



A G E N D A

Meeting of the Scotts Valley City Council

REMOTE ACCESS ONLY

Date: December 2, 2020

Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	Zoom Videoconference	The agenda was posted 11-25-20 at City Hall and on the Internet at www.scottsvally.org .

PUBLIC ADVISORY REGARDING COVID-19 AND PUBLIC PARTICIPATION

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, and the County of Santa Cruz Health Services Agency Shelter In Place Public Health Order dated March 31, 2020, this regular meeting of the City Council will be conducted through videoconference. Elected Officials and City Staff Members will be participating remotely via videoconference.

Public Participation:

The meeting will be available on Zoom and broadcast through Community Television of Santa Cruz on Channel 25 and via their website at the following link: <https://communitytv.org/watch/> (be sure to click on Channel 25). For those wishing to participate via Zoom you can join the following ways:

- Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. <https://us02web.zoom.us/j/82392449188>
- Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or
+1 646 558 8656 or +1 301 715 8592
Webinar ID: 823 9244 9188

You will be given opportunities to provide public comment at the appropriate times throughout the meeting via Zoom. If you are participating via dial-up only, use *9 to raise your hand at the requested time.

How to comment via Zoom:

1. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted. Our usual time limits of 3 minutes per individual, or 5 minutes for an individual who is representing a group of three or more, will apply. Please note that per our standard practice, this is not a question and answer time, but simply a time for you to provide your comments to the Council.
2. There is an option on Zoom to raise your hand. Please click on this option when the Mayor announces that public comment will be taken. Zoom places people in line automatically. If you are participating via dial-up, you can raise your hand at the appropriate time by pressing *9. When it is your turn, the City Clerk will unmute you, and you will be able to make your comments based on the above time frames. Once your time is up, you will once again be muted and the next person in line will be given their opportunity to speak.

How to comment via email:

1. Members of the public may provide public comment by sending comments to the City Clerk via email at cityhall@scottsvalley.org.
2. Additional materials and emails must be received by 5:30 pm the day of the meeting and will be distributed to agenda recipients prior to the meeting.
3. Emails received after 5:30 pm the day of the meeting will not be included in the record.

ELECTED OFFICIALS	CITY STAFF MEMBERS
Randy Johnson, Mayor Derek Timm, Vice Mayor Jack Dilles, Council Member Donna Lind, Council Member Jim Reed, Council Member	Tina Friend, City Manager Kirsten Powell, City Attorney Steve Walpole, Chief of Police Taylor Bateman, Community Development Director Daryl Jordan, Public Works Director Tracy Ferrara, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS

Notice regarding City Council Meetings:

The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 pm.

Agenda and Agenda Packet Materials:

The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City's website: <http://scottsvalley.org/AgendaCenter>. Due to COVID-19, City Hall is closed to the public therefore, the agenda is only available for viewing online.

Televised Meetings:

City Council meetings are cablecast "Live" on Community Television of Santa Cruz County on Comcast Channel 25 and are also available livestream on the Community TV website at the following link: <https://communitytv.org/watch/>

Zoom Meetings/Webinars:

For those wishing to participate via Zoom you can join from a PC, Mac, iPad, iPhone or Android device by entering or clicking on the following URL:

<https://us02web.zoom.us/j/82392449188>

CALL TO ORDER 6:00 PM

MOMENT OF SILENCE

ROLL CALL

SPECIAL SET MATTER

Presentation from Alex Clifford, CEO, Santa Cruz Metropolitan Transit District.

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Mayor.

- A. Approve City Council minutes of 11-18-20 Regular and Special meetings
- B. Approve check registers dated 11-24-20
- C. Accept the 2019/2020 Annual AB1600 Development Impact Fee Report
- D. Approve Resolution No. 1990 extending various orders intended to assist local businesses during the Local Emergency caused by the Novel Coronavirus (COVID-19) until May 31, 2021, unless sooner terminated by the City Council

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Future Council agenda items
(This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
APPROVAL OF A RESOLUTION:**

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
INTRODUCTION/ADOPTION OF AN ORDINANCE:**

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

**THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN
PUBLIC COMMENT/PUBLIC HEARINGS:**

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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MINUTES

Meeting of the Scotts Valley City Council

Date: November 18, 2020

Time: 6:00 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	Zoom Videoconference	The agenda was posted 11-13-20 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvally.org .

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:04 pm.

MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Derek Timm, Vice Mayor
Jack Dilles, Council Member
Donna Lind, Council Member
Jim Reed, Council Member

ELECTED OFFICIALS ABSENT:

Randy Johnson, Mayor

CITY STAFF MEMBERS PRESENT:

Tina Friend, City Manager
Kirsten Powell, City Attorney
Steve Walpole, Chief of Police
Taylor Bateman, Community Development Director
Daryl Jordan, Public Works Director/City Engineer
Tracy Ferrara, City Clerk

SPECIAL SET MATTER

The City Council received a PowerPoint presentation from the County of Santa Cruz on **"Housing for a Healthy Santa Cruz: A Strategic Framework for Addressing Homelessness in Santa Cruz County."** The presenters included: Elissa Benson, Santa Cruz County Assistant County Administrative Officer; Randy Morris, Santa Cruz County Human Services Department Director; Robert Ratner, Santa Cruz County Director of Housing for Health; and, Kate Bristol, Focus Strategies.

