



A G E N D A

Meeting of the
Scotts Valley City Council
REMOTE ACCESS ONLY

Date: October 7, 2020

Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	Zoom Videoconference	The agenda was posted 10-2-20 at City Hall and on the Internet at www.scottsvally.org .

PUBLIC ADVISORY REGARDING COVID-19 AND PUBLIC PARTICIPATION

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, and the County of Santa Cruz Health Services Agency Shelter In Place Public Health Order dated March 31, 2020, this regular meeting of the City Council will be conducted through videoconference. Elected Officials and City Staff Members will be participating remotely via videoconference.

Public Participation:

The meeting will be available on Zoom and broadcast through Community Television of Santa Cruz on Channel 25 and via their website at the following link: <https://communitytv.org/watch/> (be sure to click on Channel 25). For those wishing to participate via Zoom you can join the following ways:

- Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. <https://us02web.zoom.us/j/84006591673>
- Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or
+1 646 558 8656 or +1 301 715 8592
Webinar ID: 840 0659 1673

You will be given opportunities to provide public comment at the appropriate times throughout the meeting via Zoom. If you are participating via dial-up only, use *9 to raise your hand at the requested time.

How to comment via Zoom:

1. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted. Our usual time limits of 3 minutes per individual, or 5 minutes for an individual who is representing a group of three or more, will apply. Please note that per our standard practice, this is not a question and answer time, but simply a time for you to provide your comments to the Council.
2. There is an option on Zoom to raise your hand. Please click on this option when the Mayor announces that public comment will be taken. Zoom places people in line automatically. If you are participating via dial-up, you can raise your hand at the appropriate time by pressing *9. When it is your turn, the City Clerk will unmute you, and you will be able to make your comments based on the above time frames. Once your time is up, you will once again be muted and the next person in line will be given their opportunity to speak.

How to comment via email:

1. Members of the public may provide public comment by sending comments to the City Clerk via email at cityhall@scottsvalley.org.
2. Additional materials and emails must be received by 5:30 pm the day of the meeting and will be distributed to agenda recipients prior to the meeting.
3. Emails received after 5:30 pm the day of the meeting will not be included in the record.

ELECTED OFFICIALS	CITY STAFF MEMBERS
Randy Johnson, Mayor Derek Timm, Vice Mayor Jack Dilles, Council Member Donna Lind, Council Member Jim Reed, Council Member	Tina Friend, City Manager Kirsten Powell, City Attorney Steve Walpole, Chief of Police Taylor Bateman, Community Development Director Daryl Jordan, Public Works Director Tracy Ferrara, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS

Notice regarding City Council Meetings:

The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 pm.

Agenda and Agenda Packet Materials:

The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City's website: <http://scottsvalley.org/AgendaCenter>. Due to COVID-19, City Hall is closed to the public therefore, the agenda is only available for viewing online.

Televised Meetings:

City Council meetings are cablecast "Live" on Community Television of Santa Cruz County on Comcast Channel 25 and are also available livestream on the Community TV website at the following link: <https://communitytv.org/watch/>

Zoom Meetings/Webinars:

For those wishing to participate via Zoom you can join from a PC, Mac, iPad, iPhone or Android device by entering or clicking on the following URL:

<https://us02web.zoom.us/j/84006591673>

CALL TO ORDER 6:00 PM

MOMENT OF SILENCE

ROLL CALL

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Mayor.

- A. Approve City Council minutes of the 8-5-20 Regular meeting and 9-16-20 Special Closed Session meeting
- B. Approve check registers dated 9-18-20, 9-25-20, 10-2-20
- C. Authorize a FY 2020/21 Budget expenditure and appropriation up to \$97,042 from Measure S Bond proceeds and authorize the City Manager to execute an agreement between the City of Scotts Valley and Earthworks Paving Contractors, Inc. to repair, resurface and restripe the existing Library parking lot, Project No. 20-006
- D. Approve sanitary sewer connection request for 102 Bellflower Way, APN 056-101-17

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Consider Resolution No. 1984.1 proclaiming the termination of the existence of a local emergency due to the CZU August Lightning Complex Fire
(City Attorney Powell)
2. Consider draft Council Policy No. 07-20 on Public Facilities Naming
(City Manager Friend)
3. Future Council agenda items
(This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
APPROVAL OF A RESOLUTION:**

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
INTRODUCTION/ADOPTION OF AN ORDINANCE:**

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
PUBLIC COMMENT/PUBLIC HEARINGS:**

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000; or, from or to Speech-to-Speech, English & Spanish 1-800-854-7787), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.



MINUTES

Meeting of the Scotts Valley City Council

Date: August 5, 2020

Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	Zoom Videoconference	The agenda was posted 7-31-20 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvally.org .

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:00 pm.

MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Randy Johnson, Mayor
Derek Timm, Vice Mayor
Jack Dilles, Council Member
Donna Lind, Council Member
Jim Reed, Council Member (6:15 pm)

CITY STAFF MEMBERS PRESENT:

Tina Friend, City Manager
Kirsten Powell, City Attorney
Steve Walpole, Chief of Police
Taylor Bateman, Community Development Director
Tony McFarlane, Administrative Services Director
Daryl Jordan, Public Works Director/City Engineer
Tracy Ferrara, City Clerk

COMMITTEE REPORTS

CM Reed reported that the Library Financing Authority met and reviewed the financial position of the library. He reported that the Financing Authority forwarded a budget to the Library Board that was reduced by 18.8% from last year's projections.

CM Dilles reported that the Santa Margarita Groundwater Agency held two meetings where they are continuing to work on the water sustainability plan that is due to the State in January of 2022. He reported that they also discussed interconnected groundwater and surface water and are working on an outreach plan to obtain additional public input and involvement. CM Dilles stated that he has been appointed to a Technical Advisory

Committee to talk about some of the more complex sections of the plan that will eventually come back to the entire Board for review and approval.

CM Dilles reported that the Seniors Council met and listened to a Webinar from the Department of Aging where the Governor announced that the State is still on schedule to publish a Master Plan on Aging by December 2020.

VM Timm reported that the Local Economic Recovery Committee has been meeting, along with the Chamber of Commerce, and they are continuing to find ways to support local businesses. They held two Town Hall meetings, attended by approximately 40 businesses, to learn more about what the City and Chamber can do to assist and promote local businesses.

CM Lind reported that she attended a presentation by the Coastal Watershed Council regarding the condition and history of San Lorenzo Valley River and other local waterways.

CITY MANAGER REPORT

CM Friend provided a detailed update on COVID-19 statistics and impacts, and what the City is doing to support local businesses and restaurants as the different tier levels established by the State impact them. She also provided updates on the following:

- July 4th Virtual Parade & Flyover: Thank you to everyone involved.
- Recreation Closure and Childcare Survey
- Public Safety Power Shutoffs (PSPS) and Wildfire Preparation. Additional information is available on the City's website at www.scottsvalley.org.
- Two new Scotts Valley Police Department hires started the Police Academy this week.
- Scotts Valley Branch Library Measure S Renovations.

CM Friend also thanked the Scotts Valley community and City staff for their support and hard work through these difficult times.

ASD McFarlane gave a PowerPoint presentation on the City's budget and impacts on revenues due to COVID-19.

PUBLIC COMMENT TIME

CM Lind thanked all of the sponsors involved in helping make the July 4th Virtual Parade and Flyover such a success.

