



A G E N D A

Meeting of the Scotts Valley City Council

Date: November 20, 2019

Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	The agenda was posted 11-15-19 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvalley.org .

ELECTED OFFICIALS	CITY STAFF MEMBERS
Jack Dilles, Mayor Randy Johnson, Vice Mayor Donna Lind, Council Member Jim Reed, Council Member Derek Timm, Council Member	Tina Friend, City Manager Kirsten Powell, City Attorney Steve Walpole, Chief of Police Taylor Bateman, Community Development Director Tony McFarlane, Administrative Services Director Daryl Jordan, Public Works Director Tracy Ferrara, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS
Notice regarding City Council Meetings: The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 pm in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066. Agenda and Agenda Packet Materials: The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City's website: www.scottsvalley.org and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvalley.org. Televised Meetings: City Council meetings are cablecast "Live" on Community Television of Santa Cruz County on Comcast Channel 25.

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

SPECIAL SET MATTERS

- (1) State of the State presentation from Assembly Member Mark Stone

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.
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CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.
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ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.
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CONSENT AGENDA

The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Mayor.
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- A. Approve City Council minutes of 11-6-19
- B. Approve check registers dated 11-1-19, 11-8-19, 11-15-19
- C. Accept the 2018/2019 Annual AB1600 Development Impact Fee Report
- D. Approve second reading and adoption of Ordinance No. 102.15 amending Title 15 of the Scotts Valley Municipal Code and adopting the California Code of Regulations Title 24, 2019 Building Standards Codes, subject to the specified deletions, amendments, exceptions and additions, and other codes and standards to establish minimum requirements to safeguard public health, safety and general welfare

- E. Approve Resolution No. 1971 directing staff to submit an application to the State of California SB 2 Planning Grant Program for \$160,000 in SB2 grant funds

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Future Council agenda items
(This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

CONVENE TO CLOSED SESSION

CLOSED SESSION SUBJECT(S)

- (1) Conference with legal counsel regarding real property negotiations.
Legal Authority: Government Code Section 54956.8
Property: 251 Kings Village Road, Scotts Valley, CA
Staff Present: City Manager, City Attorney, Administrative Services Director

RECONVENE TO OPEN SESSION

REPORT ON ACTION TAKE DURING CLOSED SESSION

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
APPROVAL OF A RESOLUTION:**

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
INTRODUCTION/ADOPTION OF AN ORDINANCE:**

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
PUBLIC COMMENT/PUBLIC HEARINGS:**

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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MINUTES

Meeting of the Scotts Valley City Council

Date: November 6, 2019

Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066	The agenda was posted 10-31-19 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvally.org .

SPECIAL SET MATTER – MAYOR FOR A DAY

Mayor for a Day: Elise Fluegge, Brook Knoll Elementary School

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:04 pm.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Elise Fluegge, Mayor for a Day
Jack Dilles, Mayor
Randy Johnson, Vice Mayor
Donna Lind, Council Member
Jim Reed, Council Member
Derek Timm, Council Member

CITY STAFF MEMBERS PRESENT:

Tina Friend, City Manager
Kirsten Powell, City Attorney
Steve Walpole, Chief of Police
Taylor Bateman, Community Development Director
Tony McFarlane, Administrative Services Director
Daryl Jordan, Public Works Director/City Engineer
Robin Woodman, Chief Building Official
Tracy Ferrara, City Clerk

SPECIAL SET MATTER

Mayor Dilles presented a Mayor's Proclamation recognizing Jordan O'Brien for her contributions to the Santa Cruz Walk to End Alzheimer's.

COMMITTEE REPORTS

CM Lind reported that she attended the 2019 League of California Cities Annual Conference and attended sessions on a variety of topics.

CM Lind reported that the Santa Cruz Metropolitan Transit District (SCMTD) Board met and resolved employee negotiations successfully. The SCMTD also received outstanding marks on a tri-annual audit.

CM Lind reported that she attended the Senior Center 30 year anniversary event.

CM Timm reported that he attended the AMBAG Board meeting where they finalized the public participation plan, which will assist them in working on the regional housing needs assessment over the next three years.

CM Timm reported that he attended the 2019 League of California Cities Annual Conference and attended sessions on a variety of topics.

CM Timm reported that he attended the public meeting to discuss the Active Transportation Plan to improve pedestrian and bicycle safety.

CM Timm reported that he spoke at the Affordable Housing Summit with Assembly Member Mark Stone and Mid-Peninsula Housing to update the community on affordable housing.

CM Timm reported that the Town Center Exploratory Committee met to discuss ways to work on moving the project forward, and stated that they will be coming to Council at a future meeting to discuss recommendations.

Mayor Dilles reported that the Interagency Committee met and continued their discussion of development projects and the roles of each agency as development occurs. They also discussed fire risk and abatement.

Mayor Dilles attended a Broker/Dealer lunch where each city gave a presentation of what is occurring in the different jurisdictions, including housing and economic development.

Mayor Dilles reported that he and the Vice Mayor attended a Budget Subcommittee meeting, which will be discussed during item 3 on the agenda.

Mayor Dilles reported that he attended the Santa Margarita Groundwater Advisory Committee, where they are continuing to work on a sustainability plan.

Mayor Dilles reported that he attended the 2019 League of California Cities Annual Conference where they discussed a variety of topics.

CITY MANAGER REPORT

- Thanks to all who made the annual Senior Center Holiday Craft Faire a big success. The event had a wonderful turnout and fun activities, food and crafts for the whole family.
- The City renegotiated its street sweeping contract and was able to move from quarterly street sweeping to monthly cleanings, all for a modest increase in price. The City heard concerns with debris build-up along the curbs and gutters, which impacted bicyclists, vehicles and pedestrians. We are happier to provide cleaner streets with minimal additional outlay. The first sweeping in the new schedule occurred yesterday and today.
- Scotts Valley experienced two PG&E Public Safety Shut-Off events in October, one on October 9th and the second on October 26th. The second event was smoother with better information and coordination with PG&E and the having experience with the first PSPS event. Also, PG&E responded to our request for a local Community Resource Center, which was set up in the parking lot across from Siltanen Park. The city conducted an internal After Action Debrief and is working through a checklist of improvements for preparedness for the next event.
- Cal OES opened a \$10 million grant opportunity for cities to prepare for and response to Public Safety Power Shut-Off events. Thanks to Daryl and his team, we submitted the grant application in one week, seeking \$75,000 to install generators at the Senior Center and Community Center.
- The City is working with PG&E on a revegetation plan for the Camp Evers Substation on Mt. Hermon Road.
- The City is holding a Community Outreach Meeting at Skypark for Proposition 68 Grant Funds – this Saturday 10 a.m. to Noon. This is \$200,000 in park improvements funds available to Scotts Valley.

PUBLIC COMMENT TIME

Gary Richard Arnold, spoke and expressed concerns that he has regarding local, state, federal and world politics.

Tom Gaspar, Scotts Valley resident, spoke regarding the Santa Margarita Aquifer and expressed concerns regarding potential environmental impacts to the aquifer based on the Super Fund site and trichloroethylene contamination.

CM Lind announced the 2020 Fallen Officer Foundation Ball being held on February 8, 2020. Additional information and tickets are available by viewing the Fallen Officer Foundation Facebook page.

ALTERATIONS TO CONSENT AGENDA

M/S: Lind/Timm

To approve the Consent Agenda.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

CONSENT AGENDA

- A. Approve City Council meeting minutes 10-2-19
- B. Approve check register – 10-4-19, 10-11-19, 10-25-19
- C. Approve 2020 City Council meeting schedule and calendar

ALTERATIONS TO REGULAR AGENDA

M/S: Lind/Timm

To approve the Regular Agenda.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

REGULAR AGENDA

1. Consider ratification the Scotts Valley Fire Protection District Fire Code, adopted by the Scotts Valley Fire Protection District Board of Directors by Ordinance No. 2019-1 at their October 9, 2019 Board meeting

Greg Vandervoort, Scotts Valley Fire District Administrative Fire Captain, presented the written staff report and responded to questions from Council.

Ilo Nilson, Scotts Valley resident, thanked the Scotts Valley Fire Protection District for their work.

M/S: Lind/Johnson

To ratify the Scotts Valley Fire Protection District Fire Code, adopted by the Scotts Valley Fire Protection District Board of Directors by Ordinance No. 2019-1 at their October 9, 2019 Board meeting.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

2. Consider first reading and introduction of Ordinance No. 102.15 amending Title 15 of the Scotts Valley Municipal Code and adopting the California Code of Regulations Title 24, 2019 Building Standards Codes, subject to the specified deletions, amendments, exceptions and additions, and other codes and standards to establish minimum requirements to safeguard public health, safety and general welfare

CBO Woodman, presented the written staff report and responded to questions from Council.

M/S: Lind/Johnson

To approve the first reading and introduction of Ordinance No. 102.15, an Ordinance of the City Council of the City of Scotts Valley, amending Title 15 of the Scotts Valley Municipal Code and adopting the California Code of Regulations Title 24, 2019 Building Standards Codes, subject to the specified deletions, amendments, exceptions and additions and other Codes and Standards to establish the minimum requirements to safeguard Public Health, Safety and General Welfare.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

3. Discussion of sales tax measure for March 2020 Election

CM Friend and ASD McFarlane presented the written staff report, gave a PowerPoint presentation, and responded to questions from Council.

M/S: Timm/Lind

To direct the City Manager to enter into a contract for polling in an amount not to exceed \$30,000, poll up to 400 respondents, test for a 1.0% or 1.25% sales tax rate, and work with the pollster as to the appropriate information, details, and pertinent questions to include in the poll.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

4. Future Council agenda items

CM Reed requested a future agenda item to consider extending the 15% affordable housing to the entire City.

CONVENE TO CLOSED SESSION

The City Council convened to closed session at 8:37 p.m. to discuss the following items:

- (1) Pursuant to Government Code Section 54956.8, the City Council met in closed session to confer with their legal counsel regarding real property negotiations for property located at APN 022-081-39.
- (2) Pursuant to Government Code Section 54956.8, the City Council met in closed session to confer with their legal counsel regarding real property negotiations for property located at 251 Kings Village Road, Scotts Valley, CA.
- (3) Pursuant to Government Code Section 54956.9, the City Council met in closed session to meet with legal counsel regarding potential litigation; 1 case.

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 10:00 p.m.

REPORT ON ACTION TAKE DURING CLOSED SESSION

Mayor Dilles announced that there was nothing to report.

ADJOURNMENT

The meeting adjourned at 10:00 p.m.

Approved: _____
Jack Dilles, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

AGENDA ITEM B
DATE: 11-20-2019

SCOTTS VALLEY ACCOUNTS PAYABLE
11/05/2019 12:49:49 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.12 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 110119 COMMENT... 11/01/2019 A/P

DATA-JE-ID DATA COMMENT

W-11012019-080 11/01/2019 A/P

Run Instructions:

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	003025 ACTION AUTO GLASS	117525	11/01/19	25.00	
	001009 ARD/KRISTIN	117526	11/01/19	50.00	
	000998 ASSOCIATED SERVICES CO.	117527	11/01/19	94.14	
	003742 AVALOS/KEVIN	117528	11/01/19	50.00	
	001373 BAY TREE, LLC	117529	11/01/19	3,620.38	
	.15409 BEATHAM CABINET & DOOR	117530	11/01/19	480.00	
	000107 BIRT/DUSTIN	117531	11/01/19	50.00	
	000500 BOLANOS/DORENE	117532	11/01/19	50.00	
	000437 BRASS KEY LOCKSMITH	117533	11/01/19	130.47	
	003887 CHEUNG/ATHENA	117534	11/01/19	283.31	
	001051 COASTAL EVERGREEN CORP	117535	11/01/19	1,525.00	
	002091 COMCAST	117536	11/01/19	156.20	
	003028 COMMERCIAL TRUCK CO	117537	11/01/19	38.38	
	001362 DUNCAN AUTO TECH	117538	11/01/19	736.69	
	000072 ECOLOGY ACTION OF SC	117539	11/01/19	38,205.20	
	003253 FIRST ALARM	117540	11/01/19	95.00	
	001828 GONZALES/GABE	117541	11/01/19	50.00	
	003706 GRANADOS/JUSTIN	117542	11/01/19	50.00	
	000615 HOHMANN/PATRICK J.	117543	11/01/19	389.43	
	000283 HOSE SHOP	117544	11/01/19	80.98	
	001841 IDEXX LABORATORIES, INC.	117545	11/01/19	2,886.98	
	001308 JOHNSON DDS/BRETT	117546	11/01/19	26.50	
	001903 JONES/KIMARIE	117547	11/01/19	310.00	
	003589 LANDMARK DENTAL GROUP	117548	11/01/19	335.00	
	003761 LEDGER/CHASE	117549	11/01/19	50.00	
	001591 MARKELL/ROD	117550	11/01/19	1,974.00	
	001615 OLIN CORP-CHLOR ALKALI	117551	11/01/19	2,156.04	
	003766 ORMONDE/ROBERT	117552	11/01/19	50.00	
	000382 PETE'S OUTFLOW TECHNICIA	117553	11/01/19	210.00	
	003152 PETERSON POWER SYSTEMS,	117554	11/01/19	3,782.08	
	001787 PETRINI'S GARDENING SERV	117555	11/01/19	100.00	
	.15408 PETTY CASH - LAUREL GRUN	117556	11/01/19	360.00	
	003323 POMPETTE/NICOLE	117557	11/01/19	50.00	
	003117 PRIORITY 1 PUBLIC SAFETY	117558	11/01/19	926.25	
	001097 PRODESSE PROPERTY GROUP	117559	11/01/19	3,523.52	
	003516 RICE LAKE WEIGHING SYSTE	117560	11/01/19	690.39	
	001479 ROBB DDS/JOSEPH W	117561	11/01/19	94.50	
	003559 ROBERTS/MEREDITH	117562	11/01/19	123.05	
	001883 S.W.R.C.B.	117563	11/01/19	8,539.00	
	000135 SAN LORENZO VALLEY WATER	117564	11/01/19	30.24	
	000128 SCARBOROUGH LUMBER	117565	11/01/19	830.48	
	002065 SOTO/ART	117566	11/01/19	50.00	
	001085 SYCAL ENGINEERING INC	117567	11/01/19	797.50	
	003699 THOMAS/PHILIP	117568	11/01/19	50.00	
	003548 TORO PETROLEUM CORP	117569	11/01/19	9,628.28	
	001662 TSAI DDS/WANDY	117570	11/01/19	2,200.00	
	003991 WOWAK/PASCALE	117571	11/01/19	20.00	
	GENERAL CHECKING ACCOUNT			85,953.99	***

REPORT TOTALS: 85,953.99

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
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001	GENERAL	4,524.12
002	RECYCLING/ENVIRONMENTAL	8,539.00
004	RECREATION	465.13
010	WASTEWATER OPERATIONS	9,934.14
011	TERTIARY TREATMENT PLANT	11,043.57
019	AFFORDABLE HOUSING	1,974.00
023	SVRDA SUCCESSOR AGENCY	7,143.90
028	SENIOR CENTER	678.69
050	PINEWOOD EST LNDSCP MAINT DT	30.24
077	SKYPARK MAINT ASSESS DIST	500.00
112	DENTAL INS INTERNAL SERV	2,916.00
178	CALTRANS-GET EVERYONE MOVING	38,205.20
TOTAL ALL FUNDS		85,953.99

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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BA	GENERAL CHECKING ACCOUNT	85,953.99
TOTAL ALL BANKS		85,953.99

SCOTTS VALLEY ACCOUNTS PAYABLE
11/07/2019 15:18:59 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.12 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 110819 COMMENT... 11/08/2019 A/P

DATA-JE-ID DATA COMMENT

W-11082019-089 11/08/2019 A/P

Run Instructions:

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	000041 ACC BUSINESS	117572	11/08/19	1,219.38	
	001219 ALHAMBRA	117573	11/08/19	151.88	
	001219 ALHAMBRA	117574	11/08/19	62.87	
	003497 ALVAREZ INDUSTRIES, INC	117575	11/08/19	1,111.00	
	001670 AT & T	117576	11/08/19	520.90	
	000097 AT&T	117577	11/08/19	291.62	
	003746 AVENU HOLDINGS, LLC	117578	11/08/19	1,803.85	
	001963 BELLVILLE/WAYNE	117579	11/08/19	175.20	
	001593 BENEDICT DDS/NANETTE	117580	11/08/19	136.00	
	003170 BOGARD CONSTRUCTION INC	117581	11/08/19	380.00	
	001566 BUSINESS WITH PLEASURE	117582	11/08/19	8.70	
	001633 CAL-WEST LIGHTING & SIGN	117583	11/08/19	1,558.84	
	003211 CARNU DDS/OANA	117584	11/08/19	285.00	
	.15410 CHARLES KYLES CO	117585	11/08/19	149.90	
	003564 CREATIVE SECURITY COMPAN	117586	11/08/19	100.00	
	003134 CRIME SCENE CLEANERS, INC	117587	11/08/19	100.00	
	001896 D & G SANITATION	117588	11/08/19	103.55	
	000054 EWING IRRIGATION PRODUCT	117589	11/08/19	150.13	
	000615 HOHMANN/PATRICK J.	117590	11/08/19	78.00	
	001856 HUB INTERNATIONAL	117591	11/08/19	258.92	
	001471 JACKSON DDS/ALISON K	117592	11/08/19	229.60	
	003790 JOHNSON/JARED	117593	11/08/19	208.60	
	001903 JONES/KIMARIE	117594	11/08/19	760.00	
	003761 LEDGER/CHASE	117595	11/08/19	78.00	
	000284 LOGAN & POWELL, LLP	117596	11/08/19	29,000.00	
	000905 MCCAIN	117597	11/08/19	85.00	
	003171 MICHALAK/GENE	117598	11/08/19	125.00	
	000218 MID VALLEY SUPPLY	117599	11/08/19	395.74	
	000967 MONTEREY BAY SYSTEMS	117600	11/08/19	1,459.45	
	000939 NATIONAL COMTEL NETWORK	117601	11/08/19	15.64	
	000723 PIED PIPER INC./THE	117602	11/08/19	85.00	
	001544 SANTA CRUZ COUNTY CONFER	117603	11/08/19	21,763.17	
	001875 SANTA CRUZ MOSQUITO	117604	11/08/19	662.31	
	003745 SCOTTS VALLEY HOTEL LP	117605	11/08/19	26,426.57	
	000133 SCOTTS VALLEY SPRINKLER	117606	11/08/19	83.31	
	002053 STEPFORD	117607	11/08/19	11,036.00	
	000153 THOMSON REUTERS-WEST	117608	11/08/19	314.15	
	001033 TIMES PUBLISHING GROUP	117609	11/08/19	1,115.00	
	001366 U.S. BANCORP OFFICE	117610	11/08/19	342.82	
	001366 U.S. BANCORP OFFICE	117611	11/08/19	1,260.36	
	000952 WILSON/JOHN	117612	11/08/19	66.98	
	003708 YORK FRAMING	117613	11/08/19	252.70	
	001370 ZELLER APPRAISAL SERVICE	117614	11/08/19	3,000.00	
	003635 3SI SECURITY SYSTEMS, IN	117615	11/08/19	216.00	
	GENERAL CHECKING ACCOUNT			107,627.14	***

SCOTTS VALLEY ACCOUNTS PAYABLE
CITY OF SCOTTS VALLEY
11/07/2019 15:18:59
GL540R-V08.12 PAGE 2

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				107,627.14

RECORDS PRINTED - 000069

SCOTTS VALLEY ACCOUNTS PAYABLE
CITY OF SCOTTS VALLEY
11/07/2019 15:18:59
GL060S-V08.12 RECAPPAGE

Check Register

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
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001	GENERAL	103,579.46
004	RECREATION	974.10
010	WASTEWATER OPERATIONS	1,506.78
035	GREEN BUILDING FUNDING	1.00
088	LIBRARY FACILITIES-MEAS "S"	380.00
112	DENTAL INS INTERNAL SERV	1,185.80
TOTAL ALL FUNDS		107,627.14

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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BA	GENERAL CHECKING ACCOUNT	107,627.14
TOTAL ALL BANKS		107,627.14

SCOTTS VALLEY ACCOUNTS PAYABLE
11/14/2019 18:59:18 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.12 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 111519 COMMENT... 11/15/2019 A/P

DATA-JE-ID DATA COMMENT

W-11152019-112 11/15/2019 A/P

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
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BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
	003025 ACTION AUTO GLASS	117616	11/15/19	65.00
	001405 AFLAC-FLEX ONE	117617	11/15/19	2,403.55
	003615 AHRENS/PATRICK	117618	11/15/19	48.00
	001670 AT &T	117619	11/15/19	3,458.30
	000097 AT&T	117620	11/15/19	9.34
	001066 BEHAVIORAL HEALTH CARE I	117621	11/15/19	114.00
	001963 BELLVILLE/WAYNE	117622	11/15/19	80.00
	003714 CAPITOLA/CITY OF	117623	11/15/19	7,887.06
	001553 CARD SHARK INC/THE	117624	11/15/19	1,120.80
	003098 CARDIAC SCIENCE CORPORAT	117625	11/15/19	916.47
	003729 CENTRAL COAST DIESEL	117626	11/15/19	270.00
	001656 CHRISTENSEN DDS/SAM	117627	11/15/19	70.00
	000235 CIVIL CONSULTANTS GROUP	117628	11/15/19	4,107.50
	002091 COMCAST	117629	11/15/19	323.22
	002091 COMCAST	117630	11/15/19	279.81
	003028 COMMERCIAL TRUCK CO	117631	11/15/19	38.38
	001546 CRAIG/ROBERT J	117632	11/15/19	125.00
	000037 CRYSTAL SPRINGS WATER CO	117633	11/15/19	21.90
	003043 CSG CONSULTANTS, INC	117634	11/15/19	67,618.40
	.15411 CYNDI MASKOLUNAS	117635	11/15/19	294.90
	001362 DUNCAN AUTO TECH	117636	11/15/19	94.19
	001597 ENVIRONMENTAL INNOVATION	117637	11/15/19	13,002.76
	003185 EUROFINIS EATON ANALYTICA	117638	11/15/19	725.00
	001828 GONZALES/GABE	117639	11/15/19	195.27
	000615 HOHMANN/PATRICK J.	117640	11/15/19	361.83
	003905 HOPE SERVICES	117641	11/15/19	1,740.00
	003266 INTERGRITY AUTOMOTIVE	117642	11/15/19	90.16
	003292 KIMLEY-HORN & ASSOCIATES	117643	11/15/19	3,776.06
	003292 KIMLEY-HORN & ASSOCIATES	117644	11/15/19	21,338.24
	001660 KING/KATI	117645	11/15/19	190.00
	003331 KOFFLER ELECTRICAL MECHA	117646	11/15/19	11,092.40
	001673 LINCOLN FINANCIAL GROUP	117647	11/15/19	1,224.89
	000078 LLOYD'S TIRE SERVICE INC	117648	11/15/19	88.54
	003999 MCCAMPBELL ANALYTICAL, I	117649	11/15/19	408.00
	003756 MICHAEL BAKER INTERNATIO	117650	11/15/19	9,652.50
	000218 MID VALLEY SUPPLY	117651	11/15/19	365.18
	000083 MISSION UNIFORM SERVICE	117652	11/15/19	1,253.45
	003685 MONTEREY BAY ANALYTICAL	117653	11/15/19	440.00
	003717 OPTIC FUEL CLEAN OF CA,I	117654	11/15/19	3,496.00
	000101 PACIFIC GAS & ELECTRIC C	117655	11/15/19	49,470.67
	000101 PACIFIC GAS & ELECTRIC C	117656	11/15/19	31.27
	003152 PETERSON POWER SYSTEMS,	117657	11/15/19	1,998.70
	001857 PHOENIX GROUP	117658	11/15/19	146.80
	003117 PRIORITY 1 PUBLIC SAFETY	117659	11/15/19	301.19
	000463 RALEY'S	117660	11/15/19	540.31
	003572 REGIONAL GOVERNMENT SERV	117661	11/15/19	1,437.50
	003567 ROBERTS/AARON	117662	11/15/19	80.00
	003559 ROBERTS/MEREDITH	117663	11/15/19	32.00

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	000134 S.V. WATER DISTRICT	117664	11/15/19	21,637.17	
	000201 SAFETY-KLEEN CORP	117665	11/15/19	10.00	
	000122 SANTA CRUZ/CITY OF	117666	11/15/19	719.71	
	000122 SANTA CRUZ/CITY OF	117667	11/15/19	143.94	
	003478 SHARPS SOLUTIONS, LLC	117668	11/15/19	95.00	
	001560 TRITON CONSTRUCTION	117669	11/15/19	16,410.00	
	000098 TROWBRIDGE ENTERPRISES	117670	11/15/19	1,306.63	
	000646 UNDERGROUND SERVICE ALER	117671	11/15/19	3,391.17	
	001106 VERIZON WIRELESS	117672	11/15/19	839.55	
	000443 WALPOLE/STEVE	117673	11/15/19	72.00	
	000952 WILSON/JOHN	117674	11/15/19	32.00	
	000154 WINCHESTER AUTO STORES	117675	11/15/19	12.13	
	001625 YOSHIDA DDS/NOREEN	117676	11/15/19	716.50	
	003722 ZERO CITY	117677	11/15/19	4,117.50	
	GENERAL CHECKING ACCOUNT			262,327.84	***

SCOTTS VALLEY ACCOUNTS PAYABLE
CITY OF SCOTTS VALLEY
11/14/2019 18:59:18
GL540R-V08.12 PAGE 3

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				262,327.84

RECORDS PRINTED - 000154

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
001	GENERAL	123,033.83
002	RECYCLING/ENVIRONMENTAL	7,220.12
004	RECREATION	2,376.44
010	WASTEWATER OPERATIONS	91,417.93
011	TERTIARY TREATMENT PLANT	310.00
025	GENERAL TRUST	29,231.80
028	SENIOR CENTER	945.63
050	PINEWOOD EST LNDSCP MAINT DT	9.63
077	SKYPARK MAINT ASSESS DIST	5,233.95
112	DENTAL INS INTERNAL SERV	968.70
123	COMMUNITY FACILITY CENTER	1,579.81
TOTAL ALL FUNDS		262,327.84

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BA	GENERAL CHECKING ACCOUNT	262,327.84
TOTAL ALL BANKS		262,327.84

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: November 20, 2019

TO: Honorable Mayor and City Council

FROM: Tony McFarlane, Administrative Services Director

APPROVED: Tina Friend, City Manager

SUBJECT: **AB1600 DEVELOPMENT IMPACT FEE REPORT**

SUMMARY OF ISSUE

Enabled under California Government Code 66000, Development Impact Fees are one-time charges by a local agency to finance some or all of the cost of providing public facilities related to a new development project. The enacting agency must identify the uses for the fee and show that there is a reasonable relationship between the public facilities needed and the development upon which the fee will be imposed.

Ordinance 143 and a report prepared by the Management Services Institute established seven development impact mitigation fees on all development within the City. This ordinance and report still demonstrate a reasonable relationship between the fee and the purpose for which it is charged. The seven development impact mitigation fees are for storm drainage facilities, streets and thoroughfares, parks and recreation facilities, wastewater facilities, general facilities and equipment, law enforcement facilities and equipment, and library facility.

A review of the development impact fees will be considered once the General Plan has been updated.

As required under AB1600 guidelines, this report provides:

1. A brief description of the type of fee;
2. The amount of the fee;
3. Beginning and ending balances of the fees;
4. Total fees collected and interest earned, if applicable;
5. Identification of the public improvement the fees were used for;
6. Identification and timeline of public improvements any unexpended fees will be used for;
7. Description and uses for transfers or loans of fees, if applicable.

FISCAL IMPACT

The attached reports show that the ending fund balances for each development impact fee totals \$2,536,763 at June 30, 2019 allocated as follows:

Development Impact Fee	Ending Fund Balance – 6/30/2019
Storm Drainage Facilities	\$ 27,394
Streets and Thoroughfares	\$ 622,825
Parks and Recreation Facilities	\$ 925,185
Wastewater Facilities	\$ 383,429
General Facilities and Equipment	\$ (60,029)
Law Enforcement Facilities and Equip	\$ 302,709
Library Facility	\$ 335,250

STAFF RECOMMENDATION

It is recommended that the City Council review and accept the 2018/19 Annual AB1600 Development Impact Fee Report.

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General Facilities and Equipment Impact Fee	8
Law Enforcement Facilities and Equipment Impact Fee	9
Library Facility Impact Fee	10

CITY OF SCOTTS VALLEY
DEVELOPMENT IMPACT FEES REPORT
FOR THE YEAR ENDED JUNE 30, 2019

FUND NO.	FUND NAME & PROJECT DESCRIPTION	FUND BALANCE 7/1/2018	2018 / 2019 FISCAL YEAR						% OF COSTS PAID BY IMPACT FEES	FUND BALANCE 6/30/2019
			IMPACT FEES	GRANTS	OTHER REVENUE	INTEREST EARNINGS	COST DETAIL	TOTAL COSTS		
7	STORM DRAINAGE FACILITIES Storm Drain Master Plan Update	\$ 10	\$ 16,803	\$ -	\$ 51,000	\$ -	(40,419)	\$ (40,419)	100%	\$ 27,394
8	STREETS & THOROUGHFARES SV General Plan Administrative	269,568	384,695	-	-	8,501	(39,119) (821)	(39,940)	100% 6%	622,825
9	PARKS & RECREATION FACILITIES Skypark Shade Structure Skypark BBQ Administrative	588,043	297,198	-	65,513	15,825	(37,168) (2,645) (1,581)	(41,394)	100% 100% 5%	925,185
12	WASTEWATER TREATMENT FACILITIES Transfers to Wastewater Fixed Assets Sewer System Master Plan Vehicles Printer Flexrake Wonderware Administrative	2,160,299	225,624	-	627,910	21,941	(2,321,786) (132,964) (33,150) (5,000) (47,129) (110,127) (2,191)	(2,652,346)	100% 100% 100% 50% 100% 100% 8%	383,429
21	GENERAL FACILITIES & EQUIPMENT Administrative Vehicle	(51,334)	22,879	-	-	1,756	(180) (33,150)	(33,330)	1% 50%	(60,029)
27	LAW ENFORCEMENT FACILITIES & EQUIPMENT Locker Room Design Network Equipment Administrative	250,085	64,166	-	-	5,445	(1,000) (15,441) (546)	(16,987)	100% 2%	302,709
86	LIBRARY FACILITIES Administrative	290,598	39,176	-	-	6,087	(612)	(612)	3%	335,250
GRAND TOTALS		<u>\$ 3,507,271</u>	<u>\$ 1,050,541</u>	<u>\$ -</u>	<u>\$ 744,423</u>	<u>\$ 59,556</u>		<u>\$ (2,825,028)</u>		<u>\$ 2,536,763</u>

STORM DRAINAGE FACILITIES IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Storm drainage facilities within the West Branch-Carbonera Creek, Carbonera Creek, Camp Evers Tributary, and Bean Creek sub-basins.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$	11	
Impact Fees	\$ 16,803			
Other Revenue/Transfers	51,000			
Interest	-			
Total Revenue		\$	67,803	
Storm Drain Master Plan	(40,419)			
Administrative	-			
Total Expenses		\$	(40,419)	
Fund Balance at 6/30/19		\$	27,394	

Projected Future Impact Fees:

Sub-Basin	Fee Per Sq. Ft.	# of Sq. Ft.	Total Revenue		
Carbonera Creek	\$0.24	1,008,600	\$242,064		
Camp Evers Tributary	\$0.11	1,575,760	173,334		
Bean Creek	\$0.15	130,500	19,575	434,973	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund			3,250		7/1/18 to 6/30/2031
Sum of Projected Revenues			<u>\$465,617</u>		

STREETS & THOROUGHFARES IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Street improvements.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$ 269,568	
Impact Fees	\$ 384,695		
Other Revenue/Transfers	-		
Interest	8,501		
Total Revenue		\$ 393,197	
Transfer to CIP Fund 150	\$ -		
General Plan Update	(39,119)		
Administrative	(821)		
Total Expenses		\$ (39,940)	
Fund Balance at 6/30/19		\$ 622,825	

Projected Future Impact Fees:

Type	Fee	# of Units/Sq. Ft.	Total Revenue		
Residential:					
Single-Family (Units)	\$ 5,775	210	\$1,212,750		
Multi-Family (Units)	\$ 3,426	737	2,524,962		
Commercial (Sq. Ft.)	\$ 11.48	341,469	3,920,064	7,657,776	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund				65,000	7/1/18 to 6/30/2031
Sum of Projected Revenues				<u>\$8,345,601</u>	

PARKS & RECREATION FACILITIES FEE FUND

Purpose To Which Fee Is To Be Put:

Park development and acquisition.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$ 588,043	
Impact Fees	\$ 297,198		
Other Revenue/Transfers	65,513		
Interest	<u>15,825</u>		
Total Revenue		\$ 378,536	
Skypark Shade Structure	\$ (37,168)		
Skypark BBQ	\$ (2,645)		
Administrative	(1,581)		
Total Expenses		<u>\$ (41,394)</u>	
Fund Balance at 6/30/19		\$ 925,185	

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
R-R-2.5 Rural	\$ 10,255	11	\$ 112,805		
R-140-Estate	\$ 10,255	15	153,825		
R-1-20-Low Density	\$ 6,212	0	-		
R-1-10-Single Family - Det.	\$ 10,255	45	461,475		
R-1-10-Single Family - Att.	\$ 4,805	0	-		
R-M-6/R-M-8-Two Family	\$ 7,985	316	2,523,260		
R-H-Multiple Family	\$ 5,126	540	2,768,040		
Mobile Homes / 2nd Unit	\$ 5,331	20	<u>106,620</u>	6,126,025	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund			<u>26,000</u>		7/1/18 to 6/30/2031
Sum of Projected Revenues			<u>\$ 7,077,210</u>		

WASTEWATER FACILITIES IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Wastewater facility improvements

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:Anticipated
Dates

Fund Balance at 6/30/18		\$ 2,160,299	
Impact Fee	\$ 225,624		
Other Revenue/Transfers	627,910		
Interest	<u>21,941</u>		
Total Revenue		\$ 875,476	
Transfer to Wastewater Fixed Assets	\$ (2,321,786)		
Sewer System Master Plan	(132,964)		
Printer	(5,000)		
Flexrake	(47,129)		
Wonderware	(110,127)		
Vehicle	(33,150)		
Administrative	<u>(2,191)</u>		
Total Expenses		\$ (2,652,346)	
Fund Balance at 6/30/19		\$ 383,429	

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
Residential:					
Single-Family	\$6,137	210	\$ 1,288,770		
Multi-Family	\$4,440	737	3,272,280		
Commercial / Industrial	\$26.12	341,469	<u>8,919,170</u>	13,480,220	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund			<u>260,000</u>		7/1/18 to 6/30/2031
Sum of Projected Revenues			<u><u>\$14,123,649</u></u>		

GENERAL FACILITIES & EQUIPMENT FEE FUND

Purpose To Which Fee Is To Be Put:

Corporation Yard improvements, renovation of Civic Center,
City maintenance fleet expansion, and Scotts Valley Senior Center.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$ (51,334)	
Impact Fees	\$ 22,879		
Interest	<u>1,756</u>		
Total Revenue		\$ 24,635	
Administrative	\$ (180)		
Vehicle	<u>(33,150)</u>		
Total Expenses		<u>\$ (33,330)</u>	
Fund Balance at 6/30/19		\$ (60,029)	

Projected Future Impact Fees:

<u>Type</u>	<u>Fee</u>	<u># of Units</u>	<u>Total Revenue</u>		
Residential (Units)	\$ 438	947	\$414,786		
Commercial (Acres)	\$ 1,157	7.84	<u>9,071</u>	423,857	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund				<u>7,800</u>	7/1/18 to 6/30/2031
Sum of Projected Revenues				<u><u>\$ 371,628</u></u>	

LAW ENFORCEMENT FACILITIES & EQUIPMENT FEE FUND

Purpose To Which Fee Is To Be Put:

Construction of a new police facility, equipment, and training for additional officers and dispatchers, police fleet expansion, and records management system upgrade.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$	250,085	
Impact Fees	\$ 64,166			
Interest	<u>5,445</u>			
Total Revenue		\$	69,611	
Network Equipment	\$(15,441)			
Locker Room Design	\$ (1,000)			
Administrative	<u>(546)</u>			
		\$	(16,987)	
Fund Balance at 6/30/19		\$	302,709	

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
Residential (Units)	\$ 1,013	947	959,311		
Commercial / Industrial (Acres)	\$23,260	7.84	<u>182,358</u>	1,141,669	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund			<u>26,000</u>		7/1/18 to 6/30/2031
Sum of Projected Revenues			<u>\$ 1,470,379</u>		

LIBRARY IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Tier II Library

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$ 290,599	
Impact Fees	\$ 39,176		
Interest	<u>6,087</u>		
Total Revenue		\$ 45,263	
Administrative	<u>\$ (612)</u>		
Total Expenses		<u>\$ (612)</u>	
Fund Balance at 6/30/19		\$ 335,250	

Projected Future Impact Fees:

<u>Type</u>	<u>Fee</u>	<u># of Units</u>	<u>Total Revenue</u>		
R-R-2.5 Rural	\$1,165	11	12,815		
R-140-Estate	\$1,089	15	16,335		
R-1-20-Low Density	\$6,212	0	-		
R-1-10-Single Family - Det.	\$ 858	45	38,610		
R-M-6/R-M-8-Two Family	\$ 858	316	271,128		
R-H-Multiple Family	\$ 858	540	463,320		
Mobile Homes / 2nd Unit	\$ 745	20	<u>14,900</u>	817,108	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund				<u>19,500</u>	7/1/18 to 6/30/2031
Sum of Projected Revenues				<u><u>\$1,171,858</u></u>	

STORM DRAINAGE FACILITIES IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Storm drainage facilities within the West Branch-Carbonera Creek, Carbonera Creek, Camp Evers Tributary, and Bean Creek sub-basins.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

			<u>Anticipated Dates</u>
Fund Balance at 6/30/18		\$ 11	
Impact Fees	\$ 16,803		
Other Revenue/Transfers	51,000		
Interest	-		
Total Revenue		\$ 67,803	
Storm Drain Master Plan	(40,419)		
Administrative	-		
Total Expenses		<u>\$ (40,419)</u>	
Fund Balance at 6/30/19		\$ 27,394	

Projected Future Impact Fees:

<u>Sub-Basin</u>	<u>Fee Per Sq. Ft.</u>	<u># of Sq. Ft.</u>	<u>Total Revenue</u>		
Carbonera Creek	\$ 0.24	1,008,600	\$ 242,064		
Camp Evers Tributary	\$ 0.11	1,575,760	173,334		
Bean Creek	\$ 0.15	130,500	<u>19,575</u>	434,973	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund				<u>3,250</u>	7/1/18 to 6/30/2031
Sum of Projected Revenues				<u><u>\$465,617</u></u>	

STREETS & THOROUGHFARES IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Street improvements.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$	269,568	
Impact Fees	\$	384,695		
Other Revenue/Transfers		-		
Interest		<u>8,501</u>		
Total Revenue			\$	393,197
Transfer to CIP Fund 150	\$	-		
General Plan Update		(39,119)		
Administrative		<u>(821)</u>		
Total Expenses			\$	(39,940)
Fund Balance at 6/30/19			\$	<u>622,825</u>

Projected Future Impact Fees:

Type	Fee	# of Units/Sq. Ft.	Total Revenue		
Residential:					
Single-Family (Units)	\$ 5,775	210	\$ 1,212,750		
Multi-Family (Units)	\$ 3,426	737	2,524,962		
Commercial (Sq. Ft.)	\$ 11.48	341,469	<u>3,920,064</u>	7,657,776	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund				<u>65,000</u>	7/1/18 to 6/30/2031
Sum of Projected Revenues				<u>\$ 8,345,601</u>	

PARKS & RECREATION FACILITIES FEE FUND

Purpose To Which Fee Is To Be Put:

Park development and acquisition.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$ 588,043
Impact Fees	\$ 297,198	
Other Revenue/Transfers	65,513	
Interest	<u>15,825</u>	
Total Revenue		\$ 378,536
Skypark Shade Structure	\$ (37,168)	
Skypark BBQ	\$ (2,645)	
Administrative	(1,581)	
Total Expenses		<u>\$ (41,394)</u>
Fund Balance at 6/30/19		\$ 925,185

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
R-R-2.5 Rural	\$ 10,255	11	\$ 112,805		
R-140-Estate	\$ 10,255	15	153,825		
R-1-20-Low Density	\$ 6,212	0	-		
R-1-10-Single Family - Det.	\$ 10,255	45	461,475		
R-1-10-Single Family - Att.	\$ 4,805	0	-		
R-M-6/R-M-8-Two Family	\$ 7,985	316	2,523,260		
R-H-Multiple Family	\$ 5,126	540	2,768,040		
Mobile Homes / 2nd Unit	\$ 5,331	20	<u>106,620</u>	6,126,025	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund				<u>26,000</u>	7/1/18 to 6/30/2031
Sum of Projected Revenues				<u><u>\$ 7,077,210</u></u>	

WASTEWATER FACILITIES IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Wastewater facility improvements

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$ 2,160,299
Impact Fee	\$ 225,624	
Other Revenue/Transfers	627,910	
Interest	<u>21,941</u>	
Total Revenue		\$ 875,476
Transfer to Wastewater Fixed Assets	\$ (2,321,786)	
Sewer System Master Plan	(132,964)	
Printer	(5,000)	
Flexrake	(47,129)	
Wonderware	(110,127)	
Vehicle	(33,150)	
Administrative	<u>(2,191)</u>	
Total Expenses		\$ (2,652,346)
Fund Balance at 6/30/19		\$ 383,429

Projected Future Impact Fees:

<u>Type</u>	<u>Fee</u>	<u># of Units</u>	<u>Total Revenue</u>		
Residential:					
Single-Family	\$ 6,137	210	\$ 1,288,770		
Multi-Family	\$ 4,440	737	3,272,280		
Commercial / Industrial	\$ 26.12	341,469	<u>8,919,170</u>	13,480,220	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund			<u>260,000</u>	260,000	7/1/18 to 6/30/2031
Sum of Projected Revenues			<u><u>\$ 14,123,649</u></u>		

GENERAL FACILITIES & EQUIPMENT FEE FUND

Purpose To Which Fee Is To Be Put:

Corporation Yard improvements, renovation of Civic Center,
City maintenance fleet expansion, and Scotts Valley Senior Center.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$ (51,334)
Impact Fees	\$ 22,879	
Interest	<u>1,756</u>	
Total Revenue		\$ 24,635
Administrative	\$ (180)	
Vehicle	<u>(33,150)</u>	
Total Expenses		<u>\$ (33,330)</u>
Fund Balance at 6/30/19		\$ (60,029)

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
Residential (Units)	\$ 438	947	\$ 414,786		
Commercial (Acres)	\$ 1,157	7.84	<u>9,071</u>	423,857	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund				<u>7,800</u>	7/1/18 to 6/30/2031
Sum of Projected Revenues				<u><u>\$ 371,628</u></u>	

LAW ENFORCEMENT FACILITIES & EQUIPMENT FEE FUND

Purpose To Which Fee Is To Be Put:

Construction of a new police facility, equipment, and training for additional officers and dispatchers, police fleet expansion, and records management system upgrade.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$ 250,085
Impact Fees	\$ 64,166	
Interest	<u>5,445</u>	
Total Revenue		\$ 69,611
Network Equipment	\$ (15,441)	
Locker Room Design	\$ (1,000)	
Administrative	<u>(546)</u>	
		\$ (16,987)
Fund Balance at 6/30/19		\$ 302,709

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
Residential (Units)	\$ 1,013	947	959,311		
Commercial / Industrial (Acres)	\$ 23,260	7.84	<u>182,358</u>	1,141,669	7/1/18 to 6/30/2031
Projected Future Interest Earnings on Impact Fee Fund			<u>26,000</u>		7/1/18 to 6/30/2031
Sum of Projected Revenues			<u><u>\$ 1,470,379</u></u>		

LIBRARY IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Tier II Library

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 6/30/18		\$ 290,599
Impact Fees	\$ 39,176	
Interest	<u>6,087</u>	
Total Revenue		\$ 45,263
Administrative	<u>\$ (612)</u>	
Total Expenses		<u>\$ (612)</u>
Fund Balance at 6/30/19		\$ 335,250

Projected Future Impact Fees:

<u>Type</u>	<u>Fee</u>	<u># of Units</u>	<u>Total Revenue</u>		
R-R-2.5 Rural	\$ 1,165	11	12,815		
R-140-Estate	\$ 1,089	15	16,335		
R-1-20-Low Density	\$ 6,212	0	-		
R-1-10-Single Family - Det.	\$ 858	45	38,610		
R-M-6/R-M-8-Two Family	\$ 858	316	271,128		
R-H-Multiple Family	\$ 858	540	463,320		
Mobile Homes / 2nd Unit	\$ 745	20	<u>14,900</u>	817,108	7/1/18 to 6/30/2031

Projected Future Interest Earnings on Impact Fee Fund

	<u>19,500</u>	7/1/18 to 6/30/2031
Sum of Projected Revenues	<u><u>\$ 1,171,858</u></u>	

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: November 20, 2019

TO: Honorable Mayor and City Council

FROM: Robin Woodman, Chief Building Official

REVIEWED: Taylor Bateman, Community Development Director

APPROVED: Tina Friend, City Manager

SUBJECT: **SECOND READING AND ADOPTION OF ORDINANCE NO. 102.15 AMENDING BUILDING REGULATIONS CONTAINED IN TITLE 15 OF THE SCOTTS VALLEY MUNICIPAL CODE AND ADOPTING THE CALIFORNIA CODE OF REGULATIONS TITLE 24, 2019 BUILDING STANDARDS CODES AND OTHER CODES AND STANDARDS TO ESTABLISH MINIMUM REQUIREMENTS TO SAFEGUARD PUBLIC HEALTH, LIFE, SAFETY AND GENERAL WELFARE**

SUMMARY OF ISSUE

Every three (3) years, the building, plumbing, mechanical, electrical and other building codes are updated to include the most current construction and engineering principles and practices. Under the purview of the California Building Standards Commission, the newly revised California Building Standards Codes (CBSC) are published for required local adoption. This process is to assure that the latest construction, engineering and life safety techniques become standard practice throughout the State. The mandatory effective date of the 2019 Building Standards is January 1, 2020.

Amendments to the City's building regulations (Title 15 of the municipal code) are proposed in an effort to recognize the adoption of the State Building Standards Codes and other codes and standards used by the City of Scotts Valley to promote health, life and safety as it relates to building construction. The City is permitted to adopt amendments to these building standards provided the amendments are based on findings that these amendments are necessary due to local climatic, topographic or geological conditions. The proposed amendments are listed in the attached ordinance. Any amendments cannot be less restrictive than the provisions of the CBSC.

The following is a brief summary of the changes:

- Some code sections have been reformatted in the building code; therefore, the ordinance has been updated to reflect the changes.

- California Residential Code (CRC) has been amended to allow requirements of a survey to verify placement of structures.
- CRC has been modified to delete several methods of providing braced walls that are not effective in this seismic zone.
- The Swimming Pool Safety barrier section of CRC Appendix V has been modified to provide greater protection.
- Appendix Chapter H has been added to the California Plumbing Code (CPC) addressing septic systems.

The Building Codes proposed for adoption with amendments as applicable include the following:

- 2019 California Building Code
- 2019 California Residential Code
- 2019 California Green Building Standards Code
- 2019 California Plumbing Code
- 2019 California Mechanical Code
- 2019 California Electrical Code
- 2019 California Administrative Code
- 2019 California Referenced Standards Code
- 2019 California Energy Code
- 2018 International Property Maintenance Code

Overall, the proposed ordinance provides for adoption of the mandatory State codes, while maintaining consistency with the intent of our local standards.

At their meeting of November 6, 2019, the City Council approved the first reading and introduction of Ordinance No. 102.15.

FISCAL IMPACT

The cost to purchase new building code books is approximately \$1,500.

RECOMMENDATION

It is recommended that the City Council approve the second reading and adoption of Ordinance No. 102.15 , an Ordinance of the City Council of the City of Scotts Valley Amending Title 15 of the Scotts Valley Municipal Code and Adopting the California Code of Regulations Title 24, 2019 Building Standards Codes, Subject to the Specified Deletions, Amendments, Exceptions and Additions and Other Codes and Standards to Establish the Minimum Requirements to Safeguard Public Health, Safety and General Welfare.

ATTACHMENTS

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ORDINANCE NO. 102.15

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY AMENDING TITLE 15 OF THE SCOTTS VALLEY MUNICIPAL CODE AND ADOPTING THE CALIFORNIA CODE OF REGULATIONS TITLE 24, 2019 BUILDING STANDARDS CODES, SUBJECT TO THE SPECIFIED DELETIONS, AMENDMENTS, EXCEPTIONS AND ADDITIONS, AND OTHER CODES AND STANDARDS TO ESTABLISH MINIMUM REQUIREMENTS TO SAFEGUARD PUBLIC HEALTH, SAFETY AND GENERAL WELFARE

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCOTTS
VALLEY AS FOLLOWS:**

WHEREAS, approximately every three years, new model building code standards are reviewed, modified and approved by the California Building Standard Commission, and henceforth mandated for local jurisdiction enforcement within 180 days of publication.

WHEREAS, pursuant to Sections 17922, 17958, 17958.5 and 17958.7 of the California Health and Safety Code, the City of Scotts Valley may make changes to the California Building Standards Code or the other regulations thereafter adopted upon making findings based local geologic, topographic and climatic conditions.

WHEREAS, the following local geologic and climatic conditions necessitate modifications to the California Building Standards Code as detailed in Section 15.04.070 of the Scotts Valley Municipal Code:

1. Geological I - The region is located in an area of high seismic activities as indicated by United States Geological Survey and California Division of Mines and Geology. Recent earthquake activities have indicated the lack of adequate design and detailing as a contributing factor to damages that reduced the protection of the life-safety of building occupants.
2. Geological II - The region is located in an area of high seismic activities as indicated by United State Geological Survey and California Division of Mines and Geology. Recent earthquake activities have indicated the lack of flexibility of materials and/or building systems has been a contributing factor to damages that reduced the protection of the life-safety of building occupants and increased the cost of rehabilitation of structures.
3. Climatic I - The region is within a climate zone that requires compliance with energy efficiency standards for building construction. The amendment will add to energy efficiency and safety by utilizing the most current nationally recognized standards.

WHEREAS, the finding of necessity as set forth in Section 18941.5 (a) of the California Building Code and 17958.5 of Title 18 (Health and Safety Code) California Code of Regulations for the code amendments listed in Scotts Valley Municipal Code Section 15.04.070 is hereby made.

NOW THEREFORE, BASED UPON THE FOREGOING AND ALL EVIDENCE SUBMITTED TO IT, BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY AS FOLLOWS:

Section 1. Section 15.04.060 of Chapter 15.04 of Title 15 is hereby amended to read as follows:

“15.04.060 Adoption of Codes

For the purpose of establishing proper regulations for building construction and for installation of mechanical, plumbing and electrical systems, the following codes or portions thereof hereinafter set forth are adopted and incorporated in this chapter by reference and made a part hereof as though fully set forth, without further publication or posting thereof:

A. California Code of Regulations (hereinafter referred to as “CCR”) Title 24, Part 2, Volumes 1 and 2, the 2019 California Building Code, including Appendix C, H, I and J except as modified herein (hereinafter referred to as “CBC”).

B. CCR Title 24, Part 2.5, The 2019 California Residential Code, including Appendix H, J and V, except as modified herein (hereinafter referred to as “CRC”).

C. CCR Title 24, Part 3, The 2019 California Electrical Code, except as modified herein (hereinafter referred to as “CEC”).

D. CCR Title 24, Part 4, The 2019 California Mechanical Code, including Appendices B, C and D, except as modified herein (hereinafter referred to as “CMC”).

E. CCR Title 24, Part 5, The 2019 California Plumbing Code, including Appendices A, B, D, H, I and K except as modified herein (hereinafter referred to as “CPC”).

F. CCR Title 24, Part 10, The 2019 California Existing Building Code, Appendix Chapter A1, except as modified herein.

G. CCR Title 24, Part 11, The 2019 California Green Standards Code, except as modified herein (Refer to Scotts Valley Municipal Code Chapter 17.51, Green Building Regulations).

H. CCR Title 24, Part 1, The 2019 California Administrative Code except as modified herein (hereinafter referred to as “CAC”).

I. CCR Title 24, Part 12, The 2019 California Referenced Standards Code except as modified herein (hereinafter referred to as “CRSC”).

J. CCR Title 24, Part 6, The 2019 California Energy Code except as modified herein.

K. The International Property Maintenance Code (hereinafter referred to as “IPMC”), 2018 edition , as published by the International Code Council.”

Section 2: Section 15.04.070 of Chapter 15.04 of Title 15 is hereby amended to read as follows:

“15.04.070 - Amendments to the 2019 California Code of Regulations Title 24.

The following sections of the codes as adopted in Section 15.04.060 are hereby modified as follows:

A. CBC Section 105.2. Buildings 2—Work exempt from permit is modified as follows: Fences not over eight feet as specified in Title 17, Chapter 17.46, Section 17.46.110

B. Add sentence to CBC Section 1.8.8.1, CRC Section 1.8.8.1 and CBC Section 113: Refer to Scotts Valley Municipal Code (hereinafter referred to as “SVMC”) Chapter 15.04.120, Board of Appeals.

C. Add sentence to CBC Section 1804: Refer to SVMC Chapter 15.06, Excavation, Grading, Erosion and Sediment Control Regulations.

D. CBC Section 110.3.1, insert second paragraph to read as follows: A survey of the lot may be required by the building official to verify that the structure is located in accordance with the approved plans.

E. CRC Section R1091.1, insert second paragraph to read as follows: A survey of the lot may be required by the building official to verify that the structure is located in accordance with the approved plans.

F. CRC Table R301.2(1) shall be populated with the following criteria as established by the City of Scotts Valley, using criteria published in the CRC where applicable: Ground Snow load = 0, Wind Design/Speed (mph) = 110, Wind Design/Topographic Effects = No, Seismic Design Category = D2, Subject To Damage

From/Weathering = Negligible, Subject To Damage From/Frost line depth = 12 inches below undisturbed soil, Subject To Damage From/Termite = Very Heavy, Winter Design Temp = 40 degrees Fahrenheit, Ice Barrier Underlayment Required = No, Flood Hazards = FIRM 3/2/2006 (Panels 219D, 238D, 329D, 331D, 332D, 333D, 334D, 351D), Air Freezing Index = 0, Mean Annual Temp = 55 degrees Fahrenheit.

G. CRC Table R602.10.4 Delete Methods LIB, GB and PCP.

H. CRC Appendix V, Swimming Pool Safety Act Amend Section AV 100.2 (a) to read,

“Except as provided in Section AV 100.5, when a building permit is issued for the construction of a new swimming pool or spa or the remodeling of an existing swimming pool or spa at a private single-family home, the respective swimming pool or spas shall be equipped with a pool barrier which complies with Section AV 100.3, and at least one of the following 5 features:

1. An approved safety pool cover, as defined in Section AV 100.1.
2. Exit alarms on the private single family home’s door and windows that provide direct access to the swimming pool or spa. The exit alarm may cause either an alarm noise or a verbal warning such as a repeating notification that “the door to the pool is open”.
3. A self-closing, self-latching device with a release mechanism placed no lower than 54 inches (1372mm) above the floor on the private single-family home’s door providing direct access to the swimming pool or spa.
4. An alarm that, when placed in a swimming pool or spa will sound upon detection of accidental or unauthorized entrance in the water. The alarm shall meet and be independently certified to the ASTM Standard F2208 “Standard Safety Specification for Residential Pool Alarms,” which includes surface motion, pressure, sonar, laser and infrared type alarms. A swimming protection alarm feature designed for individual use, including an alarm attached to a child that sounds when the child exceeds a certain distance or becomes submerged in water is not a qualifying drowning prevention safety feature.
5. Other means of protection , if the degree of protection afforded is equal to or greater than that afforded by any of the features set forth above and has been independently verified by an approved testing laboratory as meeting standards for those features established by the ASTM or the American Society of Mechanical Engineers (ASME).”

H. CRC Appendix V, Swimming Pool Safety Act Amend Section AV 100.3 (4) by adding a second sentence to read:

“Mesh size of chain link or wire mesh fencing shall not be less than 11 gauge and the maximum mesh size shall not exceed a 1.75 inch square (44 mm square).”

Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction such portion shall be deemed a separate, distinct and independent provision of such Ordinance and shall not affect the validity of the remaining portions thereof.

Section 4. Repeals Conflicting Ordinances. All other ordinances of the City of Scotts Valley or provisions of the Scotts Valley Municipal Code which are in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. CEQA Compliance. The City Council finds and determines that the enactment of this Ordinance is not a “project” as that term is used in the California Environmental Quality Act (“CEQA”), (Cal. Pub. Res. Code Section 21000 et seq.) or the State CEQA Guidelines (Cal. Code of Regs., Title 14, Section 15000 et seq.). Therefore, no environmental assessment is required or necessary.

Section 6. Effective Date. This Ordinance shall take effect thirty days after the date of its adoption. Prior to the expiration of fifteen days from the date of adoption, this Ordinance shall be published in at least three (3) public places.

This Ordinance was introduced on the 6th day of November, 2019, and passed and anticipated to be adopted on the 20th day of November, 2019, at a duly held meeting of the City Council of the City of Scotts Valley by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Jack Dilles, Mayor

Attest:

Tracy A. Ferrara, City Clerk

Approved as to Form:

Kirsten Powell, City Attorney

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: November 20, 2019

TO: Honorable Mayor and City Council

FROM: Melanie Shaffer Freitas, Planning Consultant

APPROVED: Tina Friend, City Manager
Taylor Bateman, Community Development Director

SUBJECT: **CONSIDER RESOLUTION NO. 1971 DIRECTING STAFF
TO SUBMIT AN APPLICATION TO THE STATE OF
CALIFORNIA SB 2 PLANNING GRANT PROGRAM**

SUMMARY OF ISSUE

In 2017, Governor Brown signed a 15-bill housing package aimed at addressing the state's housing shortage and high housing costs. Specifically, the bill included the Building Homes and Jobs Act (SB 2), which establishes a \$75 recording fee on real estate documents, to be used as a permanent source of funding intended to increase the affordable housing stock in California. The legislation directs the California Department of Housing and Community Development (HCD) to use 50 percent of the revenue collected in the first year to establish a program that provides grants to local governments for updates to planning documents and zoning ordinances in order to streamline housing production. Funds are available to eligible jurisdictions on a noncompetitive basis with applications due November 30, 2019. "Eligible jurisdictions" are those which can demonstrate that they have met the following threshold requirements:

1. Housing Element Compliance: The applicant must have a housing element that has been adopted by the jurisdiction's governing body by the date the applicant submits the application package and is subsequently determined to be in substantial compliance with state housing element law (Scotts Valley's 2016-2023 Housing Element was certified in 2016) ;
2. Submittal of Housing Element Annual Progress Report (APR): The applicant must have submitted their APR for the previous two years to HCD (Scotts Valley submitted its 2017 and 2018 APR in March 2019);
3. Proposal Demonstrates a Nexus to Accelerating Housing Production: The applicant must be proposing plans or processes that accelerate housing production; and

4. State Planning and Other Planning Priorities: Applicants must demonstrate that the locality has undertaken work in the past five years which is consistent with State Planning Priorities.

Upon submittal of a complete application, the City of Scotts Valley will be eligible for a \$160,000 reimbursable grant. No matching funds are required for this grant program.

Based on the threshold requirements outlined above and the City’s housing priorities, it is recommended that the City apply for a \$160,000 SB 2 grant. It is proposed that the City use the grant funds for three separate activities. The first of these three activities would be the installation of a modernized permit processing system, which would replace the City’s current outdated system of processing permits. It is estimated that a new system will reduce permit processing times. Secondly, the grant funds would also be used to develop Objective Design and Development Standards for Mixed Use Projects. These standards will be the norm for describing development standards (building bulk, mass, architecture) for projects and the City will be well-positioned by co-coordinating this effort with the General Plan Update in 2020. The third activity is an update of the City’s Accessory Dwelling Unit (ADU) program. The program will be analyzed and updated to comply with recent revisions to State law as well as identify areas where the program could be improved.

Although the three activities above are separate and distinct from each other, the collective effect is expected to result in streamlined housing production.

FISCAL IMPACT

There is no fiscal impact as there is no cost to the City.

STAFF RECOMMENDATION

It is recommended that the City Council approve Resolution No. 1971 directing staff to submit an application to the State of California SB 2 Planning Grant Program for \$160,000 in SB2 grant funds.

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RESOLUTION NO. 1971

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
AUTHORIZING APPLICATION FOR, AND RECEIPT OF,
SB 2 PLANNING GRANTS PROGRAM FUNDS**

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (NOFA) dated March 28, 2019, for its Planning Grants Program (PGP); and

WHEREAS, the Department is authorized to provide up to \$123 million under the SB 2 Planning Grants Program from the Building Homes and Jobs Trust Fund for assistance to Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)) related to the PGP Program; and

WHEREAS, the City Council of the City of Scotts Valley on behalf of the City of Scotts Valley desires to submit a project application for the PGP program to accelerate the production of housing and will submit a 2019 PGP grant application as described in the Planning Grants Program NOFA and SB 2 Planning Grants Program Guidelines released by the Department for the PGP Program; and

NOW, THEREFORE, THE CITY COUNCIL OF the CITY OF SCOTTS VALLEY RESOLVES AS FOLLOWS:

SECTION 1. The City Council is hereby authorized and directed to apply for and submit to the Department the 2019 Planning Grants Program application in the amount of \$160,000.00.

SECTION 2. In connection with the PGP grant, if the application is approved by the Department, the City Manager of the City of Scotts Valley is hereby authorized to enter into, execute, and deliver a State of California Agreement (Standard Agreement) for the amount of \$160,000.00, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP grant, the City's obligations related thereto, and all amendments thereto (collectively, the "PGP Grant Documents").

SECTION 3. The City shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 Planning Grants Program Guidelines, and any applicable PGP guidelines published by the Department. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The City Council hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the Planning Grants NOFA, the Planning Grants Program Guidelines, and 2019 Planning Grants Program Application.

SECTION 4. The City Manager is authorized to execute the City of Scotts Valley's Planning Grants Program application, the PGP Grant Documents, and any amendments thereto, on behalf of the City as required by the Department for receipt of the PGP Grant.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 20th day of November, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Jack Dilles, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk