonable costs incurred in storing and disposing of such abandoned property of Tenant. The obligations herein shall survive the termination of the Agreement.

J. **MAINTENANCE OF PREMISES:** Tenant shall not do anything to cause any damage to the Site. In the event damage is caused by Tenant or any of its customers, Tenant shall promptly repair the damage at its sole cost and expense.

K. **TERMINATION:** Either party has the right to terminate this Agreement at any time upon providing the other party thirty (30) days' written notice for any reason or no reason. Should either party terminate pursuant to this provision, the termination shall be subject to the surrender provisions set out above, as if it were the last day of the Term.

L. **TENANT'S DEFAULT:** The occurrence of any one of the following events shall constitute an event of Default on the part of Tenant ("Default"):

1. The complete abandonment of the Premises by Tenant;
2. Failure to pay two (2) continuous installments of Rent or any other monies due and payable hereunder, said failure continuing for a period of ten (10) days after written notice thereof from Landlord to Tenant;
3. A general assignment by Tenant for the benefit of creditors, without the prior written approval of Landlord, which approval shall not be unreasonably withheld;

4. The filing of a voluntary petition in bankruptcy by Tenant, the filing of a voluntary petition for an arrangement, the filing of a petition, voluntary or involuntary, for reorganization, or the filing of an involuntary petition by Tenant's creditors, said involuntary petition remaining undischarged for a period of sixty (60) days; notwithstanding the foregoing, this paragraph shall not apply if Tenant continues to make timely rental payments to Landlord;

5. Failure in the performance of any of Tenant's covenants, agreements or obligations hereunder which failure continues for ten (10) days after written notice thereof from Landlord to Tenant, provided that, if Tenant has exercised reasonable diligence to cure such failure and such failure cannot be cured within such ten (10) business day period despite reasonable diligence, Tenant shall not be in Default under this subsection unless Tenant fails thereafter diligently and continuously to cure such failures; or

6. Chronic delinquency by Tenant in the payment of Rent, or any other periodic payments required to be paid by Tenant under this Agreement. "Chronic Delinquency" shall mean failure by Tenant to pay Rent, or any other payments required to be paid by Tenant under this Agreement within ten (10) days after written notice thereof for any three (3) months (consecutive or nonconsecutive) during any twelve (12) month period. In the event of a Chronic Delinquency, in addition to Landlord's other remedies for Default provided in this Agreement, at Landlord's option, Landlord shall have the right to require that Rent be paid by Tenant quarterly, in advance.

Tenant agrees that any notice given by Landlord pursuant to the above shall satisfy the requirements for notice under California Code of Civil Procedure section 1161, and Landlord shall not be required to give any additional notice in order to be entitled to commence an unlawful detainer proceeding.

M. LANDLORD'S REMEDIES:

1. **Termination for Breach.** In the event of any Default by Tenant, then in addition to any other remedies available to Landlord at law or in equity and under this Agreement, Landlord shall have the immediate option to terminate this Agreement and all rights of Tenant hereunder by giving written notice of such intention to terminate. In the event that Landlord shall elect to so terminate this Agreement then Landlord may recover from Tenant:

a. the worth at the time of award of any unpaid Rent and any other sums due and payable which have been earned at the time of such termination; and

b. such reasonable attorneys' fees incurred by Landlord as a result of a Default, and costs in the event suit is filed by Landlord to enforce such remedy; and

2. **Re-entry.** In the event of any Default by Tenant, Landlord shall also have the right, and if Landlord terminates this Agreement in compliance with applicable law, to re-enter the Premises and remove all persons and property from the Premises; such property may be removed and stored in a public warehouse or elsewhere at the cost of and for the account of Tenant.

3. **Re-letting.** In the event of the abandonment of the Premises by Tenant or in the event that Landlord shall elect to re-enter as provided above or shall take possession of the Premises pursuant to legal proceedings or pursuant to any notice provided by law, Landlord may re-let the Premises.

4. **Cumulative Remedies.** The remedies herein provided are not exclusive and Landlord shall have any and all other remedies provided herein or by law or in equity.

5. **No Surrender.** No act or conduct of Landlord shall be deemed to be or constitute an acceptance of the surrender of the Premises by Tenant prior to the expiration of the Term, or as specifically provided for above, and such acceptance by Landlord of surrender by Tenant shall only flow from and must be evidenced by a written acknowledgment of acceptance of surrender signed by Landlord.

N. **LANDLORD'S DEFAULT:** Landlord shall not be considered to be in Default under this Agreement unless: (a) Landlord is given notice specifying the Default, and (b) Landlord has failed for thirty (30) days to cure the Default, if it is curable, or to institute and diligently pursue reasonable corrective acts for Defaults that cannot be reasonably cured within thirty (30) days.

O. **LIABILITY INSURANCE:** During the term of this Agreement, Tenant shall, at Tenant's expense, obtain and keep in force a policy of comprehensive public liability insurance with policy limits in the amount required by the Monterey Bay Area Insurance Fund for the Landlord to maintain for general liability and property damage. The limit of said insurance shall not limit the liability of the Tenant hereunder. Tenant may carry such insurance under a blanket policy provided such insurance adds Landlord as an additional insured. If Tenant shall fail to procure and maintain said insurance, Landlord may, but shall not be required to, procure and maintain said insurance, at the expense of Tenant. Upon request, Tenant shall deliver to Landlord certificates evidencing the existence and amounts of such insurance and naming Landlord as additional insured. No policy shall be cancelable or subject to reduction of coverage except after thirty (30) days prior written notice to Landlord.

P. **ASSIGNMENT BY TENANT:** Tenant shall not voluntarily or by operation of law assign all or any part of Tenant's interest in the Agreement or in the Premises, without Landlord's prior written consent, which consent may be withheld in the sole and absolute discretion of Landlord or conditioned.

Q. **ATTORNEY'S FEES:** In the event any legal action or proceeding, including arbitration and declaratory relief, is commenced for the purpose of enforcing any rights or remedies pursuant to this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorneys' fees, as well as costs of suit, in said action or proceeding, whether or not such action is prosecuted to judgment.

R. **WAIVER:** The waiver of any breach of any term, covenant or condition of this Agreement shall not be deemed to be a waiver of such term, covenant or condition or any subsequent breach of the same or any other term, covenant or condition herein contained. The subsequent acceptance of Rent by Landlord shall not be deemed to be

a waiver of any preceding breach by Tenant, other than the failure of Tenant to pay the particular rental so accepted, regardless of Landlord's knowledge of such preceding breach at the time of acceptance of such Rent. No delay or omission in the exercise of any right or remedy of Landlord on any Default by Tenant or in the exercise of any right or remedy of Tenant shall impair such a right or remedy or be construed as a waiver. Any waiver by Landlord of any Default must be in writing and shall not be a waiver of any other Default concerning the same or any other provisions of this Agreement.

S. INTEREST: Any installment of Rent and any other sum due from Tenant under this Agreement which is not received by Landlord within ten (10) days from when the same is due shall bear interest from such tenth (10th) day until paid at an annual rate equal to the maximum rate of interest permitted by law. Payment of such interest shall not excuse or cure any Default by Tenant.

T. SUBORDINATION: Landlord shall have the right to cause this Agreement to be and remain subject and subordinate to any and all mortgages and deeds of trust, if any ("Encumbrances") that are now or may hereafter be executed covering the Premises, or any renewals, modifications, consolidations, replacements or extensions thereof, for the full amount of all advances made or to be made thereunder and without regard to the time or character of such advances, together with interest thereon and subject to all the terms and provisions thereof; provided only, that upon the foreclosure of any such mortgage or deed of trust, so long as Tenant is not in Default, the holder thereof ("Holder") shall agree in writing to recognize Tenant's rights under this Agreement as long as Tenant shall pay the Rent and observe and perform all the provisions of this Agreement to be observed and performed by Tenant. Within twenty (20) days after Landlord's written request, Tenant shall execute, acknowledge and deliver any and all reasonable documents required by Landlord or the Holder to effectuate such subordination. If Tenant fails to do so, such failure shall constitute a Default by Tenant under this Agreement. Pursuant to the terms of this paragraph, Tenant hereby attorns and agrees to attorn to any person or entity purchasing or otherwise acquiring the Premises at any sale or other proceeding or pursuant to the exercise of any other rights, powers or remedies under such Encumbrance.

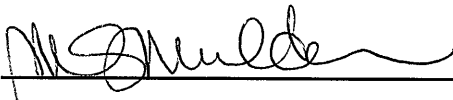
U. CONSTRUCTION: This Agreement shall be construed and interpreted in accordance with the laws of the State of California. If any provision of this Agreement shall be determined to be illegal or unenforceable, such determination shall not affect any other provision of this Agreement and all such other provisions shall remain in full force and effect.

V. MISCELLANEOUS: This Agreement and any attached exhibits and addenda, as signed by the parties hereto, constitute the entire agreement between Landlord and Tenant; no prior written promises, nor prior, contemporaneous, or subsequent oral promises or representations, shall be binding. This Agreement shall not be amended or changed except by written instrument signed by the parties hereto. Section captions herein are for convenience only and neither limit or amplify the provisions of this instrument. The provisions of this instrument shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors, and assigns of said Landlord and Tenant.

IN WITNESS WHEREOF, Landlord and Tenant have executed this Agreement
as of March 3rd 2018

LANDLORD:
CITY OF SCOTTS VALLEY

By: _____
Jenny Haruyama
City Manager

By: 
Its: _____

TENANT: Melanie Shriver Mulder
dba Jazzeruse

**City of Scotts Valley
CITY COUNCIL STAFF REPORT**

DATE: June 6, 2018
TO: Honorable Mayor and City Council
FROM: Kristin Ard, Recreation Division Manager
APPROVED: Jenny D. Haruyama, City Manager
**SUBJECT: NON-COLLECTION OF FACILITIES USE FEES FOR THE
SCOTTS VALLEY COMMUNITY THEATER GUILD**

SUMMARY OF ISSUE

The Scotts Valley Community Theater Guild has requested that the Council consider a non-collection of facilities use fees for the Community Center for its June 16, 2018 fundraising event (see attached letter). The Guild is current raising funds to support the construction of a new performing arts center.

The Guild’s cost to rent the Community Center is approximately \$750, which is based on an hourly rate for non-profit organizations. The Guild requests that the Council not collect the facilities use fees in order to maximize their fundraising efforts.

FISCAL IMPACT

The non-collection of the facilities use fee would result in a loss of revenue amounting to approximately \$750.

STAFF RECOMMENDATION

It is recommended that the City Council consider approval of the non-collection of the \$750 facilities use permit fee for the Scotts Valley Community Theater Guild fundraiser.

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Letter from the Scotts Valley Community Theater Guild	2

SCOTTS VALLEY
Community
THEATER GUILD

A 501c3 Non-Profit organization
Federal Tax ID Number: 46-2791127

City of Scotts Valley
One Civic Center Dr.
Scotts Valley, CA 95066

Attention: Mayor and Council

Dear Mayor and Council,

The Scotts Valley Community Theater Guild is planning a fundraiser this June 16th. It will be the Second Annual Night at the Theater Event, though the venue and playbill are changing. We are having a BBQ, Silent Auction, Live Auction, and entertainment with a band and dancing. We are also hoping to secure a number or two from the High School students. We have reserved the Community Center for this event. This is a nice venue because it is so close to the proposed theater and some guests may want to walk down and take a tour, or look through the windows.

Since our goal is to raise as much money as we can for a Performing Arts Center that will ultimately benefit the City, we would like to request a non-collection of fees for the event that are associated with renting the facility. We can pay the clean-up fee if needed.

Thank you for your consideration of this matter.

Sincerely,

Trish Melehan, Event Chair
Secretary SVC Theater Guild

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: June 6, 2018

TO: Honorable Mayor and City Council

FROM: Tracy A. Ferrara, City Clerk

APPROVED: Jenny D. Haruyama, City Manager

SUBJECT: **DESIGNATION OF VOTING DELEGATE FOR 2018 LEAGUE
OF CALIFORNIA CITIES ANNUAL CONFERENCE**

SUMMARY OF ISSUES

The League's 2018 Annual Conference is scheduled for Wednesday, September 12 through Friday, September 14 in Long Beach. The Annual Business Meeting, where membership takes action on conference resolutions, will be held at noon on Friday, September 14, 2018 at the Sacramento Convention Center. Each City is requested by the League to designate a voting representative who will be present at the Business Meeting.

FISCAL IMPACT

Applicable registration costs for the League of California Cities Annual Conference have been included in the FY 2018/19 budget.

STAFF RECOMMENDATION

By approval on the consent agenda, the City Council will appoint Council Member Stephany E. Aguilar as the Voting Delegate, and City Manager Jenny Haruyama as the Alternate Voting Delegate, to represent the City of Scotts Valley at the League of California Cities Annual Business Meeting on September 14, 2018 at the Long Beach Convention Center.

TABLE OF CONTENTS

PAGE

League of California Cities memo and Voting Delegate/Alternate Form..... 2



1400 K Street, Suite 400 • Sacramento,
California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2018
--

May 17, 2018

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 12 - 14, Long Beach**

The League's 2018 Annual Conference is scheduled for September 12 – 14 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 14, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 31, 2018. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 12, 8:00 a.m. – 6:00 p.m.; Thursday, September 13, 7:00 a.m. – 4:00 p.m.; and Friday, September 14, 7:30 a.m.– 11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Friday, August 31. If you have questions, please call Kayla Curry at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2018 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, August 31, 2018. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail: _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 31, 2018

League of California Cities
ATTN: Kayla Curry
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kcurry@cacities.org
(916) 658-8254

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: June 6, 2018

TO: Honorable Mayor and City Council

FROM: Ken Anderson, City Engineer

APPROVED: Jenny Haruyama, City Manager

SUBJECT: **FINAL MAP FOR LD15-002 DUNSLEE WAY, TRACT NO. 1603
(APN 022-451-01) AND ASSOCIATED AGREEMENTS**

SUMMARY OF ISSUE

On December 7, 2016, the City Council approved a subdivision of 25 townhomes and a 5,000 square foot commercial parcel from one existing parcel located on Scotts Valley Drive at Dunslee Way. Staff has reviewed the conditions of approval and found that all necessary conditions have been completed and recommends City Council approve the filing of the Final Map.

As part of the project, the owner is required to improve that portion of Dunslee Way that currently exists and an additional 8 feet, for a complete street width of up to 32 feet. The City has agreed to accept the existing private portion of Dunslee Way and the owner has agreed to rehabilitate the existing Dunslee Way, including repair of curb and gutter and asphalt overlay. After completion of the full width improvements, the street will meet City street standards including curb and gutter on both sides. The owner also has agreed to provide annual maintenance and repair costs for all of Dunslee Way funded annually through the CC& R's. Until such time as the homeowners association for the development is operating, the developer shall pay for the repair and maintenance of the road. The Interim Maintenance Agreement provides for this. The agreement ensures the widening and reconstruction as well as the dedication of Dunslee Way regardless of any difficulties by the owner of successfully recording the CC&R's.

The Subdivision Improvement Agreement will require the Developer to complete approximately \$1,136,476.00 in public and private improvements and drainage infrastructure in accordance with the project conditions of approval and City standard construction design as shown on those certain improvement plans dated May 1, 2018.

FISCAL IMPACT

There is no fiscal impact to the General Fund. Approximately \$13,801.00 was collected from the applicant to cover the intake process and applicable City costs for Surveyor, Planning and Department of Public Works. Impact fees related to this project will be collected prior to issuance of any and all building permits.

Bonds have been collected to insure completion of all improvements to Dunslee Way. Upon completion, the homeowners will pay for the ongoing maintenance and repair of Dunslee Way.

STAFF RECOMMENDATION

It is recommended that Council approve Resolution No.1928.3 approving the Final Map, Resolution No. 1928.4 approving the Interim Maintenance Agreement, and Resolution No. 960.84 approving the Subdivision Improvement Agreement and Bonds for Tract No. 1603, APN 022-451-01.

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Resolution No. 1928.4	11
Resolution No. 960.84	12

RESOLUTION NO. 1928.3

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
APPROVING THE DUNSLEE WAY FINAL MAP FOR TRACT NO. 1603
(APN 022-451-01)**

WHEREAS, the City of Scotts Valley (City) approved the Tentative Map for Tract 1603, (the Subdivision) on December 7, 2016, creating 25 townhome lots and one 5000 sq. ft. commercial parcel; and

WHEREAS, consistent with the approved Tentative Map, Ryder Scotts Valley, LLC submitted a Final Map for the Subdivision to the City for approval; and

WHEREAS, staff has reviewed the proposed Final Map and finds it to be technically correct and consistent with the Tentative Map and that all applicable Final Map conditions of approval have been substantially satisfied; and

WHEREAS, the City has determined that the Final Map is statutorily exempt from the California Environmental Quality Act (CEQA) Statutory Exemptions, Title 14 of the California Code of Regulations Section 15268(b)(3) Ministerial Projects, approval of final subdivision maps.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scotts Valley as follows:

1. The location and configuration of the lots to be created by the Subdivision substantially comply with the previously approved Tentative Map; and
2. The Final Map is categorically exempt from the California Environmental Quality Act (CEQA), Statutory Exemptions, Title 14 of the California Code of Regulations Section 15268(b)(3) Ministerial Projects, approval of final subdivision maps; and
3. The City Council of the City of Scotts Valley, pursuant to Government Code Section 66458, hereby approves the Final Map for the Subdivision, a copy of which is hereby attached as Exhibit A and made part of this Resolution.

The above and foregoing Resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 6th day of June, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Jim Reed, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AT THE REQUEST OF _____, AND I HAVE CONDUCTED A FIELD SURVEY OF THE LANDS DESCRIBED HEREIN, BASED UPON A FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECTION, COMPLETED IN JULY 2017, IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES. THIS IS TRUE AND COMPLETE AS FAR AS THE SURVEYING AND MAPPING IS CONCERNED. I HAVE NOT BEEN ADVISED OF ANY POSITIONS ON OR BEFORE MAY 2020, AND THAT THEY WILL BE SET IN THOSE POSITIONS, OR BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

DATE _____
 BRYAN PIERCE
 PLS 8859
 EXPIRES 12-31-2019

CITY SURVEYOR'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP PURSUANT TO GOVERNMENT CODE SECTION 66442 (a)(1), (2), (3) AND I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT.

DATE: _____
 ROBERT CRAIG
 CONSULTANT TO THE
 CITY OF SCOTT'S VALLEY

CITY ENGINEER'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND THAT THE SUBDIVISION AS SHOWN THEREON IS IN ACCORDANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND ANY APPROVED ALTERATIONS THEREOF. THAT ALL PROVISIONS OF THE STATE SUBDIVISION MAP ACT, SECTION 66442 (A), (2), (3) ET SEQ AND OF ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF THE APPROVAL OF THE TENTATIVE MAP, IF ANY, HAVE BEEN COMPLIED WITH.

DATE: _____
 KEN ANDERSON, RCE 46485
 CONSULTANT CITY ENGINEER, CITY OF
 SCOTT'S VALLEY,
 STATE OF CALIFORNIA

AUDITOR-CONTROLLER'S CERTIFICATE

I HEREBY CERTIFY THAT ALL DEBTS OF THE CITY OF SCOTT'S VALLEY, CALIFORNIA, OR ANY OTHER SUBDIVISION OR AGAINST ANY PART THEREOF, EXCEPT LAND INCLUDED IN THE WITHIN SUBDIVISION OR AGAINST ANY PART THEREOF, EXCEPT TAXES AND SPECIAL ASSESSMENT COLLECTED AS TAXES WHICH ARE NOT YET PAYABLE, AND WHICH IT IS HEREBY ESTIMATED WILL NOT EXCEED THE SUM OF _____, HAVE BEEN PAID IN FULL, AND THAT THE SPECIAL ASSESSMENT PORTION THEREOF IS SUBJECT TO SPECIAL ASSESSMENTS IN SPECIAL ASSESSMENT DISTRICTS AS FOLLOWS TO WIT:

NAME NUMBER OR DESIGNATION OF DISTRICT	TOTAL OUTSTANDING PRINCIPLE AND INTEREST TO MATURITY	FINAL MATURITY DATE
_____	_____	_____
_____	_____	_____
_____	_____	_____

AND THAT THIS CERTIFICATE DOES NOT INCLUDE ANY ASSESSMENTS OF ANY ASSESSMENT DISTRICT THE BONDS OF WHICH HAVE NOT YET BECOME A LIEN AGAINST SAID LAND OR ANY PART THEREOF.

DATED: _____ AUDITOR-CONTROLLER OF THE COUNTY OF SANTA CRUZ

BY: _____ DEPUTY

SOILS AND GEOLOGICAL REPORT

A SOILS REPORT AND OR/GEOTECHNICAL REPORT ON THIS PROPERTY HAS BEEN PREPARED BY ENGEO INCORPORATED, DATED AUGUST 31, 2010, A COPY OF WHICH HAS BEEN FILED WITH THE CITY OF SCOTT'S VALLEY.

CLERK OF THE BOARD'S CERTIFICATE

THE CLERK OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CRUZ DOES HEREBY CERTIFY THAT ALL CERTIFICATES AND SECURITIES REQUIRED UNDER THE PROVISIONS OF SECTIONS 66492 AND 66493 OF THE GOVERNMENT CODE HAVE BEEN DULY FILED AND DEPOSITS HAVE BEEN DULY MADE, PURSUANT TO THE PROVISIONS OF SECTIONS 66492 AND 66493 OF THE GOVERNMENT CODE, CERTIFICATES AND SECURITIES ON BEHALF OF THE COUNTY OF SANTA CRUZ.

EX - OFFICIO CLERK OF THE BOARD OF SUPERVISORS, OF SANTA CRUZ COUNTY, STATE OF CALIFORNIA

BY DEPUTY

DATED: _____

**TRACT 1603
DUNSLEE**

CITY OF SCOTT'S VALLEY
SANTA CRUZ COUNTY, CALIFORNIA

BEING A SUBDIVISION OF ALL OF THE "LANDS" AS DESCRIBED IN THE GRANT DEED RECORDED MAY 18, 2017 AS DOCUMENT NO. 2017-0000000000 OFFICIAL RECORDS OF SANTA CRUZ COUNTY, CALIFORNIA

Prepared by:
RUGGERI-JENSEN-AZAP
 8055 Camino Arroyo, Gilroy, CA 95020
 APRIL 2018

JOB #092037 APN 022-451-01 SHEET 2 OF 7 SHEETS

LEGEND

-----	BOUNDARY LINE (DISTINCTIVE SYMBOL LINE)
-----	EXISTING LOT LINE
-----	MONUMENT LINE/CENTERLINE
-----	EXISTING EASEMENT LINE
-----	NEW EASEMENT LINE
-----	THE LINE
●	FOUND MONUMENT AS NOTED
○	SET STANDARD CITY MONUMENT, PLS 8859
○	SET 1-1/2" IRON PIPE, PLS 8859
○	IRON PIPE
○	PUBLIC UTILITY EASEMENT
○	EMERGENCY VEHICLE ACCESS EASEMENT
○	PUBLIC PARKING EASEMENT
○	PUBLIC TRAIL EASEMENT
○	INGRESS EGRESS EASEMENT
○	PRIVATE STORM DRAIN EASEMENT
○	PRIVATE SANITARY SEWER EASEMENT
○	PRIVATE POSTROAD ACCESS EASEMENT
○	PRIVATE PARKING EASEMENT
○	PRIVATE INGRESS EGRESS EASEMENT
○	TEMPORARY INGRESS EGRESS EASEMENT
○	TEMPORARY DIMENSION
○	MONUMENT TO MONUMENT
○	TOTAL DIMENSION
○	RADIAL BEARING
○	RECORD DATA

REFERENCES

- (R1) PARCEL MAP
- (R2) PARCEL MAP
- (R3) PARCEL MAP
- (R4) RECORD OF SURVEY
- (R5) TRACT NO. 1569
- (R6) GRANT DEED
- (R7) FINAL ORDER OF CONDEMNATION
- (R8) PARCEL MAP
- (R9) PARCEL MAP
- 25-PW-34
- 13-PW-35
- 28-PW-43
- 119-M-16
- 2017-0015865
- 5906-06-869
- 32-PW-13
- 20-PW-63

BASIS OF BEARINGS

BEARING OF MONUMENT ALONG THE WESTERLY LINE OF THE SEVERELY DIVIDED PARCEL MAP FILED APRIL 21, 1977 IN VOLUME 25 OF PARCEL MAPS, PAGE 34, RECORDS OF SANTA CRUZ COUNTY, CALIFORNIA WAS USED AS THE BASIS OF BEARINGS SHOWN HEREON.

NOTES

ALL DISTANCES AND DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.
 TIE LINES ARE 90° OR PERPENDICULAR TO THE MONUMENT LINE UNLESS OTHERWISE NOTED.

TRACT 1603 DUNSLEE

CITY OF SCOTTS VALLEY
 SANTA CRUZ COUNTY, CALIFORNIA

BEING A SUBDIVISION OF ALL OF THE "LANDS" AS DESCRIBED IN THE GRANT DEED RECORDED MAY 15, 2017 AS DOCUMENT 2017-0015865 OFFICIAL RECORDS OF SANTA CRUZ COUNTY, CALIFORNIA.

Prepared By:

RUCCIERI-JENSEN-AZAR

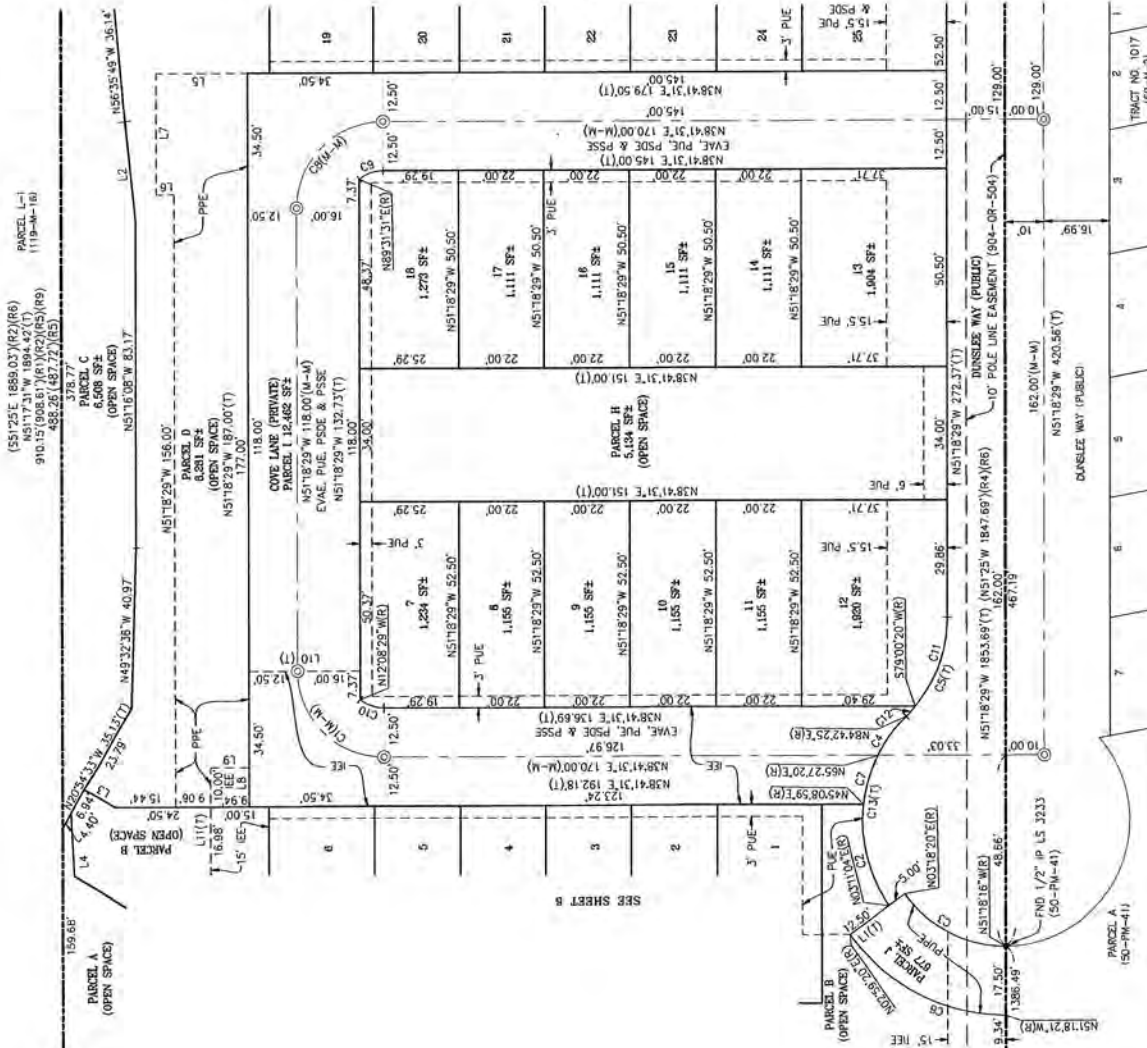
8055 Camille Arroyo, Gilroy, CA 95020

APRIL 2018

JOB #092037

APN 002-451-01

SHEET 5 OF 7 SHEETS



LINE	BEARING	DIST
L1	N07°24'37"E	17.50'
L2	N57°01'09"W	25.74'
L3	N69°05'27"E	8.00'
L4	N54°41'51"W	15.99'
L5	N38°41'31"E	23.50'
L6	N38°41'31"E	4.50'
L7	N51°18'29"W	31.00'
L8	N51°18'29"W	10.00'
L9	N38°41'31"E	39.82'
L10	N41°31'13"E	28.80'
L11	N51°18'29"W	28.88'

CURVE	LENGTH	RADIUS	DELTA
C1	34.56'	22.00'	90°00'00"
C2	27.10'	37.00'	41°57'55"
C3	50.50'	32.00'	54°36'36"
C4	12.43'	37.00'	19°15'05"
C5	28.11'	35.00'	46°09'34"
C6	46.91'	49.50'	54°47'41"
C7	13.11'	37.00'	20°18'21"
C8	34.56'	22.00'	90°00'00"
C9	6.49'	9.50'	39°10'00"
C10	6.49'	9.50'	39°10'00"
C11	24.63'	35.00'	40°18'49"
C12	3.46'	35.00'	5°12'05"
C13	52.84'	37.00'	87°31'20"



BASIS OF BEARINGS

THE BEARING OF N21°3'E ALONG THE WESTERLY LINE OF SCOTTS VALLEY DRIVE AS SHOWN ON THE PARCEL MAPAMAP FILED APRIL 21, 1977 IN VOLUME 25 OF PARCELS MAPS, PAGE 34, RECORDS OF SANTA CRUZ COUNTY, CALIFORNIA WAS USED AS THE BASIS OF BEARINGS SHOWN HEREON.

REFERENCES

- | | | |
|------|-----------------------------|--------------|
| (R1) | PARCEL MAP | 25-PM-34 |
| (R2) | PARCEL MAP | 13-PM-35 |
| (R3) | PARCEL MAP | 28-PM-43 |
| (R4) | RECORD OF SURVEY | 27-W-53 |
| (R5) | TRACT NO. 1589 | 119-M-16 |
| (R6) | GRANT DEED | 2017-0015865 |
| (R7) | FINAL ORDER OF CONDEMNATION | 5906-OR-869 |
| (R8) | PARCEL MAP | 32-PM-13 |
| (R9) | PARCEL MAP | 20-PM-63 |

NOTES

ALL DISTANCES AND DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.

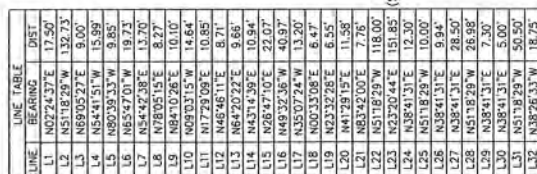
TRACT 1603
DUNSLEE

CITY OF SCOTTS VALLEY
SANTA CRUZ COUNTY, CALIFORNIA

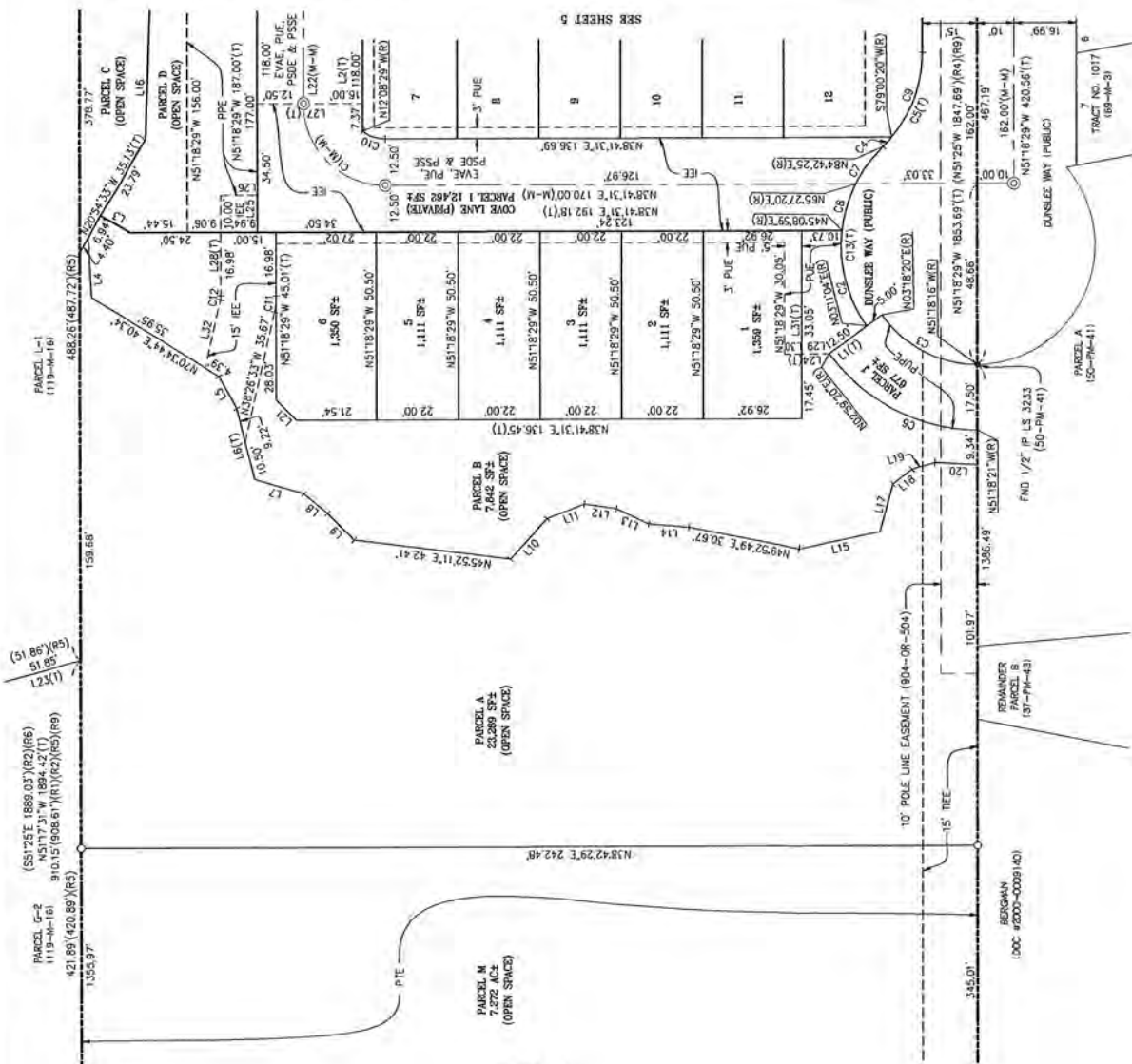
BEING A SUBDIVISION OF ALL OF THE "LANDS" AS DESCRIBED IN THE GRANT DEED
RECORDED MAY 15, 2017 AS DOCUMENT 2017-0015865 OFFICIAL RECORDS OF SANTA
CRUZ COUNTY, CALIFORNIA.

Prepared By:
RUGGERI-JENSEN-AZAR
3055 Camino Arroyo, Gilroy, CA 95020
APRIL 2016

JOB #092037 APN 022-451-01 SHEET 6 OF 7 SHEETS



CURVE TABLE	CURVE TABLE		DELTA
	LENGTH	RADIUS	
C1	34.56'	22.00'	90°00'00"
C2	37.10'	37.00'	41°57'55"
C3	32.00'	32.00'	54°36'36"
C4	3.48'	35.00'	54°02'05"
C5	28.11'	35.00'	46°00'54"
C6	46.91'	49.50'	54°17'41"
C7	12.43'	37.00'	191°05'05"
C8	13.11'	37.00'	201°18'21"
C9	24.63'	35.00'	40°18'49"
C10	6.49'	9.50'	393°00'00"
C11	4.48'	20.00'	125°15'55"
C12	1.12'	37.00'	83°15'55"
C13	55.54'	37.00'	1351°20'00"





CITY OF SCOTT'S VALLEY
SANTA CRUZ COUNTY, CALIFORNIA

Prepared By:
RUGGERI-JENSEN-AZAR
8055 Camino Arroyo, Gilroy, CA 95020

- BASIS OF BEARINGS**
THE BEARING OF N23J1'E ALONG THE WESTERLY LINE OF SCOTTS VALLEY DRIVE AS SHOWN ON THE PARCEL MAP FILED APRIL 21, 1977 IN VOLUME 25 OF PARCEL MAPS, PAGE 34, RECORDS OF SANTA CRUZ COUNTY, CALIFORNIA WAS USED AS THE BASIS OF BEARINGS SHOWN HEREON.

ALL DISTANCES AND DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.