ALTERATIONS TO CONSENT AGENDA

M/S: Lind/Dilles

To approve the Consent Agenda.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

CONSENT AGENDA

- A. Approve City Council minutes of 6-17-20, 6-24-20
- B. Approve check registers dated 6-19-20, 7-2-20, 7-10-20
- C. Approve Resolution No. 514.17 amending the Conflict of Interest Code for designated positions and incorporating by reference the Fair Political Practices Commission's Standard Model Conflict of Interest Code
- D. Approve designation of Voting Delegate and Alternative Voting Delegate for the 2020 League of California Cities Annual Conference to be held virtually
- E. Authorize the City Manager to approve temporary overhires, and incur associated budgetary expense, for purposes of knowledge transfer and continuity of operations as determined appropriate by the City Manager
- F. Authorize submittal of a grant application to the California Department of Justice Proposition 56 Tobacco Grant Program
- G. Authorize a FY 2020/21 budget expenditure and appropriation up to \$143,780 from Measure S proceeds and authorize the City Manager to execute a contract with Group 4 for design assist services for Scotts Valley Branch Library renovations with a not-to-exceed amount of \$143,780
- H. Approve Resolution No. 1596.44 authorizing the levy of the Annual Special Tax for the City of Scotts Valley Community Facilities District No. 97-1 for Fiscal Year 2020/21
- I. Approve Resolution 1982.1 authorizing the City Manager to execute a Cooperative Agreement with the State of California to participate in the CAL-Card Purchasing Program
- J. Approve Resolution No. 1983 authorizing emergency approval for a Wastewater Treatment Plant Equipment procurement and authorize the City Manager to execute and approve the purchase requisition from ALFA Laval, Inc. in the amount of \$101,214.58 for the refurbishment of a belt press at the Wastewater Reclamation Facility

- K. Authorize a FY 2020/21 budget expenditure and appropriation up to \$187,685 from Measure S Bond proceeds and authorize the City Manager to execute a contract, in a form approved by the City Attorney, with the lowest, responsible, responsive bidder for roof structure replacement or overlay, parapet improvements and associated work at the Scotts Valley Branch Library, in a not-to-exceed amount of \$187,685
- L. Authorize a budget appropriation in the amount of \$233,295 and approve agreement between the City of Scotts Valley and Pavement Coatings Company for the 2018-2020 Pavement Preservation Project

ALTERATIONS TO REGULAR AGENDA

M/S: Timm/Lind

To approve the Regular Agenda.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

REGULAR AGENDA

- 1. **Consider approval of Urgency Ordinance No. 196 adding Chapter 8.16 to the Scotts Valley Municipal Code to provide remedies for violation of public health orders**

CA Powell presented the written staff report and responded to questions from City Council.

M/S: Lind/Timm

To approve Urgency Ordinance No. 196 adding Chapter 8.16 to the Scotts Valley Municipal Code to provide remedies for violation of public health orders and waive the reading thereof.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

PUBLIC HEARING(S) (To be heard after 6:30 p.m.)

- 2. **Pinewood Estates Landscape Maintenance District: Resolution No. 1213.34; Annual Engineer's Report Pinewood Estates**

PWD Jordan presented the written staff report and responded to questions from Council.

PUBLIC HEARING OPENED – 6:47 PM

No one came forward.

PUBLIC HEARING CLOSED – 6:47 PM

M/S: Lind/Dilles

To approve the FY 2020-21 Annual Engineer's Report, and approve Resolution No. 1213.34 ordering and authorizing the levy and collection of assessments therein pursuant to the Landscaping and Lighting Act of 1972 for the Pinewood Estates Landscaping Maintenance District

Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

3. **Skypark Open Space Maintenance Assessment District No. 1: Resolution No. 1555-SP-032; Annual Engineers Report for the Skypark Open Space Maintenance Assessment District**

CM Reed recused himself due to a conflict of interest as he is a resident of Skypark.

PWD Jordan presented the written staff report and responded to questions from Council.

PUBLIC HEARING OPENED – 6:53 PM

No one came forward.

PUBLIC HEARING CLOSED – 6:53 PM

M/S: Lind/Timm

To approve the FY 2020/21 Annual Engineer's Report, and approve Resolution No. 1555-SP-32 ordering and authorizing the levy and collection of assessments therein pursuant to the Landscaping and Lighting Act of 1972 for the Skypark Open Space Maintenance Assessment District.

Carried 4/0/1 (AYES: Dilles, Johnson, Lind, Timm; ABSENT: Reed)

REGULAR AGENDA (Resumed)

4. **Future Council agenda items**

CM Lind requested a future agenda item to discuss the impacts of rodenticides on children, pets, and wildlife.

ADJOURNMENT

The meeting adjourned at 6:56 pm.

Approved: _____
Randy Johnson, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk



MINUTES

Special Closed Session Meeting of the Scotts Valley City Council

Date: September 16, 2020

Time: 6:45 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	Zoom Videoconference	The agenda was posted 9-11-20 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvally.org .

ROLL CALL	
ELECTED OFFICIALS PRESENT: Randy Johnson, Mayor Derek Timm, Vice Mayor Jack Dilles, Council Member Donna Lind, Council Member Jim Reed, Council Member	CITY STAFF MEMBERS PRESENT: Tina Friend, City Manager Kirsten Powell, City Attorney

CALL TO ORDER	6:45 PM
----------------------	----------------

The City Council meeting was called to order at 7:55 pm on 9-16-2020.

CONVENE TO CLOSED SESSION

CLOSED SESSION SUBJECT(S)

The City Council convened to closed session at 7:55 pm to discuss the following items:

- (1) Pursuant to Government Code Section 54956.9(b), the City Council met in closed session to confer with their legal counsel regarding anticipated litigation; 2 cases.
- (2) Pursuant to Government Code Section 54956.8, the City Council met in closed session to confer with their legal counsel regarding real property negotiations; 251 Kings Village Road, Scotts Valley, CA (Scotts Valley Community Theater Guild and Library).
- (3) Pursuant to Government Code Section 54961, the City Council met in closed session to confer with their legal counsel regarding liability claim; Justin Milroy.

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 8:45 pm.

REPORT ON ACTION TAKE DURING CLOSED SESSION

Mayor Johnson announced that there was nothing to report.

ADJOURNMENT

The meeting adjourned at 8:45 pm.

Approved: _____
Randy Johnson, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

AGENDA ITEM B

DATE: 10-7-2020

SCOTTS VALLEY ACCOUNTS PAYABLE
09/18/2020 11:31:16 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.14 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 091820 COMMENT... 09/18/2020 A/P

DATA-JE-ID DATA COMMENT

W-09182020-760 09/18/2020 A/P

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	003342 ACCENT CLEAN & SWEEP INC	119949	09/18/20	2,570.00	
	001405 AFLAC-FLEX ONE	119950	09/18/20	1,553.26	
	001219 ALHAMBRA	119951	09/18/20	52.15	
	003690 ALLIANT	119952	09/18/20	70.00	
	003497 ALVAREZ INDUSTRIES, INC	119953	09/18/20	646.00	
	001670 AT & T	119954	09/18/20	3,776.47	
	000097 AT&T	119955	09/18/20	33.03	
	003893 BADAWI & ASSOCIATES	119956	09/18/20	8,718.75	
	000614 BATTERIES + BULBS #314	119957	09/18/20	28.48	
	000437 BRASS KEY LOCKSMITH	119958	09/18/20	16.37	
	001216 C & N TRACTORS	119959	09/18/20	260.86	
	003521 CARD SERVICE CENTER	119960	09/18/20	1,579.10	
	003521 CARD SERVICE CENTER	119961	09/18/20	1,484.87	
	001051 COASTAL EVERGREEN CORP	119962	09/18/20	350.00	
	002091 COMCAST	119963	09/18/20	146.31	
	002091 COMCAST	119964	09/18/20	323.22	
	002091 COMCAST	119965	09/18/20	293.83	
	003564 CREATIVE SECURITY COMPAN	119966	09/18/20	1,810.02	
	001896 D & G SANITATION	119967	09/18/20	317.07	
	001257 EBRAHIMIAN DDS/MARK	119968	09/18/20	199.40	
	000375 FIRST ALARM SECURITY & P	119969	09/18/20	87.29	
	003654 GENERAL LOGISTICS SYSTEM	119970	09/18/20	15.88	
	000057 HACH COMPANY	119971	09/18/20	358.03	
	001372 KURATOMI DDS/REED K	119972	09/18/20	174.00	
	000078 LLOYD'S TIRE SERVICE INC	119973	09/18/20	29.50	
	003403 MAR-KEN INTERNATIONAL PO	119974	09/18/20	260.00	
	000083 MISSION UNIFORM SERVICE	119975	09/18/20	749.30	
	000967 MONTEREY BAY SYSTEMS	119976	09/18/20	150.00	
	001418 MONTEREY REGIONAL	119977	09/18/20	1,050.80	
	003965 PHILIP WOLKSTEIN, DMD IN	119978	09/18/20	389.80	
	001857 PHOENIX GROUP	119979	09/18/20	347.20	
	000723 PIED PIPER INC./THE	119980	09/18/20	403.50	
	000102 PITNEY BOWES GLOBAL	119981	09/18/20	509.10	
	000102 PITNEY BOWES GLOBAL	119982	09/18/20	509.10	
	000296 ROGERS AUTOMOTIVE	119983	09/18/20	474.52	
	003658 SANTA CRUZ OCCUPATIONAL	119984	09/18/20	105.00	
	000133 SCOTTS VALLEY SPRINKLER	119985	09/18/20	15.35	
	003085 SHRED-IT USA	119986	09/18/20	111.30	
	003928 SOUTH BAY REGIONAL PUBLI	119987	09/18/20	450.00	
	001085 SYCAL ENGINEERING INC	119988	09/18/20	1,348.95	
	003548 TORO PETROLEUM CORP	119989	09/18/20	3,579.41	
	001366 U.S. BANCORP OFFICE	119990	09/18/20	345.17	
	001106 VERIZON WIRELESS	119991	09/18/20	1,113.00	
	000154 WINCHESTER AUTO STORES	119992	09/18/20	81.61	
	002021 ZOOM	119993	09/18/20	531.19	
	GENERAL CHECKING ACCOUNT			37,418.19	***

