



A G E N D A

Meeting of the Scotts Valley City Council

Date: August 21, 2019

Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	The agenda was posted 8-16-19 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvalley.org .

ELECTED OFFICIALS	CITY STAFF MEMBERS
Jack Dilles, Mayor Randy Johnson, Vice Mayor Donna Lind, Council Member Jim Reed, Council Member Derek Timm, Council Member	Tina Friend, City Manager Kirsten Powell, City Attorney Steve Walpole, Chief of Police Taylor Bateman, Community Development Director Tony McFarlane, Administrative Services Director Daryl Jordan, Public Works Director Tracy Ferrara, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS
Notice regarding City Council Meetings: The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 pm in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066. Agenda and Agenda Packet Materials: The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City's website: www.scottsvalley.org and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvalley.org. Televised Meetings: City Council meetings are cablecast "Live" on Community Television of Santa Cruz County on Comcast Channel 25.

CALL TO ORDER	6:00 PM
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PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

SPECIAL SET MATTER

Presentation of Mayor's Proclamation honoring Jacob's Heart Children's Cancer Support Services and Childhood Cancer Awareness month – September 2019.

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Mayor.

- A. Approve City Council minutes of 8-7-19
- B. Approve check registers dated 8-2-19, 8-9-19

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

- 1. Consider approval of budget expenditure appropriation and an agreement with Earthworks Paving Contractors, Inc. for the Siltanen Park ADA Improvements, K-Street Improvements and Glenwood Trail Improvements
(Public Works Director Jordan)

2. Future Council agenda items
(This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

CONVENE TO CLOSED SESSION

CLOSED SESSION SUBJECT(S)

- (1) Conference with legal counsel regarding liability claim.
Legal Authority: Government Code Section 54961
Name of Case: Frank Alvarez
Staff Present: City Manager, City Attorney, Administrative Services Dir

RECONVENE TO OPEN SESSION

REPORT ON ACTION TAKE DURING CLOSED SESSION

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
APPROVAL OF A RESOLUTION:**

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
INTRODUCTION/ADOPTION OF AN ORDINANCE:**

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
PUBLIC COMMENT/PUBLIC HEARINGS:**

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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City of Scotts Valley

Mayor's Proclamation

Honoring Jacob's Heart Children's Cancer Support Services and Childhood Cancer Awareness Month ~ September 2019

WHEREAS, the character of our community is revealed in how we treat our most vulnerable; and

WHEREAS, each year, 1 in 285 children in our community are be diagnosed with cancer; and

WHEREAS, cancer remains the leading cause of death by disease among children, more than asthma, diabetes, cystic fibrosis, congenital anomalies, and AIDS combined; and

WHEREAS, families of children with cancer in the City of Scotts Valley receive essential services from Jacob's Heart Children's Cancer Support Services, a local organization that has gained national awards and recognition for improving the quality of life for hundreds of local children with cancer and thousands of family members; and

WHEREAS, Jacob's Heart holds the memories and honors legacies of hundreds of children from our local community who have been lost to cancer, ensuring that their precious memories will never be forgotten; and

WHEREAS, the oncology department at Lucile Packard Children's Hospital at Stanford has worked closely with Jacob's Heart for the past 21 years as a trusted community partner in providing family-centered care that addresses the emotional, practical and financial struggles of families of children with cancer in Scotts Valley; and

WHEREAS, it is important for all Scotts Valley residents to recognize the impact of pediatric cancer on families within our community and honor the lives of children in our community whose lives have been cut short by cancer.

NOW, THEREFORE, I, Jack Dilles, Mayor of Scotts Valley, do hereby declare September as Childhood Cancer Awareness Month in the City of Scotts Valley and do hereby honor Jacob's Heart Children's Cancer Support Services for 21 years of outstanding support to our community and acknowledge the organization's contributions to Childhood Cancer Awareness Month, honoring children with cancer in our community.



Jack Dilles, Mayor

Signed and sealed this 21st day of August 2019



MINUTES

Meeting of the Scotts Valley City Council

Date: August 7, 2019

Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	The agenda was posted 8-2-19 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvalley.org .

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:00 pm.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Jack Dilles, Mayor
Randy Johnson, Vice Mayor
Donna Lind, Council Member
Jim Reed, Council Member
Derek Timm, Council Member

CITY STAFF MEMBERS PRESENT:

Tina Friend, City Manager
Kirsten Powell, City Attorney
Steve Walpole, Chief of Police
Taylor Bateman, Community Development Director
Tony McFarlane, Administrative Services Director
Daryl Jordan, Public Works Director
Tracy Ferrara, City Clerk

COMMITTEE REPORTS

CM Lind reported that the Santa Margarita Groundwater Agency Workshop in July as an alternate for Mayor Dilles. The Workshop in July was on undesirable conditions and what roads should be taken to avoid these. She stated that there is an upcoming field tour and another workshop scheduled on their sustainability plan.

CM Lind reported that the Santa Cruz Metropolitan Transit District Board met and announced the current service disruptions related to negotiations. She stated that they are working toward resolution.

CM Lind reported that the Criminal Justice Council met and they are working on a community workshop on gang prevention to be held September 27, 2019 from 9:00 am to Noon at the Twin Lakes.

VM Johnson reported that the Santa Cruz County Regional Transportation Commission met in Scotts Valley and discussed the alternative analysis, in which people can bring forward alternative transportation options.

VM Johnson reported that the Budget Subcommittee met to discuss the City's financial challenges and options.

CM Timm reported that the AMBAG Board met and discussed new federal rules regarding the safe vehicles program and how that may impact California in the future.

CM Reed reported that the Library Financing Authority held its bi-annual meeting to allocate the funding for the library system throughout the libraries in the system.

CITY MANAGER REPORT

National Night Out: Thanks to the community for coming out to our first National Night Out held on August 6, 2019 at MacDorsa Park! This community event is about supporting strong community and public safety relations and it was a resounding success. Thanks to Scotts Valley Police Department, City Recreation and the Fire District for hosting this wonderful community event.

Scotts Valley Art, Wine and Beer Festival: The Scotts Valley Art, Wine and Beer Festival is coming up – on August 17 and 18 in Skypark, hosted by the Scotts Valley Chamber of Commerce. This is always a fun and enriching festival, with art, jewelry, family activities, wine, and now—beer.

Operation Safe Passage: School is starting up soon and the Scotts Valley Police Department is pleased to once again deliver “Operation Safe Passage” starting the week of August 19. This week-long, all-hands effort helps to reset safe traffic behaviors and to remind the community that school is in session and to drive safely.

Request for Proposals: The City has issued a Request for Proposals for lease of our space located next to the Library on Kings Village Road. This space is under a short-term lease with the Scotts Valley Community Theater Guild and the City is inviting proposals to lease the space to a tenant that will deliver strong community benefit and be complementary to the library next door. The Request for Proposals can be found on the City's homepage: www.scottsvalley.org.

PUBLIC COMMENT TIME

CM Lind announced that the Chamber of Commerce is still looking for volunteers for the Scotts Valley Art, Wine and Beer Festival being held on August 17 and 18, 2019 at Skypark. Anyone interested can contact the Chamber at 831-438-1010.

ALTERATIONS TO CONSENT AGENDA

Mayor Dilles requested that Item D be moved to the regular agenda for a separate vote as he has a conflict on this item.

M/S: Lind/Timm

To approve the Consent Agenda as amended moving Item D to the regular agenda for a separate vote.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

CONSENT AGENDA

- A. Approve City Council minutes of 6-19-19
- B. Approve check registers dated 6-8-19, 6-21-19, 6-30-19, 7-5-19, 7-12-19, 7-15-19
- C. Approve Resolution No. 1596.43 authorizing the levy of the Annual Special Tax for the City of Scotts Valley Community Facilities District No. 97-1 for Fiscal Year 2019/20
- E. Approve Resolution No. 1435.24 approving the destruction of obsolete records by the Administrative Services Director
- F. Approve designation of Voting Delegate and Alternative Voting Delegate for the 2019 League of California Cities Annual Conference
- G. Approve Resolution No.1815.5, approving the parcel map, and Resolution No. 960.88 approving the Subdivision Improvement Agreement and Set-Aside Agreement, for 22 Blake Lane, APN 022-902-16
- H. Approve Resolution No. 1882.2, authorizing the investment of monies in the Local Agency Investment Fund (LAIF) and authorizing the City Manager, Administrative Services Director, and Senior Accountant as authorized signers on the City's LAIF account

ALTERATIONS TO REGULAR AGENDA

M/S: Lind/Johnson

To approve the Regular Agenda as amended moving Item D from the Consent Agenda to the regular agenda for a separate vote.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

REGULAR AGENDA

- D. **Approve lot line adjustment for 223 Sunset Terrace (APN 024-081-07) and 225 Sunset Terrace (APN 024-081-08)**

Mayor Dilles recused himself due to a conflict.