LINE TABLE		
LINE	BEARING	DIST
L1	N19°35'30"E	51.96'

9°22'W 52.00"(R4)

RESOLUTION NO. 1928.4

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY AUTHORIZING
EXECUTION OF THE SUBDIVISION INTERIM MAINTENANCE AGREEMENT FOR THE
DUNSLEE WAY SUBDIVISION - TRACT NO. 1603
SCOTTS VALLEY DRIVE (APN 022-451-01)**

WHEREAS, Ryder Homes, LLC ("Ryder") owns that certain portion of real property within the City of Scotts Valley described as Townhomes Lots 1 through 25, and one 5,000 sq. ft. commercial building inclusive, of that certain Final Map referred to as "Tract 1603 Dunslee" filed for record in the official records of Santa Cruz County, California on _____, 2018 (the "Property"); and

WHEREAS, Ryder is developing the Property as a residential and commercial subdivision pursuant to the previously approved tentative map and Improvement plans, and the approval of the subdivision is conditioned on Ryder completing certain public improvements on the Property, including the improvement and expansion of Dunslee Way up to 32 feet in width, a portion of the roadway to be located on the Property and the other portion to be located on property previously offered for dedication to the City for roadway purposes; and

WHEREAS, upon recordation of the Final Map, the portion of Dunslee Way situated on the Property shall be dedicated to the City by Ryder for public purposes; and

WHEREAS, as the developer of the subdivision, Ryder shall be creating a homeowner's association for the subdivision (the "HOA"); and

WHEREAS, the HOA shall have certain obligations, including, but not limited to, paying a certain annual fee to the City to cover the costs of repair and maintenance of Dunslee Way; and

WHEREAS, the HOA has not yet been formed and the City requires an interim measure to fund maintenance and repair of Dunslee Way until the HOA has been formed and the Covenants Conditions and Restrictions for the HOA have been recorded; and

WHEREAS, Ryder is willing to provide such interim funding mechanism through this Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scotts Valley that the Interim Maintenance Agreement with Ryder Homes, LLC is hereby approved and the City Manager is hereby authorized to execute the Interim Maintenance Agreement for the maintenance and repair of Dunslee Way.

The above and foregoing Resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 6th day of June, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Jim Reed, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

RESOLUTION NO. 960.84

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
AUTHORIZING EXECUTION OF THE SUBDIVISION IMPROVEMENT AGREEMENT
FOR THE DUNSLEE WAY SUBDIVISION- TRACT NO. 1603
SCOTTS VALLEY DRIVE (APN 022-451-01)**

WHEREAS, the City Council of the City of Scotts Valley desires to enter into a Subdivision Improvement Agreement with Ryder Scotts Valley LLC (Developer) for the development of a subdivision of 25 townhomes and one 5000 square foot commercial lot subdivision known as the Dunslee Way Subdivision, Tract No. 1603; and

WHEREAS, this agreement will require the Developer to complete approximately \$1,136,476.00 in public and private improvements and drainage infrastructure in accordance with the project conditions of approval and City standard construction design as shown on those certain improvement plans dated May 1, 2018; and

WHEREAS, Developer has submitted sureties in the amount of \$1,136,476.00 for Faithful Performance and \$568,238.00 for Labor and Materials. Such sureties have been reviewed and approved by the City Attorney.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scotts Valley that the Subdivision Improvement Agreement with Ryder Scotts Valley LLC is hereby approved and the City Manager is hereby authorized to execute the Subdivision Improvement Agreement for the development of the Dunslee Way Subdivision in the form attached hereto as Exhibit A and is made part of this resolution.

The above and foregoing Resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 6th day of June, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Jim Reed, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

EXHIBIT A

NO RECORDING FEE PER GOV. CODE SEC. 27383

Recorded At Request Of

And When Recorded, Return To:

City of Scotts Valley
One Civic Center Drive
Scotts Valley, CA 95066
Attn: City Clerk

SUBDIVISION IMPROVEMENT AGREEMENT

AGREEMENT BY OWNER OR SUCCESSORS IN INTEREST TO CONSTRUCT LAND DEVELOPMENT IMPROVEMENTS

PROJECT IDENTIFICATION:

This Subdivision Improvement Agreement (the "Agreement") is made and entered into by and between the City of Scotts Valley, a California municipal corporation, hereinafter referred to as "City", and Ryder Scotts Valley LLC, a California limited liability company, hereinafter referred to as "Owners" on

RECITALS

A. Owners desire to subdivide and develop the real property described and shown in Exhibit "A" (the "Property") and wish to defer construction of permanent improvements as set forth in Exhibit "B" (the "Improvements") and as shown on those certain plans titled Improvement Plans for Cove at Scotts Valley Tract 1603 City of Scotts Valley, California, dated May, 2018.

B. In exchange for the deferment of Owners' obligation as provided herein, Owners agree to complete the Improvements as provided herein.

NOW, THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

AGREEMENT

1. **Agreement Binding On Successors In Interest.** This agreement is an instrument affecting the title and possession of the Property. All of the terms, covenants and conditions herein imposed shall be binding upon and inure to the heirs, successors or assigns of Owners. Upon any sale, division or transfer of the Property, the terms of this Agreement shall apply separately to each parcel and the new owner of each parcel and Owners shall be jointly liable to complete the obligations imposed on Owners by this Agreement.

2. **Improvements.**

2.1 Owners agree to construct the Improvements as indicated on the attached Exhibit "B". The Improvements required by City generally consist of a new and expanded Dunslee Way, curbs, gutters, sidewalk, driveways, and other miscellaneous improvements.

2.2 The Owners shall, within twelve (12) months of the date of this Agreement, complete to the satisfaction of the City Engineer, all Improvements in accordance with City's plans and specifications.

In the event Owners fail and/or neglect to complete all Improvements within twelve (12) months of the date of this Agreement, City shall have the right at any time thereafter to complete the Improvements at Owners' expense; provided, however, the City Council may in its sole discretion, extend

the completion period for an additional period of time upon written request by Owners.

3. Performance Of Work. Owners agree to perform the work, construct and install the Improvements and make the payments required by City within the time period of completion established herein and in a good workmanlike manner, in accordance with accepted construction practices and the plans and specifications for the improvements and to the satisfaction of the City Engineer. Owners agree to commence and complete the Improvements within a period of twelve (12) months from the date of this Agreement and to notify City at least forty-eight (48) hours prior to commencement of work. If it becomes necessary for City to construct the Improvements, permission is granted to City by Owners to enter upon the property of Owners as may be necessary for City to construct the Improvements.

4. Improvement Plan Warranty. Owners warrant the Improvement Plans for the work are adequate to accomplish the work as promised in Section 2 and as required by the Conditions of Approval for the Subdivision. If, at any time before the City Council accepts the work as complete or during the one year guarantee period, said improvement plans prove to be inadequate in any respect, Owners shall make whatever changes are necessary to accomplish the work as promised.

5. Acceptance of Work; Maintenance Of Improvements And Guarantee Of Work.

City agrees to accept for maintenance, only those Improvements which are constructed and completed in accordance with City's standards and requirements and are installed within public rights-of-way or easements dedicated and accepted as complete by City resolution, after the expiration of one (1) year from and after the date of satisfactory completion and acceptance by the City. Owners shall maintain all the Improvements at Owners' sole cost and at all times prior to acceptance of the Improvements by City. After acceptance of the dedicated portion of the Improvements by City, Owners shall continue to maintain at their sole cost and expense the private portion of the Improvements and shall provide funding for the maintenance of Dunslee Way pursuant to that certain Interim Maintenance Agreement between the parties, the Conditions of Approval for the Subdivision and the Covenants, Conditions & Restrictions for the Subdivision. Owners guarantee that all completed Improvements shall be free from defects in material or workmanship and shall perform satisfactorily for a period of one (1) year from and after the date the City Council accepts the work as complete. Owners agree to correct, repair, or replace, at Owners' sole cost and expense, any defects in said work.

Owners agree to provide necessary temporary drainage facilities, access road(s) or other improvements required by City Engineer, to assume responsibility for the proper functioning thereof, to submit plans to City for review, if required, and to maintain said improvements and facilities in a manner which will preclude any hazard to life or health or damage to adjoining property.

6. Bond, Cash Deposit Or Instrument Of Credit. Owners shall furnish:

a. Concurrent with the execution hereof, a bond, cash deposit or instrument of credit in a form acceptable to City, in its sole discretion, in an amount equal to at least one hundred percent (100%) of the engineer's estimated cost of improvements (as approved by the City Engineer) as security for the faithful performance of this Agreement;

b. Concurrent with the execution hereof, a bond, cash deposit or instrument of credit in a form acceptable to City, in its sole discretion, in an amount equal to at least fifty percent (50%) of the engineer's estimated cost of improvements (as approved by the City Engineer) as security for the payment of all persons, furnishing materials, equipment or labor in connection with this work; and

c. Prior to or concurrent with City's acceptance of Improvements, to warranty the Owner's work for a period of twelve (12) months following City's acceptance of Improvements against any defective work or labor done or defective materials furnished, a bond, cash deposit or instrument of credit in a form acceptable to City, in its sole discretion, in an amount equal to at least ten percent (10%) of the estimated cost of the Improvements (as approved by the City Engineer).

The surety on any bond or instrument of credit shall be satisfactory to the City Engineer.

Pursuant to Government Code Section 66499(a) all bonds shall be from an authorized corporate surety in the State of California. An instrument of credit shall be from an institution subject to regulation by the State of California or the Federal government, and shall pledge that the funds necessary to carry out the forms of the Agreement are on deposit and guaranteed for payment. The cash deposit may take the form of a Certificate of Deposit which shall name the City of Scotts Valley as the holder of the certificate. The certificate shall be held by City until satisfactory completion of all Improvements and upon certification of the City Engineer of satisfactory completion, shall be released by the City and endorsed over to Owners, along with any interest earned thereon. Should City be required to use any funds deposited to satisfy the requirements of this Agreement, City may use all principal and accrued interest to complete the Improvements. Principal and interest, if any, remaining after the satisfactory completion of the Improvements shall be returned to the Owners by City.

7. Insurance. Owners shall maintain, or shall require any contractor engaged by Owners to perform work, to maintain, at their sole cost and expense, at all times during the performance of the work called for herein, a comprehensive public liability and property damage insurance policy with City as additional named primary insured, for bodily injury (including death) with limits of not less than One Million Dollars (\$1,000,000) per person and Two Million Dollars (\$2,000,000) per occurrence and property damage limits of not less than Five Hundred Thousand Dollars (\$500,000). Owners shall provide City with a certificate evidencing such policy with a clause requiring the insurance carrier to give thirty (30) day written notice to the City's City Manager, in advance of the policy being canceled for any reason whatsoever.

8. Indemnity. Owners shall assume the defense with counsel selected by City and shall hold harmless, defend and indemnify City, its agents, servants or employees, from every expense, liability or payment, including attorney's fees, against any and all actions including claims or demands for injury, death, loss or damages, regardless of fault or cause, by anyone whomsoever (except where such injury, death, loss or damage was solely due to the negligent acts or omissions of City, its agents, servants or employees) arising out of performance of any of the duties, promises, covenants or conditions arising out of this agreement, including but not limited to injury, death, loss or damage is a consequence of, or arises out of, or is incidental to, the deferment of permanent drainage facilities or the adequacy, safety, use, or non-use of temporary drainage facilities, the performance or non-performance of the work, by Owners or any other persons or parties pursuant to authorization by Owners.

9. Time Is Of The Essence. Time is of the essence in this Agreement.

10. Waiver. No waiver of any term, provision or condition of this Agreement, whether by conduct or otherwise, in any one or more instances, shall be deemed to be, or be construed as, a further or continuing waiver of any such term, provision or condition or as a waiver of any other term, provision or condition of this Agreement.

11. Attorney's Fees. If either party hereto incurs any expense, including reasonable attorneys' fees, in connection with any action or proceeding instituted by reason of any default or alleged default of the other party hereunder, the party prevailing in such action or proceeding shall be entitled to recover from the other party reasonable expenses and attorneys' fees in the amount determined by the Court, whether or not such action or proceeding goes to final judgement. In the event of a settlement or final judgement in which neither party is awarded all of the relief prayed for, the prevailing party as determined by the Court shall be entitled to recover from the other party reasonable expenses and attorneys' fees.

12. Notices. All required notices shall be in writing and delivered in person or by Registered U.S. Mail, postage pre-paid. Notices required to be given to City shall be addressed as follows:

Public Works Director
City of Scotts Valley
One Civic Center Drive
Scotts Valley, CA 95066

Notices required to be given to Owners shall be addressed as follows:

Ryder Scotts Valley LLC
c/o N. Jay Ryder
1425 Treat Blvd.
Walnut Creek, CA 94598

Either party may change such address by notice in writing to the other party. Thereafter, notices shall be addressed and transmitted to the new address.

13. Costs. Owner shall pay when due, all cost of the Improvements, including city fees and inspections.

14. Release of Securities. The City shall release the securities required by this Agreement as follows:

- a. Performance Security. The City shall release the performance security upon acceptance of the Improvements by the City or as otherwise may be authorized by Government Code section 66499.7.
- b. Payment Security. The City shall release the payment security in accordance with Government Code section 66499.7.
- c. Warranty Security. The City shall release the warranty security upon expiration of the warranty period and settlement of any warranty claims filed during the warranty period.

15. Entire Agreement. This Agreement contains the entire agreement between the parties. No promise, representation, warranty or covenant not included or referred to in this Agreement has been or is relied on by either party. Each party has relied on his own examination of this Agreement, the counsel of his own advisors, and the warranties, representation, and covenants in the Agreement itself and those referred to in the Agreement. The language in all parts of this Agreement shall be in all cases construed simply, according to its fair meaning and not for or against City or Owners, regardless of which party drafted the particular language which is being construed, all parties having been represented by adequate counsel.

IN WITNESS WHEREOF, the City and the Owners have executed this Improvement Agreement as of the date first set forth above.

"CITY"
CITY OF SCOTTS VALLEY

BY: _____
JIM REED, MAYOR

ATTEST:

TRACY FERRARA, CITY CLERK

APPROVED AS TO FORM:

POWELL, CITY ATTORNEY

KIRSTEN

"OWNERS"
Ryder Scotts Valley LLC
a California limited liability company

By: Its Manager
Ryder Homes of California, Inc.
a California corporation

BY: _____
Name:
Title:

(ATTACH ACKNOWLEDGMENTS)

EXHIBIT A

A part of the San Augustine Rancho and more particularly bounded and described as follows, to-wit:

Beginning at an iron pipe on the Westerly boundary of the Santa Cruz-Los Gatos Highway at the Southeasterly corner of lands conveyed by Edward H. Frapwell, et al., to Carl Scheurer, et ux., by Deed recorded April 25, 1944, in Volume 479, Page 11, Official Records of Santa Cruz County; thence from said point of beginning along the Westerly boundary of said above mentioned highway curving to the left from a tangent bearing North 27° 09' East, with a radius of 3,950.00 feet, through an angle of 03° 37' 35", a distance of 250.00 feet to a station; thence leaving said highway, parallel to the Southerly boundary of said above mentioned lands conveyed to Scheurer, North 51° 25' West, 1889.03 feet to a station on the Westerly boundary of said last mentioned lands; thence along the Westerly boundary of said last mentioned lands South 15° 49' West, 210.62 feet to an iron pipe at an angle in said boundary; thence South 19° 22' West, 52.0 feet to an iron pipe at the Southwesterly corner of said last mentioned lands; thence along the Southerly boundary of said lands conveyed to Scheurer South 51° 25' East, 1847.69 feet to the place of beginning.

APN: 022-451-01

EXHIBIT B

Preliminary Opinion of Probable Cost
Dunslee Way Improvements - Onsite
City of Scotts Valley, CA
Ryder Companies

Revision Date	Revision Description

In providing this Opinion of Probable Cost, the Client understands that the Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the Design Professional is not a Professional Cost Estimator. The Design Professional makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs. It is the Client's responsibility to review all unit prices and make changes as the Client sees fit to reflect the actual market prices the Client is experiencing and to reflect the Client's method of operation.

This document shall be considered incomplete unless accompanied by all sheets, including notes.

SUMMARY

A. GRADING	\$127,815
B. PAVING & CONCRETE	\$258,505
C. STORM DRAIN	\$197,325
D. SANITARY SEWER	\$65,050
E. MISCELLANEOUS	\$198,234
Sub-Total Improvements:	\$846,929

CONTINGENCY 10% \$84,693

Total Improvements: \$931,622



Preliminary Opinion of Probable Cost
Dunslee Way Improvements - Public (Existing)
City of Scotts Valley, CA
Ryder Companies

Revision Date	Revision Description

In providing this Opinion of Probable Cost, the Client understands that the Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the Design Professional is not a Professional Cost Estimator. The Design Professional makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs. It is the Client's responsibility to review all unit prices and make changes as the Client sees fit to reflect the actual market prices the Client is experiencing and to reflect the Client's method of operation.

This document shall be considered incomplete unless accompanied by all sheets, including notes.

SUMMARY

F. OFFSITE IMPROVEMENTS (PUBLIC) EXISTING

	\$129,205
Sub-Total Improvements:	\$129,205

CONTINGENCY	10%	\$12,921
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Total Improvements:	\$142,126
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Preliminary Opinion of Probable Cost
Dunslee Way Improvements - Public (Future)
City of Scotts Valley, CA
Ryder Companies

Revision Date	Revision Description

In providing this Opinion of Probable Cost, the Client understands that the Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the Design Professional is not a Professional Cost Estimator. The Design Professional makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs. It is the Client's responsibility to review all unit prices and make changes as the Client sees fit to reflect the actual market prices the Client is experiencing and to reflect the Client's method of operation.

This document shall be considered incomplete unless accompanied by all sheets, including notes.

SUMMARY

G. OFFSITE IMPROVEMENTS (PUBLIC) FUTURE

	<u>\$57,025</u>
Sub-Total Improvements:	\$57,025

CONTINGENCY	10%	\$5,703
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Total Improvements:	\$62,728
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City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: June 6, 2018

TO: Honorable Mayor and City Council

FROM: Ken D. Anderson, City Engineer

APPROVED: Jenny D. Haruyama, City Manager

**SUBJECT: ACCEPT THE OFFER OF DEDICATION OF THE PRIVATE
STREET KNOWN AS DUNSLEE WAY**

SUMMARY OF ISSUE

On April 10, 1979, MLD78-SV-011 was recorded with the County of Santa Cruz. On this tract map, the lower portion of the existing Dunslee Way was offered for dedication. The offer was not accepted at that time but the City reserved the right to accept it in the future. On April 22, 1980, Tract No. 1017 Pine Cliff LD 79-008 was recorded with the County of Santa Cruz. On this tract map, the upper portion of the existing Dunslee Way was offered for dedication but not accepted. The City again reserved the right to accept the offer in the future. Dunslee Way has therefore been privately owned and maintained.

The City Council just recently approved the Final Map for Tract No. 1603, a 25 lot townhome and one 5,000 sq. ft. commercial lot subdivision on the north side of Dunslee Way which offered the remainder of Dunslee Way for dedication as a public road. The City accepted that offer with the intention of exercising its rights to accept the previous offers of dedication and make Dunslee Way a public street.

It is appropriate at this time to accept the offer of dedication. The owner of Tract 1603, Ryder Homes, is obligated by agreement, secured by bonds, to rehabilitate the existing Dunslee Way, construct the widening and fund annual maintenance. This process will make Dunslee Way a public street.

FISCAL IMPACT

No fiscal impact to the General Fund. The newly dedicated road will be constructed by Ryder Homes and future repair and annual maintenance will be funded by the homeowners in the Tract No. 1603 subdivision.

STAFF RECOMMENDATION

It is recommended that City Council adopt the attached Resolution No. 1928.5 to accept the Dunslee Way offers of dedication.

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RESOLUTION NO. 1928.5

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY ACCEPTING DUNSLEE WAY

The City Council of the City of Scotts Valley hereby resolves as follows:

WHEREAS, the rights-of-way described in Exhibit A (“existing Dunslee Way”) were the subject of offers of dedication to the City of Scotts Valley by the owners of the properties when Tract Map MLD78-SV-011 and Tract Map 1017 were recorded in 1979 and 1980, respectively; and

WHEREAS, at that time, these offers of dedication were rejected by the Council; and

WHEREAS, pursuant to Section 16.34.050 of the Scotts Valley Municipal Code if at the time a parcel map is approved and the offer of dedication of the road right-of-way is rejected, the offer of dedication shall deemed to remain open and the Council may by resolution at any later date without further action by the subdividers rescind its action and accept the offer; and

WHEREAS, on December 7th, 2016, the City Council approved the Tentative Map for that certain development known as The Cove of Scotts Valley (“The Cove”) to be developed by Ryder Homes, LLC (“Developer”); and

WHEREAS, as part of that approval, the Developer is required to improve Dunslee Way to a full width up to 32 feet which includes the Existing Dunslee Way; and

WHEREAS, by accepting the Existing Dunslee Way at this time, the Developer will be able to make the complete improvements to Dunslee Way as provided for in the Cove project; and

WHEREAS, the Developer submitted improvement plans and specifications (“Improvement Plans”) to the City entitled “Improvement Plans for Cove at Scotts Valley Tract 1603 City of Scotts Valley, California” which describe the construction of the public and private improvements, including, but not limited to, complete construction of Dunslee Way; and

WHEREAS, the Developer has submitted to the City a signed agreement entitled “Subdivision Improvement Agreement” (“Public Improvement Agreement”), by which the Developer has agreed to construct all public improvements, including, but not limited to, those described by the Improvement Plans; and

WHEREAS, concurrently with the submittal of the Public Improvement Agreement, the Developer has posted improvement security to guarantee completion of the public improvements, including the complete width of Dunslee Way, and payment of laborers and materialmen in accordance with the Public Improvement Agreement, including a faithful performance bond in the amount of \$1,136,476.00 and a labor and material bond in the amount of \$568,238.00; and

WHEREAS, the Council has determined that it is in the interest of the City to accept dedication of the Existing Dunslee Way as a public road to enable the widening and improvement of the complete road by Developer.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED as follows:

1. The City Council does hereby accept the Existing Dunslee Way for dedication as a public street; provided, however, to the extent offers of dedication are for real property on which the Developer is required to construct public improvements, the City's acceptance shall be conditioned upon the City Engineer's acceptance of the public improvements as complete.
2. That the City Clerk shall record this resolution in the office of the Recorder of Santa Cruz County

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 6th day of June, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Jim Reed, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

SURVEYOR'S CERTIFICATE

I HAVE CONDUCTED A SURVEY OF THE ABOVE DESCRIBED PROPERTY AND I HAVE FOUND THAT THE SAME IS IN ACCORDANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE. I HEREBY CERTIFY THAT THE PARCEL MAP PREPARED BY ME IS A TRUE AND CORRECT REPRESENTATION OF THE SURVEY AND THAT THE SAME CONFORMS TO THE APPROVED TENTATIVE MAP AND THE CONDITIONS AND Covenants WHICH WERE REQUIRED TO BE FULFILLED PRIOR TO THE FILING OF THE PARCEL MAP.

Ralph G. Hawley
RALPH G. HAWLEY
L.S. 3308
CITY ENGINEER

CITY ENGINEER'S CERTIFICATE

THE MAP CONFORMS TO THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE.

DATED April 4, 1977

John A. Nuccio
JOHN A. NUCCIO
CITY ENGINEER

RECORDER'S CERTIFICATE

FILED THIS 10 DAY OF April 1977 AT THE REQUEST OF THE CITY ENGINEER, PARCEL MAP NO. 12314 IN BOOK 32 OF RECORDS.

RICHARD C. NEAL
COUNTY RECORDER

Don L. Rodriguez
DON L. RODRIGUEZ
DEPUTY



OWNER'S CERTIFICATE

WE HEREBY CERTIFY THAT WE ARE THE OWNERS OF OR HAVE SOME RIGHT, TITLE OR INTEREST IN AND TO THE REAL PROPERTY INCLUDED WITHIN THE SUBDIVISION SHOWN UPON THIS PARCEL MAP. WE HAVE READ THE PARCEL MAP AND WE CONSENT TO THE MAKING OF SAID MAP AND SUBDIVISION AS SHOWN THEREON. WE HAVE BEEN ADVISED BY THE CITY ENGINEER THAT THE MAP CONFORMS TO THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE. WE HAVE BEEN ADVISED BY THE CITY ENGINEER THAT THE MAP CONFORMS TO THE APPROVED TENTATIVE MAP AND THE CONDITIONS AND Covenants WHICH WERE REQUIRED TO BE FULFILLED PRIOR TO THE FILING OF THE PARCEL MAP.

OWNERS:

Charles Ronald Roberson, Jr.
CHARLES RONALD ROBBERSON, JR.
CHARLES RONALD ROBBERSON

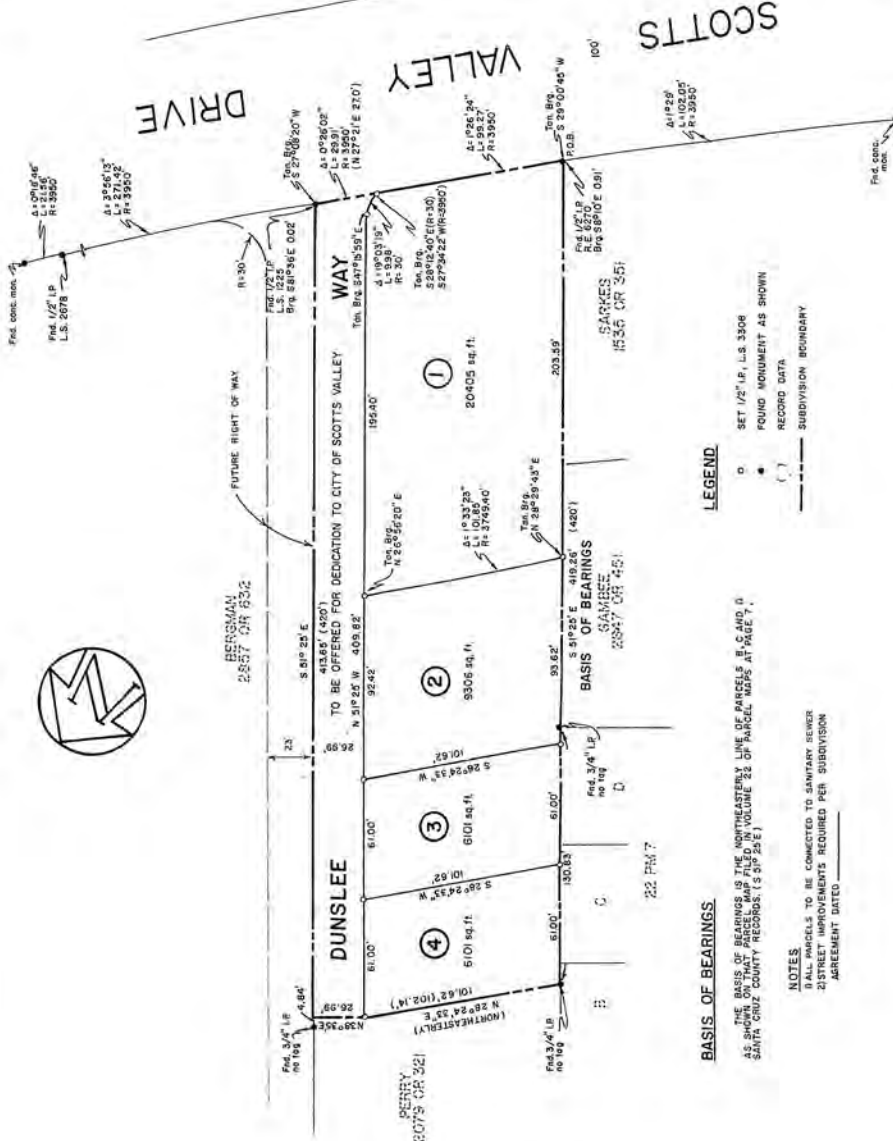
John Ralph Roberson
JOHN RALPH ROBBERSON

PARCEL MAP
for
CHARLES RONALD ROBBERSON

DEED 2858 OR 243
in the
CITY OF SCOTTS VALLEY, CALIFORNIA
AUGUST 1978
SCALE 1"=40'

RALPH G. HAWLEY
LAND SURVEYOR

MLD78- SV-011



LEGEND

- SET 1/2" I.P., L.S. 3308
- FOUND MONUMENT AS SHOWN
- () RECORD DATA
- SUBDIVISION BOUNDARY

NOTES

1. ALL PARCELS TO BE CONNECTED TO SANITARY SEWER DISTRICT IMPROVEMENTS REQUIRED PER SUBDIVISION AGREEMENT DATED _____

ACKNOWLEDGEMENT

STATE OF CALIFORNIA, COUNTY OF SANTA CRUZ, SS
ON THIS 10 DAY OF April, 1977, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID STATE, PERSONALLY APPEARED CHARLES RONALD ROBBERSON, JR. AND JOHN RALPH ROBBERSON, KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME AS OWNERS.

WITNESS MY HAND AND OFFICIAL SEAL.

John A. Nuccio



City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: June 6, 2018
TO: Honorable Mayor and City Council
FROM: Tracy A. Ferrara, City Clerk
APPROVED: Jenny D. Haruyama, City Manager
SUBJECT: APPOINTMENT TO ARTS COMMISSION

SUMMARY OF ISSUE

As vacancies occur, or due to an election or re-election of a Council Member, a member of the Council may nominate a new individual to serve on a City Commission, Committee, and/or Board. All appointments must be approved by the City Council.

Due to a vacancy, City Council Member Lind has nominated Melinda Koenig to serve on the Arts Commission. Upon Council approval on the consent agenda, Ms. Koenig would fill the vacancy.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Council's approval of this item on the Consent Agenda will ratify the appointment.

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City of Scotts Valley Application for Appointment to Serve on a City Advisory Body

Advisory Body you are applying for:

- | | | |
|--|---|---|
| ☐ Planning Commission | ☒ Arts Commission | ☐ Senior Center Board |
| ☐ Parks & Recreation Commission | ☐ Board of Appeals | ☐ Code Enforcement Appeals Board |
| ☐ ADA Accessibility Committee | ☐ Parks & Recreation Advocates | ☐ Mobile Home Park Rent Review |

Contact Information

Name	Melinda Koenig		
Street Address			
City / ST/ ZIP Code	Scotts Valley/ CA / 95066		
Phone – Primary	831.278.1554	☒ Cell	☐ Work ☐ Home
Phone – Secondary	831.704.7277	☐ Cell	☐ Work ☒ Home
E-Mail Address	koenigmelinda@gmail.com		

Background Information*

Years residing in Scotts Valley	9 Years
Employer	Young Living & Children
Occupation/Profession	Independent Consultant for Young Living. Household CEO
Education	BA in Contemporary Christain Leadership, Minor in Biblical studies, and an emphasis is Conflict and Peacemaking

**If you are appointed to a city commission or board, you may be required to file a Statement of Economic Interests (FPPC Form 700). The Form 700 is a State-mandated public document disclosing certain business, property and investment holdings which might conflict with the member's decisions. The City Clerk's Office will supply the Form 700 upon appointment.*

Summarize your interests, education, and/or experience as they relate to this position.

Art is something that has always been a part of my life growing up and to this day. I enjoy working with all mediums of art and expression. I have directed and acted in small plays and skits, written curriculum. In both high school and college I was involved in Drama, in my adult life I have served on Mount Hermon' Improv team for 4 years.

Through my career of a youth pastor, and a children' s coordinator, I had the privilege of helping many teams work toward a goal and delegate many projects through creative expression. Not only create teams and project but guiding both college and adults in accomplishing these projects with young children and teens.

I enjoy writing, painting, public speaking and working on teams to accomplish tasks together.

Explain how you believe you can contribute toward the effectiveness of this position.

I have always had a deep appreciation for art, and an appreciation for our city. With that i hope to be an asset to see what places art can add to beautifying our city as well as community wide events. I also love to write, I personally have never written a grant but I would love to learn how.

Summarize your participation in civic or community activities.

I have had the incredible opportunity to Coach 8th & 7th Grade Girls Soccer at Scotts Valley Middle School. Coaching for the last 6 years has allowed me to really get to know the fantastic teachers faculty and students at SV middle school.

I have officially begun to serve on Young Life Santa Cruz county Committee this year; I help lead the team working with staff, parents, volunteer leaders and youth both Jr high and high school in Santa Cruz County.

How did you hear about this vacancy?

☐ City Website ☐ Other Website ☐ Word of Mouth ☒ Other (Specify): my friend Heather Burke

APPLICANT SIGNATURE

DATE

X

Return application:

For more information, contact:

OFFICE USE ONLY – DATE RECEIVED

By email to:

tferrara@scottsvalley.org

City Clerk's Office (831)440-5600

tferrara@scottsvalley.org

www.scottsvalley.org

In person or by mail to:

City Clerk's Office

1 Civic Center Drive

Scotts Valley, CA 95066

- Note:** 1) Applications are retained for one year. You will be contacted if a vacancy occurs within that time.
2) A separate application must be submitted for each advisory body to which you seek appointment.
3) You may attach additional pages or material (such as a resume) to the application if desired.

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: June 6, 2018

TO: Honorable Mayor and City Council

FROM: Laurie Grundy, Senior Accountant

APPROVED BY: Jenny Haruyama, City Manager

SUBJECT: CONSIDER COMMUNITY SERVICE AGENCY FUNDING REQUESTS

SUMMARY OF ISSUE

Each year, members of the Human Care Alliance, select community service agencies, and the Arts Council request funding from the City of Scotts Valley to support various human services. Approximately twenty-seven (27) agencies submitted funding requests for FY 2018/19. Nearly all of the funding requests were at the prior year funding level and included a Cost of Living Adjustment (COLA) adjustment, ranging between 2%-5%. It should be noted that the Consumer Price Index (CPI) for Urban Consumers (CPI-U) for the San Francisco-Oakland-San Jose region from April 2017 to April 2018 was 3.2%.

In addition to the COLA request, twelve (12) agencies requested one-time funding to meet service demands and another agency made a new program funding request (not previously funded by the City) in the amount of \$450. The attached FY 2018/19 funding request (including requested COLAs and new funding) is \$66,124. The table below reflects the full funding request.

FY 2018/19 Community Service Agency Funding Request

Base/Prior Year Community Service Agency Funding	COLA Funding Request	One-Time and New Program Funding Request	Total Community Service Agency Funding Request
\$54,527	\$1,725	\$9,872	\$66,124

The Arts Council, as in prior years, is requesting \$1,030 in program funding. Also attached is a funding request from the Santa Cruz County Housing Authority in the amount of \$1,000 to support a county wide Fair Market Rent (FMR) study that must be replicated annually to ensure adequate funding for housing programs. Approximately 58 households in Scotts Valley benefit from these programs. The cost of the study is approximately \$25,000.

Including the Arts Council and the Housing Authority, the total funding request is \$68,154.

FY 2018/19 Funding Requests (All Agencies)

Community Service Agency Total Funding Requests	Arts Council Funding Request	Housing Authority Funding Request	Total Funding Requests
\$66,124	\$1,030	\$1,000	\$68,154

Direction is needed from Council regarding the following community service agency funding items:

1. **FY 2018/19 Community Service Agency Funding:** Direction is needed from Council regarding the proposed funding requests from community service agencies, which total \$66,124. Alternatively, Council could consider other funding approaches, including but not limited to the following:

COMMUNITY SERVICE AGENCY FUNDING CONSIDERATIONS	AMOUNT
1. Prior Year Funding Level Only	\$54,527
2. Prior Year Funding with ½ of 2018 CPI (1.6%)	\$55,399
3. Prior Year Funding with Full 2018 CPI (3.2%)	\$56,272
4. Prior Year Funding and Agency Requested COLAs Only	\$56,252

2. **FY 2018/19 Arts Council Funding:** The Arts Council has made a funding request of \$1,030, which is a \$30 increase over what was granted in the prior year. Direction is needed whether to fund the Arts Council at the requested amount.
3. **FY 2018/19 Housing Authority Funding Request:** The Housing Authority has requested \$1,000 to help offset the cost of an annual FMR study that must be replicated annually to ensure adequate funding for housing programs. Direction is needed whether to fund this request. Council may consider using the City's housing funds that were earmarked for the Landlord Incentive Program in the current fiscal year given there has been no landlord participation to date in the program.

FISCAL IMPACT

If Council approves the FY 2018/19 funding requests submitted by the community service agencies, Arts Council, and Housing Authority the total fiscal impact would be \$68,154. This would be a \$12,627 increase over the prior year.

It should be noted that in addition to funding non-profit agencies, the City also provides support for the Homeless Action Partnership (HAP). The HAP is a collaboration of the five jurisdictions in Santa Cruz County (the County and the Cities of Capitola, Santa Cruz, Watsonville, and Scotts Valley) along with homeless housing and services providers that collectively generate nearly \$2.3 million annually for housing subsidies and supportive

services. County jurisdictions, through the HAP, fund activities that further the goal of addressing homelessness in the community, including funding winter shelter programs in both north and south Santa Cruz County and conducting a biennial homeless census and surveys. For fiscal year 2017/18, Scotts Valley's contribution was \$43,143.

STAFF RECOMMENDATION

It is recommended that the City Council provide direction regarding the attached community service funding applications and the Arts Council.