SCOTTS VALLEY ACCOUNTS PAYABLE
CITY OF SCOTTS VALLEY
09/18/2020 11:31:16
GL540R-V08.14 PAGE 2

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				37,418.19

RECORDS PRINTED - 000089

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
001	GENERAL	24,818.53
002	RECYCLING/ENVIRONMENTAL	2,570.00
004	RECREATION	906.37
010	WASTEWATER OPERATIONS	6,889.83
011	TERTIARY TREATMENT PLANT	1,364.83
028	SENIOR CENTER	46.81
112	DENTAL INS INTERNAL SERV	763.20
123	COMMUNITY FACILITY CENTER	58.62
TOTAL ALL FUNDS		37,418.19

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BA	GENERAL CHECKING ACCOUNT	37,418.19
TOTAL ALL BANKS		37,418.19

SCOTTS VALLEY ACCOUNTS PAYABLE
09/25/2020 10:47:39 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.14 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 092520 COMMENT... 09/25/2020 A/P

DATA-JE-ID DATA COMMENT

W-09252020-774 09/25/2020 A/P

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
000041	ACC BUSINESS	119994	09/25/20	1,812.96
001670	AT &T	119995	09/25/20	176.52
000097	AT&T	119996	09/25/20	124.88
001593	BENEDICT DDS/NANETTE	119997	09/25/20	332.40
003170	BOGARD CONSTRUCTION INC	119998	09/25/20	497.50
000018	BRINK'S AWARDS & SIGNS	119999	09/25/20	52.44
003894	BURKE, WILLIAMS & SORENS	120000	09/25/20	14,884.28
000235	CIVIL CONSULTANTS GROUP	120001	09/25/20	970.00
000037	CRYSTAL SPRINGS WATER CO	120002	09/25/20	34.95
003966	ENVIRONMENTAL WATER	120003	09/25/20	7,626.78
000057	HACH COMPANY	120004	09/25/20	1,397.00
001841	IDEXX LABORATORIES, INC.	120005	09/25/20	1,596.26
001673	LINCOLN FINANCIAL GROUP	120006	09/25/20	1,098.51
001389	MATIASEVICH, JR/ROBERT N	120007	09/25/20	312.20
000195	MESITI-MILLER ENGINEERIN	120008	09/25/20	6,250.00
000218	MID VALLEY SUPPLY	120009	09/25/20	126.02
000323	NBS GOVERNMENT FINANCE G	120010	09/25/20	2,839.11
001872	NORTH CENTRAL LABORATORI	120011	09/25/20	626.66
000101	PACIFIC GAS & ELECTRIC C	120012	09/25/20	15.25
003967	PITNEY BOWES INC	120013	09/25/20	124.06
001894	S.V. WATER DISTRICT - BU	120014	09/25/20	332.94
003968	SANDMAN GLASS INC	120015	09/25/20	1,328.60
001364	SANTA CRUZ COUNTY	120016	09/25/20	68,316.50
000820	SANTA CRUZ/COUNTY OF	120017	09/25/20	63.00
003745	SCOTTS VALLEY HOTEL LP	120018	09/25/20	16,409.83
000133	SCOTTS VALLEY SPRINKLER	120019	09/25/20	16.16
003783	STATE WATER RESOURCES CO	120020	09/25/20	5,331.00
000882	SUPERIOR ALARM COMPANY	120021	09/25/20	159.00
001106	VERIZON WIRELESS	120022	09/25/20	178.15
GENERAL CHECKING ACCOUNT				133,032.96 ***

SCOTTS VALLEY ACCOUNTS PAYABLE
CITY OF SCOTTS VALLEY
09/25/2020 10:47:39
GL540R-V08.14 PAGE 2

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				133,032.96

RECORDS PRINTED - 000051

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
001	GENERAL	105,037.26
004	RECREATION	311.54
010	WASTEWATER OPERATIONS	14,934.39
011	TERTIARY TREATMENT PLANT	2,500.13
028	SENIOR CENTER	1.59
088	LIBRARY FACILITIES-MEAS "S"	6,747.50
090	SV DRIVE A REDEMPTION	2,839.11
112	DENTAL INS INTERNAL SERV	644.60
123	COMMUNITY FACILITY CENTER	16.84
TOTAL ALL FUNDS		133,032.96

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BA	GENERAL CHECKING ACCOUNT	133,032.96
TOTAL ALL BANKS		133,032.96

SCOTTS VALLEY ACCOUNTS PAYABLE
10/02/2020 11:53:34 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.14 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 100220 COMMENT... 10/02/2020 A/P