M/S: Lind/Timm

To approve the lot line adjustment between APN 024-081-71 (223 Sunset Terrace) and APN 024-081-08 (225 Sunset Terrace).

Carried 4/0/1 (AYES: Johnson, Lind, Reed, Timm; ABSENT: Dilles)

2. **Future Council agenda items**

None.

CONVENE TO CLOSED SESSION

The City Council convened to closed session at 6:20 p.m. to discuss the following items:

- (1) Pursuant to Government Code Section 54956.9, the City Council met in closed session to confer with the legal counsel regarding existing litigation; Name of Case: Beam vs. City of Scotts Valley, Santa Cruz Superior Court 18CV01127; and Gluch vs. City of Scotts Valley.
- ~~(2) Pursuant to Government Code Section 54961, the City Council met in closed session to confer with the legal counsel regarding liability claim: James Welch.~~

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 6:40 p.m.

REPORT ON ACTION TAKE DURING CLOSED SESSION

Mayor Dilles announced that there was nothing to report.

PUBLIC HEARING(S) (To be heard after 6:30 p.m.)

1. **PUBLIC HEARING (Continued from 6-19-19): Skypark Open Space Maintenance Assessment District No. 1: Resolution No. 1555-SP- 31; Annual Engineer's Report for FY 2019-20**

Council Member Reed recused himself due to a conflict.

Council Member Timm recused himself due to a conflict.

PWD Jordan presented the written staff report and responded to questions from Council.

PUBLIC HEARING OPENED ON 6-19-19 AND CONTINUED TO 8-7-19

Richard Hencke, SV resident, expressed concerns about the condition of landscaping in Skypark and stated that he is currently working with a group of citizens who are interested in volunteering to assist in restoring the gardens.

Tom Karwin, expressed concerns about the condition of the landscaping in Skypark and stated that he is currently working with a group of citizens who are interested in volunteering to assist in restoring the gardens. He also stated that his group is working with PWD Jordan regarding their concerns and the improvements they would like to see made.

PUBLIC HEARING CLOSED – 6:44 PM

Mayor Dilles asked PWD Jordan if he would be able to provide the services and respond to the requests coming from the citizens group. PWD stated that he would continue to work with the citizens group to meet their requests and concerns.

M/S: Johnson/Lind

To approve Resolution No. 1555-SP-031 ordering and authorizing the levy and collection of assessments therein pursuant to the Landscaping and Lighting Act of 1972, Skypark Open Space Maintenance District.

Carried 3/0/2 (AYES: Dilles, Johnson, Lind; ABSENT: Reed, Timm)

ADJOURNMENT

The meeting adjourned at 6:49 p.m.

Approved: _____
Jack Dilles, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

SCOTT VALLEY ACCOUNTS PAYABLE
08/01/2019 11:38:37 Check Register

CITY OF SCOTT VALLEY
GL050S-V08.12 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 080219 COMMENT... 08/02/2019 A/P

DATA-JE-ID DATA COMMENT

W-08022019-925 08/02/2019 A/P

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

AGENDA ITEM B
DATE: 8-21-2019

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
000041	ACC BUSINESS	116824	08/02/19	1,219.38
003534	ADOBE ANIMAL HOSPITAL SO	116825	08/02/19	376.57
003719	ALPHA LAND SURVEYS, INC	116826	08/02/19	3,500.00
001009	ARD/KRISTIN	116827	08/02/19	30.00
000097	AT&T	116828	08/02/19	157.91
003742	AVALOS/KEVIN	116829	08/02/19	175.00
001373	BAY TREE, LLC	116830	08/02/19	3,620.38
001822	BC LABORATORIES INC.	116831	08/02/19	110.00
000107	BIRT/DUSTIN	116832	08/02/19	20.00
000500	BOLANOS/DORENE	116833	08/02/19	20.00
000018	BRINK'S TROPHY SHOPPE	116834	08/02/19	75.38
001051	COASTAL EVERGREEN CORP	116835	08/02/19	1,400.00
002091	COMCAST	116836	08/02/19	323.22
003464	DANIELS/JASON	116837	08/02/19	20.00
001537	DYNAMIC PRESS	116838	08/02/19	108.12
002050	ELEPHANT IDEAS	116839	08/02/19	1,655.71
003206	ERNIE'S AUTO CENTER	116840	08/02/19	117.02
000202	FEDERAL EXPRESS	116841	08/02/19	171.23
001828	GONZALES/GABE	116842	08/02/19	20.00
003706	GRANADOS/JUSTIN	116843	08/02/19	140.00
000057	HACH COMPANY	116844	08/02/19	260.51
001239	HAYASHI DDS/ARTHUR K	116845	08/02/19	1,000.00
000615	HOHMANN/PATRICK J.	116846	08/02/19	20.00
003764	ICONIX WATERWORKS (US) I	116847	08/02/19	177.06
003003	INNERWORKINGS	116848	08/02/19	2,046.53
003790	JOHNSON/JARED	116849	08/02/19	143.86
001903	JONES/KIMARIE	116850	08/02/19	20.00
003589	LANDMARK DENTAL GROUP	116851	08/02/19	528.80
003774	LEDESMA/ANTHONY	116852	08/02/19	163.85
003761	LEDGER/CHASE	116853	08/02/19	20.00
003775	LOS GATOS DENTAL SPECIAL	116854	08/02/19	788.50
.15371	LOVARC	116855	08/02/19	85.00
001591	MARKELL/ROD	116856	08/02/19	1,974.00
001852	MCCAIN INC.	116857	08/02/19	621.28
000050	MELROSE/TAMERA	116858	08/02/19	32.00
003685	MONTEREY BAY ANALYTICAL	116859	08/02/19	485.00
000323	NBS GOVERNMENT FINANCE G	116860	08/02/19	861.00
003766	ORMONDE/ROBERT	116861	08/02/19	216.19
001982	PEAVEY COMPANY/LYNN	116862	08/02/19	110.15
001787	PETRINI'S GARDENING SERV	116863	08/02/19	75.00
003165	PHENOVA	116864	08/02/19	337.51
000102	PITNEY BOWES	116865	08/02/19	5,045.00
001876	POLITO/BRANDON	116866	08/02/19	32.00
003323	POMPETTE/NICOLE	116867	08/02/19	20.00
001097	PRODESSE PROPERTY GROUP	116868	08/02/19	3,523.52
003675	REDER DDS/SETH	116869	08/02/19	212.50
005559	ROBERTS/MEREDITH	116870	08/02/19	227.00
000134	S.V. WATER DISTRICT	116871	08/02/19	12,550.00

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
000135	SAN LORENZO VALLEY WATER	116872	08/02/19	30.24	
001544	SANTA CRUZ COUNTY CONFER	116873	08/02/19	22,789.30	
.15370	SANTA CRUZ TELEPHONE	116874	08/02/19	90.00	
000133	SCOTT'S VALLEY SPRINKLER	116875	08/02/19	2.90	
003624	SERVPRO OF SANTA CRUZ	116876	08/02/19	261.35	
002065	SOTO/ART	116877	08/02/19	113.55	
002053	STEPFORD	116878	08/02/19	5,240.00	
003699	THOMAS/PHILIP	116879	08/02/19	20.00	
001366	U.S. BANCORP OFFICE	116880	08/02/19	342.82	
000754	UPS STORE/THE	116881	08/02/19	14.01	
000154	WINCHESTER AUTO STORES	116882	08/02/19	85.90	
002021	ZOOM	116883	08/02/19	23.00	
	GENERAL CHECKING ACCOUNT			73,849.25	***

SCOTT'S VALLEY ACCOUNTS PAYABLE
08/01/2019 11:38:37

Check Register

CITY OF SCOTT'S VALLEY
GL540R-V08.12 PAGE 3

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				73,849.25

RECORDS PRINTED - 000076

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL	56,251.86
004	RECREATION	90.00
010	WASTEWATER OPERATIONS	1,957.08
011	TERTIARY TREATMENT PLANT	855.66
019	AFFORDABLE HOUSING	1,974.00
023	SVRDA SUCCESSOR AGENCY	7,143.90
050	PINEWOOD EST LNDSCP MAINT DT	30.24
077	SKYPARK MAINT ASSESS DIST	500.00
090	SV DRIVE A REDEMPTION	861.00
112	DENTAL INS INTERNAL SERV	2,529.80
312	POLICE - BUDGET ACT OF 2016	1,655.71
TOTAL ALL FUNDS		73,849.25

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BA	GENERAL CHECKING ACCOUNT	73,849.25
TOTAL ALL BANKS		73,849.25

SCOTT VALLEY ACCOUNTS PAYABLE
08/01/2019 13:54:22 Check Register

CITY OF SCOTT VALLEY
GL050S-V08.12 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 190802 COMMENT... 08/02/2019 18/19 AP

DATA-JE-ID DATA COMMENT

W-06302019-927 08/02/2019 18/19 AP

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
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Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	000705 ADVOCACY, INC	116884	08/02/19	1,639.00	
	001009 ARD/KRISTIN	116885	08/02/19	47.70	
	001631 ART CLEANERS	116886	08/02/19	544.49	
	003237 BOWEN/TIMOTHY D	116887	08/02/19	2,205.00	
	001633 CAL-WEST LIGHTING & SIGN	116888	08/02/19	895.00	
	000761 COMMUNITY BRIDGES	116889	08/02/19	2,661.50	
	.15373 FENGLI/LAN	116890	08/02/19	94.00	
	003565 MANAGEMENT PARTNERS	116891	08/02/19	8,325.00	
	000712 MONARCH SERVICES	116892	08/02/19	3,584.00	
	000939 NATIONAL COMTEL NETWORK	116893	08/02/19	8.95	
	002015 PROFORCE LAW ENFORCEMENT	116894	08/02/19	6,423.46	
	003658 SANTA CRUZ OCCUPATIONAL	116895	08/02/19	24.00	
	000122 SANTA CRUZ/CITY OF	116896	08/02/19	540.00	
	000707 SENIOR CITIZEN'S LEGAL S	116897	08/02/19	3,479.00	
	002053 STEPFORD	116898	08/02/19	2,044.43	
	000754 UPS STORE/THE	116899	08/02/19	170.24	
	003550 2ND NATURE	116900	08/02/19	7,138.56	
	GENERAL CHECKING ACCOUNT			39,824.33	***

SCOTT'S VALLEY ACCOUNTS PAYABLE
08/01/2019 13:54:22

Check Register

CITY OF SCOTT'S VALLEY
GL540R-V08.12 PAGE 2

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				39,824.33

RECORDS PRINTED - 000031

Check Register

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL	29,884.60
004	RECREATION	2,254.93
010	WASTEWATER OPERATIONS	7,680.80
036	DISABILITY COMPLIANCE FUND	4.00
TOTAL ALL FUNDS		39,824.33

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BA	GENERAL CHECKING ACCOUNT	39,824.33
TOTAL ALL BANKS		39,824.33

SCOTT VALLEY ACCOUNTS PAYABLE
08/08/2019 12:35:25 Check Register

CITY OF SCOTT VALLEY
GL050S-V08.12 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 080919 COMMENT... 08/09/2019 A/P

DATA-JE-ID DATA COMMENT

W-08092019-935 08/09/2019 A/P

Run Instructions:

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Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
003534	ADOBE ANIMAL HOSPITAL SO	116901	08/09/19	66.52
001405	AFLAC-FLEX ONE	116902	08/09/19	2,627.02
000097	AT&T	116903	08/09/19	231.19
.15377	AULDRIDGE/JACOB	116904	08/09/19	41.95
000565	BANK OF NEW YORK MELLON/	116905	08/09/19	1,950.00
001066	BEHAVIORAL HEALTH CARE I	116906	08/09/19	118.00
001593	BENEDICT DDS/NANETTE	116907	08/09/19	332.80
003054	BIRLEY/MICHAEL	116908	08/09/19	75.53
003603	BLAVIN/AMBER	116909	08/09/19	335.12
003170	BOGARD CONSTRUCTION INC	116910	08/09/19	1,017.50
003237	BOWEN/TIMOTHY D	116911	08/09/19	1,347.50
003280	CAROLLO	116912	08/09/19	33,349.80
003005	CHALLENGER SPORTS CORPOR	116913	08/09/19	2,303.00
002091	COMCAST	116914	08/09/19	167.57
002091	COMCAST	116915	08/09/19	146.20
000389	DASSEL'S PETROLEUM INC	116916	08/09/19	6,386.58
001362	DUNCAN AUTO TECH	116917	08/09/19	34.50
001537	DYNAMIC PRESS	116918	08/09/19	273.52
.15375	EMERGENCY VEHICLE SPECIA	116919	08/09/19	1,827.00
000054	EWING IRRIGATION PRODUCT	116920	08/09/19	866.39
000202	FEDERAL EXPRESS	116921	08/09/19	26.23
003154	FLANNERY/MARLENE	116922	08/09/19	145.04
001856	HUB INTERNATIONAL	116923	08/09/19	258.92
003764	ICONIX WATERWORKS (US) I	116924	08/09/19	135.95
001308	JOHNSON DDS/BRETT	116925	08/09/19	167.20
001660	KING/KATI	116926	08/09/19	479.99
002032	KT MECHANICAL INC	116927	08/09/19	583.43
001673	LINCOLN FINANCIAL GROUP	116928	08/09/19	1,424.28
.15378	LIVINGWORKS EDUCATION US	116929	08/09/19	1,381.58
000078	LLOYD'S TIRE SERVICE INC	116930	08/09/19	161.38
000098	LOCKBOX SERVICES BOX 399	116931	08/09/19	2,421.49
003171	MICHALAK/GENE	116932	08/09/19	125.00
000218	MID VALLEY SUPPLY	116933	08/09/19	1,307.00
000494	MONTEREY BAY AIR	116934	08/09/19	3,705.00
000967	MONTEREY BAY SYSTEMS	116935	08/09/19	1,196.61
000939	NATIONAL COMTEL NETWORK	116936	08/09/19	14.24
001615	OLIN CORP-CHLOR ALKALI	116937	08/09/19	2,013.27
001857	PHOENIX GROUP	116938	08/09/19	232.60
000723	PIED PIPER INC./THE	116939	08/09/19	63.50
001233	PORTER DDS MS/BRENT J	116940	08/09/19	77.70
000463	RALEY'S	116941	08/09/19	2,142.92
.15374	ROXIE WESTBROOK	116942	08/09/19	241.32
001823	SANTA CRUZ CO ENVIRONMEN	116943	08/09/19	504.00
000122	SANTA CRUZ/CITY OF	116944	08/09/19	180.00
000128	SCARBOROUGH LUMBER	116945	08/09/19	2,187.80
000133	SCOTT'S VALLEY SPRINKLER	116946	08/09/19	51.10
000405	SILVERSTEIN/THOMAS	116947	08/09/19	2,806.30
000783	STATE WATER RESOURCES CO	116948	08/09/19	5,331.00

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	000143 SUMMIT UNIFORMS	116949	08/09/19	433.72	
	001085 SYCAL ENGINEERING INC	116950	08/09/19	7,119.12	
	003330 TERRELL/ELLIOTT	116951	08/09/19	225.41	
	000153 THOMSON REUTERS-WEST	116952	08/09/19	314.15	
	001366 U.S. BANCORP OFFICE	116953	08/09/19	1,260.36	
	001831 USA BLUE BOOK	116954	08/09/19	2,256.15	
	003590 VARGAS ACADEMY OF GYMNAS	116955	08/09/19	1,484.00	
	000151 VISION SERVICE PLAN	116956	08/09/19	1,177.05	
	003145 WAGE WORKS	116957	08/09/19	127.00	
	000443 WALPOLE/STEVE	116958	08/09/19	191.20	
	GENERAL CHECKING ACCOUNT			97,450.70	***

SCOTT'S VALLEY ACCOUNTS PAYABLE
08/08/2019 12:35:25

Check Register

CITY OF SCOTT'S VALLEY
GL540R-V08.12 PAGE 3

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				97,450.70

RECORDS PRINTED - 000166

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL	22,909.28
004	RECREATION	13,088.17
010	WASTEWATER OPERATIONS	22,289.71
012	WASTEWATER CAPITAL RESERVE	33,349.80
025	GENERAL TRUST	133.33
028	SENIOR CENTER	1,597.34
088	LIBRARY FACILITIES-MEAS "S"	1,017.50
090	SV DRIVE A REDEMPTION	1,950.00
112	DENTAL INS INTERNAL SERV	768.90
123	COMMUNITY FACILITY CENTER	7.58
312	POLICE - BUDGET ACT OF 2016	339.09
TOTAL ALL FUNDS		97,450.70

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BA	GENERAL CHECKING ACCOUNT	97,450.70
TOTAL ALL BANKS		97,450.70

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: August 7, 2019

TO: Honorable Mayor and City Council

FROM: Daryl Jordan PE, Public Works Director/City Engineer

APPROVED: Tina Friend, City Manager

SUBJECT: **APPROVAL OF BUDGET EXPENDITURE APPROPRIATION AND AN AGREEMENT WITH EARTHWORKS PAVING CONTRACTORS INC., FOR THE SILTANEN PARK ADA IMPROVEMENTS, K-STREET IMPROVEMENTS & GLENWOOD TRAIL IMPROVEMENTS**

SUMMARY OF ISSUE

On February 7th 2018, the City Council approved and directed staff to apply for a Local Partnership Program Grant for the Glenwood Drive Active Transportation Project. This grant provides available funding for road maintenance and rehabilitation and other transportation improvement projects. Grant funding has been awarded for our application.

This overall project has been divided into three specific projects to be bid and awarded separately. The first project is the one before Council now, consisting of improvements for pedestrian safety and accessibility. It will upgrade parking and striping across from Siltanen Park, pave a parking lot across from Scotts Valley High School for the Glenwood trail system and a paved and striped access area on K Street. All three areas will incorporate ADA improvements and accessibility. The remaining two projects, which are in the bidding process, will widen Glenwood with bike lanes and complete the eastside Glenwood trails project.

The call for bids was advertised on June 3, 2019. Public Works received six bids on Tuesday, June 18, 2019. The low bid in the amount of \$322,412 from Earthworks Paving Contractors, Inc., was found to be responsive and below the Engineer's Estimate of \$354,632.

Public Works received the following for the base bid on Tuesday, June 18, 2019:

Earthworks Paving Contractors, Inc.	\$322,412.00
Patriot Engineering Inc.	\$356,302.85
Lewis & Tibbitts Inc.	\$384,131.50
Granite Construction Inc.	\$432,123.45
Terramark General Engineering Contractors	\$432,700.00
Graniterock	\$463,125.00

Based on the bids received, staff recommends that the City enter into a contract with Earthworks Paving Contractors, Inc., the lowest responsive bidder, to perform the work.

Pursuant to project specifications, Earthworks Paving Contractors, Inc., will complete this project within 90 working days after notification to proceed. Neighboring residents, schools and businesses will be informed of construction activities and progress through flyers and outreach. Attached for Council consideration is the proposed agreement with Earthworks Paving Contractors Inc.

FISCAL IMPACT

The overall Project is included within the Adopted Fiscal Year 2018-2019 Capital Improvement Program (CIP 17) and is currently funded with Regional Transportation Improvement Program (RTIP) Grant funds, Measure D Funds, (LPP) funds and Lennar funds in the amount of \$ 1,610,900. The balance will be utilized for the remaining two projects.

There is no impact to the General Fund.

STAFF RECOMMENDATION

It is recommended that the City Council take action on the following:

1. Authorize a budget expenditure appropriation in the amount of \$322,412 plus a 10% contingency of \$32,241 for a total of \$354,653 from the combinations of funds denoted previously.
2. Approve the attached agreement with Earthworks Paving Contractors, Inc. for the Siltanen Park ADA improvements, K-Street improvements, Glenwood Trail improvements and authorize the City Manager to execute the agreement.

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**AGREEMENT
CITY OF SCOTTS VALLEY
STATE OF CALIFORNIA**

THIS AGREEMENT, made and concluded that 7th day of August, 2019 between the City of Scotts Valley, hereinafter called CITY, and Earthworks Paving Contractors, Inc., hereinafter called CONTRACTOR.

ARTICLE I. WITNESS TO, that for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by CITY, and under the conditions expressed in the bonds, bearing even date with these presents and hereunto annexed, CONTRACTOR agrees with CITY, at CONTRACTOR'S own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by CITY, necessary to construct and complete the work of the improvement herein referenced in a good workmanlike and substantial manner and to the satisfaction of the CITY'S Director of Public Works, Siltanen Park ADA improvements, K-Street Improvements & Glenwood Trail Improvements, in accordance with the Special Provisions hereto annexed, and also in accordance with the General Prevailing Wage Rates as determined by the Department of Industrial Relations, which said Special Provisions and General Prevailing Wage Rates are hereby specifically referred to and by such reference made a part hereof.

The work to be done is described in the Notice to Bidders "General Description of Work" book 1 of the contract and proposal, which said documents are hereby made a part of this contract, and is shown upon the plans entitled "City of Scotts Valley Siltanen Park, K-Street & Glenwood Trail Parking Improvements", which said plans are hereby made a part of the contract. The work shall be completed 90 working days after receipt of notification to proceed.