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FY 2018/19 COMMUNITY SERVICE FUNDING - Requests by Agencies							
	2017-18	2018-19					
	Total	Add'l Requests		Total		COLA	
	Funding	COLA	Other	Request		%	Request for "Other"
Advocacy, Inc.	1,588	60	0	1,648		3.8%	
Cabrillo College Stroke Center	5,948	297	297	6,542		5.0%	Salary support
Community Bridges-Lift Line	3,144	110	0	3,254		3.5%	
Community Bridges-Meals on Wheels	6,307	220		6,527		3.5%	
Community Bridges-Mountain Resc	864	30	1,000	1,894		3.5%	Additional request
Conflict Resolution Center	787	24	500	1,311		3.0%	Increased services
Court Appointed Special Advocates	1,161	35	1,304	2,500		3.0%	Additional services
Dientes Community Dental Care	1,379	28	0	1,407		2.0%	
Encompass-Youth Services	2,950	0	0	2,950		0.0%	
Family Service - Counseling Services	1,441	43	0	1,484		3.0%	
Family Service - I-You Venture	733	22	0	755		3.0%	
Family Service - Senior Outreach	733	22	0	755		3.0%	
Family Service - Suicide Prevention	858	26	0	884		3.0%	
Family Service - WomenCARE	581	18	0	599		3.0%	
Grey Bears	1,470	44	0	1,514		3.0%	
Homeless Service Center	570	0	1,000	1,570		0.0%	Paul Lee Loft project
Hospice of SC County	789	24	1,687	2,500		3.0%	
Monarch Services	3,473	174	0	3,647		5.0%	
Second Harvest Food Bank	4,101	123	51	4,275		3.0%	Increase in need
Senior Citizen's Legal Services	3,371	8	600	3,979		8.0%	Additional legal costs
Senior's Council-Project SCOUT	3,533	113	2,025	5,671		3.2%	Additional request
Senior Network Services	1,501	75	0	1,576		5.0%	
Vista Center for the Blind	2,145	64	0	2,209		3.0%	
Volunteer Center of Santa Cruz	2,623	0	0	2,623		0.0%	
Walnut Avenue - Domestic Violence	1,817	55	628	2,500		3.0%	Additional suppoort
Walnut Avenue - Family Support	330	10	160	500		3.0%	Increased outreach
Walnut Avenue - Youth Advocates	330	100	170	600		3.0%	Youth workshops
SUB-TOTAL	54,527	1,725	9,422	65,674			
NEW REQUEST:							
Family Service - Survivors Healing Ctr	0	0	450	450			Counseling Services
GRAND TOTAL	54,527	1,725	9,872	66,124			

FY 2018/19 COMMUNITY SERVICE FUNDING WITH CPI INCREASE									
	2018-19 Increase Option #1				2018-19 Increase Option #2				
	2017-18				2017-18				
	Total	1.60%	2018-19		Total	3.20%	2018-19		
	Funding	COLA	Request		Funding	COLA	Request		
Advocacy, Inc.	1,588	25	1,613		1,588	51	1,639		
Cabrillo College Stroke Center	5,948	95	6,043		5,948	190	6,138		
Community Bridges-Lift Line	3,144	50	3,194		3,144	101	3,245		
Community Bridges-Meals on Wheels	6,307	101	6,408		6,307	202	6,509		
Community Bridges-Mountain Resc	864	14	878		864	28	892		
Conflict Resolution Center	787	13	800		787	25	812		
Court Appointed Special Advocates	1,161	19	1,180		1,161	37	1,198		
Dientes Community Dental Care	1,379	22	1,401		1,379	44	1,423		
Encompass-Youth Services	2,950	47	2,997		2,950	94	3,044		
Family Service - Counseling Services	1,441	23	1,464		1,441	46	1,487		
Family Service - I-You Venture	733	12	745		733	23	756		
Family Service - Senior Outreach	733	12	745		733	23	756		
Family Service - Suicide Prevention	858	14	872		858	27	885		
Family Service - WomenCARE	581	9	590		581	19	600		
Grey Bears	1,470	24	1,494		1,470	47	1,517		
Homeless Service Center	570	9	579		570	18	588		
Hospice of SC County	789	13	802		789	25	814		
Monarch Services	3,473	56	3,529		3,473	111	3,584		
Second Harvest Food Bank	4,101	66	4,167		4,101	131	4,232		
Senior Citizen's Legal Services	3,371	54	3,425		3,371	108	3,479		
Senior's Council-Project SCOUT	3,533	57	3,590		3,533	113	3,646		
Senior Network Services	1,501	24	1,525		1,501	48	1,549		
Vista Center for the Blind	2,145	34	2,179		2,145	69	2,214		
Volunteer Center of Santa Cruz	2,623	42	2,665		2,623	84	2,707		
Walnut Avenue - Domestic Violence	1,817	29	1,846		1,817	58	1,875		
Walnut Avenue - Family Support	330	5	335		330	11	341		
Walnut Avenue - Youth Advocates	330	5	335		330	11	341		
GRAND TOTAL	54,527	872	55,399		54,527	1,745	56,272		

ADVOCACY, INC

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Advocacy Inc.

ADDRESS: 5274 Scotts Valley Drive Ste203
Scotts Valley, CA
95066

AGENCY MISSION: Our mission is to protect the civil, legal, and human rights of elder and dependent adults living in long-term care, and those with mental health needs.

DESCRIPTION OF AGENCY SERVICES: Receive, investigate, resolve complaints of residents of long-term care facilities and mental health clients; investigate allegations of abuse in facility settings; provide patient/resident representation at administrative hearings; assist residents and clients with care issues, Medi-Cal eligibility, service access, and treatment plans; monitor facilities to ensure that residents' rights are upheld, and that treatment is being provided in compliance with law, educate the community about residents' rights.

AGENCIES TARGET POPULATION: All elder and dependent residents of skilled nursing facilities (SNF), assisted living facilities (including Brookdale Assisted Living and Mystic Oaks, both located in Scotts Valley), adult residential facilities, and clients of County mental health. As there are no SNF in Scotts Valley, our advocates work with Scotts Valley residents who may be placed in a SNF in Santa Cruz County for short-term rehabilitation.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Suzanne Stone

DATE: 22-May-18

TITLE Executive Director

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Advocacy Inc.

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

Provide program service access to all Scotts Valley residents of assisted living and skilled nursing facilities, and those who are clients of Santa Cruz County Mental Health; investigate, resolve resident/client complaints and abuse allegations, and monitor conditions in long-term facilities.

Quality of Service:

85% of residents served will be satisfied with the assistance, advocacy, problem solving and information provided.

**Proposed
Outcome:**

80% of those served will experience an improved standard of care and/or quality of life as a result of our assistance.

Target Population for Scotts Valley:

Number Served

2300

Age

Over 90% of our clients are seniors, age 65+

Gender

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Advocacy Inc.

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 372,329	\$ 406,029

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
230 residents/clients will receive mandated program service access and complaint response	2300	2300	2300

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$1,588	\$60	\$ -	\$ 1,648

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA We are requesting a cost of living increase equal to the Bay Area CPI increase of 3.8% (for the period of April 2016 to April 2017), to cover our increased costs over the past year.

2. NEW

**CABRILLO COLLEGE STROKE & DISABILITY
LEARNING CENTER**

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME:	Cabrillo College Stroke & Disability Learning Center
ADDRESS:	6500 Soquel Dr. #HW1000, Aptos, CA 95003
AGENCY MISSION:	The Cabrillo College Stroke and Disability Learning Center's mission is to support adults with physical/neurological challenges to remain active participants in the community by providing education, skill building and strategies for adaptation to functional losses. Students participate in small groups in Mobility and Fitness, Speech/Communication and Counseling Support. College classes are designed to support a wide range of disabilities and offer personalized assessment to identify individual learning goals. The program also provides a model of rehabilitation education for students pursuing careers in health and human services and allied health professions, who gain experience as volunteers and complete internships in speech therapy, physical therapy and rehabilitation psychology.
DESCRIPTION OF AGENCY SERVICES:	The Cabrillo College Stroke and Disability Learning Center provides unique educational opportunities for adults learning to live with functional loss, and for students and caregivers learning how best to support and care for members of the community after life-altering events such as a stroke and other chronic conditions including Parkinson's Disease, Multiple Sclerosis and physical/neurological disabilities. This model program has served challenged students since 1974 and continues to offer low cost rehabilitation education through small group learning activities, taught by licensed professional instructors and their assistants. The Center offers an interdisciplinary rehabilitation program with an educational format. Following the academic calendar and disability eligibility requirements of Cabrillo College, students enroll in specialized classes and develop an individualized Academic Accommodation Plan to identify each student's learning goals. A medical release verifying disability is required from the student's doctor. The student must be assisted by a caregiver if unable to maintain personal hygiene needs. Students attend two days per week to strengthen abilities, gain function and find support for: mobility, fitness, coordination, applied problem solving, communication, and community re-integration. In addition, the Cabrillo College Stroke and Disability Learning Center participates in the education of local student nurses, medical assistants, and health and human service professionals from Cabrillo and other regional colleges and universities. Individuals entering the allied health professions gain experience as volunteers, and undergraduate and graduate students complete internships in speech and language therapy, physical therapy and rehabilitation psychology.
AGENCIES TARGET POPULATION:	The Cabrillo College Stroke and Disability Learning Center is open to adults/seniors over 18 years of age with acquired functional loss who are able to follow group instruction in one or more areas of rehabilitation education including mobility, fitness, coordination, applied problem solving, adaptation, communication and counseling. Annual population served 2016-17 includes 33% age 19-59, and 67% age 60 and over. Males comprise 58% and females 42%. Ethnicity of participants are currently 78% white, 17% Latino, 4% Asian, and 1% African-American/Native American. 29% of participants come from South County, 26% from Mid-County, and 42% from North County, including Scotts Valley. 4% are from outside the County. 56% of SDLC participants are below the 200% federal poverty level (FPL). The Cabrillo College Stroke and Disability Learning Center serves the diverse population of Santa Cruz County and has a commitment to access and inclusion of all races, nationalities and ethnic groups. Stroke, Parkinson's, multiple sclerosis, brain injury and arthritis do not differentiate by demographic category, and the faculty and staff of the SDLC have a long history of meeting the needs of adults of all ages and backgrounds.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME	Cynthia S.T. FitGerald, PhD	DATE:	5/22/2018
TITLE	Associate Dean		

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Cabrillo College Stroke & Disability Learning Center

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

Physical activity offers one of the greatest opportunities for people to extend years of active independent life and reduce functional loss (Cress, Buckner, Probaska, Rimmer, Brown, Macera, DePietro & Chodsko-Zajko, 2006, p. 34). A key to quality of life and maintenance of Activities of Daily Living (ADLs) is performing consistent physical activities while living with chronic illness, adapting to functional changes post stroke, and adjusting to the impact of neurological diseases. Multi-dimensional activities at the Stroke and Disability Learning Center (SDLC) include endurance, strength, balance and flexibility training for optimal functional benefits. Every semester and in the summer session, the mobility classes at the Center incorporate all of these components. Best practices research validates the importance and benefits of regular participation in such activities to increase quality of life and reduce functional limitations; thereby, decreasing both isolation and hospitalizations. Faculty and staff assess participants mobility, stamina and behavioral/social interactions using the Cabrillo College Accessibility Support Center Academic Accommodation Plan.

Also, behavioral health in adults/seniors is associated with both physical activity and social connection. The SDLC provides this in the variety of physical activities in a group setting, and specific behavioral discussions in counseling classes. Counseling participants learn skills to increase self-efficacy and make health choices with positive reinforcement. The unique SDLC course offerings provide adults/seniors from Scotts Valley with evidence-based practices to maintain independence, increase socialization and decrease functional loss.

Quality of Service:

90% of adult/senior participants report satisfaction in the annual participant program survey. Also, review of written documentation of telephone conversation and/or in-person assessment (participant, family member or caregiver) indicates that 80% of participants not continuing in the program will receive appropriate referrals to community resources.

Proposed Outcome:

80% of participants will demonstrate stable/increased mobility and stamina, and 95% will demonstrate increased behavioral/social interaction, as assessed by the Accessibility Support Center Academic Accommodation Plan.

Target Population for Scotts Valley:

Number Served	Age	Gender
20 participants annually	18+	ALL

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Cabrillo College Stroke & Disability Learning Center

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 450,000	\$ 462,000

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
1) Unduplicated students enrolled in rehabilitation education classes per academic year (16-week each, Fall	185/23,859/354*	180/22,000/320	180/22,000/320

*increased marketing and classes offered in 2017

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 5,948	\$ 297	\$ 297	\$ 6,542

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

- COLA** 5% increase is being requested from all Funders, in keeping with the potential increase in STRS/PERS required by the State of California.
- NEW** 5% increase to support salaries for 3 part-time instructor Assistants and 1 full-time Administrative Assistant, which meet the safety needs for the SDLC disabled adult class participants.

COMMUNITY BRIDGES

LIFT LINE

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Community Bridges dba: Lift Line

ADDRESS: 519 Main Street
Watsonville, CA 95076

AGENCY MISSION: Community Bridges is committed to strengthening our diverse community through innovative human services. Community Bridges is a family of health and human service programs with centralized governance.

DESCRIPTION OF AGENCY SERVICES: Community Bridges - Lift Line (Lift Line) has been designated Consolidated Transportation Service Agency (CTSA) since 1982. A CTSA's purpose is to improve transportation to social service recipients by providing access, consolidation and coordination of social services transportation. Lift Line provides approximately 80,000 rides annually to nearly 650 low income Santa Cruz County residents who require specialized wheelchair accessible transportation to various social service agencies and medical appointments.

AGENCIES TARGET POPULATION: Lift Line serves low income Santa Cruz County residents that are elderly and/or disabled. Residents in need of Lift Line services must fill out an application and qualify for the services, which include: medical rides, Taxi Scrip (subsidized taxi fare program), out of county rides, same day ride service, rides to congregated meal sites and adult day care centers such as Elderday.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Raymon Cancino

DATE: 23-May-18

TITLE Chief Executive Officer

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Community Bridges dba: Lift Line

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

Transportation Assistance, Paratransit Service. Lift Line, as the designated Consolidated Transportation Service Agency for Santa Cruz County, coordinates and/or directly provides paratransit transportation for low income seniors and disabled residents of our county through various programs funded by local, state and federal funding sources. We are a bilingual, bicultural transportation service program providing and coordinating specialized transportation in the otherwise unmet and underserved service areas.

Quality of Service:

Client surveys, quality assurance procedures and oversight.

**Proposed
Outcome:**

low income and disabled residents are being provided specialized transportation services to much needed medical destinations, shelters and access to nutritious meals to help maintain and improve their health.

Target Population for Scotts Valley:

Number Served

32

Age

Seniors and
Disabled residents
18 and Older;

Gender

All genders.

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Community Bridges dba: Lift Line

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 2,875,321	\$ 2,429,394

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
126 one way specialized transportation rides for low income seniors and disabled residents to medical and social service	470	518	569

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 3,144	\$ 110	\$ -	\$ 3,254

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA A COLA of 3.5% reflecting the C.P.I is being requested.

COMMUNITY BRIDGES
MEALS ON WHEELS

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Community Bridges dba Meals on Wheels

ADDRESS: 519 Main Street
Watsonville , CA 95076

AGENCY MISSION: Community Bridges is committed to strengthening our diverse community through innovative human services. Community Bridges is a family of health and human service programs with centralized governance.

DESCRIPTION OF AGENCY SERVICES: Since 1976, Community Bridges - Meals on Wheels for Santa Cruz County (MOW) has served over 8.5 million meals to adults 60 years of age and older in Santa Cruz County. MOW currently serves over 1,600 participants through our home delivered meals and congregate dining site programs, known as Older Americans Act, Title III C-1 and C-2 nutrition programs, respectively.

AGENCIES TARGET POPULATION: MOW targets adults 60 years of age or older, many of whom are frail, homebound or isolated, and no longer able to attend to their own nutritional needs. Targeting guidelines for both the home delivered meals and congregate dining site programs prioritize services to the following categories of adults aged 60 and above: low income, minority, geo-isolated, limited English proficiency, and at risk of institutional care.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Raymon Cancino

DATE: 23-May-18

TITLE CEO

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Community Bridges dba Meals on Wheels

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

Meals on Wheels for Santa Cruz County, a program of Community Bridges, will deliver senior meals to the homes of qualifying Scotts Valley residents 60+ years. The meals must meet California Department of Aging regulations and provide 33 % of Dietary Required Intakes for older adults.

Quality of Service:

We are able to assist 100 % of all eligible homebound seniors requesting service.

**Proposed
Outcome:**

80 % of seniors served will report in the annual survey that the meal helps them to stay in their home.

Target Population for Scotts Valley:

Number Served	
43 Seniors Served	2
Co-Seniors Served	

Age		
Co-Seniors < 60	2	60-
74	10	74-
85	22	85 and
over	11	

Gender	
Female	33
Male	12

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Community Bridges dba Meals on Wheels

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$1,747,786	\$1,699,445

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Home Delivered Meals	3718	3100	3100

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$6,307	\$220	\$0	\$6,527

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA A 3.5 % C.O.L.A. reflecting the C.P.I. is being requested. In addition to the increases in the cost of doing business for fiscal year 2018-19 a reduction of \$ 48,341 in revenue is expected.

2. NEW

COMMUNITY BRIDGES
MOUNTAIN COMMUNITY RESOURCES

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Community Bridges dba Mountain Community Resources

ADDRESS: 519 Main Street
Watsonville, CA 95076

AGENCY MISSION: Our mission is to strengthen our diverse community through innovative human services. Community Bridges is a family of health and human service programs with centralized governance.

DESCRIPTION OF AGENCY SERVICES: Community Bridges Mountain Community Resources (MCR) offers multidisciplinary services and resources to families and individuals to help them maximize their potential. MCR services include the following: (1) Triple P - Positive Parenting Program; (2) food distribution; (3) support for youth on probation; (4) nutrition education; (5) cognitive behavioral therapy; and (6) drop-in resource brokering and case management.

AGENCIES TARGET POPULATION: Mountain Community Resources serves everyone and does not discriminate. We serve women, men, homeless, people with disabilities, families, gay, lesbian, bisexual, transgender (GLBT), and Seniors living in the city of Scotts Valley and surrounding areas.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Raymon Cancino
TITLE CEO

DATE: 5/23/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Community Bridges dba Mountain Community Resources

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

MCR will assist 55-60 city of Scotts Valley residents with emergency food assistance and applying for government programs such as MediCal, Covered California, and CalFresh. Additionally, help in applying for energy and rental assistance.

Quality of Service:

100% of respondents to our annual survey will report feeling welcomed and respected while receiving services.

**Proposed
Outcome:**

100% of respondents will report that assistance with emergency food and help applying for government programs such as MediCal, Covered California, and CalFresh improved the quality of their lives.

Target Population for Scotts Valley:

Number Served
70

Age
All ages

Gender
All genders

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Community Bridges dba Mountain Community Resources

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 399,912	\$ 401,833

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Hours of emergency food and assistance applying for government programs such as MediCal, Covered California, CalFresh, and applying for energy and rental assistance.	382 hours of service	405 hours of service	429 hours of service

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 864	\$ 30	\$ 1,000	\$ 1,894

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA 3.50%
2. NEW \$1,000

CONFLICT RESOLUTION CENTER OF
SANTA CRUZ COUNTY

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Conflict Resolution Center of Santa Cruz County

ADDRESS: 1414 Soquel Ave. Suite 216, Santa Cruz, CA 95062

AGENCY MISSION: The Conflict Resolution Center helps prevent and resolve conflicts and teaches clear and inclusive communication skills. Our programs address conflict at all stages-from prevention to intervention-in our homes, neighborhoods, workplaces, and the justice system. We provide effective alternatives to litigation, hostility, and violence by facilitating respectful dialogue, in which participants create their own mutually beneficial solutions. By building relationships and understanding between people, we can create more peaceful and safe communities

DESCRIPTION OF AGENCY SERVICES: The Conflict Resolution Center has been serving the people of Santa Cruz County since 1986 offering affordable, accessible mediation, training and facilitation services. CRC supports people in finding satisfying solutions to difficult problems. We encourage people to view conflict as an opportunity for positive change. Our Programs include:

Community & Workplace Mediation Programs: Providing affordable mediation of family, neighborhood, community and workplace disputes. Common issues include noise, pets, parking, privacy, trees, fences, safety concerns, zoning and code enforcement, landlord/tenant, estate distribution, shared parenting, and parent-teen relationships. Workplace issues include disputes between employees, supervisors, managers, suppliers, clients and other businesses. Mediations involve at least two participants for 3-hour mediations with a panel of 3 mediators. Hours include a coordinator, 3 mediators, case development and management for an average of 20 hours of service/mediation.

Family-Law Affordable Mediation Project (FAM): For financially qualifying couples seeking a mediated divorce. Mediations include a coordinator, 2 mediators, an attorney, case development and management. Total hours of service/mediation =13. Divorce workshop 1/mo at County building. = .25. FAM 4 day training: Training involves a coordinator, aides and 4 trainers. Total service hours/FAM training = 325.

Public Workshops: Monthly 1 day Conflict Resolution Skills for Work and Life. Total service delivery averages 20 hours/training. One annual intensive 4 day Community Mediation Training for mediation certification. Training team of a coordinator, 7 trainers, and 12 assistants, an team assessment and evaluation review, and follow-up providing and average of 340 hours of service.

Workplace Trainings: Customized workshops designed to address the specific needs of the organization. Trainings range from 1 hr. - 8 hr. A coordinator, and 2 - 4 trainers provide services of between 3 - 40 hours per training.

AGENCIES TARGET POPULATION: Adults, youth and seniors who live, work or own property in Scotts Valley.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Lejla Bratovic Mavris
TITLE Executive Director

DATE: 5.23.18

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Conflict Resolution Center of Santa Cruz County

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

CRC supports people in finding satisfying solutions to difficult situations. Through our trainings, mediations, consultations and facilitations we will provide prevention, intervention and other conflict resolution services to the people of Scotts Valley. CRC has helped people see conflict as an opportunity for positive change. Our services include customized trainings, public trainings in Conflict Resolution and Communication skills. Work on community wide concerns and mediations between neighbors, landlords and tenants, within families, between businesses and within the workplace.

Quality of Service: 95% of participants returning surveys state they would use CRC services again, and score 4 or above on a scale of 1-5 in satisfaction with services delivered.

Proposed Outcome:

85% - 100% of mediations result in agreements between disputing parties. 90% - 100% are in compliance with the agreement 6 months after the mediation. National and local studies, and pre and post evaluations, have demonstrated that conflict resolution and restorative justice practices lead to better understanding of other perspectives, reduced litigation, contribute to a greater sense of safety, and increase community wellness and connections. Our impact includes helping people stay housed or negotiate living arrangements, engage in supportive family conversations to address alcohol, mental health, violence, and substance abuse problems, encourage youth accountability and responsibility, and help people to craft their own solutions to differences that could have lead to legal disputes in the courts.

Target Population for Scotts Valley:

Number Served	Age	Gender
up to 320 people	youth, adults and seniors	all genders

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Conflict Resolution Center of Santa Cruz County

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 160,364	\$ 167,000

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
CRC offers prevention and intervention services. We will provide mediation,	served = 785 units of service	people served with 810 units of service	people with 832 units of service

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 787	\$ 24	\$ 500	\$ 1,311

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA The Cost of Living Adjustment for San Francisco Bay Area for 2018 is 3%. Under the current contract that would amount to an increase of \$24.00.

2. NEW CRC is requesting an additional \$500.00 to accommodate an increased number of requests for community and workplace mediations, training and consultation services from Scotts Valley residents and people who work in Scotts Valley.

**COURT APPOINTED SPECIAL ADVOCATES
(CASA) OF SANTA CRUZ COUNTY**

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Court Appointed Special Advocates of Santa Cruz County

ADDRESS: 813 Freedom Blvd.
Watsonville, CA 95076

AGENCY MISSION: CASA is a child's voice in dependency court, providing advocacy, stability, and hope to children who have been abused, neglected, or abandoned.

DESCRIPTION OF AGENCY SERVICES: CASA of Santa Cruz County recruits, screens, trains and supervises over 300 volunteers, each of whom who act on behalf of one child in the juvenile dependency court/foster care system. The volunteer develops a one-on-one relationship with the child and/or their families or caregivers. The volunteers coordinate and collaborate with the child's attorney and social workers to ensure that the child's developmental, educational, social emotional health and housing needs are met. They help them gain lifeskills and, with older youth, prepare for secondary education or employment. With information gathered, a volunteer presents his or her best recommendations to the judge for the safety and welfare of his or her CASA child. They stay with the child until their "case" ends with reunification with their parents or placement in a permanent loving home.

AGENCIES TARGET POPULATION: CASA serves children and youth from age birth to 21 years old who are in dependency/foster care because of abuse or neglect by their parents or caregivers.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Cynthia Druley

DATE: 5/23/2018

TITLE Executive Director

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Court Appointed Special Advocates of Santa Cruz County

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

CASA will train 100 new adult volunteers to become court-appointed Advocates to support up to 260 children in foster care to ensure that their educational, health, social emotional, development and permanency needs are met. The average cost per child is >\$5000.

Quality of Service:

1) 95% of adult volunteers who receive comprehensive training will be sworn-in as an Advocate and be matched with a youth 2) Each child's needs and progress will be measured via the creation and annual review of their specific Advocacy Plan

Proposed Outcome:

Volunteer "Advocates" will work with social services and the court to ensure that each child's educational, health, social emotional, development and permanency needs are met. Youth will avoid high risk behaviors evidenced by less than 5% of youth being involved in the juvenile justice system.

Target Population for Scotts Valley:

Number Served
25

Age
Birth to age 21

Gender
49% male, 51% female

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Court Appointed Special Advocates of Santa Cruz County

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 975,900	\$ 972,429

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
The number of children in foster care that we serve.	283	260	260

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 1,161	\$ 35	\$ 1,304	\$ 2,500

This funding will support 1 child/Advocate for 6 months.

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

- COLA** We are requesting a 3% COLA as the cost of housing in our area is rising rapidly. To retain staff we are providing a 3% increase for them for 18/19. Salaries are the largest line item in our budge.
- NEW** We serve 20-25 children per year in Scotts Valley. The total cost runs from \$100,000 to \$125,000 per year to serve these children. We ask for this increase to help defray the costs (for which we receive no fee for services.) The \$2500 would be an increase and would serve 1 child for 6 months.

DIENTES COMMUNITY DENTAL CARE

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Dientes Community Dental Care

ADDRESS: 1830 Commercial Way

Santa Cruz, CA 95062

AGENCY MISSION: Our mission is to create lasting oral health for underserved children and adults in Santa Cruz County and neighboring communities.

DESCRIPTION OF AGENCY SERVICES: Dientes is a critical part of the healthcare safety net. Our 15-chair facility is open six days a week and is conveniently located in mid-county directly on the bus line, providing easy access for all residents. Our 4-chair clinic in Watsonville opened in August 2015 in partnership with the County of Santa Cruz. In July 2016, we opened a 1-chair outreach clinic at the Homeless Services Center to better serve the homeless population in our county. In June 2017, we opened a 2-chair outreach clinic in Beach Flats to serve additional patients, which will go full-time this fall. Additionally, our Outreach Program services 35 sites throughout the county. Dientes is one of only two providers in the county offering sliding scale fees for low-income people. We are the only Federally Qualified Health Center (FQHC) sub-recipient dedicated purely to dentistry, allowing a unique focus on high-quality, affordable dental care. Our services include oral health education, hygiene, general dentistry (e.g., examinations, x-rays, sealants, fillings, crowns, prosthodontics, basic oral surgery/extractions, etc.), endodontics (advanced root canal therapy), periodontics (care for gums, bone, tongue, and cheeks) and pedodontics (specialized dental care for children and children with disabilities).

AGENCIES TARGET POPULATION: The large majority (97%) of Dientes' patients live at or below 100% of the Federal Poverty Level. These patients include children, adults and seniors, patients who are homeless, patients with HIV/AIDS, patients with physical or mental disabilities, farm workers and their families, the uninsured, and others who lack access to care.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Kristyn Glenn

DATE: 5/21/2018

TITLE Grants Manager

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Dientes Community Dental Care

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

Dientes Community Dental Care provides preventative, restorative, and emergency dental care.

Quality of Service:

At least 92% of patients surveyed rate us as providing good or excellent care and service in our Annual Patient Satisfaction Survey. At least 96% of dental care provided is appropriate and of high standard according to our Bi-Annual Chart and Treatment review by a third party Quality Committee.

**Proposed
Outcome:**

While 100% of patients who receive treatment at Dientes will experience some degree of improved oral health (case-by-case assessment by dentists), our goal is to create dental homes for our patients to enable improved long-term oral health. We will provide a minimum of 2.5 visits per Scotts Valley patient.

Target Population for Scotts Valley:

Number Served

320 Scotts Valley
patients

Age

All ages

Gender

All genders

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Dientes Community Dental Care

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 8,111,355	\$ 8,557,289

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Dientes provides comprehensive dental care. Treatment will include preventative, restorative, and emergency care. Units of service are measured in number of Dientes patients served annually.	10,624	10,700	11,000

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 1,379	\$ 28	\$ -	\$ 1,407

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA Based on the current CPI, a 2.0% Cost of Living Adjustment reflects the increased cost of doing business.

2. NEW

ENCOMPASS
- YOUTH SERVICES -

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Encompass Community Services

ADDRESS: 380 Encinal Suite 200
Santa Cruz, CA 95060-2178

AGENCY MISSION: Founded in 1973, Encompass Community Services has grown steadily to provide a broad spectrum of evidence-based and outcome-driven services supporting the behavioral health, early development and social well-being of over 8,000 children, adults and families across the county each year. The largest nonprofit human services provider in Santa Cruz County, Encompass provides a continuum of accessible, person-centered and trauma informed care and services. We stand for dignity, equity, and justice. With our partners, we are transforming our community into one in which every adult, youth and child is healthy, thriving and able to reach their full potential.

DESCRIPTION OF AGENCY SERVICES: Counseling provided through Encompass Youth Services helps families to focus on strengths and clear steps towards wellness in order to gain resiliency and reduce mental suffering. The service model combines counseling (individual, family, collateral) with case management and utilizes Trauma Informed Care (TIC) Practices.

AGENCIES TARGET POPULATION: The population of focus is generally low income youth between the ages of 3 and 20 living throughout the county who are experiencing emotional disturbances. Along with emotional challenges, the population of focus also experiences: conflict with parents, physical, sexual and emotional abuse, other family crises such as divorce, death, or sudden loss of income, challenges with peers, school attendance, truancy, poor grades, inability to get along with teachers, or gang involvement.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Kim Morrison
TITLE Chief Fiscal Officer

DATE: 5/30/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Encompass Community Services

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

Funds are used to defray some of the costs for Youth Services counseling offered to Scotts Valley youth and families through the Encompass Community Services. Countywide counseling addressing the needs of youth with emotional disturbances have been provided for over 3 decades. Currently Encompass Youth Services programs offers Outpatient Counseling Services in either office or field-based locations (home, school, and community). By providing individualized mental health counseling, YS supports youth and their families to manage through crises, improve skills and understanding, decrease risk factors and improve overall well-being. City of Scotts Valley funding helps to cover some of the costs of providing these services to Scotts Valley youth and families in cases where no other funding is available.

Quality of Service:

Quality and outcomes are measured by administering the Children's Assessment of Needs and Strengths (CANS) at intake and every six months. 100% of counselors receive weekly supervision from a licensed supervisor to ensure quality of services provided. Staff are available to parents, community providers, and schools to provide outside referral information and/or direct linkage to appropriate mental health services.

Proposed Outcome:

Goal: To improve the functioning of children and families at home, in school and in the community. Objective 1: For Medi-Cal recipients, 70% of clients, on an annual basis, shall reduce their severity scores on 3 or more Children's Assessment of Needs and Strengths (CANS) items from a 2 or 3 to a 1 or 2. Objective 2: Provide counseling services to 15 individuals (youth and their family members) who reside in the City of Scotts Valley. These services may include informing clients about community resources, including health and Medi-Cal resources, and assisting clients to access these programs. Objective 3: Provide 175 hours of counseling to City of Scotts Valley residents.

Target Population for Scotts Valley:

Number Served	Age	Gender
15	Youth 3-20 years old and their parents/caregivers	All

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Encompass Community Services

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 31,377,056	\$ 28,500,000

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Counseling sessions for school age youth and family members incl. referral and linkage to community resources and health/medical services. Unit is counseling hours.	1,286 youth and family members throughout the county, 22,000 Hours of Counseling Services Provided	1,014 youth and family members throughout the county, 17,000 Hours of Counseling Services Provided	842 youth and family members throughout the county, 14,000 Hours of Counseling Services Provided

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 2,950	\$ -	\$ -	\$ 2,950

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA

2. NEW

**FAMILY SERVICE AGENCY OF
THE CENTRAL COAST
- COUNSELING SERVICES -**

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Family Service Agency of the Central Coast - Counseling Services

ADDRESS: 104 Walnut Ave.
Suite 208
Santa Cruz, CA 95060

AGENCY MISSION: Facing life's challenges and crises can help us recognize our inner strengths. Family Service Agency of the Central Coast believes in the power and potential of people of all ages and backgrounds to discover their own creative solutions. Our professional staff and volunteers provide the resources, support and counseling services essential to healthy families and communities.

DESCRIPTION OF AGENCY SERVICES: Family Service Agency of the Central Coast operates the following programs:
*Counseling Services(individual, couple, and family counseling)
*Conferences (continuing education for mental health professionals)
*Senior Outreach (senior peer counseling)
*Suicide Prevention Service (crisis intervention, outreach, and grief support services)
*I-You Venture (friendly visitation in care facilities)
*Renaissance (professional counseling for Medicare recipients)
*First Step (counseling for children with Medi-Cal)
*Survivors Healing Center (services to survivors of and those at risk of child sexual abuse)
*WomenCARE (advocacy, education and support for women with cancer)
Our agency has been a valuable contributor to the health and welfare of the community since 1957.

AGENCIES TARGET POPULATION: Our agency welcomes people of diverse cultures, genders, sexual orientations, ages, faiths, socioeconomic backgrounds and abilities to receive services and as volunteers and staff members. We offer a variety of clinical, crisis, educational, outreach and supportive services designed to maintain and strengthen family and community life. We specifically target those members of our community who have the most difficulty accessing and affording mental health services. We are supported by client fees, public contracts, and private donations through our Friends of the Family, The United Way, foundations and our Daisy Auxiliary.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME David Bianchi

DATE: 5/14/2018

TITLE Executive Director

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast - Counseling Services

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley: Counseling Services

Service:

Providing low-cost counseling services to residents of Scotts Valley who are experiencing depression, anxiety, marital and family problems, grief, isolation, loneliness or who are struggling with life decisions. Counseling helps people to process feelings which are inhibiting functioning in life. It helps them to make decisions which will improve their lives. It helps families to function better. Counseling can keep people out of mental health facilities.

Quality of Service:

Interns who provide the services receive both individual and group supervision. The majority of our staff are licenced and have many years of experience. We have male and female therapists of all ages. We can provide counseling in Spanish. Clients have a wide choice to enable them find a therapist that will meet their needs.

Proposed Outcome:

80% of clients completing 6 sessions or more who respond will have made progress on their issues according to our Client Centered Treatment Scale.

Target Population for Scotts Valley:

Number Served

30

Age

all ages children
and adults

Gender

32% M 68% F

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast - Counseling Services

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 792,527	\$ 816,303

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18-19 Estimated #
Counseling Client	828	710	745

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 1,441	\$ 43	\$ -	\$ 1,484

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA Increased cost of doing business including rent, supplies and salaries.

2. NEW

FAMILY SERVICE AGENCY OF
THE CENTRAL COAST
- I-YOU VENTURE -

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Family Service Agency of the Central Coast - I-You Venture

ADDRESS: 104 Walnut Ave.
Suite 208
Santa Cruz, CA 95060

AGENCY MISSION: Facing life's challenges and crises can help us recognize our inner strengths. Family Service Agency of the Central Coast believes in the power and potential of people of all ages and backgrounds to discover their own creative solutions. Our professional staff and volunteers provide the resources, support and counseling services essential to healthy families and communities.

DESCRIPTION OF AGENCY SERVICES: Family Service Agency of the Central Coast operates the following programs:
*Counseling Services(individual, couple, and family counseling)
*Conferences (continuing education for mental health professionals)
*Senior Outreach (senior peer counseling)
*Suicide Prevention Service (crisis intervention, outreach, and grief support services)
*I-You Venture (friendly visitation in care facilities)
*Renaissance (professional counseling for Medicare recipients)
*First Step (counseling for children with Medi-Cal)
*Survivors Healing Center (services to survivors of and those at risk of child sexual abuse)
*WomenCARE (advocacy, education and support for women with cancer)
Our agency has been a valuable contributor to the health and welfare of the community since 1957.

AGENCIES TARGET POPULATION: Our agency welcomes people of diverse cultures, genders, sexual orientations, ages, faiths, socioeconomic backgrounds and abilities to receive services and as volunteers and staff members. We offer a variety of clinical, crisis, educational, outreach and supportive services designed to maintain and strengthen family and community life. We specifically target those members of our community who have the most difficulty accessing and affording mental health services. We are supported by client fees, public contracts, and private donations through our Friends of the Family, The United Way, foundations and our Daisy Auxiliary.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME David Bianchi
TITLE Executive Director

DATE: 5/14/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency Of the Central Coast I-You Venture

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley: I - You Venture

Service:

Volunteers go into local residential care facilities to provide visitation, share their skills, read, sing and help residents adapt to living in a residential community. They provide art classes through Ageless Art Program with skilled professional artists who run art groups.

Quality of Service:

Residents' life experiences are enhanced by weekly visits, an art program led by professional artists, an annual picnic, an annual art exhibit, musicians that play at the facilities and visits with animals. They are often the only people seen from the outside world.

Proposed Outcome:

90% of care facility residents responding will experience improvement and a decrease in loneliness and isolation according to the Client Centered Treatment Scale

Target Population for Scotts Valley:

Number Served

20

Age

55-90

Gender

35% M 65% F

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast - I-You Venture

I-You Venture

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 52,715	\$ 54,296

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Care facility resident	933	900	910

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 733	\$ 22	\$ -	\$ 755

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA Increased cost of doing business including rent, supplies and salaries.