DATA-JE-ID DATA COMMENT

W-10022020-790 10/02/2020 A/P

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	003923 ANDRADE/TERRA	120023	10/02/20	50.00	
	001009 ARD/KRISTIN	120024	10/02/20	50.00	
	003746 AVENU HOLDINGS, LLC	120025	10/02/20	3,752.02	
	001373 BAY TREE, LLC	120026	10/02/20	3,620.38	
	001822 BC LABORATORIES INC.	120027	10/02/20	432.00	
	001066 BEHAVIORAL HEALTH CARE I	120028	10/02/20	100.00	
	001633 CAL-WEST LIGHTING & SIGN	120029	10/02/20	1,105.00	
	003280 CAROLLO	120030	10/02/20	6,822.68	
	015008 CENTRAL HOME SUPPLY	120031	10/02/20	290.09	
	003887 CHEUNG/ATHENA	120032	10/02/20	50.00	
	002091 COMCAST	120033	10/02/20	167.61	
	000037 CRYSTAL SPRINGS WATER CO	120034	10/02/20	31.90	
	001362 DUNCAN AUTO TECH	120035	10/02/20	1,279.34	
	.15710 FASTRAK VIOLATION	120036	10/02/20	6.00	
	003253 FIRST ALARM	120037	10/02/20	117.42	
	003654 GENERAL LOGISTICS SYSTEM	120038	10/02/20	15.20	
	003706 GRANADOS/JUSTIN	120039	10/02/20	50.00	
	003127 GRUNDY/LAURIE	120040	10/02/20	50.00	
	003944 HEBARD/TYLER	120041	10/02/20	50.00	
	000801 HINDERLITER, DE LLAMAS &	120042	10/02/20	1,973.88	
	001903 JONES/KIMARIE	120043	10/02/20	50.00	
	001660 KING/KATI	120044	10/02/20	50.00	
	003761 LEDGER/CHASE	120045	10/02/20	50.00	
	003913 LONG/AMANDA	120046	10/02/20	50.00	
	001591 MARKELL/ROD	120047	10/02/20	1,974.00	
	001815 MC GRATH/TRISH	120048	10/02/20	50.00	
	000218 MID VALLEY SUPPLY	120049	10/02/20	225.51	
	001615 OLIN CORP-CHLOR ALKALI	120050	10/02/20	2,227.35	
	003766 ORMONDE/ROBERT	120051	10/02/20	50.00	
	000101 PACIFIC GAS & ELECTRIC C	120052	10/02/20	49,129.00	
	000723 PIED PIPER INC./THE	120053	10/02/20	78.50	
	000102 PITNEY BOWES GLOBAL	120054	10/02/20	509.10	
	001097 PRODESSE PROPERTY GROUP	120055	10/02/20	3,523.52	
	000060 RYAN C. WITTEWER, DDS	120056	10/02/20	259.10	
	000135 SAN LORENZO VALLEY WATER	120057	10/02/20	32.06	
	003367 SANTA CRUZ LIVE SCAN, IN	120058	10/02/20	30.00	
	000626 SANTA CRUZ/COUNTY OF	120059	10/02/20	402.48	
	000128 SCARBOROUGH LUMBER	120060	10/02/20	1,450.82	
	003949 SIMPSON/ERIK	120061	10/02/20	50.00	
	002065 SOTO/ART	120062	10/02/20	50.00	
	002053 STEPFORD	120063	10/02/20	1,750.00	
	001844 STERLING WATER TECHNOLOG	120064	10/02/20	1,488.00	
	003252 STEVENS/BRENDA	120065	10/02/20	50.00	
	003581 SUEZ TREATMENT SOLUTIONS	120066	10/02/20	3,760.70	
	000098 TROWBRIDGE ENTERPRISES	120067	10/02/20	1,792.45	
	.15708 U.S. BANK	120068	10/02/20	345.17	
	.15709 U.S. BANK	120069	10/02/20	1,269.03	
	000151 VISION SERVICE PLAN	120070	10/02/20	957.60	
	GENERAL CHECKING ACCOUNT			91,667.91	***

SCOTTS VALLEY ACCOUNTS PAYABLE
CITY OF SCOTTS VALLEY
10/02/2020 11:53:34
GL540R-V08.14 PAGE 2

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				91,667.91

RECORDS PRINTED - 000109

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
001	GENERAL	23,908.06
004	RECREATION	924.57
010	WASTEWATER OPERATIONS	41,923.86
011	TERTIARY TREATMENT PLANT	5,695.90
012	WASTEWATER CAPITAL RESERVE	6,822.68
019	AFFORDABLE HOUSING	1,974.00
023	SVRDA SUCCESSOR AGENCY	7,143.90
028	SENIOR CENTER	1,475.12
050	PINEWOOD EST LNDSCP MAINT DT	42.69
077	SKYPARK MAINT ASSESS DIST	35.01
112	DENTAL INS INTERNAL SERV	259.10
123	COMMUNITY FACILITY CENTER	1,463.02
TOTAL ALL FUNDS		91,667.91

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BA	GENERAL CHECKING ACCOUNT	91,667.91
TOTAL ALL BANKS		91,667.91

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: October 7, 2020

TO: Honorable Mayor and City Council

FROM: Daryl Jordan PE, Public Works Director/City Engineer

APPROVED: Tina Friend, City Manager

SUBJECT: **APPROVAL OF A BUDGET APPROPRIATION AND AGREEMENT WITH EARTHWORKS PAVING CONTRACTORS, INC., TO REPAIR, RESURFACE AND RESTRIPE THE EXISTING LIBRARY PARKING LOT, PROJECT NO. 20-006**

SUMMARY OF ISSUE

In 2016, voters approved Measure S authorizing the sale of \$67 million in bonds to fund the renovation or replacement construction of all ten branches of the Santa Cruz Public Library system. Scotts Valley's portion of the bonds is \$3.75 million under a pre-determined allocation formula across the four participating jurisdictions—the cities of Capitola, Santa Cruz and Scotts Valley, and the County of Santa Cruz.

Since 2017, there has been extensive study of potential capital improvements for the Scotts Valley Branch Library. An initial list of site and facility improvements was updated and refined from including a well-documented need for facility and site improvements. In late 2019/early 2020, the list of potential projects was updated and evaluated by the City Council Library Renovations Subcommittee.

One project on the list with well-documented need is the resurfacing of the library parking lot, along with drainage repairs and striping. This agenda item requests City Council authorization to execute a contract to complete this work.

The call for bids was sent out August 4, 2020 as an Informal bid. Public Works received two bids by the deadline of Thursday, August 20, 2020. The low bid in the amount of \$88,220 from Earthworks Paving Contractors Inc. was found to be both responsive and responsible.

Public Works received the following bids:

Earthworks Paving Contractors, Inc.	\$ 88,220.00
VSS International	\$130,120.00

Based on the bids received, staff recommends that the City enter into a contract with Earthworks Paving Contractors Inc., the lowest responsive bidder, to perform the work.

FISCAL IMPACT

The overall Project is included within the Adopted Fiscal Year 2020-2021 Capital Improvement Program (CIP-38) and is currently funded with Measure S Funds.

There is no impact to the General Fund.

STAFF RECOMMENDATION

It is recommended that the City Council take action on the following:

1. Authorize an FY 2020/21 budget expenditure and appropriation up to \$88,220 plus a 10% Contingency for a total of \$97,042 from Measure S Bond proceeds.
2. Authorize the City Manager to execute an agreement between the City of Scotts Valley and Earthworks Paving Contractors, Inc., to repair, resurface and restripe the existing Library parking lot, Project No. 20-006, in a not-to-exceed amount of \$97,042.

TABLE OF CONTENTS

PAGE

Agreement with Earthworks Paving Inc.....	3
---	---

**AGREEMENT
CITY OF SCOTTS VALLEY
STATE OF CALIFORNIA**

THIS AGREEMENT, made and concluded that 7th day of October, 2020 between the CITY OF SCOTTS VALLEY, hereinafter called CITY, and **Earthworks Paving Contractor Inc.**, hereinafter called CONTRACTOR.

ARTICLE I. WITNESS TO, that for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by CITY, and under the conditions expressed in the bonds, bearing even date with these presents and hereunto annexed, CONTRACTOR agrees with CITY, at CONTRACTOR'S own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by CITY, necessary to construct and complete the work of the improvement herein referenced in a good workmanlike and substantial manner and to the satisfaction of the CITY'S Director of Public Works, **Scotts Valley Public Library Parking Lot Project No. 20-006**, in accordance with the Special Provisions hereto annexed, and also in accordance with the General Prevailing Wage Rates as determined by the Department of Industrial Relations, which said Special Provisions and General Prevailing Wage Rates are hereby specifically referred to and by such reference made a part hereof.

The work to be done is described in the Notice to Bidders "General Description of Work" of the contract and proposal, which said documents are hereby made a part of this contract, and is shown upon the plans entitled "**Scotts Valley Public Library Parking Lot Project No. 20-006**", which said plans are hereby made a part of the contract. The work shall be completed 60 working days after receipt of notification to proceed.

ARTICLE II. CITY hereby promised and agrees with CONTRACTOR to employ, and does hereby employ, CONTRACTOR to provide the materials and to do the work according to the terms and conditions herein contained and referred to, for the prices set forth in the Bid of CONTRACTOR for the work to be constructed and completed under this Agreement, which prices shall be considered as though repeated herein, subject to additions and deductions as provided therein, and hereby contracts to pay the same at the time, in the manner upon the conditions herein set forth; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE III. The statement of prevailing wages appearing in the General Prevailing Wage Rates is hereby specifically referred to and by this reference is made a part of this contract. It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said CONTRACTOR, then this instrument shall control, and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

ARTICLE IV. By my signature hereunder, as CONTRACTOR, I certify that I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workmen's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

ARTICLE V. CONTRACTOR shall be compensated for satisfactory completion of the work in compliance with the contract documents for the sum not to exceed **\$97,042 (\$88,220 plus 10% contingency of \$8,822)** in accordance with the payment schedule outlined in the CONTRACTOR'S Bid Form dated August 20, 2020.