COMMITTEE REPORTS

CM Lind reported that the Santa Cruz Metropolitan Transit District Board held a couple of meetings to discuss the impacts on ridership due to remote working environments and that sales tax revenues have come in better than expected.

CM Lind reported that she attended the Santa Cruz County Regional Transportation Commission (SCCRTC) as a representative from the Santa Cruz Metropolitan Transit District where they received a presentation on the rail trail. She also reported that the SCCRTC and Caltrans released the Draft Environmental Impact Report/Environmental Assessment (DEIR/EA) for the proposed Highway 1 Auxiliary Lane Project from State Park to Bay/Porter today, and the 45-day public review and comment period is open through Jan. 11, 2021. The proposed project includes construction of auxiliary lanes, implementation of bus-on-shoulder operations, replacement of the Capitola Avenue overcrossing to include new bicycle/pedestrian facilities, construction of a new bicycle and pedestrian overcrossing at Mar Vista Drive, and installation of sound walls. The DEIR/EA identifies the project's potential impacts and potential avoidance, minimization and mitigation measures. A virtual public hearing will be held on December 8th from 5:00 to 6:30 pm to provide the public with the opportunity to learn more about the project and submit comments before a final design is selected. Additional information is available at www.sccrtc.org.

CM Lind reported that the Arts Council met and they are offering grants to assist artists who have been impacted due to COVID-19 and the CZU Fires.

CM Dilles reported that the Monterey Bay Air Resources District Board met and voted to revise and simplify their rules for reducing emissions.

CM Dilles reported that the Santa Margarita Groundwater Agency met a few times and they are continuing to work on their sustainability plan, which needs to be completed in approximately six months. He reported that they also discussed potential solutions and the major goals of the plan, such as cost benefit analysis, or which projects would provide the most benefit to the most people.

CM Dilles reported that the Central Coast Community Energy (CCCE) Board met and they are continuing to work on the necessary documents to bring additional agencies into the CCCE.

CM Reed reported that the Library Renovations Subcommittee met and they are continuing to go over the library bond proceeds and how those can be focused and scheduled. He reported that an architect will be visiting the site to provide assistance in determining needs and costs so that the Subcommittee can establish priorities and projects based on available dollars from Measure S.

VM Timm reported that the COVID-19 Local Business Recovery Committee met and they are continuing to work with the Scotts Valley Chamber of Commerce and local businesses to provide support throughout these difficult economic times. He reported that a survey was sent out to local businesses today to get an update on the health of local businesses. He also reported that they are also working on a Shop Local Campaign through the Chamber and a Holiday Open House Passport Program has been scheduled for November 28th to encourage shopping local.

VM Timm reported that the Town Center Opportunity Committee held a few meetings to discuss and focus on what the City would like the Town Center to look like. He reported that the addition of Target has provided more opportunity for the Town Center and they have spoken with one of the top consultants in the country to talk about putting together a Town Center that the community can be proud of.

CITY MANAGER REPORT

1. **Scotts Valley Police Department:** John Wilson will be retiring on December 4th after 28 years with the Police Department and Forrest Brown has been hired as a Police Officer Trainee.
2. **COVID-19 Status:** 94% of Californians, including Santa Cruz County, have moved to the purple tier, which is the most restrictive. There are currently 23 COVID-19 cases in Scotts Valley, which is 2.3% of the cases in the County and 71% of transmission occurs person to person living in the same household. The Governor has issued a travel advisory recommending no travel out of state or out of the country. If you do travel, quarantine for fourteen days upon arriving home.
3. **COVID-19 Local Business Recovery Committee:** This Committee has been working closely with the Chamber of Commerce to find ways to support and help local businesses. CM Friend thanked the Chamber for their hard work, collaboration and participation throughout this process.

PUBLIC COMMENT TIME

None.

ALTERATIONS TO CONSENT AGENDA

M/S: Lind/Reed

To approve the Consent Agenda.

Carried 4/0/1 (AYES: Dilles, Lind, Reed, Timm; ABSENT: Johnson)

CONSENT AGENDA

- A. Approve City Council minutes of 11-9-20 Special Closed Session, 10-21-20 Regular meeting, 10-21-20 Special Closed Session, 10-15-20 Special Closed Session, 10-14-20 Special Closed Session, 10-7-20 Regular meeting, 10-7-20 Special Closed Session
- B. Approve check registers dated 10-26-20, 10-30-20, 11-6-20, 11-13-20
- C. Approve 2021 City Council meeting schedule

ALTERATIONS TO REGULAR AGENDA

M/S: Lind/Reed

To approve the Regular Agenda.