2. NEW

FAMILY SERVICE AGENCY OF
THE CENTRAL COAST
- SENIOR OUTREACH -

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Family Service Agency of the Central Coast - Senior Outreach

ADDRESS: 104 Walnut Ave.
Suite 208
Santa Cruz, CA 95060

AGENCY MISSION: Facing life's challenges and crises can help us recognize our inner strengths. Family Service Agency of the Central Coast believes in the power and potential of people of all ages and backgrounds to discover their own creative solutions. Our professional staff and volunteers provide the resources, support and counseling services essential to healthy families and communities.

DESCRIPTION OF AGENCY SERVICES: Family Service Agency of the Central Coast operates the following programs:
*Counseling Services(individual, couple, and family counseling)
*Conferences (continuing education for mental health professionals)
*Senior Outreach (senior peer counseling)
*Suicide Prevention Service (crisis intervention, outreach, and grief support services)
*I-You Venture (friendly visitation in care facilities)
*Renaissance (professional counseling for Medicare recipients)
*First Step (counseling for children with Medi-Cal)
*Survivors Healing Center (services to survivors of and those at risk of child sexual abuse)
*WomenCARE (advocacy, education and support for women with cancer)
Our agency has been a valuable contributor to the health and welfare of the community since 1957.

AGENCIES TARGET POPULATION: Our agency welcomes people of diverse cultures, genders, sexual orientations, ages, faiths, socioeconomic backgrounds and abilities to receive services and as volunteers and staff members. We offer a variety of clinical, crisis, educational, outreach and supportive services designed to maintain and strengthen family and community life. We specifically target those members of our community who have the most difficulty accessing and affording mental health services. We are supported by client fees, public contracts, and private donations through our Friends of the Family, The United Way, foundations and our Daisy Auxiliary.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME David Bianchi
TITLE Executive Director

DATE: 5/14/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency Senior Outreach Program

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley: Senior Outreach

Service:

Senior Outreach provides in home peer counseling to adults over 55 who would not be able to attend counseling at a center because of age or infirmity. Counseling helps combat isolation, loneliness, depression, anxiety, grief, family and other issues of aging. There is no charge for services.

Quality of Service:

Volunteer peer counselors receive 40 hours of training and meet twice monthly for continuing education and supervision. They provide counseling, empathy and support to isolated older adults. There are presently ten support groups offered at no charge to older men and women.

**Proposed
Outcome:**

80% of seniors receiving 6 sessions or more will have made progress on their issues according to our Client Centered Treatment Scale.

Target Population for Scotts Valley:

Number Served	Age	Gender
10	55 and over	27% M 73% F

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast - Senior Outreach

AGENCY BUDGET: Senior Outreach

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 56,265	\$ 57,953

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Peer counseling client	242	240	250

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 733	\$ 22	\$ -	\$ 755

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA Increased cost of doing business including rent, supplies and salaries.

2. NEW

FAMILY SERVICE AGENCY OF
THE CENTRAL COAST
- SUICIDE PREVENTION -

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Family Service Agency of the Central Coast-Suicide Prevention

ADDRESS: 104 Walnut Ave.
Suite 208
Santa Cruz, CA 95060

AGENCY MISSION: Facing life's challenges and crises can help us recognize our inner strengths. Family Service Agency of the Central Coast believes in the power and potential of people of all ages and backgrounds to discover their own creative solutions. Our professional staff and volunteers provide the resources, support and counseling services essential to healthy families and communities.

DESCRIPTION OF AGENCY SERVICES: Family Service Agency of the Central Coast operates the following programs:
*Counseling Services(individual, couple, and family counseling)
*Conferences (continuing education for mental health professionals)
*Senior Outreach (senior peer counseling)
*Suicide Prevention Service (crisis intervention, outreach, and grief support services)
*I-You Venture (friendly visitation in care facilities)
*Renaissance (professional counseling for Medicare recipients)
*First Step (counseling for children with Medi-Cal)
*Survivors Healing Center (services to survivors of and those at risk of child sexual abuse)
*WomenCARE (advocacy, education and support for women with cancer)
Our agency has been a valuable contributor to the health and welfare of the community since 1957.

AGENCIES TARGET POPULATION: Our agency welcomes people of diverse cultures, genders, sexual orientations, ages, faiths, socioeconomic backgrounds and abilities to receive services and as volunteers and staff members. We offer a variety of clinical, crisis, educational, outreach and supportive services designed to maintain and strengthen family and community life. We specifically target those members of our community who have the most difficulty accessing and affording mental health services. We are supported by client fees, public contracts, and private donations through our Friends of the Family, The United Way, foundations and our Daisy Auxiliary.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME David Bianchi
TITLE Executive Director

DATE: 5/14/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast-Suicide Prevention

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley: Suicide Prevention

Service:

We are the only program in the tri-county area that provides 24/7/365 suicide intervention and prevention services to Scotts Valley residents. Program services include a tollfree, multilingual, 24/7/365 nationally-accredited suicide crisis line available to all residents who are considering suicide or who are concerned about another. The suicide crisis line is also available to teachers, first responders, and therapists concerned about individuals and looking for support and resources. Educational presentations and trainings are available free-of-charge, including evidence-based trainings such as ASIST, Mental Health First Aid, and safeTALK. Bereavement support services are also available free-of-charge for all Scotts Valley residents who have lost loved ones to suicide. We project we will serve 4,500 outreach participants and receive 400 calls from suicidal callers to the suicide crisis line.

Quality of Service:

95% of teachers who complete the evaluation will report they would recommend the presentation to others. 90% of suicidal callers who answer the evaluation question at the end of their call will report the call was helpful.

Proposed Outcome:

90 % of outreach education participants will increase their knowledge of suicide warning signs. 90% of suicidal callers will demonstrate the call has been successful by expressing their willingness to contract to stay safe.

Target Population for Scotts Valley:

Number Served

100

Age

Across the lifespan

Gender

45% M 55% F

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast-Suicide Prevention

AGENCY BUDGET: Suicide Prevention

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 563,646	\$ 580,555

Primary types and number of units of service provided:

Type of Unit or Service	FY 15/16 Actual #	FY 16/17 Estimated #	FY 17/18 Estimated #
Outreach participants	2,560	2,500	2,500

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 858	\$ 26		\$ 884

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA Increased cost of doing business including rent, supplies and salaries.

2. NEW

FAMILY SERVICE AGENCY OF
THE CENTRAL COAST
- WomenCARE -

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Family Service Agency of the Central Coast - WomenCARE

ADDRESS: 104 Walnut Ave.
Suite 208
Santa Cruz, CA 95060

AGENCY MISSION: Facing life's challenges and crises can help us recognize our inner strengths. Family Service Agency of the Central Coast believes in the power and potential of people of all ages and backgrounds to discover their own creative solutions. Our professional staff and volunteers provide the resources, support and counseling services essential to healthy families and communities.

DESCRIPTION OF AGENCY SERVICES: Family Service Agency of the Central Coast operates the following programs:
*Counseling Services(individual, couple, and family counseling)
*Conferences (continuing education for mental health professionals)
*Senior Outreach (senior peer counseling)
*Suicide Prevention Service (crisis intervention, outreach, and grief support services)
*I-You Venture (friendly visitation in care facilities)
*Renaissance (professional counseling for Medicare recipients)
*First Step (counseling for children with Medi-Cal)
*Survivors Healing Center (services to survivors of and those at risk of child sexual abuse)
*WomenCARE (advocacy, education and support for women with cancer)
Our agency has been a valuable contributor to the health and welfare of the community since 1957.

AGENCIES TARGET POPULATION: Our agency welcomes people of diverse cultures, genders, sexual orientations, ages, faiths, socioeconomic backgrounds and abilities to receive services and as volunteers and staff members. We offer a variety of clinical, crisis, educational, outreach and supportive services designed to maintain and strengthen family and community life. We specifically target those members of our community who have the most difficulty accessing and affording mental health services. We are supported by client fees, public contracts, and private donations through our Friends of the Family, The United Way, foundations and our Daisy Auxiliary.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME David Bianchi
TITLE Executive Director

DATE: 5/14/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast - WomenCARE

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

WomenCARE provides services to women in the Santa Cruz community who are dealing with any type of cancer, not only through our expanding support groups in both English and Spanish, but also through workshops (including art, writing, meditation, yoga, qigong, and soul collage), a lending library, individual consultation and practical support (transportation, housecleaning, meal preparation, errands). WomenCARE has also established a network of health care resources and practitioners who volunteer their services to WomenCARE clients. WomenCARE's Entre Nosotras program provides culturally appropriate support for Latinas with cancer negotiating a health care system in which they are at a linguistic disadvantage.

Quality of Service:

85% of clients responding to surveys will express satisfaction with the services they received.

Proposed Outcome:

85% of clients completing 6 support group sessions or more who respond will have made progress on their issues according to our Client Centered Treatment Scale.

Target Population for Scotts Valley:

Number Served

8

Age

70% between age 19-59
30% age 60 and over

Gender

96% Female
4% Male

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast - WomenCARE

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 218,306	\$ 224,855

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Counseling, support group and peer clients	257	245	255

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 581	\$ 18	\$ -	\$ 599

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA Increased cost of doing business including rent, supplies and salaries.

2. NEW

FAMILY SERVICE AGENCY
OF THE CENTRAL COAST
- SURVIVORS HEALING CENTER -
(NEW AGENCY PROJECT REQUEST)

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Family Service Agency of the Central Coast-Survivors Healing Center

ADDRESS: 104 Walnut Ave.
Suite 208
Santa Cruz, CA 95060

AGENCY MISSION: Facing life's challenges and crises can help us recognize our inner strengths. Family Service Agency of the Central Coast believes in the power and potential of people of all ages and backgrounds to discover their own creative solutions. Our professional staff and volunteers provide the resources, support and counseling services essential to healthy families and communities.

DESCRIPTION OF AGENCY SERVICES: Family Service Agency of the Central Coast operates the following programs:
*Counseling Services(individual, couple, and family counseling)
*Conferences (continuing education for mental health professionals)
*Senior Outreach (senior peer counseling)
*Suicide Prevention Service (crisis intervention, outreach, and grief support services)
*I-You Venture (friendly visitation in care facilities)
*Renaissance (professional counseling for Medicare recipients)
*First Step (counseling for children with Medi-Cal)
*Survivors Healing Center (services to survivors of and those at risk of child sexual abuse)
*WomenCARE (advocacy, education and support for women with cancer)
Our agency has been a valuable contributor to the health and welfare of the community since 1957.

AGENCIES TARGET POPULATION: Our agency welcomes people of diverse cultures, genders, sexual orientations, ages, faiths, socioeconomic backgrounds and abilities to receive services and as volunteers and staff members. We offer a variety of clinical, crisis, educational, outreach and supportive services designed to maintain and strengthen family and community life. We specifically target those members of our community who have the most difficulty accessing and affording mental health services. We are supported by client fees, public contracts, and private donations through our Friends of the Family, The United Way, foundations and our Daisy Auxiliary.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME David Bianchi
TITLE Executive Director

DATE: 5/14/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast-Survivors Healing Center

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Survivors Healing Center

Service:

Intensive group treatment for adult survivors for victims of child sexual abuse. This type of abuse has a life long impact and often takes years of therapy to overcome the negative effects on trust and relationships. Survivors are at higher risk of substance abuse and suicide.

Quality of Service:

85% of clients responding to surveys will express satisfaction with the services they received.

Proposed Outcome:

85% of clients completing 6 support group sessions or more who respond will have made progress on their issues according to our Client Centered Treatment Scale.

Target Population for Scotts Valley:

Number Served
4

Age
18-65 years old

Gender
97% female

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Family Service Agency of the Central Coast-Survivors Healing Center

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 161,157	\$ 165,992

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Counseling support group clients	139	130	140

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ -		\$ 450	\$ 450

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA

2. NEW

To fund intensive group counseling services to benefit adult survivors of child sexual abuse.

GREY BEARS

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Grey Bears

ADDRESS:

2710 Chanticleer Ave

Santa Cruz CA 95060

831-479-1055 ext 224 tim@greybears.org www.greybears.org

**AGENCY
MISSION:**

Grey Bears improves the health and well being of seniors through food distribution, volunteerism and community participation. Our vision is that all seniors live healthy, meaningful lives.

**DESCRIPTION OF
AGENCY
SERVICES:**

Local, vital and multifaceted, Grey Bears promotes good nutrition, activity and social connection as the perfect recipe for healthy aging. The Healthy Food for Seniors program delivers a brown bag of fresh produce and healthy staples to 265 low-income Scotts Valley seniors each week. That adds up to 100,000 healthy meals a year.

Each Friday, volunteer drivers deliver the bags to our main distribution site at Scotts Valley Community Center, and to mobile home parks including Vista Del Lago, Monteville and Spring Lakes. Weekly bags of groceries are also delivered to 27 homebound seniors by Scotts Valley resident, Richard Palasik. Our homebound seniors indicate that their feelings of isolation are alleviated by the weekly visits of a caring volunteer driver interested in their well being. Healthy recipes are regularly included in bags and on our website recipe page, www.greybears.org.

FY 2016-17, 785 volunteers - the vast majority of whom are age 55+ - donated 81,041 hours of service. Their service cultivates social support systems and health benefits for both volunteers and program participants while making our programs possible.

Grey Bears offers weekly classes, quarterly repair cafés, and free annual luncheon events that feature healthy lunches, entertainment, dancing and raffles, all attended by more than 3,000 seniors.

**AGENCIES
TARGET
POPULATION:**

The target population consists of low income, food-insecure Scotts Valley seniors age 55+, and age 50+ who are disabled. The Scotts Valley seniors we serve range in age from 52 to 96 years old, with a median age of 72. We also provide food to 15 other local nonprofits and faith-based charities each week who serve seniors and individuals in need.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME

Tim Brattan

DATE:

5/11/2018

TITLE

Executive Director

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Grey Bears

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

1) 11,300 brown bags of fresh produce and healthy staples will be delivered to City of Scotts Valley seniors, including 1,200 bags to homebound seniors. That will total 110,000 pounds of food, equivalent to 92,000 healthy meals; 2) Approximately 20 volunteer activities will be provided to Scotts Valley volunteers

Quality of Service:

1) 95% of brown bags will be delivered as scheduled each week. They will contain a mix of seasonal fruits and vegetables and healthy staples; 2) 90% of volunteers will be provided with diverse volunteer opportunities, access to daily food distributions, and healthy hot meals.

Proposed Outcome:

1) 85% of surveyed brown bag recipients will indicate that they are eating healthier, saving money on food costs, and feel healthier; 2) 70% of volunteers will indicate a sense of accomplishment, purpose, and that they make a positive difference in the lives of others.

Target Population for Scotts Valley:

Number Served

232

Age

55+, and 50+ with a disability, don't drive, or ruraly

Gender

64% are women, 36% are men

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Grey Bears

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 1,992,705	\$ 2,153,658

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
1) Healthy Food for Seniors Program 2) Scotts Valley Volunteer Activities for Senior Wellness	1) 11,280 bags 2) 1,702 hours	1) 11,130 bags 2) 1,700 hours	1) 11,300 bags 2) 1,700 hours

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 1,470	\$ 44	\$ -	\$ 1,514

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA We are requesting a cost of living adjustment of 3% based on the Santa Cruz/Bay Area Consumer Price Index for the increased cost of providing services to Scotts Valley residents.

2. NEW

HOMELESS SERVICES CENTER

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Homeless Services Center

ADDRESS: 115B Coral Street
Santa Cruz, CA 95060

AGENCY MISSION: Homeless Services Center partners with individuals and families to create pathways out of their homelessness into permanent housing.

We hold firmly to a vision that homelessness in Santa Cruz County should be rare, brief, and non-recurring.

DESCRIPTION OF AGENCY SERVICES: The Homeless Services Center provides emergency shelter and transitional housing for up to 200 people on the 2-acre campus in Santa Cruz and provides case management or other supportive services to over 260 individuals in our community using a Housing First approach. Housing First is a nationally recognized best practice that centers on housing someone who is homeless as quickly as possible, then connecting them to appropriate supportive services in order to improve their health, well-being, and opportunities for community integration and independent living.

AGENCIES TARGET POPULATION: Homeless individuals 18 and over, homeless families of all configurations.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Danyal Herder

TITLE Finance & Admin. Manager

DATE: 5/23/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Homeless Services Center

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

The Paul Lee Loft provides emergency shelter to men and women experiencing homelessness. Shelter includes access to showers, laundry, two hot meals a day, and other supportive services available on the HSC campus.

Quality of Service:

Shelter includes access to showers, laundry, two hot meals a day, and other supportive services focused on housing and increasing income that are available on the HSC campus. Measured in bed nights.

**Proposed
Outcome:**

As a result of their stay at the Paul Lee Loft, 100% of participants will increase their safety and access to hygienic facilities for the nights they are sheltered (bed nights). Of the clients who exit the Paul Lee Loft to an improved living situation, 85% will exit to permanent housing.

Target Population for Scotts Valley:

Number Served

10

Age

18+

Gender

Male, Female
& Nonbinary

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Homeless Services Center

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 5,042,084	\$ 5,310,534

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Bed nights at the Paul Lee Loft	17475	14600	14600

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 570	\$ -	\$ 1,000	\$ 1,570

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA

2. NEW

The Paul Lee Loft incurs costs of over \$600,000 per year to run and currently has only dedicated funding of \$33,000. The remainder of the cost is covered by the agency's undesignated funds, which are also essential for covering funding gaps in other programs. In an effort to be more efficient with our resources we are requesting additional dedicated funding for the Paul Lee Loft. Not only will this help the Loft to be more sustainable, it can function as additional match dollars for our entire county and be leveraged to assist with HSC's agency-wide Continuum of Care.

HOSPICE OF SANTA CRUZ COUNTY

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME:

Hospice of Santa Cruz County

ADDRESS:

940 Disc Drive, Scotts Valley, CA 95066

AGENCY
MISSION:

We honor the choices of individuals and families by providing exemplary end-of-life care and grief support to our community. Our vision is that all members of our community live and die with dignity. We commit to ensuring that patients and families come first; valuing the contributions of staff and volunteers; building awareness of and access to services; providing care beyond industry standards and patient expectations; and being responsible stewards of our resources.

DESCRIPTION OF
AGENCY
SERVICES:

Hospice of Santa Cruz County provides exemplary hospice care and palliative care to terminally individuals throughout our community. The direct cost of these services are mostly covered through the Hospice Medicare/Insurance Benefit. However, there is a full spectrum of end-of-life needs that arise at the end of life that fall outside this coverage. These needs include:

(1) Services for those who grieve: When someone dies, many lives are touched. Nearly 20 percent of adults have experienced the death of a child, and 22 percent have faced the death of a sibling, relative or close friend before they graduate from high school. Unresolved grief can result in a wide range of symptoms, including depression, anxiety, and self-destructive behavior.

(2) Coverage Gaps for Patients: Many seriously ill individuals in our community need specialized care, but do not meet the Hospice coverage criteria. This coverage gap creates a strain for entire families as they must seek ways to care for loved ones within a system ill-suited for their needs. For those in Hospice, many proven therapies, such as Music Therapy, can provide extraordinary relief for entire families but are also not covered. Clinical care such as Palliative Care and Transitional care are also severely underfunded, as only some private insurance will cover it.

(3) End-of-Life Planning for all of us: the entire community benefits when more of us have advanced healthcare plans, reducing pain, confusion, and stress during the most tender times.

We address all of these needs through our Grief Support Program (GSP) which provides individual and group support to anyone in our community regardless of whether hospice services are/were utilized, and includes school-based grief education and Camp Erin, for grieving youth; through our Palliative Care/Transition Services for people with advanced life-limiting illness who do not qualify for hospice care; through Music Therapy, and Community Education workshops and events to encourage Advance Planning and connect people with our programs.

As the oldest and only non-profit hospice serving Santa Cruz and northern Monterey Counties, HSCC has a special obligation to provide services that address the full needs related to end-of-life. Through community funding alone, each year we expand End-of-Life Community Care services and invest in new services to meet the community's needs. The current annual operating budget for our Community Care programs is \$1.2 million.

AGENCIES
TARGET
POPULATION:

For our entire organization, the demographics are generally as follows: Age: 5% Children (11 and under); 4 % Adolescents (12-17); 15% Adults (18-64); 76% Elderly (65 and older). Gender: 64% Female; 36 % Male. Ethnicity: 2 % African American; 3% Asian/Pacific Islander; 60% Caucasian; 32% Hispanic; 1 % Native American; 2% Other. As a non-profit hospice provider, we serve terminally ill patients who both do and do not qualify for Medicare or other insurance benefits. The vulnerable populations in our region who most need this support include families who may already be burdened with medical debt, younger families (where the patient may be too young to qualify for Medicare coverage), and families where the primary caregiver may have to reduce their work hours and/or leave their job in order to meet the demands of caregiving. No one is turned away at Hospice of Santa Cruz County due to an inability to pay.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME

Sally Green

DATE:

22 May, 2018

TITLE

Director of Development

Page 1 of 3

Hospice of Santa Cruz County

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

According to the National Hospice and Palliative Care Organization, only 1 percent of hospice services in the United States are delivered free of charge to families that have no way to pay. For profit hospices do not provide it, and because there are no requirements or guidelines, many non profit hospices (1/5) provide no charity care at all. Through Charity Care, we provide hospice care to all who want it as an essential part of our vision that all people in our community live and die with dignity. Our multi-disciplinary hospice teams provide compassionate care to patients in the final stages of life, ensuring comfort, alleviating physical pain, and providing emotional spiritual support for the entire family - including grief support. Hospice is available 24 hours a day, every day, and is offered in the home or in residential care facilities.

Charity Care is comprehensive and includes the provision of medication and medical equipment—everything that is typically covered under the Medicare Hospice Benefit. With the personalized care and psychosocial support for the patient and their family, outcomes for patients include: a decrease in avoidable trips to the ER and hospital admissions; reduced days in the Intensive Care Unit; better health through reduced anxiety, depression, and difficulty in breathing; care in a setting that patients & families want and need (home); and an increased sense of wellbeing.

Our Palliative Care/Transitions program provides psychosocial, emotional, and practical non-medical support for seriously ill people and their caregivers. It serves the most pressing needs of both seriously ill patients who are not yet ready or eligible for hospice care, and patients who have been discharged from hospice service due to a change in prognosis. Transitions is free of charge and relies solely on community support to fund it. Our Community Care Programs provide comprehensive grief support as well as advance health care planning information and tools.

Quality of Service:

Focusing on what is right for the patient, each person receives a plan of care that is aligned with their personal goals. Caregiver stress is reduced by having a clear plan in place and from having support from our team.

While Medicare covers the cost of hospice services for Medicare eligible patients, our Charity Care serves terminally ill patients who are not yet eligible for Medicare, those whose private insurance falls short of covering the actual cost of hospice care, and the uninsured. The goal of Transitions is to contribute to the seamless continuum of care by providing the critical guidance that seriously ill people and their families need to make informed healthcare decisions. We meet the individual needs of each patient by connecting them, and their family, with a Transitions Medical Social Worker who can discuss treatment options, provide emotional support, identify community resources that address the patient's care needs, provide assistance with completing Advance Directives, POLST forms (Physician Orders for Life Sustaining Treatment), and other shared decision making tools, and provide assistance in creating a safe caregiving plan.

Proposed Outcome:

Hospice/Charity Care: Between July 1, 2018 and June 30, 2019, all people from Scotts Valley who qualify for hospice care will be provided expert, compassionate hospice care regardless of their ability to pay. As a result of personalized care, psychosocial support (including grief support) for the patient and their family, and prevention of avoidable trips to the ER and hospital admissions, patients will experience better health and better care in terms of reduced anxiety, depression and dyspnea, and an increased sense of well-being.

Palliative Care/Transitions: Between July 1, 2018 and June 30, 2019, focusing on what is right for the patient, each person will establish a plan of care that is aligned with their personal goals. Stress on care givers will be reduced by having a clear plan in place and from having support from the Hospice and Transitions teams. 75% of all Transitions patients will complete a POLST and/or Advance Directive within 90 days of coming on service.

Community Education: By June 30, 2019, we will make a minimum of 4 community workshops in Scotts Valley regarding advance health care planning and provide ongoing one-on-one consultations to all residents of Scotts Valley who request one.

Grief Support: By June 30, 2019, grief support will be available to Scotts Valley residents free of charge, regardless of whether they have a loved one in hospice care.

Target Population for Scotts Valley:

Number Served	Age	Gender
300	People of all ages with hospice care, community education, grief support, and Transitions	All

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY**Hospice of Santa Cruz County****AGENCY BUDGET:**

	Total Current Budget FY17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 20,770,700	\$ 20,065,861

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 18/19 Estimated #	FY 19/20 Estimated #
Hospice Care	1089	1100	1100
Palliative Care, Transitions	158	200	200
Grief Support (all)	2,250	2,250	2,500
Grief Support (youth)	667	700	700
Camp Erin (camp for youth)	51	60	60
Community/Advance Planning	1,725	1,725	1,725

*Each year, about 7% of all of HSCC services are delivered to residents of Scotts Valley

*All of our programs are available to Scotts Valley residents free of charge

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 789	\$ 24	\$ 1,687	\$ 2,500

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA The COLA Request is 3%

2. NEW Our current year and 18/19 budget includes \$1.2 million in community program services available to everyone in Scotts Valley, and that are only possible through private donations, grants, and the generous support of our local municipalities. These services include vital charity care, grief support for adults and youth (regardless of whether a loved one was received hospice care), community education, Music Therapy, and Camp Erin (a life-supporting camp for grieving youth). We appreciate your support!

MONARCH SERVICES

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Monarch Services

ADDRESS: 233 East Lake Avenue
Watsonville, CA 95076

AGENCY MISSION: Lives free from violence and abuse.

DESCRIPTION OF AGENCY SERVICES: Monarch Services serves survivors of domestic violence, sexual assault and/or human trafficking. Services include a 24-hour crisis line, emergency, confidential shelter, therapy services, 1:1 advocacy, legal services, support groups and prevention services.

AGENCIES TARGET POPULATION: Monarch serves any and all people that have experienced domestic violence, sexual assault and/or human trafficking.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Kalyne Foster Renda

DATE: 5/4/2018

TITLE Associate Director

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Monarch Services

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

Provide domestic violence, sexual assault and/or human trafficking intervention services.

Quality of Service:

90% of individuals who receive services will report satisfaction with the services received.

**Proposed
Outcome:**

80% of clients who seek crisis intervention services will be assisted in developing safety plans to keep themselves and their children safe from further domestic violence incidents. They will also assess themselves as knowing more about how to keep safe and about community resources available to assist them.

Target Population for Scotts Valley:

Number Served

45

Age

All ages

Gender

All genders

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Monarch Services

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 2,036,027	\$ 2,100,000

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
45 survivors of domestic violence, sexual assault or human trafficking will receive crisis intervention	47	50	45

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 3,473	\$ 174	\$ -	\$ 3,647

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA 5% increase in support of increases in staff salaries.

2. NEW

SECOND HARVEST FOOD BANK
OF SANTA CRUZ COUNTY

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Second Harvest Food Bank Santa Cruz County

ADDRESS: 800 Ohlone Parkway
Watsonville, CA 95076

AGENCY MISSION: Second Harvest Food Bank Santa Cruz's mission is for Santa Cruz County to be a community working together to end hunger through healthy food, education and leadership. Our core values, community, accountability, healthy culture, and service, drive our vision, that Santa Cruz County is a thriving community where everyone has access to nutritious food to support their health and well-being.

DESCRIPTION OF AGENCY SERVICES: Our request is for the continuation of our fresh food distribution efforts serving Scott's Valley families in need. We provides healthy foods such as fruits, vegetables, whole grains, low-fat dairy products, lean proteins, and healthy staples including rice, lentils, and beans. Committed to distributing foods with high nutritional value, we work closely with local farmers, food distributors and retailers to source and provide local seasonal fresh fruits and vegetables.

AGENCY'S TARGET POPULATION: Our target populations are individuals in need of food assistance in Santa Cruz County, including children, families, individuals, veterans, people with disabilities, homeless, LBTG individuals, youth, foster children, seniors, and others of all ages.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Jennifer Welling

DATE: 5/22/2018

TITLE Director of Grants & Contracts

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Second Harvest Food Bank Santa Cruz County

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

In fiscal 2017, Second Harvest served approximately 4,500 Scotts Valley residents a month (based on monthly participation reports) with a total of 195,243 lbs of food. We promote good nutrition by emphasizing fresh produce which accounts for more than 64% of the food distributed.

Quality of Service:

The most recent customer survey showed that 86% of food recipients give Second Harvest the highest rating for helpfulness from staff and volunteers in all our services.

**Proposed
Outcome:**

Food insecure residents of Scotts Valley will have access to nutritious food items. Each month we will provide at least 15,000 pounds of food to eight Scotts Valley agencies to distribute to an average of 4,500 clients, including nearly 2,000 pounds a month to SV High School's Healthy Snack Program.

Target Population for Scotts Valley:

Number Served

4,500 unduplicated
a month served

Age

All ages from 0 -
over 60

Gender

Both male and
female

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Second Harvest Food Bank Santa Cruz County

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 4,948,586	\$ 5,378,650

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Food Provision, Food Distribution through eight Scotts Valley agencies	16,992 lbs/mos food distributions	15,400 lbs/mos food distributions	15,400 lbs/mos food distributions

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 4,101	\$ 123	\$ 51	\$ 4,275

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

- 1. COLA** Second Harvest calculates COLA at standard rates and includes inflation, equalling 3%.
- 2. NEW** Second Harvest is requesting an increase in funding based on annual increases in the community need for food assistance and pounds of foods distributed.

SENIOR CITIZENS LEGAL SERVICES

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Senior Citizens Legal Services

ADDRESS: 501 Soiquel Ave.
STE F
Santa Cruz, CA 95062

AGENCY MISSION: Senior Citizens Legal Services (SCLS) provides free legal services to elderly residents of Santa Cruz and San Benito Counties. The highest priority of the organization is to defend the right of the elderly to quality health care, social integration, to secure their persons and property, and to be free of discrimination on the basis of age or disability.

DESCRIPTION OF AGENCY SERVICES: Senior Citizens Legal Services (SCLS) provides a broad range of civil legal representation to senior citizens who reside in Santa Cruz and San Benito Counties. The highest priority of the program is to defend the right of the elderly to quality health care, social integration, security in their persons and property and freedom from discrimination and abuse on the basis of age or disability. SCLS represents seniors with their individual legal problems and also advocates before administrative and legislative bodies on issues affecting the senior community generally. SCLS also accepts offers to provide community education programs which disseminate information about legal problems and issues which are often unique to this age group and outside the expertise of the private bar. SCLS also provides special services for seniors who are most at-risk of financial abuse through its Elder Abuse Prevention Program.

AGENCIES TARGET POPULATION: SCLS serves senior citizens 60 years if age and older.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Creighton Mendivil
TITLE Executive Director

DATE: 5/22/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Senior Citizens Legal Services

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

SCLS serve approximately 600 new clients for all legal categories; and continue service to ongoing cases not completed in 1 fiscal year. These outcomes are shared across funding sources.

Quality of Service:

SCLS measures the quality of its services by: (1) keeping detailed statistics on all closed case outcomes; (2) calculating the actual financial benefit received by clients whose cases are closed; and soliciting client feedback via questionnaires to clients to determine the level of satisfaction with the services. SCLS expects to receive favorable ratings from at least 90% of the responding clients concerning the timeliness and quality of the services.

Proposed Outcome:

Of the new cases, SCLS will assist these clients in obtaining essential benefits which would otherwise not be available to them: (1) 20 clients in obtaining health care and medical services other than through Medi-Cal (e.g., Medicare, Medi-Cruz or private insurance); (2) 50 clients in securing or retaining income for basic needs; (3) 50 clients in securing or retaining affordable housing; (4) 12 clients in preventing elder abuse and/or recovering assets; and (5) 65 clients in obtaining or retaining healthcare services or benefits through Medi-Cal.

Target Population for Scotts Valley:

Number Served	Age	Gender
103	60+	All

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Senior Citizens Legal Services

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 281,415	\$ 319,122

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Individual client intake	603	600	600

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 3,371	\$ 8	\$ 600	\$ 3,979

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. **COLA** Social Security COLA for 2018 is 2%. SCLS is requesting the same 2% , \$8.

2. **NEW** Because of the increase of more complex legal issues that SCLS has come up in daily intakes SCLS is budgeting to hire an additional part-time attorney to help in litigating these matters such as elder abuse restraining orders, defending unlawful detainer complaints, and financial elder abuse and fraud. This new position will cost SCLS about \$30,000 and are requesting Scotts Valley support \$600 of this position.

SENIOR COUNCIL
- ProjectSCOUT -

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Seniors Council - Project SCOUT

ADDRESS: 234 Santa Cruz Ave.
Aptos, CA 95003

AGENCY MISSION: It is the mission of the Seniors Council to enable older persons to function with independence and dignity in their homes and in the community to their fullest capacity.

DESCRIPTION OF AGENCY SERVICES: Project SCOUT provides free tax assistance to seniors and low income individuals and families. SCOUT recruits, trains and supports dedicated IRS certified volunteers to provide these services. Project SCOUT's tax assistance is provided throughout Santa Cruz County, including every week at the Scotts Valley Senior Center and at Brookdale Scotts Valley (formerly Oak Tree Villa) through the spring tax season. In home services are provided to those unable to get to a tax site. Additional tax services are provided during the rest of the year by

AGENCIES TARGET POPULATION: Low income families, individuals, and seniors.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Clay Kempf

DATE: 5/23/2018

TITLE Executive Director

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Seniors Council - Project SCOUT

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

Provide tax counseling assistance for seniors and low-income residents of Scotts Valley throughout the year, including preparation of returns, filing of extensions, claiming Earned Income Tax Credits (EITC), assisting in responding to IRS findings, etc.

Quality of Service:

90% of clients will indicate satisfaction with the assistance received.

**Proposed
Outcome:**

At least 80 Scotts Valley residents will be assisted with filing tax returns or in responding to special circumstances and letters from the IRS or Franchise Tax Board.

Target Population for Scotts Valley:

Number Served

80

Age

18-100

Gender

all

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Seniors Council - Project SCOUT

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 60,292	\$ 56,317

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Tax returns filed	1915	2236	1900*

* Elimination of United Way Funding and no Santa Cruz County or City COLA will probably result in reduced services

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 3,533	\$ 113	\$ 2,025	\$ 5,671

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA The Greater Bay Area Consumer Price Index was 3.2% from April of 2017 to April of 2018. \$95 equals a 3.2% increase over our previous funding level.
2. NEW \$2,025 (15% of our United Way Funding) United Way of S. Cruz County reduced their funding for community programs by 50% in FY 2016-17, & again by 50% in 2017-18. In FY 2018-19, United Way will cut ALL funding to community programs. This is a loss to Project SCOUT of over \$13,500 (\$9,000 direct; \$4,500 that was sub-contracted to us).

SENIOR NETWORK SERVICES, INC

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Senior Network Services, Inc.

ADDRESS: 1777-A Capitola Road
Santa Cruz, CA 95062

AGENCY MISSION: Senior Network Services, Inc. is a private nonprofit agency providing senior citizens and persons with disabilities with information, guidance and assistance in coordinating existing resources to promote independence and the highest quality of life.

DESCRIPTION OF AGENCY SERVICES: Senior Network Services, established in 1974, is a private, nonprofit multipurpose community resource agency serving all of Santa Cruz County. Senior Network Services (SNS) links older adults and their families with support services essential for physical and mental well-being. SNS focuses on helping people continue to live independent, fulfilling lives in their own homes by providing access to necessary information and resources. SNS promotes the highest possible quality of life, especially for those who are low income, minority, frail, home bound, isolated, or require services to meet their daily needs. Senior Network Services facilitates the delivery of services to seniors. Through this centralized service, agency staff coordinate the capabilities of service providers, professionals, family, friends, and volunteers to meet clients' complex needs. Services provided are information and assistance, benefits and options counseling, case management, in-home help, housing and employment services, family caregiver services, respite care registry, Medicare/health insurance counseling, money management, and publication of the Senior Resource Directory for Santa Cruz County and Housing Options for Seniors.

AGENCIES TARGET POPULATION: The target population is older adults age 60+ and persons with disabilities who are residents of Santa Cruz County, cities of Capitola, Santa Cruz, Scotts Valley, and Watsonville.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Brenda Moss
TITLE Executive Director

DATE: May 22, 2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Senior Network Services, Inc.

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

200 units of counseling, home visits, information and assistance, Medicare educational presentations and claims assistance for older adults and persons with disabilities.

Quality of Service:

90% of clients will be satisfied with services as measured by follow up calls and/ or surveys.

**Proposed
Outcome:**

150 clients will receive information and counseling to link them with support services to maintain independent living.

Target Population for Scotts Valley:

Number Served

560

Age

60 plus and
persons with a
disability

Gender

All genders

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Senior Network Services, Inc.

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 540,500	\$ 530,890

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Housing, Jobs, Home Help, Advocacy, Information, Case Management	31,244	31,240	31,200

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 1,501	\$ 75	\$ -	\$ 1,576

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA A 5% COLA is requested to assist with salary paid from this funding. Staff are still not paid a living wage through the grant, and our agency has an on-going goal to improve wages.

2. NEW

VISTA CENTER FOR THE BLIND
& VISUALLY IMPAIRED

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Vista Center for the Blind & Visually Impaired

ADDRESS: 3315 Mission Drive, Suite B
Santa Cruz, CA 95065

AGENCY MISSION: Vista Center empowers individuals who are blind or visually impaired to embrace life to the fullest through evaluation, counseling, education and training.

DESCRIPTION OF AGENCY SERVICES: **Safe & Healthy Living** assesses the individual needs of a client and develops a customized plan of action for teaching the skills that enable independence. **Low Vision Services** provides evaluations which result in recommendations and education to enhance the use of remaining vision. Vista Center's specially trained low vision optometrists provide devices, services and support. **Technology Program** brings technology that was once available only to the sighted community to those who are blind or visually impaired.