CONTRACTOR agrees to receive and accept the prices as set forth in the Bid of CONTRACTOR for the work to be constructed and completed under this Agreement, which prices shall be considered as though repeated herein, subject to additions and deductions as provided therein, as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement; also, for all loss or damage arising out of the nature of the work aforesaid, or from the action of elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by CITY, and for all the risks of every description connected with the work; also, for all expenses incurred by or in consequence of the suspension or discontinuance of work; and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications, and the requirements of Engineer.

ARTICLES VI. CONTRACTOR shall indemnify and save harmless and defend Owner, its officers, agents, servants and employees, and each of them from and against:

- (a) Any and all claims, demands, causes of action, damages, costs, expenses, losses or liabilities, in law or in equity, of every kind and nature whatsoever for, but not limited to, injury to or death of any person including CONTRACTOR, or any officer, agent, consultant, servant and/or employee of CITY or CONTRACTOR, and damages to or destruction of property of any person, including but not limited to, CITY and/or CONTRACTOR and their officers, agents, consultants, servants and/or employees, arising out of or in any manner directly or indirectly connected with the work to be performed under this agreement, however caused, regardless of any negligence of CITY or its officers, agents, servants or employees, except the sole negligence or willful misconduct of CITY or its officers, agents, consultants, servants or employees, or the active negligence of CITY, its officers, agents or employees;
- (b) and any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of CONTRACTOR.

CONTRACTOR shall, at CONTRACTOR'S own cost, expense and risk, defend any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against CITY or CITY'S officers, agents, consultants, servants or employees.

CONTRACTOR shall pay and satisfy and judgment, award or decree that may be rendered against CITY or its officers, agents, consultants, servants or employees, in any such suit, action or other legal proceedings;

CONTRACTOR shall reimburse CITY and its officers, agents, servants and employees for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

ARTICLE VII. Prior to the commencement of any work, CONTRACTOR shall provide CITY with evidence that it has obtained insurance and Performance and Payment Bonds satisfying all requirements outlined in the Insurance Certificate. Failure to do so shall be deemed a material breach of this Construction Contract.

ARTICLE VIII. The complete contract for the work of improvement herein referenced consists of the following documents, all of which are hereby expressly made a part hereof and incorporated herein by this reference. CONTRACTOR shall be bound by the requirements and obligations of such documents.

1. Proposal
2. Agreement
3. Labor Surcharge and Equipment Rental Rates and the General Prevailing Wage Rates as determined by the California Department of Transportation Division of Construction (all as referenced herein)
4. Insurance Certificate

ARTICLE IX. Termination: This Agreement may be terminated by the CITY immediately for cause or by either party without cause upon fifteen days written notice of termination. Upon termination, CONTRACTOR shall be entitled to compensation for services performed up to the effective date of termination.

Signature page to follow

IN WITNESS WHEREOF, CITY has caused these presents to be executed by its officers hereunto duly authorized, and CONTRACTOR has subscribed same, all on the day and year first above written.

CONTRACTOR:
EARTHWORKS PAVING CONTRACTORS, INC.

By: _____ Date: _____
Ric Straus, Owner

License No. CA807689A

CITY:
CITY OF SCOTTS VALLEY

By: _____ Date: _____
Tina Friend, City Manager

ATTEST:

By: _____ Date: _____
Tracy Ferrara, City Clerk

APPROVED AS TO FORM:

By: _____ Date: _____
Kirsten Powell, City Attorney

EXHIBIT A

Earthworks Paving Contractors, Inc.

CA807689A
310A Kennedy Drive
Capitola CA 95010**Estimate**

Date	Estimate #
8/20/2020	20569

Name / Address

City of Scotts Valley
Public Works
701 Lundy Lane
Scotts Valley 95066

Ship To

Scotts Valley Public Library Parking Lot
438-5854Thank you for the
opportunity to provide an
estimate for your project.

Description	Total
REPAIR AND RESURFACE PARKING LOT 44,000 SQ FT	88,220.00
Demo 101 LF of existing PCC valley gutter.	
Export spoils and compact.	
Install 55 LF of new valley gutter, replace 101 LF of valley gutter.	
Apply 2" of 1/2 inch AC compacting 8 tons.	
Clean existing asphalt with brooms and blowers.	
Install type II slurry seal.	
Restripe as existing.	

Exclusions & Clarifications:

1. Costs based on current material pricing and is subject to adjustment.
2. Handling of unsuitable or hazardous material (including soils of over-optimum moisture content)
3. Not responsible for final drainage pattern of slopes less than 1.5%.
4. Deposits & progress payments at Earthworks discretion.
5. Excludes permits, fee & inspections unless otherwise specified.

Total

\$88,220.00

Ric Straus, President



Accepted By: _____

831-475-1223

Office@earthworkspaving.us

www.earthworkspaving.us

Project for the City of Scotts Valley Public Library Parking Lot. The parking lot needs to have cracks filled, Type 2 Slurry (2 coats), re-striping parking lot, replace some portions of existing valley gutter and add missing link valley gutter to an existing drainage inlet in the drive isle, patch AC along new and replaced valley gutter.

1. Scotts Valley Public Library Parking Lot

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
1	NEW VALLEY GUTTER PER CITY STANDARD ST-05	55	LF	\$220.00	\$12,100
2	REPAIR VALLEY GUTTER PER CITY STANDARD ST-05	101	LF	\$200.00	\$20,200.00
3	EXPORT SPOILS AND COMPACT	EA	1	\$6,400.00	\$6,400.00
4	PATCH AC WHERE VALLEY GUTTER WAS REPLACED	156	LF	\$6,200.00	\$6,200.00
5	CLEAN EXISTING ASPHALT WITH BROOMS AND BLOWER.	EA	1	\$2,400.00	\$2,400.00
6	TYPE 2 SLURRY – 2 COATS	44000	SF	\$1.55	\$38,720.00
7	RESTRIPE SAME AS EXISTING	1	LS	\$2,200.00	\$2,200.00
				Subtotal	\$88,220.00

Please see attached updated sheets and replace in Bid Set.

Bidders shall acknowledge the receipt of this Addendum No. 1 on the Bid Summary page of their proposal. Failure to acknowledge the receipt of this Addendum No. 1 may be cause for rejection of the bid.

SPEC

SLURRY SEAL

Slurry seal shall consist of mixing a polymer modified cationic quickset emulsion, aggregate, mineral filler, set-control additives, and water, and spreading the mixture on a pavement surface where shown on the plans, in conformance with the provisions in these special provisions, and as directed by the Engineer.

MATERIAL

The material for slurry seal shall conform to the following requirements:

Emulsion

The asphalt emulsion shall be a polymer modified cationic emulsion (PMCQS-1h) conforming to the requirements of Section 94, "Asphalt Emulsions", of the Standard Specification and these Special Provisions. Latex emulsified asphalt shall be an accelerated curing, quick traffic, and quick cure (QT-QC) type, shall be homogenous and show no separation after thorough mixing, and shall break and set on the aggregate

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: October 7, 2020

TO: Honorable Mayor and City Council

FROM: Kati King, Wastewater Division Manager

APPROVED: Tina Friend, City Manager

SUBJECT: **CONSIDERATION OF SANITARY SEWER CONNECTION
REQUEST; APN 056-101-17, 102 BELLFLOWER WAY**

SUMMARY OF ISSUE

On February 19, 2014, the City Council adopted Resolution No. 1660.3 (attached), a policy for the consideration of sewer hookups for properties located outside the City limits. The policy provides that requests for sewer hookups will be reviewed and approved by the City Council on a case-by-case basis.

The property owner at 102 Bellflower Way (APN 056-101-17) is requesting to connect to the City's sanitary sewer system pursuant to Resolution No. 1660.3 due to the failure of his septic system. Pursuant to the policy, the following criteria must be met to allow a sewer hook up outside of the City limits:

- There must be adequate capacity in the sewer treatment system to accommodate the additional hook up.
- Property must be located within the City's sphere of influence.
- If hook ups are allowed, the applicable fair share assessment for sewer capacity and hook up fee shall be paid.
- Prior to sewer connection, written approval from LAFCO is received in accordance with Government Code Section 56133.

