A G E N D A

Meeting of the
Scotts Valley City Council

Date: February 6, 2019
Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	The agenda was posted 2-1-19 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvalley.org.

ELECTED OFFICIALS	CITY STAFF MEMBERS
Jack Dilles, Mayor Randy Johnson, Vice Mayor Donna Lind, Council Member Jim Reed, Council Member Derek Timm, Council Member	Jenny Haruyama, City Manager Kirsten Powell, City Attorney Steve Walpole, Chief of Police Taylor Bateman, Community Development Director Tony McFarlane, Administrative Services Director Daryl Jordan, Public Works Director Tracy Ferrara, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS

Notice regarding City Council Meetings:
The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 pm in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066.

Agenda and Agenda Packet Materials:
The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City's website: www.scottsvalley.org and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvalley.org.

Televised Meetings:
City Council meetings are cablecast "Live" on Community Television of Santa Cruz County on Comcast Channel 25.

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Mayor.

A. Approve City Council minutes of 1-23-19

B. Approve check registers dated 1-18-19, 1-24-19, 2-1-19

C. Approve second amendment to agreement between the City of Scotts Valley and Jenny Haruyama for employment as City Manager

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Economic Development presentation from Hinderliter, de Llamas & Associates (HdL) (City Manager Haruyama)

2. Consider approval of Resolution No. 1959, establishing a Temporary Project Specific Council Budget Subcommittee and Resolution No. 1959.1 establishing a Temporary Project Specific Council Library Facilities Upgrade Subcommittee (City Manager Haruyama)

PUBLIC HEARING(S) (To be heard at 6:30 p.m.)

3. Consider amendment to the Planned Development Permit for the Hangar project for a Planned Sign Program for two new commercial buildings located at 260 Mt. Hermon Road, APN's 022-231-27 and 022-231-28 (Community Development Director Bateman)

- Open public hearing
- Close public hearing
- Approve Resolution No. 1958

REGULAR AGENDA (resumed)

4. Consider adoption of Fiscal Year 2019/20 Council Goals (City Manager Haruyama)

5. Mid-Year Financial Review for FY 2018/19 and Direction for Preparation of the 2019/20 Annual Budget (Administrative Services Director McFarlane)

6. Future Council agenda items (This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.

❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000; or, from or to Speech-to-Speech, English & Spanish 1-800-854-7787), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

AGENDA ITEM A
DATE: 2-6-2019

M I N U T E S

Special Meeting of the
Scotts Valley City Council

Date: January 23, 2019
Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	The agenda was posted 1-18-19 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvalley.org.

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:00 pm.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:	CITY STAFF MEMBERS PRESENT:
Jack Dilles, Mayor Randy Johnson, Vice Mayor Donna Lind, Council Member Jim Reed, Council Member Derek Timm, Council Member	Jenny Haruyama, City Manager Kirsten Powell, City Attorney Steve Walpole, Chief of Police Taylor Bateman, Community Development Director Tony McFarlane, Administrative Services Director Daryl Jordan, Public Works Director Tracy Ferrara, City Clerk

SPECIAL SET MATTER

Alex Clifford, General Manager of the Santa Cruz Metropolitan Transit District (SCMTD), gave an oral Annual Report for 2018 from the SCMTD to the City Council.

COMMITTEE REPORTS

CM Timm reported that he attended the League of California Cities training for New Mayors and Council Members in Sacramento, and stated that the sessions and information provided was very informative and useful and included potential take-aways of local impact fees by the State, Mutual Aid for wildfire prevention, statewide delivery of cannabis, the Brown Act and Social Media.

CM Lind reported that LAFCO met and approved the annexation of Monte Fiore/Heritage Parks to the Scotts Valley Water District.

CM Lind reported that she attended a Santa Cruz Metropolitan Transit District budget meeting and they are continuing to work on the 2019/20 budget.

CM Lind reported that the Criminal Justice Council met and discussed their gang awareness planning and prevention conference that they are planning in the community.

CM Lind reported that she and Mayor Dilles attended the first Santa Margarita Groundwater Agency Educational Workshop on "Land Use and Water: How Much Does Growth Matter?" She stated that additional information is available at www.smgwa.org.

VM Johnson reported that he attended the Santa Cruz County Regional Transportation Commission (SCCRTC) meeting where they discussed the rail line and the Unified Corridor Study. He stated that the SCCRTC will be continuing to study the potential economic and environmental impacts.

Mayor Dilles reported that attended the Santa Margarita Groundwater Agency Educational Workshop, where he learned that less water is being used local and nationally.

Mayor Dilles reported that attended the Seniors Advisory Council meeting where they discussed budget and potential impacts to seniors.

Mayor Dilles reported that attended the Santa Cruz County Consolidated Oversight Board meeting.

CITY MANAGER REPORT

Kings Village Sidewalk Project Update: As part of the Kings Village Sidewalk project, new trees will be planted within the next two weeks. Finishing touches still need to be made to the top and bottom driveways, which will begin next week. This work should be completed by the end of February.

League of California Cities Revenue and Taxation Policy Committee: Last week, I attended the League of California Cities Revenue and Taxation Policy Committee in Sacramento. We discussed the Governor's proposed budget which has many positives, including:

- Increasing the Rainy Day Reserve
- Paying down pension liabilities
- Increasing spending for K-12 and higher education
- Funding for emergency preparedness and response and planning
- Funding for homeless shelters and moderate housing production

However, the Governor's budget also contains housing proposals that have fiscal implications for cities. We will continue to work through the League to address our concerns.

We also discussed implications of the Wayfair Decision, which will require remote online out of state vendors to collect and remit sales tax which will be allocated to cities through the County pool. While the fiscal impact is unknown at this time, it should positively impact the City's budget.

2019 Santa Cruz County Travel Guide (Visit Santa Cruz County): Visit Santa Cruz County has released its 2019 Santa Cruz County Traveler's Guide, which features Scotts Valley and our latest hotel, the Four Points Sheraton. You can find the guide on our website.

Scotts Valley Police Department Participates in Santa Cruz MLK March: The Scotts Valley Police Department was represented at the Martin Luther King Jr. March in Santa Cruz on Monday, January 21, 2019. Thank you Chief for representing our community!

Chamber of Commerce Community Gala: More than 200 people attended the Chamber Community Gala last Saturday, where several community heroes were acknowledged for contributions to Scotts Valley. It was great to see some of Council Members dressed in full costume from the 20's!

PUBLIC COMMENT TIME

Wendy Brannan, Scotts Valley resident, stated that Green Waste did not give the required two weeks notice to residents for the unlimited waste pick-up in November. She is requested a new notice and free pick-up to make up for this. She also stated that she believes the three driveways recently reconstructed at Kings Village Shopping Center are not in compliance and she asked that these be fixed.

Rita Hewitt, Program Analyst with the Health Improvement Partnership and SafeRx Santa Cruz, thanked the City Council for passing the extended producers ordinance, which provides the community for disposal locations for medicines and sharps, paid for by the pharmaceutical industry. She stated that in order to raise awareness and educate youth and adults in the community, SafeRx Santa Cruz County is conducting a survey to measure how local residents are securing, monitoring and disposing of medicines and sharps. The survey is available at https://www.surveymonkey.com/r/talkitup-lockitup and will be available from January 29 to February 19, 2019, and is completely confidential.

ALTERATIONS TO CONSENT AGENDA

Mayor Dilles requested that Item G be moved to the regular agenda for discussion.

Wendy Brannan required that Item A be moved to the regular agenda for discussion.

M/S: Lind/Reed
To approve the Consent Agenda as amended moving Items A and G to the regular agenda for discussion.
Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

CONSENT AGENDA

B. Approve check registers dated 1-10-19, 1-7-19
C. Approve and ratify Council Member Donna Lind's appointment of Chuck Maffia to the Planning Commission to replace Robin Donovan
D. Approve and ratify Council Member Derek Timm's appointment of Lori Gentile to the Planning Commission to replace Debbie Muth
E. Approve the appointment of Jim Landreth to serve on the Library Advisory Commission
F. Approve Resolution No. 1930.1, amending the bylaws of the Scotts Valley General Plan Advisory Committee (GPAC)
H. Approve the Operation & Maintenance Agreement for 800 Bethany Drive, APN No. 023-021-15, -16 & -17, 023-022-01, -03 & -04, 023-031-19, 023-033-05, 023-041-08 & -09
I. Approve the Operation & Maintenance Agreement for 4654 Scotts Valley Drive, APN 022-491-16
J. Approve the Operation & Maintenance Agreement for The Terrace at Scotts Valley, APN 022-162-69 & -74
K. Approve the updated Class Specifications for Maintenance Worker I, II, and III

ALTERATIONS TO REGULAR AGENDA

M/S: Reed/Lind
To approve the Regular Agenda as amended moving Items A and G to the regular agenda for discussion.
Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

REGULAR AGENDA

G. **Approve the Resolution No. 1957, supporting the application to designate Scotts Valley as a bicycle friendly community through the League of American Bicyclists**

Jo Fleming, Scotts Valley resident, spoke in support of a bicycle friendly community.

Martin Spierings, Scotts Valley resident, spoke in support of a bicycle friendly community.

Brad Kramer, Scotts Valley resident, spoke in support of a bicycle friendly community.

M/S: Timm/Johnson
To approve Resolution No. 1957, supporting the application to designate Scotts Valley as a bicycle friendly community through the League of American Bicyclists
Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

A. **Approve City Council meeting minutes 12-19-18**

Wendy Brannan, Scotts Valley resident, stated that she felt there was an error on a date in the agenda staff report for Item D. The date noted was March 2, 2018 and should have been March 2, 2019.

CA Powell stated that this is a typographical error in the staff report that has been noted and will be corrected.

M/S: Johnson/Lind
To approve the 12/19/18 City Council meeting minutes.
Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

1. **Discussion of 2019/20 City Council Goals**

CM Haruyama presented the written staff report and a PowerPoint presentation, and responded to questions from Council.

The City Council reviewed the FY 2018/19 goals in order to determine which goals should be carried forward to FY 2019/20, reviewed the 10-year financial forecast, and discussed the FY 2019/20 goals and priorities. After discussion and input the following goals and priorities were recommended for FY 2019/20.

GOALS	PRIORITIES
Ensure Long-Term Financial Stability	• Refine Fiscal Sustainability Plan (FSP) to include Alternate Budget Strategies to Address Revenue Needs • Update FSP Implementation Strategy and Community Engagement Framework

GOALS	PRIORITIES
Encourage Business Development and Expand the City's Economic Base	• Complete the Update of the General Plan • Facilitate the Development of the Town Center and other Complimentary Land Uses
Implement Operational Initiatives to Enhance City Services	• Implement Citywide Strategic Technology Plan • Evaluate Opportunities to Build Organizational Capacity and Enhance Service Delivery
Maintain Quality of Life for Residents	• Maintain Investment in Parks, Recreation and Public Safety • Facilitate the Development of Glenwood Open Space Trail System • Collaborate with Fire and Other Related Agencies to Explore Grant Funding Opportunities

CM Haruyama stated that based on these goals and priorities she will put together a draft work-plan for further exploration that will come before the City Council at their next regular meeting on February 6, 2019.

2. **Discussion of 2019 Interjurisdictional Committee, Standing Local Committee, and Project Specific Committee appointments**

CM Haruyama presented the written staff report and responded to questions from Council.

Mayor Dilles made the following recommendations/changes to the 2019 Interjurisdictional Committee, Standing Local Committee, and Project Specific Committee appointments:

INTERJURISDICTIONAL COMMITTEES	
COMMITTEE	**REPRESENTATIVE/ ALTERNATE**
AMBAG http://www.ambag.org/	~~Aguilar~~ Timm/Dilles
Arts Council of Santa Cruz County http://www.artscouncilsc.org/	~~Aguilar~~ Lind/Dilles
City Selection Committee	Mayor/ Vice Mayor
City/School District Joint Committee	Reed/~~Johnson~~ Timm

INTERJURISDICTIONAL COMMITTEES	
COMMITTEE	**REPRESENTATIVE/ ALTERNATE**
Criminal Justice Council *CM Lind also serves on the Executive Committee Contact: CJC Admin Assistant @ 510-219-6030	Lind/Dilles
Criminal Justice Council Executive Committee Contact: CJC Admin Assistant @ 510-219-6030	Lind
Scotts Valley General Plan Advisory Committee (GPAC) http://www.scottsvalleygeneralplan.com/	~~Johnson~~ Timm/Reed
Hazardous Materials Advisory Commission http://www.co.santa-cruz.ca.us/Government/Commissions,CommitteesAdvisoryBodies/HazardousMaterialsAdvisoryCommission-Contact.aspx	Ron Whittle
Interagency Advisory Subcommittee (Water, School, Fire, City)	Mayor Alt: ~~Aguilar~~ Reed
LAFCO http://www.santacruzlafco.org/	Lind
League of California Cities http://www.cacities.org/	~~Aguilar~~ Timm
Library Advisory Commission https://www.santacruzpl.org/library_boards/LAC/	Jim Landreth
Library Facilities Financing Authority https://www.santacruzpl.org/library_boards/LFFA/ Library Joint Powers Authority Board https://www.santacruzpl.org/library_boards/LJPB/	City Manager
Library Financing Authority	Reed/Johnson
Santa Cruz County Consolidated Oversight Board Effective July 2018	Alternates: Dilles/Johnson/Reed
Santa Cruz County Integrated Waste Management Local Task Force http://dpw.co.santa-cruz.us/Home/RecyclingSolidWaste/Recycling/LocalTaskForce.aspx	PWD Designee or Dilles
Santa Cruz County Regional Transportation Commission http://sccrtc.org/meetings/commission/agendas/	Johnson/~~Lind~~ Dilles
Santa Cruz METRO https://www.scmtd.com/en/agency-info/board/board-meeting-schedule	Lind
Santa Margarita Groundwater Agency Joint Powers Authority http://smgwa.org/meetings/	Dilles/Lind

INTERJURISDICTIONAL COMMITTEES	
COMMITTEE	**REPRESENTATIVE/ ALTERNATE**
Seniors Advisory Council http://www.seniorscouncil.org/	Dilles

2019 CITY SELECTION COMMITTEE APPOINTMENTS	
COMMITTEES	**REPRESENTATIVE/ ALTERNATE**
Monterey Bay Community Power (MBCP) Policy Board (Appointed by City Selection Committee per MBCP Bylaws) http://www.mbcommunitypower.org/board-and-staff/	Jack Dilles/Derek Timm
Monterey Bay Community Power (MBCP) Operations Board (City Manager Representative Per MBCP Bylaws) http://www.mbcommunitypower.org/board-and-staff/	Jenny Haruyama/ Daryl Jordan
Visit Santa Cruz County (VSCC) Board of Directors Representative - Scotts Valley, Watsonville, and Capitola (Appointed by City Selection Committee per VSCC Bylaws) https://www.santacruz.org/partners/board-meeting-agendas	Jenny Haruyama

STANDING LOCAL CITY COUNCIL COMMITTEES	
COMMITTEES	**REPRESENTATIVES**
Traffic Safety Committee *The purpose of the Traffic Safety Subcommittee is to review and analyze traffic safety issues and concerns raised by residents, and if necessary make recommendations to the City Council.*	Lind/~~Aguilar~~ Johnson
Economic Development Committee *The purpose of the Economic Development Committee is to provide guidance on matters specifically related to business attraction, retention, and expansion, and commercial development within the City. The Committee's recommendations are subject to confirmation by the City Council.*	Johnson/Reed
Affordable Housing Committee *The purpose of the Affordable Housing Committee is to discuss the City's terms and requirements for affordable housing per the Scotts Valley Municipal Code (SVMC) Section 14.01.030 as it relates to new residential development. The Committee's recommended terms are subject to confirmation by the City Council.*	~~Aguilar/Reed~~ Dilles/Timm

2019 PROJECT SPECIFIC CITY COUNCIL SUBCOMMITTEES Limited Duration – One Year	
SUBCOMMITTEES	**REPRESENTATIVES**
~~**Town Center Subcommittee (1-17-18)**~~ ~~*The purpose of the Town Center Subcommittee is to provide guidance regarding development of the Town Center and negotiations with applicable developers. The Subcommittee's recommendations are subject to confirmation by the City Council.*~~	~~Johnson/Reed~~
~~**Glenwood Open Space Subcommittee (1-17-18)**~~ ~~*The purpose of the Glenwood Open Space Subcommittee is to provide feedback regarding the proposed Glenwood Open Space Master Plan and make recommendations to the City Council.*~~	~~Aguilar/Reed~~
Budget Subcommittee (12-31-19) *The purpose of the Budget Subcommittee is to provide general guidance regarding budget-related matters, including but not limited to: the development of the annual budget, reserve policies, and budget stabilization strategies. The Subcommittee makes recommendation to the City Council as needed, and is comprised of the Mayor and Vice Mayor.*	Mayor/Vice Mayor
~~**Sign Subcommittee (1-17-18)**~~ ~~*The purpose of the Sign Subcommittee is to provide guidance regarding the update of the City's sign ordinance and regulations, and makes recommendations to the City Council as needed.*~~	~~Dilles/Lind~~
Library Facilities Upgrade Subcommittee (12-31-19) *The purpose of the Library Facilities Upgrade Subcommittee is to provide guidance to the Council regarding Scotts Valley library facility improvements funded by net special taxes and bond proceeds via the Santa Cruz Public Library Facilities Financing Authority (LFFA) Community Facilities District (CFD).*	Reed/Johnson

M/S: Lind/Timm
To approve the appointments/changes to the 2019 Interjurisdictional Committee, Standing Local Committee, and Project Specific Committee appointments shown in the tables above, and direct the City Manager to return with resolutions to establish the term and purpose for the following 2019 Project Specific City Council Subcommittees: Budget Subcommittee and Library Facilities Upgrade Subcommittee.
Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

3. **Future Council agenda items**

None.

CONVENE TO CLOSED SESSION

The City Council convened to closed session at 9:38 p.m. to discuss the following items:

(1) Pursuant to Government Code Section 54957, the City Council met in closed session for the City Manager Performance Evaluation.

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 10:40 p.m.

REPORT ON ACTION TAKE DURING CLOSED SESSION

Mayor Dilles announced that the City Council conducted the City Manager's performance review, authorized a step increase, and requiring the City Manager to pay a contribution toward the employee share of PERS to be consistent with the City's Management Compensation Plan for Department Heads.

ADJOURNMENT

The meeting adjourned at 10:42 p.m.

Approved: _____
Jack Dilles, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

SCOTTS VALLEY ACCOUNTS PAYABLE CITY OF SCOTTS VALLEY
01/18/2019 18:03:31 Check Register GL050S-V08.11 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 011819 COMMENT... 01/18/2019 AP

DATA-JE-ID	DATA COMMENT
W-01182019-547	01/18/2019 AP

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
001912	ADVANCED FLOW MEASUREMEN	115355	01/18/19	2,230.00	
001219	ALHAMBRA	115356	01/18/19	78.14	
000881	ALVAREZ IND INC CLEAN BL	115357	01/18/19	1,111.00	
000652	ANDERSON PACIFIC ENG INC	115358	01/18/19	67,369.25	
000998	ASSOCIATED SERVICES CO.	115359	01/18/19	103.09	
001670	AT &T	115360	01/18/19	3,623.68	
000097	AT&T	115361	01/18/19	9.34	
003416	BALBOA CAPITAL	115362	01/18/19	225.63	
001963	BELLVILLE/WAYNE	115363	01/18/19	1,000.00	
003733	BIOTIC RESOURCES GROUP	115364	01/18/19	1,000.00	
000437	BRASS KEY LOCKSMITH	115365	01/18/19	32.65	
003010	BREWER DDS/DEAN	115366	01/18/19	303.20	
003521	CARD SERVICE CENTER	115367	01/18/19	6,525.62	
000773	CENTRAL COAST LANDSCAPE	115368	01/18/19	383.00	
000235	CIVIL CONSULTANTS GROUP	115369	01/18/19	370.00	
001051	COASTAL EVERGREEN CORP	115370	01/18/19	1,400.00	
002091	COMCAST	115371	01/18/19	323.21	
002091	COMCAST	115372	01/18/19	167.56	
002091	COMCAST	115373	01/18/19	279.85	
003588	CONDUENT BUSINESS SVCS,	115374	01/18/19	1,803.85	
000037	CRYSTAL SPRINGS WATER CO	115375	01/18/19	15.20	
001896	D & G SANITATION	115376	01/18/19	103.55	
000389	DASSEL'S PETROLEUM INC	115377	01/18/19	4,553.88	
002071	DEES & ASSOCIATES INC	115378	01/18/19	2,578.00	
000054	EWING IRRIGATION PRODUCT	115379	01/18/19	79.18	
000615	HOHMANN/PATRICK J.	115380	01/18/19	325.17	
001660	KING/KATI	115381	01/18/19	470.00	
002032	KT MECHANICAL INC	115382	01/18/19	836.67	
003565	MANAGEMENT PARTNERS	115383	01/18/19	405.52	
003734	MCFARLANE/ANTHONY	115384	01/18/19	556.98	
003735	MERCER/JEFF	115385	01/18/19	1,379.46	
000195	MESITI-MILLER ENGINEERIN	115386	01/18/19	670.00	
003685	MONTEREY BAY ANALYTICAL	115387	01/18/19	420.00	
003490	MOTION PICTURE LICENSING	115388	01/18/19	340.78	
000101	PACIFIC GAS & ELECTRIC C	115389	01/18/19	37,579.49	
000101	PACIFIC GAS & ELECTRIC C	115390	01/18/19	197.00	
000101	PACIFIC GAS & ELECTRIC C	115391	01/18/19	20.78	
001536	PAPA	115392	01/18/19	45.00	
001787	PETRINI'S GARDENING SERV	115393	01/18/19	75.00	
002013	PIVOT INTERIORS INC	115394	01/18/19	16,736.68	
003613	PRO SQUAD	115395	01/18/19	400.46	
000134	S.V. WATER DISTRICT	115396	01/18/19	11,277.10	
001533	SANTA CRUZ COUNTY BANK	115397	01/18/19	1,945.53	
003658	SANTA CRUZ OCCUPATIONAL	115398	01/18/19	126.00	
000319	SCOTTS VALLEY CAR WASH	115399	01/18/19	152.84	
.15318	SECRETARY OF STATE	115400	01/18/19	40.00	
002053	STEPFORD	115401	01/18/19	2,484.00	
001361	STEVENS DDS/JOHN A	115402	01/18/19	84.80	
000882	SUPERIOR ALARM COMPANY	115403	01/18/19	408.00	
.15319	SYSTEMS FOR PUBLIC SAFET	115404	01/18/19	300.00	
000153	THOMSON REUTERS-WEST	115405	01/18/19	548.61	
001106	VERIZON WIRELESS	115406	01/18/19	839.74	
	GENERAL CHECKING ACCOUNT			174,334.49	***
	REPORT TOTALS:			174,334.49	

RECORDS PRINTED - 000106

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL	60,104.01
004	RECREATION	3,206.55
006	EQUIPT REPLACEMENT RESERVE	461.84
010	WASTEWATER OPERATIONS	34,020.59
011	TERTIARY TREATMENT PLANT	420.00
028	SENIOR CENTER	1,308.45
031	STP EXCHANGE PROJECTS	70,317.25
050	PINEWOOD EST LNDSCP MAINT DT	392.88
077	SKYPARK MAINT ASSESS DIST	2,069.20
112	DENTAL INS INTERNAL SERV	506.60
123	COMMUNITY FACILITY CENTER	1,369.02
312	POLICE - BUDGET ACT OF 2016	158.10
TOTAL ALL FUNDS		174,334.49

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BA	GENERAL CHECKING ACCOUNT	174,334.49
TOTAL ALL BANKS		174,334.49

Report Selection:

RUN GROUP... 012419 COMMENT... 1/24/2019 AP

DATA-JE-ID	DATA COMMENT
W-01242019-554	1/24/2019 AP

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA GENERAL CHECKING ACCOUNT					
001055	ADAMSON POLICE PRODUCTS	115407	01/24/19	573.56	
001405	AFLAC-FLEX ONE	115408	01/24/19	3,144.95	
002004	AMERICAN CHEMICAL SOCIET	115409	01/24/19	190.00	
001670	AT &T	115410	01/24/19	301.31	
001071	BAYSIDE OIL II INC	115411	01/24/19	335.00	
001593	BENEDICT DDS/NANETTE	115412	01/24/19	933.50	
001017	C.W.E.A.	115413	01/24/19	180.00	
001633	CAL-WEST LIGHTING & SIGN	115414	01/24/19	4,572.10	
001659	CALIFORNIA BUILDING	115415	01/24/19	680.40	
000274	DEPT OF CONSERVATION	115416	01/24/19	2,048.44	
003326	DIVISION OF THE STATE AR	115417	01/24/19	20.80	
001362	DUNCAN AUTO TECH	115418	01/24/19	1,064.50	
000202	FEDERAL EXPRESS	115419	01/24/19	464.90	
003253	FIRST ALARM	115420	01/24/19	133.50	
001782	FLORES/CARLOS	115421	01/24/19	495.86	
001881	GRAINGER	115422	01/24/19	241.75	
001246	JOINER DDS/MARK	115423	01/24/19	1,100.00	
003726	LE DDS/VU	115424	01/24/19	331.30	
001673	LINCOLN FINANCIAL GROUP	115425	01/24/19	1,326.98	
000078	LLOYD'S TIRE SERVICE INC	115426	01/24/19	367.32	
001648	MARCELLO & COMPANY	115427	01/24/19	7,900.00	
003685	MONTEREY BAY ANALYTICAL	115428	01/24/19	420.00	
001418	MONTEREY REGIONAL	115429	01/24/19	2,041.55	
003503	PURETEC INDUSTRIAL WATER	115430	01/24/19	112.83	
001833	RADAR SHOP, INC./THE	115431	01/24/19	454.00	
003675	REDER DDS/SETH	115432	01/24/19	404.00	
000134	S.V. WATER DISTRICT	115433	01/24/19	2,550.00	
000122	SANTA CRUZ/CITY OF	115434	01/24/19	1,487.40	
000130	SCOTTS VALLEY FIRE DISTR	115435	01/24/19	3,464.27	
002053	STEPFORD	115436	01/24/19	10,427.94	
000143	SUMMIT UNIFORMS	115437	01/24/19	446.84	
001366	U.S. BANCORP OFFICE	115438	01/24/19	342.81	
001831	USA BLUE BOOK	115439	01/24/19	1,850.11	
001106	VERIZON WIRELESS	115440	01/24/19	243.00	
003145	WAGE WORKS	115441	01/24/19	298.00	
002021	ZOOM	115442	01/24/19	599.70	
GENERAL CHECKING ACCOUNT				51,548.62	***

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				51,548.62

RECORDS PRINTED - 000068

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL	27,230.48
004	RECREATION	564.58
005	SMIP	2,048.44
010	WASTEWATER OPERATIONS	7,040.56
011	TERTIARY TREATMENT PLANT	629.94
028	SENIOR CENTER	1.59
035	GREEN BUILDING FUNDING	680.40
036	DISABILITY COMPLIANCE FUND	20.80
112	DENTAL INS INTERNAL SERV	2,768.80
123	COMMUNITY FACILITY CENTER	135.09
316	HOMELAND SECURITY GRANT	10,427.94
TOTAL ALL FUNDS		51,548.62

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BA	GENERAL CHECKING ACCOUNT	51,548.62
TOTAL ALL BANKS		51,548.62

Report Selection:

RUN GROUP... 020119 COMMENT... 2/1/2019 AP RUN

DATA-JE-ID	DATA COMMENT
W-02012019-565	2/1/2019 AP RUN

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
003709	AMS PLANNING & RESEARCH	115443	02/01/19	1,000.00	
001009	ARD/KRISTIN	115444	02/01/19	30.00	
000097	AT&T	115445	02/01/19	157.91	
001373	BAY TREE, LLC	115446	02/01/19	3,620.38	
001066	BEHAVIORAL HEALTH CARE I	115447	02/01/19	234.00	
003573	BEN'S MOTORCYCLE WORKS	115448	02/01/19	443.49	
001593	BENEDICT DDS/NANETTE	115449	02/01/19	787.00	
000107	BIRT/DUSTIN	115450	02/01/19	20.00	
000500	BOLANOS/DORENE	115451	02/01/19	20.00	
003736	CA DEPT OF TRANSPORTATIO	115452	02/01/19	1,727.28	
001553	CARD SHARK INC/THE	115453	02/01/19	2,132.29	
000773	CENTRAL COAST LANDSCAPE	115454	02/01/19	383.00	
000235	CIVIL CONSULTANTS GROUP	115455	02/01/19	144.30	
.15321	CLARK'S AUCTION CO	115456	02/01/19	146.40	
001051	COASTAL EVERGREEN CORP	115457	02/01/19	1,400.00	
003464	DANIELS/JASON	115458	02/01/19	20.00	
000207	DEPARTMENT OF JUSTICE	115459	02/01/19	223.00	
003707	DILLES/JACK	115460	02/01/19	166.50	
000321	FANTINO DDS/CHRISTINA	115461	02/01/19	340.80	
000582	FERRARA/TRACY A.	115462	02/01/19	30.00	
001828	GONZALES/GABE	115463	02/01/19	20.00	
003706	GRANADOS/JUSTIN	115464	02/01/19	20.00	
000615	HOHMANN/PATRICK J.	115465	02/01/19	20.00	
003737	J. GARDNER & ASSOCIATES	115466	02/01/19	346.25	
001308	JOHNSON DDS/BRETT	115467	02/01/19	267.20	
001903	JONES/KIMARIE	115468	02/01/19	20.00	
003726	LE DDS/VU	115469	02/01/19	251.50	
003403	MAR-KEN INTERNATIONAL PO	115470	02/01/19	585.00	
001591	MARKELL/ROD	115471	02/01/19	1,974.00	
001389	MATIASEVICH,JR/ROBERT N	115472	02/01/19	159.00	
001815	MC GRATH/TRISH	115473	02/01/19	20.00	
003684	MILES CHEMICAL COMPANY,I	115474	02/01/19	2,124.24	
001615	OLIN CORP-CHLOR ALKALI	115475	02/01/19	1,981.82	
003328	PETERSON TRUCKS, INC	115476	02/01/19	1,372.50	
001857	PHOENIX GROUP	115477	02/01/19	335.60	
003323	POMPETTE/NICOLE	115478	02/01/19	20.00	
001097	PRODESSE PROPERTY GROUP	115479	02/01/19	3,523.52	
003738	REKSOATMODJO, DDS/MURIJO	115480	02/01/19	270.40	
001479	ROBB DDS/JOSEPH W	115481	02/01/19	138.00	
000134	S.V. WATER DISTRICT	115482	02/01/19	30.24	
000133	SCOTTS VALLEY SPRINKLER	115483	02/01/19	191.88	
003739	SPYDER COMPOSITES	115484	02/01/19	2,630.00	
002053	STEPFORD	115485	02/01/19	30,715.35	
003699	THOMAS/PHILIP	115486	02/01/19	20.00	
003548	TORO PETROLEUM CORP	115487	02/01/19	2,885.45	
001560	TRITON CONSTRUCTION	115488	02/01/19	75.00	
000151	VISION SERVICE PLAN	115489	02/01/19	1,177.05	
000443	WALPOLE/STEVE	115490	02/01/19	312.80	
000154	WINCHESTER AUTO STORES	115491	02/01/19	124.53	
	GENERAL CHECKING ACCOUNT			64,637.68	***

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				64,637.68

RECORDS PRINTED - 000102

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL	10,848.50
004	RECREATION	219.75
010	WASTEWATER OPERATIONS	10,141.21
019	AFFORDABLE HOUSING	1,974.00
023	SVRDA SUCCESSOR AGENCY	7,143.90
028	SENIOR CENTER	11.99
031	STP EXCHANGE PROJECTS	144.30
050	PINEWOOD EST LNDSCP MAINT DT	413.24
077	SKYPARK MAINT ASSESS DIST	500.00
112	DENTAL INS INTERNAL SERV	2,693.20
123	COMMUNITY FACILITY CENTER	5.99
312	POLICE - BUDGET ACT OF 2016	346.25
316	HOMELAND SECURITY GRANT	30,195.35
TOTAL ALL FUNDS		64,637.68

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BA	GENERAL CHECKING ACCOUNT	64,637.68
TOTAL ALL BANKS		64,637.68

AGENDA ITEM C
DATE: 2-6-2019

City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: February 6, 2019

TO: Honorable Mayor and City Council

FROM: Kirsten Powell, City Attorney

SUBJECT: **SECOND AMENDMENT TO AGREEMENT BETWEEN THE CITY OF SCOTTS VALLEY AND JENNY HARUYAMA FOR EMPLOYMENT AS CITY MANAGER**

SUMMARY OF ISSUE

The City of Scotts Valley hired Jenny Haruyama as its City Manager in May 2016. Pursuant to the employment agreement with Ms. Haruyama, the City Council can consider salary adjustments for Ms. Haruyama on or before July 1st of each year. In January 2019, the City Council reviewed Ms. Haruyama's performance and determined that she is entitled to a step increase (from Step 6 to Step 7) which is equal to a 5% salary increase. Her benefits have also been modified to reflect a contribution toward the employee share of PERS to be consistent with the City's Management Compensation Plan for Department Heads. To reflect this increase and contribution change, the employment agreement must be amended.

FISCAL IMPACT

Ms. Haruyama's salary will increase from $17,405 to $18,276 per month.

STAFF RECOMMENDATION

It is recommended that City Council approve the attached second amendment to the agreement between the City of Scotts Valley and Jenny Haruyama for employment as City Manager.

TABLE OF CONTENTS

Second Amendment to Agreement between the City of Scotts Valley and Jenny Haruyama for employment as City Manager.

SECOND AMENDMENT TO AGREEMENT BETWEEN THE CITY OF SCOTTS VALLEY AND JENNY HARUYAMA FOR EMPLOYMENT AS CITY MANAGER

This Second Amendment to Agreement between the City of Scotts Valley and Jenny Haruyama for Employment as City Manager ("Amendment") is made by and between the CITY OF SCOTTS VALLEY, a municipal corporation (hereinafter referred to as "City") and Jenny Haruyama ("Manager").