AGENCIES TARGET POPULATION: Vista Center provides services and supports to people of all ages who are blind or visually impaired. 83% of the clients Vista Center serves in Santa Cruz County are seniors 60 years and older.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Christy Tall

DATE: 5/22/2018

TITLE Branch Manager, Vista Center Santa Cruz

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Vista Center for the Blind & Visually Impaired

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

12 individuals will receive services from Vista Center's Safe & Healthy Living program. Our professional staff will assess the individual needs of each client and develop a customized plan of action for teaching skills that will enable and encourage independence.

Quality of Service:

85% of individuals who have completed services will have met their goals.

**Proposed
Outcome:**

90% of individuals will have received resources and/or instruction to enable them to manage their vision loss.

Target Population for Scotts Valley:

Number Served
12

Age
18-20; 21-59; 60+
years old

Gender
male, female, all

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Vista Center for the Blind & Visually Impaired

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 2,875,326	\$ -

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Individuals who receive one or more program services	20	12	12

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 2,145	\$ 64.35	\$ -	\$ 2,209

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA We are requesting a 3% increase for COLA to cover the rising cost of doing business.

2. NEW

**VOLUNTEER CENTER
OF SANTA CRUZ COUNTY**

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Volunteer Center of Santa Cruz County

ADDRESS: 1740 17th Avenue, Santa Cruz California, 95062

AGENCY MISSION: *Transforming our communities and ourselves through volunteering, empowering everyone to Be the Difference.* For 50 Years the Volunteer Center has been a home for people who want to make meaningful connections and create lasting change. Through our family of Programs, we create and sustain a deeply rooted culture of volunteerism in Santa Cruz County that transforms our community for good.

DESCRIPTION OF AGENCY SERVICES: 50 years of experience and impact drives our programs. Our programming is county-wide, easy to access and puts the best of innovation and proven tools to work for good.

- Volunteering can transform communities - making them better, stronger, more resilient. Last year, our volunteers donated \$9.4 million in labor and \$350,000 in cash to our community & partners.
- Volunteering and the work of volunteers can transform people's lives for good – making real, measurable differences in the lives of 9,000+ local people in need. **Through our Youth & Senior Service programs, 125 Scotts Valley Residents got help they needed last year.**
- Because volunteering is good for people and communities, we empower everyone to Be the Difference through volunteering - by making it easy to find information about volunteering, by offering special supports to engage 12,000 volunteers and by helping our partners find and keep volunteers. **223 Scotts Valley residents connected to volunteering through us last year**

AGENCIES TARGET POPULATION: Volunteer Mobilization impacts all ages and every issue; Transportation and Helping Hands focuses on fixed and low income, frail seniors who are the fastest growing demographic in our community; YouthServe focuses on youth ages 11-18.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Alicia Dayton

DATE: 5/22/2018

TITLE Budget Manager

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Volunteer Center of Santa Cruz County

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

- a. Transportation for Seniors** - Volunteers will provide 4600 rides to low income, frail and homebound seniors
- b. Helping Hands** volunteers will provide home safety inspections and repairs to 200 seniors homes
- c. YouthServe** will engage 250 youth in age appropriate service activities supervised by adult mentors after school and in the summer
- d. Volunteer Mobilization** provides information and assistance to 20,000 people to connect them with current volunteer opportunities for 350 local nonprofit, school and government partners

Quality of Service:

- a. Transportation:** 97% of requested rides that fall within service hours are filled
- b. Helping Hands:** 98% of seniors receiving service are "Happy or Very Happy" with the quality of services received on client satisfaction surveys
- c. Volunteer Mobilization:** At least 11,000 people volunteer with a specific, local volunteer opportunity
- d. YouthServe:** 80% of youth who participate come back again and complete multiple activities.

Proposed Outcome:

- a. Transportation:** 90% of rides provided are to access food or medical care, enabling seniors to remain independent in their homes
- b. Helping Hands:** 90% of seniors receiving services are still living in their homes at follow-up contact
- c. VolunteerMobilization:** Volunteers contribute \$8.5 million in labor through our programs and partners to improve our community
- d. YouthServe:** Youth participate in 1500 hours of positive activities outside of school.

Target Population for Scotts Valley:

Number Served	Age	Gender
300 Scotts Valley Residents	All Ages	All Genders

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Volunteer Center of Santa Cruz County

AGENCY BUDGET:

	Total Current Budget FY 17/8	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 3,817,753	\$ 4,070,753

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
a. Transportation: 4600 Rides to frail and homebound seniors			
b. Helping Hands: 200 homes repaired	a. 4,278	a. 4,600	a. 4,600
c. Volunteer Mobilization: 20,000 people connected to 350 non-profits	b. 185	b. 200	b. 200
d. YouthSERVE: 250 Youth engaged	c. 68,459/503	c. 20,000/350	c. 20,000/350
	d. 197	d. 250	d. 250

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 2,623	\$ -	\$ -	\$ 2,623

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA

2. NEW

WALNUT AVENUE FAMILY & WOMEN'S
CENTER
- DOMESTIC VIOLENCE -

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME:	Walnut Avenue Family & Women's Center - Domestic Violence
ADDRESS:	303 Walnut Ave. Santa Cruz, CA 95060
AGENCY MISSION:	To provide support and services so that women, children and families have the opportunities and the skills to thrive.
DESCRIPTION OF AGENCY SERVICES:	Domestic violence is a systematic, escalating pattern of abuse where one partner in an intimate relationship controls the other through force, intimidation, and/or the threat of violence. Walnut Avenue is dedicated to providing supportive services to survivors who have experienced domestic violence on any of these levels. It is extremely difficult for a survivor to make the first step towards getting help for themselves and their family. That is why Walnut Avenue makes a tremendous effort to offer the safest place possible for survivors to talk about their situations, assuring that they are in a supportive and non-judgmental environment. From there, our comprehensive services branch out into one-on-one advocacy, court accompaniment, support groups, emergency access to food, clothing and overnight accommodations, community awareness-raising events, prevention & education, parenting classes and referrals to partnering agencies or other local resources. This program also provides a 24-hour domestic violence crisis support hotline. Walnut Avenue recruits volunteers bi-annually for a 40+ hour certification training to become Certified Advocates of Survivors of Domestic Violence. Volunteers are trained and then commit to one year of service to the organization, answering hotline calls, doing intake with new participants, providing legal advocacy, and supporting our prevention and education efforts in the community.
AGENCIES TARGET POPULATION:	Walnut Avenue Family & Women's Center provides support services primarily throughout Santa Cruz County although our 24-hour Domestic Violence Crisis hotline receives calls from other areas. Currently our Advocacy & Prevention Department which includes both our Services for Survivors of Domestic Violence and Services for Children & Youth programs, is working on outreach in the Scotts Valley, San Lorenzo Valley and other rural areas around Santa Cruz County. This department has received several referrals from the Sheriff's Department in the San Lorenzo Valley area and we are currently researching the possibility of having a mobile advocate that can provide services at a set location near the City of Scotts Valley or San Lorenzo Valley area on a regular basis. Many of the families who come to Walnut Avenue are from underserved populations due to poverty, early pregnancy, homelessness and/or domestic violence. In fact, 66% of our program participants have income levels at 100% or less than poverty level standards for our area.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Julie P. Macecevic
TITLE Executive Director

DATE: 5/21/2018

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Walnut Avenue Family & Women's Center - Domestic Violence

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

Walnut Avenue's Domestic Violence Program will provide 400 hours of peer counseling support via our hotline and peer lead support groups, 50 hours of legal assistance to navigate the family law, civil law and criminal law systems, and 250 hours of social service advocacy and accompaniment to survivors of domestic violence.

Quality of Service:

By the end of contract, 90% of participants will report satisfaction with support services received with a 2 or higher on a 0-3 scale on an agency designed survey. By the end of contract, 90% of participants will report satisfaction with the legal support services with a 2 or higher on a 0-3 scale on an agency designed survey. By the end of the contract, 90% of participants will report satisfaction with agency services received with a 2 or higher on a 0-3 scale on an agency designed survey.

Proposed Outcome:

By the end of contract, 90% of participants will report that they have developed a realistic safety plan, including strategies for physical, emotional and/or spiritual safety with a 2 or higher on a 0-3 scale. By the end of contract, 90 % of participants will report feeling less stressed and having fewer barriers to safety

Target Population for Scotts Valley:

Number Served
25

Age
0-65+

Gender
All

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY**Walnut Avenue Family & Women's Center - Domestic Violence****AGENCY BUDGET:**

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 1,330,000	\$ 1,500,000

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
1. 400 hours of peer counseling support via our hotline and peer lead support groups 2. 50 hours of legal assistance to navigate the family law, civil law and criminal law systems to survivors of Domestic violence 3. 250 hours of social service advocacy and accompaniment to survivors of domestic violence	19 families served	17 families served thus far	25 families

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 1,817	\$ 55	\$ 628	\$ 2,500

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. **COLA** Standard 3% to account for standard increases in salaries and benefits of our employees.

2. **NEW** Walnut Avenue Family & Women's Center (Walnut Avenue) respectfully requests an increase in funding to help support the wide variety of services we have available for Scotts Valley residents who are experiencing domestic violence (DV) and/or intimate partner violence. Walnut Avenue is the closest agency that provides comprehensive DV support services to Scotts Valley residents. We are working intentionally to have a bigger presence in Scotts Valley and expect our reach to increase significantly over the next 5 years. We are considering locating a place we can use as a satellite location to make it easier for survivors in Scotts Valley access our advocacy services. We have already expanded our reach through the Services for Children & Youth program and hope to do the same with Services for Survivors. We are currently exploring partnerships in Scotts Valley to support this effort. Increased financial support and collaboration from the City will be integral to this process.

WALNUT AVENUE FAMILY & WOMEN'S
CENTER

- FAMILY SUPPORT -

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Walnut Avenue Family & Women's Center - Family Support

ADDRESS: 303 Walnut Ave. , Santa Cruz, CA 95060

AGENCY MISSION: To provide support and services so that women, children and families have the opportunities and the skills to thrive.

DESCRIPTION OF AGENCY SERVICES: Walnut Avenue Family & Women's Center (Walnut Avenue) provides a kaleidoscope of services through 5 programs; Services for Survivors of Domestic Violence, Services for Children & Youth, Early Childhood Education, Family Support Services, and Community Engagement. Walnut Avenue's Family Support Services (FSS) program provides extra support for participants of our Early Childhood Education, Services for Children & Youth and Services for Survivors of Domestic Violence programs. FSS manages in-kind donations received for our donation room and food bank. The donation room provides an opportunity for participants to access clothing, shoes, household goods and necessary home re-establishment items. Staff from this program coordinates community outreach through annual campaigns and on-going fundraising/in-kind donation requests. Our campaigns and fundraising/in-kind donations are intended to supplement the basic needs of participants. We strive to reduce barriers to success by providing individuals and families with supplemental food, as well as gently used and new clothing and household items. Through a number of collaborations with state-funded organizations and local businesses, we are able to provide our participants with free supplemental groceries including diapers and baby formula, business/interview clothes, furniture, appliances, and other practical household items. The annual campaigns FSS coordinates include our Adopt-a-Family holiday gift drive, which allows program participants to provide holiday gifts for their families at no cost to them; and a Turkey Drive which provides full Thanksgiving dinners. Our Back to School campaign includes new shoes and fully stocked backpacks for children.

AGENCIES TARGET POPULATION: Walnut Avenue Family & Women's Center provides support services primarily throughout Santa Cruz County although our 24-hour Domestic Violence Crisis hotline receives calls from other areas. Currently our Advocacy & Prevention Department which includes both our Services for Survivors of Domestic Violence and Services for Children & Youth programs, is working on outreach in the Scotts Valley, San Lorenzo Valley and other rural areas around Santa Cruz County. This department has received several referrals from the Sheriff's Department in the San Lorenzo Valley area and we are currently researching the possibility of having a mobile advocate that can provide services at a set location near the City of Scotts Valley or San Lorenzo Valley area on a regular basis. Participants that our mobile advocate connects with in that area will also be eligible for the services provided by our Family Support Services program. Many of the families who come to Walnut Avenue are from underserved populations due to poverty, early pregnancy, homelessness and/or domestic violence. In fact, 66% of our program participants have income levels at 100% or less than poverty level standards for our area.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Julie P. Macecevic

DATE: 5/21/2018

TITLE Executive Director

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Walnut Avenue Family & Women's Center - Family Support

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

By the end of the contract, Walnut Avenue's Family Support Services will provide 1500 individual supplemental food bags which is equal to 15,000 meals and will provide 1200 hours of access to our clothing barn, household items and toiletries (donations) to participants in all of Santa Cruz County. We project serving at least 25 families specifically from Scotts Valley with these services.

Quality of Service:

By the end of the contract, 80% of those participating in the donation room services will report satisfaction with this service of a 2 or higher on a 0-3 scale on an agency developed survey. By the end of contract, 80% of families using the foodbank services will report satisfaction with this service by a score of 2 on a scale of 0-3 or higher on the agency developed participant survey.

Proposed Outcome:

By the end of contract, 80% of those participating will report a reduction of stress related to the availability of supplemental food bags thus reducing the stress on the family budget and 80% of families using this service will report a reduction of stress related to the availability of basic needs thus reducing the stress on the families budget, on an agency developed survey.

Target Population for Scotts Valley:

Number Served	Age	Gender
50 supplemental food bags (500 meals total) for	All	All

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Walnut Avenue Family & Women's Center - Family Support

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 1,330,000	\$ 1,500,000

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
Food Bank services to Scotts valley residents; donation room services to Scotts Valley Residents	19 families served	18 families served thus far	25 families

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 330	\$ 10	\$ 160	\$ 500

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

1. COLA 3% COLA- a standard increase to account for increased salaries, insurance rates, etc.

2. NEW A person can participate in Walnut Avenue FSS programs if they participate in any of our other programs. We currently have one family in our Early Childhood Education programs from Scotts Valley and have served 17 families that we are aware of in our Advocacy & Prevention programs. We are increasing our outreach to City of Scotts Valley and hoping to see a steady increase of people being served over the next 5 years. One of our ideas is finding a location to do some consistent service provision for survivors of domestic violence (DV) in City of Scotts Valley. We will be exploring this option in the coming months.

WALNUT AVENUE FAMILY & WOMEN'S
CENTER

- YOUTH ADVOCATES -

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

AGENCY NAME: Walnut Avenue Family & Women's Center - Youth Advocates

ADDRESS: 303 Walnut Ave., Santa Cruz, CA 95060

AGENCY MISSION: To provide support and services so that women, children and families have the opportunities and the skills to thrive.

DESCRIPTION OF AGENCY SERVICES: Our Services for Children & Youth (SCY) programs are designed to break the cycle of violence and empower at-risk children & youth by providing a space for their voices to be heard. Programs are provided in multiple settings to provide the widest breadth of opportunity for young people to engage including a weekly teen support group, Kids Group, in-school workshops, and community workshops. All aspects of the youth programs are designed to promote young leaders in their schools and community, raise their standards for what is an acceptable healthy relationship, and encourage them to seek out healthy relationships in the future thereby motivating behavior change in generations to come. The teen programs are currently facilitated by an actual graduate of our youth programs who has now come back to work for the organization. She utilizes the Positive Action model to engage and empower the youth by presenting skill-based, fun activities to help prepare youth for careers and higher education opportunities. The younger children's group (Kids Group) program provides a safe, fun environment for children while their parent or guardian is receiving services at our agency. This supports the elimination of childcare barriers for families that would like to receive services but cannot afford childcare while they meet with staff advocates or attend support groups. Staff and volunteers use an evidence-based model called A Window Between Worlds (AWBW) to engage the children in art activities designed for working with children who have experienced trauma.

AGENCIES TARGET POPULATION: Walnut Avenue Family & Women's Center provides support services primarily throughout Santa Cruz County although our 24-hour Domestic Violence Crisis hotline receives calls from other areas. Currently our Advocacy & Prevention Department which includes both our Services for Survivors of Domestic Violence and Services for Children & Youth programs, is working on outreach in the Scotts Valley, San Lorenzo Valley and other rural areas around Santa Cruz County. This department has received several referrals from the Sheriff's Department in the San Lorenzo Valley area and we are currently researching the possibility of having a mobile advocate that can provide services at a set location near the City of Scotts Valley or San Lorenzo Valley area on a regular basis. Many of the families who come to Walnut Avenue are from underserved populations due to poverty, early pregnancy, homelessness and/or domestic violence. In fact, 66% of our program participants have income levels at 100% or less than poverty level standards for our area.

SIGNATURE: I certify that the information in this application is accurate to the best of my knowledge and that the governing body of the organization has authorized me to submit the application for funding.

PRINTED NAME Julie P. Macecevic

DATE: 5/21/2018

TITLE Executive Director

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Walnut Avenue Family & Women's Center - Youth Advocates

FY 2018-19 CONTRACT SCOPE OF WORK

Scope of Service for Scotts Valley:

Service:

By end of contract, 20 young adults will have been trained as Volunteer Youth Advocates and begun working directly with youth through hotline calls, 1-on-1 mentoring, weekly support groups and educational workshops. Walnut Avenue will provide supportive services such as support groups and/or individual advocacy for 80 youth in Santa Cruz County. In an effort to increase our reach specifically in Scotts Valley, Walnut Avenue will provide at least 4 workshops in Scotts Valley to educate and prevent intimate partner violence and provide resources for youth experiencing Domestic Violence.

Quality of Service:

By end of contract, 80% of volunteers that received the full training will express satisfaction with the training by scoring a 3 or higher out of 5 on an agency developed survey. 80% of participating youth will indicate on a satisfaction survey that they agreed that our services were satisfactory at a 2 or 3 on a scale of 0-1-2-3-?.

Proposed Outcome:

By the end of contract, 80 % of youth volunteer advocates trained in one-on-one mentoring, leading support groups and or educational workshops will report increased skills in group leadership and youth mentoring. At the completion of the year, 90% of youth participants will be able to identify 2 additional adults they feel have a positive influence on their life, and 90% of students surveyed will report that after a Walnut Avenue workshop, they feel better prepared to recognize unhealthy relationships and and better prepared to be an ally for friends/family encountering these issues.

Target Population for Scotts Valley:

Number Served
300 Scotts Valley youth reached through workshops

Age
Youth 6-17

Gender
All

FY 2018-19 FUNDING APPLICATION - CITY OF SCOTTS VALLEY

Walnut Avenue Family & Women's Center - Youth Advocates

AGENCY BUDGET:

	Total Current Budget FY 17/18	Total Proposed Budget FY 18/19
Total Fiscal Year Revenue	\$ 1,330,000	1,500,00

Primary types and number of units of service provided:

Type of Unit or Service	FY 16/17 Actual #	FY 17/18 Estimated #	FY 18/19 Estimated #
At least two workshops or outreach events presented at Scotts Valley High School or other youth-serving organizations or events with a desire to reach 300 youth in 18-19	40 Advocates trained, 31 youth mentored, 1 workshop offered in Scotts Valley	20 Advocates trained, 200+ youth served with workshops at Scotts Valley schools	20 advocates, 300 youth reached through workshops in Scotts Valley

FUNDING REQUEST SUMMARY:

Current Funding Received FY 17/18	COLA Request FY 18/19	New Funding Request FY 18/19	Total Requested FY 18/19
\$ 330	\$ 100	\$ 170	\$ 600

JUSTIFICATION FOR COLA OR NEW FUNDING REQUEST:

- 1. COLA** Standard 3% increase to account for increases in salaries and benefits for our wonderful employees.
- 2. NEW** Walnut Avenue Family & Women's Center (Walnut Avenue) respectfully requests additional funding to support our youth workshops in Scotts Valley intended to educate Scotts Valley youth and their allies about the dangers of intimate partner violence, how to be allies to friends experiencing violence in relationships or at home, and how to access resources. This year we presented at Scotts Valley High during Teen Dating Violence Awareness Month, and also we conducted 4 workshops over two days in May reaching over 200 Scotts Valley Youth. We have also been invited to present at Respect Week, a Scotts Valley High school event in the fall of 2018. In addition, we have a 24 hour crisis hotline available to Scotts Valley youth as well summer programming available. We are making concerted efforts to reach more youth in Scotts Valley and will continue to expand these services in the coming years. Last year 82 children in Santa Cruz County received counseling for DV-related issues at Walnut Avenue. These services are available to the youth of Scotts Valley, but city of residence is not always reported when receiving services.

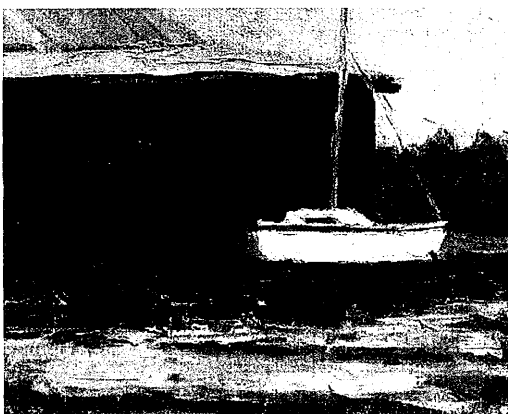
Arts Council of Santa Cruz County

April 17, 2018

Arts Council of Santa Cruz County is grateful for our almost 40-year partnership with the residents and city leaders of Scotts Valley. Together, we are helping to generate creativity, vibrancy, and connection in Santa Cruz County. We request \$1,030 to continue our vibrant arts programming for the full Scotts Valley community.

Arts Council Highlights

- **ACSCC makes wise investments in the County's creative economy.** In 2016-17, ACSCC awarded over \$236,000 to 82 artists and arts organizations to produce arts and cultural activities in theater, music, dance, literary and visual arts, and community events. Because of our grants, Scotts Valley residents are able to attend events like the Japanese Cultural Fair, Cabrillo Festival of Contemporary Music, Santa Cruz County Symphony, Poetry Santa Cruz, the Ohlone Festival, and Santa Cruz Ballet Theatre.
- **The arts help create tomorrow's leaders.** Through arts education, youth learn to problem-solve, innovate, and think critically. Annually, over 17,000 students are served through SPECTRA and Mariposa's Art.
- **The arts are good business.** More than 300 artists participate annually in the Open Studios Art Tour, which brings thousands of people to our community and generates more than \$775,000 in taxable art sales for the county each year. Thirteen of those artists are in the Scotts Valley area including plein-air painter Scott Hamill and photographer Tony Pagliaro (featured below).



- **The arts stimulate the economy.** Nonprofit arts and culture are a significant industry in Santa Cruz County—one that generates \$38.38 million in total economic activity. This spending supports 877 full-time equivalent jobs, generates \$22.36 million in household income to local residents, and delivers \$5.26 million in local and state government revenue.
- **The arts contribute to community improvement.** We are working with "unlikely partners," using the arts to solve broad community issues. With partners that range from the Coastal Watershed Council to Sutter Health, we are powering the arts to drive positive community change. One example is our collaborative work to revitalize the San Lorenzo River through our Ebb & Flow River Arts Project—a day of celebration where artists, environmentalists, neighbors and strangers come together to celebrate the San Lorenzo River and Tannery Arts Center.
- **The arts inspire people where they are.** Each year, ACSCC collaborates with the County of Santa Cruz to bring rotating exhibits to the County Government Center, including the exciting annual Children's Art Exhibit that includes works from more than 400 students.

Our Mission: Arts Council Santa Cruz County generates creativity, vibrancy, and connection in Santa Cruz County.



City of Scotts Valley

- **ACSCC supports the business of art.** Through Fiscal Sponsorship, ACSCC provides strategic guidance and financial oversight to multiple organizations.

Summary

Funds from the City of Scotts Valley will be used to provide support to artists and arts organizations, and to fulfill our mission to generate creativity, vibrancy, and connection in Santa Cruz County. As the state- and county-designated support agency for the arts in Santa Cruz County, it is our charge to ensure that the children, youth, residents, artists, and visitors to this community have access to high-quality, diverse arts experiences.

Arts Council Santa Cruz County is proud of the many accomplishments achieved in its partnership with the City of Scotts Valley, and we look forward to continuing our collective impact in the coming year. Thank you for funding and empowering creativity. Thank you for being advocates for the arts. Your support is critical. We look forward to the next 40 years!



2931 Mission Street | Santa Cruz, California 95060 | Tel: 831.454.9455 | Fax: 831.469.3712 | www.hacosantacruz.org
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May 22, 2018

Jenny Haruyama, City Manager
One Civic Center Drive
Scotts Valley, CA. 95066

Re: Fair Market Rent Study for Santa Cruz County

Dear Jenny Haruyama,

As you know, the Section 8 Housing Choice Voucher Program provides rental assistance to thousands of low-income residents of Santa Cruz County, including 58 households in the City of Scotts Valley. This rental assistance allows many members of our County's workforce, as well as low-income residents who are elderly or disabled, to afford to remain here in our community.

One major driver of the Section 8 Housing Choice Voucher Program is the Fair Market Rents, established by HUD. Unfortunately, these HUD calculated FMRs do not keep pace with the increases taking place in expensive rental markets like ours. In fact, last fall HUD's FMRs for Santa Cruz County actually *decreased* despite the reality we all know to be true... Rents in our County have been rapidly climbing. The impact of FMRs on the Section 8 program cannot be overstated. When FMRs go up, we receive additional funding, allowing us to provide more assistance to each family on our program, and allowing us to add new families to our program. When FMRs go down, we have to reduce the amount of rental assistance we can provide, and the number of families we serve. This is unacceptable.

As a result of these recent FMR decreases, last year for the first time, the Housing Authority commissioned our own FMR study to appeal the rates established by HUD and replace them with locally calculated rates. The study, which cost roughly \$25,000, was successful in increasing our FMRs, and in increasing our federal funding by roughly \$1.25 million dollars in the first year alone! This rent study will need to be replicated annually to ensure adequate funding for the housing programs that thousands of low-income families in our community rely upon. The Housing Authority cannot afford the annual cost of this study, but our community cannot afford to for us NOT to conduct the study. Therefore, I am reaching out to each of the jurisdictions to invite you to share in the cost of the study. Please consider providing \$1,000 towards the cost of this countywide effort. In addition to opportunity to increase federal funding for rental assistance, the FMR study will provide data at the city level. Such information may be useful in your efforts to track the costs of rent in your jurisdiction over time.

I would be happy to answer any questions you may have, or to provide any additional information about the FMR study. Thank you in advance for considering this request.

Jennifer Panetta, Executive Director
Housing Authority of the County of Santa Cruz

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: June 6, 2018

TO: Honorable Mayor and City Council

FROM: Steve Hammack, Interim Public Works Director

APPROVED: Jenny D. Haruyama, City Manager

**SUBJECT: SKYPARK OPEN SPACE MAINTENANCE ASSESSMENT
DISTRICT NO. 1 PUBLIC MEETING**

SUMMARY OF ISSUE

In 1995, the City Council formed the Skypark Open Space Maintenance Assessment District No. 1 and subsequently authorized the levy and collection of an assessment to maintain the open space district. The revenue collected to maintain the district includes linear park, two greenbelt areas, and a self-insurance fund in the event of a slope failure. The assessment district is formed pursuant to the Landscaping and Lighting Act of 1972 and must be renewed annually.

Each year, an Annual Engineer's Report is filed, which includes an estimate of expenses to be paid by the district, a description of the work to be performed or improvements to be made, and benefit assessment, outlining the proposed budget for the cost of maintaining, repairing, and operating any public improvements. The FY 2018/19 assessment is \$219.74 per unit, the same as last year's. The total assessment revenue is estimated to be \$41,750.60. At the time the assessment was established, an annual inflator was not included; therefore, the per unit assessment has remained the same since 1995.

Revenue generated by the assessment covers expenses related landscape services such as cultivation, trimming, spraying, fertilizing, or treating of disease, and removal of trimmings, debris, and other solid waste; repair, reconstruction, removal, and/or replacement of items related to the maintenance of vegetation and open space, including but not limited to: irrigation systems, lighting, infrastructure (curbs, gutters, sidewalks); and utilities (water and electricity). The assessment also requires that funds be set aside in the event of a slope failure within the assessment area. A slope evaluation was completed, October 2017. The study showed the drainage culvert outfall on the south side is showing signs of being compromised causing inadequately controlled erosion at toe of slope. This will require continued annual inspection, and repair. The remainder and majority of the slope shows no active erosion.

The table below reflects the proposed FY 2018/19 budget, estimated year-end for FY 2017/18 and FY 2016/17 actuals:

	Proposed FY 18/19	Estimated FY 17/18	Actual FY16/17
Total Revenue	\$41,751	\$41,751	41,751
Expenses			
Utilities	\$12,000	\$11,390	\$ 7,716
Landscape Maintenance/Repairs*	25,000	27,285	\$25,859
<i>Expense Subtotal</i>	<i>\$37,000</i>	<i>\$38,675</i>	<i>\$33,575</i>
Self Insurance Fund – Slope Stability	\$9,000	\$9,000	\$9,000
Total Expenses	\$46,000	\$47,675	\$42,575

*also includes estimated city staff time

As required, all 190 owners were notified of the June 6, 2018 public meeting and the June 20, 2018 public hearing via mail. The purpose of the public meeting is to receive public testimony regarding the assessment. No other action is required.

On June 20, 2018, a public hearing will be held to receive additional testimony from property owners. At that time, Council will consider approving the annual Engineer's Report and adopting the attached Resolution 1555-SP-30.

FISCAL IMPACT

Costs associated with maintaining, repairing, and operating the assessment district is funded through an annual assessment levy, which generates an estimated \$41,750.60.

STAFF RECOMMENDATION

It is recommended that Council accept testimony at the June 6, 2018 public meeting and hold a public hearing on June 20, 2018.

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RESOLUTION NO. 1555-SP-030

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
ORDERING AND AUTHORIZING THE LEVY AND COLLECTION OF ASSESSMENTS
THEREIN PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972**

SKYPARK OPEN SPACE MAINTENANCE DISTRICT

RESOLVED, by the City Council of the City of Scotts Valley, California, that,

WHEREAS, pursuant to Resolution No. 1555-SP-07, ordering formation of territory into an Open Space Maintenance Assessment District and authorizing the levy and collection of assessments, adopted on the 6th day of December 1995 by the City Council pursuant to the Landscaping and Lighting Act of 1972, as amended, the Engineer of Work of said City has filed with the City Clerk the written report called for under said Act and by said Resolution No. 1555-SP-07, which report has been presented by said Engineer of Work to this Council and this Council has preliminarily approved and confirmed said report by its Resolution No. 1555-SP-03, adopted October 18, 1995, and ordered that the same stand as the report for the purpose of all subsequent proceedings pursuant to said Resolution No. 1555-SP-03; and

WHEREAS, June 6, 2018 at the hour of 6:00 o'clock p.m. and June 20, 2018 at the hour of 6:30 o'clock p.m., in the regular meeting place of said Council, Council Chambers, One Civic Center Drive, Scotts Valley, California, was appointed and fixed as the time and place of public hearings to act upon the Engineer's Report and Resolution No. 1555-SP-030; and

WHEREAS, the City Clerk gave notice of said hearings by publication once a week for two weeks in the local newspaper published and circulated in said City, and by mailing or causing to be mailed notice of the adoption of said Resolution and of the filing of said report, postage prepaid, at least ten days before the date set for hearings of said protests, to all persons owning real property to be assessed, whose names and addresses appear on the last equalized assessment roll for County taxes prior thereto or as known to the City Clerk, which notice contained a statement of the time, place and purpose of the hearings and a statement of the total estimated cost of said proposed maintenance and improvements, the amount as shown by said report to be assessed against the particular parcel covered by the notice, together with a statement that any person interested may file a protest in writing as provided in said Act; and

WHEREAS, all written protests and other written communications were read by the Council and are on file with the Clerk and all persons desiring to be heard were fully heard.

NOW, THEREFORE, IT IS ORDERED, as follows:

1. That protests against said maintenance of improvements and levy of assessments were not signed by the owners of a majority or more of the area of the lands within the assessment district assessed for the costs and expenses of said work.
2. That said protests be, and each of them are, hereby overruled.
3. That the owners of one-half (1/2) or more of the area to be assessed for the cost of the project did not, at or prior to the time fixed for said hearings, file written protests against the said proposed maintenance and improvements as a whole, or against said district or the extent thereof to be assessed for the costs and expenses of said maintenance and improvements as a whole, or as to the Engineer's estimate of said costs and expenses, or against the maps and descriptions, or against the diagram or assessment to pay for the costs and expenses thereof.
4. That the district benefitted by said maintenance and improvements are to be assessed to pay the costs and expenses thereof, and the exterior boundaries thereof are more particularly described in said Resolution No. 1555-SP-07 and made a part hereof by reference thereto. That all public streets and highways within said assessment district in use in the performance of a public function as such shall be omitted from said district and from the levy and collection of the special taxes to be hereafter levied and collected to cover the costs and expenses of said maintenance and improvements.
5. That the Engineer's estimate of the itemized and total costs and expenses in connection therewith, contained in said Report, be, and it is hereby, finally adopted and approved as the Engineer's total and detailed estimate of the costs and expenses of said maintenance of improvements.
6. That the public interest and convenience require and said Council does hereby order the maintenance of improvements to be made as described in and in accordance with said Resolution No. 1555-SP-07 on file in the office of the Clerk, reference to which is hereby made for a more particular description of said maintenance of improvements, and also for further particular pursuant to the provisions of said Landscaping and Lighting Act of 1972.
7. That the diagram showing the assessment district referred to and described in said Resolution No. 1555-SP-07, and also the boundaries and dimensions of the respective subdivisions having been given a separate number upon said diagram, as contained in said report, be, and it is hereby, finally approved and confirmed as the diagram of the properties to be assessed to pay the costs and expenses of said maintenance of improvements.

8. That the assessment of the total amount of the costs and expenses of the proposed maintenance of improvements upon the several subdivisions of land in said district in proportion to the estimated benefits to be received by said subdivisions, respectively from said maintenance of improvements, and of the expenses incidental thereto, contained in said report, be, and the same is hereby, finally approved and confirmed as the assessment to pay the costs and expenses of said maintenance of improvements.

9. That said Engineer's Report be, and the same is hereby, finally adopted and approved as a whole.

10. That the Clerk shall forthwith deliver to the Superintendent of Streets said assessment as confirmed by this Council with his/her certificate of such confirmation thereto attached and of the date thereof; and that said Superintendent of Streets shall record said diagram and assessment in his/her office in a suitable book to be kept for that purpose, and append thereto his/her certificate for the date of such recording, and such recordation shall be and constitute the assessment roll herein.

11. Proceedings shall be taken by this Council pursuant to said Act for any fiscal year during which an assessment is to be levied and collected within said district.

12. The Clerk of this City be, and is hereby, authorized and directed to file a certified copy of this resolution with the County Auditor of Santa Cruz County.

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the City Council of the City of Scotts Valley, California, at a regular meeting thereof held on the 20th day of June 2018, by the following vote of the members thereof:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved:

Jim Reed, Mayor

Attest:

Tracy A. Ferrara, City Clerk

**ENGINEER'S REPORT
Fiscal Year 2018-2019**

**SKYPARK OPEN SPACE
MAINTENANCE ASSESSMENT DISTRICT NO. 1
Tract No. 1380**

**CITY OF SCOTTS VALLEY
Santa Cruz County, California**

**Jim Reed
Mayor**

**Jack Dilles
Vice-Mayor**

**Randy Johnson
Council Member**

**Stephany E. Aguilar
Council Member**

**Donna Lind
Council Member**

**Jenny Haruyama
City Manager**

**Steve Hammack
Interim Public Works Director**

**Ken D. Anderson, RCE 46485
Assessment District Engineer of Work**

Skypark Open Space Maintenance Assessment District No. 1

ASSESSMENT

Fiscal Year 2018-2019

WHEREAS, on October 18, 1995, the City Council of the City of Scotts Valley, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972, adopted its Resolution No. 1555-SP-01, determining to initiate proceedings for the establishment of an assessment district to be known as the "Skypark Open Space Maintenance Assessment District No. 1", more particularly therein described; and

WHEREAS, Resolution No. 1555-SP-25 appointed the City Engineer as Engineer of Work and directed the preparation and filing of an Engineer's Report presenting plans of the improvements to be maintained, a diagram for the assessment district, an estimate of cost for maintenance and servicing thereof, and an assessment of the estimated costs upon all assessable lots or parcels within the assessment district, to which resolutions reference is hereby made for further particulars.

NOW, THEREFORE, I, Ken D. Anderson, RCE 46485, City Engineer of said City of Scotts Valley, acting in the capacity of Engineer of Work under order of the City Council of said City of Scotts Valley, hereby make the following assessment to cover the portion of the estimated cost of the maintenance and servicing of the proposed improvements, including the costs and expenses incidental thereto, to be paid by the assessment district.

The amount to be paid for said maintenance and servicing of the proposed improvements, including the costs and expenses incidental thereto; to be paid by the assessment district for the fiscal year 2018-2019 is as follows:

Engineer's Estimate: \$41,750.60

And I do hereby assess and apportion said portion of said total amount of the costs and expenses of said maintenance and servicing of the proposed improvements, including the costs and expenses incidental thereto, upon the several lots, pieces, or parcels or portions of lots of land liable therefore and benefitted thereby, and hereinafter numbered to correspond with the numbers upon the diagram, upon each, severally and respectively, in proportion to the benefits to be received by such lands respectively, from the maintenance hereto attached and by reference made a part hereof.

As required by said Act, a diagram is recorded in official records of the County of Santa Cruz showing the assessment district and also boundaries and dimensions of the respective lots or parcels of land within said assessment district generally described as the same existed at passage of said Resolution No. 1555-SP-01.

Said assessment is made upon the several lots or parcels of land within said assessment district in proportion to the estimated benefits to be received by said lots or parcels respectively, from the maintenance and servicing of the improvements. The diagram and assessment numbers appearing herein are the diagram numbers appearing on said diagram, to which reference is hereby made for a more particular description of said property.

I hereby place opposite the number of each lot or parcel of land assessed, the amount assessed thereon and the number of the assessment. Each lot or parcel of land is described in the assessment list by reference to its parcel number as shown on the Assessor's Maps of the County of Santa Cruz for the fiscal year 2018-2019 to the right of the parcel numbers and includes all of such parcels.

Date

Ken D. Anderson, RCE 46485
City Engineer

DESCRIPTION OF WORK

Skypark Open Space Maintenance Assessment District No. 1

1. Maintaining and servicing of landscaping, vegetation and open space, including the cost of repair, removal or replacement of all or any part thereof, providing for the life, growth, health and beauty thereof, including cultivation, trimming, spraying, fertilizing or treating for disease or injury, the removal of trimmings, rubbish, debris and other solid waste, and water for the irrigation thereof.
2. Maintaining and servicing of decorative fencing, exercise par course and signage thereon, electronically controlled gates, and other ornamental structures and facilities, including the cost of repair, reconstruction, removal, or replacement of all or any part thereof.
3. Repair or replacement, including the installation and construction thereof, of hardscaping, including damaged curbs, gutters, walls, sidewalks, paving, water, irrigation systems, drainage, lighting, or electric facilities appurtenant to any of the improvements referenced in paragraphs 1 and 2 above, or which are necessary or convenient for the maintenance or servicing of said improvements.
4. The improvements referenced above are all within the boundaries of parcels 14, 15, 16, 17, as shown on Final Map, Tract No. 1355, Skypark, recorded in the official records of Santa Cruz County in the Book of Maps, Volume 89, Page 14, and within the boundaries of parcels A and B as shown on Final Map, Tract No. 1380, California Skypark, recorded in the official records of Santa Cruz County in the Book of Maps, Volume 89, Page 15 (hereinafter referred to as Final Maps).
5. The cost of slope subsidence/stability insurance or a self-insurance fund for any and all slope failures within the boundaries of parcels 14, 15, 16, 17, A and B as shown on the aforesaid Final Maps.
6. The maintenance, repair or replacement of such other facilities as may be appurtenant to the foregoing or which are necessary or convenient for the maintenance or servicing thereof.

SKYPARK OPEN SPACE

MAINTENANCE ASSESSMENT DISTRICT NO. 1

Engineer's Estimate

Fiscal Year 2018-2019

BENEFIT ASSESSMENT

The budget for the costs and expenses of maintaining and operating any and all of said public improvements for fiscal year 2018-2019 is as follows:

MAINTENANCE

- | | | |
|----|--|--|
| 1. | Initial maintenance contract | |
| | a. | Park Maintenance and Materials \$23,450.00 |
| | b. | Water Cost \$ 8,000.00 |
| | c. | Utilities (PG&E) \$ 500.00 |
| | Subtotal | \$31.950.00 |
| | Total maintenance cost (12-month period) | |

INSURANCE

- | | | |
|----|---|-------------|
| 1. | Self-Insurance Fund for Park Slope/Bluff Area | \$ 9,000.00 |
|----|---|-------------|

INCIDENTALS

- | | | |
|----|------------------------------------|-----------|
| 1. | Printing and advertising (notices) | \$ 800.60 |
|----|------------------------------------|-----------|

BALANCE TO ASSESSMENT	<u>\$41,750.60</u>
------------------------------	---------------------------

RULES OF SPREADING ASSESSMENTS

1. District is to be assessed for all costs associated with the maintenance and servicing of the landscaping, hardscaping and appurtenant improvements within parcels 14, 15, 16, 17, as shown on Final Map, Tract No. 1355, Skypark, recorded in the official records of Santa Cruz County in the Book of Maps, Volume 89, Page 14, and within the boundaries of parcels A and B as shown on Final Map, Tract No., 1380, California Skypark, recorded in the official records of Santa Cruz County in the Book of Maps, Volume 89, Page 15.
2. Total costs shall be apportioned to all parcels within the district boundaries in accordance with the benefit derived from the landscaping improvements.
3. The benefit derived has been determined to be equal for all parcels.

Certificates

I, Tracy A. Ferrara, City Clerk of the City of Scotts Valley, hereby certify that the foregoing assessment roll, in the amount set forth, was filed with me on _____.

Tracy A. Ferrara, City Clerk

I, Ken D. Anderson, City Engineer of the City of Scotts Valley, do hereby certify that the amounts set forth under the Engineer's Estimate on Page 1 of the Assessment, and the individual amounts on the foregoing pages of the Assessment have been computed in accordance with the order of the City Council of said City of Scotts Valley, as expressed by Resolution No. 1555-SP-032, duly adopted by said City Council on June 20, 2018.

Ken D. Anderson, RCE 46485
City Engineer

I, Tracy A. Ferrara, City Clerk of the City of Scotts Valley, hereby certify that the foregoing assessment, in the amount set forth in the Engineer's Estimate on Page 1 of the Assessment, was approved and confirmed by the City Council of the City of Scotts Valley on _____.

Tracy A. Ferrara, City Clerk

The Assessment was filed in the office of the County Auditor of the County of Santa Cruz, California, on _____.

Tracy A. Ferrara, City Clerk

I HEREBY CERTIFY that the enclosed Engineer's Report and Assessment was recorded in my office on _____.

Superintendent of Streets
Scotts Valley, Santa Cruz County, California

By _____
Steve Hammack, Interim Public Works Dir.

City of Scotts Valley
SKYPARK OPEN SPACE MAINTENANCE ASSESSMENT DISTRICT NO. 1

ASSESSMENT ROLL

Ass. No.	Assessor's Parcel No.	Property Owner	Assessment Amount
1001	22-691-01	Mario Guerrero Magno & Marife Arcinas	\$ 219.74
1002	22-691-02	Jyri J Virkki	\$ 219.74
1003	22-691-03	Christopher & Dianne Wong	\$ 219.74
1006	22-691-06	Robert D. & Sheri L. Larkin	\$ 219.74
1007	22-691-07	Nanette L Carrillo Trustee	\$ 219.74
1008	22-691-08	Brian D. & Teresa M. Hallin Trustees	\$ 219.74
1009	22-691-09	Soon K. & Young H. Yuh	\$ 219.74
1010	22-691-10	Michael Mark Goodwin Trustee et al	\$ 219.74
1011	22-691-11	Suzanne Merrill Rosen	\$ 219.74
1012	22-691-12	Jeremy & Lori Gentile	\$ 219.74
1013	22-691-13	Clarence W. & Maureen A. Mezzell	\$ 219.74
1014	22-691-14	Robert L Hambelton et al	\$ 219.74
1015	22-691-15	Gillian McGlaze Trustee	\$ 219.74
1016	22-691-16	Shaunak Mistry et al	\$ 219.74
1017	22-691-17	Dan Joe Aspromonte Trustee	\$ 219.74
1018	22-691-18	Willie D. & Lisa J. Lu Trustees	\$ 219.74
1004	22-691-20	Jose F. & Heather T. Lomba	\$ 219.74
1005	22-691-21	Christian Life Center First Assembly of	\$ 219.74
1144	22-692-01	Nancy Gonzalez Caro Trustee	\$ 219.74
1145	22-692-02	Deutsche Bank National Trust Co.	\$ 219.74
1146	22-692-03	Jann L Smart	\$ 219.74
1147	22-692-04	Richard L. & Joy H. Rohde	\$ 219.74
1148	22-692-05	Andreas & Jennifer Becker	\$ 219.74
1149	22-692-06	Hin F. Boen et al	\$ 219.74
1150	22-692-07	Peter K. Thompson	\$ 219.74
1151	22-692-08	Edward J. & Karen E. McNamara	\$ 219.74
1152	22-692-09	Guadalupe & Sarah De Leon	\$ 219.74
1153	22-692-10	Jeffrey Allen Ott	\$ 219.74
1154	22-692-11	Jonah Kaj & Josephine Fleming	\$ 219.74
1177	22-692-12	Cherylee Roberts	\$ 219.74
1178	22-692-13	Johnny Mon et al	\$ 219.74
1179	22-692-14	Yuriko Yamasaki et al	\$ 219.74
1180	22-692-15	Keith H. & Jody L. Tyndall	\$ 219.74
1181	22-692-16	John C. & Kassi L. Van Lanen	\$ 219.74
1182	22-692-17	Jeffrey Allen & Marci Beth Maple	\$ 219.74
1183	22-692-18	Nicholas Paul & Waritha Richards	\$ 219.74
1184	22-692-19	Henry J. Kondrat et al	\$ 219.74

1185	22-692-20	Benjamin M. & Tarin W. Beebe	\$ 219.74
1186	22-692-21	David J. Albano	\$ 219.74
1187	22-692-22	Anjna & Kamaljit Mann	\$ 219.74
1188	22-692-23	Catherine C. Kolumbus Trustee	\$ 219.74
1189	22-692-24	Peter Svensson	\$ 219.74
1190	22-692-25	Eric P. & Julie A. Miller	\$ 219.74
1107	22-693-01	Clay M. Teramo	\$ 219.74
1108	22-693-02	Catherine Hope & Gregory L. Horvath	\$ 219.74
1109	22-693-03	M. Patricia & David Dorsey	\$ 219.74
1110	22-693-04	Stuart & Lora Glasgow	\$ 219.74
1137	22-693-05	Shelley Smith	\$ 219.74
1138	22-693-06	Scott & Lisa M. MacGowan	\$ 219.74
1139	22-693-07	Ping Fai Ben Li et al	\$ 219.74
1140	22-693-08	Hubert H. Burroughs	\$ 219.74
1141	22-693-09	Sylvia P. Morrison	\$ 219.74
1142	22-693-10	Prashanth Jade	\$ 219.74
1143	22-693-11	Jeffrey Kennedy & Jennifer Leigh Wade	\$ 219.74
1019	22-701-01	Sheryl Ann McEwan	\$ 219.74
1020	22-701-02	Allen M. & Susan E. Sandretti	\$ 219.74
1021	22-701-03	Bruce R. & Tura M. Fuller Co-Trustees	\$ 219.74
1022	22-701-04	Andrew Seppy Bloom et al	\$ 219.74
1023	22-701-05	Mary Simpson	\$ 219.74
1024	22-701-06	Christopher S. Thomas	\$ 219.74
1025	22-701-07	James V. & Lea K. Reed	\$ 219.74
1026	22-701-08	George C. Jones et al	\$ 219.74
1027	22-701-09	Kevin & Julie L. Burnett	\$ 219.74
1028	22-701-10	Linda Lloyd Fisher Trustee et al	\$ 219.74
1029	22-701-11	Carolyn Nicholson	\$ 219.74
1030	22-701-12	Howard D. & Rosalia D. Shapiro	\$ 219.74
1031	22-701-13	Roderick A. & Cheryle M. Brownfield	\$ 219.74
1032	22-701-14	Jessica I. Puccinelli	\$ 219.74
1033	22-701-15	Kendall Q. & Marisela Maria Sullivan	\$ 219.74
1176	22-702-01	Isaac & Michelle Sparrow	\$ 219.74
1175	22-702-02	Alber & Inas K. Youssef Trustees	\$ 219.74
1174	22-702-03	William L. & Carol M. Campbell	\$ 219.74
1173	22-702-04	James S. Szabo et al	\$ 219.74
1172	22-702-05	Terre C. & Denise S. Wortman Trustees	\$ 219.74
1171	22-702-06	Terrence A. & Megan A. O'Toole	\$ 219.74
1170	22-702-07	Nathan C. & Shera R. York	\$ 219.74
1169	22-702-08	Gregory W. & Marnie L. Giguere	\$ 219.74
1168	22-702-09	Justin J. & Sara R. Kiesby	\$ 219.74
1167	22-702-10	Debbie P. Dizon	\$ 219.74
1166	22-702-11	Charles E. Schmuck Trustee	\$ 219.74

1165	22-702-12	Steven & Kathleen F. Gullickson	\$ 219.74
1164	22-702-13	Dale R. Henry et al	\$ 219.74
1163	22-702-14	Brian & Michiyo Johnston	\$ 219.74
1162	22-702-15	Eric & Beth Seib	\$ 219.74
1161	22-702-16	Luane Beck et al	\$ 219.74
1160	22-702-17	Amanda Danner	\$ 219.74
1159	22-702-18	Brian P. & Stacey G. Costello Trustees	\$ 219.74
1158	22-702-19	David J. & Cheryl L. Romer	\$ 219.74
1157	22-702-20	Charles e. & Cynthia J. Frakes Trustees	\$ 219.74
1156	22-702-21	Brigham Craun et al	\$ 219.74
1155	22-702-22	Richard D. & Elaine C. Bennett	\$ 219.74
1134	22-702-26	Robert D. & Jayne E. Scott	\$ 219.74
1133	22-702-27	Mark T. & Helen L. Youmans	\$ 219.74
1132	22-702-28	Maria C. Torchio-Gauthier et al	\$ 219.74
1131	22-702-29	Andrew & Jenny Wood	\$ 219.74
1115	22-702-30	Stephen Morairty et al	\$ 219.74
1114	22-702-31	The Salvation Army	\$ 219.74
1113	22-702-32	Stephen P. & Kristina N.Dinwiddie	\$ 219.74
1112	22-702-33	Jason P. & Amy M. Ivey	\$ 219.74
1111	22-702-34	Gavin J. & Jane F. Melford Trustees	\$ 219.74
1135	22-702-36	Cesar & Jacqueline DeSantos	\$ 219.74
1136	22-702-37	Douglas & Susan Diane Morey Trustees	\$ 219.74
1105	22-703-01	Gregory Jackson et al	\$ 219.74
1106	22-703-02	Fazlul & Rokhsana B. Quader	\$ 219.74
1073	22-703-03	John Lau et al	\$ 219.74
1072	22-703-04	James E. & Deborah L. Nieters	\$ 219.74
1129	22-711-01	Craig W. & Kathleen M Adams Trustees	\$ 219.74
1128	22-711-02	Shannon Lewis Malcolm	\$ 219.74
1127	22-711-03	Lisa M Newton	\$ 219.74
1126	22-711-04	Gregory Allen Rexelle	\$ 219.74
1125	22-711-05	Peter C. Lombrozo et al	\$ 219.74
1124	22-711-06	William & Joanne Thompson	\$ 219.74
1123	22-711-07	Philip W. Crowley	\$ 219.74
1122	22-711-08	Tavin B & Kristina M. Lanpheir	\$ 219.74
1121	22-711-09	Thomas M. Carli & Margaret Walsh	\$ 219.74
1120	22-711-10	Jakko M. Kleijnen et al	\$ 219.74
1119	22-711-11	John B. & Susan A. Ledingham	\$ 219.74
1118	22-711-12	David S. Sanchez et al	\$ 219.74
1117	22-711-13	Kaylon M. & John A. Northington	\$ 219.74
1100	22-711-14	Kim & John M. Lariviere	\$ 219.74
1099	22-711-15	Henry R. & Stephanie A. Knight	\$ 219.74
1098	22-711-16	Donald G. Melrose et al	\$ 219.74
1097	22-711-17	Sandra Holland et al	\$ 219.74

1096	22-711-18	Ben & Katie Howell	\$ 219.74
1095	22-711-19	Craig Moorhead	\$ 219.74
1094	22-711-20	Omeed M. & Traci L. Ghaffarian	\$ 219.74
1093	22-711-21	Robert M Jr. & Denise M Rodd Trustees	\$ 219.74
1092	22-711-22	Steven & Kristie Trefethen	\$ 219.74
1091	22-711-23	Gareth & Karen S. Egerton	\$ 219.74
1090	22-711-24	Jill M. & Gary D. Cramer Trustees	\$ 219.74
1089	22-711-25	Clark & Debra Patteson Trustees	\$ 219.74
1088	22-711-26	Tom Evenson Survivors Trust	\$ 219.74
1087	22-711-27	Mark R. & Marna S. Scarr Trustees	\$ 219.74
1086	22-711-28	Christine Pryor	\$ 219.74
1085	22-711-29	John D. Gullory & Suzanne Herrera	\$ 219.74
1084	22-711-30	Kim & Michael Cushing	\$ 219.74
1083	22-711-31	James D. Neef et al	\$ 219.74
1082	22-711-32	Alan & Laurie Okamura	\$ 219.74
1081	22-711-33	Sudesh Shetty Kodialbail et al	\$ 219.74
1080	22-711-34	Gerald E. Beyke	\$ 219.74
1079	22-711-35	Matthew & Marina M. Ward	\$ 219.74
1078	22-711-36	Keith & Jennifer Chomentowski	\$ 219.74
1130	22-711-38	Kevin Tien et al	\$ 219.74
1116	22-711-39	Barry W. Prentiss	\$ 219.74
1101	22-711-40	Richard P. Des Jardin Trustee et al	\$ 219.74
1102	22-711-41	Anna Marhenke et al	\$ 219.74
1103	22-711-42	Leslie Marie Christie Trustee	\$ 219.74
1104	22-711-43	Susan Hanlock Chapman	\$ 219.74
1074	22-711-44	Larry D. & Rebecca C. Mosley	\$ 219.74
1075	22-711-45	Valerie Polito	\$ 219.74
1076	22-711-46	Todd & Michelle Rebecca Riddle	\$ 219.74
1077	22-711-47	Richard & Theresa Riemer	\$ 219.74
1034	22-712-01	Matthew A. & Gretchen Clark Trustees	\$ 219.74
1035	22-712-02	Claude H. & Cynthia M. Lopez	\$ 219.74
1036	22-712-03	Christopher W. Bensen & Tara Dalton	\$ 219.74
1037	22-712-04	Jeffrey L. Gee et al	\$ 219.74
1038	22-712-05	Emir & Denise Gurer	\$ 219.74
1039	22-712-06	Goran & Susan Domitrovic	\$ 219.74
1040	22-712-07	Latha Amujuri et al	\$ 219.74
1041	22-712-08	Shaun Shahram & Habibeh Deyhim	\$ 219.74
1042	22-712-09	Robert J. Romero et al	\$ 219.74
1043	22-712-10	Scott & Deanna L. Heywood	\$ 219.74
1044	22-712-11	Rodney W. & Christine E. Stanton	\$ 219.74
1045	22-712-12	Clifford & Lily Dong Trustees	\$ 219.74
1046	22-712-13	Wellington R & George Ann White Trust	\$ 219.74
1047	22-712-14	Donald L. & Paula K. Cardoza Trustees	\$ 219.74
1048	22-712-15	Elaine Z. Moore et al	\$ 219.74
1049	22-712-16	Alan Van Wambeck Trustee et al	\$ 219.74

1050	22-712-17	Joerg & Beate Weingarten	\$ 219.74
1051	22-712-18	The Salvation Army	\$ 219.74
1052	22-712-19	Richard W. Wilkman & Ellen Foster	\$ 219.74
1053	22-712-20	Mark Alan Newton et al	\$ 219.74
1054	22-712-21	Donald J. Hutchison Trustee	\$ 219.74
1071	22-713-01	Gary D. Thomsen	\$ 219.74
1070	22-713-02	Jong Dae Kim et al	\$ 219.74
1069	22-713-03	Jeffrey S. & Susan Leigh Rosell	\$ 219.74
1068	22-713-04	Daryl & Claire Spitzer	\$ 219.74
1067	22-713-05	Scott M. & Lailah Muetting	\$ 219.74
1066	22-713-06	Elsa Marmolejo	\$ 219.74
1065	22-713-07	Manish N. & Alpa M. Patel	\$ 219.74
1064	22-713-08	Justin R. Rishoff	\$ 219.74
1063	22-713-09	Terrie S. Dusa Trustee	\$ 219.74
1062	22-713-10	Linda L. & Robert J. Flaherty	\$ 219.74
1061	22-713-11	Douglas Edward Fairchild Jr.	\$ 219.74
1060	22-713-12	Mark Teixeira	\$ 219.74
1059	22-713-13	Mark J Crawford et al	\$ 219.74
1058	22-713-14	Casey G. & Betty Nicole Peterson	\$ 219.74
1057	22-713-15	Charles F & Wilma Caldwell M Trustees	\$ 219.74
1056	22-713-16	Lynn C. Sheredy	\$ 219.74
1055	22-713-17	Matthew R. Hakimi Trustee	<u>\$ 219.74</u>

TOTAL ASSESSMENTS

\$41,750.60

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: June 6, 2018

TO: Honorable Mayor and City Council

FROM: Steve Hammack, Interim Public Works Director

APPROVED: Jenny D. Haruyama, City Manager

SUBJECT: **PINEWOOD ESTATES LANDSCAPE MAINTENANCE
ASSESSMENT DISTRICT; RESOLUTION 1213.32; ANNUAL
ENGINEER'S REPORT**

SUMMARY OF ISSUE

On July 15, 1987, Resolution 1213 was adopted by City Council to form the referenced assessment district pursuant to the Landscape and Lighting Act of 1972. The district improvements, which generally consist of ornamental landscaping, irrigation equipment, signs, fences, and storm detention ponds, were dedicated to the City by the developer of Pinewood Estates subdivision. These improvements were planted/constructed in the right-of-way of Lockwood Lane and in landscaping easements from the subdivision. The district participants are the twenty-five Pinewood Estates homeowners, who are being assessed for the cost of maintaining the improvements.

The district special fund is annually depleted and the owners reassessed each year. Attached is the Engineer's Report establishing the assessments this year at \$240 per unit, the same as last year's, for total revenue of \$6,000.

As required, all 25 owners were notified of the June 6, 2018 public meeting and the June 20, 2018 public hearing via mail. The assessor's role is used to obtain the current name and address of each property owner to be notified of the proceedings. The purpose of the public meeting is to receive public testimony from the affected property owners regarding the assessment. No other action is necessary.

On June 20, 2018, a public hearing will be held to receive additional testimony from property owners. At that time, Council will consider approving the annual Engineer's Report and adopting the attached Resolution No. 1213.32.

FISCAL IMPACT

Costs associated with the maintenance and repair of the assessed area are funded

through an assessment district. The established assessment amount is \$240 per unit/parcel, generating approximately \$6,000 annually.

STAFF RECOMMENDATION

It is recommended that the City Council accept public testimony at the June 6, 2018 public meeting and hold a public hearing on June 20, 2018.

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RESOLUTION NO. 1213.32

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY ORDERING AND AUTHORIZING THE LEVY AND COLLECTION OF ASSESSMENTS THEREIN PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972

PINEWOOD ESTATES LANDSCAPE MAINTENANCE DISTRICT

RESOLVED, by the City Council of the City of Scotts Valley, California, that:

WHEREAS, pursuant to Resolution No. 1192, a Resolution of Public Interest and Convenience to Form a Landscaping Maintenance District and Ordering Preparation of an Engineer's Report adopted on the 4th day of February, 1987, by the City Council pursuant to the Landscaping and Lighting Act of 1972, as amended, the Engineer of Work of said City has filed with the City Clerk the written report called for under said Act and by said Resolution No. 1192, which report has been presented by said Engineer of Work to this Council and this Council has preliminarily approved and confirmed said report by its Resolution No. 1213, adopted July 15, 1987, and ordered that the same stand as the report for the purpose of all subsequent proceedings pursuant to said Resolution No. 1213.

WHEREAS, June 6, 2018 at the hour of 6:00 o'clock p.m. and June 20, 2018 at the hour of 6:30 o'clock p.m., in the regular meeting place of said Council, Council Chambers, One Civic Center Drive, Scotts Valley, California, was appointed and fixed as the time and place of public hearings to act upon the Engineer's Report and Resolution No. 1213.32.

WHEREAS, the City Clerk gave notice of said hearings by publication once a week for two weeks in the local newspaper published and circulated in said City, and by mailing or causing to be mailed notice of the adoption of said Resolution and of the filing of said report, postage prepaid, at least ten days before the date set for hearings of said protests, to all persons owning real property to be assessed, whose names and addresses appear on the last equalized assessment roll for County taxes prior thereto or as known to the City Clerk, which notice contained a statement of the time, place and purpose of the hearings and a statement of the total estimated cost of said proposed maintenance and improvements, the amount as shown by said report to be assessed against the particular parcel covered by the notice, together with a statement that any person interested may file a protest in writing as provided in said Act.

WHEREAS, all written protests and other written communications were read by the Council and are on file with the Clerk and all persons desiring to be heard were fully heard.

NOW, THEREFORE, IT IS ORDERED, as follows:

1. That protests against said maintenance of improvements and levy of assessments were not signed by the owners of a majority or more of the area of the lands within the assessment district assessed for the costs and expenses of said work.
2. That said protests be, and each of them are, hereby overruled.
3. That the owners of one-half (1/2) or more of the area to be assessed for the cost of the project did not, at or prior to the time fixed for said hearings, file written protests against the said proposed maintenance and improvements as a whole, or against said district or the extent thereof to be assessed for the costs and expenses of said maintenance and improvements as a whole, or as to the Engineer's estimate of said costs and expenses, or against the maps and descriptions, or against the diagram or assessment to pay for the costs and expenses thereof.
4. That the district benefitted by said maintenance and improvements are to be assessed to pay the costs and expenses thereof, and the exterior boundaries thereof are more particularly described in said Resolution Nos. 1192 and 1213 and made a part hereof by reference thereto. That all public streets and highways within said assessment district in use in the performance of a public function as such shall be omitted from said district and from the levy and collection of the special taxes to be hereafter levied and collected to cover the costs and expenses of said maintenance and improvements.
5. That the Engineer's estimate of the itemized and total costs and expenses in connection therewith, contained in said Report, be, and it is hereby, finally adopted and approved as the Engineer's total and detailed estimate of the costs and expenses of said maintenance of improvements.
6. That the public interest and convenience require and said Council does hereby order the maintenance of improvements to be made as described in and in accordance with said Resolution Nos. 1192 and 1213 on file in the office of the Clerk, reference to which is hereby made for a more particular description of said maintenance of improvements, and also for further particular pursuant to the provisions of said Landscaping and Lighting Act of 1972.
7. That the diagram showing the assessment district referred to and described in said Resolution No. 1192 and 1213, and also the boundaries and dimensions of the respective subdivisions having been given a separate number upon said diagram, as contained in said report, be, and it is hereby, finally approved and confirmed as the diagram of the properties to be assessed to pay the costs and expenses of said maintenance of improvements.

8. That the assessment of the total amount of the costs and expenses of the proposed maintenance of improvements upon the several subdivisions of land in said district in proportion to the estimated benefits to be received by said subdivisions, respectively from said maintenance of improvements, and of the expenses incidental thereto, contained in said report, be, and the same is hereby, finally approved and confirmed as the assessment to pay the costs and expenses of said maintenance of improvements.

9. That said Engineer's Report be, and the same is hereby, finally adopted and approved as a whole.

10. That the Clerk shall forthwith deliver to the Superintendent of Streets said assessment as confirmed by this Council with his/her certificate of such confirmation thereto attached and of the date thereof; and that said Superintendent of Streets shall record said diagram and assessment in his/her office in a suitable book to be kept for that purpose, and append thereto his/her certificate for the date of such recording, and such recordation shall be and constitute the assessment roll herein.

11. Proceedings shall be taken by this Council pursuant to said Act for any fiscal year during which an assessment is to be levied and collected within said district.

12. The Clerk of this City be, and is hereby, authorized and directed to file a certified copy of this resolution with the County Auditor of Santa Cruz County.

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the City Council of the City of Scotts Valley, California, at a regular meeting thereof held on the 20th day of June 2018, by the following vote of the members thereof:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Jim Reed, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

**ANNUAL ENGINEER'S REPORT
Fiscal Year 2018-2019**

**PINEWOOD ESTATES
LANDSCAPING MAINTENANCE DISTRICT
Tract No. 1121**

**City of Scotts Valley
Santa Cruz County, California**

**Jim Reed
Mayor**

**Jack Dilles
Vice Mayor**

**Randy Johnson
Council Member**

**Stephany E. Aguilar
Council Member**

**Donna Lind
Council Member**

**Jenny Haruyama
City Manager**

**Steve Hammack
Interim Public Works Director**

**Ken D. Anderson, RCE 46485
Assessment District Engineer of Work**

ASSESSMENT

Fiscal Year 2018-2019

WHEREAS, on February 4, 1987, the City Council of the City of Scotts Valley, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972, adopted its Resolution No. 1192, determining to undertake proceedings for the establishment of an assessment district to be known as the "Pinewood Estates Landscaping Maintenance District", more particularly therein described; and

WHEREAS, on July 15, 1987, the City Council of the City of Scotts Valley, California adopted Resolution No. 1213 primarily approving and confirming the written report by the Engineers of Work called for under said Act, and ordered that the same stand as the report for the purpose of all subsequent proceedings had pursuant to said Resolution No. 1213; and

WHEREAS, on August 17, 1988, the City Council of said City of Scotts Valley adopted Resolution No. 1213.1 setting a time and place of hearing protest on levy of assessments pursuant to said Act; and

WHEREAS, on September 7, 1988, the City Council of said City of Scotts Valley adopted Resolution No. 1213.2 ordering and authorizing the levy and collection of assessments therein pursuant to the said Act; and

WHEREAS, the proceedings under said Act require an annual engineers report to be prepared and filed in the same way as the report for the formation of the district for each year in which an assessment is to be levied.

NOW, THEREFORE, I, Ken D. Anderson, RCE 46485, City Engineer of said City of Scotts Valley, acting in the capacity of Engineer of Work under order of the City Council of said City of Scotts Valley, hereby make the following assessment to cover the portion of the estimated cost of the maintenance and servicing of the proposed improvements, including the costs and expenses incidental thereto, to be paid by the assessment district.

The amount to be paid for said maintenance and servicing of the proposed improvements, including the costs and expenses incidental thereto, to be paid by the assessment district for the fiscal year 2018-2019 is as follows:

Engineer's Estimate: \$6,000

And I do hereby assess and apportion said portion of said total amount of the costs and expenses of said maintenance and servicing of the proposed improvements, including the costs and expenses incidental thereto, upon the several lots, pieces, or parcels or portions of lots of land liable therefore and benefitted thereby, and hereinafter numbered

to correspond with the numbers upon the diagram, upon each, severally and respectively, in proportion to the benefits to be received by such lands respectively, from the maintenance hereto attached and by reference made a part hereof.

As required by said Act, a diagram is recorded in official records of the County of Santa Cruz showing the assessment district and also the boundaries and dimensions of the respective lots or parcels of land within said assessment district as the same existed at the passage of said Resolution No. 1192.

Said assessment is made upon the several lots or parcels of land within said assessment district in proportion to the estimated benefits to be received by said lots or parcels respectively, from the maintenance and servicing of the improvements. The diagram and assessment numbers appearing herein are the diagram numbers appearing on said diagram, to which reference is hereby made for a more particular description of said property.

I hereby place opposite the number of each lot or parcel of land assessed, the amount assessed thereon and the number of the assessment. Each lot or parcel of land is described in the assessment list by reference to its parcel number as shown on the Assessor's Maps of the County of Santa Cruz for the fiscal year 2018-2019 to the right of the parcel numbers and includes all of such parcels.

Dated: _____

Ken D. Anderson, RCE 46485
City Engineer

DESCRIPTION OF WORK

1. Maintaining and servicing of landscaping and ornamental vegetation, including the cost of repair, removal or replacement of all or any part thereof, providing for the life, growth, health and beauty thereof, including cultivation, trimming, spraying, fertilizing or treating for disease or injury, the removal of trimmings, rubbish, debris and other solid waste, and water for the irrigation thereof.
2. Maintaining and servicing of decorative fencing, signage and other ornamental structures and facilities, including the cost of repair, reconstruction, removal, or replacement of all or any part thereof.
3. Repair or replacement, including the installation and construction thereof, of hardscaping, including damaged curbs, gutters, walls, sidewalks, paving, water, irrigation systems, drainage, lighting, or electric facilities within the landscape maintenance easement.
4. The maintenance, repair or replacement of such other facilities as may be appurtenant to the foregoing or which are necessary or convenient for the maintenance or servicing thereof.

ESTIMATE OF COSTS

ANNUAL MAINTENANCE COSTS

Fiscal Year 2018-2019

Engineer's Estimate (City Engineer)

Maintenance Expenses

Maintenance and servicing	\$ 4,000
Irrigation and power	1,600

Subtotal	\$ 5,600
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Incidental Expenses

City administration	\$ 200
Landscape management	200

Subtotal	<u>\$ 400</u>
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Total Estimated Cost	\$ 6,000
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Net Amount to be Assessed	<u><u>\$ 6,000</u></u>
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RULES OF SPREADING ASSESSMENTS

1. District is to be assessed for all costs associated with the maintenance and servicing of the landscaping, hardscaping and appurtenant improvements within the boundaries of the district.
2. Total costs shall be apportioned to all parcels within the district boundaries in accordance with the benefit derived from the landscaping improvements.
3. Because the landscaping enhances an area serving as a drainage detention system for all parcels within the boundaries of the district, the benefit derived has been determined to be equal for all parcels.

Certificates

I, Tracy Ferrara, City Clerk of the City of Scotts Valley, hereby certify that the foregoing assessment, in the amount set forth, was filed with me on _____.

Tracy Ferrara, City Clerk

I, Ken D. Anderson, City Engineer for the City of Scotts Valley, do hereby certify that the amounts set forth have been re-computed in accordance with the order of the City Council of said City of Scotts Valley, as expressed by Resolution No. 1213.32, duly adopted by said City Council on June 20, 2018.

Ken D. Anderson, RCE 46485
City Engineer

I, Tracy Ferrara, City Clerk of the City of Scotts Valley, hereby certify that the foregoing assessment, in the amount set forth was approved and confirmed by the City Council of the City of Scotts Valley on _____.

Tracy Ferrara, City Clerk

The Assessment was filed in the office of the County Auditor of the County of Santa Cruz, California, on _____.

Tracy Ferrara, City Clerk

I HEREBY CERTIFY that the enclosed Engineer's Report and Assessment was recorded in my office on _____.

Superintendent of Streets
Scotts Valley, Santa Cruz County, California

By: _____
Steve Hammack, Interim Public Works Dir.

City of Scotts Valley

PINEWOOD ESTATES LANDSCAPING MAINTENANCE DISTRICT

ASSESSMENT ROLL

2018-2019

Assessment Number	Assessor's Parcel No.	Property Owner	Assessment Amount
1.	021-172-01	Mary Anita Long et al	\$ 240
2.	021-172-02	Russell J. Marino Trustee	240
3.	021-172-03	Geoffrey & Susan Martin	240
4.	021-172-04	Terry A. & Julie Keller Trustees	240
5.	021-172-05	Andrea Edwards	240
6.	021-172-06	Marshall E. Wolf & Kristia Burgess Trustees	240
7.	021-172-07	Eugene & Jennifer Hall	240
8.	021-172-08	Michael C. O'Connor & Sarah Wright	240
9.	021-172-09	Carlos E. Robinson et al	240
10.	021-172-10	Steven E. MaGee & Lisa M. Hall Co-Trustees	240
11.	021-172-11	John & Janine Dunn	240
12.	021-172-12	Qi Gong et al	240
13.	021-172-13	Melvin M. & Miriam C. McConnell	240
14.	021-172-14	Amy D. & Robert W. McMullen	240
15.	021-301-01	Joel M. & Karina Linn	240
16.	021-301-02	Vinicio & Kristy Sion Co-Trustees	240
17.	021-301-03	Mark S. & Eve M. Davidson et al	240
18.	021-301-04	Seth K. Keith et al	240
19.	021-301-05	Cynthia M. Lemmon Trustee	240
20.	021-301-07	John B. & Linda L. Suggs Trustees	240
21.	021-301-08	Mark John Nordstrom Trustee et al	240
22.	021-301-09	James D. Spiegel Trustees et al	240
23.	021-301-10	Simon J.S. & Kirstin L. McElrea et al	240
24.	021-301-11	Melissa Kaplan Grudin Trustee et al	240
25.	021-301-12	Richard A. & Joann M. Webster Trustees	240
TOTAL ASSESSMENTS:			\$ 6,000

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: June 6, 2018

TO: Honorable Mayor and City Council

FROM: Jenny D. Haruyama, City Manager

SUBJECT: **DISCUSSION OF PROPOSED CHANGES TO UNIFORM
TRANSIENT OCCUPANCY TAX ORDINANCE**

SUMMARY OF ISSUE

City Council directed staff to prepare draft changes to the City's Uniform Transient Occupancy Tax (TOT) ordinance, codified in Chapter 3.24 of Title 3 (Revenue and Finance) of the City's Municipal Code. The most significant change would be to increase the TOT tax rate from 10% to 12% based on the Council's deliberations relative to the Fiscal Sustainability Plan.

Staff has prepared a revised draft ordinance for City Council review and to receive further policy direction on the content of the ordinance and timing of conducting the public hearing on the revised ordinance. An increase in the tax rate requires voter approval under the provisions of California Proposition 218.

SUMMARY OF PROPOSED CHANGES

The proposed changes to the ordinance have been identified in a redline version of the Ordinance, attached to this staff report. Several changes beyond the increase in the tax rate are proposed for City Council consideration.

A review of TOT ordinances in other agencies in the County and in Santa Clara and San Mateo counties was conducted to determine best practices relative to administration and clarification of TOT collection and remittance practices and has been incorporated into the proposed changes to the ordinance.

The proposed changes are summarized below.

Tax Rate

Based upon City Council direction relative to the City's preliminary fiscal sustainability plan, the tax rate is being proposed to increase from 10% to 12% effective January 1, 2019. (section 3.24.030) The effective date of this change need not be codified in the ordinance unless the City Council so chooses as the resolution that approves the ordinance change, subject to voter approval, can indicate the effective date of ordinance implementation.

Remittance and Reporting

The City currently requires remittance of TOT revenues on a quarterly basis. Most of the hotels currently operating in the city or reasonably expected to start operations in the next three years are expected to each generate over \$500,000 annually. To allow for better cash flow to the City, the ordinance has been revised to require monthly remittance of TOT revenues, which is the standard used in most other agencies with a significant number of hotels in operation.