ARTICLE II. CITY hereby promised and agrees with CONTRACTOR to employ, and does hereby employ, CONTRACTOR to provide the materials and to do the work according to the terms and conditions herein contained and referred to, for the prices set forth in the Bid of CONTRACTOR for the work to be constructed and completed under this Agreement, which prices shall be considered as though repeated herein, subject to additions and deductions as provided therein, and hereby contracts to pay the same at the time, in the manner upon the conditions herein set forth; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE III. The statement of prevailing wages appearing in the General Prevailing Wage Rates is hereby specifically referred to and by this reference is made a part of this contract. It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said CONTRACTOR, then this instrument shall control, and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

ARTICLE IV. By my signature hereunder, as CONTRACTOR, I certify that I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workmen's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

ARTICLE V. CONTRACTOR shall be compensated for satisfactory completion of the work in compliance with the contract documents for the sum not to exceed \$354,632.00 in accordance with the payment schedule outlined in the CONTRACTOR'S Bid Form dated June 18, 2019.

CONTRACTOR agrees to receive and accept the prices as set forth in the Bid of CONTRACTOR for the work to be constructed and completed under this Agreement, which prices shall be considered as though repeated herein, subject to additions and deductions as provided therein, as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement; also, for all loss or damage arising out of the nature of the work aforesaid, or from the action of elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by CITY, and for all the risks of every description connected with the work; also, for all expenses incurred by or in consequence of the suspension or discontinuance of work; and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications, and the requirements of Engineer.

ARTICLES VI. CONTRACTOR shall indemnify and save harmless and defend Owner, its officers, agents, servants and employees, and each of them from and against:

- (a) Any and all claims, demands, causes of action, damages, costs, expenses, losses or liabilities, in law or in equity, of every kind and nature whatsoever for, but not limited to, injury to or death of any person including CONTRACTOR, or any officer, agent, consultant, servant and/or employee of CITY or CONTRACTOR, and damages to or destruction of property of any person, including but not limited to, CITY and/or CONTRACTOR and their officers, agents, consultants, servants and/or employees, arising out of or in any manner directly or indirectly connected with the work to be performed under this agreement, however caused, regardless of any negligence of CITY or its officers, agents, servants or employees, except the sole negligence or willful misconduct of CITY or its officers, agents, consultants, servants or employees, or the active negligence of CITY, its officers, agents or employees; and
- (b) Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of CONTRACTOR.

CONTRACTOR shall, at CONTRACTOR'S own cost, expense and risk, defend any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against CITY or CITY'S officers, agents, consultants, servants or employees.

CONTRACTOR shall pay and satisfy and judgment, award or decree that may be rendered against CITY or its officers, agents, consultants, servants or employees, in any such suit, action or other legal proceedings;

CONTRACTOR shall reimburse CITY and its officers, agents, servants and employees for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

ARTICLE VII. Prior to the commencement of any work, CONTRACTOR shall provide CITY with evidence that it has obtained insurance and Performance and Payment Bonds satisfying all requirements outlined in the Insurance Certificate. Failure to do so shall be deemed a material breach of this Construction Contract.

ARTICLE VIII. The complete contract for the work of improvement herein referenced consists of the following documents, all of which are hereby expressly made a part hereof and incorporated herein by this reference. CONTRACTOR shall be bound by the requirements and obligations of such documents.

1. Notice To Bidders
2. Bid Form
3. Designation of Subcontractors
4. Bidder's Bond
5. Agreement
6. Bond for Faithful Performance
7. Bond of Security of Laborers and Material Person
8. Standard Specifications dated 2015 and Standard Plans dated 2015 of the California Department of Transportation
9. Labor Surcharge and Equipment Rental Rates and the General Prevailing Wage Rates as determined by the California Department of Transportation Division of Construction (all as referenced herein)
10. Plans entitled, **"City of Scotts Valley Siltanen Park, K-Street & Glenwood Trail Parking Improvements"**
11. Insurance Certificate
12. Information for Bidders
13. Special Provisions

IN WITNESS WHEREOF, CITY has caused these presents to be executed by its officers hereunto duly authorized, and CONTRACTOR has subscribed same, all on the day and year first above written.

* * * * *

Signature page follows

CONTRACTOR
EARTHWORKS PAVING CONTRACTORS, INC.

By: _____ Date: _____

License No.

CITY OF SCOTTS VALLEY

By: _____ Date: _____
Tina Friend, City Manager

ATTEST:

By: _____ Date: _____
Tracy A. Ferrara, City Clerk

APPROVED AS TO FORM:

By: _____ Date: _____
Kirsten Powell, City Attorney