RECITALS

A. The City and Manager entered into that certain Agreement between the City of Scotts Valley and Jenny Haruyama for Employment as City Manager on May 18, 2016 (the "Agreement").

B. Pursuant to Section 3B of the Agreement, the City Council shall review Manager's performance on or before July 1 of each calendar year and may adjust Manager's compensation during that process.

C. The City Council conducted a review of Manager's performance and determined that Haruyama should receive a step increase which equals a five percent (5%) salary increase.

D. The parties desire to amend the Agreement to reflect the increase and a PERS contribution per the City's Management Compensation Plan for Department Heads.

NOW, THEREFORE, in consideration of the recitals and the mutual promises contained herein, City and Consultant agree as follows:

AGREEMENT

1. Section 2 of the Agreement is hereby amended to read as follows:

   "2. Salary. Effective February 6, 2019, as compensation for the services to be performed for City, Manager shall receive a monthly base salary of $18,276 (Step 7), payable in the manner customarily followed by the City with respect to payment of other full-time employees of the City."

2. Except as specifically provided in this Amendment, all terms of the Agreement shall remain in full force and effect. In the event of a conflict between the terms of the Agreement and the Amendment, the terms of the Amendment shall control.

IN WITNESS WHEREOF this Amendment is executed by the City and by Manager on the 6th day of February, 2018, at Scotts Valley, California.

APPROVED AS TO FORM:

"CITY"
CITY OF SCOTTS VALLEY

_____

By: Kirsten M. Powell
City Attorney

_____

By: Jack Dilles, Mayor

ATTEST:

"MANAGER"

_____

By: Tracy Ferrara
City Clerk

_____

By: Jenny Haruyama
City Manager

SALES TAX:

THE RAPIDLY EVOLVING RETAIL ENVIRONMENT

CITY OF SCOTTS VALLEY

February 6, 2019

SALES & USE TAX OVERVIEW

- Only on purchase or lease of tangible, personal property. Real property and services excluded.
- Charged once – only when sold to the end user.
- Significant exemptions…over $11.5 billion annually.
- 85% of sales & use tax generated by 5% of businesses.

THE MONEY GOES TO:

- Where the sales office or order is located.
- If order is out-of-state, where in-state inventory is maintained.
- Tax on equipment that is leased, purchased from out-of-state, or affixed to the buyer's property is pooled and distributed on by a ratio of sales.
- Out-of-state transactions over $500,000 to buyer's jurisdiction.

DETERMINING WHERE ONLINE SALES TAX GOES – *IT'S COMPLICATED!*

Where is Order Placed?	Where are the Goods when they are sold?	Sales Tax Allocated to:
Out-of-state	Out-of-state	County-wide pools
In-State	Out-of-state	County-wide pools
Out-of-state	In-state	Jurisdiction where goods are located and shipped from
Out-of-state	Picked up at store	Jurisdiction of store if drawn from store inventory; County pool if goods drop shipped to store from out of state
Out-of-state	Shipped from out-of-state "FOB Destination"	Jurisdiction where order is shipped

DISTRICT (TRANSACTION) TAX VS. SALES TAX

- **The tax generally follows the merchandise.**
- **That is, the tax is generally distributed to the district where the goods are delivered (and presumably used).**

SALES TAX
Allocated to city where the dealership is located.

DISTRICT TAX
Allocated to city where the vehicle is registered.

STATEWIDE SALES & USE TAX RATE

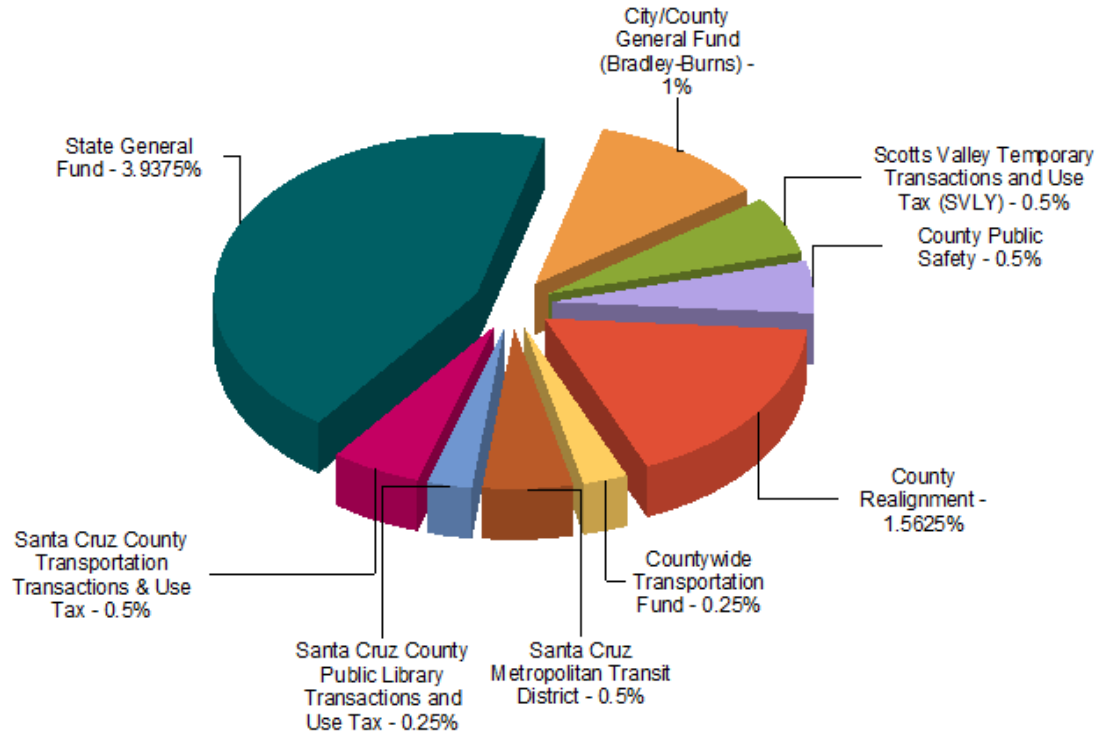
State General Fund	3.9375%
County Realignment	1.5625%
Prop. 172 Public Safety	0.5000%
Bradley-Burns Uniform Tax	1.2500%
Local General Fund	1.00%
Countywide Transportation	-0.25%
Total Base Rate	**7.2500%**
Optional Transactions Tax	2.0000%
Except in Alameda, Contra Costa , Monterey & San Mateo counties:	2.5000%
Total Transaction Tax Rate	**9.2500%**

(9.50% or 9.75% in other counties;
LA County cap is 10.25%)

CITY OF SCOTTS VALLEY

Breakdown of 9% Sales Tax Rate Effective April 1, 2017

State General Fund	3.9375%
City/County General Fund (Bradley-Burns)	1.0000%
Scotts Valley Temporary Transactions and Use Tax (SVLY)	0.5000%
County Public Safety (Prop 172)	0.5000%
County Realignment (Mental Health/Welfare/Public Safety)	1.5625%
Countywide Transportation Fund	0.2500%
Santa Cruz Metropolitan Transit District (SCMT)	0.5000%
Santa Cruz County Public Library Transactions and Use Tax (SZPL)	0.2500%
Santa Cruz County Transportation Transactions & Use Tax (SCZT)	0.5000%
Total Rate	**9.0000%**



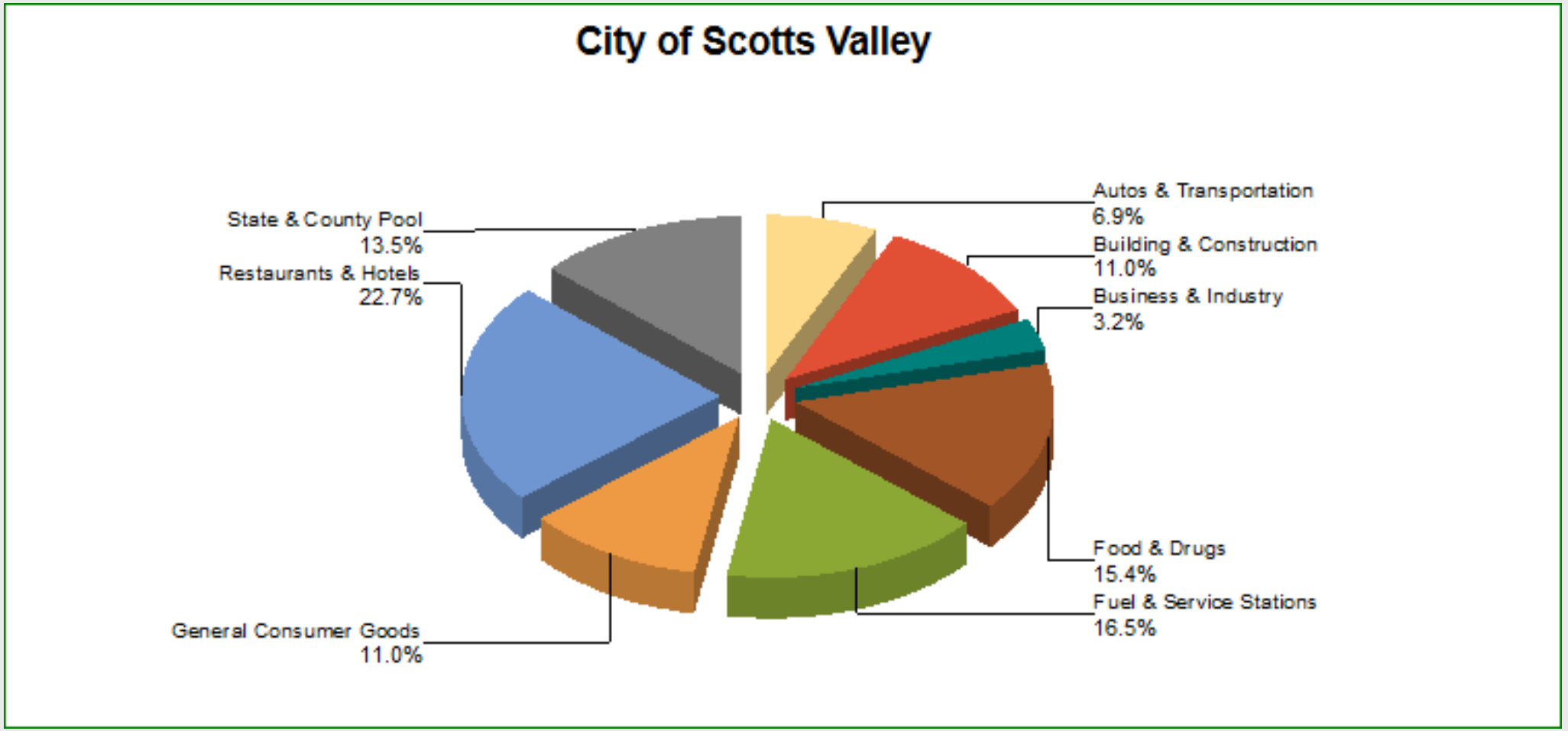
SCOTTS VALLEY'S SALES AND USE TAX RATE - 9.00%

Includes:

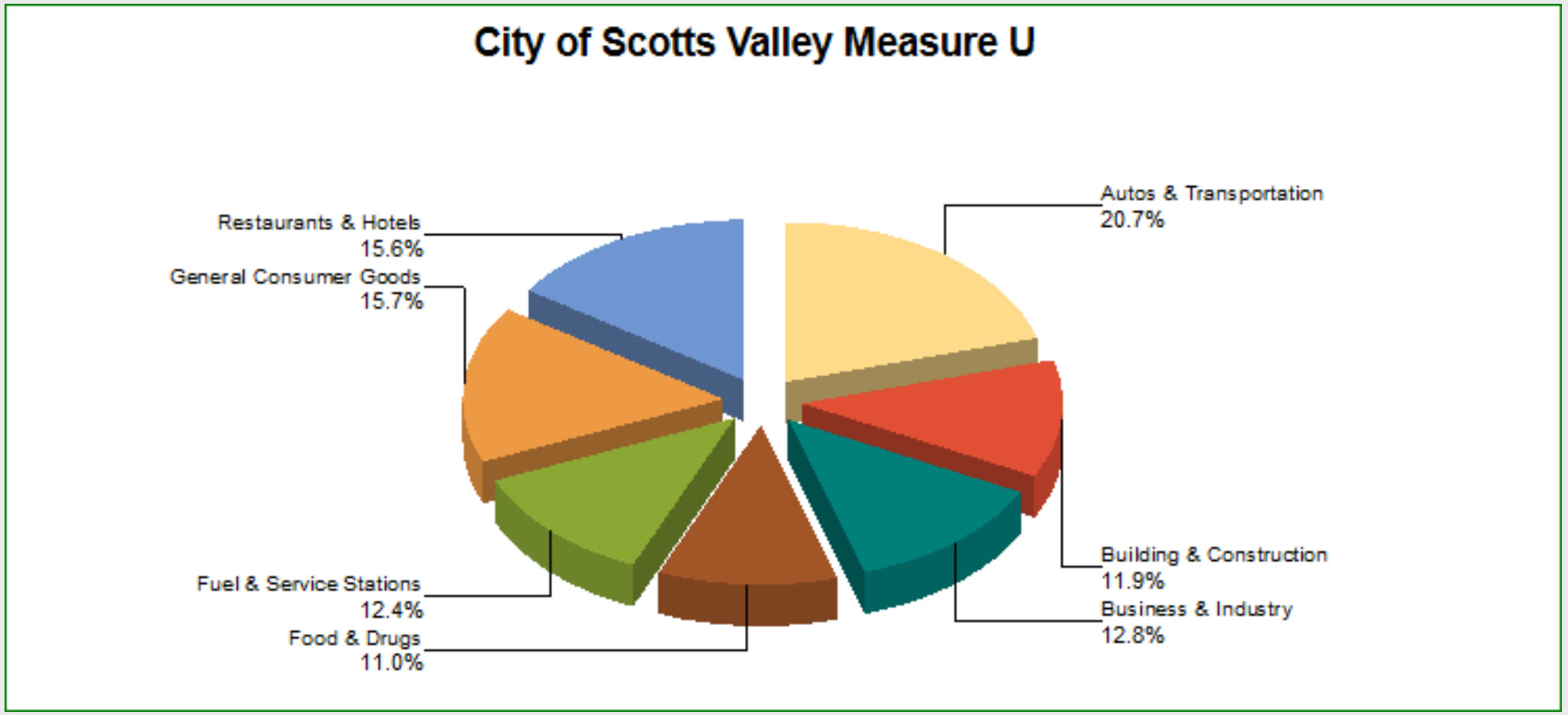
- **Measure U – 0.50%**
- **Santa Cruz Metro Transit 0.50%**
- **SC Countywide Library 0.25%**
- **SCCRTC Transportation 0.50%**

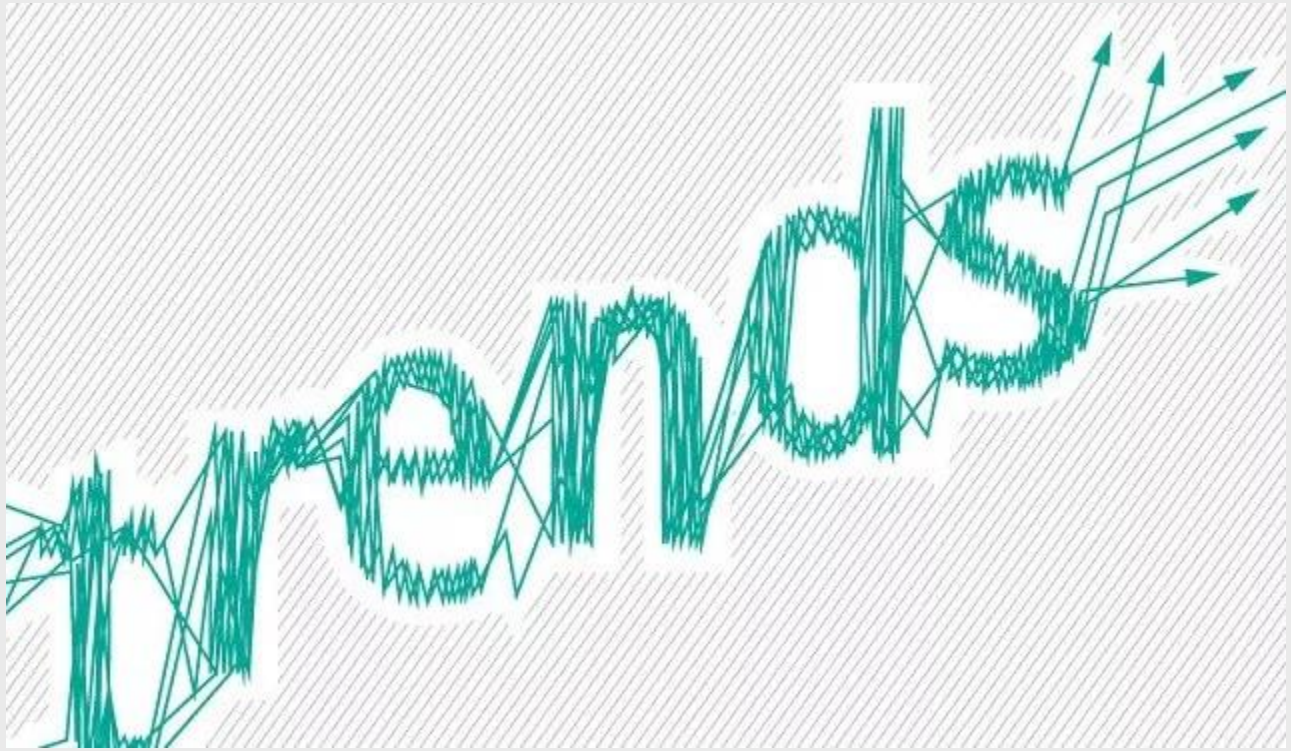
Absent special legislation, Scotts Valley's remaining cap space is 0.25%.

CITY'S TAX BASE

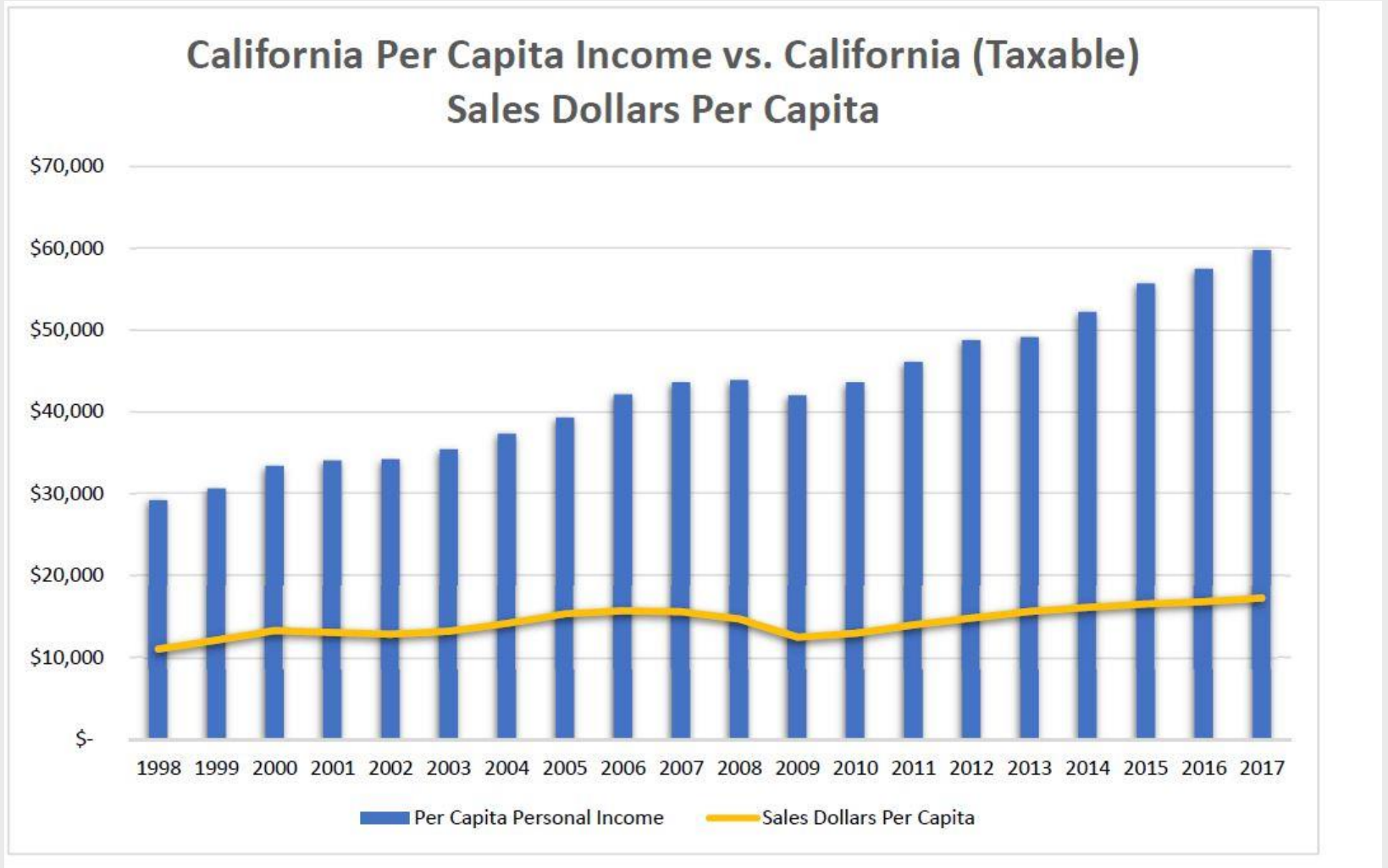


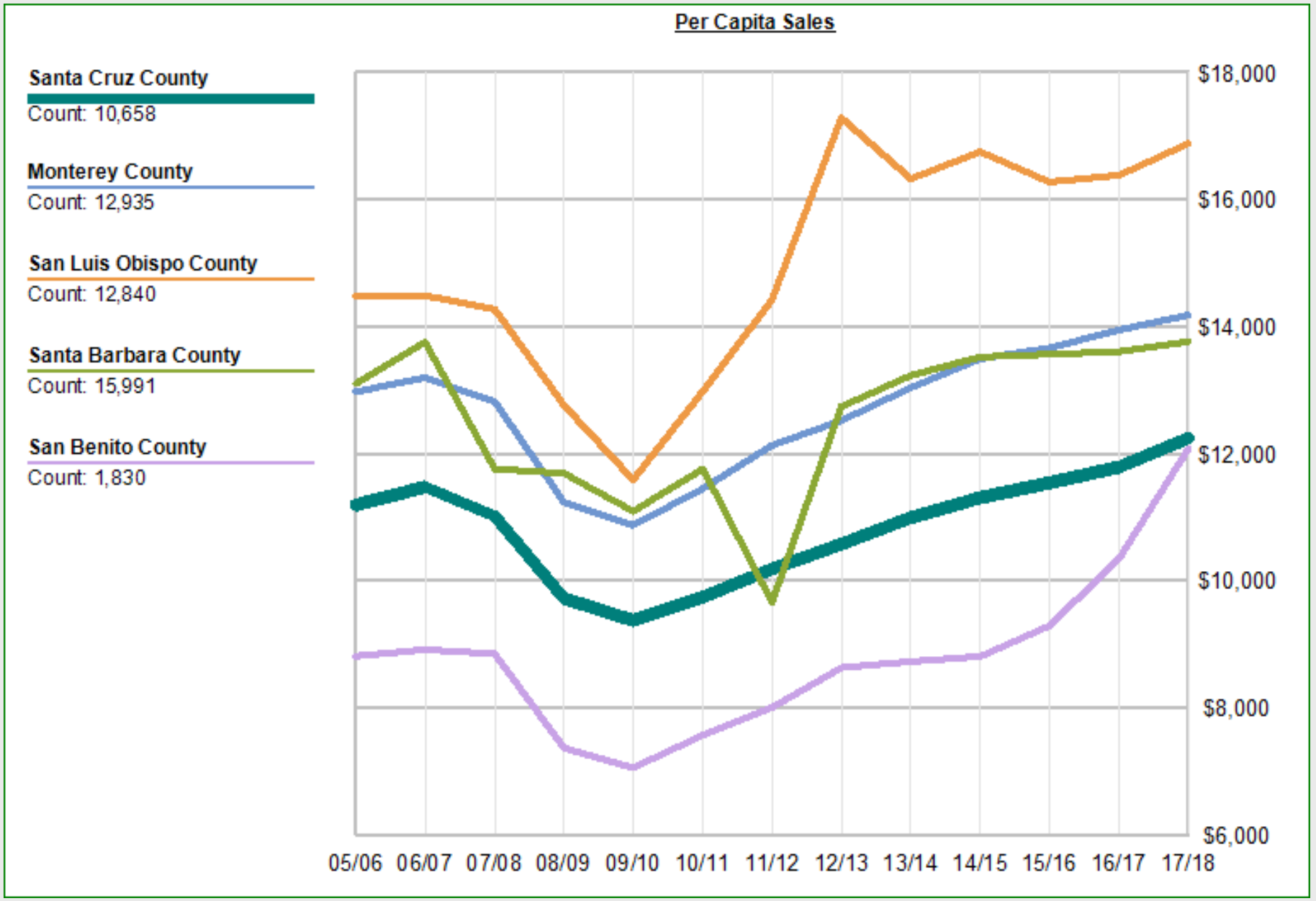
MEASURE U TAX BASE




trends

SALES TAX REVENUES ARE LEVELING OFF

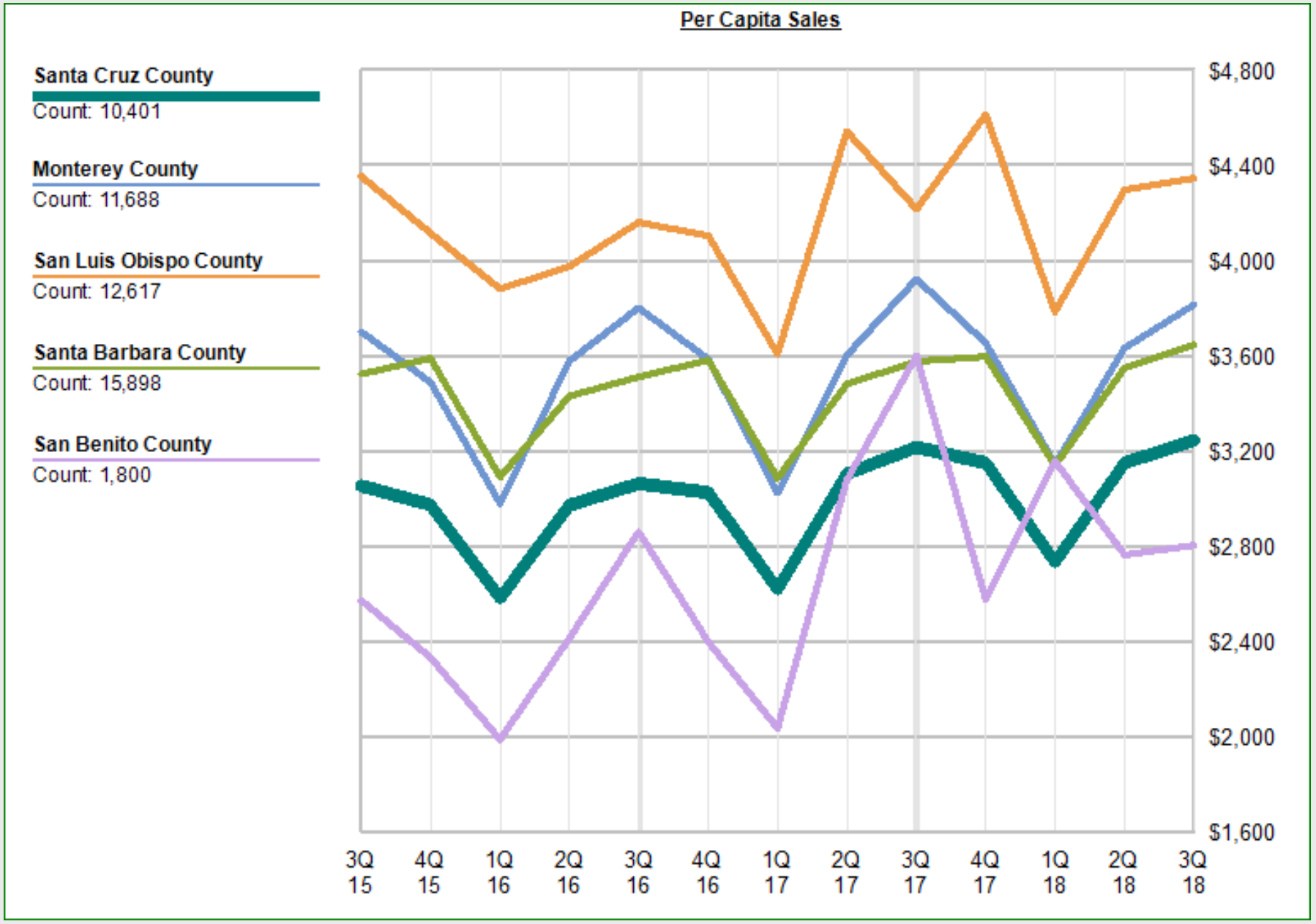




THE GREAT RECESSION RECOVERY

Central Coast Region

HdL

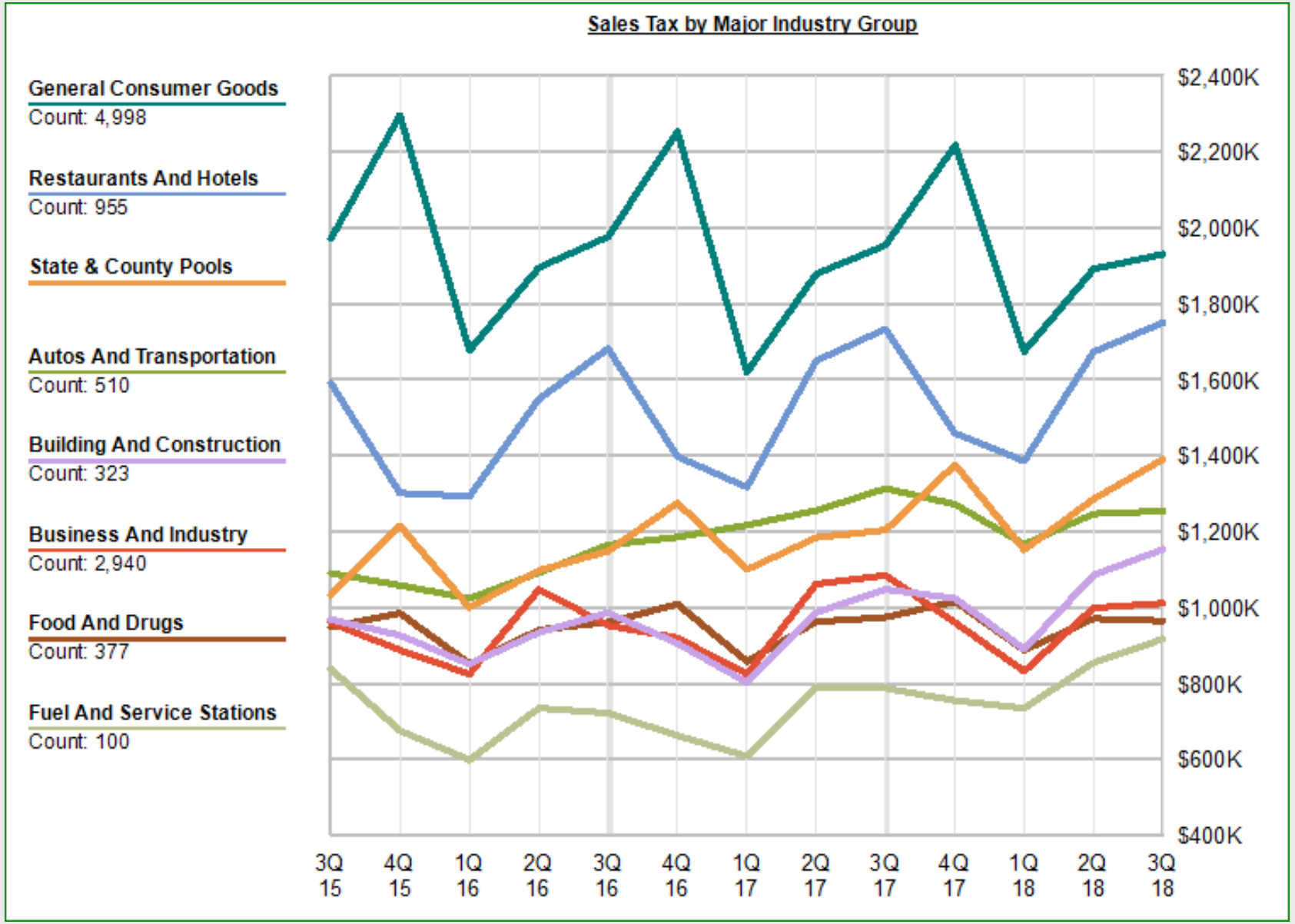


CURRENT REGIONAL TRENDS

Central Coast Region

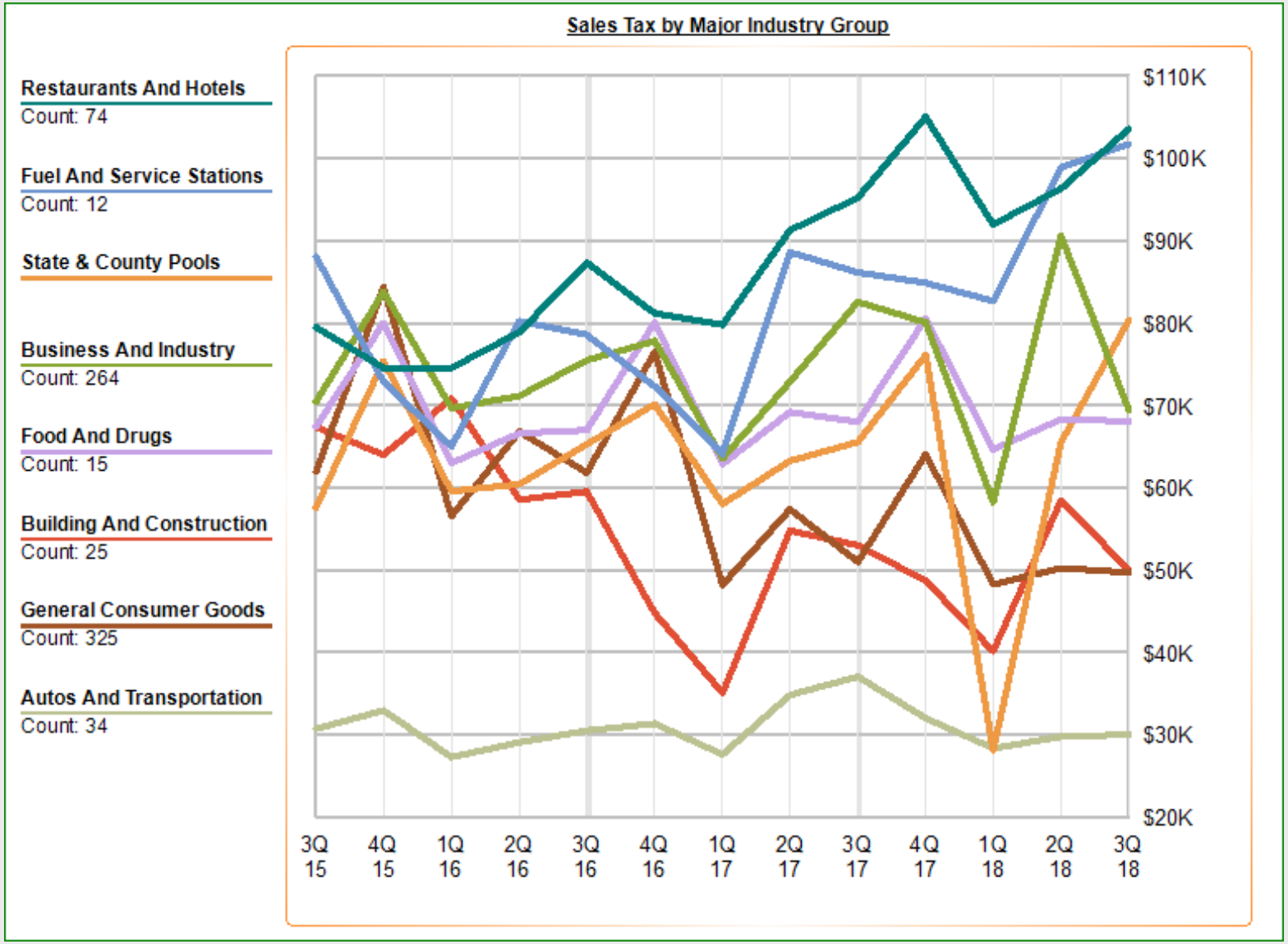
HdL

TRENDS BY ECONOMIC SEGMENT



Data: Santa Cruz County – all agencies

SCOTTS VALLEY 13 QUARTER TRENDS



#1: SHOPPING HABITS

Digital Downloads – *no sales tax*

Social Networking – *no sales tax*

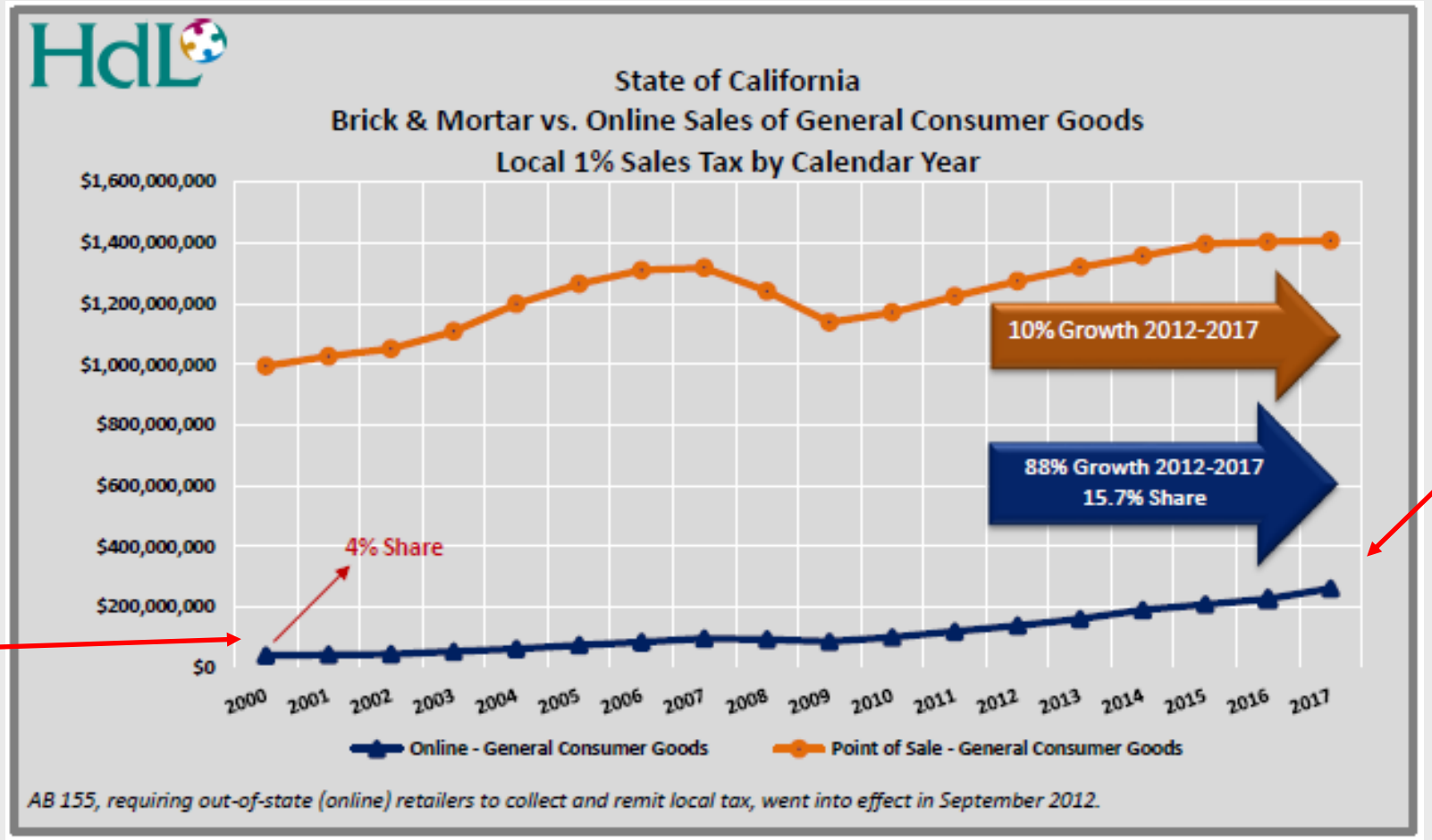
Focus on Experiences – *little sales tax: travel, gyms, classes, entertainment*

Extreme Price Awareness – *ouch!*

Sharing Economy – *no sales tax*

#2: CONSUMERS ARE MOVING ONLINE

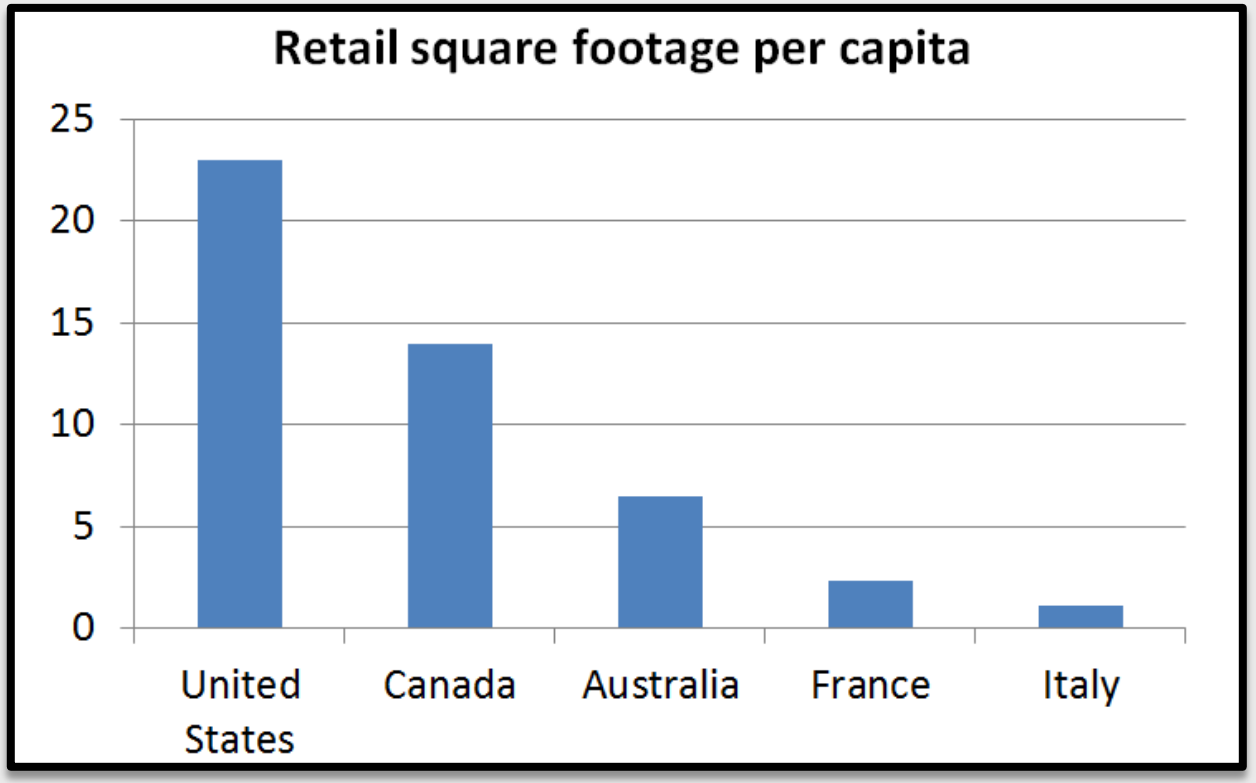
In 2000, Pools were 4% of total sales



In 2017, Pools are 16% of total sales

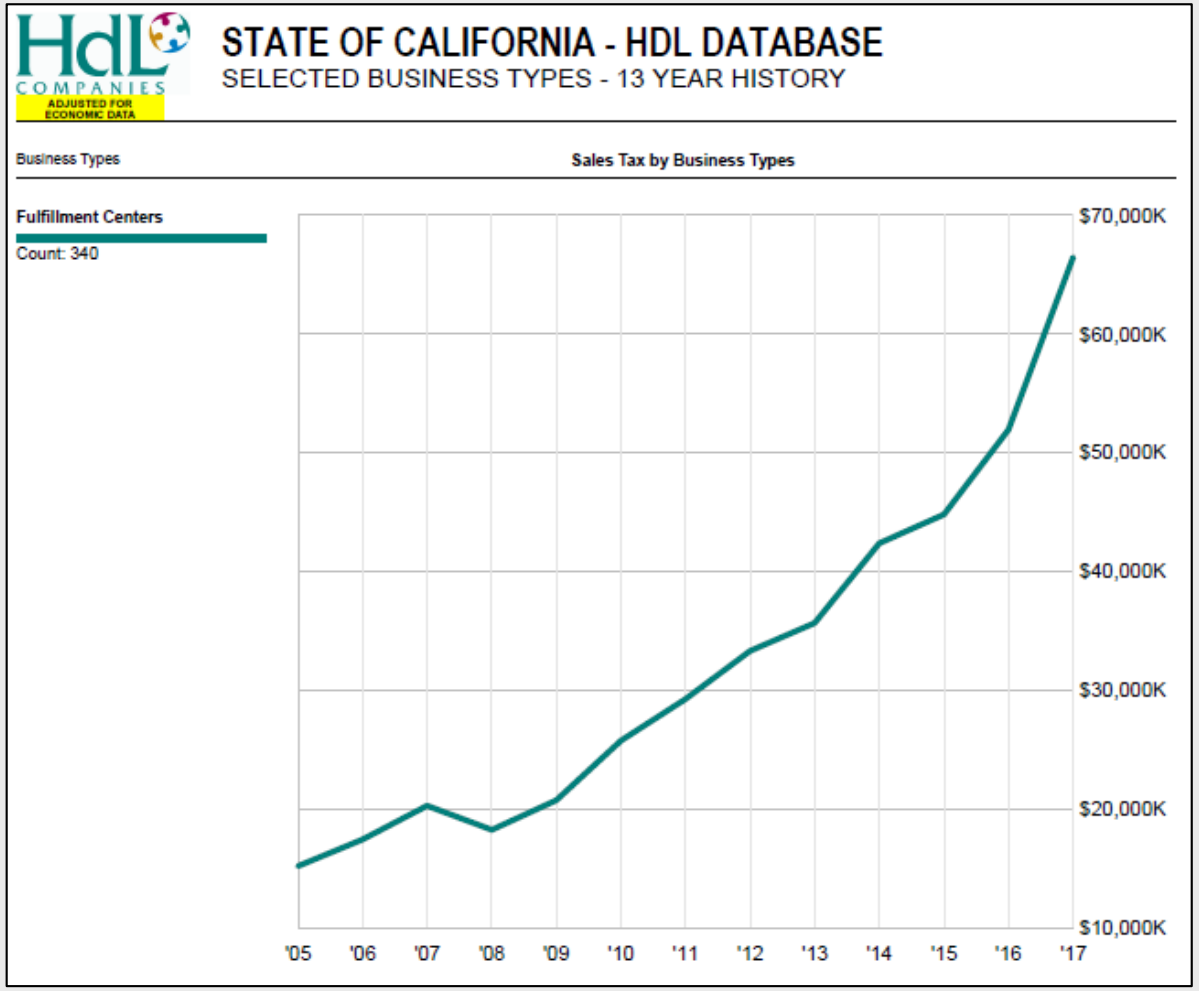
HdL

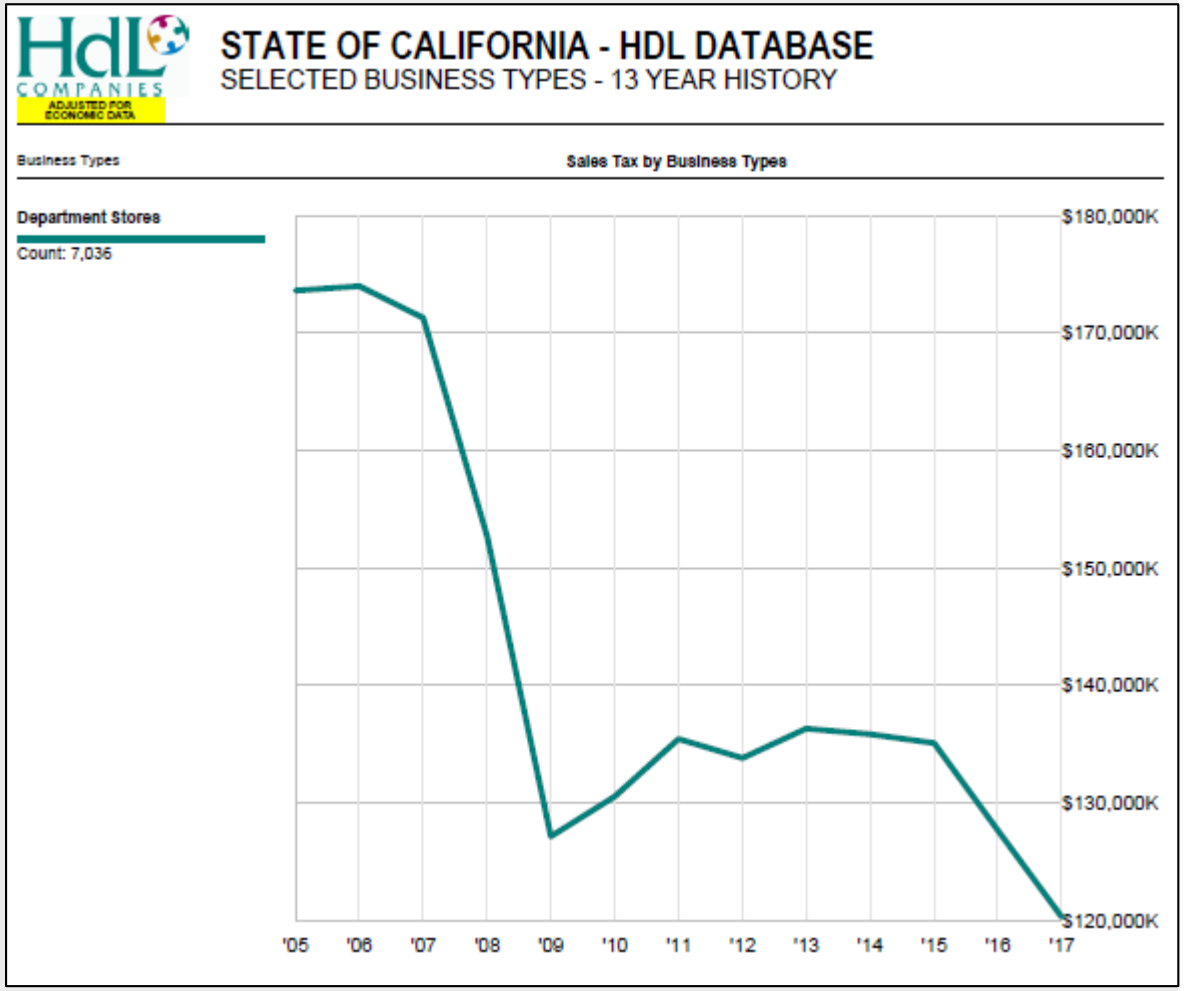
#3: TOO MANY STORES



#4 CONSOLIDATION OF ORDER DESKS WITH FEWER POINTS OF SALE

FULFILLMENT VS DEPT STORE - 13 YEAR HISTORY





#5: THE PERSONAL TELECOMMUNICATIONS AGENT!

Digital devices have emerged as the growth engine for all retail sales in the US.

#6: THE AGE OF AMAZON

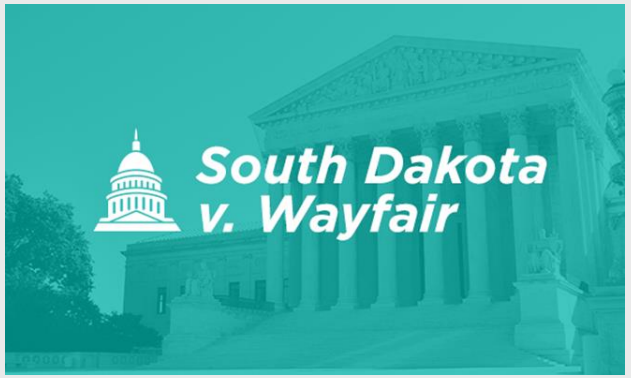
It’s Amazon’s world…we’re just living in it!

THE CHANGING ECONOMY

- Shift retail jobs from stores to warehouses
- Investment in data centers, distribution, and fulfillment centers
- Demand for technically adept employees
- Digital delivery
  - Voice enabled, smart shelves

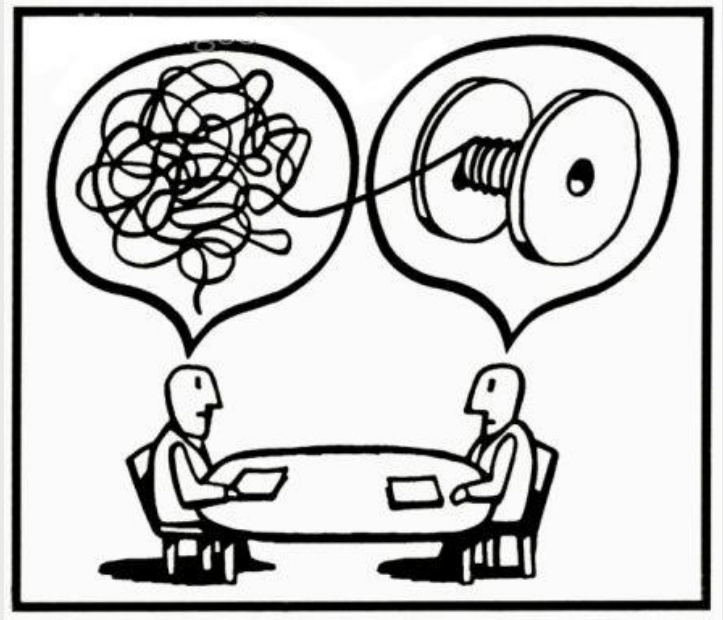
#7: SCOTUS – SOUTH DAKOTA vs. WAYFAIR

- "Online retailers no longer qualify for an arbitrary advantage over competitors by claiming not to have a physical presence in the state."
- CA enforcement April 1, 2019
  - Retailers delivering from out of state responsible for use tax if:
    - Annual sales $100,000 and/or 200+ transactions
- Legislators may weigh in on exemption levels:
  - e.g. AB 147 – $500k exemption limit?



#8: BIGGER(EST) CHALLENGE – The Tax is Obsolete!

- No longer reflects this century's service-based economy
- Narrow base + high rate is regressive
- Consolidation "points of sale" reduces tax payer benefit



Where there is chaos, there is opportunity.

- **Brick and Mortar not going away.**
  See, touch, and feel will always be important
- **Smaller footprint stores can accommodate previously ignored markets.**
- **Main Street back in vogue.**
  New opportunities to rebuild downtowns and community shopping centers
- **Industry is the new retail.**

#1 REALISTIC TRADE AREA ASSESSMENTS

- **Trade Areas by Drive Time.**
- **Demographic Make-up:** income levels, education, daytime population, consumer habits, site specific segmentations.
- **Market voids and opportunities:** competition, performance of existing businesses.
- **Realistic Understanding of the community and what it will support.**

#2 UNDERSTANDS RETAILER SITE CRITERIA

- Building size, parking needs, type of locations.
- Preferred population densities, ethnic mixes, education and income levels.
- Tenant mix – Who do they like to be next to?

#3 CREATES AND COMMUNICATES A VISION

- **Defined Retail Tenant Mix Strategy.**
- **Understands and works with business community to broaden industrial and business to business uses.**
- **Identifies potential Industrial clusters with common synergies.**

Tip:

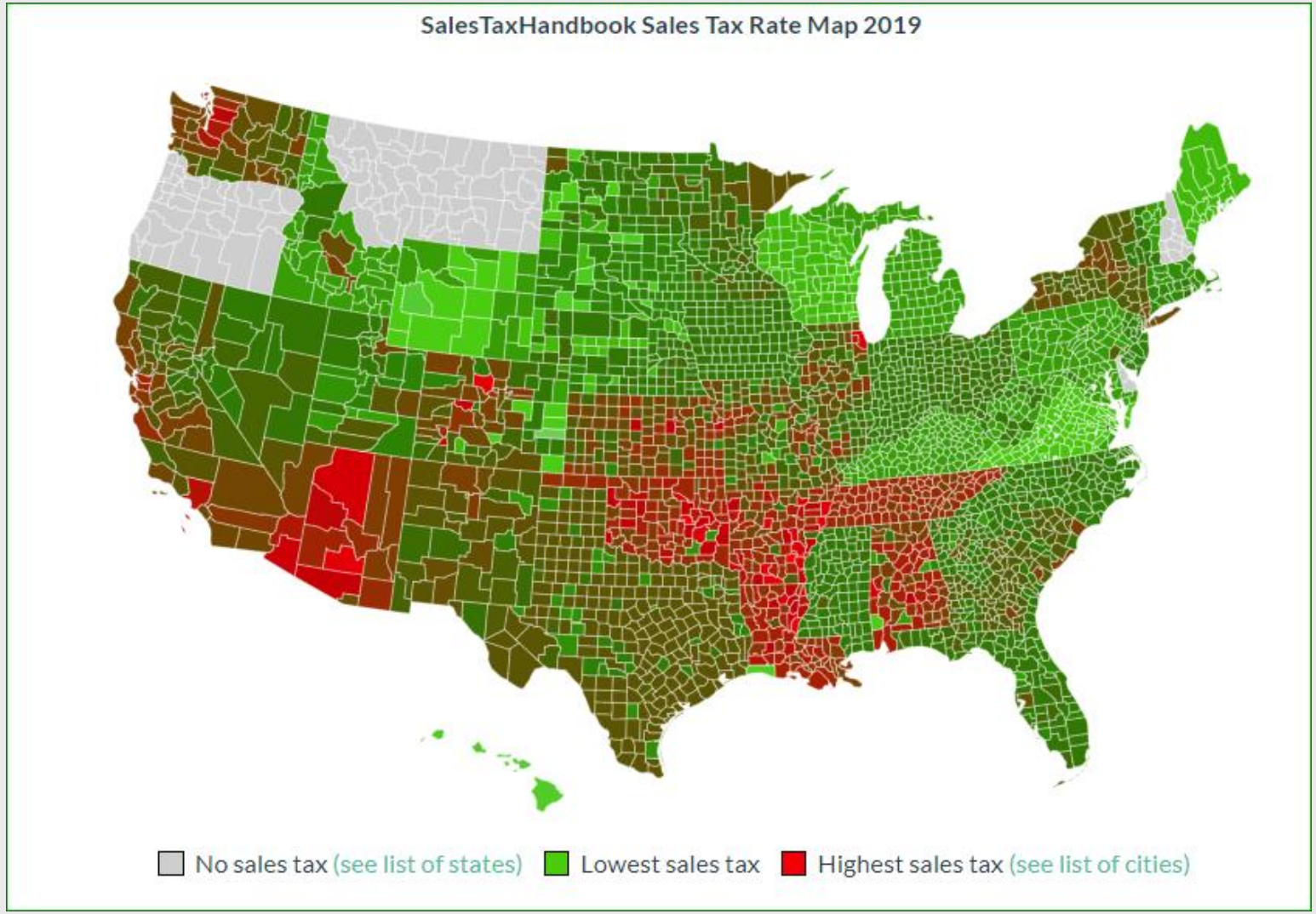
Rather than start your economic element with a master plan of streetscapes, parking and architectural standards, first start with what you need and can attract.

#4 FOSTERS PERSONAL RELATIONSHIPS

- ***Real Estate Brokers***
- ***Key Property Owners***
- ***Existing Merchants and Businesses***
- ***Lending Institutions, Utility Companies, Transportation Providers, Business Associations.***

THE BOTTOM LINE …….

- **Slower sales tax growth in the future**
- **Economic development game will require greater sophistication**
  - *Focused, balanced, and strategic – retail and industrial – credible data*
- **It is still a people process** *– personal relationships are essential.*
- **Ultimate solution – Tax Reform:**
  - *Lower rates and broaden base by taxing this century's economy*
  - *Allocate to buyer's jurisdiction rather than to place of order*



Ken Nordhoff, Principal

www.hdlccompanies.com

Brea | Fresno | Pleasanton | San Dimas

AGENDA ITEM 2
DATE: 2-6-2019

City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: February 6, 2019

TO: Honorable Mayor and City Council

FROM: Jenny D. Haruyama, City Manager

SUBJECT: **ADOPT RESOLUTIONS ESTABLISHING PROJECT SPECIFIC SUBCOMMITTEES**

SUMMARY OF ISSUE

On January 23, 2019, the Council approved appointments to various interjursidictional committees and standing local committees. The Council also directed staff to return with resolutions establishing two temporary project specific council subcommittees – (1) Council Budget Subcommittee and (2) Council Library Facilities Upgrade Subcommittee. Contrary to standing local committees, project specific subcommittees are not subject to the Brown Act because they are of a limited duration, have an explicit purpose, and meet infrequently.

The attached resolutions, summarized below, clarify the Council subcommittees' purpose, duration, and council representation.

PROJECT SPECIFIC COUNCIL BUDGET SUBCOMMITTEE

Term: The Council Budget Subcommittee shall be effective February 6, 2019 through December 31, 2019.

Representation: The Council Budget Subcommittee will be comprised of the Mayor and Vice Mayor.

Purpose: The purpose of the Council Budget Subcommittee is to guide and make recommendations regarding the development of the FY 2019/20 budget; update of the City's Fiscal Sustainability Plan (FSP) and related implementation strategies; and framework for an informational campaign to enhance community awareness about the City's fiscal outlook.

PROJECT SPECIFIC COUNCIL LIBRARY FACILITIES UPGRADE SUBCOMMITTEE

Term: The Council Library Facilities Upgrade Subcommittee shall be effective February 6, 2019 through December 31, 2019.

Representation: The Council Library Facilities Upgrade Subcommittee will be comprised of Vice Mayor Randy Johnson and Council Member Jim Reed.

Purpose: The purpose of the Council Library Facilities Upgrade Subcommittee is to:

- Identify and review Scotts Valley Library Branch's current and future capital needs, including infrastructure, technology, and equipment replacement, and understand Library operational implications related to using Measure S funds to support a performing arts-related use located in the adjacent space next to the Library.
- Review results of performance arts theater market feasibility study and preliminary costs associated with pursuing a performing arts use in the adjacent space, including a flexible alternative approaches.
- Make Measure S funding and project recommendations for Council consideration.

FISCAL IMPACT

There is no fiscal impact associated with this action.

STAFF RECOMMENDATION

It is recommended that the Council adopt the attached resolutions establishing the following temporary project specific subcommittees:

- Resolution No. 1959, Council Budget Subcommittee
- Resolution No. 1959.1, Library Facilities Upgrade Subcommittee

TABLE OF CONTENTS PAGE

Resolution No. 1959 Establishing a Temporary Project Specific Council Budget Subcommittee..... 3

Resolution No. 1959.1 Establishing a Temporary Project Specific Council Library Facilities Upgrade Subcommittee 4

RESOLUTION NO. 1959

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY ESTABLISHING A TEMPORARY PROJECT SPECIFIC COUNCIL BUDGET SUBCOMMITTEE

WHEREAS, the City Council may establish project specific Council subcommittees to address an explicit purpose or need; and

WHEREAS, project specific Council subcommittees are of a limited duration and should be active for no more than one year; and

WHEREAS, the Council desires to establish a project specific Council Budget Subcommittee effective February 6, 2019 through December 31, 2019; and

WHEREAS, the Council Budget Subcommittee will be comprised of the Mayor and Vice Mayor; and

WHEREAS, the purpose of the Council Budget Subcommittee is to guide and make recommendations regarding the development of the FY 2019/20 budget; update of the City's Fiscal Sustainability Plan (FSP) and related implementation strategies; and framework for an informational campaign to enhance community awareness about the City's fiscal outlook.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Scotts Valley hereby establishes a Temporary Project Specific Council Budget Subcommittee.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 6th day of February, 2019 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Approved: _____
Jack Dilles, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

RESOLUTION NO. 1959.1

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY ESTABLISHING A TEMPORARY PROJECT SPECIFIC COUNCIL LIBRARY FACILITIES UPGRADE SUBCOMMITTEE

WHEREAS, the City Council may establish project specific Council subcommittees to address an explicit purpose or need; and

WHEREAS, project specific Council subcommittees are of a limited duration and should be active for no more than one year; and

WHEREAS, the Council desires to establish a project specific Council Library Facilities Subcommittee effective February 6, 2019 through December 31, 2019; and

WHEREAS, the Council Library Facilities Upgrade Subcommittee will be comprised of Vice Mayor Randy Johnson and Council Member Jim Reed; and

WHEREAS, the purpose of the Council Library Facilities Upgrade Subcommittee is to accomplish the following:

- Identify and review Scotts Valley Library Branch's current and future capital needs, including infrastructure, technology, and equipment replacement, and understand Library operational implications related to using Measure S funds to support a performing arts-related use located in the adjacent space next to the Library.
- Review results of performance arts theater market feasibility study and preliminary costs associated with pursuing a performing arts use in the adjacent space, including a flexible alternative approaches.
- Make Measure S funding and project recommendations for Council consideration.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Scotts Valley hereby establishes a Temporary Project Specific Council Library Facilities Upgrade Subcommittee.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 6th day of February, 2019 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Approved:_____
Jack Dilles, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: February 6, 2019

TO: Honorable Mayor and Members of the City Council

FROM: Taylor Bateman, Community Development Director

APPROVED: Jenny Haruyama, City Manager

SUBJECT: **PUBLIC HEARING TO CONSIDER A PLANNED SIGN PROGRAM FOR TWO NEW COMMERCIAL BUILDINGS LOCATED AT 260 MOUNT HERMON ROAD APNs 022-231-27 & 28**

SUMMARY OF ISSUE

On March 21, 2018, the City Council approved "The Hangar" commercial development project located at 260 Mount Hermon Road. The approved project consists of a 2,412 square foot drive-through restaurant (Starbucks) and a 13,318 square foot commercial building with retail space and a restaurant use (The Hangar). Construction is near completion on the drive-through building and is expected to be occupied by Starbucks. While reviewing the application on March 21, 2018, the City Council deferred approval of project signage to allow the developer and staff time to prepare a Planned Sign Program for the project. The Planned Sign Program can be approved as an amendment to the existing Planned Development Permit for the Hangar project.

PROJECT DESCRIPTION

The proposed Planned Sign Program consists of a free standing identification sign and wall mounted tenant identification signs for the Hangar Building. It also includes wall mounted tenant identification signs for the Starbuck building as shown in the attached plans.

DISCUSSION

The proposed project is located in the Scotts Valley Town Center Specific Plan (TCSP) area. In December of 2008 the City Council adopted the TCSP with the goal of providing a vision for the future Scotts Valley Town Center (SVTC). The TCSP guidelines encourage the preparation of a Planned Sign Program (PSP) for new development and specifically allows façade signs, blade signs and awning signs. Other types of signs can be approved through the Planned Development permit process. The purpose of a PSP is to facilitate the creation of a thorough and integrated signing system that encourages

high-quality sign designs which will enhance the character or value of the community. Signs in the SVTC are required to be consistent with the character of the TCSP and compatible with existing signage in the TCSP area.