There is adequate capacity in the sewer treatment system to accommodate this hook up. The property is located within the City's sphere of influence. The applicant has agreed to pay his fair share assessment. LAFCO is scheduled to consider this request on October 7, 2020, prior to the City Council's consideration.

FISCAL IMPACT

The City will receive \$6,557.00 in wastewater connection fees to be deposited into the Wastewater Fund. There is no General Fund impact.

STAFF RECOMMENDATION

As the applicant has met the criteria of Resolution No. 1660.3, staff recommends that, pending LAFCO approval, City Council approve the request for APN 056-101-17 to connect to the City’s sanitary sewer system.

<u>Back-up Information:</u>	<u>PAGE</u>
Applicant request to connect to City’s sewer system.....	3
Resolution No. 1660.3.....	4
Parcel map depicting APN 056-101-17	7

Ken Winters
102 Bellflower Way
Scotts Valley CA 95066

Attn: Kimarie Jones
City of Scotts Valley – Public Works Department
701 Lundy Lane
Scotts Valley CA 95066

RE: sewer hook-up for APN 056-101-17

Dear Ms. Jones,

I am writing to request approval of a sewer connection for my home, 102 Bellflower Way, APN 056-101-17 due to the failure of our septic system. Please see the prior letter from A+ Construction that explains why this 50-year-old system installed over three properties (mine plus two others) has failed.

Please call if you have any questions,
Thank You,

A handwritten signature in black ink, appearing to read 'KWinters', written in a cursive style.

Ken Winters

RESOLUTION NO. 1660.3

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SCOTTS VALLEY AMENDING THE POLICY
FOR THE CONSIDERATION OF SEWER HOOK UPS FOR
PROPERTIES LOCATED OUTSIDE OF THE CITY LIMITS BUT WITHIN
THE CITY'S SPHERE OF INFLUENCE**

WHEREAS, the City of Scotts Valley approved a Wastewater Facilities Master Plan and an Environmental Impact Report for the Plan pursuant to Resolution No. 705 dated May 16, 1979; and

WHEREAS, the Plan analyzed the impacts of wastewater facilities within the City limits, within the City's sphere of influence and beyond (the "Study Area"); and

WHEREAS, a map of the Study Area is attached hereto; and

WHEREAS, the Plan determined there was adequate capacity to serve properties in the Study Area; and

WHEREAS, on August 4, 1999, the City Council adopted a policy for the consideration of sewer hook ups for properties outside of the City limits; and

WHEREAS, the policy provides that certain criteria must be met in order for properties outside the City limits to hook up to the City's sewer system; and

WHEREAS, one of the criteria under the policy was that only vacant properties contiguous to the City boundaries could hook up to the City's sewer system; and

WHEREAS, it has been determined that it is appropriate to consider allowing vacant parcels within the City's sphere of influence to hook up to the City's sewer system if the other criteria can be met; and

WHEREAS, the City Council desires to amend the policy to allow hook ups on vacant parcels within the City's sphere of influence.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY OF THE CITY OF SCOTTS VALLEY AS FOLLOWS:

SECTION 1: All requests for hook ups outside the City limits but within the City's sphere of influence shall be reviewed and approved by the City Council on a case by case basis. The Council shall consider the following criteria in reaching its decision. Unless all of the following criteria are met, a hook up shall not be allowed:

- A. There must be adequate capacity in the sewer treatment system to accommodate the additional hook up.
- B. The property must be located within the City's sphere of influence.
- C. If hook ups are allowed, the applicable fair share assessment for sewer capacity and hook up fee shall be paid.
- D. Prior to sewer connection, written approval from LAFCO is received in accordance with Government Code Section 56133.

The foregoing resolution was passed and adopted at a regular City Council meeting held on the 19th day of February, 2014, by the following vote:

AYES: AGUILAR, BUSTICHI, JOHNSON, LIND, REED

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

Approved:



Jim Reed, Mayor

Attest: 

Tracy A. Ferrara, City Clerk

SCOTTS VALLEY STUDY AREA

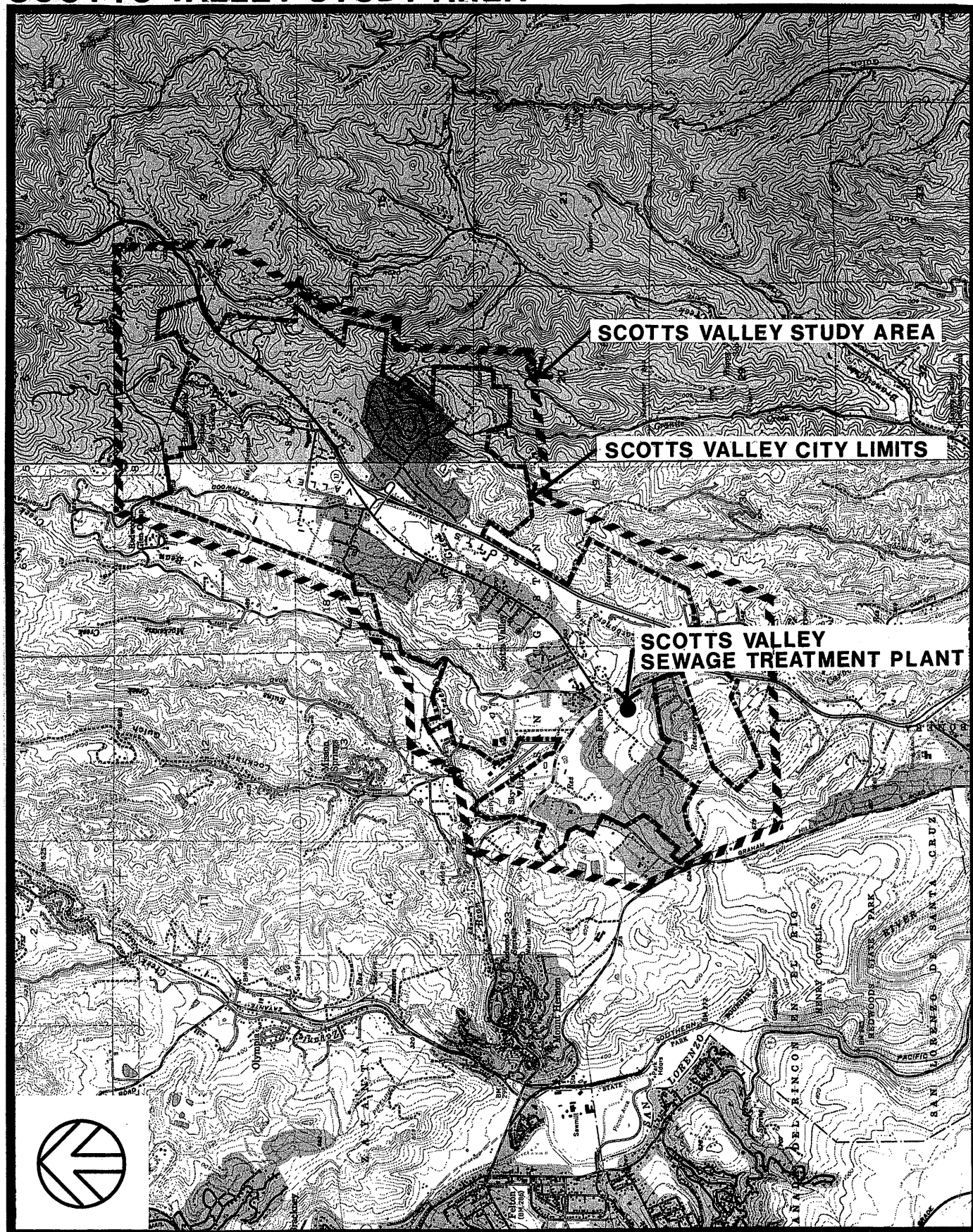
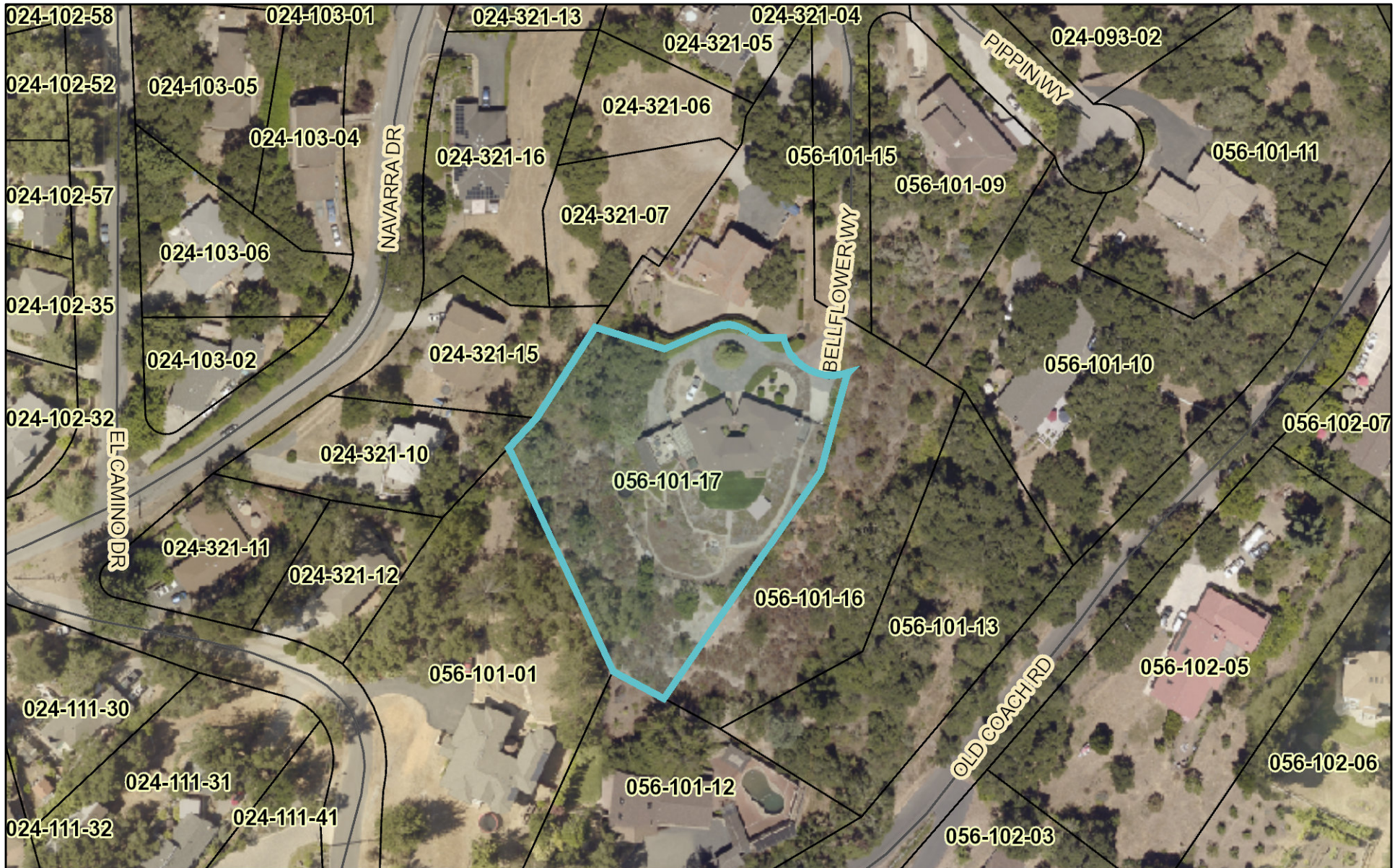
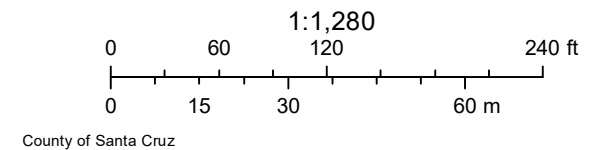


FIGURE III-1

102 BELLFLOWER WAY APN 056-101-17



July 30, 2020



City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: October 7, 2020

TO: Honorable Mayor and City Council

FROM: Kirsten Powell, City Attorney

SUBJECT: **RESOLUTION NO. 1984.1 PROCLAIMING THE TERMINATION
OF THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE
CZU AUGUST LIGHTNING COMPLEX FIRES IN SCOTTS
VALLEY**

SUMMARY OF ISSUE

On August 16, 2020, a wildfire known as the CZU August Lightning Complex Fire (the "Fire") started in Northern Santa Cruz County. On August 19, 2020, at 5:40 p.m., the City Manager, acting in her capacity as the Director of Civil Defense and Disaster, declared a Local Emergency due the Fire. Pursuant to Scotts Valley Municipal Code Section 2.48.050, the City Council confirmed the local emergency on August 24, 2020. On September 22, 2020, the Fire was completely contained and the basis on which the local emergency was declared no longer exists. It is appropriate to terminate the local emergency at this time.

FISCAL IMPACT

The termination of the Local Emergency has no associated fiscal impact. The City incurred expenses related to the Fire for which the City will be seeking recovery assistance from Cal OES and FEMA.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 1984.1 to terminate the Local Emergency due to the CZU August Lightning Complex Fires.

TABLE OF CONTENTS

PAGE

Resolution No. 1984.1 to terminate the Local Emergency 2

RESOLUTION NO. 1984.1

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
PROCLAIMING THE TERMINATION OF THE EXISTENCE OF A LOCAL
EMERGENCY DUE TO THE CZU AUGUST LIGHTNING COMPLEX FIRE**

WHEREAS, California Government Code Section 8630 empowers the City Council to proclaim the existence or threatened existence of a Local Emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Government Code Section 8634 empowers the City Council to promulgate orders and regulations to provide for the protection of life and property; and

WHEREAS, Pursuant to Section 2.48.050 of the City of Scotts Valley's Municipal Code ("SVMC"), the Director of Civil Defense and Disaster declared a local emergency due to the CZU August Lightning Complex fires ("CZU Fire") on August 19, 2020 at 5:40 pm; and

WHEREAS, pursuant to SVMC Section 2.48.050, on August 24, 2020, the City Council confirmed the local emergency based on the existence of conditions of extreme peril and a crippling disaster which severely impairs the safety of persons and/or property have arisen within the City caused by the CZU Fire; and

WHEREAS, at this time it is appropriate to terminate the local emergency because the CZU has been completely contained and the conditions of extreme peril and crippling disaster in the City no longer exist.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Scotts Valley that the local emergency related to the CZU Fire is hereby terminated.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a special meeting held on the 7th day of October, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Randy Johnson, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

**City of Scotts Valley
CITY COUNCIL STAFF REPORT**

DATE: October 7, 2020

TO: Honorable Mayor and City Council

FROM: Tina Friend, City Manager

SUBJECT: **CONSIDER DRAFT COUNCIL POLICY NO. 07-20 ON PUBLIC FACILITIES NAMING**

SUMMARY OF ISSUE

[NOTE: This agenda item was originally scheduled on the March 18, 2020 City Council agenda. Due to the emergence of COVID-19 pandemic, the Council's Declaration of a Local Health Emergency and the City's shift to emergency operations, the City Council deferred action on this item, to a date to be determined. The agenda materials have not been altered from their previously published form.]

At its September 18, 2019 meeting, the Scotts Valley City Council discussed a potential new Council Policy to govern the naming of public facilities. The Council reviewed example policies from other cities and discussed preferred elements for inclusion in the new policy. The Council directed staff to return with a clear and simple policy that includes criteria and process for the naming of public parks, facilities and amenities.

The Council also directed staff to retain the current contribution program for items such as benches, picnic tables, and playground equipment and eliminate the outdated itemized listing of other items that donors may purchase. While a more comprehensive gifting/sponsorship program was discussed, the Council opted to defer defining a new financial contribution program until there was cause for a significant capital campaign.

Staff drafted the attached policy based on Council direction and feedback from the September 2019 discussion. The policy sets forth naming criteria, exclusions, permission and financial contribution considerations, and advice on the treatment of existing names. The policy establishes a three-step review and approval process: (1) written application for naming; (2) consideration of the naming request by the appropriate City Commission; (3) final consideration and approval by the City Council.

Adoption of the policy will provide a more defined process for community members, City staff, Commissions and the Council when considering naming public parks, facilities and facility amenities.

FISCAL IMPACT

Adoption of this policy has no fiscal impact.

STAFF RECOMMENDATION

Staff recommends adoption of Resolution No. 1987 establishing Council Policy No. 07-20, the Public Facilities Naming Policy, as presented or amended by the City Council.

TABLE OF CONTENTS

PAGE

Resolution No. 1987	3
Draft Council Policy No. 07-20 on Public Facilities Naming	4
Email from Michael Shulman.....	6

RESOLUTION NO. 1987

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY APPROVING COUNCIL POLICY NO. 07-20 FOR THE NAMING OF PUBLIC FACILITIES

WHEREAS, in order to provide a more defined process for community members, City staff, Commissions and the Council when considering naming public parks, facilities and facility amenities it is recommended that the City Council adopt a policy for the naming of public facilities; and

WHEREAS, the Council policy for the naming of public facilities will set forth the naming criteria, exclusions, permission and financial contribution considerations and treatment of existing names, and establish a three step process: (1) written application for naming; (2) consideration of the naming request by the appropriate City Commission; and (3) final consideration and approval by the City Council.

NOW THEREFORE be it resolved by the City Council of the City of Scotts Valley that the attached Naming of Public Facilities Policy (Exhibit "A") is hereby approved.

This resolution was passed and adopted on the 7th day of October, 2020, at a duly held regular meeting of the City Council of the City of Scotts Valley by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Randy Johnson, Mayor

Attest: _____
Tracy A. Ferrara, City Clerk



CITY OF SCOTTS VALLEY COUNCIL POLICY MANUAL

TITLE: NAMING OF PUBLIC FACILITIES

POLICY NUMBER: 07-20

EFFECTIVE DATE:

PAGES: 2

REVISED DATES:

APPROVED BY: Randy Johnson, Mayor

A. PURPOSE

The Public Facilities Naming Policy establishes guidelines and procedures to be used in the following naming situations for City of Scotts Valley property, facilities and amenities:

1. Opening or reopening of parks, facilities and facility amenities.
2. Honoring historical events of significance to the community or site.
3. Honoring individuals or organizations in recognition of their significant contributions to the community.
4. Providing recognition of financial contributions.

B. CRITERIA

The criteria for naming rights will include:

1. The person or organization has a longstanding affiliation with the City.
2. The name provides a sense of place, reflecting the geographic location, community, neighborhood or street where the park, facility or amenity is located.
3. The name recognizes the historical significance of the area or reflections unique characteristics of the site.
4. The names of persons, organizations, corporations, foundations or families will be considered when they have made a significant contribution to the City by:
 - a. Enhancing the quality of life and well-being of the City.
 - b. Contributing to the historical or cultural preservation of the City.
 - c. Contributing toward the acquisition, development or conveyance of land or building.
 - d. Making exemplary or meritorious contributions to the City.
5. If named in memorial, the individual must have been a resident of Scotts Valley and/or have made a significant contribution to the community in terms of improvement of quality of life.

Names will not be chosen that:

1. Cause confusion due to duplication or names sounding similar to existing locations within the City of Scotts Valley.
2. Are discriminatory or derogatory regarding race, gender, creed, religious or political affiliation, or other similar factors.

When the name of an individual is recommended, consent shall be obtained from the individual or their next of kin prior to the City Council's consideration.

When the naming opportunity is the result of a financial contribution, the Commission and City Council must consider the significance of the contribution made, relative to the construction and/or operating costs of the parks, facilities, and amenities within those facilities when determining if the naming is appropriate. The duration of naming rights of parks, facilities, and amenities within those sites shall be decided or negotiated on a case-by-case basis.

Existing names will not be changed without consideration of the historical significance of the existing name, the impact on the individual or organization previously named, the cost and impact of changing existing signs, rebuilding community recognition and updating records (i.e. letterhead, databases and promotional materials).

This policy excludes the naming of benches, picnic tables and playground equipment, which is governed by the City of Scotts Valley Parks and Recreation Contribution Program.

C. PROCESS

Each application will be considered on a case-by-case basis.

1. Applicant(s) shall submit a written request for naming rights to the City of Scotts Valley, with justification to aid in consideration of the proposal.
2. The proposed name shall be placed on the appropriate City Commission agenda, as determined by the City Manager, allowing appropriate time for review by the Commission, and to publicize and receive input from the public at the Commission meeting.
3. The Commission's recommendation will be forwarded to the City Council for consideration. The City Council is under no obligation to accept the recommendation of the appropriate Commission or to name any City property, facility or amenity.

From: [Michael](#)
To: [Randy Johnson \(EXT\)](#); [Donna Lind \(EXT\)](#); [Jack Dilles](#); [Jim Reed \(EXT\)](#); [Derek Timm](#)
Cc: [Tina Friend](#)
Subject: Public Facilities Naming Policy (Agenda item 4, 3-18-2020 agenda)
Date: Saturday, March 14, 2020 1:00:21 PM

Hello Councilmembers. My thanks to Tina for bringing the matter forward; it should be an interesting discussion. I would like to suggest further consideration of a few matters:

Naming facilities after persons – I think we should consider this only for persons who are deceased, and perhaps for some modest period of time after their passing. Unfortunately, we have learned that there are people in our world who make significant contributions but also exhibit societally unacceptable behaviors at some point, in their past or future. There is simply no way for us to adequately or objectively predict such occurrences, some of which may not yet have occurred and others that have not yet been uncovered. While such a delay may be an inconvenience for those who want to name a facility for someone while that person is still here to receive the praise and recognition, I think this can be adequately managed by offering them a certificate of some kind, and reserving the naming rights for that facility until the time is ripe. This will avoid the costly and controversial process that will almost surely be needed to withdraw a name from a public facility if it is found unworthy at some point.

Naming rights based on financial contribution – The proposed criteria states “The duration of naming rights of parks, facilities, and amenities within those sites shall be decided or negotiated on a case-by-case basis.” I think this is too ambiguous and is subject to the personal preferences of the council at that moment in time. Instead, we can offer a minimum time duration (5 years, 10 years, etc.) proportional to the significance of that original (or ongoing, in the case of an endowment) contribution, with the opportunity for the rights to be extended for additional time periods. This would provide an opportunity for future councils (and the persons they represent) to weigh in, with an historical perspective, as to the significance of the contribution and contributor. It also, as a secondary matter, provides some opportunity to refresh the revenue stream and thus creates for more interesting negotiations. We can show appreciation for private sector financial contributions and recognize that certain public projects would be delayed or not occur at all without them, but we should not offer public praise in perpetuity based solely on someone’s ability to pay for it.

Process – In step 2, it is suggested that the matter would be first heard by an (unnamed) city commission. This seems rather superfluous, as there is no commission below the council that would have any particularly needed expertise or jurisdiction for this activity. I think it should just go to the council, but through a more drawn out process that better engages the public. This is not a matter where public input should be constrained to those who come to meetings or write letters, as suggested in step 2. This activity has no sense of urgency but instead carries a sense of permanence; as such, we should give it the time it needs to gather public input. One approach would be to post the information on the city’s website in a manner that promotes public discourse – a monitored forum (nothing gets publicly posted without screening) and running vote tally – for a reasonably long period (6 months, perhaps) so publicity and engagement can occur. The public vote and commentary would not be binding but it certainly would be useful for a council to gauge whether the name carries controversy (controversy on its own is not disqualifying but certainly should be a consideration).

Thank you for considering the above issues. I'll likely be watching from what I hope will remain a virus-free residence.

Michael Shulman