A concern that smaller operators have expressed in other jurisdictions is an administrative burden for remitting tax receipts on a monthly basis given the small size of their operations. Several agencies have included provisions that allow for smaller operators to remit quarterly upon request. In order to accommodate this matter, the proposed ordinance allows for entities that are reasonably expected to collect less than \$100,000 in TOT revenues on an annual basis to request that they be allowed to remit on a quarterly basis.

The ordinance is also revised to require operators to report TOT revenues using the City's TOT tax return forms to streamline collection processing and analysis for the City's finance department. This is the current practice, however codification of this requirement will enforce streamlined reporting and recordkeeping for the City.

These changes are incorporated in the Reporting and Remitting section (section 3.24.070).

Long-term Corporate Rentals

A growing area of contention in other cities, especially those close to regional or international airports, comes from corporations that enter into long-term rentals of a block of rooms at local hotels. To the extent that those agreements extend for periods longer than 30 days, cities have experienced claims that those corporations, considered "persons" in the ordinances, are exempt from TOT collection in that TOT is not collected for stays greater than 30 days, yet the individuals in those rooms are not the same.

In order to close this loophole, a best practice used by other agencies is to require collection of TOT for any type of entity other than an individual, but continue to exempt individuals that stay longer than 30 days. The definition of "transient" has been modified to rectify this matter and allow the City to collect tax revenues for any type of agreements with corporate entities (section 3.24.020F).

Penalties for Intentional Misrepresentation

The current ordinance exacts a penalty of 25% of the delinquent tax in cases of fraud. This section has been expanded to include intentional, material misrepresentations or omissions that might not otherwise be considered fraud. (section 3.24.100)

Recordkeeping Requirements

The recordkeeping requirements section has been expanded to indicate that records shall be maintained at the operator's premise or otherwise be made available to the City within one week of request. This prevents the City from the cost burden of obtaining or reviewing records that may not be located within a reasonable distance to the City. Revisions have

also been proposed to provide the minimum records requirements in order for the City to ensure it is collecting the proper tax amounts. The existing ordinance already allows the city to review/audit such records, and that provision is maintained. (section 3.24.150)

Refunds

The current ordinance allows for a claim of refund to be filed by an operator or transient within three years from date of payment. Other agencies limit this to a period of less than three years (as low as one year). It is recommended that the refund period be limited to two years from date of payment. (section 3.24.160A)

Administrative/Clerical Revisions

Several other minor revisions have been included for grammar, clarification, and to remove gender-identifying references.

SUBMITTING ORDINANCE FOR VOTER APPROVAL

Proposition 218, enacted by voters in 1996 and codified as Section 2 of Article 13 of the California Constitution, indicate that a local agency cannot “impose, extend or increase” any general tax unless that tax is submitted to the electorate and approved by a majority of registered voters voting in that election. Except in the case of an emergency declared by a unanimous vote of the legislative body’s members present, the election must be consolidated with a “regularly scheduled general election for members of the governing body of the local government.” General taxes require a simple majority approval (50% + 1). Special taxes imposed for a specific purpose require a two-thirds (2/3) voter approval.

When submitting the measure for approval, the ballot measure is required to address the matters regarding “imposing, extending or increasing” the tax. Administrative matters regarding collections or definitions that do not otherwise in and of themselves impose, extend or increase the tax need not be specifically approved by voters. In other words, for purposes of the changes identified in this staff report, the ballot measure would likely only require language addressing the increase in the tax rate. The entire ordinance would be available for voters to review, but the actual language of the ballot measure would only apply to the increased rate. That ballot measure will be limited to 75 words based on election requirements.

Pursuant to the California Elections and Government codes, the City must perform the following to place the TOT ordinance before voters:

1. Introduce by 2/3 vote of the City Council an ordinance amending Chapter 3.24 of Title 3 of the City’s municipal code to increase the City’s Transient Occupancy tax;
2. Adopt a resolution of the City Council submitting to the voters at the November 6, 2018 General Election a ballot measure updating the Transient Occupancy Tax imposed under Title 3 of the Municipal Code;
3. Adopt a resolution of the City Council providing direction to the City Clerk regarding placing the measure on the ballot for the election and setting priorities for filing written arguments regarding the measure and directing the City Attorney to prepare an impartial analysis; and,

4. Adopt a resolution of the City Council providing for the filing of rebuttal arguments for the measure.

These four items listed above can occur simultaneously at the public hearing for the ordinance revision.

In order to meet the timing to place this measure to voters at the November 6, 2018 General Election, the County Registrar's Office requires that the measure and all accompanying resolutions be submitted to them not later than August 10, 2018. The deadline to file arguments and analyses for measures is August 17, 2018, and any rebuttals to arguments made for/against a measure due by August 24, 2018.

FISCAL IMPACT

There is no fiscal impact associated with the review of the draft changes to the TOT ordinance.

STAFF RECOMMENDATION

It is recommended that the City Council provide policy direction on the proposed changes to the TOT ordinance. Policy questions for the City Council to address as the budget is discussed are as follows:

1. What change in the TOT tax rate does the City Council wish to pursue?
 - **Staff recommendation:** Based upon prior City Council direction and discussions relative to the Fiscal Sustainability Plan, it is recommended that the TOT tax rate be changed to 12% subject to voter approval.
2. What collection period should be included in the amended ordinance?
 - **Staff recommendation:** It is recommended that remittance by hotel operators be changed to a monthly remittance with an exception provision that any operator whose tax collections that are expected to be less than \$100,000 annually may opt to remit quarterly.
3. Does the City Council have any additional feedback on the proposed changes to the TOT ordinance?
 - **Staff recommendation:** N/A
4. When would the City Council prefer to conduct a public hearing on the draft changes to the ordinance?
 - **Staff recommendation:** It is recommended that the public hearing be held on June 20, 2018. Alternatively, the public hearing could be held at the August 1, 2018 meeting, which would be the last possible regular Council meeting to conduct the public hearing in time for a November 6, 2018 election.

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Chapter 3.24 - UNIFORM TRANSIENT OCCUPANCY TAX

Sections:

3.24.010 - Citation.

The ordinance codified in this chapter shall be known as the uniform transient occupancy tax ordinance of the city. (~~Ord. 76 § 1, 1978~~)

3.24.020 - Definitions.

Except where the context otherwise requires, the definitions given in this section govern the construction of this chapter.

- A. "City" means the City of Scotts Valley.
- B. "Finance Director" means the director of finance as defined in Chapter 2.08 of the City's Municipal Code.
- A. "Hotel" means any structure, or any portion of any structure in the City, including but not limited to, any hotel, inn, tourist home or house, motel, studio hotel, bachelor hotel, guesthouse, bed and breakfast inn, apartment house, dormitory, public or private club, mobile home or house trailer at a fixed location, or other similar structure or portion thereof, which is occupied or intended or designed for occupancy by transients for dwelling, lodging or sleeping purposes ~~and includes any hotel, inn, tourist home or house, motel, studio hotel, bachelor hotel, lodginghouse, roominghouse, apartment house, dormitory, public or private club, mobile home or house trailer, at a fixed location, or other similar structure or portion thereof.~~ The term "hotel" shall also include any space in a mobile home park, travel trailer park or similar facility which is occupied or intended or designed for occupancy by transients who occupy the space with a mobile home, travel trailer, camper or similar vehicle or portion thereof for dwelling, lodging or sleeping purposes.
- B. "Occupancy" means the use or possession, or the right to the use or possession of any room or rooms or portion thereof, in any hotel for dwelling, lodging or sleeping purposes. The term "occupancy" shall also include the use or possession or the right to the use or possession of any space or portion thereof in a mobile home park, travel trailer park or similar facility by a person who occupies or has the right to occupy the space with a mobile home, travel trailer, camper or similar vehicle designed for dwelling, lodging or sleeping purposes.
- C. "Operator" means the person who is proprietor of the hotel, whether in the capacity of owner, lessee, sub-lessee, mortgagee in possession, licensee, or any other capacity. Where the operator performs hisits functions through a managing agent of any type or character other than an employee, the managing agent shall also be deemed an operator for the purposes of this chapter and shall have the same duties and liabilities as hisits principal. Compliance with the provisions of this chapter by either the principal or the managing agent shall, however, be considered to be compliance by both.
- D. "Person" means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate, or any other group or combination acting as a unit.
- E. "Rent" means the consideration charged, whether or not received, for the occupancy of space in a hotel valued in money, whether to be received in money, goods, labor or

otherwise, including all receipts, cash, credits and property and service of any kind or nature, without any deduction therefrom whatsoever.

F. "Transient" means ~~any:~~

1. Any person, other than an individual, who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license or other agreement, for any period of time; or
2. Any individual who personally exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license or other agreement, for a period of thirty (30) consecutive calendar days or less, counting portions of calendar days as full days. Any such ~~person~~individual so occupying space in a hotel shall be deemed to be a transient until the period of thirty (30) days has expired unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy. ~~In determining whether a person is a transient, uninterrupted periods of time extending both prior and subsequent to the effective date of the ordinance codified in this chapter may be considered. (Ord. 76.1 §§ 1 and 2, 1984; Ord. 76 § 2, 1978)~~

3.24.030 - Tax imposed.

For the privilege of occupancy in any hotel, each transient is subject to and shall pay a tax in the amount of ~~ten~~ _____ percent of the rent charged by the operator. The tax constitutes a debt owed by the transient to the city, which is extinguished only by payment to the operator or to the city. The transient shall pay the tax to the operator of the hotel at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel. If for any reason the tax due is not paid to the operator of the hotel, the city finance director may require that such tax shall be paid directly to the city finance director. ~~(Ord. 76 § 3, 1978)~~

3.24.040 - Exemptions.

A. No tax shall be imposed upon:

- A1. Any person as to whom, or any occupancy as to which, it is beyond the power of the city to impose the tax herein provided;
- B2. Any federal or state officers or employees when on official business;
- C3. Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty.

B. No exemption shall be granted except upon a claim therefor made at the time rent is collected, and under penalty of perjury, upon a form prescribed by the ~~city~~ finance director. ~~(Ord. 76 § 4, 1978)~~

3.24.050 - Operator duties.

Each operator shall collect the tax imposed by this chapter to the same extent and at the same time as the rent is collected from every transient. The amount of tax shall be separately stated from the amount of the rent charged, and each transient shall receive a receipt for payment from the operator. No operator of a hotel shall advertise or state in any manner, whether directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the operator, or that it will not be added to the rent, or that, if added, any part will be refunded except in the manner provided in Section 3.24.160. (~~Ord. 76 § 5, 1978~~)

3.24.060 - Registration.

~~Within thirty days after the effective date of the ordinance codified in this chapter or within~~ Not later than thirty days after commencing business, ~~whichever is later~~, each operator of any hotel renting occupancy to transients shall register the hotel with the city finance director and obtain ~~from him~~ a "Transient Occupancy Registration Certificate" to be at all times posted in a conspicuous place on the ~~premise~~ premises. The certificate shall, among other things, state the following:

- A. The name of the operator;
- B. The address of the hotel;
- C. The date upon which the certificate was issued;
- D. "This Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of the Uniform Transient Occupancy Tax Ordinance of the City of Scotts Valley by registering with the City Finance Director for the purpose of collecting from transients the Transient Occupancy Tax and remitting said tax to the City Finance Director. This certificate does not authorize any person to conduct any unlawful business in an unlawful manner, nor to operate a hotel without strictly complying with all local applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of this City. This certificate does not constitute a permit." (~~Ord. 76 § 6, 1978~~)

3.24.070 - Reporting and remitting.

A. Each operator shall, on or before the last day of each calendar month, prepare a tax return to the city finance director, on forms provided by him, of the total rents charged and received and the amount of tax collected for transient occupancies for the preceding calendar month. At the time the tax return is filed, the full amount of the tax collected shall be remitted to the city finance director.

B. Operators whose annual tax debt to the City under this chapter was less than one hundred thousand dollars (\$100,000) in the preceding calendar year may elect to pay taxes due under this chapter on a quarterly basis upon prior written notice to the Finance Director of the intent to do so. These eligible operators shall, on or before the last day of the month following the close of each calendar quarter, or at the close of any shorter reporting period which may be established by the city finance director, make a prepare a tax return to the city finance director, on forms provided by him, of the total rents charged and received and the amount of tax collected for transient occupancies for the preceding calendar month. At the time the tax return is filed, the full amount of the tax collected shall be remitted to the city finance director. The city finance director may establish shorter reporting periods for any certificate holder if he deems it necessary in order to insure collection of the tax and he may require further information in the return. Returns and payments are due immediately upon cessation of business for any reason. All taxes collected by operators pursuant to this chapter shall be held

~~in trust for the account of the city until payment thereof is made to the city finance director. (Ord. 76 § 7, 1978)~~

C. All tax returns shall be completed on forms provided by the finance director.

3.24.080 - Penalty—Original delinquency.

Any operator who fails to remit any tax imposed by this chapter within the time required shall pay a penalty of ten percent (10%) of the amount of the tax in addition to the amount of the tax. ~~(Ord. 76 § 8(a), 1978)~~

3.24.090 - Penalty—Continued delinquency.

Any operator who fails to remit any delinquent remittance on or before a period of thirty days following the date on which the remittance first became delinquent shall pay a second delinquency penalty of ten percent (10%) of the amount of the tax in addition to the amount of the tax and the ten percent penalty first imposed. ~~(Ord. 76 § 8(b), 1978)~~

3.24.100 - Penalty—Intentional Misrepresentation/Fraud.

If the city finance director determines that the ~~nonpayment of failure to remit any remittance tax on or before the due under date set forth in this chapter is due to because of an intentional, material misrepresentation or omission, or fraud, a~~ by the operator, the finance director shall impose an additional penalty in the amount of twenty-five percent (25%) of the amount of the tax shall be added thereto in addition to the penalties stated in Sections 3.24.080 and 3.24.090. (Ord. 76 § 8(c), 1978)

delinquent tax.

3.24.110 - Penalty—Interest.

In addition to the penalties imposed, any operator who fails to remit any tax imposed by this chapter shall pay interest at the rate of one percent per month or fraction thereof on the amount of the tax, exclusive of penalties, from the date on which the remittance first became delinquent until paid. ~~(Ord. 76 § 8(d), 1978)~~

3.24.120 - Penalty—Merged with tax.

Every penalty imposed and such interest as accrues under the provisions of Sections 3.24.080 through 3.24.110 and this section shall become a part of the tax required to be paid by this chapter. ~~(Ord. 76 § 8(e), 1978)~~

3.24.130 - Failure to collect and report tax— Determination of tax by city finance director.

- A. If any operator fails or refuses to collect the tax and to make, within the time provided in this chapter, any report and remittance of the tax or any portion thereof required by this chapter,

the city finance director shall proceed in such manner ~~as he may deem~~ deemed best to obtain facts and information on which to base ~~his~~ the estimate of the tax due.

- B. As soon as the city finance director procures such facts and information as ~~he~~ the director is able to obtain upon which to base the assessment of any tax imposed by this chapter and payable by any operator who has failed or refused to collect the same and to make such report and remittance, ~~he~~ the director shall proceed to determine and assess against such operator the tax, interest and penalties provided for by this chapter. In case such determination is made, the city finance director shall give a notice of the amount so assessed by serving it personally or by depositing it in the United States mail, postage prepaid, addressed to the operator so assessed at ~~his~~ the operator's last known place of address.
- C. Such operator may within ten days after the serving or mailing of such notice make application in writing to the city finance director for a hearing on the amount assessed. If application by the operator for a hearing is not made within the time prescribed, the tax, interest and penalties, if any, determined by the city finance director shall become final and conclusive and immediately due and payable.
- D. If such application is made, the city finance director shall give not less than five days' written notice in the manner prescribed in this section to the operator to show cause at a time and place fixed in the notice why the amount specified therein should not be fixed for such tax, interest and penalties.
- E. At such hearing, the operator may appear and offer evidence why such specified tax, interest and penalties should not be so fixed. After such hearing the city finance director shall determine the proper tax to be remitted and shall thereafter give written notice to the person in the manner prescribed in this section of such determination and the amount of such tax, interest and penalties. The amount determined to be due shall be payable after fifteen days unless an appeal is ~~taken~~ made as provided in Section 3.24.140. (~~Ord. 76 § 9, 1978~~)

3.24.140 - Appeal.

Any operator aggrieved by any decision of the city finance director with respect to the amount of such tax, interest and penalties, if any, may appeal to the council by filing a notice of appeal with the city clerk within fifteen days of the serving or mailing of the determination of tax due. The council shall fix a time and place for hearing such appeal, and the city clerk shall give notice in writing to such operator at ~~his~~ its last known place of address. The findings of the council shall be final and conclusive and shall be served upon the appellant in the manner prescribed above for service of notice of hearing. Any amount found to be due shall be immediately due and payable upon the service of the notice. (~~Ord. 76 § 10, 1978~~)

3.24.150 ~~-Records-~~ Recordkeeping requirements.

It shall be the duty of every operator liable for the collection and payment to the city of any tax imposed by this chapter to keep and preserve, for a period of three years, all records as may be necessary to determine the amount of such tax as he may have been liable for the collection of and payment to the city, which records the city finance director shall have the right to inspect at all reasonable times. (~~Ord. 76 § 11, 1978~~)

Such records shall be maintained at the operator's premises or shall be available for delivery to the city finance director within one week after request. The records shall include at least the following:

A. Daily summary of room occupancies, rents charged, and tax imposed and collected;

B. A record of each occupancy charge for which an exemption is claimed, including the name of the individual occupying the room, dates of occupancy, and reasons for exemption.

C. List of bad debts claimed for exemption, including names and addresses of debtor and amount of room rent unpaid.

3.24.160 - Refunds.

- A. Whenever the amount of any tax, interest or penalty has been overpaid or paid more than once or has been erroneously or illegally collected or received by the city under this chapter, it may be refunded as provided in subsections B and C of this section, provided a written claim in writing therefor for refund, stating under penalty of perjury, the specific grounds upon which the claim is founded, is filed with the city finance director within ~~three~~two years of the date of payment. The claim shall be on forms furnished by the city finance director.
- B. An operator may claim a refund or take as credit against taxes collected and remitted the amount overpaid, paid more than once or erroneously or illegally collected or received when it is established in a manner prescribed by the city finance director that the person from whom the tax has been collected was not a transient; provided, however, that neither a refund nor a credit shall be allowed unless the amount of tax so collected has either been refunded to the transient or credited to rent subsequently payable by the transient to the operator.
- C. A transient may obtain a refund of taxes overpaid or paid more than once or erroneously or illegally collected or received by the city by filing a claim in the manner provided in subsection A of this section, but only when the tax was paid by the transient directly to the city finance director, or when the transient having paid the tax to the operator, establishes to the satisfaction of the city finance director that the transient has been unable to obtain a refund from the operator who collected the tax.
- D. No refund shall be paid under the provisions of this section unless the claimant establishes his~~its~~ right thereto by written records showing entitlement thereto. (~~Ord. 76 § 12, 1978~~)

3.24.170 - Actions to collect.

Any tax required to be paid by any transient under the provisions of this chapter shall be deemed a debt owed by the transient to the city. Any such tax collected by an operator, which has not been paid to the city, shall be deemed a debt owed by the operator to the city. Any person owing money to the city under the provisions of this chapter shall be liable to an action brought in the name of the city for the recovery of such amount. (~~Ord. 76 § 13, 1978~~)

~~3.24.180 Violation—Penalty.~~

~~Any operator or other person who fails or refuses to register as required in this chapter, or to furnish any return required to be made, or who fails or refuses to furnish a supplemental return or other data required by the city finance director, or who renders a false or fraudulent return or claim, is guilty of a misdemeanor, and is punishable therefor. Any person required to make, render, sign or verify any report or claim who makes any false or fraudulent report or claims with intent to defeat or evade the determination of any amount due required by this chapter to be made is guilty of a misdemeanor and is punishable therefor. (Ord. 76 § 14, 1978)~~

Chapter 3.24 - UNIFORM TRANSIENT OCCUPANCY TAX

Sections:

3.24.010 - Citation.

The ordinance codified in this chapter shall be known as the uniform transient occupancy tax ordinance of the city.

3.24.020 - Definitions.

Except where the context otherwise requires, the definitions given in this section govern the construction of this chapter.

- A. "City" means the City of Scotts Valley.
- B. "Finance Director" means the director of finance as defined in Chapter 2.08 of the City's Municipal Code.
- A. "Hotel" means any structure or any portion of any structure in the City, including but not limited to, any hotel, inn, tourist home or house, motel, studio hotel, bachelor hotel, guesthouse, bed and breakfast inn, apartment house, dormitory, public or private club, mobile home or house trailer at a fixed location, or other similar structure or portion thereof, which is occupied or intended or designed for occupancy by transients for dwelling, lodging or sleeping purposes. The term "hotel" shall also include any space in a mobile home park, travel trailer park or similar facility which is occupied or intended or designed for occupancy by transients who occupy the space with a mobile home, travel trailer, camper or similar vehicle or portion thereof for dwelling, lodging or sleeping purposes.
- B. "Occupancy" means the use or possession, or the right to the use or possession of any room or rooms or portion thereof, in any hotel for dwelling, lodging or sleeping purposes. The term "occupancy" shall also include the use or possession or the right to the use or possession of any space or portion thereof in a mobile home park, travel trailer park or similar facility by a person who occupies or has the right to occupy the space with a mobile home, travel trailer, camper or similar vehicle designed for dwelling, lodging or sleeping purposes.
- C. "Operator" means the person who is proprietor of the hotel, whether in the capacity of owner, lessee, sub-lessee, mortgagee in possession, licensee, or any other capacity. Where the operator performs its functions through a managing agent of any type or character other than an employee, the managing agent shall also be deemed an operator for the purposes of this chapter and shall have the same duties and liabilities as its principal. Compliance with the provisions of this chapter by either the principal or the managing agent shall, however, be considered to be compliance by both.
- D. "Person" means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate, or any other group or combination acting as a unit.
- E. "Rent" means the consideration charged, whether or not received, for the occupancy of space in a hotel valued in money, whether to be received in money, goods, labor or otherwise, including all receipts, cash, credits and property and service of any kind or nature, without any deduction therefrom whatsoever.

F. "Transient" means:

1. Any person, other than an individual, who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license or other agreement, for any period of time; or
2. Any individual who personally exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license or other agreement, for a period of thirty (30) consecutive calendar days or less, counting portions of calendar days as full days. Any such individual so occupying space in a hotel shall be deemed to be a transient until the period of thirty (30) days has expired unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy.

3.24.030 - Tax imposed.

For the privilege of occupancy in any hotel, each transient is subject to and shall pay a tax in the amount of _____ percent of the rent charged by the operator. The tax constitutes a debt owed by the transient to the city, which is extinguished only by payment to the operator or to the city. The transient shall pay the tax to the operator of the hotel at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel. If for any reason the tax due is not paid to the operator of the hotel, the city finance director may require that such tax shall be paid directly to the city finance director.

3.24.040 - Exemptions.

A. No tax shall be imposed upon:

1. Any person as to whom, or any occupancy as to which, it is beyond the power of the city to impose the tax herein provided;
2. Any federal or state officers or employees when on official business;
3. Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty.

B. No exemption shall be granted except upon a claim therefor made at the time rent is collected, and under penalty of perjury, upon a form prescribed by the finance director.

3.24.050 - Operator duties.

Each operator shall collect the tax imposed by this chapter to the same extent and at the same time as the rent is collected from every transient. The amount of tax shall be separately stated from the amount of the rent charged, and each transient shall receive a receipt for payment from the operator. No operator of a hotel shall advertise or state in any manner, whether directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the operator, or that it will not be added to the rent, or that, if added, any part will be refunded except in the manner provided in Section 3.24.160.

3.24.060 - Registration.

Not later than thirty days after commencing business, each operator of any hotel renting occupancy to transients shall register the hotel with the city finance director and obtain a "Transient Occupancy Registration Certificate" to be at all times posted in a conspicuous place on the premises. The certificate shall, among other things, state the following:

- A. The name of the operator;
- B. The address of the hotel;
- C. The date upon which the certificate was issued;
- D. "This Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of the Uniform Transient Occupancy Tax Ordinance of the City of Scotts Valley by registering with the City Finance Director for the purpose of collecting from transients the Transient Occupancy Tax and remitting said tax to the City Finance Director. This certificate does not authorize any person to conduct any unlawful business in an unlawful manner, nor to operate a hotel without strictly complying with all local applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of this City. This certificate does not constitute a permit."

3.24.070 - Reporting and remitting.

- A. Each operator shall, on or before the last day of each calendar month, prepare a tax return to the city finance director, on forms provided by him, of the total rents charged and received and the amount of tax collected for transient occupancies for the preceding calendar month. At the time the tax return is filed, the full amount of the tax collected shall be remitted to the city finance director.
- B. Operators whose annual tax debt to the City under this chapter was less than one hundred thousand dollars (\$100,000) in the preceding calendar year may elect to pay taxes due under this chapter on a quarterly basis upon prior written notice to the Finance Director of the intent to do so. These eligible operators shall, on or before the last day of the month following each calendar quarter, prepare a tax return to the city finance director, on forms provided by him, of the total rents charged and received and the amount of tax collected for transient occupancies for the preceding calendar month. At the time the tax return is filed, the full amount of the tax collected shall be remitted to the city finance director.
- C. All tax returns shall be completed on forms provided by the finance director.

3.24.080 - Penalty—Original delinquency.

Any operator who fails to remit any tax imposed by this chapter within the time required shall pay a penalty of ten percent (10%) of the amount of the tax in addition to the amount of the tax.

3.24.090 - Penalty—Continued delinquency.

Any operator who fails to remit any delinquent remittance on or before a period of thirty days following the date on which the remittance first became delinquent shall pay a second delinquency penalty of ten percent (10%) of the amount of the tax in addition to the amount of the tax and the ten percent penalty first imposed.

3.24.100 - Penalty—Intentional Misrepresentation/Fraud.

If the city finance director determines that the failure to remit any tax on or before the due date set forth in this chapter is because of an intentional, material misrepresentation or omission, or fraud by the operator, the finance director shall impose an additional penalty in the amount of twenty-five percent (25%) of the delinquent tax.

3.24.110 - Penalty—Interest.

In addition to the penalties imposed, any operator who fails to remit any tax imposed by this chapter shall pay interest at the rate of one percent per month or fraction thereof on the amount of the tax, exclusive of penalties, from the date on which the remittance first became delinquent until paid.

3.24.120 - Penalty—Merged with tax.

Every penalty imposed and such interest as accrues under the provisions of Sections 3.24.080 through 3.24.110 and this section shall become a part of the tax required to be paid by this chapter.

3.24.130 - Failure to collect and report tax— Determination of tax by city finance director.

- A. If any operator fails or refuses to collect the tax and to make, within the time provided in this chapter, any report and remittance of the tax or any portion thereof required by this chapter, the city finance director shall proceed in such manner deemed best to obtain facts and information on which to base the estimate of the tax due.
- B. As soon as the city finance director procures such facts and information as the director is able to obtain upon which to base the assessment of any tax imposed by this chapter and payable by any operator who has failed or refused to collect the same and to make such report and remittance, the director shall proceed to determine and assess against such operator the tax, interest and penalties provided for by this chapter. In case such determination is made, the city finance director shall give a notice of the amount so assessed by serving it personally or by depositing it in the United States mail, postage prepaid, addressed to the operator so assessed at the operator's last known place of address.
- C. Such operator may within ten days after the serving or mailing of such notice make application in writing to the city finance director for a hearing on the amount assessed. If application by the operator for a hearing is not made within the time prescribed, the tax, interest and penalties, if any, determined by the city finance director shall become final and conclusive and immediately due and payable.
- D. If such application is made, the city finance director shall give not less than five days' written notice in the manner prescribed in this section to the operator to show cause at a time and place fixed in the notice why the amount specified therein should not be fixed for such tax, interest and penalties.
- E. At such hearing, the operator may appear and offer evidence why such specified tax, interest and penalties should not be so fixed. After such hearing the city finance director shall determine the proper tax to be remitted and shall thereafter give written notice to the person in the manner prescribed in this section of such determination and the amount of such tax, interest and penalties. The amount determined to be due shall be payable after fifteen days unless an appeal is made as provided in Section 3.24.140.

3.24.140 - Appeal.

Any operator aggrieved by any decision of the city finance director with respect to the amount of such tax, interest and penalties, if any, may appeal to the council by filing a notice of appeal with the city clerk within fifteen days of the serving or mailing of the determination of tax due. The council shall fix a time and place for hearing such appeal, and the city clerk shall give notice in writing to such operator at its last known place of address. The findings of the council shall be final and conclusive and shall be served upon the appellant in the manner prescribed above for

service of notice of hearing. Any amount found to be due shall be immediately due and payable upon the service of the notice.

3.24.150 – Recordkeeping requirements.

It shall be the duty of every operator liable for the collection and payment to the city of any tax imposed by this chapter to keep and preserve, for a period of three years, all records as may be necessary to determine the amount of such tax as he may have been liable for the collection of and payment to the city, which records the city finance director shall have the right to inspect at all reasonable times. Such records shall be maintained at the operator's premises or shall be available for delivery to the city finance director within one week after request. The records shall include at least the following:

- A. Daily summary of room occupancies, rents charged, and tax imposed and collected;
- B. A record of each occupancy charge for which an exemption is claimed, including the name of the individual occupying the room, dates of occupancy, and reasons for exemption.
- C. List of bad debts claimed for exemption, including names and addresses of debtor and amount of room rent unpaid.

3.24.160 - Refunds.

- A. Whenever the amount of any tax, interest or penalty has been overpaid or paid more than once or has been erroneously or illegally collected or received by the city under this chapter, it may be refunded as provided in subsections B and C of this section, provided a written claim for refund, stating under penalty of perjury, the specific grounds upon which the claim is founded, is filed with the city finance director within two years of the date of payment. The claim shall be on forms furnished by the city finance director.
- B. An operator may claim a refund or take as credit against taxes collected and remitted the amount overpaid, paid more than once or erroneously or illegally collected or received when it is established in a manner prescribed by the city finance director that the person from whom the tax has been collected was not a transient; provided, however, that neither a refund nor a credit shall be allowed unless the amount of tax so collected has either been refunded to the transient or credited to rent subsequently payable by the transient to the operator.
- C. A transient may obtain a refund of taxes overpaid or paid more than once or erroneously or illegally collected or received by the city by filing a claim in the manner provided in subsection A of this section, but only when the tax was paid by the transient directly to the city finance director, or when the transient having paid the tax to the operator, establishes to the satisfaction of the city finance director that the transient has been unable to obtain a refund from the operator who collected the tax.
- D. No refund shall be paid under the provisions of this section unless the claimant establishes its right thereto by written records showing entitlement thereto.

3.24.170 - Actions to collect.

Any tax required to be paid by any transient under the provisions of this chapter shall be deemed a debt owed by the transient to the city. Any such tax collected by an operator, which has not been paid to the city, shall be deemed a debt owed by the operator to the city. Any person owing money to the city under the provisions of this chapter shall be liable to an action brought in the name of the city for the recovery of such amount.

SCOTTS VALLEY POLICE DEPARTMENT

Activity Report 2017



Steve Walpole
Chief of Police
March 2018

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SCOTTS VALLEY POLICE DEPARTMENT

ONE CIVIC CENTER DRIVE • SCOTTS VALLEY, CALIFORNIA 95066 • PHONE (831) 440-5670

CHIEF OF POLICE
STEVE WALPOLE

June 6, 2018

Honorable Mayor and City Council
City of Scotts Valley
1 Civic Center Drive
Scotts Valley, CA 95066

RE: 2017 Scotts Valley Police Department Activity Report

Dear Mayor and City Council Members:

I am pleased to present our 2017 Scotts Valley Police Department Activity Report. This document contains a comprehensive analysis of our activity last year.

This past year will be remembered as a year of change for our department as we saw some of our more senior members take on new roles in the organization. At the beginning of the year, I was honored to be chosen to fill the vacancy left by the retirement of Chief John Weiss. My advancement to Chief led to the promotion of Mike Dean to Lieutenant and the promotion of Brandon Polito to Sergeant. They both stepped up in their new roles and have proven to be invaluable to me during my first year leading our department.

In addition to seeing our senior staff work in new roles, change was also seen by the number of new faces we welcomed to the organization. In 2017, the department hired four new police officers, two new dispatchers, and added two new reserve officers. The increased hiring put a strain on our training staff as the number of new employees sometimes exceeded the number of trainers we had available in the department. I am happy to report the members of the Training Unit were able to successfully get every one of our new employees to perform up to the high standards we have come to expect from the members of the Scotts Valley Police Department.

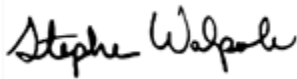
Despite the many changes in staff this year, the members of the Scotts Valley Police Department continued to keep our city the safest place to live in Santa Cruz County. Both misdemeanor and felony crimes decreased slightly when compared to 2016, but the department remained busy as personnel shortages

meant we needed to do more with less people. The police department received 6,679 calls for service and our officers self-initiated 8,785 events for a total of 15,464 police related incidents for 2017. The average response time to all emergency calls remained on average under three minutes.

In 2017, we continued all of our community outreach programs such as DARE, Red Ribbon Week, Junior Police Academy, and Operation Safe Passage. This year the Scotts Valley Police Officers Association combined with Valley Churches United in their Annual Christmas Toy Drive. The SVPOA was able to raise more than \$1,400 in cash and several hundred toys for underprivileged children.

There were many successes in 2017 for the Scotts Valley Police Department thanks to the hard work and dedication of our professional staff as well as the support from our City Council and City Manager. The goals for 2018 include the continued hiring of police officers and dispatchers to fill upcoming vacancies and the full implementation of a body worn camera system. We want the citizens of Scotts Valley to have exemplary law enforcement services and will continually work towards that ideal.

Sincerely,

A handwritten signature in black ink that reads "Steve Walpole". The signature is written in a cursive, flowing style.

Steve Walpole
Chief of Police

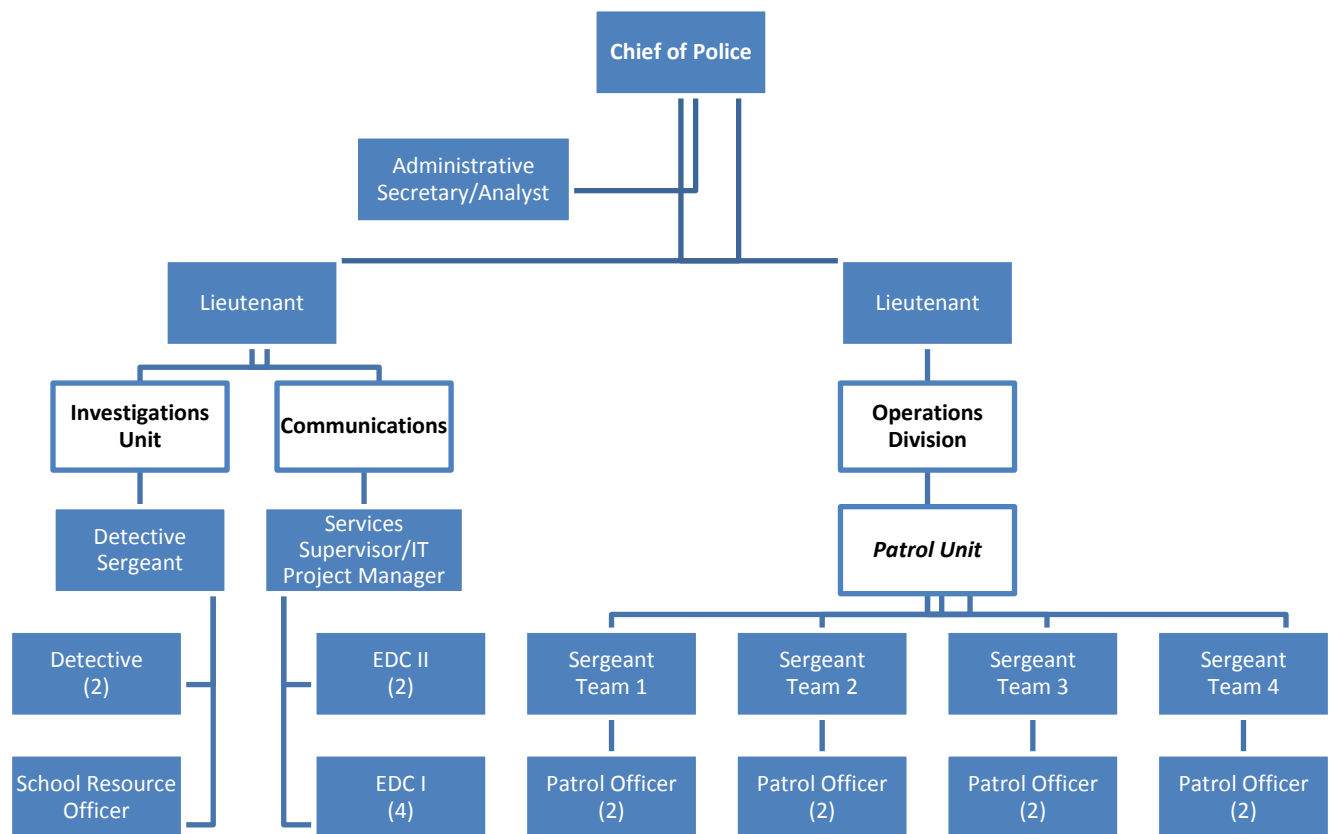
SCOTTS VALLEY CRIME STATISTICS

YEAR TO YEAR COMPARISON 2013 TO 2017

DESCRIPTION	2013	2014	2015	2016	2017	% OF CHANGE FROM 2016-2017
PART 1 CRIMES						
HOMICIDE	0	0	0	0	0	0%
RAPE	1	6	3	4	7	75%
ROBBERY	2	4	5	1	4	300%
ASSAULT	73	69	88	60	65	8%
BURGLARY	56	49	91	85	40	-53%
LARCENY	238	209	205	161	166	3%
AUTO THEFT	11	16	10	10	20	100%
ARSON	3	2	3	2	0	-100%
TOTAL PART 1 CRIMES	384	355	405	323	302	-7%
ALL OTHER CRIMES	644	542	655	648	550	-15%
TOTAL CALLS FOR SERVICE	6,550	6,562	6,711	6,339	6,679	5%
TOTAL OFFICER INITIATED ACTIVITY	14,246	12,345	15,235	11,403	8,785	-23%
TOTAL CITATIONS	957	958	1,508	1,096	1,105	1%
NUMBER OF ARRESTS	534	442	557	550	491	-11%
INJURY ACCIDENT	30	40	34	16	30	88%
NON INJURY ACCIDENT	81	96	123	109	144	32%
HIT & RUN	47	43	36	24	41	71%
TOTAL ACCIDENTS	158	179	157*	125*	174*	39%
DOMESTIC VIOLENCE	30	35	33	24	23	-4%
VANDALISM/GRAFFITI	150	112	138	103	78	-24%
DRUG VIOLATIONS	73	70	134	123	123	0%

*Does not include Hit & Run collisions

Scotts Valley Police Department Organization Chart



Mission Statement

Your Scotts Valley Police Department is committed to exemplary service, superior public safety and a high quality of life for all. We achieve this through community partnerships, proactive law enforcement and professionalism.

POLICE ADMINISTRATION

The Scotts Valley Police Department Administration is responsible for the overall leadership, vision and management of the police department. Police Administration manages the Department's 5 million budget, as well as grant funds, equipment acquisitions and overall training needs.

Police Administration directs the hiring of new personnel ensures that professional standards are met, and monitors compliance with all state and federal regulatory requirements. Police administrators participate in numerous city/county events, boards and meetings. They also work closely with elected officials, the city manager, local schools and community groups to ensure a positive and open line of communication.



Lt. Mike Dean

Chief Steve Walpole

Lt. John Wilson

OPERATIONS DIVISION

The Operations Division is comprised of uniformed patrol which delivers police services 24 hours a day, seven days a week, year round. The Operations Division handles the bulk of the day-to-day calls for service ranging from emergency responses to public relation events. The Operations Division also includes the Traffic Unit, K9 Unit, Training Unit, and the Reserve Unit.

Lieutenant Mike Dean is in charge of the Operations Division where he manages four patrol shift sergeants and eight patrol officers. Patrol staff work either a Sunday through Tuesday shift or a Thursday through Saturday shift with Wednesday being the alternate work day. Their shifts are twelve hours long, starting at seven and ending at seven. Patrol staff change shifts every six months, switching between day and evening shifts. Officers are also required to attend regular in-house training and make court appearances as needed.

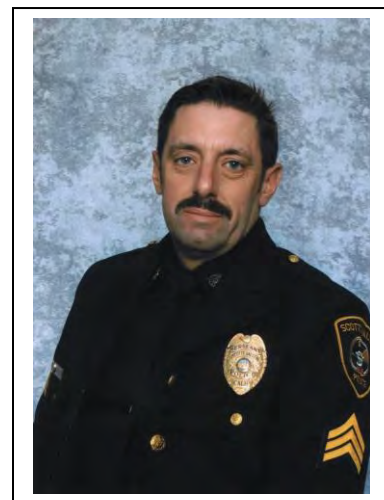
Sergeant Jayson Rutherford

Sergeant Jayson Rutherford is our senior sergeant. Besides managing a patrol shift, he is also an essential part of the training unit. He is a firearms instructor, rifle instructor, Taser instructor, defensive tactics instructor and a baton instructor. This past year Sergeant Rutherford volunteered to fill a vacancy in our Property and Evidence Unit until someone could be trained to take on the duties full time. Sergeant Rutherford has served with the department since 1998.



Sergeant David Ball

Sergeant David Ball supervises the Traffic Unit which consists of two motorcycle positions. Traffic Officers typically ride a BMW motorcycle while on patrol. Traffic Officers must complete an in-house department training course and an intensive two week POST certified motorcycle training program before being allowed to ride a police motorcycle on patrol. Traffic Officers focus their attention on driver safety through enforcement and education. Sergeant Ball has served with the department since 1998.



Sergeant Justin Milroy

Sergeant Justin Milroy supervises our Field Training Program for new officers. Police officer applicants must go through an intense hiring process before attending an 880 hour police academy program. After graduating the academy, new officers enter the department's 16 week Field Training Program which includes daily evaluations and weekly tests. Sergeant Milroy coordinates with the training officers to ensure that newly hired officers receive the best training possible in their new careers with our agency. Sergeant Milroy has served with the department since 2002.



Sergeant Brandon Polito

Sergeant Brandon Polito was promoted to his current position in 2017. Besides overseeing the K9 program, Sgt. Polito is also in charge of our all-volunteer Reserve Officer program. Reserve Officers help out on patrol and were invaluable this past year when the department was short staffed with full time officers. Reserve officers are required to participate in all department-wide training days, which include firearms qualification and defensive tactics update. Sergeant Polito has served with the department since 2009.



TRAINING UNIT

The training unit is supervised by Lieutenant Mike Dean. Lt. Dean oversees the Department's in-house training for all full-time officers, reserve officers and police dispatchers. He is responsible for making sure the department's training conforms to State and Federal guidelines. The State of California mandates that officers receive training in the following categories every two years: firearms, defensive tactics / arrest control techniques, vehicle operations / pursuit driving, and CPR/first aid. Our department exceeds the State's minimum standards by training several times each year in each category, a standard that we set for ourselves and believe our citizens and community demand.

In addition to state mandated training, officers are sent off-site to receive specialized training. These courses are taught by approved content experts in topics such as sexual assault, robbery, burglary, accident investigation, evidence collection, interviewing, impaired driving, leadership, emerging trends, and many other contemporary subjects. Modern municipal police work requires unique individuals who can blend law enforcement with social work.

Officers must be able to deal with a wide variety of people in different situations. One moment they may have to show empathy and tenderness to someone who is a victim of domestic violence or sexual assault, and in next moment an officer might be dealing with a suicidal subject or someone who is under the influence. Officers are often thrust into the complex web of societal issues surrounding race, class and poverty. For these reasons and more, training is a vital part of professional policing to insure that officers act with utmost integrity, charity, bravery, and morality.



Training with Scotts Valley



First Aid / CPR Training



Taser Training

FIELD TRAINING PROGRAM

Sergeant Justin Milroy supervises the Field Training Program. The goal of the Field Training Program is to provide the Department with field-trained competent police officers capable of working a solo patrol assignment in a safe, skillful, productive, and professional manner. To attain this goal, Field Training Officers must understand, believe in and support the Department's mission, values, strategy, policies and procedures, and be able to effectively impart this knowledge and inspiration to others. Field Training Officers must be role models, teachers, and leaders. They must possess Core Competence, Character, Courage, and Commitment. FTOs are expected to reach beyond expectations and to make a difference.

The Scotts Valley Police Department is fortunate to have a team of officers who possess these qualities. Each of them were selected to help carry on the tradition of providing the highest level of service to the community and citizens of Scotts Valley.



FTO Paul Lopez

FTO Efraim Contreras

FTO Mike Birley

FTO Austin Beymer

The Field Training Program is an intense, comprehensive 20 week program broken down in four phases. New officers experience daily evaluations and weekly exams on a variety of topics including: penal codes, vehicle codes, municipal codes, case law, health and safety law, mental health issues, domestic violence issues, and much more. Towards the end of their training program, new officers are evaluated as a solo patrol officer. If they meet expectations, they will participate in an end-of-training oral board examination. If successful, they will graduate from the training program and assume a patrol shift.

In 2017, the Department was aggressively recruiting throughout the area for new officers. By year's end, we were able to hire four new officers. Officers Jared Johnson, Aaron Roberts, Meredith Roberts, and Patrick Ahrens all began their training programs with the department at various times throughout 2017.

New Hires in 2017



Officers A. Roberts, M. Roberts, and P. Ahrens



Chief Steve Walpole and Officer Jared Johnson

TRAFFIC UNIT

The Scotts Valley Police Department Traffic Unit's main goal is traffic safety. This is accomplished through public education and enforcement of traffic laws. Traffic safety by enforcement is accomplished through verbal and written warnings, citations, accident investigations, directed traffic enforcement in identified trouble areas and abandoned vehicle abatement. Some of our programs include:



Traffic complaint program - Traffic officers respond to public input on areas experiencing safety violations. High visibility patrols, deployment of our speed awareness unit and aggressive enforcement are all used to improve safety.

Abandoned Vehicle Abatement Program - Traffic officers cite and arrange towing of abandoned and abated vehicles. The Department participates in the state reimbursement program for recovered vehicles.

Safety Classes and Annual Police Motorcycle Competition - The traffic unit and Scotts Valley Police Officer Association (POA) host a civilian motorcycle safety class, which focuses on best practices for optimal motorcycle safety. The training day includes a certificate of completion.



In 2017, officers stopped approximately 5,000 vehicles for various traffic violations and issued over 1,100 citations. In addition, officers responded to approximately 215 traffic collisions, a 39% increase from 2016.

The safety of the motoring public is of prime concern to the Scotts Valley Police Department and the directed enforcement of the Traffic Unit helps carry out this mission.

RESERVE OFFICERS

The Scotts Valley Police Department is very fortunate to be one of the few agencies remaining in the State that has a well-staffed and well-trained reserve police officer program. Our reserve program is comprised of Scotts Valley citizens that donate their time to our community in a unique way, which provides safety and service.

In 2017, we were pleased to announce the addition of two new reserve officers, Michael Cummings and Drew Macierez. Our two newest reserve officers add depth to our program and will allow us to have more flexibility in staffing the many community events throughout the year.

Reserve police officers volunteer their own time to meet the State mandates for reserve police officer status. Beyond their initial academy training, reserve officers also complete a department field training program, and are required to complete all of the in-service training that full-time officers receive. That training includes quarterly firearms qualifications, arrest and control tactics, legal updates, first aid, and more.



Our newest Reserve Officers Macierez and Cummings, with Council Members Aguilar, Reed and Lind

Our reserve officers volunteered approximately 600 hours of service to the department and City during 2017. In addition to training, reserve officers also assisted full time officers on patrol with traffic collisions, storms, special events, school events, prisoner transports, and staffed many of our community events.



Reserve Officers Dave Bergman, Don Murray and John Hohmann with Council Member Donna Lind



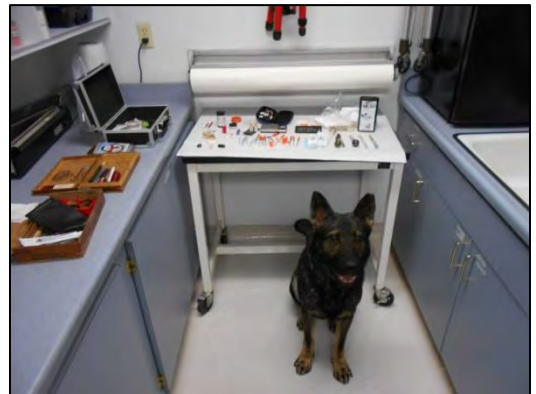
Reserve Officer Murray on Wharf to Wharf Patrol

CANINE (K9) PROGRAM



The department's K9 Program consists of Sergeant Brandon Polito and his K9 partner, Atlas. In 2014, Atlas joined our department after a rigorous training and certification process. Sergeant Polito is Atlas' handler, and together they have garnered numerous arrests and confiscated an array of illegal drugs and firearms. The K9 team has proven to be a vital part of our efforts to ensure public safety in the City of Scotts Valley.

During 2017, Sergeant Polito and Atlas conducted 46 vehicle sniffs, 11 narcotics searches, and 4 building searches which resulted in 30 arrests. They also responded to 10 calls for assistance from outside agencies to help conduct building searches after burglaries and to track and locate missing children.



In 2017, the department used grant funding to purchase a new K9 patrol vehicle. The new Ford SUV has several safety features for Atlas which includes a heat sensor to ensure the vehicle does not get too hot inside the passenger compartment when Atlas is on patrol.

Meier's inclusion to the team will help Sergeant Polito keep up with the rigorous training requirements that come with having a K9.

This past year Officer Paul Meier was officially added to the K9 Program. Officer Meier completed the K9 Agitator/Decoy certification and became the first officer in our department's history to become a California State Certified K9 Agitator. Officer



ADMINISTRATIVE SERVICES DIVISION

The Services Division is managed by Lt. John Wilson and encompasses both the Investigation Unit and the Communications/Records Unit. Detective Sergeant Wayne Bellville heads the Investigation Unit while Service Supervisor/IT Project Manager Tamera Melrose heads the Communications/Records Unit.

Scotts Valley is only one of three dispatch centers (Public Safety Answering Point) in the county, and receives and dispatches 911 calls for the City of Scotts Valley. By providing this service, Scotts Valley PD has retained the personal connection with the community that allows for a higher degree of professional service.



Scotts Valley Police Department's Investigation Unit is comprised of two detectives, one school resource officer, and a detective sergeant. Though detectives work weekdays, there is always one detective designated on-call and available to respond to major incidents at a moment's notice. Our specially trained and experienced detectives not only follow up on investigations but also proactively conduct operations such as tobacco, alcohol and massage parlor stings.

INVESTIGATIONS UNIT



Detective Sergeant Wayne Bellville, Detective Efraim Contreras and Detective Michael Birley comprise our Investigations Unit. This last school year, retired Lieutenant John Hohmann came back to assist the department as the School Resource Officer. SRO Hohmann is also a Reserve Officer and Regional Occupation Program (ROP) teacher for the high school.

The Investigations Unit has three areas of focus: Investigations, Public Relations/Community Outreach, and Recruitment/Hiring for the department.

Detectives receive specialized training in a variety of fields such as sexual assaults, child abuse, elder abuse, homicide, robbery and financial crimes. They are tasked with handling in-depth investigations and follow-up to cases referred to them by patrol staff.

The Investigations Unit is responsible for many of the department's public relations programs, such as Coffee-With-A-Cop, the Junior Police Academy (JPA) summer youth program, Safety Fairs, D.A.R.E. elementary school substance abuse education and fundraisers to support the department's juvenile fund.



With the assistance of Santa Cruz Harbor Patrol, detectives recovered "Uncle Buck," a stolen piece of art.

The Investigations Unit is also responsible for recruitment, the initial hiring process, and background investigations for new officers, dispatchers, volunteers and student helpers. Additionally, Detectives regularly attend county-wide intelligence sharing and training meetings throughout the year.

Drug Abuse Resistance Education (D.A.R.E.)



Detective Michael Birley taught the Drug Abuse Resistance Education (D.A.R.E.) program to all 5th grade students at Vine Hill Elementary School, Brook Knoll Elementary School and Baymonte Christian School. The D.A.R.E. program consists of an evidence-based curriculum that teaches students good decision-making skills to help lead safe and healthy lives. The D.A.R.E. vision consists of “A world in which students everywhere are empowered to respect others and choose to lead lives free from violence, substance abuse, and other dangerous behaviors.”



To support this cause, the police department hosts an annual D.A.R.E. Golf Tournament to raise funds for our D.A.R.E. program. Proceeds offset costs for D.A.R.E. t-shirts, challenge coins and related educational supplies. The golf tournament was held in August and raised over \$10,000 in 2017. We are truly fortunate to have so many local businesses that donate to this event, as well as numerous participants who enjoy the day of golf, BBQ lunch and raffle.

Junior Police Academy (JPA)



Middle school aged students are invited each summer to participate in the Junior Police Academy (JPA), headed by Detective Michael Birley and the Investigations team. Three JPA sessions are held during the summer and are each one week long. The program fills up every year and 2017 was no exception.

The students who participate have the opportunity to experience a physical agility course and learn all about crime scene investigation, self-defense/defensive tactics, high risk vehicle stops, SWAT tactics and techniques, team work and more. On the final day of each session, participants perform community service through beach and river cleanups.



Red Ribbon Week



Red Ribbon Week is a national awareness campaign for drug prevention. The department encourages community participation to support this effort. Each year, the Investigations Unit hosts a kick-off barbecue at the start of Red Ribbon Week where community leaders, public safety personnel and educators come together to show support of the campaign. Additionally, the City flies Red Ribbon Week banners around the city, and works interactively with each of the schools to provide awareness materials and develop drug prevention awareness campaigns.

Special Olympics

The Scotts Valley Police Department has long supported Special Olympics. Detective Michael Birley, along with Officer John Hohmann, coordinate public relations events that raise funds for Special Olympics. These events include the Polar Plunge, Law Enforcement Torch Run, the popular Police-in-Pursuit car races at Ocean Speedway, and related Special Olympics Events.

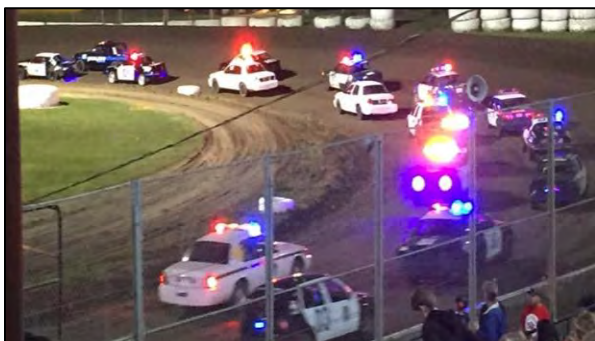


Polar Plunge – Santa Cruz Boardwalk



Law Enforcement Torch Run – Scotts Valley

In July 2017, the official torch for the Special Olympics Northern California Summer Games, known as the “Flame of Hope,” was carried with a large contingent of runners through Scotts Valley. Officer John Hohmann continued on with the Flame of Hope leading the escort to its final destination at the Summer Games. The Special Olympics events are supported by our agency because we believe it is important to celebrate the heart and spirit of Special Olympics athletes and their families.



Police-In-Pursuit – Ocean Speedway



Special Olympic Summer Games – Davis, CA

COMMUNICATIONS/RECORDS UNIT



The Scotts Valley Police Department is proud to continue its long standing tradition of directly serving the community of Scotts Valley with its own emergency communications center which is open 365 days a year, 24 hours a day. We believe this directly benefits the community because dispatchers are familiar with the city, its businesses and community members. At any time of the day or night, citizens can come to our police department and find a dispatcher on duty ready to assist them.

Dispatchers take calls for service and dispatch officers, other emergency personnel as needed, and are often the first point of contact for people in need of help. A dispatcher must be able to remain calm and quickly determine the nature of a call so they can send the appropriate emergency services to those in need.

In 2017, our 911 center handled 3,696 911 calls and 19,216 business line calls which resulted in 6,679 calls for service. Our average response to emergency calls has been consistently under 3 minutes.





In addition to taking 911 calls and business calls, our dispatchers assist visitors in the front lobby, conduct numerous records checks, handle public records requests, generate statistical reports, maintain official documents, and prepare annual government reporting requirements and audits.

Our department has two EDC II's, Keith Tyndall and Kami Raabe, who manage additional assignments such as working on technical projects and providing system support. The EDC II's also update and maintain our department website, social media accounts and oversee property and evidence. They also assist officers and detectives with crime scene investigations, perform annual offender registrations and court liaison duties.

Services Supervisor/IT Project Manager Tamera Melrose supervises the entire communications/records unit. She oversees our city computer network and phone systems, interacts with IT contractors, and manages technical/communications projects, records requests, homeland security grants, and more.

In 2017, Scotts Valley PD hired two new dispatchers, Kiara Jacobsen and Angela Arneson to replace dispatchers who resigned or retired.



EDCI Kiara Jacobsen and EDCI Angela Arneson with Chief Walpole after being sworn in as new dispatchers.

VOLUNTEER UNIT



The Scotts Valley Police Department has been fortunate to have such a long standing (since 1991) civilian volunteer program. Our dedicated volunteers assist the department in many ways such as setting up our speed awareness trailers, clerical work, deliveries to court, vehicle and building maintenance, and special event support. Additionally, the volunteer program also includes our police chaplain, Fred Wilson. Chaplain Wilson's professional support is indispensable, providing death notifications, grief counseling, victim support, disaster assistance, police staff support and ceremonial duties.

During Volunteer Appreciation Week, the department recognized our volunteers' gift of their time and energy with a special night out.



Volunteer Konrad Baumert



Long-time Reserve Officer Teri Taylor retired but remains a civilian volunteer.



SVPD Explorers and Explorer Advisors

Police Explorer Program

The Police Explorer Program is an opportunity to have youth (ages 14-20) experience a little bit of law enforcement's service to the community. This past year we added six new Explorers to the Program, growing our Explorer Post to ten (which is our department's maximum capacity). Police Explorers learn many



aspects of law enforcement, such as communicating on the radio, traffic control, and community involvement. During their training days they are given the opportunity to learn defensive tactics, arrest procedures, and other "high risk" encounters in a controlled environment. Explorers have an opportunity to ride with officers in the field, under strict supervision, and learn even more about the day to day operations of a police officer.



The Police Explorers were very active in 2017 and has assisted in many community events in, and out of, the City of Scotts Valley. In our city they helped out with the Fourth of July Parade and Fireworks, Cops N Rodders, and the Touch-A-Truck fundraiser.



They also participated in several events outside of Scotts Valley which included the Santa Cruz County Fair, Gilroy Garlic Festival, Police in Pursuit, and the Never Forget Relay. We all appreciate the dedicated volunteer service these young people provide to our agency.

POLICE OFFICER ASSOCIATION

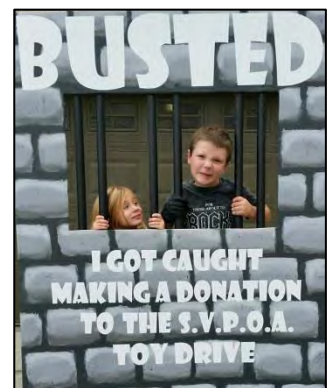
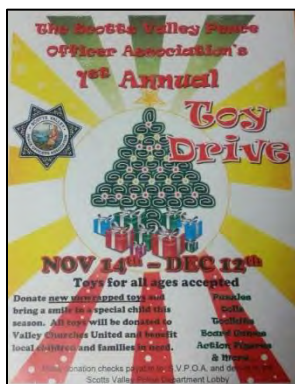


The Scotts Valley Police Officer Association (SVPOA) enjoys connecting with our community and helping to raise funds for local charities. In August, we partnered with the annual Scotts Valley Art, Wine and Beer Festival by holding a classic car show called Cops N' Rodders. This car show is unique as it also includes a police escorted cruise from the Santa Cruz Beach Boardwalk to Scotts Valley. It also included a Star Wars contingent, police K-9 demonstrations, trophies, food, and DJ'd

music. The event was well attended and raised money for local school related charities.



This holiday season, the SVPOA started a campaign to raise money and collect toys for those in need. The SVPOA recognizes the holidays can be difficult times for those who are struggling financially. The SVPOA raised about \$1,100.00 and collected approximately 1500 toys for children and their families.



Spinning cotton candy at the Chamber of Commerce
"Light up the Night" Festival

DEPARTMENT HIGHLIGHTS

The Scotts Valley Police Department handled 15,464 calls for service in 2017. Calls for service cover a wide range from in-progress crimes, domestic disputes, and narcotics violations to traffic accidents, DUIs, and major criminal investigations. In addition to our calls service involving criminal activity, we also respond to alarm calls, skate park complaints, suspicious circumstances, and other quality of life issues. Some of the more notable incidents are summarized below:

WINTER



Officers responded to a 911 call from the Bank of America reporting an armed robbery had just occurred. Prior to arriving to the bank, the suspect fled in a vehicle heading north on Scotts Valley Drive. Officers located the suspect and pursued him onto northbound Highway 17. The pursuit ended when the suspect crashed his vehicle on Highway 17. The collision resulted in an officer shooting at the

suspect and the suspect fleeing the crash on foot into a nearby wooded area. An extensive search to the suspect was launched and he was ultimately located and arrested in the City of San Jose. All of the money stolen from the bank was recovered and the suspect was sentenced to eleven years in prison.



At the Metro Center, Officers contacted a male and female inside a parked vehicle. Officers saw drug paraphernalia inside the vehicle, which gave them probable cause to search the vehicle. Officers located over 23 grams of crystal methamphetamine, heroin, and illegal prescription medications inside the vehicle. Both subjects were arrested for numerous drug related charges.

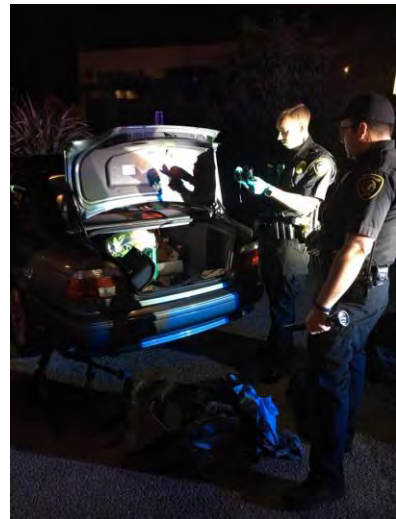


During the Winter Storms of 2017, Santa Cruz County experienced one of the wettest years of the millennium with an estimated damage of \$130 million. The last comparable year in terms of storm damage was 1982. With major traffic arteries like Hwy 17 closed at times and minor arteries closed for most of the storms, officers were busy with traffic safety and infrastructure management.

SPRING

During a vehicle stop, Officers discovered the vehicle had a false license plate attached and the vehicle was actually stolen. The driver was arrested and the vehicle was searched. Officers located additional stolen license plates inside the vehicle and a large amount of cash.

A man attempted to steal a package from the porch of a resident, but the resident was home and caught him in the act. The resident called 911 and the man fled in a vehicle. Officers canvassed the area for the vehicle and later located it on Mt. Hermon Road. Officers discovered that the vehicle was stolen from San Jose. Officers arrested the man and searched the vehicle. Inside, Officers recovered multiple items of stolen property, various drugs and drug paraphernalia, and burglary tools.



An employee of a local business called 911 to report that a man entered the store with a gun in his waistband. The employee thought he was going to be robbed and fled the store. Officers arrived and found the man, who was wearing a mask and gloves, but did not have a firearm. The man was intoxicated and had tried to steal items from the store. He was arrested for numerous charges.

During a commercial check of a shopping center, Officers located an occupied stolen vehicle. Officers arrested the man and searched the vehicle and found numerous stolen items inside the vehicle, along with drugs and paraphernalia.

The following week, officers were again on routine patrol of a shopping center and located a parked vehicle with no license plates. Officers waited for the driver to return to the vehicle and discovered the driver was on formal probation with a search clause. Officers searched the vehicle and located methamphetamine, drug paraphernalia, and illegal ammunition. The driver was arrested on multiple charges and placed on a probation hold.



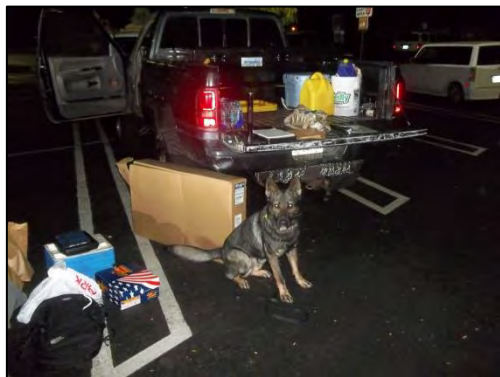
SUMMER

Officers were on patrol and noticed a primer black pickup on Scotts Valley Drive commit a traffic infraction. A check of the license plate determined the truck had been stolen out of Santa Cruz. Officers stopped the vehicle and the driver was arrested



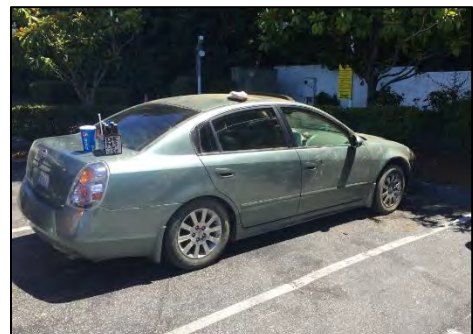
Officers contacted two females sitting in a parked vehicle. The females were inhaling “whip-its” with the intention to become intoxicated. The females had about 200 Whip-Its canisters in their possession. They were arrested for possession of a controlled substance.

An employee called 911 to report that a man chased him with a knife outside his business. Officers reviewed surveillance video and spoke to several witnesses. Officers were able to identify the suspect and requested a warrant for his arrest.



Officers were patrolling a shopping center, when they recognized a female that had an arrest warrant. The female was inside a parked vehicle with her husband. Officers contacted the pair and used Atlas (K-9) to do a sniff of the vehicle. Atlas gave a positive alert on the vehicle and Officers searched it. Officers located methamphetamine, narcotic paraphernalia, multiple forged credit cards, and credit card counterfeiting equipment. Both were arrested on numerous charges.

An alert citizen, who had recently been a victim of auto theft, called 911 to report she had seen her stolen car at a gas station in Scotts Valley. Officers responded to the scene and located the stolen car occupied by two suspects. Both occupants were arrested on various charges including possession of a stolen vehicle, possession of stolen property, and possession of a controlled substance.



FALL



A Traffic Officer observed driver smoking marijuana while driving his vehicle. The Officer stopped the vehicle and placed the driver through Field Sobriety Tests, which the driver failed. The driver was arrested and during a search of his vehicle, Officers located 14 pounds of marijuana, approximately 160 jars of marijuana honey oil, illegal prescription medication, and approximately \$2000 in cash. The driver was arrested on multiple charges.

Officers stopped a vehicle for a mechanical violation and used Atlas (K-9) for a sniff. Atlas alerted on the vehicle and Officers conducted a search. Officers located over 14 grams of crystal methamphetamine and narcotic paraphernalia. The driver was arrested.

Officers stopped another vehicle for a mechanical violation and the driver gave the Officers a false identification. When Officers discovered who the driver truly was, they noted that he had a warrant for his arrest. Officers searched the vehicle and located heroin, methamphetamine, cocaine, crack cocaine, illegal prescription medication, and narcotic paraphernalia. The driver was arrested on the warrant and numerous narcotics violations.

A female entered a men's locker room at a mobile home park and stole the victim's insulin pump while he was taking a shower. The pump was valued at over \$5000. Officers were able to locate the female and located the insulin pump in her backpack. The female was arrested for grand theft.



A male entered a bicycle shop and stole a bicycle valued at \$6000. Officers located the suspect several blocks away and the stolen bicycle was recovered. The male was positively identified by the victim and witnesses, as well as being captured on surveillance video. The male had burglary tools in his possession, along with additional stolen property. The male was arrested and booked at jail on multiple charges.

Officers received information regarding a theft that had just occurred from a store and the suspects fled in a vehicle. Moments later, Officers located the vehicle driving on Mt. Hermon Road. Officers stopped the vehicle and located over \$1200 in stolen merchandise inside. Both suspects were identified by witnesses and they were subsequently arrested and booked into jail.

STAFF RECOGNITION

The outstanding investigations, arrests, dispatching and community involvement of our staff does not go unnoticed. Here are the Employees of the Month for 2017 and an extra special CHP award that our department received for the first time in more than twenty years. We are fortunate to have such dedicated police professionals!

JANUARY

Emergency Dispatcher/Clerk II Keith Tyndall

EDC Tyndall was recognized for his outstanding performance in his handling of the January 26th bank robbery at the Bank of America. EDC Tyndall was the primary on-duty dispatcher when he received a 9-1-1 call from a Bank of America employee reporting that they had just been robbed. The incident unfolded very quickly, included multiple outside agencies and media outlets, and led to the department's first officer involved shooting in the past twenty five years. The event successfully concluded in large part due to EDC Tyndall's excellent radio communications with responding units.



FEBRUARY

Officer Kevin Gorman

Officer Gorman was recognized for his efforts to join the Traffic Unit. Officer Gorman obtained his motorcycle license and began preparing for the POST basic motorcycle operator's course by completing forty hours of in-house training with Sergeant Ball. In February he went to the Alameda County Sheriff's Regional Training Center to take the official POST motorcycle course where he was able to successfully complete the class. Officer Gorman now rides a motorcycle on patrol and is enjoying his new assignment.



MARCH

Officer Paul Meier

Officer Meier was selected for his unmatched activity in March while working the B-Day patrol shift. Officer Meier handled the most calls for service (168), wrote the most reports (22), and made the most arrests (8) out of everyone in the department. Officer Meier's initiative resulted in some outstanding cases during the month, which included the following arresting two people in a stolen vehicle driving in our city.



APRIL

Sgt. Jason Rutherford

Sergeant Rutherford graduated from the prestigious Sherman Block Supervisory Leadership Institute (SLI) during the month of April. SLI is a program designed to stimulate personal growth, leadership, and ethical decision-making in California law enforcement front-line supervisors. Sgt. Rutherford completed the course after an eight month period of time. The amount of dedication and hard work necessary to graduate SLI is commendable, as well as managing the disruption to home life.



MAY

Officer Jared Johnson

Officer Johnson started his career with this department in January as a Reserve Officer. Over the next four months, Officer Johnson committed himself full-time to the Field Training Program and volunteered an amazing 600 hours in five months. Due to his diligence and steady progress in the FTO program, Officer Johnson was hired as a full-time officer in May. Officer Johnson should be commended for his dedication and sacrifice to achieving full-time officer status.



JUNE

Detective Mike Birley

In June Detective Birley worked closely with the Special Olympics of Northern California to organize SVPD participation with the Law Enforcement Torch Run. Due to his hard work and public outreach, our agency had one of the largest turnouts for the Torch Run in recent memory. That same week, Detective Birley represented our department at the "Police In Pursuit" to raise money and awareness for those with intellectual and developmental disabilities through Special Olympics of Northern California.



JULY

Officer Austin Beymer

Officer Beymer was notified of a county-wide Project ROPE, where it was reported that a male had thrown a female out of a moving vehicle. Officer Beymer was staged at Highway 17 and Mt. Hermon Road off-ramp, when he observed the suspect vehicle exit Highway 17 and turn onto El Rancho Drive. Officer Beymer stopped the vehicle and detained the male until the Santa Cruz Sheriff's Office was able to respond and take over the investigation. This example demonstrated why Project ROPE was developed and showed that it works in the apprehension of dangerous individuals.



AUGUST

Emergency Dispatcher/Clerk II Kami Raabe

EDCII Raabe played an essential role in this year's successful Cops N Rodders event. Not only is she the treasurer for this committee, but EDCII Raabe also manages the Cops N Rodders 501(c)(3) charitable fund. In January of 2017 she, along with the Art and Wine Festival board, began scheduling planning meetings for the event. EDCII Raabe worked very hard obtaining sponsorships, raffle prizes, and coordinating the volunteers for this two day event which raises funds to sponsor youth related activities in our local community.



SEPTEMBER

Officer Paul Meier

Officer Meier was active on patrol and made numerous arrests during the course of his duties in September. In one particular case he was on patrol when he observed a vehicle in the Safeway parking lot occupied by two suspicious individuals. He contacted the subjects and discovered one had an active arrest warrant. After making the arrest Officer Meier requested a K9 sniff from Atlas which resulted in a positive alert for the presence of drugs inside the vehicle. Officer Meier searched the vehicle and found over 11 grams of methamphetamine, over 400 credit cards, a credit card embossing device, and a magnetic strip reader/writer. Officer Meier arrested both parties for various drug charges and for being in possession of fraudulent credit card manufacturing equipment.



OCTOBER

Officer Austin Beymer

Officer Beymer was notified of a county-wide Project ROPE, where it was reported that a male forcefully kidnapped a female from a bus stop in Felton. Officer Beymer located the vehicle traveling on Mt. Hermon Road as it neared Highway 17. Officer Beymer stopped the vehicle and a high-risk felony car stop on the occupants was conducted. The male was taken into custody and the female victim was recovered from the vehicle. The SCSO responded and took over the investigation. This was the second time in the last six months that Officer Beymer located a vehicle and made an arrest from Project ROPE!



NOVEMBER

Sergeant Justin Milroy

Sergeant Milroy Justin came up with the idea to put together a toy drive in connection with Valley Churches United. Sergeant Milroy believed a toy drive would help underprivileged children in our local area and build better relations between our community and the Scotts Valley Peace Officers Association. Sergeant Milroy took the time to fundraise with local merchants and put together a toy fundraiser booth at the annual Christmas Tree Lighting event. The event was a huge success and brought in over \$1,100 in cash and many toy donations.



DECEMBER

Officer Elliott Terrell

Each year one officer is chosen to represent the Scotts Valley Police Department at the Mothers Against Drunk Drivers (MADD) award ceremony. This year Officer Terrell will be that person due to his outstanding work with drunk driving enforcement. Officer Terrell made fifteen DUI arrests, which led the department in 2017. Officer Terrell's last two DUI arrests came in the month of December, where he arrested a subject who had five prior DUI convictions on his record.



CHP 10851 AWARD

Officer Paul Meier

Officer Paul Meier received the CHP 20851 Award for his work in stolen automobile recovery. In 2017 he made six separate arrests of suspects driving around Scotts Valley in stolen cars during the year. The six arrests qualified him for the special CHP award which has not been received by any Scotts Valley Police officer in more than 20 years! The award was presented to Officer Meier by the CHP at our Annual Inspection. We were all very proud of his work ethic and vigilance while out on patrol in the city.



2016 EXCHANGE CLUB OF SCOTTS VALLEY POLICE EMPLOYEE OF THE YEAR



Detective Michael Birley was selected as the Scotts Valley Police Department's 2016 Police Employee of the Year. He had this honor bestowed upon him at The Exchange Club's Blue and Gold Dinner celebration which also honors the Firefighter of the Year. Detective Birley was commended for his work in the Investigations unit and in representing the department and City with his commitment to Special Olympics. He also taught DARE to 5th graders, was a Field Training Officer, Firearms Instructor, and member of the SWAT team, and investigated numerous sexual assault cases involving minors during the year. Detective Birley is a hardworking, dedicated member of this department, a great leader and role model both within the department and in the community, and is truly deserving of the 2016 Police Employee of the Year.