Carried 4/0/1 (AYES: Dilles, Lind, Reed, Timm; ABSENT: Johnson)

REGULAR AGENDA

1. Future Agenda Items

None.

CA Powell announced that the City Council would be holding closed session regarding the City Manager Annual Employee Performance Evaluation.

ADJOURNMENT

The meeting adjourned at 7:30 pm.

Approved: _____
Derek Timm, Vice Mayor

Attest: _____
Tracy A. Ferrara, City Clerk



MINUTES

Special Closed Session Meeting of the Scotts Valley City Council

Date: November 18, 2020

Time: 6:30 pm

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	Zoom Videoconference	The agenda was posted 11-13-20 at City Hall, SV Senior Center, SV Library and on the Internet at www.scottsvally.org .

ROLL CALL	
ELECTED OFFICIALS PRESENT: Derek Timm, Vice Mayor Jack Dilles, Council Member Donna Lind, Council Member Jim Reed, Council Member ELECTED OFFICIALS ABSENT: Randy Johnson, Mayor	CITY STAFF MEMBERS PRESENT: Tina Friend, City Manager Kirsten Powell, City Attorney

CALL TO ORDER	6:30 PM
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The City Council meeting was called to order at 7:35 pm on 11-18-2020.

CONVENE TO CLOSED SESSION

CLOSED SESSION SUBJECT(S)

The City Council convened to closed session at 7:35 pm to discuss the following items:

- (1) Pursuant to Government Code Section 54957, the City Council met in closed session regarding public employee annual performance evaluation for the City Manager.

RECONVENE TO OPEN SESSION

The City Council reconvened to open session at 9:20 pm.

REPORT ON ACTION TAKE DURING CLOSED SESSION
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Vice Mayor Timm announced that there was nothing to report.

ADJOURNMENT

The meeting adjourned at 9:20 pm.

Approved: _____
Derek Timm, Vice Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

AGENDA ITEM B

DATE: 12-2-2020

SCOTTS VALLEY ACCOUNTS PAYABLE

11/24/2020 14:23:56

Check Register

CITY OF SCOTTS VALLEY

GL050S-V08.14 COVERPAGE

GL540R

Report Selection:

RUN GROUP... 112420 COMMENT... 11/24/20 A/P

DATA-JE-ID DATA COMMENT

W-11242020-864 11/24/20 A/P

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	001670 AT &T	120337	11/24/20	299.65	
	000097 AT&T	120338	11/24/20	33.09	
	003557 BARTEL ASSOCIATES, LLC	120339	11/24/20	3,838.00	
	000614 BATTERIES + BULBS #314	120340	11/24/20	24.09	
	001822 BC LABORATORIES INC.	120341	11/24/20	582.00	
	.15718 BPS TACTICAL, INC.	120342	11/24/20	530.34	
	000437 BRASS KEY LOCKSMITH	120343	11/24/20	29.53	
	001566 BUSINESS WITH PLEASURE	120344	11/24/20	172.59	
	001633 CAL-WEST LIGHTING & SIGN	120345	11/24/20	2,994.38	
	003521 CARD SERVICE CENTER	120346	11/24/20	327.44	
	003521 CARD SERVICE CENTER	120347	11/24/20	1,090.66	
	003351 CHEVROLET OF WATSONVILLE	120348	11/24/20	740.00	
	001051 COASTAL EVERGREEN CORP	120349	11/24/20	4,255.00	
	002091 COMCAST	120350	11/24/20	167.60	
	001103 CREATIVE FORMS & CONCEPT	120351	11/24/20	276.78	
	000037 CRYSTAL SPRINGS WATER CO	120352	11/24/20	26.20	
	000037 CRYSTAL SPRINGS WATER CO	120353	11/24/20	15.50	
	003043 CSG CONSULTANTS, INC	120354	11/24/20	31,540.00	
	001362 DUNCAN AUTO TECH	120355	11/24/20	1,780.27	
	003966 ENVIRONMENTAL WATER	120356	11/24/20	2,649.98	
	000202 FEDERAL EXPRESS	120357	11/24/20	232.37	
	003501 FRANKLIN MILLER INC	120358	11/24/20	9,571.40	
	003502 FREITAS & FREITAS	120359	11/24/20	5,125.00	
	003654 GENERAL LOGISTICS SYSTEM	120360	11/24/20	15.69	
	001881 GRAINGER	120361	11/24/20	181.44	
	003292 KIMLEY-HORN & ASSOCIATES	120362	11/24/20	5,409.40	
	003292 KIMLEY-HORN & ASSOCIATES	120363	11/24/20	10,345.12	
	003761 LEDGER/CHASE	120364	11/24/20	318.61	
	003403 MAR-KEN INTERNATIONAL PO	120365	11/24/20	260.00	
	000905 MCCAIN	120366	11/24/20	3,802.50	
	003584 MENDOZA/FERNANDO	120367	11/24/20	685.00	
	003171 MICHALAK/GENE	120368	11/24/20	125.00	
	003945 OESTERLE/JESSICA	120369	11/24/20	193.24	
	003717 OPTIC FUEL CLEAN OF CA,I	120370	11/24/20	4,044.00	
	003970 PAC SHIELD ROOF SERVICES	120371	11/24/20	105,513.68	
	003972 PAVEMENT COATING COMPANY	120372	11/24/20	218,626.24	
	001894 S.V. WATER DISTRICT - BU	120373	11/24/20	83.70	
	003745 SCOTTS VALLEY HOTEL LP	120374	11/24/20	50,561.80	
	003928 SOUTH BAY REGIONAL PUBLI	120375	11/24/20	210.00	
	002053 STEPFORD	120376	11/24/20	15,720.00	
	001844 STERLING WATER TECHNOLOG	120377	11/24/20	5,215.45	
	003908 TRANSUNION RISK & ALTERN	120378	11/24/20	880.00	
	001106 VERIZON WIRELESS	120379	11/24/20	545.68	
	000154 WINCHESTER AUTO STORES	120380	11/24/20	120.19	
	003971 WIZIX TECHNOLOGY GROUP,	120381	11/24/20	12.00	
	003934 ZOLL MEDICAL CORPORATION	120382	11/24/20	312.07	
	GENERAL CHECKING ACCOUNT			489,482.68	***

SCOTTS VALLEY ACCOUNTS PAYABLE
CITY OF SCOTTS VALLEY
11/24/2020 14:23:56
GL540R-V08.14 PAGE 2

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				489,482.68

RECORDS PRINTED - 000088

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
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001	GENERAL	118,064.86
003	GAS TAX - SPECIAL STATE TRST	218,626.24
004	RECREATION	57.03
008	TRAFFIC IMPACT MITIGATION	10,240.43
010	WASTEWATER OPERATIONS	22,310.82
011	TERTIARY TREATMENT PLANT	2,984.69
019	AFFORDABLE HOUSING	5,125.00
028	SENIOR CENTER	167.60
035	GREEN BUILDING FUNDING	787.73
088	LIBRARY FACILITIES-MEAS "S"	105,513.68
112	DENTAL INS INTERNAL SERV	878.24
150	GENERAL CAPITAL IMPROVEMENTS	4,726.36
TOTAL ALL FUNDS		489,482.68

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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BA	GENERAL CHECKING ACCOUNT	489,482.68
TOTAL ALL BANKS		489,482.68

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: December 2, 2020

TO: Honorable Mayor and City Council

FROM: Laurie Grundy, Senior Accountant

APPROVED: Tina Friend, City Manager

SUBJECT: **AB1600 DEVELOPMENT IMPACT FEE REPORT**

SUMMARY OF ISSUE

Enabled under California Government Code 66000, Development Impact Fees are one-time charges by a local agency to finance some or all of the cost of providing public facilities related to a new development project. The enacting agency must identify the uses for the fee and show that there is a reasonable relationship between the public facilities needed and the development upon which the fee will be imposed.

Ordinance 143 and a report prepared by the Management Services Institute established seven development impact mitigation fees on all development within the City. This ordinance and report still demonstrate a reasonable relationship between the fee and the purpose for which it is charged. The seven development impact mitigation fees are for storm drainage facilities, streets and thoroughfares, parks and recreation facilities, wastewater facilities, general facilities and equipment, law enforcement facilities and equipment, and library facility.

A review of the development impact fees will be considered once the General Plan has been updated.

As required under AB1600 guidelines, this report provides:

1. A brief description of the type of fee;
2. The amount of the fee;
3. Beginning and ending balances of the fees;
4. Total fees collected and interest earned, if applicable;
5. Identification of the public improvement the fees were used for;
6. Identification and timeline of public improvements any unexpended fees will be used for; and
7. Description and uses for transfers or loans of fees, if applicable.

FISCAL IMPACT

The attached reports show that the ending fund balances for development impact fee totals \$2,021,340 at June 30, 2020, allocated as follows:

Development Impact Fee	Ending Fund Balance at 6/30/2020
Storm Drainage Facilities	\$ 32,855
Streets and Thoroughfares	642,881
Parks and Recreation Facilities	935,106
Wastewater Facilities	(191,689)
General Facilities and Equipment	(55,673)
Law Enforcement Facilities and Equip	311,091
Library Facility	346,769
Total	\$ 2,021,340

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 1991, accepting the 2019-2020 AB1600 Development Impact Fee Report and making certain findings related thereto.

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RESOLUTION NO. 1991

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY ACCEPTING THE 2019-2020 AB1600 DEVELOPMENT IMPACT FEE REPORT AND MAKING CERTAIN FINDINGS RELATED THERETO

WHEREAS, on January 16, 1991, the City Council of the City of Scotts Valley approved Ordinance No. 143, an Ordinance of the City of Scotts Valley Establishing Development Impact Mitigation Fees on All New Development Within the City (the "Ordinance"); and

WHEREAS, the Ordinance and a report prepared by the Management Services Institute (the "Report") established seven development impact mitigation fees on all development within the City and demonstrated a reasonable relationship between the fee and the purpose for which it is charged; and

WHEREAS, the Report analyzed the need for new public facilities required for new development and recommended the establishment of the seven development impact mitigation fees on all development within the City; and

WHEREAS, pursuant to California Government Code Section 66006 ("AB 1600"), the City is required to prepare an annual report providing the following information about those fees:

- (1) A brief description of the type of fee;
- (2) The amount of the fee;
- (3) Beginning and ending balances of the fees;
- (4) Total fees collected and interest earned, if applicable;
- (5) Identification of the public improvement the fees were used for;
- (6) Identification and timeline of public improvements for which any unexpended fees will be used; and
- (7) Description and uses for transfers or loans of fees, if applicable.

WHEREAS, the City has prepared its annual report for 2019-2020 which includes the required information.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scotts Valley that the 2019-2020 AB 1600 Development Impact Fee Report, a copy of which is attached hereto, is hereby accepted and determined to comply with the requirements of AB 1600.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Scotts Valley that any unexpended funds collected pursuant to the Ordinance were collected for the purposes outlined in the Ordinance and the Report and

demonstrate a reasonable relationship between the fee and purpose for which it was charged as they will be used for those projects or related projects as outlined in the Ordinance and the Report.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 2nd day of December, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Derek Timm, Vice Mayor

Attest: _____
Tracy A. Ferrara, City Clerk

CITY OF SCOTTS VALLEY
DEVELOPMENT IMPACT FEES REPORT
FOR THE YEAR ENDED JUNE 30, 2020

FUND NO.	FUND NAME & PROJECT DESCRIPTION	FUND BALANCE 7/1/2019	2019/2020 FISCAL YEAR						% OF COSTS PAID BY IMPACT FEES	FUND BALANCE 6/30/2020
			IMPACT FEES	GRANTS	OTHER REVENUE	INTEREST EARNINGS	COST DETAIL	TOTAL COSTS		
7	STORM DRAINAGE FACILITIES Storm Drain Master Plan Update Administrative	\$ 27,394	\$ 4,848			\$ 666	- (53)	\$ (53)	100.0% 0.3%	\$ 32,855
8	STREETS & THOROUGHFARES SV General Plan Administrative	622,825	30,143			13,641	(22,642) (1,087)	(23,728)	100.0% 5.8%	642,881
9	PARKS & RECREATION FACILITIES Skkyark Restroom Improvements Administrative	925,185	35,009			20,366	(43,831) (1,623)	(45,454)	100.0% 8.7%	935,106
12	WASTEWATER TREATMENT FACILITIES Transfer to Wastewater Fixed Assets Sewer System Master Plan Various Machinery/Equipment Flexrake Lab Testing Equipment Bar Screen Engineering Pump Administrative	383,429	31,204			10,207	(306,588) (28,561) (28,441) (177,561) (7,208) (23,306) (4,203) (39,816) (845)	(616,528)	100.0% 100.0% 100.0% 100.0% 100.0% 100.0% 100.0% 100.0% 5.3%	(191,689)
21	GENERAL FACILITIES & EQUIPMENT Administrative	(60,029)	2,739			1,756	(140)	(140)	0.7%	(55,673)
27	LAW ENFORCEMENT FACILITIES & EQUIPMENT Police Station Feasibility Study Administrative	302,709	6,333			6,572	(4,000) (523)	(4,523)	100.0% 2.8%	311,091
86	LIBRARY FACILITIES Administrative	335,250	4,781			7,321	(583)	(583)	3.1%	346,769
GRAND TOTALS		<u><u>\$ 2,536,764</u></u>	<u><u>\$ 115,057</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 60,529</u></u>		<u><u>\$ (691,010)</u></u>		<u><u>\$ 2,021,340</u></u>

STORM DRAINAGE FACILITIES IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Storm drainage facilities within the West Branch-Carbonera Creek, Carbonera Creek, Camp Evers Tributary, and Bean Creek sub-basins.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 7/1/2019		\$ 27,394
Impact Fees	\$ 4,848	
Other Revenue/Transfers	-	
Interest	666	
Total Revenue		\$ 5,514
Storm Drain Master Plan	-	
Administrative	(53)	
Total Expenses		\$ (53)
Fund Balance at 6/30/2020		\$ 32,855

Anticipated Capital Projects

Project	Fiscal Year	Projected Cost
Storm Drain Master Plan Projects	Unscheduled	Under development

Projected Future Impact Fees:

Sub-Basin	Fee Per Sq. Ft.	# of Sq. Ft.	Total Revenue		
Carbonera Creek	\$ 0.27	662,768	\$ 178,947		
Camp Evers Tributary	\$ 0.12	614,416	73,730		
Bean Creek	\$ 0.17	9,148	1,555	254,232	7/1/20 to 6/30/2031
Source: 2020 General Plan Update					
Projected Future Interest Earnings on Impact Fee Fund			3,000		7/1/20 to 6/30/2031
Sum of Projected Revenues			\$290,087		

STREETS & THOROUGHFARES IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Street improvements.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 7/1/2019		\$ 622,825
Impact Fees	\$ 30,143	
Other Revenue/Transfers	-	
Interest	13,641	
Total Revenue		\$ 43,784
General Plan Update	(22,642)	
Administrative	(1,087)	
Total Expenses		\$ (23,728)
Fund Balance at 6/30/2020		\$ 642,881

Anticipated Capital Projects

Project	Fiscal Year	Projected Cost
Active Transportation Plan - Sidewalks and Bicycles	FY 2020/21	\$ 22,750
Sidewalk Master Plan Projects	Unscheduled	Under development
Bicycle Transportation Plan Projects	Unscheduled	Under development

Projected Future Impact Fees:

Type	Fee	# of Units/Sq. Ft.	Total Revenue
Residential:			
Single-Family (Units)	\$ 6,181	230	\$ 1,421,630
Multi-Family (Units)	\$ 3,668	902	3,308,536
Commercial (Sq. Ft.)	\$ 12.29	527,595	6,484,143
Hotel (per room)	\$ 3,707	291	1,078,737

Source: 2020 General Plan Update

Projected Future Interest Earnings on Impact Fee Fund	123,000	7/1/20 to 6/30/2031
Sum of Projected Revenues	<u>\$ 13,058,927</u>	

PARKS & RECREATION FACILITIES FEE FUND

Purpose To Which Fee Is To Be Put:

Park development and acquisition.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 7/1/2019		\$ 925,185
Impact Fees	\$ 35,009	
Other Revenue/Transfers		
Interest	20,366	
Total Revenue		\$ 55,375
Skypark Restroom Improvements	\$ (43,831)	
Administrative	(1,623)	
Total Expenses		\$ (45,454)
Fund Balance at 6/30/2020		\$ 935,106

Anticipated Capital Projects

Project	Fiscal Year	Projected Cost
Skypark Restroom Improvements	FY 2020/21	\$ 60,000
Skypark Tennis Court Improvements	FY 2020/21	\$ 30,000
Brook Knoll/Vine Hill Daycare Modular Replacement	FY 2020/21 to 2021/22	\$ 550,000
Al Shugart Park Construction - Phases I, II and III	Unscheduled	Under Development

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
R-R-2.5 Rural	\$ 10,978	0	\$ -		
R-140-Estate	\$ 10,978	0	-		
R-1-20-Low Density	\$ 10,978	12	131,736		
R-1-10-Single Family - Det.	\$ 10,978	23	252,494		
R-1-10-Single Family - Att.	\$ 8,494	171	1,452,474		
R-M-6/R-M-8-Two Family	\$ 8,547	0	-		
R-H-Multiple Family	\$ 5,487	902	4,949,274		
Mobile Homes / 2nd Unit	\$ 5,706	25	142,650	6,928,628	7/1/20 to 6/30/2031
<i>Source: 2020 General Plan Update</i>					
Projected Future Interest Earnings on Impact Fee Fund			69,000	7/1/20 to 6/30/2031	
Sum of Projected Revenues			<u>\$ 7,932,734</u>		

WASTEWATER FACILITIES IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Wastewater facility improvements

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

		Anticipated Dates
Fund Balance at 7/1/2019	\$ 383,429	
Impact Fee	\$ 31,204	
Other Revenue/Transfers	-	
Interest	10,207	
Total Revenue	\$ 41,411	
Transfer to Wastewater Fixed Assets	\$ (306,588)	
Sewer System Master Plan	(28,561)	
Various Machinery/Equipment	(28,441)	
Flexrake	(177,561)	
Lab Testing Equipment	(7,208)	
Bar Screen	(23,306)	
Engineering	(4,203)	
Pump	(39,816)	
Administrative	(845)	
Total Expenses	\$ (616,528)	
Fund Balance at 6/30/2020	\$ (191,689)	

Anticipated Capital Projects

Project	Fiscal Year	Projected Cost
Wastewater Treatment Plan Master Plan	Unscheduled	Under development

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
Residential:					
Single-Family	\$ 6,557	231	\$ 1,514,667		
Multi-Family	\$ 4,744	902	4,279,088		
Commercial / Industrial (sq ft)	\$ 28	527,595	14,772,660	20,566,415	7/1/20 to 6/30/2031
<i>Source: 2020 General Plan Update</i>					
Projected Future Interest Earnings on Impact Fee Fund			206,000	7/1/20 to 6/30/2031	
Sum of Projected Revenues			<u>\$ 20,580,726</u>		

GENERAL FACILITIES & EQUIPMENT FEE FUND

Purpose To Which Fee Is To Be Put:

Corporation Yard improvements, renovation of Civic Center,
City maintenance fleet expansion, and Scotts Valley Senior Center.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

		Anticipated Dates
Fund Balance at 7/1/2019	\$ (60,029)	
Impact Fees	\$ 2,739	
Interest	1,756	
Total Revenue	\$ 4,495	
Administrative	(140)	
Total Expenses	\$ (140)	
Fund Balance at 6/30/2020	\$ (55,673)	

Anticipated Capital Projects

Project	Fiscal Year	Projected Cost
Public Works Facility Improvements	Unscheduled	\$ 780,000
Public Works Equipment Storage Building	Unscheduled	\$ 180,000
Public Works Quansat Hut Storage Replacement	Unscheduled	\$ 200,000

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
Residential (Units)	\$ 469	1,133	\$ 531,377		
Commercial (Acres)	\$ 1,196	12.56	15,022	546,399	7/1/20 to 6/30/2031
<i>Source: 2020 General Plan Update</i>					
Projected Future Interest Earnings on Impact Fee Fund			5,000		7/1/20 to 6/30/2031
Sum of Projected Revenues			<u>\$ 495,726</u>		

LAW ENFORCEMENT FACILITIES & EQUIPMENT FEE FUND

Purpose To Which Fee Is To Be Put:

Construction of a new police facility, equipment, and training for additional officers and dispatchers, police fleet expansion, and records management system upgrade.

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 7/1/2019		\$ 302,709
Impact Fees	\$ 6,333	
Interest	<u>6,572</u>	
Total Revenue		\$ 12,905
Police Station Feasibility Study	\$ (4,000)	
Administrative	<u>(523)</u>	
		\$ (4,523)
Fund Balance at 6/30/2020		\$ 311,091

Anticipated Capital Projects

Project	Fiscal Year	Projected Cost
Police Station Locker Room	FY 2020/21	\$ 93,000
Police Station Armory	FY 2021/22	\$ 66,300
Police Station Master Plan	Unscheduled	Undetermined

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
Residential (Units)	\$ 1,084	1,133	1,228,172		
Commercial / Industrial (Acres)	\$ 24,898	12.56	<u>312,719</u>	1,540,891	7/1/20 to 6/30/2031
<i>Source: 2020 General Plan Update</i>					
Projected Future Interest Earnings on Impact Fee Fund			<u>15,000</u>		7/1/20 to 6/30/2031
Sum of Projected Revenues			<u><u>\$ 1,866,982</u></u>		

LIBRARY IMPACT FEE FUND

Purpose To Which Fee Is To Be Put:

Tier II Library

Relationship Between Fee and Construction of Improvements:

Ordinance 143 and the management services institute report, copies of which are on file in the office of the City Clerk, establishing development impact mitigation fees on all development within the City, did demonstrate and still do demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

Sources and Amounts of Funding Anticipated To Complete Financing in Incomplete Improvements:

Anticipated
Dates

Fund Balance at 7/1/2019		\$ 335,250
Impact Fees	\$ 4,781	
Interest	7,321	
Total Revenue		\$ 12,102
Administrative	\$ (583)	
Total Expenses		\$ (583)
Fund Balance at 6/30/2020		\$ 346,769

Anticipated Capital Projects

Project	Fiscal Year	Projected Cost
Library Tier II Improvements	Unscheduled	Undetermined

Projected Future Impact Fees:

Type	Fee	# of Units	Total Revenue		
R-R-2.5 Rural	\$ 1,247	0	-		
R-140-Estate	\$ 1,166	0	-		
R-1-20-Low Density	\$ 1,042	12	12,504		
R-1-10-Single Family	\$ 919	194	178,286		
R-M-6/R-M-8-Two Family	\$ 919	0	-		
R-H-Multiple Family	\$ 798	902	719,796		
Mobile Homes / 2nd Unit	\$ 798	25	19,950	930,536	7/1/20 to 6/30/2031

Source: 2020 General Plan Update

Projected Future Interest Earnings on Impact Fee Fund	9,000	7/1/20 to 6/30/2031
Sum of Projected Revenues	<u>\$ 1,286,305</u>	

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: December 2, 2020

TO: Honorable Mayor and City Council

FROM: Kirsten Powell, City Attorney

SUBJECT: **EXTENSION OF ORDERS OF THE DIRECTOR OF CIVIL
DEFENSE AND DISASTER OF THE CITY OF SCOTTS VALLEY
TO ADDRESS THE PANDEMIC CAUSED BY THE NOVEL
CORONAVIRUS (COVID-19)**

SUMMARY OF ISSUE

On March 4, 2020, the Health Officer of the County of Santa Cruz declared a local health emergency to address the worldwide pandemic, Novel Coronavirus (COVID-19). On March 18, 2020, the Scotts Valley City Council passed Resolution No. 1974, declaring a local health emergency in the City of Scotts Valley due to COVID-19. The emergency continues and cases of COVID-19 continue to rise in the County, the State and the country. On November 16, 2020, the Governor of California determined that the cases in Santa Cruz County required moving the County to the most restrictive tier which requires the closure of the majority of indoor activities, including restaurants, and further limits those activities that are allowed to operate indoor. Since this pandemic began, the City Council has adopted modifications to the City's regular operations to assist those most affected by COVID-19. Those modifications include temporary permits for outdoor dining and the use of public parks for fitness classes, among other things. The modifications, as adopted, were valid through December 31, 2020, in hopes that the pandemic would have subsided by that time. Unfortunately, that is not the case and the modifications must be extended to continue to provide vital assistance to our businesses.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15305 as it is a minor alteration in land use limitations.

FISCAL IMPACT

The extension of these modifications may result in higher sales tax revenue to the City by assisting local businesses during this difficult time. No permit fees will be charged under these orders which means staff time for consultation, development and issuance of necessary permits will not be offset by corresponding revenues.

STAFF RECOMMENDATION

It is recommended that the City Council approve Resolution No. 1990 extending the modifications and any associated permits until May 31, 2021, unless sooner terminated by the City Council.

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RESOLUTION NO. 1990

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY EXTENDING VARIOUS ORDERS INTENDED TO ASSIST LOCAL BUSINESSES DURING THE LOCAL EMERGENCY CAUSED BY THE NOVEL CORONAVIRUS (COVID-19)

WHEREAS, in February 2020, Santa Cruz County Public Health Services Agency acknowledged the spread of a novel Coronavirus (COVID-19) in surrounding Bay Area counties with close connections to the resident and visitor populations in the County of Santa Cruz ("County") and continued to monitor for community spread of COVID-19; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a state of emergency in the State of California due to the number of confirmed cases of COVID-19 in the State; and

WHEREAS, on March 4, 2020, the Health Officer of the County declared a local health emergency based on an imminent and proximate threat to public health from the introduction of COVID-19 in the County; and

WHEREAS, on March 18, 2020, the Scotts Valley City approved a resolution declaring that as of March 15th, 2020, a local health emergency exists in the City of Scotts Valley ("City"); and

WHEREAS, on March 22, 2020, President Donald Trump Declared a Major Disaster in the State of California related to the COVID-19 pandemic; and

WHEREAS, the Health Officer of the County issued modified Shelter in Place Orders on April 30, 2020, May 6, 2020, and May 26, 2020; and

WHEREAS, due to the Shelter in Place Order, the City activated the Civil Defense and Disaster Council pursuant to Chapter 2.48 of the Scotts Valley Municipal Code and named the City Manager the Director of Civil Defense and Disaster; and

WHEREAS, pursuant to Chapter 2.48, the Director of Civil Defense and Disaster is empowered to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such disaster provided, such rules and regulations must be confirmed at the earliest practicable time by the city council; and

WHEREAS, to assist local business and residents during this time, the Director and the City Council have adopted various orders and resolutions modifying the rules and regulations for various activities in the City; and

WHEREAS, the rules and regulations authorized (1) Temporary Permits for Restaurants, (2) Temporary Use Permits to Operate Outdoors, and (3) Temporary Permits for Fitness Classes in Park until December 31, 2020 (all orders collectively referred to as "Orders"), copies of which are attached hereto; and

WHEREAS, the emergency continues and cases of COVID-19 continue to rise in the County, the State of California and the United States;

WHEREAS, on November 16, 2020, the Governor of California determined that the cases in the County required moving the County to the most restrictive tier which requires the closure of the majority of indoor activities, including restaurants, and further limits those activities that are allowed to operate indoors; and

WHEREAS, because local businesses and residents are continuing to be significantly affected by COVID-19, the City Council desires to extend the Orders and any permits previously issued under the Orders to May 31, 2021, unless sooner terminated by the City Council.

NOW, THEREFORE, BE IT ORDERED by the City Council of the City of Scotts Valley as follows:

The orders approved in Resolutions No. 1977, 1985, and 1986 are hereby extended to May 31, 2021, unless sooner terminated by the City Council. In addition, any permits issued under the Orders are hereby extended to May 31, 2021.

The above and foregoing Resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 2nd day of December, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved: _____
Derek Timm, Vice Mayor

Attest: _____
Tracy A. Ferrara, City Clerk