The Scotts Valley Municipal Code (SVMC) allows for consideration of a Planned Sign Program pursuant to Section 17.56.180 of the Scotts Valley Municipal Code (SVMC). The intent of a Planned Sign Program is "to facilitate creation of thorough and integrated signing systems for three or more tenant developments, or for commercial property over one acre in size or with two hundred fifty linear feet or more of frontage." A Planned Sign Program may provide for additional, larger or different types of signs where conditions warrant, and high quality sign designs which enhance the character or value of the community are encouraged".

Staff has reviewed the proposed Planned Sign Program for compliance with the City's regulations and requirements. An analysis of the project for the City Council's consideration is provided below.

Freestanding Sign (Hangar)

The proposed freestanding identification sign is located adjacent to Mount Hermon Road. The sign will be constructed with gray/black stone and metal in a style that blends with the approved Starbuck's and Hangar buildings. The main portion of the sign is 13.5 feet in height and the support column is 15 feet in height. The center identification portion of the sign will utilize internally lit metal box letters and the tenant identification signs will be black metal letters on metal panels. The tenant signs will be illuminated with ground lighting.

The freestanding identification sign is an important component for the commercial success of The Hangar as the building tenants will not be direly visible from Mount Hermon Road. To ensure that the project retains a center name and identity the Planned Sign Program has been conditioned to require that the column portion of the freestanding sign be reserved for center identification only and not for tenants.

Additionally, another condition has been included which specifies that the freestanding sign only be used to identify The Hangar building and the tenants of that building. This will provide greater visibility for the tenants of The Hangar building. The drive-through building signage is highly visible from Mount Hermon Road and does not need the additional signage. Limiting additional signage ensures that the freestanding sign remain properly proportioned and appropriately sized.

The TCSP establishes a framework for development with a logical system of circulation and parking and a landscape and streetscape that establishes a unique pedestrian-friendly environment, sense of place, and destination for Scotts Valley. To meet the TCSP goal of creating a sense of place and to ensure integration of this project into the SVTC, the project has been conditioned to add language referencing the SVTC on the column portion of the sign or other location as deemed appropriate by staff. Compatibility and integration of the freestanding sign with the future SVTC is an important consideration

due to the fact that the Town Center design is not yet determined. The freestanding sign will likely affect future sign and building placement in the SVTC and require the developers of the remainder of the SVTC to design their project so as not to reduce the visibility of the freestanding sign.

Wall Signs (Hangar)

Individual box letter signs and logos are proposed to identify The Hangar building and the tenant spaces in building. The signs will be constructed of black metal with translucent faces that are internally illuminated. The proposed sign locations, size, and number varies from tenant to tenant depending upon the location. In general, each tenant sign is centered over doors and/or windows. Signs are to be installed as specified on the project plans (i.e. size, location, materials, etc.)

Wall and Directional Signs (Starbucks)

Internally illuminated white face lit single line channel letters are proposed for the sides of the building and illuminated logos are proposed for the front and back of the building. The plan also proposes various directional signs and a menu board for the drive-through. As proposed the channel letters are 1.5 feet in height. The City Council may want to consider a maximum letter height of 1 foot to ensure compatibility with the size and architecture of the new building. Per the TCSP signage should be limited in scale and quantity to encourage a pedestrian orientation in the SVTC area.

PUBLIC NOTICE & COMMENT

The site was posted and a public notice was posted in three (3) public places and mailed to surrounding property owners within 300 feet. No comments have been received.

FISCAL IMPACT

There is no anticipated fiscal impact associated with the project.

RECOMMENDATION

It is recommended that the City Council amend the Planned Development Permit for the Hangar project and approve the Planned Sign Program, by adoption of Resolution No. 1958, subject to the conditions in Exhibit A of the resolution.

TABLE OF CONTENTS PAGE

Resolution No. 1958 approving the Planned Sign Program 4
Exhibit A – Conditions of Approval 7
Location Map 9
Project Plans (received December 3, 2018) 10

RESOLUTION NO. 1958

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY APPROVING A PLANNED SIGN PROGRAM THE HANGAR DEVELOPMENT AT 260 MOUNT HERMON ROAD / APN'S 022-231-27 AND 022-231-28

WHEREAS, on March 21, 2018, the City Council approved "The Hangar" commercial development project located at 260 Mount Hermon Road which consists of a 2,412 square foot drive-through restaurant (Starbucks) and a 13,318 square foot commercial building with retail space and a restaurant use; and

WHEREAS, the Hangar project is located within the Town Center Specific Plan; and

WHEREAS, the City of Scotts Valley has received an application filed by Corbett Wright, for an amendment to Planned Development Permit (Planned Development Permit No. PD17-002.1) and Design Review No. DR19-001 for a Planned Sign Program for The Hangar Development at 260 Mount Hermon Road // APNs 022-231-27 & 28; and

WHEREAS, the project is determined to be categorically exempt from CEQA, Class 1 (Section 15301); and

WHEREAS, the project was reviewed by the City Council at a duly noticed public hearing on February 6, 2019.

NOW THEREFORE, the City Council of the City of Scotts Valley hereby resolves as follows:

SECTION 1: The environmental determination represents the independent judgement of the City.

SECTION 2: The categorical exemption is hereby approved.

SECTION 3: The City Council of the City of Scotts Valley does hereby specifically make the following findings, as further clarified in the City Council staff report dated February 6, 2019:

Planned Development Permit

1. ***The planned development permit as issued furthers the policies of the General Plan and the Town Center Specific Plan (TCSP).*** The project meets the requirements of this finding in that the project site will provide signage that is in keeping with the character of the TCSP and compatible with existing signage in the TCSP area.

2. ***The planned development permit, as issued, conforms in all respects to the planned development zoning of the property.*** The project meets the requirements of this finding in that approval of the PD Permit will allow development that is consistent with the TCSP.

3. ***The interrelationship between orientation, location, mass and scale of building volumes, and elevations or proposed buildings, structures and other uses on-site are appropriate, compatible, and aesthetically harmonious.*** The project meets the requirements of this finding in that the siting and size of the signs will be in scale and compatible with the adjacent shopping centers and the anticipated massing of the Town Center.

4. ***The environmental impacts of the project have been reviewed and considered.*** The project meets the requirements of this finding in that the City has determined that the project is categorically exempt.

Design Review

5. ***The signs serve primarily to identify the business or the activity conducted on the premises, or identifies the product or service offered thereon.*** All proposed signs serve to identify the development and the businesses conducted on the premises.

6. ***The signs are harmonious with the materials, color, texture, size, shape, height, location and design of the building, landscaping, property and environment of which it is a part. The proposed signs are harmonious with the materials, color, texture, size, shape, height, location and design of the building, landscaping, property and environment of which it is a part.*** The proposed Planned Sign Program specifies a consistent sign design standard that compliments the architecture of the development, surrounding properties and the anticipated Town Center.

7. ***The proposed Planned Sign Program facilitates the creation of through and integrated signing systems for three or more tenant developments, or for commercial property over one acre in size, or with two hundred fifty linear feet or more frontage. Furthermore, the proposed Planned Sign Program is of a high quality design which will enhance the character or value of the community.*** The proposed Planned Sign Program will facilitate the creation of a thorough and integrated signing system for these commercial properties. The Planned Sign Program includes consistent specifications for the individual tenant signs and the new center identification sign will match the architectural style and materials of the development.

Town Center Specific Plan

8. The proposed free standing sign is in character with the Town Center Specific Plan because it is compatible with existing signage used by surrounding shopping centers, such as wood and stone finishes, and metal which blends with the two new buildings on the subject property.

SECTION 4: Planned Development Permit PD17-002.1 and Design Review DR19-002 shall lapse and shall become void on February 6, 2020, unless within one (1) year from the date of this resolution, a building permit is issued by the Building Division and construction has commenced and diligently pursued toward completion, or an extension of this approval is granted by the Planning Commission.

NOW THEREFORE, BE IT FURTHER RESOLVED that, after careful consideration of the application and related materials, plans, maps, facts, exhibits, staff report, testimony and other evidence submitted in this matter, and incorporated herein by this reference, the City Council of the City of Scotts Valley approves Planned Development Permit PD17-002.1 and Design Review DR19-002 for a Planned Sign Program for The Hangar Development at 260 Mount Hermon Road // APN's 022-231-27 and 022-231-28, subject to the Conditions of Approval in Exhibit A, which are attached hereto and incorporated herein by this reference.

THE ABOVE AND FOREGOING RESOLUTION was duly and regularly passed by the City Council of the City of Scotts Valley at a meeting held on the 6th day of February 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Approved: _____
Jack Dilles, Mayor

Attest: _____
Tracy Ferrara, City Clerk

Exhibit A – Resolution No. 1958

Conditions of Approval
(Numbers 1 - 12)

Legal

1. The developer has agreed to and shall defend, indemnify and hold harmless the City of Scotts Valley, its officers, agents and employees from any claim, action or proceeding against the City or its officers, agents or employees to attach, set aside, void or annul any action of the City in connection with approvals under the California Environmental Quality Act or with respect to approval of the project, which action is brought within the time period(s) prescribed by law. The City shall promptly notify the developer of any such claim, action or proceeding and shall fully cooperate in defense.

2. The developer shall sign the Conditions of Approval agreeing to the Conditions of Approval prior to issuance of any grading/building permits, transfer of title, or within 30 days of approval of these planning permits, whichever occurs first.

3. All required building permits shall be obtained and the applicant shall pay all appropriate fees prior to commencement of any construction on the property.

Planning Department

4. The materials, size, location, and design of the improvements shall match the approved plans. Modifications to the approved project may require approval by the Planning Commission at the discretion of the Community Development Director.

5. All signs on the property shall be per the project plans prepared by Lot C Architecture, dated October 15, 2018, and received by the City of Scotts Valley on December 3, 2018.

6. The column portion of the freestanding sign shall only be used for center identification and not for tenants.

7. A portion of the freestanding side shall be used to identify the Scotts Valley Town Center to meet the TCSP goal of creating a sense of place and to ensure integration of this project into the SVTC.

8. All tenant identification signs shall be approved by the property owner in writing prior to issuance of a Building Permit.

9. Property owners shall work with the City and future town center developers to integrate signage and structures as development occurs in the town center core area.

Building Department

10. Energy Compliance documents for sign lighting shall be submitted with Building Permit application.

11. Structural design/details for footings and ground mounted signs shall be included with Building Permit application.

12. All hardware and attachment specifications shall be included with Building Permit application.

City Public Works Department- Engineering Division

13. The freestanding sign shall be located outside of Public Utility Easements.

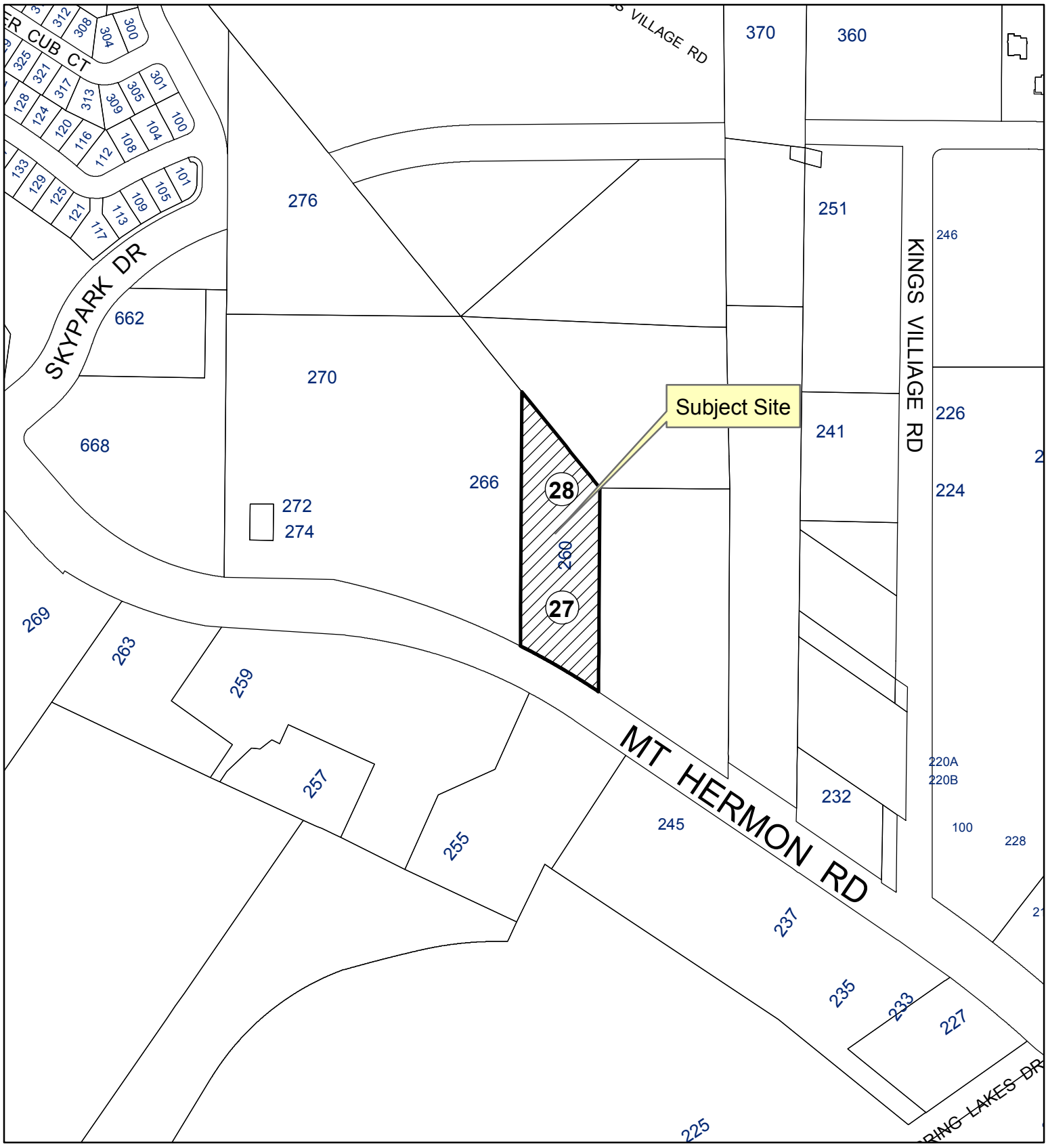
Scotts Valley Fire Protection District

14. The property owners shall provide site addressing on signs and buildings. Final design and location of the address numbers are subject to Fire District approval.

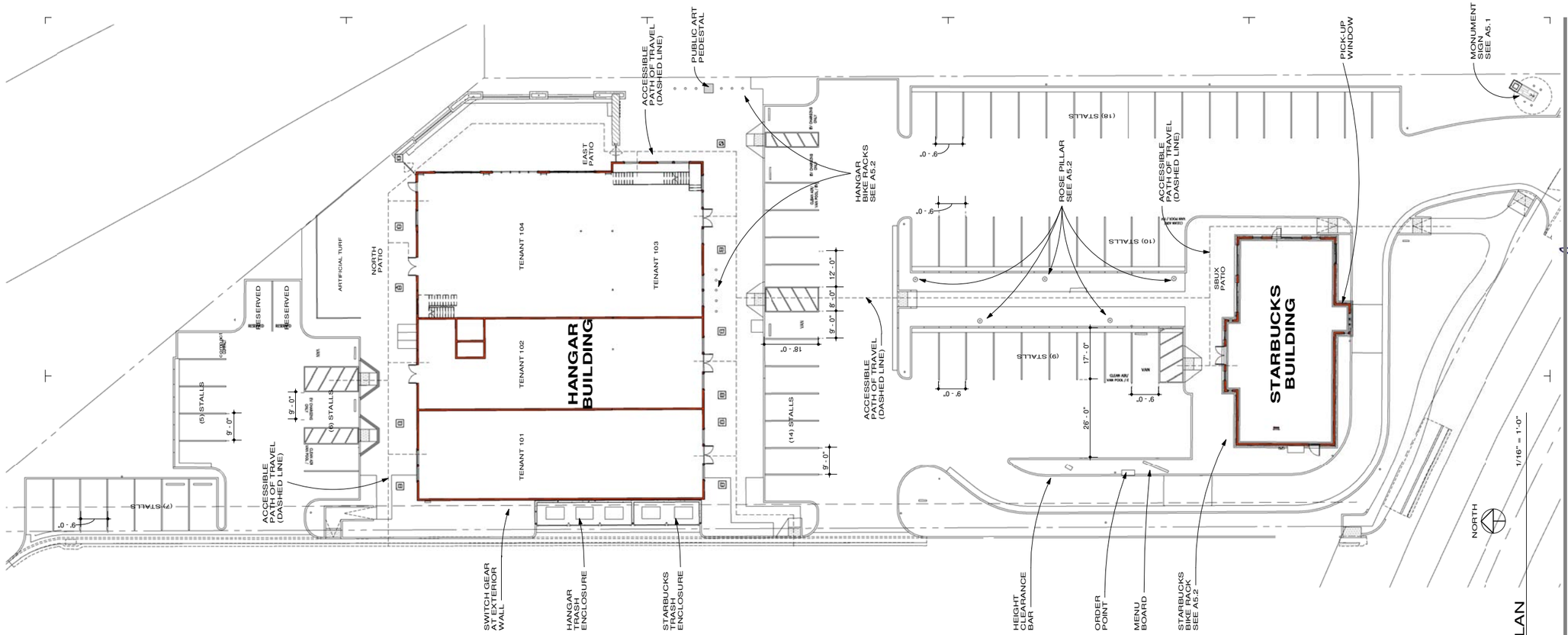
_____ _____

Name and Signature of Property Owner Date

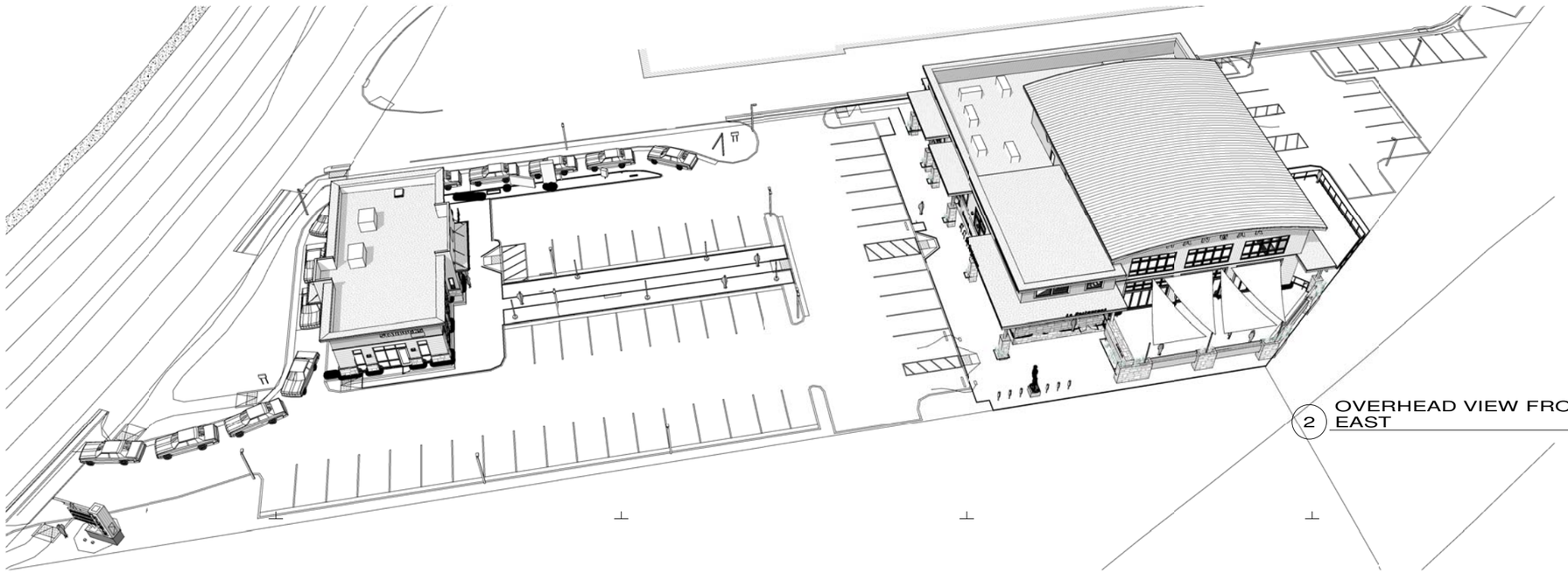
Location Map



260 Mount Hermon Rd.
APNs 022-231-27
022-231-28



1 SITE PLAN



2 OVERHEAD VIEW FROM EAST

LOT C ARCHITECTURE
p.530.550.7468
p.o. box 8145
truckee, ca 96162
www.lotcarchitecture.com

LICENSED ARCHITECT
JASON WOOLEY
No. C-27605
EXPIRES 01-31-19
STATE OF CALIFORNIA

PROJECT:

THE HANGAR AT SKY PARK

Schematic Design

260 Mt. Hermon Rd.
Scotts Valley, CA
95066
APN: 022-231-03

REVISIONS:

NO.	DATE	REMARKS
1	1/15/19	corrections

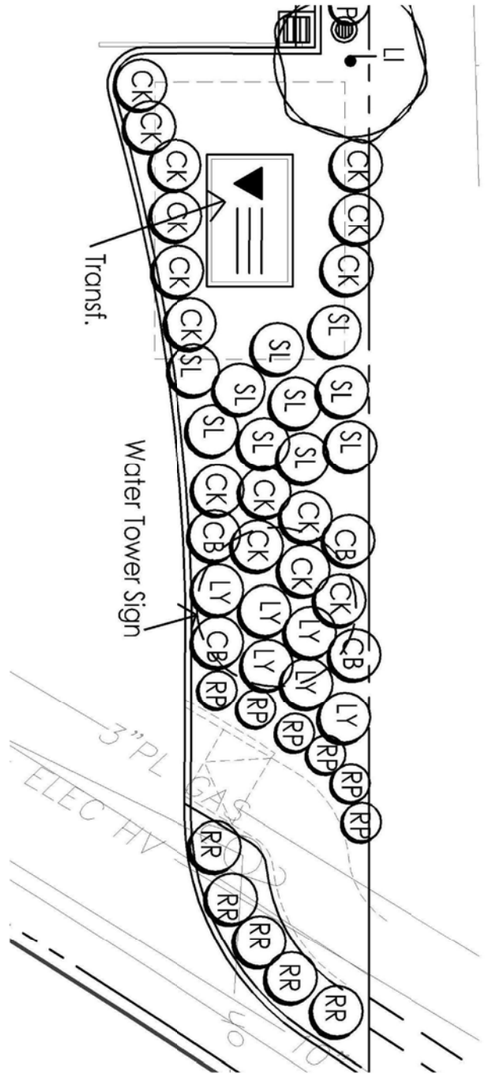
PROJECT NO:
1615
ISSUE DATE:
October 15, 2018

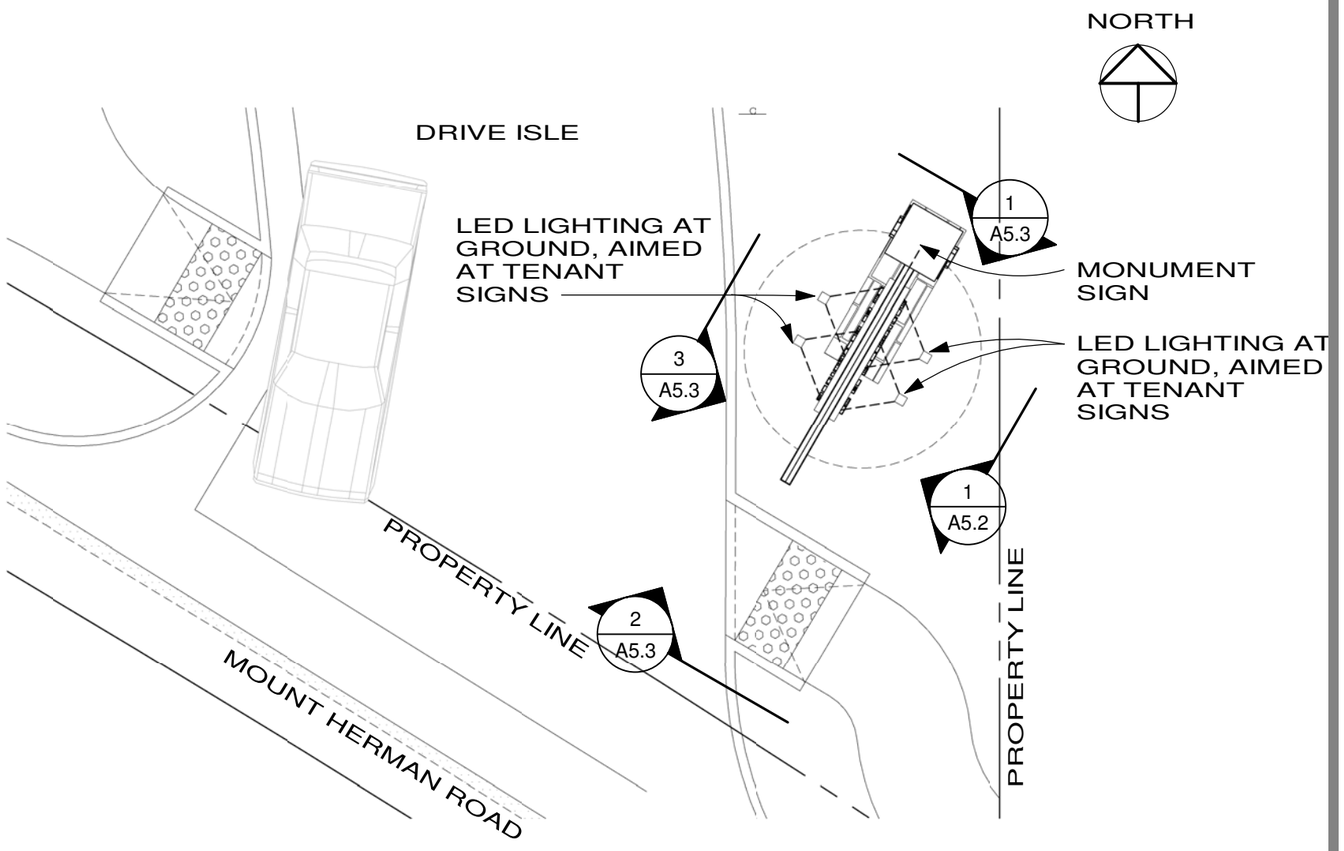
DRAWING TITLE:

ARCHITECTURAL SITE PLAN
1/16" = 1 -0"

DRAWING NO:

A1.1





1 SIGN PLAN

1/8" = 1'-0"

Plant Legend

KEY	QTY	SIZE	BOTANICAL NAME	COMMON NAME
TREES				
LI	-	15	Lagerstroemia hybrid (use the variety used in the medians on Scotts Valley Dr.)	Crape Myrtle
MEDIUM and LOW SHRUBS				
DB	-	5	Dietes bicolor	Butterfly Lily
PC	-	5	Pennisetum Cupreum	Bronze Fountain Grass
CB	-	15	Climbing rose - Don Juan red rose (Jackson Perkins) train on supports of water tower sign	
PR	-	15	Prunus caroliniana or	Carolina Cherry
CR	-	5	Climbing rose trained on pillar - Don Juan red rose (Jackson Perkins) Plant these at the top of the slope and not at the bottom of bio retention area.	
TJ	-	15	Trachelospermum jasminoides staked vine trained on pillar	Star Jasmine

KEY	QTY	SIZE	BOTANICAL NAME	COMMON NAME
GROUND COVERS				
RP	-	1	Rosmarinus Irene	Prostrate Rosemary
SL	-	1	Salvia leucantha-variety with purple and white in flowers	Mexican Sage
CK	-	1	Calamagrostis Karl Foerster	Pacific Reed Grass
L	-	1	Lomandra Breeze	
AE	-	1	Arctostaphylos Emerald Carpet	Low Manzanita
CY	-	1	Carex yellow variety selected by Corbett Wright	
RR	-	5	Simplicity Red Rose by Jackson Perkins	
LY	-	1	Lantana Spreading Yellow	
BIO RETENTION AREAS				
BR	sod		Biofiltration Sod from Delta Bluegrass Company (800) 637-8873 includes Molate Fescue, CA Barley, Purple Needle Grass and CA Brome or a combination of the following plants listed below	
X	18" O.C.	1	Chondropetalum tectorum	Cape Rush
J	18" O.C.	1	Juncus patens Elk Blue	Gray Rush
C	18" O.C.	1	Carex divulsa	Berkeley Sedge

There are ___ total plants including trees. ___ plants (__%) (including trees) are rated low water use

MONUMENT SIGN LANDSCAPING

LOT C
ARCHITECTURE

p.530.550.7468

p.o. box 8145
truckee, ca 96162
www.lotcarchitecture.com

PROJECT:

THE HANGAR AT SKY PARK

ISSUE DATE:

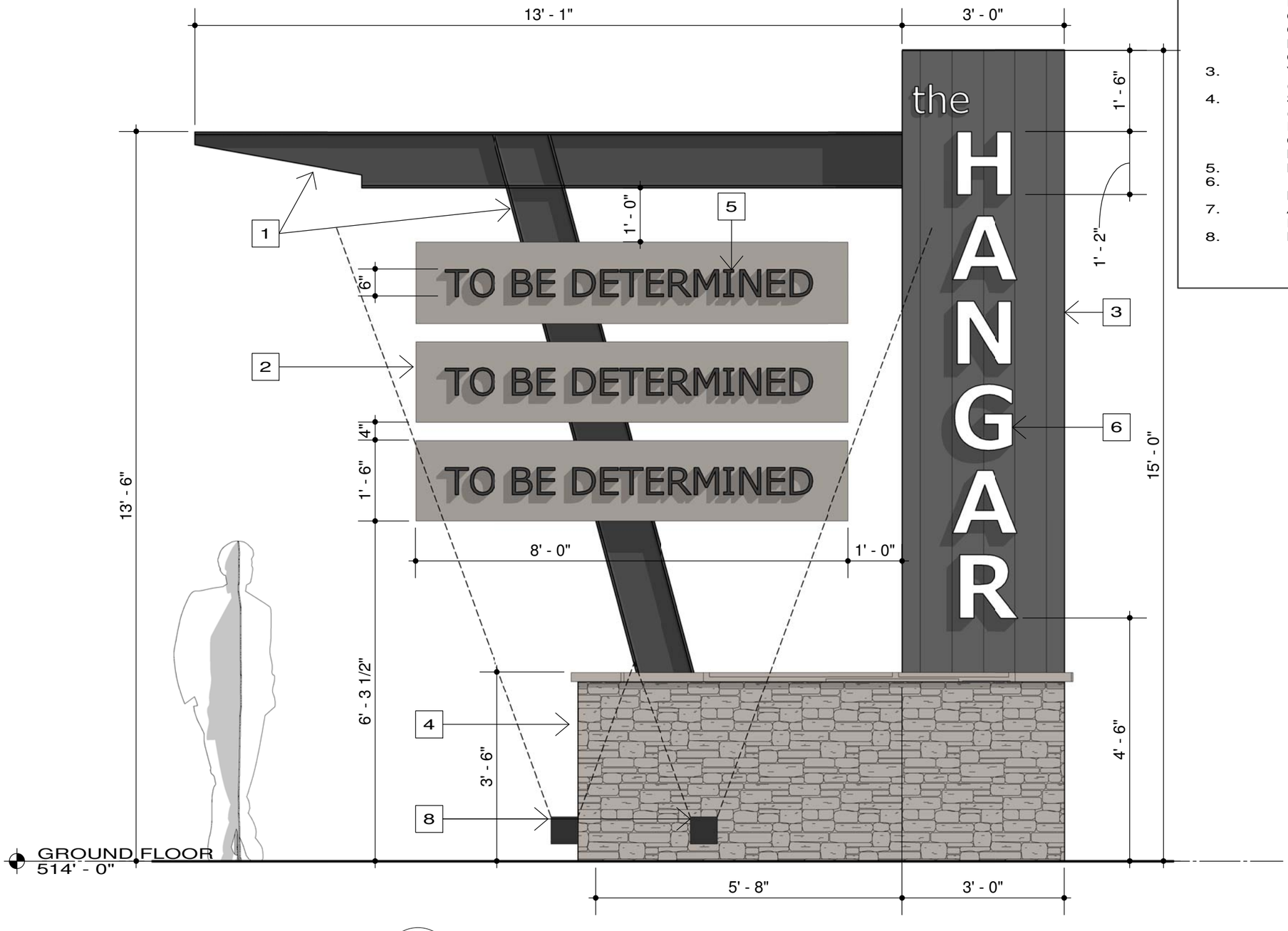
October 15, 2018

DRAWING TITLE:

MONUMENT SIGN PLANS
1/8" = 1'-0"

DRAWING NO:

A5.1



1 SIGN EAST ELEVATION 1/2" = 1'-0"

MATERIALS

1. EXPOSED STEEL BEAM/COLUMN. (PAINTED BLACK)
2. 2 INCH THICK METAL PANELS (MEDIUM GRAY COLOR TO MATCH CORRUGATED METAL ON BUILDINGS)(BREAK METAL CONSTRUCTION)
3. VERTICAL METAL SIDING (SAME AS HANGAR BLDG)
4. STONE VENEER (ELDORADO STONE, EUROPEAN LEDGE, ZINC COLOR) (SAME AS BUILDINGS)
5. BLACK METAL LETTERS
6. INTERNALLY LIT METAL BOX LETTERS
7. ACCESS PANEL (BLIND DOOR)
8. LED LIGHTING

LOT C ARCHITECTURE

p.530.550.7468

p.o. box 8145
truckee, ca 96162
www.lotcarchitecture.com

PROJECT:

THE HANGAR AT SKY PARK

ISSUE DATE:

October 15, 2018

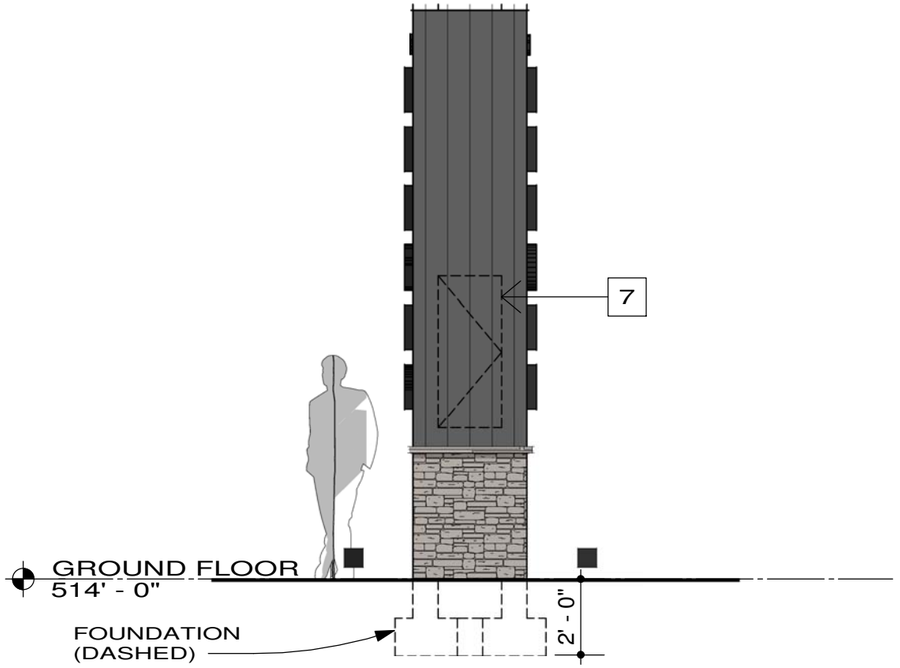
DRAWING TITLE:

MONUMENT SIGN ELEVATIONS

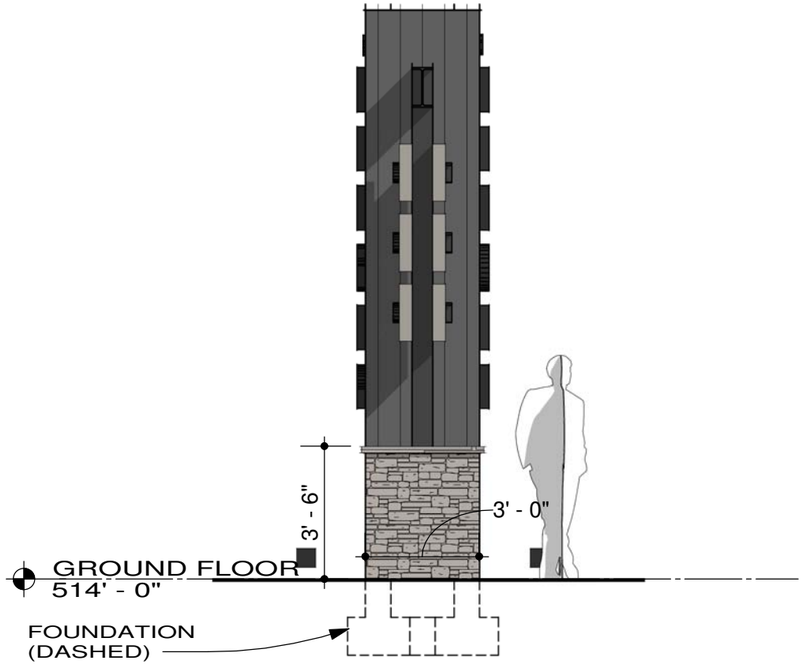
As indicated

DRAWING NO:

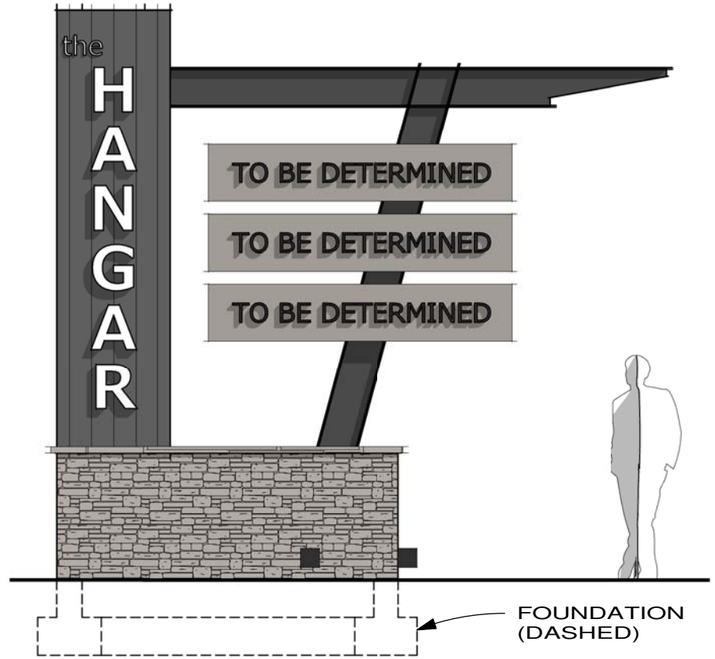
A5.2



1 SIGN NORTH ELEVATION 1/4" = 1'-0"



2 SIGN SOUTH ELEVATION 1/4" = 1'-0"



3 SIGN WEST ELEVATION 1/4" = 1'-0"

MATERIALS

1. EXPOSED STEEL BEAM/COLUMN. (PAINTED BLACK)
2. 2 INCH THICK METAL PANELS (MEDIUM GRAY COLOR TO MATCH CORRUGATED METAL ON BUILDINGS)(BREAK METAL CONSTRUCTION)
3. VERTICAL METAL SIDING (SAME AS HANGAR BLDG)
4. STONE VENEER (ELDORADO STONE, EUROPEAN LEDGE, ZINC COLOR) (SAME AS BUILDINGS)
5. BLACK METAL LETTERS
6. INTERNALLY LIT METAL BOX LETTERS
7. ACCESS PANEL (BLIND DOOR)
8. LED LIGHTING

LOT C
ARCHITECTURE

p.530.550.7468

p.o. box 8145
truckee, ca 96162
www.lotcarchitecture.com

PROJECT:

THE HANGAR AT SKY PARK

ISSUE DATE:

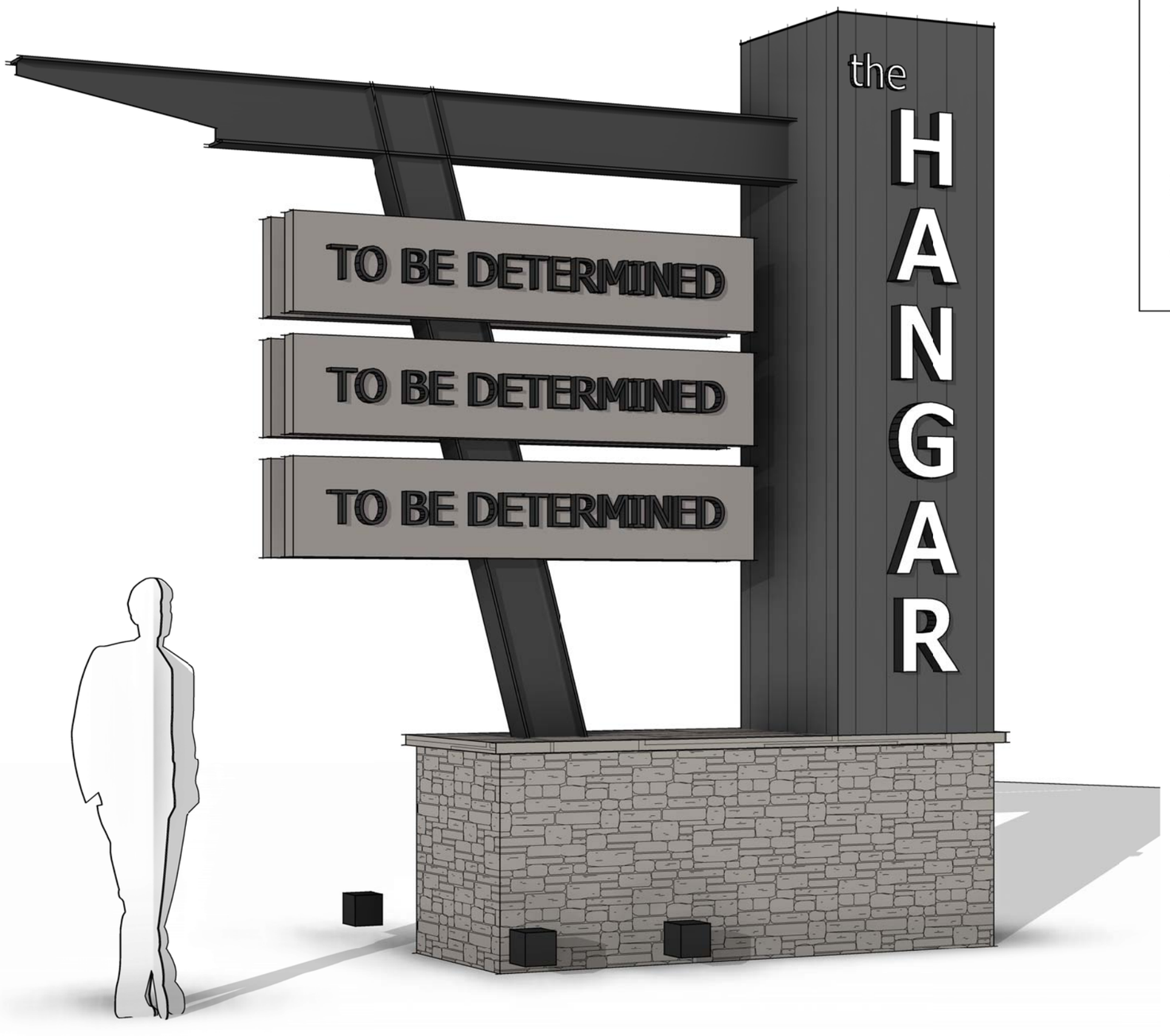
October 15, 2018

DRAWING TITLE:

MONUMENT SIGN ELEVATIONS
1/4" = 1'-0"

DRAWING NO:

A5.3



MATERIALS

1. EXPOSED STEEL BEAM/COLUMN. (PAINTED BLACK)
2. 2 INCH THICK METAL PANELS (MEDIUM GRAY COLOR TO MATCH CORRUGATED METAL ON BUILDINGS)(BREAK METAL CONSTRUCTION)
3. VERTICAL METAL SIDING (SAME AS HANGAR BLDG)
4. STONE VENEER (ELDORADO STONE, EUROPEAN LEDGE, ZINC COLOR) (SAME AS BUILDINGS)
5. BLACK METAL LETTERS
6. INTERNALLY LIT METAL BOX LETTERS
7. ACCESS PANEL (BLIND DOOR)
8. LED LIGHTING

LOT C
ARCHITECTURE

p.530.550.7468

p.o. box 8145
truckee, ca 96162
www.lotcarchitecture.com

PROJECT:

THE HANGAR AT SKY PARK

ISSUE DATE:

October 15, 2018

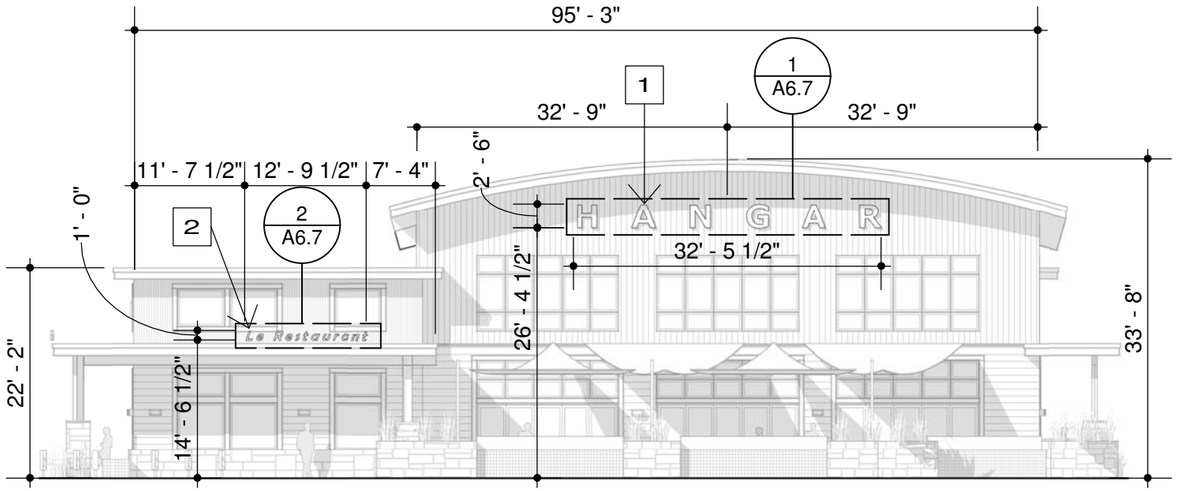
DRAWING TITLE:

MONUMENT SIGN 3D

1/4" = 1'-0"

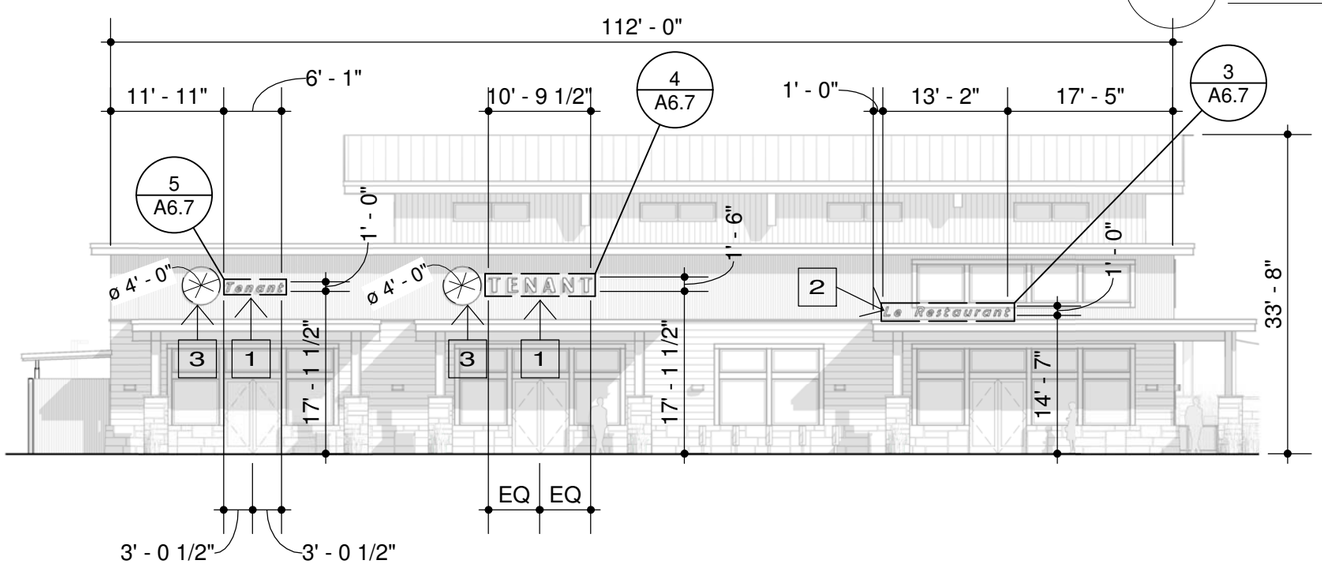
DRAWING NO:

A5.4



1 SIGNAGE EAST ELEVATION

1/16" = 1'-0"

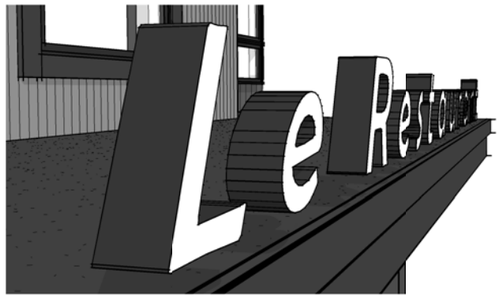


2 SIGNAGE SOUTH ELEVATION

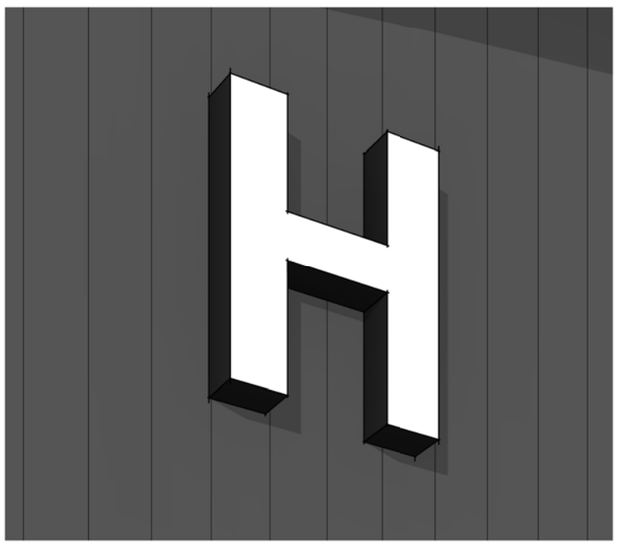
1/16" = 1'-0"

SHEET NOTES

1. BOX LETTER SIGNAGE (4 INCH THICK). BLACK BREAK METAL BOX WITH TRANSLUCENT FACE. INTERNAL LIGHTING W/ LUMIFICIENT WHITE LED'S.
2. BOX LETTER SIGNAGE ABOVE ROOF EDGE (SAME CONSTRUCTION)
3. TENANT LOGO



3 EDGE OF ROOF BOX LETTERS (see sheet notes)



4 TYPICAL BOX LETTER SIGNAGE (see sheet notes)

LOT C ARCHITECTURE

p.530.550.7468

p.o. box 8145
truckee, ca 96162
www.lotcarchitecture.com

PROJECT:

THE HANGAR AT SKY PARK

ISSUE DATE:

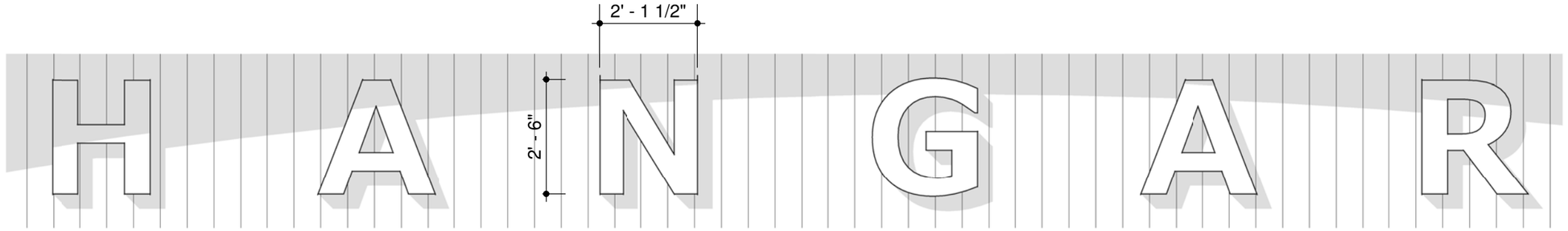
October 15, 2018

DRAWING TITLE:

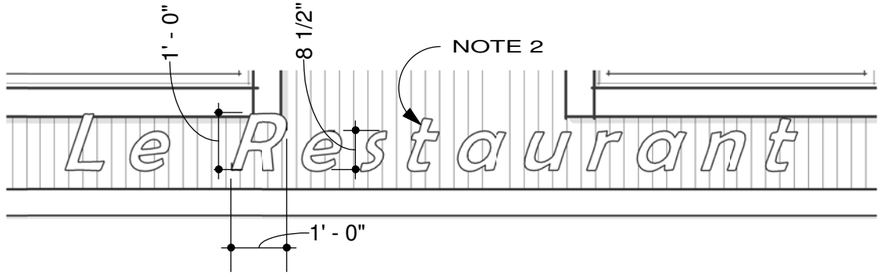
SIGNAGE
As indicated

DRAWING NO:

A6.6



1 SIGNAGE EAST ELEVATION - Callout 1 — 3/8" = 1'-0"



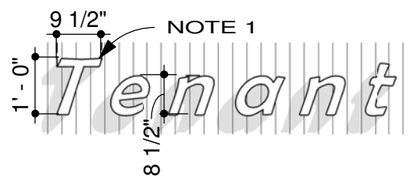
2 SIGNAGE EAST ELEVATION - Callout 2 — 3/8" = 1'-0"

SHEET NOTES

1. BOX LETTER SIGNAGE (4 INCH THICK). BLACK BREAK METAL BOX WITH TRANSLUCENT FACE. INTERNAL LIGHTING W/ LUMIFICIENT WHITE LED'S.
2. BOX LETTER SIGNAGE ABOVE ROOF EDGE (SAME CONSTRUCTION)
3. TENANT LOGO

3 SIGNAGE SOUTH ELEVATION - Callout 1 — 3/8" = 1'-0"

4 SIGNAGE SOUTH ELEVATION - Callout 2 — 3/8" = 1'-0"



5 SIGNAGE SOUTH ELEVATION - Callout 3 — 3/8" = 1'-0"

LOT C
ARCHITECTURE

p.530.550.7468

p.o. box 8145
truckee, ca 96162
www.lotcarchitecture.com

PROJECT:

THE HANGAR AT SKY PARK

ISSUE DATE:

October 15, 2018

DRAWING TITLE:

ENLARGED SIGNAGE

As indicated

DRAWING NO:

A6.7

STARBUCKS COFFEE

MT. HERMON & KINGS VILLAGE - SCOTTS VALLEY, CA. 95066

1 **VICINITY MAP**
SCALE: NTS

superior electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

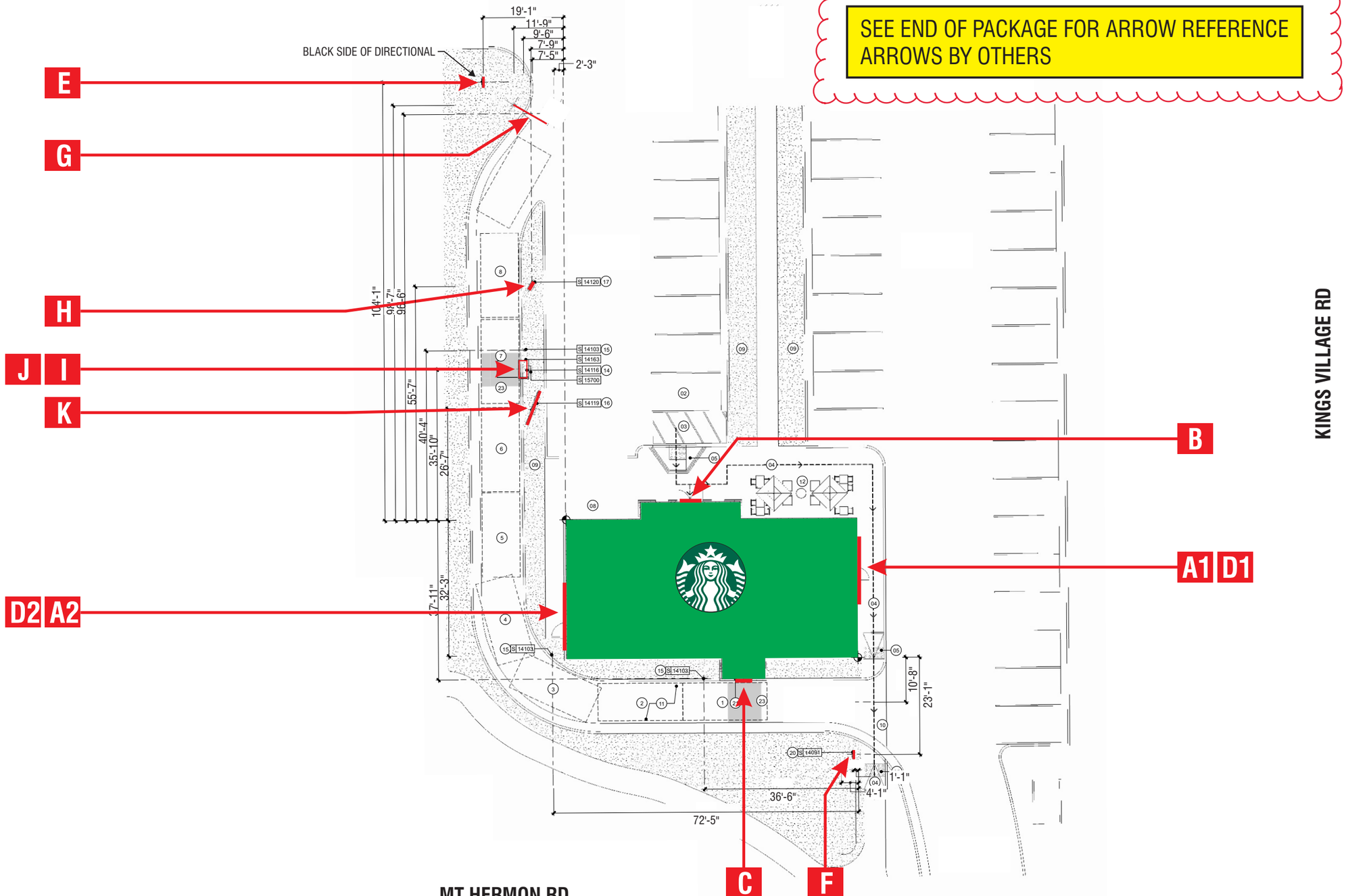
Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •
Acct. Mgr: Date:
Design: Date:
Mfg/QC: Date:

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.
© SEA 2018
Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.



1 **SITE PLAN**
SCALE: NTS

superior electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

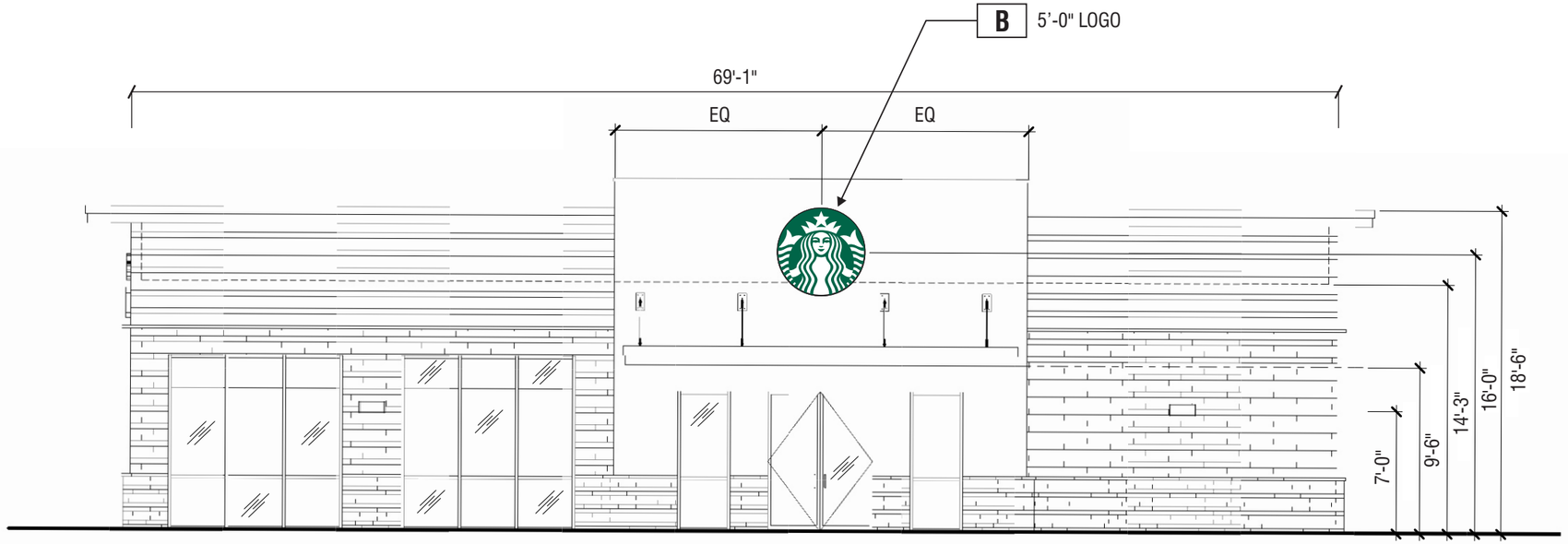
Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

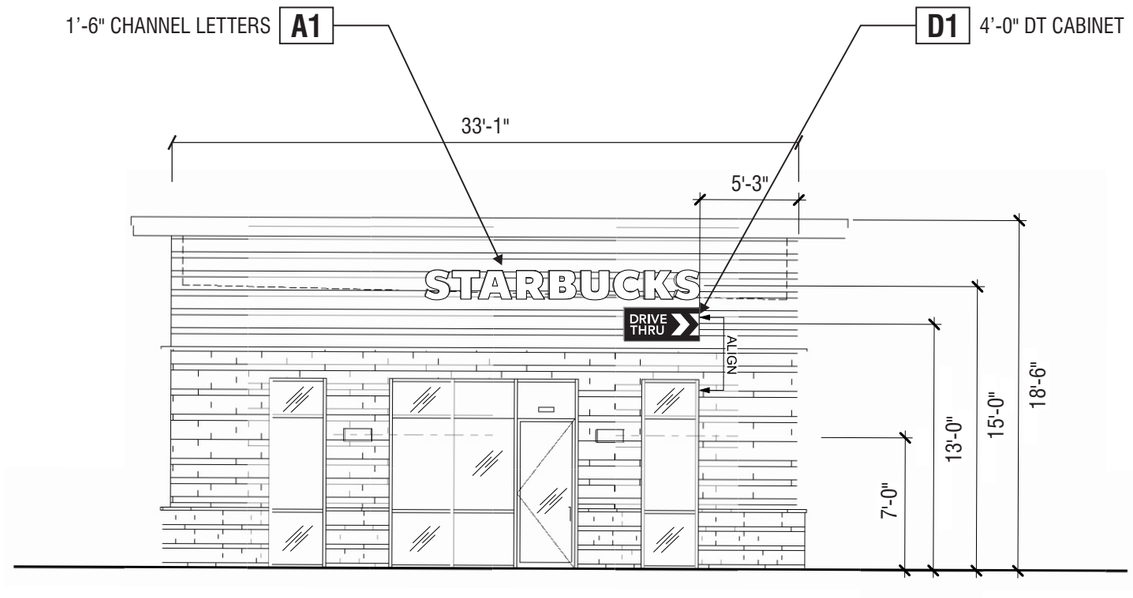
• CONSTRUCTION APPROVALS •
Acct. Mgr: Date:
Design: Date:
Mfg/QC: Date:

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.
© SEA 2018
Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.



1 **NORTH ELEVATION**

APPROXIMATE SCALE: 1/8" = 1'-0"



2 **EAST ELEVATION**

APPROXIMATE SCALE: 1/8" = 1'-0"

superior electrical advertising

1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867

www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •

Acct. Mgr: Date:

Design: Date:

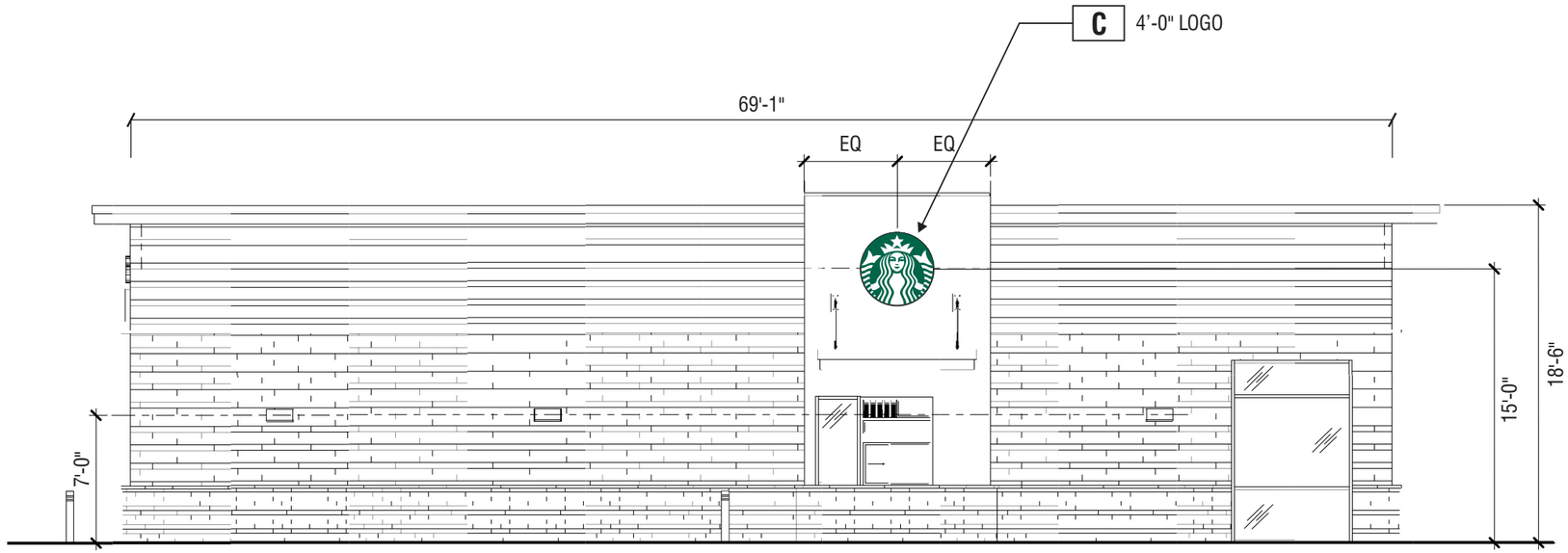
Mfg/QC: Date:

Page: 3 of 13

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.

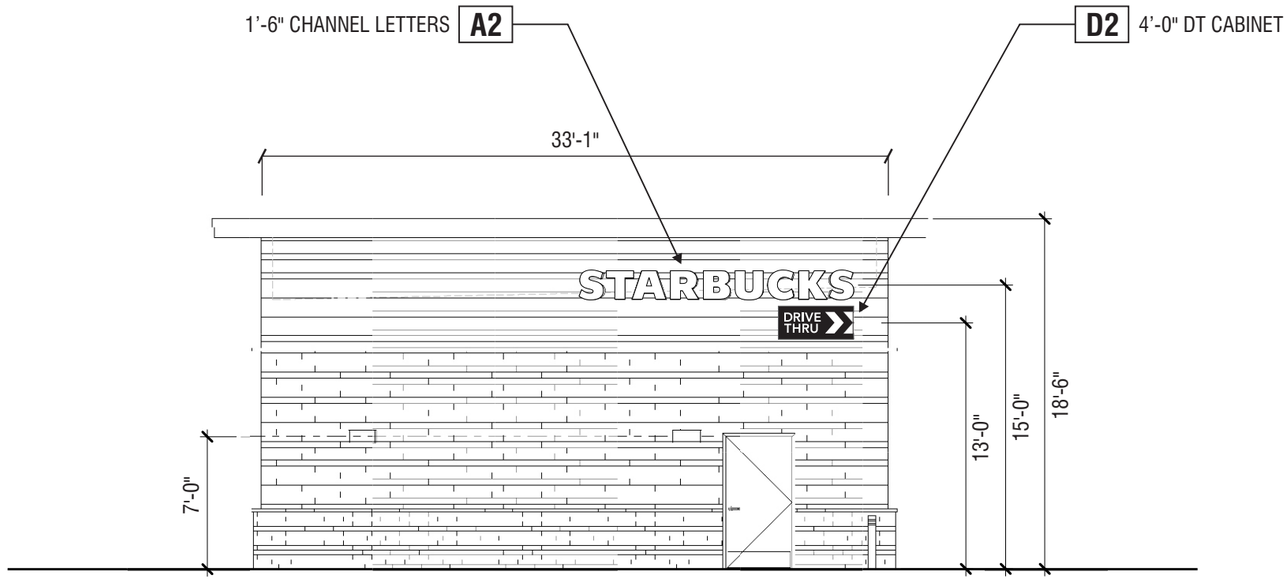
© SEA 2018

Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.



3 **SOUTH ELEVATION**

APPROXIMATE SCALE: 1/8" = 1'-0"



4 **WEST ELEVATION**

APPROXIMATE SCALE: 1/8" = 1'-0"

superior electrical advertising

1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867

www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •

Acct. Mgr: Date:

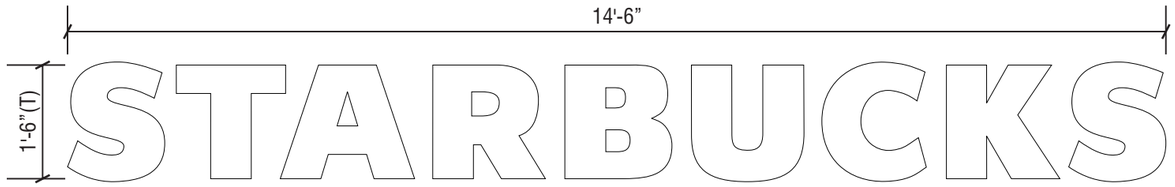
Design: Date:

Mfg/QC: Date:

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.

© SEA 2018

Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.

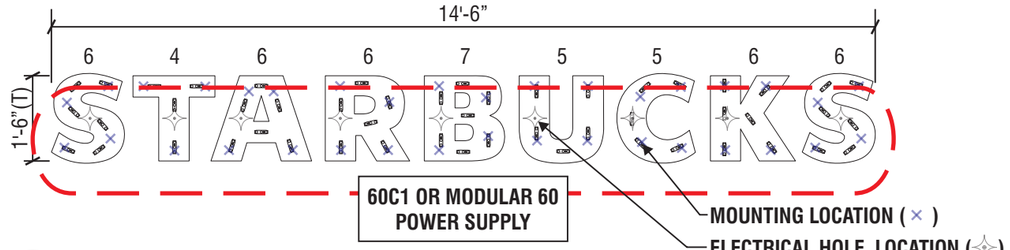


A1 SIGN ELEVATION / INTERNALLY ILLUMINATED WHITE FACE LIT SINGLE LINE CHANNEL LETTERS 36.2 SQ. FT.

A2 QUANTITY: TWO (2) REQUIRED SCALE: ½" = 1'-0"

SPECIFICATIONS:

LETTERS:	INTERNALLY ILLUMINATED CHANNEL LETTERS
FACE:	#7328 WHITE ACRYLIC PLASTIC
	OUTLINE REVERSED OUT TO SHOW THRU WHITE PLEX
TRIMCAP:	1" BLACK TRIMCAPS
RETURNS:	3" DEEP GLOSS BLACK RETURNS
ILLUMINATION:	PRISM ENLIGHTEN WHITE 6500K LEDS WITH 60WATT POWER SUPPLIES
NOTES:	FIELD VERIFY ALL MEASUREMENTS
	AND CONDITIONS PRIOR TO ANY FABRICATION



1 WIRING DIAGRAM

SCALE: 3/8" = 1'-0"

120 V SIGN VOLTAGE
ELECTRICAL SPECIFICATIONS:

EIGHTY FOUR (51 MODULES - 34'-0") PRISM ENLIGHTEN WHITE 6500K MODULES LAID OUT AT 1.5 MODULES PER FOOT, 6" ON CENTER (UL#215393)
TWO (2) 60 WATT POWER SUPPLIES (UL#215393)
ONE (1) 100'-0" ROLL OF JACKETED CABLE

60WATT POWER SUPPLY POWER SUPPLY 12VDC
WATTS PER MODULE: 0.75
LED MODULE POWER USAGE: 38.25 WATTS

TOTAL CIRCUIT LOAD: 1.2 AMPS @ 120 VOLTS
(1) CUSTOMER PROVIDED 20 AMP, 120V DEDICATED CIRCUIT

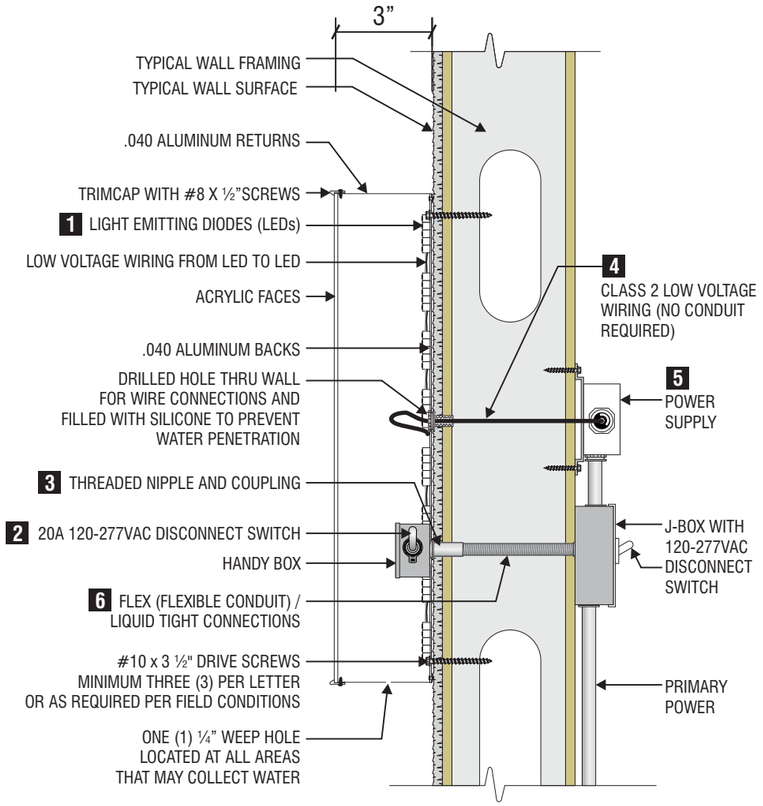
Note to All Contractors

120 Sign Voltage

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.
All wall penetrations to be sealed with UL Listed silicone sealant.

PLEASE REFER TO THE NUMBERED ITEMS BELOW FOR INCORPORATED INSTALL INSTRUCTIONS. LISTED INSTRUCTIONS TO BE FOUND WITH ACTUAL SIGNAGE (NUMBERED ITEMS CORRESPOND TO SECTION DETAIL)

ITEM #	DESCRIPTION
1	LIGHT EMITTING DIODES (LEDs)
2	DISCONNECT SWITCH
3	THREADED NIPPLE AND COUPLING (FLEX CONNECTOR)
4	CLASS 2 LOW VOLTAGE WIRING (NO CONDUIT REQUIRED)
5	POWER SUPPLY
6	FLEX (FLEXIBLE CONDUIT) / LIQUID TIGHT CONNECTIONS



3 TYPICAL SECTION DETAIL

SCALE: NTS

superior electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •

Acct. Mgr: Date:

Design: Date:

Mfg/QC: Date:

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.

© SEA 2018

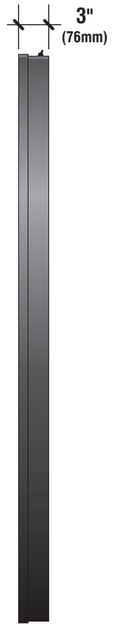
Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.

B **SELF-CONTAINED SINGLE FACE ILLUMINATED WALL MOUNT LOGO DISK**

QUANTITY: ONE (1) REQUIRED **SCALE: ¾" = 1'-0"**

SPECIFICATIONS:

LOGO:	INTERNALLY ILLUMINATED WALL MOUNT LOGO DISK
RETURNS:	3" (76MM) DEEP, FABRICATED ALUMINUM RETURNS AND BACK.
RETAINERS:	1-1/2" ALUMINUM PAINTED BLACK
FACES:	3/16" (5MM) #7328 WHITE WITH 3M #3630-76 HOLLY GREEN VINYL OVERLAY. SIREN TO SHOW THRU WHITE.
ILLUMINATION:	PRISM ENLIGHTEN WHITE 6500K LEDS WITH 60WATT POWER SUPPLIES
NOTES:	FIELD VERIFY ALL MEASUREMENTS AND CONDITIONS PRIOR TO ANY FABRICATION.



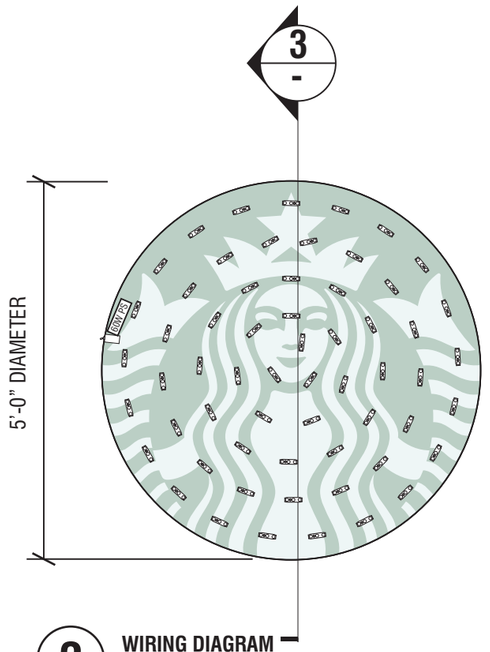
1 **SIDE VIEW**

SCALE: ¾" = 1'-0"

Note to All Contractors

120 Sign Voltage

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.
All wall penetrations to be sealed with UL Listed silicone sealant.



2 **WIRING DIAGRAM**

SCALE: 1/2" = 1'-0"

COLOR SPECIFICATIONS

- #7328 WHITE ACRYLIC
- 3M # 3630-76 HOLLY GREEN VINYL
- PRE-PAINTED BLACK RETURN (GLOSSY) BLACK TRIMCAP

PLEASE REFER TO THE NUMBERED ITEMS BELOW FOR INCORPORATED INSTALL INSTRUCTIONS. LISTED INSTRUCTIONS TO BE FOUND WITH ACTUAL SIGNAGE (NUMBERED ITEMS CORRESPOND TO SECTION DETAIL)

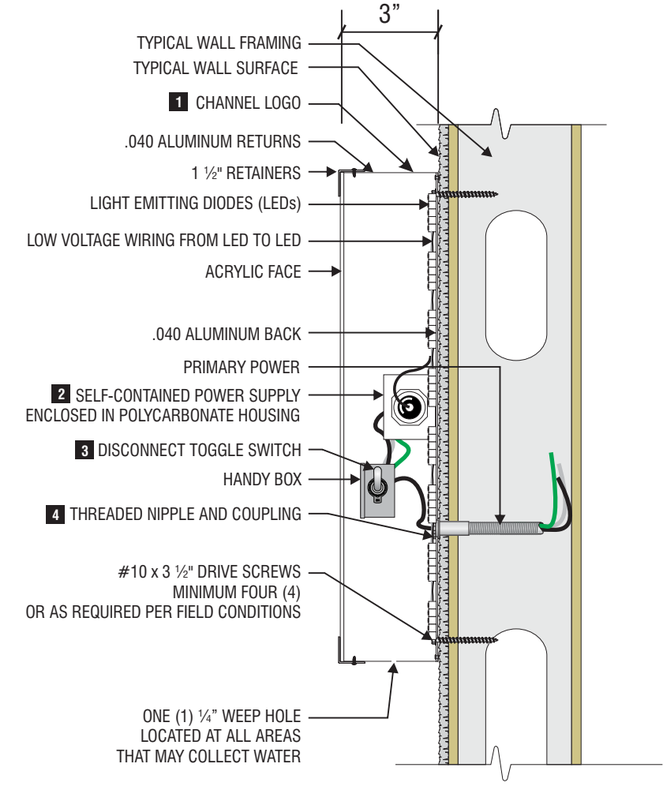
ITEM NUMBER	DESCRIPTION
1	CHANNEL LOGO
2	SELF CONTAINED POWER SUPPLY
3	DISCONNECT SWITCH
4	THREADED NIPPLE AND COUPLING (FLEX CONNECTOR)

120 V SIGN VOLTAGE
ELECTRICAL SPECIFICATIONS:

SIXTY (60 MODULES - 40'-0") PRISM ENLIGHTEN WHITE 6500K LED MODULES (UL#215393)
ONE (1) 60 WATT POWER SUPPLY (UL#215393)
ONE (1) 100'-0" ROLL OF JACKETED CABLE

60WATT POWER SUPPLY POWER SUPPLY 12VDC
WATTS PER MODULE: 0.75
PRIMARY SYSTEM POWER: 56.25 WATTS
LED MODULE POWER USAGE: 45.0 WATTS

TOTAL CIRCUIT LOAD: 0.6 AMPS @ 120 VOLTS
(1) CUSTOMER PROVIDED 20 AMP, 120V DEDICATED CIRCUIT AMP, 120VAC DEDICATED CIRCUIT



3 **TYPICAL SECTION DETAIL**

SCALE: NTS

superior electrical advertising

1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867

www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •

Acct. Mgr: Date:

Design: Date:

Mfg/QC: Date:

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.

© SEA 2018

Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.

C SIGN ELEVATION /SELF-CONTAINED SINGLE FACE ILLUMINATED WALL MOUNT LOGO DISK — sq. ft.

QUANTITY: ONE (1) SIGN REQUIRED — SCALE: 3/4"=1'-0"

SPECIFICATIONS:

LOGO:	INTERNALLY ILLUMINATED WALL MOUNT LOGO DISK
FACE:	#7328 WHITE ACRYLIC PLASTIC WITH 3M #3630-76 HOLLY GREEN VINYL OVERLAY ALL WHITE TO BE REVERSED OUT TO SHOW THRU WHITE ACRYLIC PLASTIC W/1/8" CLEAR LEXAN BACKER
TRIMCAP:	1" BLACK TRIMCAPS
RETURNS:	3" DEEP BLACK RETURNS
ILLUMINATION:	PRISM ENLIGHTEN WHITE 6500K LEDS WITH 60WATT POWER SUPPLIES

NOTES:

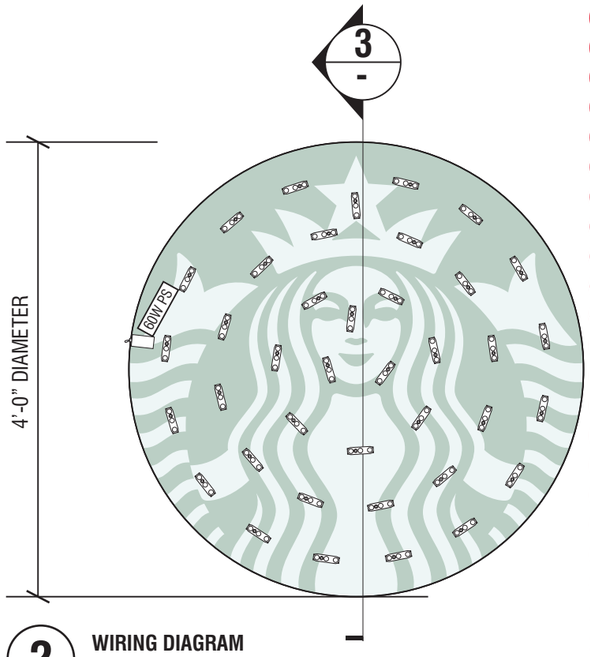
Note to All Contractors

120 Sign Voltage

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign. All wall penetrations to be sealed with UL Listed silicone sealant.

1 SIDE VIEW

SCALE: 3/4" = 1'-0"



2 WIRING DIAGRAM

SCALE: 3/4" = 1'-0"

COLOR SPECIFICATIONS

- #7328 WHITE ACRYLIC
- 3M # 3630-76 HOLLY GREEN VINYL
- PRE-PAINTED BLACK RETURN (GLOSSY) BLACK TRIMCAP

PLEASE REFER TO THE NUMBERED ITEMS BELOW FOR INCORPORATED INSTALL INSTRUCTIONS. LISTED INSTRUCTIONS TO BE FOUND WITH ACTUAL SIGNAGE (NUMBERED ITEMS CORRESPOND TO SECTION DETAIL)

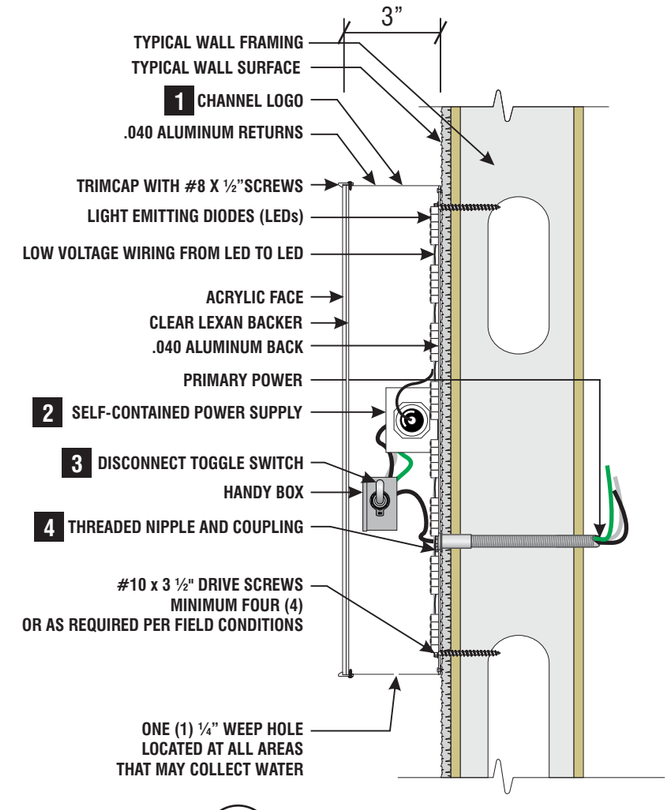
ITEM NUMBER	DESCRIPTION
1	CHANNEL LOGO
2	SELF CONTAINED POWER SUPPLY
3	DISCONNECT SWITCH
4	THREADED NIPPLE AND COUPLING (FLEX CONNECTOR)

120 V SIGN VOLTAGE
ELECTRICAL SPECIFICATIONS:

THIRTY-NINE (39 MODULES - 26'-0") PRISM ENLIGHTEN WHITE 6500K LED MODULES (UL#215393)
ONE (1) 60 WATT POWER SUPPLY (UL#215393)
ONE (1) 100'-0" ROLL OF JACKETED CABLE

60WATT POWER SUPPLY POWER SUPPLY 12VDC
WATTS PER MODULE: 0.75
PRIMARY SYSTEM POWER: 36.56 WATTS
LED MODULE POWER USAGE: 29.25 WATTS

TOTAL CIRCUIT LOAD: 0.6 AMPS @ 120 VOLTS
(1) CUSTOMER PROVIDED 20 AMP, 120V DEDICATED CIRCUIT0 AMP,
120VAC DEDICATED CIRCUIT



3 TYPICAL SECTION DETAIL

SCALE: NTS

superior electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •

Acct. Mgr: Date:

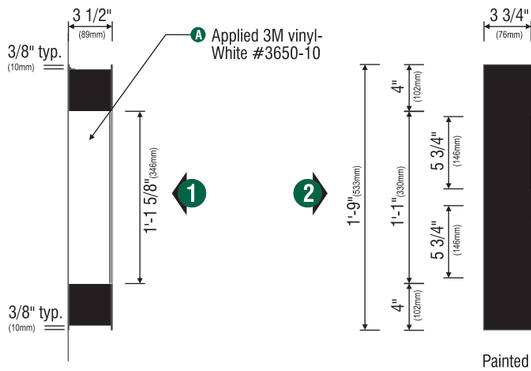
Design: Date:

Mfg/QC: Date:

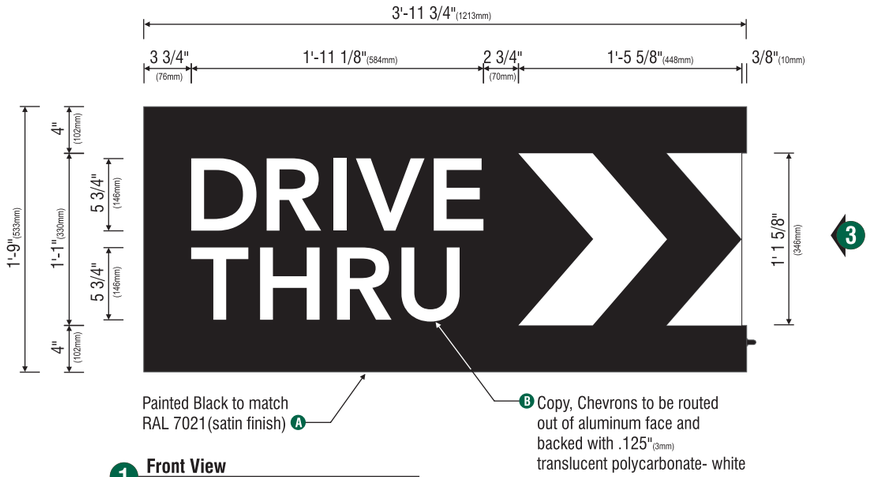
This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.

© SEA 2018

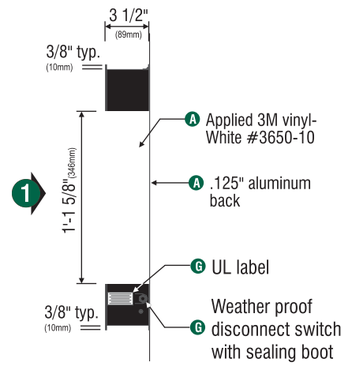
Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.



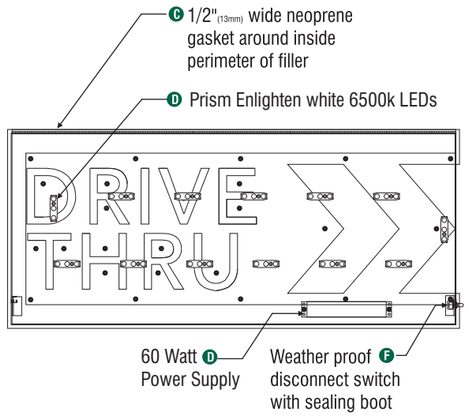
2 Side View
Scale: 1" = 1'-0"



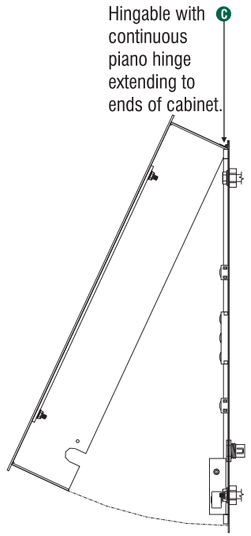
1 Front View
Scale: 1" = 1'-0"



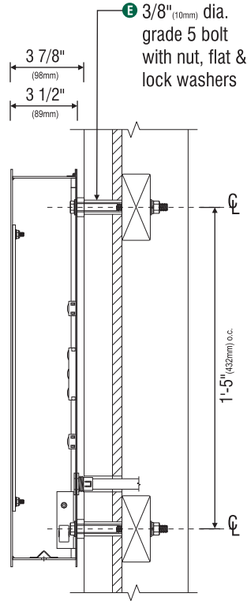
3 Side View
Scale: 1" = 1'-0"



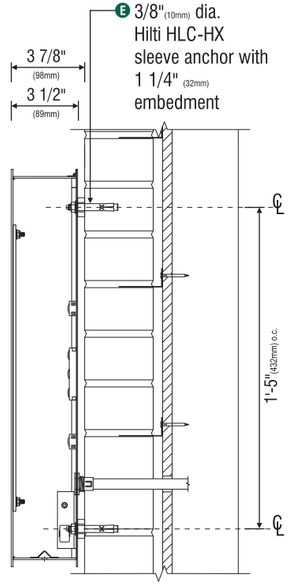
4 Vertical Cross Section View Typical
Scale: 3/4" = 1'-0"



5 Service Position- Section View
Scale: 1 1/2" = 1'-0"



6 Installation Details- Section View- Framed Wall
Scale: 1 1/2" = 1'-0"



7 Installation Details- Section View- Brick Wall
Scale: 1 1/2" = 1'-0"

D1 / D2 - Design ID #14099

(Qty: 2) Single faced illuminated drive thru wall mounted cabinet signs.
Fabricate and install:

A Cabinet to be fabricated from .090"(2mm) aluminum, painted Black to match RAL 7021M(satin finish), with Applied 3M vinyl- White #3650-10 end caps.

B Arrow Graphics and "DRIVE THRU" copy to be routed out of aluminum face and backed with 125"(3mm) translucent polycarbonate- White. Note: all polycarbonate elements to be attached to back of aluminum faces with welded studs.

C Cabinet to be welded aluminum construction with no visible fasteners. Fasteners retaining the hinged face will be located on the bottom such that they are not visible. All fasteners used in assembly of internal components shall be coated to prevent corrosion. Internal structure shall be constructed as per approved shop drawings.

D Graphic elements are internally illuminated using Sloan Prism Enlighten 6500k white LED modules or Starbucks approved equal. LEDs to be mounted to sign back with self contained power supply. All electrical components are removable for service.

E Attach flush to wall. Anchor fasteners as required for existing wall structure. Support structure be constructed as per approved shop drawings and shall be integral to the sign cabinet.

F Sign must meet all regulations in the National Electric Sign Code as well as any local or state codes. As per NEC 600.6 sign is equipt with a service disconnect switch. Sign must be listed as an Electrical Sign per Underwriters Laboratories UL48 and/or CSA and bear the appropriate UL, CUL, or CSA relevant certification marks. Primary power by electrical contractor per NEC.

120 V SIGN VOLTAGE
ELECTRICAL SPECIFICATIONS:

THIRTEEN (13 MODULES - 9'-0") PRISM ENLIGHTEN WHITE 6500K LED MODULES (UL#215393)
ONE (1) 60 WATT POWER SUPPLY (UL#215393)
ONE (1) 100'-0" ROLL OF JACKETED CABLE

60WATT POWER SUPPLY POWER SUPPLY 12VDC
WATTS PER MODULE: 0.75
PRIMARY SYSTEM POWER: 12.19 WATTS
LED MODULE POWER USAGE: 9.75 WATTS

TOTAL CIRCUIT LOAD: 0.6 AMPS @ 120 VOLTS
(1) CUSTOMER PROVIDED 20 AMP, 120V DEDICATED CIRCUIT0 AMP, 120VAC DEDICATED CIRCUIT

superior
electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

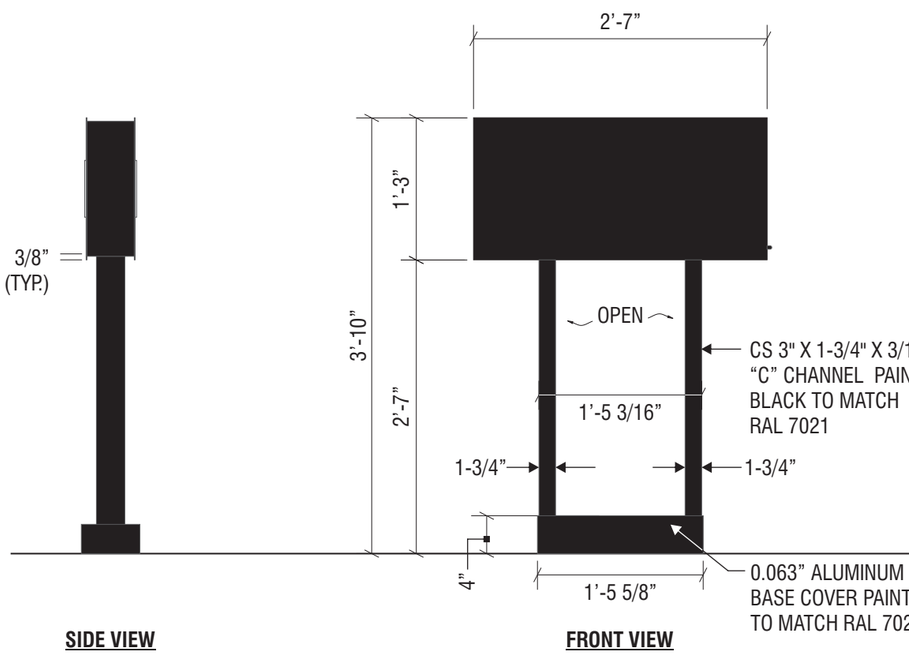
This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •
Acct. Mgr: Date:
Design: Date:
Mfg/QC: Date:

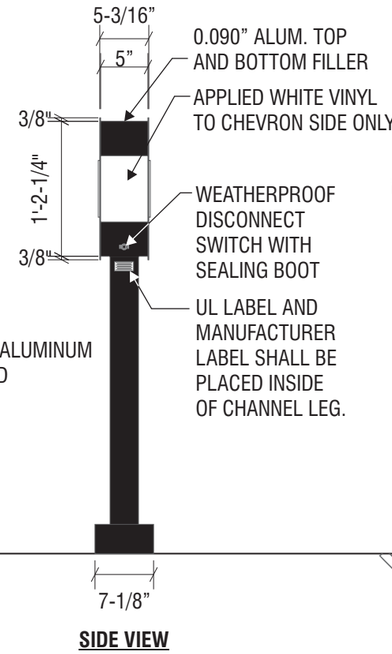
Page: 8 of 13

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.
© SEA 2018

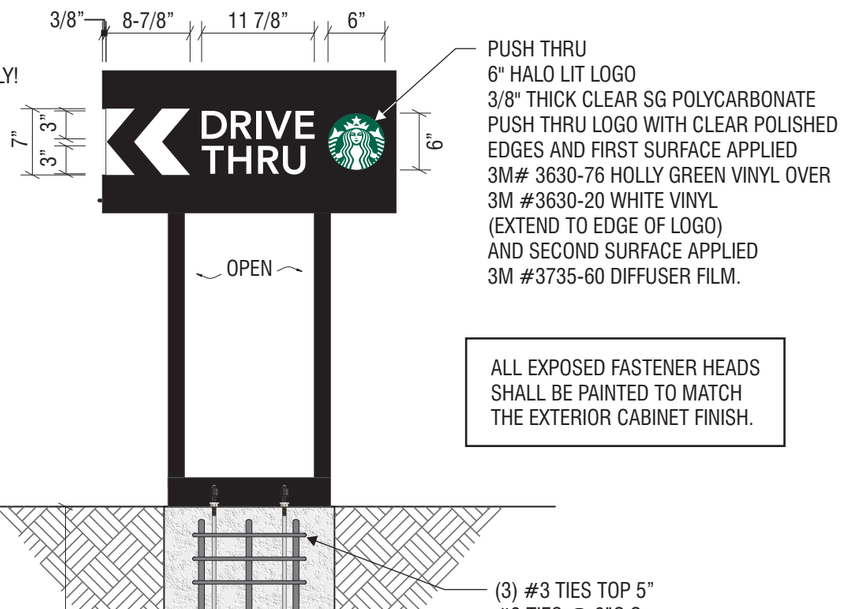
Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.



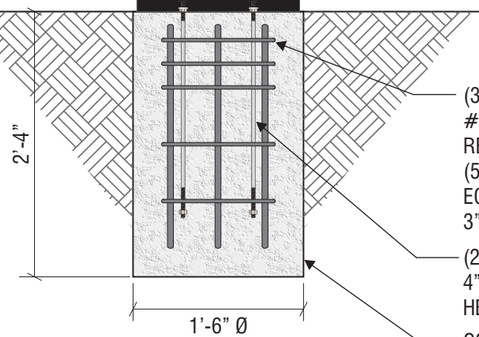
SIDE VIEW FRONT VIEW



SIDE VIEW



ALL EXPOSED FASTENER HEADS SHALL BE PAINTED TO MATCH THE EXTERIOR CABINET FINISH.



REAR VIEW

Design ID #14104

E **DRIVE THRU ILLUMINATED DIRECTIONAL SIGN** **1.51 SQ. FT.**

QUANTITY: ONE (1) REQUIRED **SCALE: 3/4" = 1'-0"**

SPECIFICATIONS:

CABINET:	0.090" ALUMINUM HOUSING PAINTED BLACK TO MATCH RAL 7021M WITH WHITE VINYL END CAP (CHEVRON SIDE ONLY) INTERIOR OF CABINET PAINTED WHITE
FACES:	0.090" ROUTED OUT ALUMINUM PAINTED TO MATCH RAL 7021M
LOGO:	3/8" THICK CLEAR SG POLYCARBONATE PUSH THRU LOGO WITH CLEAR POLISHED EDGES AND FIRST SURFACE APPLIED 3M# 3630-76 HOLLY GREEN VINYL OVER 3M #3630-20 WHITE VINYL (EXTEND TO EDGE OF LOGO) AND SECOND SURFACE APPLIED 3M #3735-60 DIFFUSER FILM
COPY/CHEVRON:	BACKED-UP TRANSLUCENT WHITE POLYCARBONATE
RETURNS:	5" DEEP ALUMINUM PAINTED TO MATCH RAL 7021M (ONLY RETURN WITH CHEVRONS TO HAVE WHITE VINYL)
ILLUMINATION:	WHITE LEDS WITH POWER SUPPLIES

NOTES:

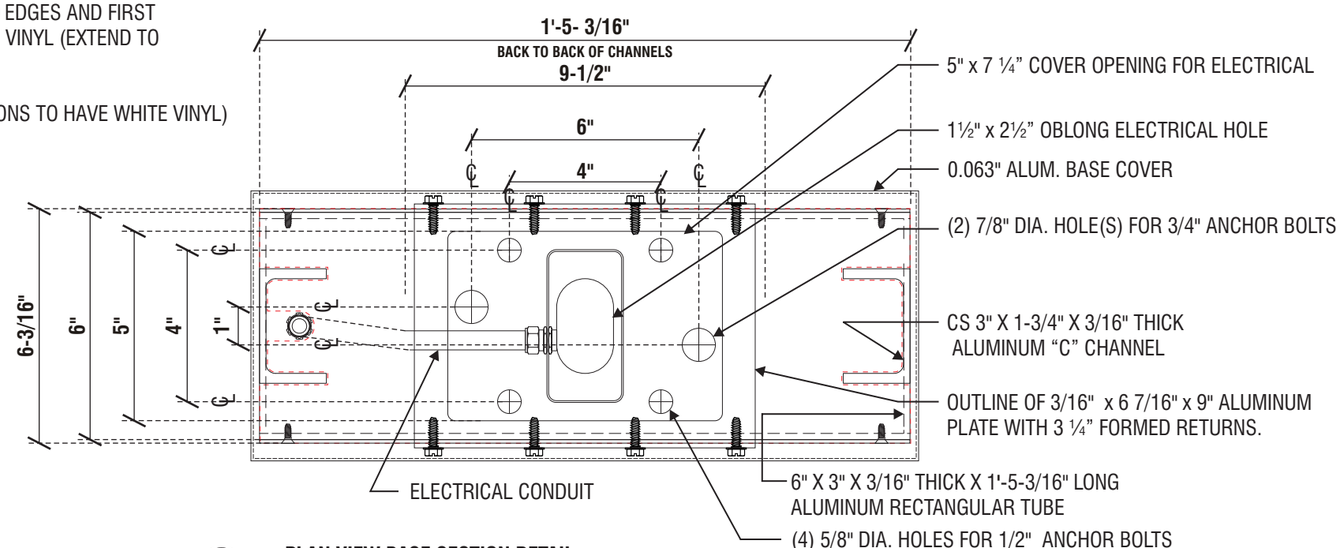
Note to All Contractors

120 Sign Voltage

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.
All wall penetrations to be sealed with UL Listed silicone sealant.

DT Directional Illuminated Arrow Series - 46in 1170mm #14104

Size	Sq. Ft.[1]	Sq. Ft.[2]	Volts	Amps
46" (1170mm)	1.51	9.90	120	0.85



1 PLAN VIEW BASE SECTION DETAIL

SCALE: 3" = 1'-0"

superior electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •

Acct. Mgr: Date:

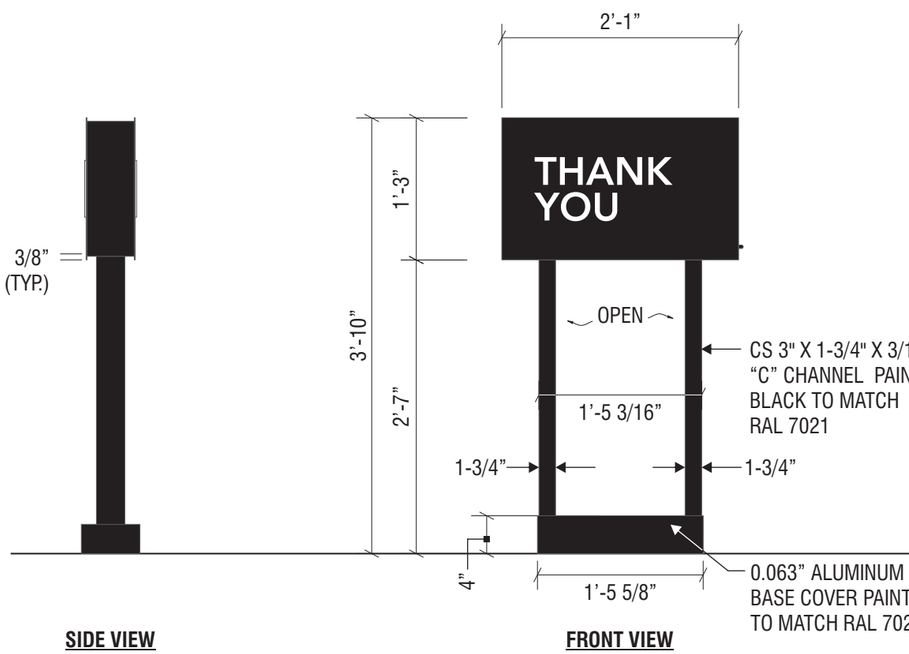
Design: Date:

Mfg/QC: Date:

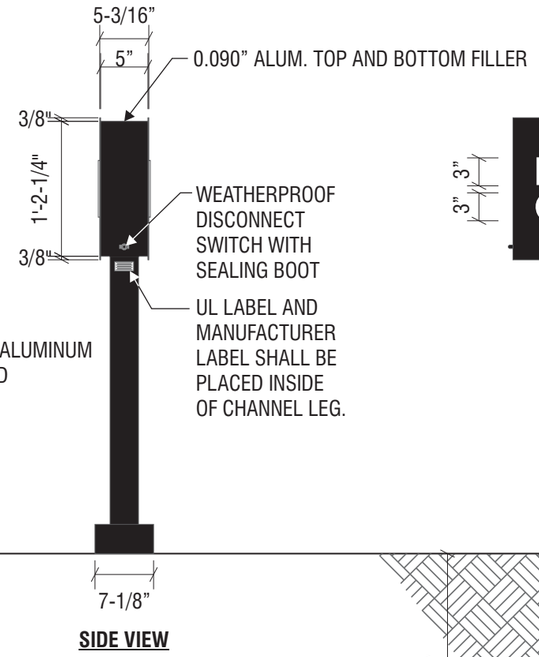
This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.

© SEA 2018

Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.

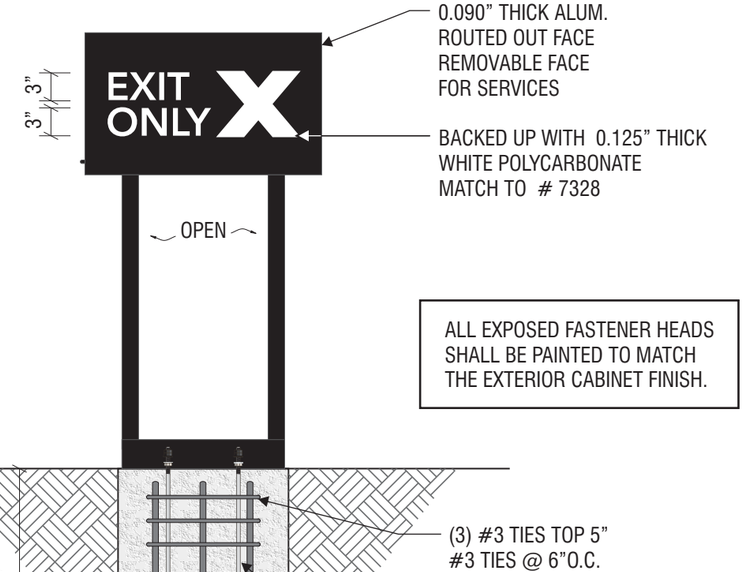


SIDE VIEW

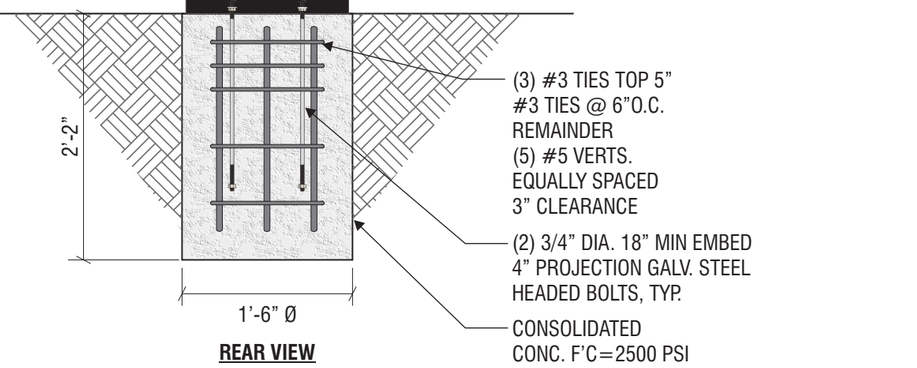


FRONT VIEW

SIDE VIEW



ALL EXPOSED FASTENER HEADS SHALL BE PAINTED TO MATCH THE EXTERIOR CABINET FINISH.



REAR VIEW

Design ID #14091

F — **DRIVE THRU ILLUMINATED DIRECTIONAL SIGN** — **1.51 SQ. FT.**

QUANTITY: ONE (1) REQUIRED — **SCALE: 3/4" = 1'-0"**

SPECIFICATIONS:

CABINET:	0.090" ALUMINUM HOUSING PAINTED BLACK TO MATCH RAL 7021M (SATIN FINISH) INTERIOR OF CABINET PAINTED WHITE
FACES:	0.090" ROUTED OUT ALUMINUM PAINTED TO MATCH RAL 7021M (SATIN FINISH)
THANK YOU AND EXIT ONLY:	COPY TO BE ROUTED OUT OF ALUMINUM FACE AND BACKED-UP WITH 1/8" TRANSLUCENT WHITE POLYCARBONATE TO MATCH WHITE # 7328
RETURNS:	5" DEEP ALUMINUM PAINTED TO MATCH RAL 7021M (SATIN FINISH)
ILLUMINATION:	WHITE LEDS WITH POWER SUPPLIES

NOTES:

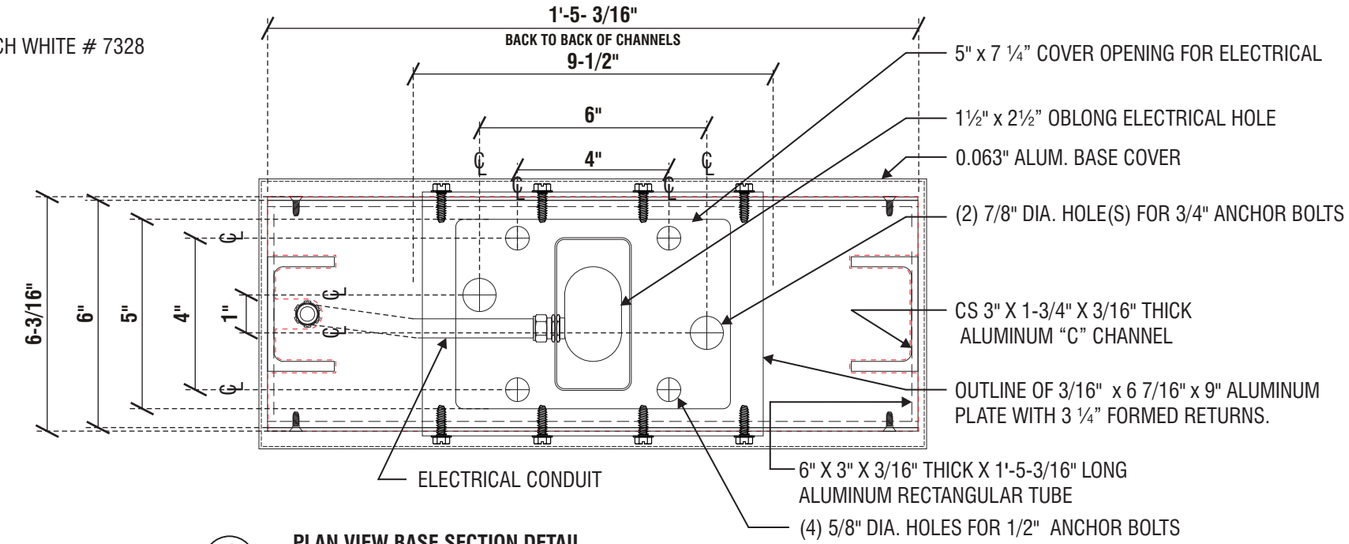
Note to All Contractors

120 Sign Voltage

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.
All wall penetrations to be sealed with UL Listed silicone sealant.

DT Directional Exit Sign Illuminated Arrow Series - 46in 1170mm #14091

Size	Sq. Ft.[1]	Sq. Ft.[2]	Volts	Amps
46" (1170mm)	1.51	9.90	120	0.85



1 **PLAN VIEW BASE SECTION DETAIL**

SCALE: 3" = 1'-0"

superior electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •

Acct. Mgr: Date:

Design: Date:

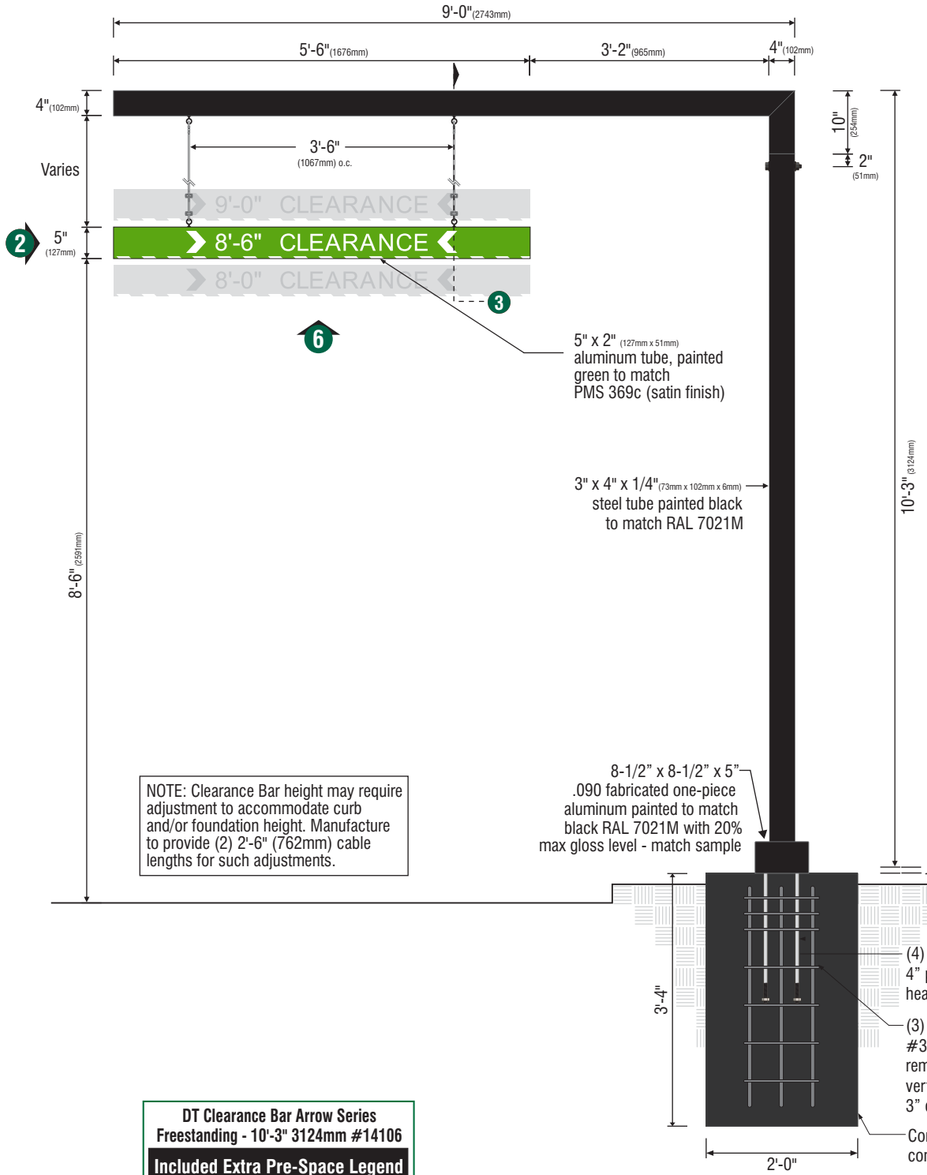
Mfg/QC: Date:

Page: 10 of 13

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.

© SEA 2018

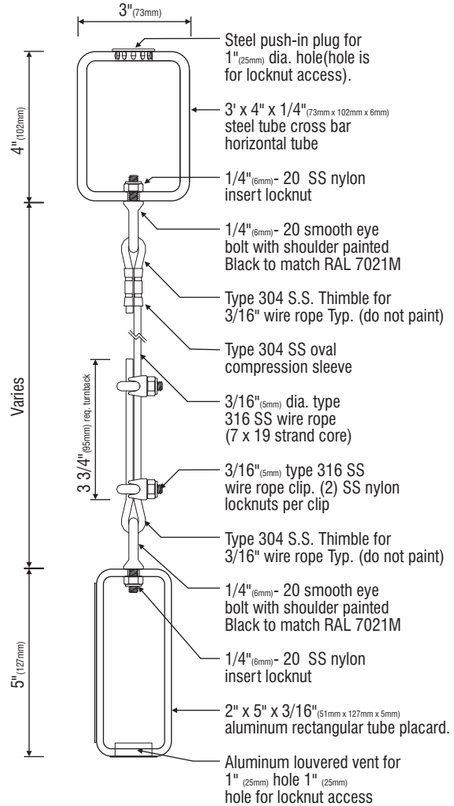
Note: The colors depicted here are a graphic representation. Your actual colors may vary. See color specifications.



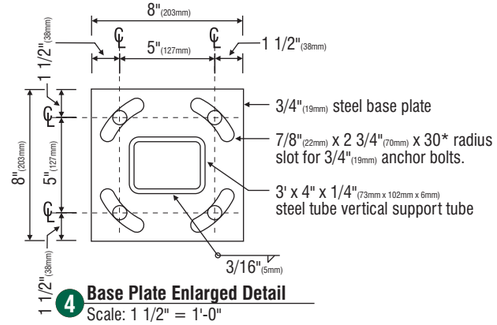
NOTE: Clearance Bar height may require adjustment to accommodate curb and/or foundation height. Manufacture to provide (2) 2'-6" (762mm) cable lengths for such adjustments.

1 Front View
Scale: 1/2" = 1'-0"

2 Side View
Scale: 1/2" = 1'-0"



3 Section View
Scale: 3" = 1'-0"



4 Base Plate Enlarged Detail
Scale: 1 1/2" = 1'-0"

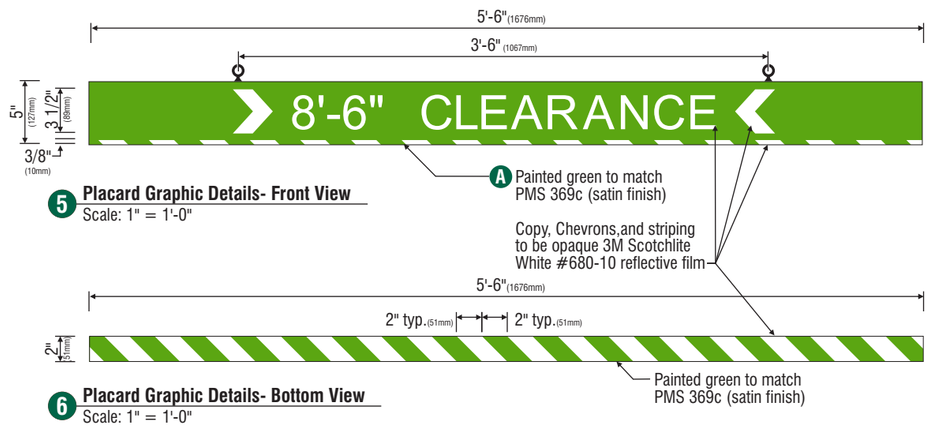
G - Design ID #14106

(Qty: 1) Single faced non- illuminated drive thru clearance Bar sign.
Fabricate and install:

- **A** Scraper Bar to be 2" (51mm) x 5" (127mm) x 1/4" (6mm) aluminum rectangular tube, ends to be flush capped with aluminum, painted Green to match PMS 369c (satin finish).
- **B** Copy to be opaque 3M Scotchlite White #680-10 reflective film (field apply).
- **C** Chevrons to be opaque 3M Scotchlite White #680-10 reflective film.
- **D** Striping to be opaque 3M Scotchlite White #680-10 reflective film. Striping extends 3/8" (10mm) onto front face.
- **E** Suspend sign face from support arm with 3/16" s.s. cable and attachment hardware.
- **F** Support structure to be welded 3' (73mm) x 4" (102mm) x 1/4" (6mm) steel rectangular tube construction, painted Black to match RAL 7021M(satin finish). Suppor structure be constructed as per approved shop drawings and shall be retro-fittable to existing sign foundations. All foundations, existing and new must be analyzed for suitability and must meet local city and state code regulations.

DT Clearance Bar Arrow Series Freestanding - 10'-3" 3124mm #14106		
Included Extra Pre-Space Legend		
	Imperial	**Metric**
1-	8'-0"	2.43m
2-	9'-0"	2.59m
Size		**Sq. Ft.**
10'-3" (3124mm)		**2.29**

1.) Figured as visual text



5 Placard Graphic Details- Front View
Scale: 1" = 1'-0"

6 Placard Graphic Details- Bottom View
Scale: 1" = 1'-0"

superior electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •
Acct. Mgr: Date:
Design: Date:
Mfg/QC: Date:

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.
© SEA 2018
Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.

superior
electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

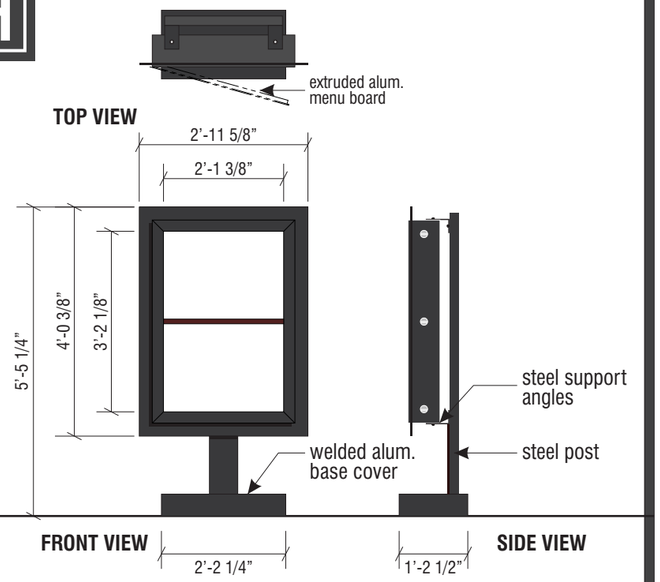
Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

H

SCALE: 3/8" = 1'-0"



Preview Board	Sq.Ft.	Volts	Amps	Quantity
	6.72	120	1.1	1

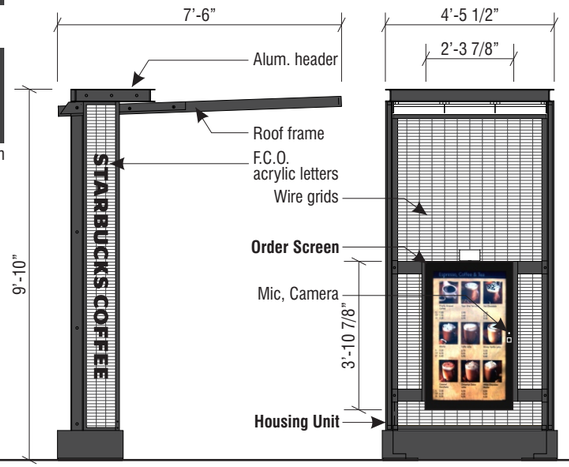
I

Housing Unit

J

Order Screen

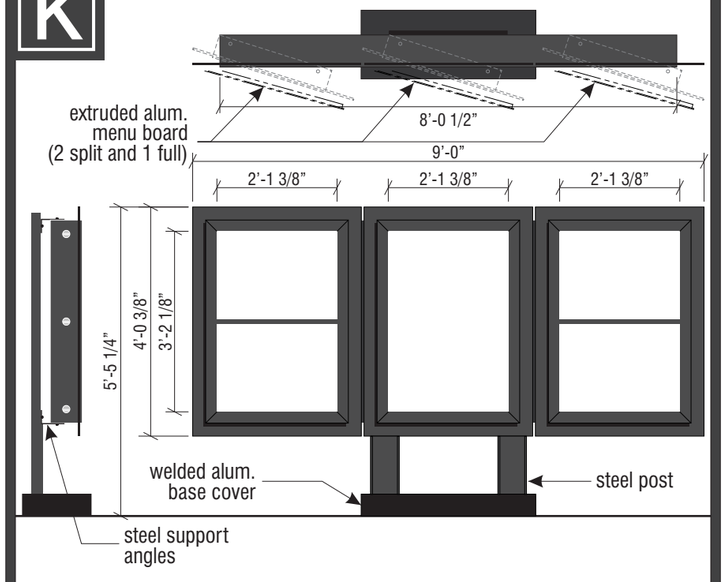
SCALE: 1/4" = 1'-0"



Order Screen w/ Housing Unit	Sq.Ft.	Volts	Amps	Quantity
	43.75	120	1.1	1

K

SCALE: 3/8" = 1'-0"



Menu Board	Sq.Ft.	Volts	Amps	Quantity
	20.16	120	3.3	1

EVOLVED DT SIGNAGE

NOTE: MANUFACTURED BY OTHERS, INSTALLED BY SEA

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •

Acct. Mgr: Date:

Design: Date:

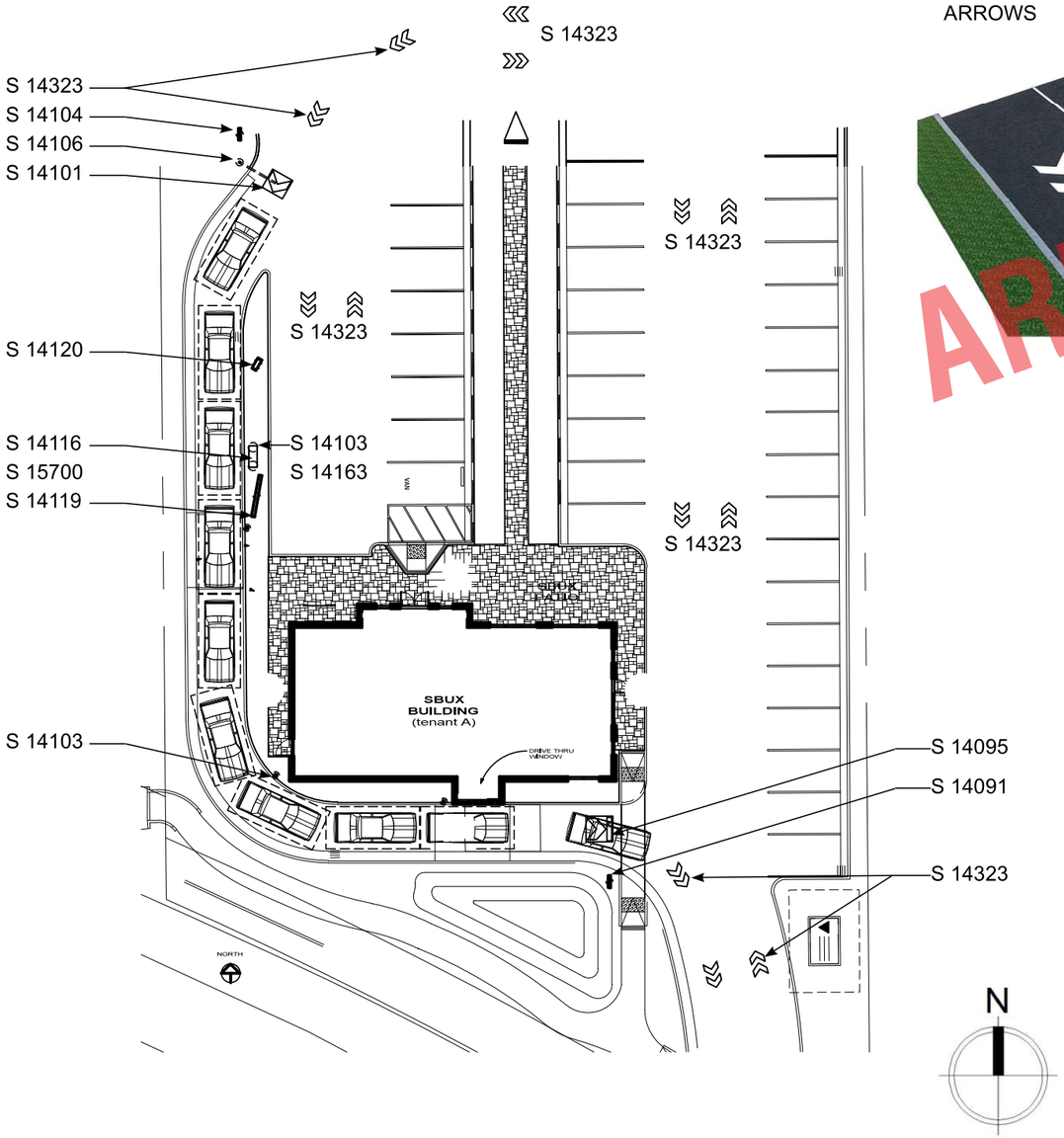
Mfg/QC: Date:

Page: 12 of 13

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.

© SEA 2018

Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.



1 OVERVIEW OF ARROWS DONE BY OTHERS

SCALE: 1/32" = 1'-0"

S 14323 - DOUBLE ARROWS

S 14101 - DRIVE LANE DIRECTIONAL ARROW

S 14095 - DRIVE LANE ARROW WITH STOP BAR

STAR PATTERN AT ORDER POINT

DOUBLE ARROWS ASPHALT

DRIVE LANE GRAPHICS CONCRETE

DRIVE LANE GRAPHICS ASPHALT

ARROWS BY OTHERS

2 OVERVIEW OF ARROWS DONE BY OTHERS

SCALE: NTS

superior electrical advertising
1700 West Anaheim Street
Long Beach, California
90813-1195
Phone: 562.495.3808
Facsimile: 562.435.1867
www.superiorsigns.com

Project:
Starbucks Coffee
Mt. Hermon & Kings Village

Address:
260 Mount Hermon Road
Scotts Valley, CA 95066

Account Manager:
JIM STERK

Scale: **AS NOTED** T.A.: **3.00**

Design No.:
18-10-5131-02

Reg. No.:

Revision History:
R0 10/22/18 BK New Drawing
R1 11/1/18 BK revise per redlines
R2 11/12/18 MH (.5) arrow info to back

ELECTRIC SIGN

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

• CONSTRUCTION APPROVALS •

Acct. Mgr: Date:

Design: Date:

Mfg/QC: Date:

This is an original unpublished drawing created by Superior Electrical Advertising, Inc. It is submitted for your approval. It is not to be shown to anyone outside of your organization, nor is it to be reproduced, copied or exhibited in any fashion. The changing of colors, sizes, materials or illumination method does not alter the design. Ownership of this design is held by Superior Electrical Advertising, Inc. Authorization to use this design in any fashion must be obtained in writing from Superior Electrical Advertising, Inc.

© SEA 2018

Note: The colors depicted here are a graphic representation. Actual colors may vary. See color specifications.

City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: February 6, 2019

TO: Honorable Mayor and City Council

FROM: Jenny D. Haruyama, City Manager

SUBJECT: **ADOPT FY 2019/20 COUNCIL GOALS**

SUMMARY OF ISSUE

Each year, the City Council establishes goals for the upcoming fiscal year to guide priorities and inform the budget development process. On January 23, 2019, the Council received a status update regarding its FY 2018/19 goals and discussed assumption changes to the 10-year forecast. Council subsequently identified goals and priorities for FY 2019/20. While the goals remained the same as in prior years, the implementation action under each goal varied as reflected in the attached FY 2019/20 work plan.

- Ensure Long Term Fiscal Sustainability
- Encourage Business Development and Expand the City's Economic Base
- Implement Operational Initiatives to Enhance City Services
- Maintain Quality of Life for Residents

Council placed strong emphasis on its financial-related goal, "*Ensure Long Term Fiscal Sustainability*," due to revenue assumption changes in the City's 10-year forecast. Given these constraints, Council directed staff to refine its Fiscal Sustainability Plan (FSP) and identify alternative budget strategies to address the City's revenue shortfall. Additional strategies presented to the Council for further consideration would need to be analyzed in detail and could include a combination of revenue enhancement and service reduction and/or delivery options.

Revenue approaches discussed by the Council for further exploration included renewing, extending, and/or increasing the City's transaction tax (Measure U) to the cap; preserving sales tax options by preparing a legislative adjustment of tax cap; increasing the City's hotel tax rate; and modernizing the City's Utility Users Tax (UUT). There was Council consensus to begin this goal in FY 2018/19 and to incorporate it as part of the FY 2019/20 budget development process.

If the Council would like staff to explore legislative options that involve exceeding the state sales tax cap, formal direction from Council is required. The state sales tax rate is currently set at 7.25%. Under existing law, cities and counties may impose a Transaction and Use Tax (TUT) for general or special purposes, subject to voter approval, provided that the combined countywide rate of tax does not exceed 2%. The Scotts Valley sales tax rate is currently 9%, which includes the State's sales tax rate of 7.25%, several countywide TUTs, and the City of Scotts Valley Measure U. Under state law, Scotts Valley's sales tax rate cannot exceed 9.25%. If Council wanted to consider exceeding the 9.25% sales tax rate as a possible revenue option, state legislation must be first drafted and approved.

It should be noted that pursuing a legislative adjustment of state sales tax cap does not mean this approach is the preferred solution; rather, it positions the City to consider it as one option among several other alternatives.

There was also discussion about removing the goal, *Review Building Development Standards (Parking)* under the Quality of Life. Originally, this goal was directed at the issue of parking; however, some council members expressed an interest in expanding this goal to be a more comprehensive review of the City's development standards, which establishes regulations for new and existing development. Given this, is it recommended that this goal be removed and incorporated into a future goals work plan as this task will require greater resources, funding, and staff time.

Last, the underlined goals listed below are recommended for Council consideration, but were not specifically addressed at the January 23, 2019 goal setting discussion. They are reflected in the attached FY 2019/20 City Council goals.

Encourage Business Development and Expand the City's Economic Base

- *Complete the Update of the General Plan*
    - Communicate key changes in the updated General Plan to community and developer stakeholders upon completion.

- *Facilitate the Development of the Town Center and other Complimentary Land Uses*
    - Develop Measure S project scope and plan to meet bond proceeds expenditure timelines.

Maintain Quality of Life for Residents

- *Collaborate with Fire, Water and Other Related Agencies to Explore Grant Funding Opportunities for Mutually Beneficial Projects*
    - Explore funding opportunities with the Scotts Valley Water District (SVWD) to enhance groundwater storage and leverage resources to upgrade the City's wastewater treatment plant.

FISCAL IMPACT

There is no fiscal impact associated with the discussion and/or adoption of the FY 2019/20 Council Goals.

STAFF RECOMMENDATION

It is recommended that Council adopt the attached FY 2019/20 goals and direct the City Manager to work with state representatives to prepare a legislative adjustment of the state sales tax cap to consider as a possible fiscal sustainability option.

TABLE OF CONTENTS PAGE

FY 2019/120 City Council Goals…….. 3

STATUS UPDATE OF FY 2018/19 COUNCIL GOALS

GOALS	PRIORITIES
Ensure Long-Term Financial Stability	***Refine Fiscal Sustainability Plan (FSP) to include Alternate Budget Strategies to Address Revenue Needs*** ✓ Identify additional revenue enhancement options, including but not limited to: increasing sales (Measure U) and/or hotel taxes, and/or modernizing the City's utility users' tax (UUT). ✓ Explore budget expenditure strategies, including, but not limited to outsourcing and/or service/staffing reductions. ✓ Preserve sales tax options by preparing legislative adjustment of tax cap. ✓ Quantify and qualify service impacts associated with the non-renewal and/or increase of Measure U.
	Update FSP Implementation Strategy and Community Engagement Framework ✓ Develop a FSP implementation strategy and timeline with key milestones, including a community informational campaign to enhance awareness of the City's finances and potential service impacts. ✓ Convene the Council Budget Subcommittee to guide the development of the FSP framework and recommended approaches for community engagement. ✓ Explore polling to assess the community's views and opinions.
Encourage Business Development and Expand the City's Economic Base	***Complete the Update of the General Plan*** ✓ Complete the review and update of final two elements - Land Use and Mobility. ✓ Complete environmental impact report (EIR) to analyze potential impacts on various topics including; natural resources, public services and utilities, population and housing, and transportation and mobility. ✓ Bring forward the updated General Plan and Final EIR to Planning Commission and City Council for formal consideration and adoption. ✓ Communicate key changes in the updated General Plan to community and developer stakeholders upon completion.
	Facilitate the Development of the Town Center and other Complimentary Land Uses ✓ Conduct an economic analysis, project feasibility, and pro-forma analysis for the proposed Town Center development. ✓ Prepare a void analysis (identification of retail gaps) and provide retail attraction assistance on possible uses for the Town Center project. ✓ Prepare a market study for the possible reuse of KMART. ✓ Retain support to advance the Marriott Extended Stay Residence Inn. ✓ Develop and implement a marketing and branding campaign that supports the City's Economic Development Strategic Plan, leverages community assets to enhance tourism, and strengthens the City's economic base. ✓ Develop Measure S project scope and plan to meet bond proceeds expenditure timelines.

STATUS UPDATE OF FY 2018/19 COUNCIL GOALS

Implement Operational Initiatives to Enhance City Services	***Implement Citywide Strategic Technology Plan*** ✓ Develop work plan to prioritize recommendations as it relates to service gaps identified in the preliminary assessment of the City's information technology services. ✓ Continue to use existing e-communication tools to enhance engagement with the community. ***Evaluate Opportunities to Build Organizational Capacity and Enhance Service Delivery*** ✓ Explore alternate City Commission/Committee structures.
Maintain Quality of Life for Residents	***Maintain Investment in Parks, Recreation and Public Safety*** ✓ Develop body worn camera policy and procedures; deploy camera technology in FY 2019/20. ✓ Explore and implement when feasible facility improvements as it relates to park, recreation and senior services.
	Facilitate the Development of Glenwood Open Space Trail System ✓ East trails are expected to be open by Fall 2019.
	Collaborate with Fire, Water and Other Related Agencies to Explore Grant Funding Opportunities for Mutually Beneficial Projects ✓ Explore opportunities with the Scotts Valley Protection District (SVFPD) to secure available state funding for emergency preparedness, fire prevention, and communication efforts. ✓ Collaborate with Cal-Fire, SVFPD, and other stakeholders to inform the community about strategies to mitigate wildfire risk, while protecting life and property. ✓ Explore funding opportunities with the Scotts Valley Water District (SVWD) to enhance groundwater storage and leverage resources to upgrade the City's wastewater treatment plant.

City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: February 6, 2019

TO: Honorable Mayor and City Council

FROM: Tony McFarlane, Administrative Services Director

APPROVED: Jenny D. Haruyama, City Manager

SUBJECT: **MID-YEAR FINANCIAL REVIEW FOR FY 2018/19 AND DIRECTION FOR PREPARATION OF THE FY 2019/20 ANNUAL BUDGET**

SUMMARY OF ISSUE

This report provides an update of the City's current financial performance, including an overview of the year prior as reported by the FY 2017/18 Comprehensive Annual Financial Report (CAFR) and a Mid-Year Review for FY 2018/19 through December 31, 2018. This financial summary identifies mid-year revenue and expenditure trends for all City funds and a preliminary forecast for FY 2018/19 year-end fund balance.

This report also recommends that the City will prepare its FY 2019/20 annual budget and five-year financial forecast based on existing service levels as the elements of the Fiscal Sustainability Plan are updated.

FY 2017/18 COMPREHENSIVE ANNUAL FINANCIAL REPORT RESULTS

On December 19, 2018, the City Council previously accepted the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2018. The City ended FY 2017/18 with $4.0 million in unassigned reserves in its General Fund, which equated to nearly 37% of annual operating expenditures. Available reserves in the Wastewater Enterprise Funds total $2.2 million at June 30, 2018. However, the Recreation Enterprise Fund had an accumulated deficit of approximately $36,000 as we started FY 2018/19. All other funds reported positive reserves available for appropriation as we began FY 2018/19. The CAFR indicated that tax revenues from sources such as property and real estate transfer tax, sales tax, and transient occupancy tax, as well as an increase in development activity in the City, provided continued growth in the City's revenue sources. Although these revenue trends are positive, they were not able to cover the cost of service delivery, including, but not limited to increases in planning/building contract services to meet developer service demands, CalPERS rates, and capital needs.

FY 2018/19 MID-YEAR FINANCIAL REVIEW THROUGH DECEMBER 31, 2018

During the first six months of FY 2018/19, revenues and expenditures are, for the most part, meeting expectations as originally anticipated in the adopted FY 2018/19 annual budget. Items of importance are noted below:

General Fund Revenues

- *Property taxes* – the real estate market continues to be driven by the demand for housing increasing property tax receipts from the prior year, however, **p*roperty tax revenue projections are anticipated to be lower by approximately $28,000, or -2%.***

- *Sales taxes* – sales tax revenues related to the general 1% State sales tax rate and the 0.5% City local transactions and use tax rate have increased over the prior year, however, ***sales tax revenue projections are anticipated to be lower by $145,000, or -4%.***

- *Franchise taxes* – Franchise revenue from gas and electric services will meet expectations when it is received by the end of March 2019.

- *Transient occupancy taxes (TOT)* – The budget projected a $230,000 increase in TOT revenue due to the increase in the TOT rate approved by voters and the opening of the 4 Points Sheraton during the fiscal year. However, TOT revenue from 1440 Multiversity has exceeded budget expectations. ***TOT revenues are expected to exceed revenue projections by approximately $160,000, or 9%***.

- *Utility users taxes (UUT)* – UUT revenues are expected to meet budgeted projections by the end of the year based on current revenue trends.

- *Fees for services* – Permit fees related to development activity are performing above expectations. It is too soon to measure the impact on this category of the new fee structure that went into effect on October 1. However, **service fee revenues are expected to exceed projections by approximately $100,000.**

General Fund Expenditures

- *Administrative Services* –The Administrative Services Director position was filled at the beginning of the fiscal year. The work plan included resources for implementation of the adopted fee structure, labor negotiations, and actuarial analysis of Post-Employment Retirement Benefit (OPEB) obligations. **The Administrative Services budget will require an additional appropriation in the Finance department totaling $20,000** for the following items:

    - **Staffing**. Staffing levels have been reduced by 2 FTE due to retirements. Recruiting efforts for the Administrative Services Analyst position have been unsuccessful. This position will be re-branded as a Payroll/HR Analyst and recruitment efforts will be renewed. In order to replace the Accounting Assistant position, the City will require the most flexibility to locate the desired candidate. Staff is requesting Council approval to amend the authorized FTE staffing levels in the Finance Department by replacing the Accounting Assistant position with either an Accountant I or Accounting Technician position depending upon the outcome of recruiting efforts. These changes will be incorporated in the Fiscal Year 2019/20 budget. **An additional appropriation of $7,000 is recommended.**

- **RFP for Auditing Services**. The current contract with the auditing firm Marcello & Company expired upon the completion of the Fiscal Year 2017/18 audit. Staff will be issuing an RFP for Auditing Services in February with the intention of selecting a firm by mid-April. The selection of a new auditing firm could result in additional expenses in the current fiscal year. As a best practice, some auditing firms elect to conduct interim work prior to the end of the fiscal year. This practice reduces audit field work and preparation of the annual financial report. The remaining costs for the first year of the contract will be incorporated into the Fiscal Year 2019/20 budget. **An additional appropriation of $13,000 is recommended** in order to be prepared for current year auditing services.

- *Police* – The Police Department budget **will need an additional $34,500 in appropriations** for the following items:

  - **Santa Cruz County Multi-Disciplinary Interview Center (MDIC)** - In July 2016, the City Council approved participation in and funding for a new multi-disciplinary interview center used by all law enforcement agencies in the county to interview victims of sexual assault. The fiscal contributions were authorized, but the budget was never adjusted to reflect the increased spending to support this contribution. **The annual contribution amount is $10,613, which is recommended as an additional appropriation**.

  - **RIMS Annual Support –** RIMS is the operating system that the Police Department uses for records management and computer-aided dispatching. During the development of the current year budget the amount for annual support was not included in the budget due to an oversight. **An additional appropriation of $23,500 is recommended to fund this cost.**

- *Community Development* – The Community Development budget included $620,000 for building inspection consulting services and shared building official services with the City of Capitola. Given the volatile nature of development activity, the $620,000 was a conservative estimate for annual baseline funding for building official and inspection services. Although Development revenue has increased over the prior year, the cost for those services are projected to be significantly less than $620,000 resulting in significant budget savings of approximately $400,000. **The recommendation is to decrease appropriations in the Building department by $55,000 to fund the additional funding requests from the other departments in the General Fund.**

Other Funds

- *Green Hills Roadway Preservation Project* – The Green Hills Roadway Preservation Project was estimated to be completed prior to the end of FY 2017/18. However, the initial bids for the project exceeded available project funding causing a delay in the start of the project that carried over into FY 2018/19.

As a result, the amounts appropriated for this project were not included in the FY 2018/19 budget. **Appropriations of $989,109 are required in the following funds**:

- **Gas Tax (Fund 003) $80,109**
- **STP Exchange Projects (Fund 31) $811,000**
- **Transportation Funds – Measure D (Fund 155) $100,000**

  - *STP Exchange Projects (Fund 31)* – A portion of the Green Hills Roadway Preservation Project is grant funded. In FY 2017/18, $106,000 was received in grant funding resulting in a balance remaining of $705,000. In order to receive this grant funding, **an increase in revenue appropriation of $705,000 is recommended.**

  - *Transportation Funds – Measure "D" (Fund 155)* – Council approved funding for the above mentioned Green Hills Roadway Preservation Project in the amount of $989,109. The total cost of the project was $1,043,727. The Public Works Director will provide a brief overview of this project for Council. **An additional appropriation of $54,619 is recommended in order to fully fund this project. Funding is available in the current year to accommodate this need.**

- *Affordable Housing (Fund 019)* - County of Santa Cruz is the lead agency for the Continuum of Care, known locally as the Homeless Action Partnership (HAP). In this capacity, the County has invited Focus Strategies to develop a proposed scope of work to assist community leadership and key stakeholders to evaluate, align, and improve the countywide response to the crisis of homelessness. Focus Strategies is a nationally recognized consulting firm specializing in helping communities develop solutions to homelessness using a "systems thinking" approach. Evidence from around the United States and a shift in federal policy direction all point to the importance of developing systems to effectively end homelessness – sometimes referred to as Homeless Crisis Response Systems. To achieve this system approach, all resources and programs are aligned around a consistent set of strategies and work toward shared, measurable objectives. The system's work is shaped by data – continuous analysis shows what is working and where improvement is needed. The technical assistance proposed for Santa Cruz County will include extensive leadership and community engagement, qualitative and quantitative assessment of the extent of homelessness and the effectiveness of current efforts to address it, targeted analysis to identify strengths and challenges, and guidance in developing a new, more systematic and coordinated countywide approach.

  - The scope of work includes:
  - Governance structure development
  - Qualitative baseline system assessment
  - Defining system performance measures
  - System performance assessment and predictive modeling
  - System redesign to build a more data informed and systematic response, and to operationalize administrative structures for implementation

The estimated project timeframe is March 2019 through April 2020, and total estimated costs $310,000. **An appropriation of $5,150 is needed to fund the City's portion of the cost of this program.**

Also received in the current year was a loan repayment of $210,000 and impact fees of $111,000 that was not included in the budget. **An increase in revenue appropriations of $321,000 is recommended.**

FY 2018/19 GENERAL FUND YEAR-END FUND BALANCE PROJECTION

The following table summarizes the FY 2018/19 year-end fund balance projection, considering anticipated revenue and expenditure trends indicated earlier. It is anticipated that the FY 2018/19 General Fund will end the year with a net deficit of $519,017, which is an improvement to the originally forecasted deficit of $1,208,625 due to the improved revenue trends and lower than anticipated expenses indicated earlier. The City's projected ending General Fund balance available for appropriations in future years is estimated to be $3,544,385, which is over $689,608 higher than original expectations and is equivalent to 29% (3.5 months) of annual operating expenditures plus transfers out. This reserve level exceeds the City Council's target reserve policy of 17% (two months) of annual operating expenditures plus transfers out.

General Fund Reserves (Funds 1 & 6)	Adopted Budget – FY 2018/19	Projected Results – FY 2018/19
Opening Fund Balance at 7/1/2018	$ 4,063,402	$ 4,063,402
Estimated Revenues	11,469,800	11,368,872
Transfers In	235,000	235,000
Budgeted Expenditures	(11,923,656)	(11,133,120)
Transfers Out	(989,769)	(989,769)
Net Surplus (Deficit)	(1,208,625)	(519,017)
Ending Fund Balance at 6/30/2018	$ 2,854,777	$ 3,544,385

FY 2019/20 ANNUAL BUDGET DIRECTION

Last year, the City Council adopted the Fiscal Sustainability Plan (FSP) that addresses the City's structural deficit and provides budget strategies for Council's consideration in resolving that deficit. Since the adoption of the FSP, several revenue assumptions have changed, requiring an update of the 10-year General Fund forecast. The forecast projects a deficit of $5.5 million by FY 2028/2029. Short of any Council direction given relative to the discussion of goals and objectives that Plan. The proposed budget will be developed within the framework of Council goals established for FY 2019/20.

It is proposed that the budget framework be centered around and include the following:

- *Five-Year Capital Improvement Project (CIP) Plan*
  The annual budget document will include an updated five-year CIP plan that will include a funding analysis for the proposed projects over a five-year period and a

prioritization of projects using defined criteria that incorporates health and safety, legal/regulatory requirements, and quality of life considerations in the prioritization of those projects.

- *Five-Year Financial Plan*
  An updated five-year financial forecast will be prepared that incorporates the five-year CIP plan, operating cost projections, and revenue projections for each of the City's major funds (e.g., General Fund, Special Revenue Funds, Recreation and Wastewater Enterprise Funds). In addition, the forecast will include a 10-year General Fund forecast that covers the longer-term period being addressed by the City's Fiscal Sustainability Plan.

- *Reserve Policy*
  The General Fund target reserve policy of $17% (or two months) of annual operating expenditures plus transfers out will be used as a basis for evaluating reserve levels. In addition, the Wastewater funds will include the target operating cash reserve of 50% (or six months) of annual operating expenditures plus and $1 million emergency reserve for seismic/catastrophic events included in the Wastewater rate model that was prepared as part of the adoption of the three-year wastewater rates in August 2017.

- *Maintain Existing Service Levels*
  As City staff begins preparation of the annual operating budget, staff will assume that services will be maintained at existing levels.

- *Adding Services/Staffing Require Ongoing Revenue Sources*
  There will not be any expectation for adding services or employee positions unless there is an identified and reliable ongoing revenue source that will fully cover the costs of such services. Any one-time service level changes that have one-time revenues, such as entitlement, plan check and inspection services related to development activity, may be proposed using contract services/employees.

- *Fiscal Sustainability Plan Budget Strategies*
  Depending upon the outcome of the City Council's consideration of updates to the Fiscal Sustainability Plan, staff will incorporate any of the budget strategies that have an impact on FY 2019/20 budgeted operations in the preliminary budget.

BUDGET CALENDAR FOR FY 2019/20
The following milestones are presented as placeholders as it relates to the preparation and adoption of the City's FY 2019/20 Annual Budget.

Date (2019)	Meeting Forum	Milestone
February 6	Regular Meeting	Mid-Year Financial Report and Budget Direction
March 13	Budget Sub-Committee	Review Five-Year CIP Plan, FSP Framework and Budget Direction
March 20	Regular Meeting	Five-Year CIP Plan Direction
April 10	Budget Sub-Committee	Review Fee Schedule, FSP Strategy Development and Budget Direction
April 17	Regular Meeting	Fee Schedule Adoption
May 1	Regular Meeting	Review Non-Profit Funding Proposals
May 8	Budget Sub-Committee	Review Proposed FY 2019/20 Annual Budget, FSP Strategy Implementation Action Plan
May 15	Regular Meeting	Public Hearing on Proposed FY 2019/20 Annual Budget
June 5	Regular Meeting	Budget Adoption
June 28	N/A	Budget Publication

FISCAL IMPACT

There is no fiscal impact as a result of accepting the attached report and providing direction to the City Manager for the preparation of the FY 2019/20 Annual Budget.

STAFF RECOMMENDATION

It is recommended that Council consider taking the following actions:

1. Accept the attached reports and information regarding the FY 2018/19 Mid-Year Financial Report through December 31, 2018
2. Approve Resolution No. 630.38.3 amending the FY 2018/19 Annual Budget
3. Provide direction to the City Manager regarding preparation of the FY 2019/20 Annual Budget

TABLE OF CONTENTS PAGE

Mid-Year Financial Report for the Six Months Ended December 31, 2018 …… 8
Resolution No. 630.38.3 …… 10

City of Scotts Valley
Revenues - All Funds
Mid-Year Financial Review for the Six Months Ended December 31, 2018

	FY 2017/18						FY 2018/19					
	Adopted Budget	Actual Year-End Totals	Over (Under) Projected Revenue Totals	Actual Totals for Six-Months Ended 12/31/2017	Actual Six-Month Totals as % of Adopted Budget	Actual Six-Months Totals as % of Year-End Actual Six-	Revised (Adopted + Add' Revenue Sources Approved)	Actual Totals for Six-Months Ended 12/31/2018	Actual Six-Months Totals as % of Adopted Budget	Increase (Decrease) from Prior Year 6-month Totals	Projected Year-End Revenues	Increase (Decrease) from Adopted Budget
General Fund Revenues												
Property Taxes	1,479,200	1,561,489	5.6%	702,241	47.5%	45.0%	1,469,700	765,077	52.1%	8.95%	1,441,947	(27,753)
Sales Tax - General	2,258,000	1,864,675	-17.4%	726,745	32.2%	39.0%	2,115,000	1,025,265	48.5%	41.08%	2,045,734	(69,266)
Sales Tax - Measure U	1,339,000	1,239,352	-7.4%	450,394	33.6%	36.3%	1,340,000	632,582	47.2%	40.45%	1,265,164	(74,836)
Franchise Taxes	932,000	986,782	5.9%	311,365	33.4%	31.6%	1,036,900	326,105	31.4%	4.73%	1,023,301	(13,599)
Transient Occupancy Tax	1,337,000	1,588,106	18.8%	467,840	35.0%	29.5%	1,814,400	731,839	40.3%	56.43%	1,975,966	161,566
Utility Users Tax	740,000	740,358	0.0%	306,675	41.4%	41.4%	740,000	293,414	39.7%	-4.32%	704,193	(35,807)
Business License Tax	361,700	263,070	-27.3%	202,886	56.1%	77.1%	351,700	279,825	79.6%	37.92%	362,832	11,132
Total Taxes	**$ 8,446,900**	**$ 8,243,832**	**-2.4%**	**$ 3,168,146**	**37.5%**	**38.4%**	**$ 8,867,700**	**$ 4,054,107**	**45.7%**	**27.96%**	**$ 8,819,137**	**$ (48,563)**
Intergovernmental	1,140,800	1,204,293	5.6%	547,653	48.0%	45.5%	1,172,500	622,210	53.1%	13.61%	1,248,163	75,663
Fees and Services	1,107,800	719,051	-35.1%	470,617	42.5%	65.4%	796,300	423,866	53.2%	-9.93%	906,502	110,202
Fines and Forfeitures	37,650	34,766	-7.7%	13,544	36.0%	39.0%	24,200	14,211	58.7%	4.92%	28,473	4,273
Investment Earnings	9,000	28,087	212.1%	6,000	66.7%	21.4%	10,000	7,232	72.3%	20.53%	14,464	4,464
Other	362,550	547,318	51.0%	238,767	65.9%	43.6%	539,000	147,741	27.4%	-38.12%	299,637	(239,363)
Total General Fund Revenues	**$ 11,104,700**	**$ 10,777,347**	**-2.9%**	**$ 4,444,727**	**40.0%**	**41.2%**	**$ 11,409,700**	**$ 5,269,367**	**46.2%**	**18.55%**	**$ 11,316,376**	**$ (93,324)**
General Capital Improvement Fund												
General Capital Improvements (Fund 150)	**$ 510,000**	**$ 1,476,354**	**189.5%**	**$ 702,241**	**137.7%**	**47.6%**	**$ 113,500**	**$ 3,896**	**3.4%**	**-99.45%**	**$ 8,190**	**$ (105,310)**
Special Revenue Funds - Development Impact Fees												
Drainage Construction (Fund 007)	54,605	49,554	-9.3%	10,366	19.0%	20.9%	11,505	13,284	115.5%	28.15%	63,502	51,997
Traffic Impact Mitigation (Fund 008)	174,600	64,958	-62.8%	34,260	19.6%	52.7%	847,000	155,915	18.4%	355.09%	295,619	(551,381)
Park and Recreation Facilities (Fund 009)	251,900	104,562	-58.5%	54,573	21.7%	52.2%	1,098,200	331,273	30.2%	507.03%	634,722	(463,478)
General Facility Impact Fee (Fund 021)	25,450	28,081	10.3%	17,005	66.8%	60.6%	68,950	20,103	29.2%	18.22%	33,197	(35,753)
Police Facility (Fund 027)	102,800	65,606	-36.2%	39,280	38.2%	59.9%	157,800	46,908	29.7%	19.42%	78,346	(79,454)
Mt. Hermon Traffic Mitigation (Fund 051)	170	27,477	16062.8%	10,500	6176.5%	38.2%	300	88,555	29518.3%	743.38%	231,733	231,433
Library Impact Fees (Fund 086)	36,150	50,413	39.5%	29,643	82.0%	58.8%	117,950	36,729	31.1%	23.90%	62,464	(55,486)
Police Development Fees (Fund 315)	900	1,772	96.9%	600	66.7%	33.9%	900	1,529	169.9%	154.84%	4,517	3,617
Total Special Revenue - DIF Expenses	**$ 646,575**	**$ 392,423**	**-39.3%**	**$ 196,227**	**30.3%**	**50.0%**	**$ 2,302,605**	**$ 694,295**	**30.2%**	**253.82%**	**$ 1,404,099**	**$ (898,506)**
Special Revenue Funds - Non-DIF Funds												
Recycling/Environment (Fund 002)	66,060	5,297	-92.0%	5,000	7.6%	94.4%	66,060	78,994	119.6%	1479.88%	83,680	17,620
Gas Tax (Fund 003)	333,100	332,604	-0.1%	116,552	35.0%	35.0%	515,500	179,567	34.8%	54.07%	512,429	(3,071)
SMIP Fees (Fund 005)	5,060	7,575	49.7%	5,059	100.0%	66.8%	5,060	2,912	57.5%	-42.45%	4,360	(700)
Affordable Housing (Fund 019)	38,860	29,078	-25.2%	23,910	61.5%	82.2%	38,860	24,127	62.1%	0.91%	385,473	346,613
Senior Center Operations (Fund 028)	70,850	69,855	-1.4%	33,667	47.5%	48.2%	77,650	47,871	61.6%	42.19%	99,326	21,676
STP Exchange Projects (Fund 031)	711,000	143,315	-79.8%	-	0.0%	0.0%	768,250	663,819	86.4%	0.00%	1,473,250	705,000
Tree Replacement Fund (Fund 033)	610	1,121	83.8%	690	113.1%	61.5%	610	397	65.0%	-42.50%	645	35
Green Building Fund (Fund 035)	101,400	72,875	-28.1%	52,352	51.6%	71.8%	108,900	34,397	31.6%	-34.30%	47,882	(61,018)
Disability Compliance (Fund 036)	750	1,928	157.0%	670	89.3%	34.8%	750	3,394	452.5%	406.50%	9,764	9,014
Pinewood Estates LMD (Fund 050)	6,270	5,982	-4.6%	-	0.0%	0.0%	6,290	82	1.3%	0	6,290	-
Skypark LMD (Fund 077)	41,750	42,304	1.3%	549	1.3%	1.3%	41,750	439	1.1%	-19.95%	41,750	-
Skypark LMD Insurance (Fund 078)	10,500	14,199	35.2%	-	0.0%	0.0%	11,230	4,567	40.7%	0.00%	18,133	6,903
Library Facility Improvements Measure S (Fund 088)	165,050	202,659	22.8%	-	0.0%	0.0%	300	19,040	6346.8%	0.00%	23,920	23,620
Library County Excess Distribution (Fund 089)	-	-	0.0%	-	0.0%	0.0%	339,321	339,321	100.0%	0.00%	339,321	-
Community Facility Center Operations (Fund 123)	91,350	88,758	-2.8%	25,774	28.2%	29.0%	110,850	40,549	36.6%	57.33%	139,638	28,788
Transportation Projects - Measure D (Fund 155)	240,100	307,970	28.3%	110,100	45.9%	35.8%	265,900	102,778	38.7%	-6.65%	287,490	21,590
Supplemental Law Enforcement Services (Fund 306)	100,280	95,592	-4.7%	51,523	51.4%	53.9%	100,300	42,127	42.0%	-18.24%	98,347	(1,953)
Homeland Security Grant (Fund 316)	47,500	9	-100.0%	-	0.0%	0.0%	-	-	0.0%	0.00%	-	-
EDG Revolving Loan (Fund 317)	-	6	0.0%	-	0.0%	0.0%	-	5	0.0%	0.00%	10	10
Total Special Revenue - Non-DIF Expenses	**$ 2,030,490**	**$ 1,421,127**	**-30.0%**	**$ 425,846**	**21.0%**	**30.0%**	**$ 2,457,581**	**$ 1,584,386**	**64.5%**	**272.06%**	**$ 3,571,709**	**$ 1,114,128**

City of Scotts Valley
Revenues - All Funds
Mid-Year Financial Review for the Six Months Ended December 31, 2018

	FY 2017/18						FY 2018/19					
	Adopted Budget	Actual Year-End Totals	Over (Under) Projected Revenue Totals	Actual Totals for Six-Months Ended 12/31/2017	Actual Six-Month Totals as % of Adopted Budget	Actual Six-Months Totals as % of Year-End Actual Six-	Revised (Adopted + Add' Revenue Sources Approved)	Actual Totals for Six-Months Ended 12/31/2018	Actual Six-Months Totals as % of Adopted Budget	Increase (Decrease) from Prior Year 6-month Totals	Projected Year-End Revenues	Increase (Decrease) from Adopted Budget
Debt Service												
Pension Obligation Bonds (Fund 026)	-	-	0.0%	-	0.0%	0.0%	-	-	0.0%	0.00%	-	-
COP Debt Service (Fund 066)	4,100	10,177	148.2%	$ 2,100	51.2%	20.6%	4,100	8,780	214.2%	318.11%	17,560.80	13,461
Total Debt Service Funds	**$ 4,100**	**$ 10,177**	**148.2%**	**$ 2,100**	**51.2%**	**20.6%**	**$ 4,100**	**$ 8,780**	**214.2%**	**318.11%**	**$ 17,561**	**$ 13,461**
Recreation Enterprise Fund												
Recreation (Fund 004)	**$ 1,022,000**	**$ 1,180,011**	**15.5%**	**$ 562,671**	**55.1%**	**47.7%**	**$ 1,050,100**	**$ 606,117**	**57.7%**	**7.72%**	**$ 1,271,124**	**$ 221,024**
Wastewater Enterprise Funds												
Wastewater Operations (Fund 010)	1,909,000	2,252,023	18.0%	297,442	15.6%	13.2%	2,478,383	387,181	15.6%	30.17%	2,931,464	453,081
Tertiary Operating (Fund 011)	120,000	227,286	89.4%	60,000	50.0%	26.4%	121,200	119,809	98.9%	99.68%	185,704	64,504
Wastewater Capital Reserve (Fund 012)	467,600	329,167	-29.6%	209,027	44.7%	63.5%	853,800	119,378	14.0%	-42.89%	187,991	(665,809)
Wastewater Equipment Replacement (Fund 014)	3,700	7,644	106.6%	2,000	54.1%	26.2%	3,000	6,731	224.4%	236.56%	13,462.38	10,462
TTP District Reserve	11,050	5,280	-52.2%	5,525	50.0%	104.6%	11,100	1,425	12.8%	-74.21%	2,849.80	(8,250)
Total Wastewater Enterprise Funds	**$ 2,511,350**	**$ 2,821,400**	**12.3%**	**$ 573,994**	**22.9%**	**20.3%**	**$ 3,467,483**	**$ 634,524**	**18.3%**	**10.55%**	**$ 3,321,471**	**$ (146,012)**
Internal Service Fund												
Dental Insurance (Fund 112)	**$ 63,990**	**$ 65,175**	**1.9%**	**$ 32,705**	**51.1%**	**50.2%**	**$ 70,190**	**$ 31,546**	**44.9%**	**-3.54%**	**$ 63,091.64**	**(7,098)**
Grand Total - All Funds	**$ 17,893,205**	**$ 18,144,015**	**1.4%**	**$ 6,940,511**	**38.8%**	**38.3%**	**$ 20,875,259**	**$ 8,832,911**	**42.3%**	**27.27%**	**$ 20,973,622**	**$ 98,363**

RESOLUTION NO. 630.38.3

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2018/19

WHEREAS, the City Council approved the Annual Budget for the City of Scotts Valley by Resolution 630.38 on June 20, 2018; and,

WHEREAS, staff has performed a Mid-Year Financial Review and has identified revenue and expenditure variances based on actual performance that is projected to impact the General Fund (Fund 001), Gas Tax Fund (Fund 003), Affordable Housing (Fund 019), STP Exchange Projects (Fund 031) and Transportation Projects – Measure D (Fund 155); and,

WHEREAS, it is estimated that FY 2018/19 revenues will exceed original budget estimates by a total of $321,000 for the Affordable Housing Fund (Fund 019) and $705,000 for the STP Exchange Project Fund (Fund 031); and,

WHEREAS, additional appropriations to cover various operating and capital improvement expenditures are required for the Gas Tax Fund (Fund 003) totaling $80,109, the Affordable Housing Fund (Fund 019) totaling $5,150, the STP Exchange Project Fund (Fund 031) totaling $811,000, and the Transportation Projects – Measure D Fund (Fund 115) totaling $154,619.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED as follows:

1. That a net $0 expense appropriation adjustment for the General Fund (Fund 001) Annual Budget for FY 2018/19 as follows:
   - Administrative Services (45) Increase $20,000
   - Police Department (51) Increase $35,000
   - Community Development (62) Decrease $55,000

2. That revenue appropriations are increased by $1,026,000 for the Affordable Housing Fund (Fund 019) and the STP Exchange Fund (Fund 031) Annual Budget for FY 2018/19 as follows:
   - Affordable Housing Impact Fee Increase $111,000
   - Affordable Housing Loan Repayment Increase $210,000
   - STP Exchange Grant Revenue Increase $705,000

3. That additional appropriations totaling $80,109 to the Gas Tax Fund (Fund 003) for FY 2018/19 are approved:

4. That additional appropriations totaling $5,150 to the Affordable Housing Fund (Fund 019) Annual Budget for FY 2018/19 are approved.

5. That additional appropriations totaling $811,000 to the STP Exchange Projects Fund (Fund 031) Annual Budget for FY 2018/19 are approved.

6. That additional appropriations totaling $154,619 to the Transportation Projects – Measure D Fund (Fund 155) for FY 2018/19 are approved.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 6th day of February, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Jack Dilles, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk