



Agenda
City of Scotts Valley
Parks and Recreation Commission
Date: December 16, 2021 – 6:00 pm

CITY OF SCOTTS VALLEY	MEETING LOCATION	POSTING:
Recreation Division 361 Kings Village Road Scotts Valley, CA 95066	Zoom Mtg: https://us02web.zoom.us/j/88948110055	Agenda Posted on 12/13/21 at Parks & Rec & www.scottsvally.org

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available on the City's website at the following link: <https://www.scottsvally.org/AgendaCenter/Parks-Recreation-Commission-10>

P&R Commissioners

David Sanguinetti, Chair
Eric Seib, Vice-Chair
Cathie Simonovich
Martin Spierings
Gillian McGlaze

City Staff Members

Kristin Ard, Recreation Division Manager (RDM)
Chris Lamm, Public Works Director/City Engineer

PUBLIC ADVISORY REGARDING COVID-19 AND PUBLIC PARTICIPATION

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, and the County of Santa Cruz Health Services Agency Shelter In Place Public Health Order dated March 31, 2020, this regular meeting of the Parks & Recreation Commission will be conducted through videoconference. Appointed Officials and City Staff Members will be participating remotely via videoconference.

Public Participation:

The meeting will be available on Zoom. For those wishing to participate via Zoom you can join the following ways:

- Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. <https://us02web.zoom.us/j/89278589715>
- Or join by phone:
Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592
Webinar ID: 88948110055

You will be given opportunities to provide public comment at the appropriate times throughout the meeting via Zoom. If you are participating via dial-up only, use *9 to raise your hand at the requested time.

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How to comment via Zoom:

1. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Chair will announce that public comment will be accepted. Our usual time limits of 3 minutes per individual, or 5 minutes for an individual who is representing a group of three or more, will apply. Please note that per our standard practice, this is not a question and answer time, but simply a time for you to provide your comments to the Commission.
2. There is an option on Zoom to raise your hand. Please click on this option when the Chair announces that public comment will be taken. Zoom places people in line automatically. If you are participating via dial-up, you can raise your hand at the appropriate time by pressing *9. When it is your turn, you will be unmuted, and you will be able to make your comments based on the above time frames. Once your time is up, you will once again be muted and the next person in line will be given their opportunity to speak.

How to comment via email:

1. Members of the public may provide public comment by sending comments to the Parks & Recreation Division via email at svrec@scottsvalley.org.
2. Additional materials and emails must be received by 5:00 pm the day of the meeting and will be distributed to agenda recipients prior to the meeting.
3. Emails received after 5:00 pm the day of the meeting will not be included in the record.

Call to Order: 6pm

Roll Call

Consent Agenda

Approval of November 18, 2021 meeting minutes.

Additions/Deletions to Regular Agenda

(Any person wishing to speak on the consent or regular agenda may do so by raising their hand as the item is called out by the chairperson.)

Parks and Recreation Staff Update: PWD Lamm

Public Comment Time

This portion of the agenda is reserved for discussion by the public of items which are NOT agendized. No action may be taken by the Commission except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Commission to be concise and to the point. All speakers are requested to sign their name at the podium so their name may be accurately recorded in

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the minutes of the meeting. A time limit of three minutes per individual will be allowed.

Regular Agenda

1. **Glenwood Open Space** – Upper Tabor Access Point: PWD Lamm
2. **Subcommittee Review**
3. **Committee/Commissioner Updates**

Future Agenda Items

Adjournment

The City of Scotts Valley does not discriminate against persons with disabilities. The Commission meeting locations are accessible facilities. If you wish to attend a Commission meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the Scotts Valley Recreation at (831) 438-3251 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a Commission meeting be available in an alternative format consistent with a specific disability, please call Scotts Valley Recreation. The California State Relay Service (TDD to voice: 1-800-735-2929, voice to TDD: 1-800-735-2922), provides telecommunications devices for the Deaf and will provide a link between the TDD caller and users of telephone equipment.

City of Scotts Valley PARKS AND RECREATION COMMISSIONSTAFF REPORT

DATE: December 16, 2021

TO: Parks and Recreation Commission

FROM: Chris Lamm, Public Works Director

SUBJECT: **GLENWOOD PRESERVE OPEN SPACE – UPPER TABOR
DRIVE ACCESS POINT**

SUMMARY OF ISSUE

The original Memorandum of Understanding (“MOU”) between the City and the Land Trust of Santa Cruz County (Land Trust) was entered into in December, 2003 for the purposes of managing and planning for the Glenwood Open Space Preserve. In that same year, the Land Trust entered into a grant agreement with the California Wildlife Conservation (CWC) Board for the sum of \$3,100,000 for the acquisition of fee and/or conservation easements over the preserve. The 170-acre Glenwood Preserve was acquired and work began to develop the Long-Term Management Plan (“LTMP”) for the preserve. The City approved the LTMP on December 6, 2017.

Implementation of the LTMP included the necessity to develop a public access plan and a MOU addressing management activities. On March 21, 2018 a MOU was approved and on April 18, 2018 the Open Space Access Plan and Trail Map was approved.

Open Space Access Plan and Trail Map

The 2018 approval of the Open Space Access Plan and Trail Map (attached) included the following considerations from Council:

- The City move forward with K Street and Shugart parking to accommodate parking that could be listed on the maps.
- Maintain trailheads as proposed on map and with no access points improved or placed on map for at least a year.
- Only allow parking on areas noted on the map.
- Work with the Scotts Valley Unified School District on K Street parking.
- Work with the Glenwood Homeowners Association regarding a sign for parking locations.
- Place “reduce speed” sign on Glenwood Drive heading south, just before K Street.

- Provide update to City Council in six months to check on status and impacts.

Items related to parking and signage have been completed and no new trail access points have been improved or placed on the map to date. With the opening of the trails occurring in Fall of 2019, the 6-month update to the City Council would have been set to occur at the onset of the COVID-19 pandemic.

The Land Trust gave an update to City Council on October 6, 2021 proposing removal of temporary COVID related directional signage in both preserves and formalization of one access point at the East Preserve at the upper Tabor Drive entry identified in the Open Space Access Plan and Trail Map.

The upper Tabor Drive entry is currently being used as an unofficial access with damage being caused to fencing and unwanted erosion occurring. The damage also provides an opportunity for cattle to escape the preserve if left unrepaired. The intent with the new access point would be for no new parking to be constructed at this time not to include the trail entry on any published trail maps, instead having the trail access point remain for local access only, as it has been being used as unofficially.

At the October 6, 2021 City Council Meeting, the Council requested staff provide public outreach and written notification to the North Tabor Drive neighborhood related to the potential opening of a new access point at the top of Tabor Drive and hold a public meeting with the Parks & Recreation Commission to receive public input. Notices (attached) were mailed December 8, 2021 to properties within a 600' radius of the proposed access point.

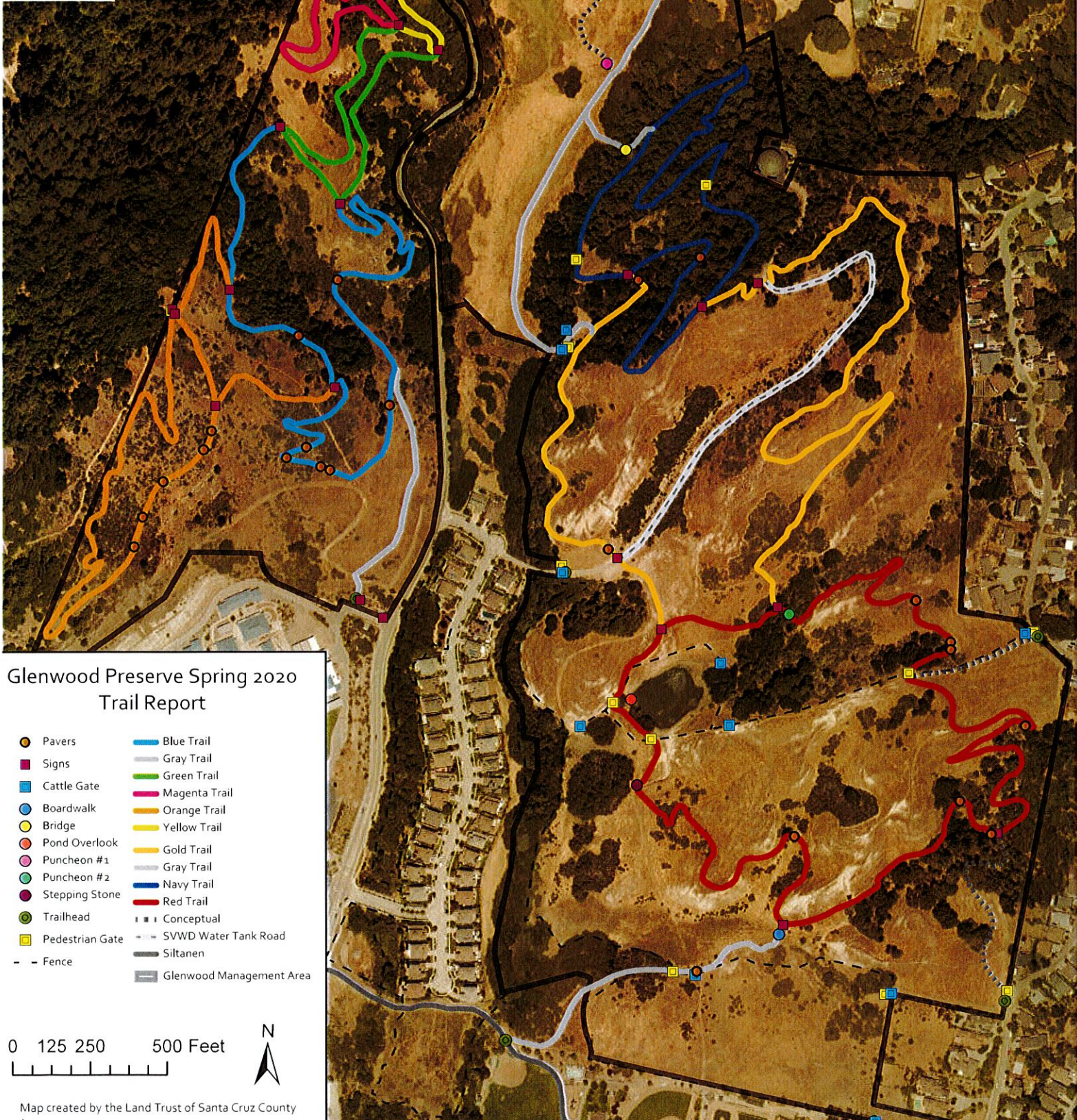
STAFF RECOMMENDATION

It is recommended that the Parks and Recreation Commission receive an update from Staff and the Land Trust of Santa Cruz County, receive public input and provide a recommendation to the City Council.

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Meeting Minutes

City of Scotts Valley

Parks & Recreation Commission

DATE: November 18, 2021

CITY OF SCOTTS VALLEY

Recreation Division
361 Kings Village Road, SV
Scotts Valley, CA 95066

MEETING LOCATION

Zoom Mtg:
<https://us02web.zoom.us/j/87267259572>

POSTING:

Agenda Posted on 11/15/21
Parks & Rec & www.scottsvally.org

Any documents produced by the City and distributed to a majority of the Board regarding any item on this agenda will be made available at Scotts Valley Rec, 361 Kings Village Drive, Scotts Valley, during normal business hours, Monday – Friday, 8am to 5pm.

Present:**P&R Commissioners**

Dave Sanguinetti, Chair
Eric Seib, Vice Chair
Cathie Simonovich
Martin Spierings
Gillian McGlaze

City Staff Members:

Chris Lamm, Public Works Director/City Engineer (PWD)
Kristin Ard, Recreation Division Manager (RDM)

Meeting called to order at 6:00 pm

Consent Agenda:

M/S: Martin/Simonovich to approve May 27, 2021 meeting minutes. Carried: 5/0

Additions/Deletions to Regular Agenda: None

Public Comment Time: None

Parks and Recreation Update: PWD Lamm updated the Commission on the Senior Center reopening (scheduled for Dec. 6, 10am – 2pm) and the City Manager recruitment (in process). The City is considering hosting future meetings in both person (when appropriate) and using Zoom.

Regular Agenda:

- Proposition 68 Update:** PWD Lamm informed the Commission that the City has hired a grant writer to submit the City's request for \$200,000 Proposition 68 grant monies totaling a \$240,000 project (\$200,000 and a \$40,000 match) to replace playground structure and surfacing at Skypark.
- Annual Parks Walkthrough:** The Commissioners discussed the assessment and the declining condition of the parks. It is their hope that life expectancy replacement costs and repairs will be built into the budget. PWD Lamm said emergency items are currently being repaired/replaced and that he will begin working on the budget and the CIP in the spring. He also informed the Commission that the Parks and Rec Master Plan is scheduled for the next fiscal year. Chair Sanguinetti asked that a 5 year projection to be brought to the commission for their input and prioritization.

Meeting Minutes
City of Scotts Valley
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3. **Recreation Reactivation Draft Implementation Plan:** PWD Lamm discussed each line item of the Plan with the Commission. He asked the Commission to comment on the priority level and timeline. It was the consensus of the Commission to reprioritize three items to priority #1: the formulation of a strategic plan, facility fee study and the review and revision of the Recreation Division Manager position.

4. **Committee Updates:**

GPAC: Commissioner Simonovich discussed the GPAC saying that it has to go through the EIR process before going to Council. Updated information is available online under the Scotts Valley General Plan.

Glenwood Trail System: Chair Sanguinetti discussed the necessity of returning two-way traffic to the trail systems with a reminder to remain 6 ft. apart. Confusing signage will be removed. There was damage to the trails by the rain and cattle which the Land Trust will have repaired by one of the work crews. Chair Sanguinetti is discussing the possibility of recruiting interns from the park maintenance program at West Valley and mentoring them to work at Lodato Park and the Glenwood Trails.

The Commission requested updating the Committee titles and reassignments.

Next Meeting: December 16

Adjournment: Meeting was adjourned at 7:26 pm.

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CITY OF SCOTTS VALLEY

Recreation Division

361 Kings Village Road · Scotts Valley · California · 95066
Phone (831) 438-3251 · Facsimile (831) 438-2557 · scottsvally.org

Notice of a Public Meeting to be held via Zoom Videoconference (REMOTE ACCESS ONLY)

Project Title: Glenwood Preserve (East) – Trailhead access at Tabor Drive

Project Location: Tabor Drive at Tabor Way

Description of Project: A public meeting to consider the recommendation of approval to construct a trail entry to the East Glenwood Preserve at approximately the intersection of Tabor Drive and Tabor Way by the Land Trust of Santa Cruz County. The entry would be the only additional access point considered in the trailhead access plan approved by the City Council:
<http://scottsvally.org/DocumentCenter/View/1011/Glenwood-Public-Access-Overview-PDF>

More information on the Glenwood Preserve Open Space can be found at
<https://www.landtrustsantacruz.org/glenwood-open-space-preserve/>

Lead Agency: City of Scotts Valley and the Land Trust of Santa Cruz County

Contact Person: Chris Lamm, Public Works Director clamm@scottsvally.org

PUBLIC ADVISORY REGARDING COVID-19

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, and the County of Santa Cruz Health Services Agency Shelter In Place Public Health Order dated March 31, 2020, the regular meeting of the Parks and Recreation Division for December 16, 2021 will be conducted through videoconference. Commissioners and City Staff members will be participating remotely via videoconference.

Public Meeting: Park and Recreation Commission

Date: December 16, 2021

Time: 6:00 pm

Location: Zoom Videoconference

*All interested persons are invited to comment by written response
or via Zoom Videoconference at the appropriate time during the meeting*

Public Participation

The meeting will be available on Zoom. For those wishing to participate via Zoom, you can join from a PC, Mac, iPad, iPhone or Android device by entering or clicking on the following URL:

<https://us02web.zoom.us/j/88948110055>

Or join by phone: US: +1 669 900 9128 or +1 346 248 7799 or # US (San Jose) +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 // Webinar ID: 889 481 100 55

Additional information regarding participating via Zoom will be available on the Park and Recreation Commission agenda, which will be posted on the City's website by 7:00 pm on Monday, December 13, 2021 at the following link: <http://scottsvally.org/AgendaCenter/>

By: Chris Lamm, Public Works Director

Date: December 8, 2021

600' Radius Notice Mailed: 12/8/21

Posted at Recreation Division office and on the City's website: 12/8/21

PARKS AND RECREATION SUBCOMMITTEES

12/10/2019

SHUGART PARK DESIGN

Commissioner Seib

Alternate: Commissioner Sanguinetti

POLO RANCH

Blank

CAPITAL IMPROVEMENT PROJECTS (CIP)

Blank

Alternate: Commissioner Seib

DOG PARK REPRESENTATIVE

Commissioner Sanguinetti

PLAYGROUND REPRESENTATIVE

Commissioner Spierings

TRAILS REPRESENTATIVES

Commissioner Sanguinetti

Blank

TRAILS NAMING PROCESS

Commissioner Sanguinetti

Blank

PARK MASTER PLAN

Commissioner Seib

SHADE IN THE PARKS

Commissioner Spierings

Amanda Dowdeswell, Public

Elizabeth Anderson, Public

Kindra Lloyd, Public

GENERAL PLAN ADVISORY COMMITTEE (GPAC)

Commissioner Simonovich