



AGENDA

Meeting of the
Scotts Valley City Council
In-Person and Remote Access
Date: September 6, 2023
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	Agenda posted on 9-1-2023 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at: www.scottsvally.gov

ELECTED OFFICIALS	CITY STAFF MEMBERS
Jack Dilles, Mayor Randy Johnson, Vice Mayor Donna Lind, Council Member Derek Timm, Council Member Allan Timms, Council Member	Mali LaGoe, City Manager Kirsten Powell, City Attorney Stephanie Hill, Administrative Services Director Cathie Simonovich, City Clerk

MEETING NOTICE AND AGENDA PACKET MATERIALS
Notice regarding City Council Meetings: The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 PM in the City Hall Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA 95066, and via Zoom Webinar remote access. Agenda and Agenda Packet Materials: The City Council agenda and the complete agenda packet are available for review by 5:00 PM the Friday before the Wednesday meeting on the Internet at the City's website: www.scottsvally.gov and in the lobby of City Hall at 1 Civic Center Drive, Scotts Valley, CA. Pursuant to Government Code §54957.5, materials related to an agenda item, submitted after distribution of the agenda packet, are available for public inspection in the lobby of City Hall during normal business hours, Monday-Friday, 8am-12 pm and 1-5 pm. In accordance with AB 1344, such documents will be posted on the City's website at www.scottsvally.gov. Public Participation: The meeting will be available on Zoom and livestreamed to the City of Scotts Valley's YouTube channel: https://www.youtube.com/channel/UCLNTBScelB4wTfidYHrocWA. For those wishing to participate via Zoom you can join the following ways:

Zoom Webinar meeting link: <https://us02web.zoom.us/j/83295730901>
Or dial one of these numbers: (669) 900-9128 or (669) 444-9171
Webinar ID: 832 9573 0901

Whether attendance is in-person or remote, you will be given opportunities to provide public comment at the appropriate times throughout the meeting. The time limit is up to 3 minutes for an individual, or 5 minutes for someone who is representing a group of three or more, at the discretion of the Mayor. Please note that this is not a question-and-answer time, but simply a time to provide comments to the Council. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted.

How to comment via in-person attendance:

Please proceed to the public comment podium when the Mayor opens the item for public comment.

How to comment via Zoom Webinar:

Use the webinar attendee option to “raise hand” when the Mayor opens the item for public comment. The Clerk will unmute you when it is your turn. If you have joined via Zoom phone call, dial *9 or your phone to “raise your hand”, and the Clerk will unmute you when it is your turn.

CALL TO ORDER 6:00 PM

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

SPECIAL SET MATTERS

1. Jacob's Heart & Childhood Cancer Awareness Month Proclamation
2. Suicide Prevention Awareness Month Proclamation

COMMITTEE REPORTS

Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME

This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA

Council can remove or add items to the Consent Agenda.

CONSENT AGENDA

The Consent Agenda is comprised of items which are intended to be non-controversial and are approved without discussion. Persons wishing to speak on any item may request the item be moved to the Regular Agenda by raising their hand to be recognized by the Mayor. An item will only be moved from the Consent Agenda to the Regular Agenda if a City Council Member requests it to be moved and a majority of the Council agrees.

1. Approve City Council minutes of 8-16-2023
2. Approve check registers for the period of 08-14-2023 through 08-30-2023
3. Sunridge Drive Drainage Improvement Project Award of Construction Contract
4. Wastewater Collection System Inspection and Monitoring Program – Rejection of All Bids Received
5. Update to the Parks and Recreation Commission Bylaws
6. Receive and file Investment Report for the Quarter Ended June 30, 2023

ALTERATIONS TO REGULAR AGENDA

Council can remove or add items to the Regular Agenda.

REGULAR AGENDA

Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Approve agreements related to the Town Center Site Environmental Clean Up

CONVENE TO CLOSED SESSION

CLOSED SESSION SUBJECT(S)

1. Conference with legal counsel regarding real property negotiations
Legal Authority: Government Code Section 54956.8
Location: APNS: 022-721-07, 022-721-08, 022-721-09 (Town Center)
Staff Present: City Manager, City Attorney, Administrative Services Director

RECONVENE TO OPEN SESSION

REPORT ON ACTION TAKE DURING CLOSED SESSION

ADJOURNMENT

ADA NOTICE

The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5600 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk's Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.

PROCEDURAL INFORMATION FOR THE PUBLIC

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.



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City of Scotts Valley Mayor's Proclamation

Honoring Jacob's Heart Children's Cancer Support Services and Declaring September 2023 as Childhood Cancer Awareness Month in the City of Scotts Valley

- WHEREAS,** the character of our community is revealed in how we treat our most vulnerable; and
- WHEREAS,** each year, 19.2 in every 100,000 children in our community will be diagnosed with cancer; and
- WHEREAS,** cancer remains the leading cause of death by disease among children— more than asthma, diabetes, cystic fibrosis, congenital anomalies, and AIDS combined; and
- WHEREAS,** Jacob's Heart has been keeping medically fragile children and families housed, fed, and emotionally supported by steadfastly adhering to the following commitments: 1) Parents of children with cancer and other serious illnesses will be relieved of financial fears and able to focus attention on their children; 2) No child undergoing intensive treatment in our community will be homeless; 3) Families of seriously ill children will not experience food insecurity during and after the pandemic; and 4) No child seriously ill child in our community will ever miss a medical appointment because of a lack of transportation; and
- WHEREAS,** Jacob's Heart holds the memories and honors legacies of hundreds of children from our local community who have been lost to cancer, ensuring that their memories will never be forgotten; and
- WHEREAS,** the oncology department at Lucile Packard Children's Hospital at Stanford has worked closely with Jacob's Heart for the past 25 years as a trusted community partner in providing family-centered care that addresses the emotional, practical and financial struggles of families of children with cancer in the City of Scotts Valley; and
- WHEREAS,** it is important for all Scotts Valley City residents to recognize the impact of pediatric cancer on families within our community and honor the children in our community whose lives have been cut short by cancer.

NOW, THEREFORE, I, Jack Dilles, Mayor of the City of Scotts Valley, hereby declare September 2023, as Childhood Cancer Awareness Month in the City of Scotts Valley, and do hereby honor Jacob's Heart Children's Cancer Support Services for outstanding support to our community and acknowledge the organization's contributions to Childhood Cancer Awareness Month.



Jack Dilles

Jack Dilles, Mayor

Signed and sealed this 6th day of September 2023

City of Scotts Valley

Mayor's Proclamation

Recognizing Suicide Prevention Awareness Month

- WHEREAS,** September is known nationally as "Suicide Prevention Awareness Month" to raise the visibility of mental health resources and suicide prevention services. The goal is to speak openly about the importance of mental health and the impacts of suicide to help remove surrounding stigmas, and to direct those in need to appropriate support services; and
- WHEREAS,** Since the beginning of 2023, there has been an average of 67 suicides per day, or one every 21 minutes, in the United States; and
- WHEREAS,** 4,143 people died by suicide in California in 2020. Suicide is the second leading cause of death among adults 25 to 34 years of age, and the third leading cause of death among individuals 10 to 24 years of age. Of those who died by suicide, 78 percent, were males. Also, 61 percent were White and 23 percent were Hispanic. Firearms were used in one out of three of those deaths; and
- WHEREAS,** LGBTQ+ youth are almost five times as likely to have attempted suicide compared to heterosexual youth. 54 percent of transgender and nonbinary youth in California considered suicide, and 19 percent of them attempted suicide in the past year; and
- WHEREAS,** Most California communities did not have enough mental health providers to serve residents in 2021, based on federal guidelines. However, in July 2022, the "988" suicide prevention lifeline went live in California, and there was a related 45-percent increase in calls. Anyone can call or text "988" 24 hours per day, any day, to receive support when experiencing a suicidal, mental health, or substance use crisis; and
- WHEREAS,** Other groups may need support, including veterans, older adults with physical health programs, individuals with alcohol or substance abuse problems, those with a history of suicidal thoughts, and individuals in crisis; and
- WHEREAS,** Suicide is preventable: recognize the signs that someone may be suicidal, find the words to speak to them, and direct them to resources. Everyone should take the time to ask about the wellbeing of their family, friends, and neighbors over the next few days through a simple telephone call, message, handshake, or hug, which can go a long way toward helping someone realize that suicide is not the answer.

NOW, THEREFORE, I, Jack Dilles, as Mayor of the City of Scotts Valley, on behalf of the entire City Council, do hereby proclaim the month of September 2023 as Suicide Prevention Awareness Month.



Jack Dilles, Mayor

Signed and sealed this 6th day of September 2023



MINUTES

Meeting of the
Scotts Valley City Council
Date: August 16, 2023
Time: 6:00 PM

CONTACT INFORMATION	MEETING LOCATION	POSTING
City of Scotts Valley 1 Civic Center Drive Scotts Valley, CA 95066 (831) 440-5600	City Council Chambers 1 Civic Center Drive Scotts Valley, CA 95066 OR Zoom Video Conference https://us02web.zoom.us/j/83295730901	The agenda was posted on 08-11-2023 at City Hall, SV Senior Center, SV Public Works Building, and on the Internet at www.scottsvally.gov .

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:04 PM.

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:

Jack Dilles, Mayor
Randy Johnson, Vice Mayor
Donna Lind, Council Member
Derek Timm, Council Member
Allan Timms, Council Member

CITY STAFF MEMBERS PRESENT:

Mali LaGoe, City Manager
Kirsten Powell, City Attorney
Stephanie Hill, Administrative Services Director
Steve Jesberg, Interim Public Works Director
Steve Walpole, Police Chief
Scott Garner, Police Captain
Cathie Simonovich, City Clerk

COMMITTEE REPORTS

CM Timm attended a meeting of the Association of Monterey Bay Area Governments (AMBAG) where they are looking at updating the growth forecast. AMBAG was approved as a member of the Rural Energy Network.

CM Johnson attended a meeting of the Regional Transportation Commission where they discussed a \$4-\$5 million consultant fee to conduct a feasibility study.

CM Timms attended a meeting of the Area Advisory Agency on Aging, and he reported that the Live Oak eviction notice is still standing but they are working on a proposal for an extension of the lease. CM Timms was elected as Vice Chair of the Area Advisory Agency on Aging committee.

CM Lind attended the Youth Action Network meeting, as the alternate for CM Timms, and reported that Capitola passed their Children's Bill of Rights. Capitola also reported on the funding and status of their various youth programs. The committee members discussed the state's proposal for cutting victim advocacy and a potential letter campaign to oppose this funding cut.

CM Lind attended a meeting of the Criminal Justice Council and both the Sheriff and Chief Walpole reported on the gun buyback program that will be held on September 16th at the Sheriff's office. They also heard an extensive report from the anti-crime taskforce.

CM Lind attended a special meeting of the Santa Cruz Metropolitan Transit District (METRO) where they approved the contracts for the bargaining units. Regarding recent news stories about harassment, CM Lind noted that there are security guards at all of the stations and any threatening behavior should be reported.

CM Lind attended a planning meeting for the Chamber of Commerce Art, Wine, and Beer Festival. The festival will take place this weekend, August 19-20. The artist booths sold out earlier than expected, and they will have 100 automobiles in the Cops N' Rodders show. There will also be local wineries and breweries, 17 food booths, and a Kids' Zone.

Mayor Dilles was asked to speak on the Santa Cruz Voice radio show regarding the Art, Wine, and Beer Festival. He was also asked to speak at a bridging ceremony, which is a scouting event recognizing individuals who are bridging from one level to another in the scouting organization.

CITY MANAGER REPORT

OpenGov Financial System: The City is ready to go live in this new financial system. This was a big lift and the staff have done an incredible job getting us to this point.

New Citizens Academy: The community will be able to apply for a new Citizens Academy for the inaugural cohort later this week. Selected citizens will be able to attend the 8-session series and learn about the different departments and services throughout the city.

General Plan Environmental Impact Report (EIR): The EIR for the General Plan is currently out for public comment.

Public Works Updates: The Granite Creek Sewage Pump Station is undergoing repairs, the Bean Creek Road construction project is wrapping up this week, and a leaky water valve will be repaired at the Skypark recreation building this Friday (water will be turned off and portable toilets will be available).

Fall Activity Guide: The Recreation Division is preparing to mail the fall activity guide to residents.

Police Officer Swearing In Ceremony: This morning the Police Department held a Swearing In Ceremony for new Officer, Seavana Patzke.

Annual State of the City Address: This annual event, hosted by the Senior Life Association, will be held on September 23rd at the Scotts Valley Performing Arts Center.

New Management Staff: City Manager LaGoe introduced two new members of the management team: Matt Spencer-Cooke, Maintenance Division Manager; and Allison Pfefferkorn, Recreation Division Manager.

PUBLIC COMMENT TIME

David Alreck, a Scotts Valley resident, spoke regarding the Granite Creek overpass and Granite Creek/Scotts Valley Drive intersection. He would like to see a long-term, comprehensive, holistic approach to benefit pedestrians and cyclists.

Mayor Dilles welcomed the two new members of the Management Team.

CM Lind spoke regarding another successful event at the Scotts Valley Performing Arts Center.

Mayor Dilles announced that the next music at Skypark, hosted by the Kiwanis Club, will be on August 27th.

ALTERATIONS TO CONSENT AGENDA

M/S: Lind/Timm

To approve the Consent Agenda with no alterations.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)

CONSENT AGENDA

1. Approve City Council minutes of 08-02-2023

2. Approve check registers dated 07-28-2023 and 08-03-2023
3. Response to Santa Cruz Civil Grand Jury Reports on Housing and Continuity
4. Amendment to the Senior Center Advisory Commission Bylaws
5. Side Letter to Memorandum of Understanding, Police Bargaining Units
6. Approve updated salary schedule for 3 positions
7. On-Call Paving and Asphalt Contract Award

ALTERATIONS TO REGULAR AGENDA

M/S: Lind/Timms

To approve the Regular Agenda with no alterations.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)

REGULAR AGENDA

1. Letters of opposition to Senate Bill 423 and Assembly Bill 309

City Manager LaGoe gave background information on the two bills and detailed the reasons for opposing the bills.

M/S: Timm/Lind

To direct staff to send the two letters of opposition.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)

2. Invitation to join the Santa Cruz County Subcommittee on Banning Plastic Filtered Tobacco Products

City Manager LaGoe explained the benefits of joining the subcommittee and appointing a Council Member to the subcommittee.

M/S: Timm/Lind

To join the subcommittee on banning plastic filtered tobacco products, and to appoint Council Member Timms to the subcommittee.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)

3. Approval of a budget appropriation and award of contract to Anderson Pacific Engineering Construction, Inc. for City of Scotts Valley Shaftless Screw Conveyor, WWTP Project No. P23-008

Interim Public Works Director Steve Jesberg presented this item regarding the replacement of the conveyor belt in the wastewater dewatering process.

M/S: Timms/Timm

To award an agreement to Anderson Pacific Engineering Construction, Inc, authorize the City Manager to execute the agreement in a form acceptable to the City Attorney, and approve the allocation of \$58,000 from reserves in the Wastewater Capital Reserves to this project.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)

4. Police Body & Fleet Camera Lease

Captain Scott Garner presented this item and outlined the reasons for replacing the current equipment.

M/S: Lind/Timms

To approve the purchase of the Body Worn Camera, Fleet Camera, And TASER systems for \$360,666.60 spread over a five-year period.

Carried 5/0 (AYES: Dilles, Johnson, Lind, Timm, Timms)

5. Future Council Agenda Items

CM Timms recommended a future agenda item to pass a Children's Bill of Rights for Scotts Valley youth. The majority of the Council supported this as a future agenda item.

ADJOURNMENT

The meeting adjourned at 7:17 PM.

Approved: _____
Jack Dilles, Mayor

Attest: _____
Cathie Simonovich, City Clerk

SCOTTS VALLEY ACCOUNTS PAYABLE
08/14/2023 17:25:07 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.19 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 081423 COMMENT... 08/14/2023 A/P

DATA-JE-ID DATA COMMENT

W-08142023-042 08/14/2023 A/P

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

BANK	VENDOR	CHECK#	DATE	AMOUNT
BA	GENERAL CHECKING ACCOUNT			
000182	A SIGN ASAP	127474	08/14/23	403.77
000041	ACC BUSINESS	127475	08/14/23	598.66
003342	ACCENT CLEAN & SWEEP INC	127476	08/14/23	2,739.00
005027	ACE PORTABLE SERVICES	127477	08/14/23	2,011.45
003597	ADAMS ASHBY GROUP, INC	127478	08/14/23	1,275.00
001405	AFLAC-FLEX ONE	127479	08/14/23	801.15
001219	ALHAMBRA	127480	08/14/23	252.80
003690	ALLIANT	127481	08/14/23	3,033.00
005035	AMAZON CAPITAL SERVICES	127482	08/14/23	2,074.75
000652	ANDERSON PACIFIC ENG INC	127483	08/14/23	59,004.91
000563	APPI	127484	08/14/23	981.92
.15974	ASSOCIATION OF ENVIRONME	127485	08/14/23	175.00
000097	AT&T	127486	08/14/23	8.82
000565	BANK OF NEW YORK MELLON/	127487	08/14/23	7,085.00
003170	BOGARD CONSTRUCTION INC	127488	08/14/23	1,500.00
000021	BOWMAN & WILLIAMS	127489	08/14/23	8,166.00
000437	BRASS KEY LOCKSMITH	127490	08/14/23	9.84
.15973	BRENDA'S FACE PAINTING	127491	08/14/23	390.00
001566	BUSINESS WITH PLEASURE	127492	08/14/23	62.56
001017	C.W.E.A.	127493	08/14/23	413.00
003736	CA DEPT OF TRANSPORTATIO	127494	08/14/23	6,057.59
001633	CAL-WEST LIGHTING & SIGN	127495	08/14/23	2,802.09
.15978	CALIFORNIA RESERVE PEACE	127496	08/14/23	384.00
015008	CENTRAL HOME SUPPLY	127497	08/14/23	379.91
003887	CHEUNG/ATHENA	127498	08/14/23	375.00
003656	CIVICPLUS LLC	127499	08/14/23	7,137.27
002091	COMCAST	127500	08/14/23	167.82
002091	COMCAST	127501	08/14/23	202.82
003596	COPWARE, INC	127502	08/14/23	705.00
006015	CORTEZ/GABBY	127503	08/14/23	40.00
003374	CRIMINAL JUSTICE COUNCIL	127504	08/14/23	3,000.00
001537	DYNAMIC PRESS	127505	08/14/23	1,813.07
000191	EMPLOYMENT DEV. DEPT.	127506	08/14/23	804.00
005048	ENTERPRISE FM TRUST	127507	08/14/23	20,233.42
001597	ENVIRONMENTAL INNOVATION	127508	08/14/23	18,670.09
000202	FEDERAL EXPRESS	127509	08/14/23	382.12
003122	GOLDFARB LIPMAN ATTORNEY	127510	08/14/23	10,433.00
005024	GOOD CITY COMPANY	127511	08/14/23	2,353.75
004010	GOVERNMENTJOBS.COM, INC.	127512	08/14/23	9,683.94
004084	HANSON ASSOCIATES ASSET	127513	08/14/23	7,112.54
003551	HDL COREN & CONE	127514	08/14/23	695.00
003918	HERWIT ENGINEERING	127515	08/14/23	3,842.50
004024	K & D LANDSCAPING, INC.	127516	08/14/23	21,203.88
005005	KRUSEE/RANDALL	127517	08/14/23	266.48
001228	L & M FIRE PROTECTION	127518	08/14/23	6,720.00
001020	LEADERSHIP SANTA CRUZ CO	127519	08/14/23	1,400.00
.15977	LEXIPOL, LLC	127520	08/14/23	5,525.00
001673	LINCOLN FINANCIAL GROUP	127521	08/14/23	1,467.04

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
	003403 MAR-KEN INTERNATIONAL PO	127522	08/14/23	665.00	
	.15976 MASON GEORGE MOTORCYCLES	127523	08/14/23	303.51	
	000218 MID VALLEY SUPPLY	127524	08/14/23	324.41	
	000083 MISSION UNIFORM SERVICE	127525	08/14/23	878.79	
	005075 MIWALL CORPORATION	127526	08/14/23	3,587.99	
	000494 MONTEREY BAY AIR	127527	08/14/23	10,733.68	
	000939 NATIONAL COMTEL NETWORK	127528	08/14/23	6.62	
	000323 NBS GOVERNMENT FINANCE G	127529	08/14/23	420.00	
	001872 NORTH CENTRAL LABORATORI	127530	08/14/23	362.60	
	005074 O'DELL ENGINEERING	127531	08/14/23	17,051.35	
	000098 PALACE BUSINESS SOLUTION	127532	08/14/23	1,157.64	
	003152 PETERSON POWER SYSTEMS,	127533	08/14/23	3,298.34	
	003912 PETTY CASH - AMANDA LONG	127534	08/14/23	150.00	
	000723 PIED PIPER INC./THE	127535	08/14/23	303.50	
	001615 PIONEER AMERICAS LLC 107	127536	08/14/23	10,314.29	
	001118 RUTHERFORD/JAYSON	127537	08/14/23	1,911.15	
	000201 SAFETY-KLEEN SYSTEMS, IN	127538	08/14/23	477.45	
	002087 SAN LORENZO VALLEY SCHOO	127539	08/14/23	390.00	
	000135 SAN LORENZO VALLEY WATER	127540	08/14/23	45.01	
	001823 SANTA CRUZ CO ENVIRONMEN	127541	08/14/23	928.00	
	001364 SANTA CRUZ COUNTY	127542	08/14/23	46,783.60	
	003367 SANTA CRUZ LIVE SCAN, IN	127543	08/14/23	90.00	
	000127 SANTA CRUZ SENTINEL	127544	08/14/23	790.40	
	000626 SANTA CRUZ/COUNTY OF	127545	08/14/23	1,095.24	
	000128 SCARBOROUGH LUMBER	127546	08/14/23	1,932.05	
	000133 SCOTTS VALLEY SPRINKLER	127547	08/14/23	447.18	
	005046 SECURE SOLUTIONS	127548	08/14/23	1,575.92	
	005038 SECURITY SHORING &	127549	08/14/23	234.00	
	000228 SOIL CONTROL LAB	127550	08/14/23	614.00	
	004054 ST.FRANCIS ELECTRIC	127551	08/14/23	4,950.00	
	003783 STATE WATER RESOURCES CO	127552	08/14/23	365.00	
	001113 STERICYCLE INC	127553	08/14/23	228.85	
	000143 SUMMIT UNIFORMS, LLC	127554	08/14/23	1,055.47	
	001560 TRITON CONSTRUCTION	127555	08/14/23	200.00	
	001366 U.S. BANCORP OFFICE	127556	08/14/23	1,300.62	
	004030 U.S. BANK CORPORATE	127557	08/14/23	13,914.14	
	005097 U.S. POSTAL SERVICE	127558	08/14/23	1,260.00	
	000151 VISION SERVICE PLAN	127559	08/14/23	1,017.45	
	003145 WAGE WORKS	127560	08/14/23	84.83	
	000443 WALPOLE/STEVE	127561	08/14/23	100.80	
	.15975 YVONNE MCCLISH	127562	08/14/23	543.00	
	GENERAL CHECKING ACCOUNT			356,735.84	***

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				356,735.84

RECORDS PRINTED - 000232

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
001	GENERAL	200,160.86
002	RECYCLING/ENVIRONMENTAL	6,639.17
004	RECREATION	6,844.27
009	PARKS & REC FACILITIES	17,051.35
010	WASTEWATER OPERATIONS	101,450.22
011	TERTIARY TREATMENT PLANT	2,577.55
012	WASTEWATER CAPITAL RESERVE	3,842.50
026	PENSION OBLIGATION BOND FUND	1,500.00
028	SENIOR CENTER	252.12
088	LIBRARY FACILITIES-MEAS "S"	1,500.00
090	SV DRIVE A REDEMPTION	2,050.00
112	DENTAL INS INTERNAL SERV	367.28
123	COMMUNITY FACILITY CENTER	221.72
150	GENERAL CAPITAL IMPROVEMENTS	9,069.35
155	TRANSPORTATION FUNDS-MEAS D	1,710.00
312	POLICE - BUDGET ACT OF 2016	1,499.45
TOTAL ALL FUNDS		356,735.84

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BA	GENERAL CHECKING ACCOUNT	356,735.84
TOTAL ALL BANKS		356,735.84

SCOTTS VALLEY ACCOUNTS PAYABLE
08/16/2023 11:29:42 Check Register

CITY OF SCOTTS VALLEY
GL050S-V08.19 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 081623 COMMENT... 08/16/2023 A/P

DATA-JE-ID DATA COMMENT

W-08162023-044 08/16/2023 A/P

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BA	GENERAL CHECKING ACCOUNT				
000101	PACIFIC GAS & ELECTRIC C	127563	08/16/23	52,442.98	
	GENERAL CHECKING ACCOUNT			52,442.98	***

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				52,442.98

RECORDS PRINTED - 000009

GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
001	GENERAL	10,276.57
004	RECREATION	124.37
010	WASTEWATER OPERATIONS	40,931.61
028	SENIOR CENTER	672.92
050	PINEWOOD EST LNDSCP MAINT DT	9.86
077	SKYPARK MAINT ASSESS DIST	19.72
123	COMMUNITY FACILITY CENTER	407.93
TOTAL ALL FUNDS		52,442.98

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BA	GENERAL CHECKING ACCOUNT	52,442.98
TOTAL ALL BANKS		52,442.98

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
Cash Account: 999-10100-000-000-000000					
130001	08/24/23	COMCAST	323.27	0	Regular
130002	08/24/23	COMCAST	1,050.55	0	Regular
130003	08/24/23	SANTA CRUZ COUNTY CONFERENCE	26,223.91	0	Regular
130004	08/24/23	SCOTTS VALLEY UNIFIED SCHOOL	157,000.00	0	Regular

4	Checks total:	184,597.73
0	ACH total:	
0	EFTPS total:	
0	Wire transfer total:	
0	Payment Manager total:	
4	GRAND TOTALS	184,597.73

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 9/6/2023
TO: Honorable Mayor and City Council
FROM: Steve Jesberg, Interim Public Works Director
APPROVED: Mali LaGoe, City Manager
SUBJECT: Sunridge Drive Drainage Improvement Project Award of Construction Contract

SUMMARY OF ISSUE

On August 25, 2023 the City received two bids for the Sunridge Drive Drainage Improvement Project. The lowest responsive and responsible bid was received by Lamassu Utility Services, Inc., from Loomis CA, with a bid in the amount of \$202,778.24. The engineer's estimate for the work was \$300,390. Lamassu is an underground company that focuses on pipeline rehabilitation and replacement, utility locating and inspections, and other construction services. They have been a licensed contractor since 2016.

This project will replace a failing culvert system under Sunridge Drive that consists of three 24-inch culverts, replacing them with two 36-inch culverts. The culvert system carries flows from a portion of Highway 17 and Green Hill Road east of Highway 17 under Sunridge Drive to a small creek which leads to Carbonera Creek.

The goal is to complete the replacement of the culverts prior to the upcoming winter. A summary of the bids is attached.

FISCAL IMPACT

The approved Capital Improvement fund budget for the work includes funding of \$361,465. The funding source is the General Fund. The proposed budget for constructions is as follows:

Construction Contract	\$202,778.24
Contingencies 25%	\$ 40,500.00
Total	\$243,278.24

The higher than usual contingency request is because unexpected conditions may be encountered due to the nature of the existing creek and difficulty in keeping the roadway open to residents. Any funds remaining in the project budget following completion of the project will be available for funding other projects in the future.

STAFF RECOMMENDATION

It is recommended that Council consider and approve awarding of a contract to Lamassu Utility Services, Inc. in the amount of \$202,778.24 for construction of the Sunridge Drive Drainage Improvements and authorize the City Manager to enter into a contract with Lamassu Utility Services, Inc. for the Sunridge Drive Drainage Improvements in a form acceptable to the City Attorney.

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1. Bid Summary



BOWMAN & WILLIAMS

CONSULTING CIVIL ENGINEERS & LAND SURVEYORS

ESTABLISHED IN 1908, A CALIFORNIA CORPORATION SINCE 1974

3949 RESEARCH PARK COURT, SUITE 100 • SOQUEL, CA 95073-2049

PHONE (831) 426-3560 FAX (831) 426-9182 www.bowmanandwilliams.com

ENGINEER'S ESTIMATE OF CONSTRUCTION COSTS
NO. 25471.78

Date: 2/28/2022 BOWMAN & WILLIAMS JOB.

Opening 25-Aug-23						Engineer's Estimate		Lamassu Utility Services, Inc.		CEAU Co.	
Repair											
Item No.	Item Description	Units	Unit Price	Quantity	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	MOBILIZATION	LS	\$ 20,000.00	1	\$ 20,000.00	\$ 23,086.35	\$ 23,086.35	\$ 32,000.00	\$ 32,000.00		
2	CLEARING AND GRUBBING	LS	\$ 10,000.00	1	\$ 10,000.00	\$ 8,168.73	\$ 8,168.73	\$ 14,000.00	\$ 14,000.00		
3	DEWATERING	LS	\$ 10,000.00	1	\$ 10,000.00	\$ 16,772.95	\$ 16,772.95	\$ 18,000.00	\$ 18,000.00		
4	EARTHWORK	CY	\$ 1,000.00	24	\$ 24,000.00	\$ 1,052.56	\$ 25,261.44	\$ 545.00	\$ 13,080.00		
5	REMOVAL (E) CULVERT	LS	\$ 10,000.00	1	\$ 10,000.00	\$ 7,822.98	\$ 7,822.98	\$ 62,000.00	\$ 62,000.00		
6	DOUBLE 36" CMP CULVERT	LS	\$ 70,000.00	1	\$ 70,000.00	\$ 26,556.13	\$ 26,556.13	\$ 55,000.00	\$ 55,000.00		
7	HEADWALLS	CY	\$ 3,800.00	26	\$ 98,800.00	\$ 1,862.64	\$ 48,428.64	\$ 7,500.00	\$ 195,000.00		
8	ROCK SLOPE PROTECTION (RIP RAP)	CY	\$ 600.00	16	\$ 9,600.00	\$ 555.85	\$ 8,893.60	\$ 640.00	\$ 10,240.00		
9	GRAVEL FILTER	TON	\$ 320.00	22	\$ 7,040.00	\$ 336.06	\$ 7,393.32	\$ 440.00	\$ 9,680.00		
10	REMOVE AND REPLACE AC PAVEMENT	SF	\$ 30.00	1,175	\$ 35,250.00	\$ 15.55	\$ 18,271.25	\$ 25.00	\$ 29,375.00		
11	AC BERM	LF	\$ 50.00	14	\$ 700.00	\$ 445.75	\$ 6,240.50	\$ 130.00	\$ 1,820.00		
12	EROSION CONTROL	LS	\$ 5,000.00	1	\$ 5,000.00	\$ 5,882.35	\$ 5,882.35	\$ 3,500.00	\$ 3,500.00		
TOTAL					\$ 300,390.00		\$ 202,778.24		\$ 443,695.00		

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 9/6/2023
TO: Honorable Mayor and City Council
FROM: Steve Jesberg, Interim Public Works Director
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Wastewater Collection System Inspection and Monitoring Program – Rejection of All Bids Received**

SUMMARY OF ISSUE

On August 3, 2023 the City received two bids for the Wastewater Collection System Inspection and Monitoring Programs. The two bids are summarized below.

American Pipeline Solutions	\$203,480
Nor-Cal Pipeline Services	\$209,560

A summary of the bids is attached.

The purpose of the project was to inspect 270,000 lineal feet of sanitary sewer mains in the city over the next three to five years. The bid pricing was based on a representative quantity of pipeline to be inspected for bid comparison purposes only. The actual amount of pipeline inspected would vary year to year depending on budget availability. Although American Pipeline was the lower bidder based on the quantities in the RFP, if those quantities are reduced by approximately 20%, Nor-Cal Pipeline becomes the lower bid. This issue results from differences in the fixed costs (mobilization, traffic control, and stormwater compliance) of the bid items. The budget allocations anticipated for this work is likely to vary greatly over the life of the contract.

Based on a thorough evaluation of the bids and wastewater budget, staff believes it would be appropriate to reject both bids and re-bid the project or seek options through Statewide contract pricing that the City can utilize. Staff is currently exploring these options and will be recommending a path forward for this work.

FISCAL IMPACT

The budgeted funding for this work is included in the Wastewater Capital Improvement Fund. This fund has the following allocations:

Fiscal Year	Budget
2023/24	\$200,000
2024/25	\$100,000
2025/26	\$100,000
2026/27	\$100,000
Total	\$500,000

STAFF RECOMMENDATION

It is recommended that Council consider and reject all bids received for the Wastewater Collection System Inspection and Monitoring Program and direct staff to proceed with preparing a new bid package and investigate Statewide pricing options.

TABLE OF CONTENTS

1. Bid Summary

Wastewater Collection System Inspection and Monitoring Program

Bid Summary

Bid Opening

3-Aug-23

Item No.	Description	Approx. Quantity	Unit	American Pipeline Solutions		Nor-Cal Pipeline Services	
				Unit Price	Amount	Unit Price	Amount
1	Mobilization and Demobilization	1	LS	\$ 61,000	\$ 61,000	\$ 15,400	\$ 15,400
2	Storm Water Compliance	1	LS	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000
3	Traffic Control	1	LS	\$ 48,600	\$ 48,600	\$ 55,000	\$ 55,000
4	6-8" Sanitary Sewer Light Cleaning and CCTV Inspection	40,000	LF	\$ 1.59	\$ 63,600	\$ 2.58	\$ 103,200
5	10-12" Sanitary Sewer Light Cleaning and CCTV Inspection	12,000	LF	\$ 1.69	\$ 20,280	\$ 2.58	\$ 30,960
	TOTAL				\$ 203,480		\$ 209,560

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 9/6/2023
TO: Honorable Mayor and City Council
FROM: Allison Pfefferkorn, Recreation Division Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Update to the Parks and Recreation Commission Bylaws**

SUMMARY OF ISSUE

The Parks and Recreation Commission Bylaws dictate how the Commission operates. Pursuant to Article VII, Section 2, the Commission unanimously voted to recommend the following amendment to the bylaws at their August 17, 2023 regular meeting.

The proposed change is as follows: The Bylaws dictate that the Commission meets monthly on the third Thursday of each month at 6:00 PM. Staff and the Commission recommend amending this section to schedule meetings every two months, rather than every month. This change would allow staff and board members to focus on committee work or special projects rather than preparing for meetings each month. A special meeting could still be called if needed between regularly scheduled commission meetings (Article III, Section 1).

Additionally, minor amendments to language are necessary to align with current practice regarding the term of office for the Commissioners. Changes are shown in redline format on the attachment.

FISCAL IMPACT

There is no fiscal impact related to amending the bylaws as recommended.

STAFF RECOMMENDATION

Approve Resolution Number 1480.3 amending the Parks and Recreation Commission Bylaws as drafted.

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1. Resolution No. 1480.3 PandR Commission bylaw amendment
2. Resolution 1480.3 Exhibit A

RESOLUTION NO. 1480.3

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
AMENDING THE PARKS AND RECREATION COMMISSION BYLAWS**

WHEREAS, by Resolution No. 1480, the City of Scotts Valley adopted bylaws for the Parks and Recreation Commission; and

WHEREAS, by Resolution No. 1480.1 and Resolution 1480.2, the bylaws were amended; and

WHEREAS, on August 17, 2023, the Parks and Recreation Commission unanimously approved the proposed amendments to the meeting frequency for recommendation to the City Council. Additionally, minor amendments to language are necessary to align with current practice; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Scotts Valley does hereby amend the bylaws attached and incorporated hereto as Exhibit A.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 6th day of September, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved:

Jack Dilles, Mayor

Attest: _____
Cathie Simonovich, City Clerk

EXHIBIT "A"

SCOTTS VALLEY PARKS AND RECREATION COMMISSION BYLAWS

ARTICLE I. ORGANIZATION AND MEMBERSHIP

- Section 1. In accordance with Section 2.20.010, the Scotts Valley Parks and Recreation Commission is hereby created for the purpose of acting as an advisory agency to the Council of the City on matters concerning parks, open space, recreation, arts, cultural activities, or services, insofar as they may relate to recreation, and such other activities or things as may be directed from time to time by the Council of the City. The commission shall consist of five members to be appointed by the Council of the City. Each member shall serve for a term as appointed by the City Council and shall assume duties when directed by the City Council. ~~Members shall serve four-year terms. There shall also be appointed as ex-officio non-voting member of the commission, one person to be appointed by the president of the Scotts Valley School District Board.~~ All members of the commission shall serve at the pleasure of the council and any member may be dismissed by the council at any time.

ARTICLE II. SELECTION OF OFFICERS

- Section 1. As soon as practical, following the first day of November of each year, chairperson and vice-chairperson shall be appointed by the commission from amongst its members.
- A. CHAIRPERSON: The chairperson shall be selected by a majority vote of the members. The chairperson shall preside at all regular meetings and shall call all special meetings. He/she shall decide on all points of order and procedure during the meeting and his/her decision shall be final unless overruled by a vote of the commission. He/she shall represent the commission before the council whenever the chairperson, the commission, or the council considers it necessary.
 - B. VICE-CHAIRPERSON: The vice-chairperson shall be selected by a majority vote of the members. He/she shall assume all duties of the chairperson in the absence or the disability of the chairperson.
 - C. SECRETARY: The city manager shall designate a city employee to act as secretary who shall keep a record of commission proceedings and transactions.

- D. ACTING CHAIRPERSON: In case of absence of both the chairperson and the vice-chairperson from any meeting, an acting chairperson shall be elected from amongst the members present to serve only during the absence of the chairperson and vice-chairperson.

ARTICLE III. MEETINGS

Section 1. MEETINGS OF THE PARKS AND RECREATION COMMISSION: The Parks and Recreation Commission shall hold meetings as follows:

- A. Open Meetings: All regular and special meetings of the commission shall be open meetings to which the public and the press shall be admitted.
- B. Regular Meetings: Regular meetings of the commission shall be held by-monthly on the third Thursday of February, April, June, August, October, and December ~~each month~~ and shall begin at 6:00 pm at the Scotts Valley City Hall Council Chambers ~~Parks & Recreation Division offices at Skypark, or another place specified at the previous regular meeting place.~~
- C. Special Meetings: A special meeting may be called by the chairperson of the commission or by vote of the commission. Notice of such special meetings shall be given as required by law; and the purpose of or the business to be transacted during such special meeting shall be stated in the notice.
- D. Quorum: A quorum shall consist of three members of the commission.
- E. Absence of a Quorum: In the absence of a quorum at any meeting, such meeting shall be adjourned to the next regular meeting date by any member present. No meeting may be declared adjourned for lack of a quorum, however, until a 15 minute period after the scheduled time of the meeting has elapsed.

ARTICLE IV. COMMITTEES

Section 1. All standing or special committees of the commission which may be necessary to carry out the functions or purposes of the commission shall be established by the chairperson or by vote of the majority of the commission. Such committees may include, but not be restricted to, members of the commission. The chairperson of the Parks and

Recreation Commission shall make all committee assignments and appoint the chairperson of each committee. A verbal or written report may be made at any meeting of the commission by the chairperson or member of a committee on the subject under consideration by such committee.

ARTICLE V. VOTING

- Section 1. All questions shall be resolved by a majority vote of the members present. The vote shall be taken by a roll call vote, voice vote, by the raising of hands, or by any other manner calculated to ensure an accurate determination of the vote, provided that at the request of any member, the vote shall be taken by a roll call vote.

ARTICLE VI. PARLIAMENTARY PROCEDURES

- Section 1. RULES OF ORDER: Roberts Rules of Order, revised, will govern procedures of the Parks and Recreation Commission meetings.

ARTICLE VII. AMENDMENTS

- Section 1. ADOPTION: Immediately upon a favorable vote of the commission, these bylaws shall be in full force and effect; any and all provisions of previously adopted bylaws, policies, or procedures which may be totally or partially in conflict herewith, are hereby repealed.
- Section 2. EFFECT: These bylaws shall not be considered or construed as superseding any ordinance or direction of the City Council of the city of Scotts Valley, nor shall they preclude the preparation and adoption of further procedural manuals and policies by which the commission may direct its activities. Bylaws shall not be effective unless and until they are first approved by resolution of the city council.

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 9/6/2023
TO: Honorable Mayor and City Council
FROM: Selina Andrews, Finance Manager
APPROVED: Mali LaGoe, City Manager
SUBJECT: **Receive and file Investment Report for the Quarter Ended June 30, 2023**

SUMMARY OF ISSUE

Attached is the portfolio performance status report for the City and Supplemental Law Enforcement Fund ("SLESF") investment report for the quarter ended June 30, 2023. This information is for review only. No action is required by the Council.

The City's investment report submitted herein complies with the City's investment policy and evidences that there is adequate cash flow to meet the City's needs for the next six months. While the City traditionally places excess operating portfolio funds in LAIF, this quarter the City initiated allocations to the California Asset Management Program ("CAMP"). CAMP is a California Joint Powers Authority ("JPA") established in 1989. Investments offered through the Cash Reserve Portfolio (the "Pool" or the "CAMP Pool") and CAMP Term are permitted for all local agencies under California Government Code Section 53601(p). CAMP is directed by a board of trustees, which is made up of experienced local government finance directors and treasurers.

The SLESF investment report reflects the latest information available concerning how these monies provided by the State of California for front line police services were invested as of June 30, 2023.

Additional information on the Pooled Money Investment Account (PMIA) and Local Agency Investment Fund (LAIF) are provided from the State Treasurer's site.

FISCAL IMPACT

There is no fiscal impact of receiving and filing the report.

STAFF RECOMMENDATION

Receive and file an Investment Report for the Quarter Ended June 30, 2023.

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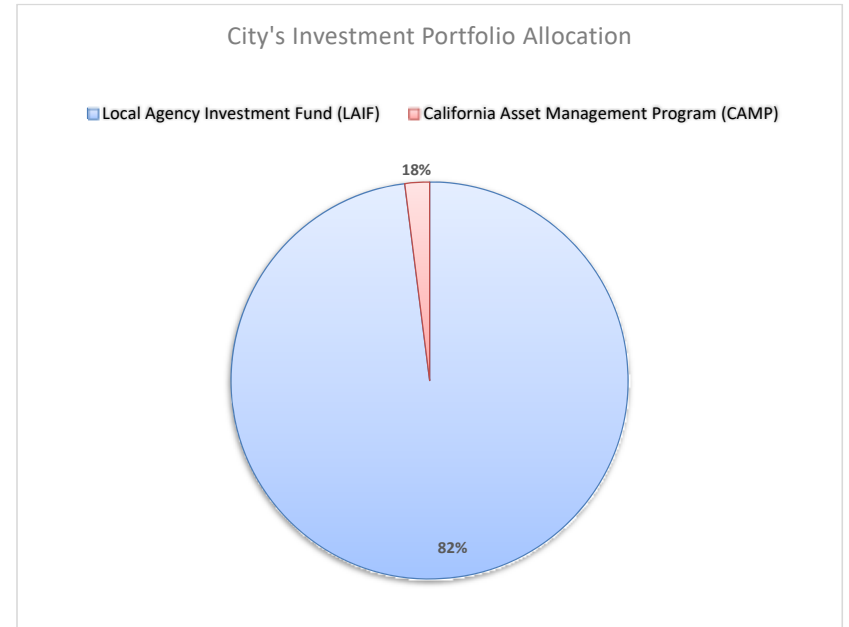
1. 4Q 2022-23 Investment Report

**City of Scotts Valley
Quarterly Investment Report
June 30, 2023**

<u>TRUSTEE</u>	<u>TYPE OF INVESTMENT</u>	<u>ISSUER</u>	<u>MATURITY DATE</u>	<u>FACE VALUE</u>	<u>COST</u>	<u>MARKET VALUE</u>	<u>VALUATION</u>	<u>YIELD</u>
<u>General Pooled Investments</u>								
State of California	Local Agency Investment Fund (LAIF)	State of California	Demand - 1 day	\$ 22,752,741	\$ 22,752,741	\$ 22,407,548 *	LAIF	2.740%
Board of Trustees	California Asset Management Program (CAMP)	CAMP	Demand - 1 day	\$ 5,022,267	\$ 5,022,267	\$ 5,022,267	CAMP	5.240%
Weighted Average Rate for General Pooled Investments								3.192%
<u>Investments of Bond Proceeds</u>								
Bank of New York Mellon	US Treasury Notes	Bank of New York Mellon	Demand - 1 day	\$ 364	\$ 364	\$ 364	Bank of New York	4.800%
Bank of New York Mellon	US Treasury Notes	Bank of New York Mellon	Demand - 1 day	\$ 357,050	\$ 357,050	\$ 357,050	Bank of New York	4.574% **
Bank of New York Mellon	US Treasury Notes	Bank of New York Mellon	Demand - 1 day	\$ 19,582	\$ 19,582	\$ 19,582	Bank of New York	0.000%

* Interest is paid at maturity. Market Value based on latest factor of 0.984828499 provided by LAIF on 6/30/2023, which has been applied to face value.

** Weighted average for all accounts.



Supplemental Law Enforcement Fund (SLESF)
Quarterly Investment Report
June 30, 2023

<u>FACE VALUE</u>	<u>MARKET VALUE</u>	<u>TRUSTEE/INVESTMENT TYPE</u>	<u>YIELD</u>
\$ 177,221	\$ 174,532 *	California Local Agency Investment Fund (LAIF)	2.740%
<u>\$ 177,221</u>	<u>\$ 174,532</u>		

* Interest is paid at maturity. Market Value includes accrued interest.



PMIA/LAIF Performance Report as of 08/16/23



Quarterly Performance Quarter Ended 06/30/23

LAIF Apportionment Rate ⁽²⁾ :	3.15
LAIF Earnings Ratio ⁽²⁾ :	0.00008636172883763
LAIF Administrative Cost ^{(1)*} :	0.06
LAIF Fair Value Factor ⁽¹⁾ :	0.984828499
PMIA Daily ⁽¹⁾ :	3.26
PMIA Quarter to Date ⁽¹⁾ :	3.01
PMIA Average Life ⁽¹⁾ :	260

PMIA Average Monthly Effective Yields⁽¹⁾

July	3.305**
June	3.167
May	2.993
April	2.870
March	2.831
February	2.624

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 07/31/23 \$173.5 billion

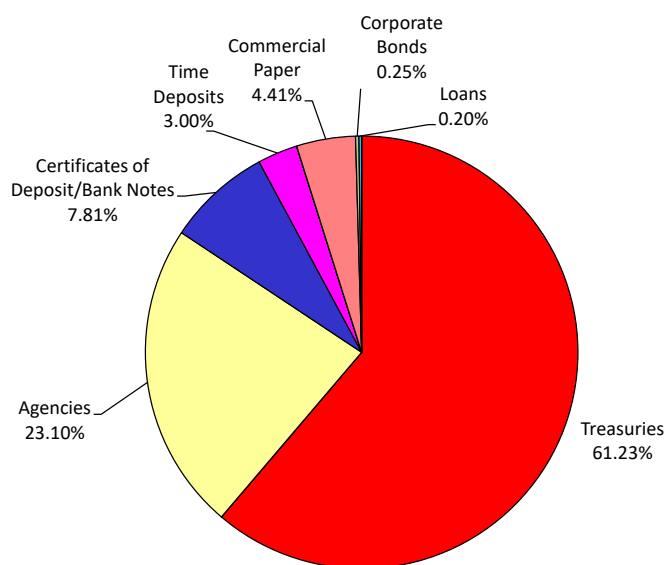


Chart does not include \$2,786,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

** Revised

Source:

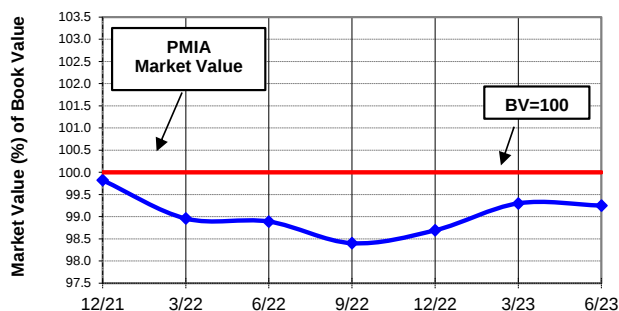
⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

MONTHLY PERFORMANCE
Pooled Money Investment Account
June 2023

	6/30/2023	5/31/2023	12 Months HIGH LOW	
Average Life (days)	260	258	308	258
Certificates of Deposit & Bank Notes	7.51%	6.96%	7.51%	5.59%
Commercial Paper	4.33%	4.87%	5.02%	3.85%
Treasuries	63.08%	64.47%	68.57%	63.08%

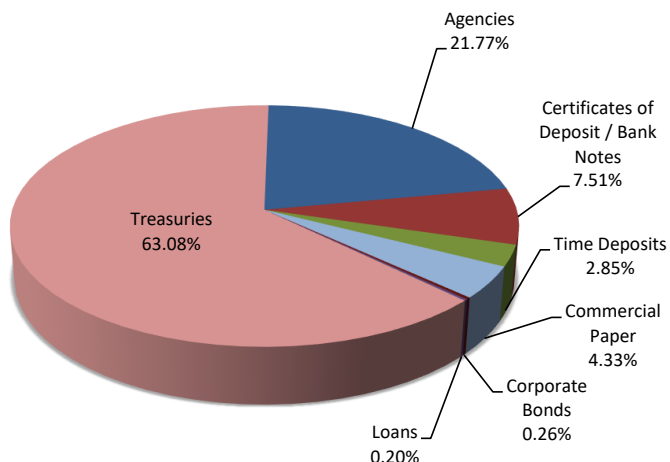
PMIA MARKET VALUATION



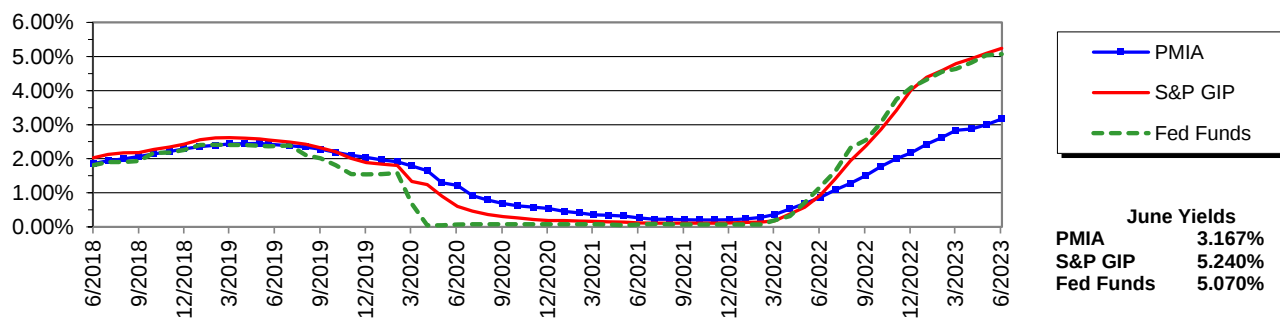
MARKET VALUE (%) of BOOK VALUE

Sep-2021	100.0595	Sep-2022	98.4022
Dec-2021	99.8216	Dec-2022	98.6926
Mar-2022	98.9582	Mar-2023	99.3005
Jun-2022	98.8902	Jun-2023	99.2503

PMIA Portfolio Composition - 06/30/2023
\$178.4 billion



Average Monthly Yield Comparison - 06/2018 through 06/2023



Percentages may not total 100%, due to rounding.

City of Scotts Valley CITY COUNCIL STAFF REPORT

DATE: 9/6/2023
TO: Honorable Mayor and City Council
FROM: Mali LaGoe, City Manager
APPROVED:
SUBJECT: **Approve agreements related to the Town Center Site
Environmental Clean Up**

SUMMARY OF ISSUE

In 2021, the City of Scotts Valley and the City of Santa Cruz entered into parallel agreements with Weber Hayes and Associates, an environmental testing and remediation firm, to fully characterize the surface level contamination on our collectively adjoining parcels known as the Town Center Core. In the last two years, through extensive testing, Weber Hayes has completed the site characterization, submitted reports detailing their findings to the Santa Cruz County Department of Environmental Health, obtained approval to develop a remediation plan, completed the remediation plan and is ready to commence the remediation work. This scope of work fully addresses the surface level environmental contamination which has, among other challenges, prevented the development of the City's Town Center.

The City of Scotts Valley and the City of Santa Cruz are now poised to extend this collaborative effort to complete the final step in the removal of the contaminated soil and receipt of a No Further Action Letter from County Environmental Health, clearing the contamination issue from the collective properties. The remediation cost associated with the Scotts Valley's parcels is estimated at \$74,820. The remediation cost associated with the Santa Cruz owned parcels is \$234,813. The breakdown of these estimates are attached to this report. There is some economy of scale in completing the work at the same time. Further, it is in the City of Scotts Valley's best interest to see all parcels cleaned and cleared for development to facilitate progress toward the Town Center.

There are two agreements associated with this item for the Council's consideration. First, an agreement between Scotts Valley and Weber Hayes to complete the environmental remediation on the City's property. The second agreement, between Scotts Valley and Santa Cruz, allows for Scotts Valley to fund the clean up on Santa Cruz's parcels, with Scotts Valley's cost to be deducted from a future purchase of these parcels or to be refunded by Santa Cruz if a purchase doesn't occur. If these agreements are approved by both Scotts Valley and equivalent agreements by Santa Cruz, the remediation work can occur before the wet season arrives this year, which is the preferred outcome.

FISCAL IMPACT

The total cost for environmental clean up is estimated at \$309,633, of which \$234,813 would be credited back to the City in a future purchase agreement for the Santa Cruz owned parcels.

STAFF RECOMMENDATION

It is recommended to authorize the City Manager to enter into an agreement with Weber Hayes to remediate the environmental contamination at the City-owned Town Center parcels, in a form approved by the City Attorney.

It is further recommended to authorize the City Manager to enter into the Remediation Agreement with the City of Santa Cruz to fund the remediation of environmental contamination on the Town Center parcels owned by Santa Cruz in the amount of \$234,813.

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1. 2023-08 Rem Ex - Scotts Valley -5% contingency (002)
2. 2023-08 Rem Ex - Santa Cruz -5% contingency
3. Remediation Agreement SV-SC

Cost Estimate:
Remedial Soils Excavation & Off-Site Soil Disposal, Backfilling and Reporting. Also includes Case Closure and Land Use Covenant Documentation Preparation.

City of Scotts Valley Owned Parcels - Former Skypark Airport, Scotts Valley, CA
 Prepared by Weber, Hayes & Associates - August 2023

ITEM / DESCRIPTION	UNIT	UNIT COST	NUMBER OF UNITS	ITEM COST	ITEM TOTAL
Task 1: Remedial Excavation Plan Preparation (Environmental Site Management, Safety, and Dust Monitoring Plan) / Permit Procurement					
Labor : Remedial Excavation Plan Preparation / Regulatory Correspondence					
Senior Geologist - Technical Review / Regulatory Correspondence	hr.	\$150	10	\$1,500	
Project Geologist - Project Management / Report Preparation	hr.	\$130	15	\$1,950	
Staff Geologist - Report Preparation	hr.	\$105	20	\$2,100	
Administrative Assistant - Drafting / Support	hr.	\$65	5	\$325	
				Labor Subtotal:	\$5,875
				Task 1 Estimated Total:	\$5,875
Task 2A: Remedial Excavation, Off-Site Soil Disposal, Backfilling & Excavation Completion Reporting					
Notes / Assumptions:					
1 Assume total volume for remedial excavation & off-site disposal to be 67 cubic yards or 94 tons (use 1.4 ton per yard conversion)					
2 Assume 5 days for soil removal, off-hauling and excavation backfilling					
3 Grading permit fees are estimated and final requirements will be assessed by the City of Scotts Valley following submittal of an application					
4 Contractor will import and backfill excavations areas with quarry fines and Class II bass rock sourced from Felton Quarry					
Labor : Fieldwork Planning, Landfill Coordination, Fieldwork Documentation, Project Management, & Completion Reporting					
Senior Geologist - Fieldwork Planning / Fieldwork / Project Management / Summary Reporting Support	hr.	\$150	30	\$4,500	
Project Geologist - Fieldwork Planning / Fieldwork / Project Management / Summary Reporting Support	hr.	\$130	40	\$5,200	
Staff Geologist - Excavation Fieldwork Coordination / Documentation	hr.	\$105	50	\$5,250	
Truck, GPS unit, Disposable Equipment	lump	\$1,800	1	\$1,800	
				Labor & Equipment Subtotal:	\$16,750
Subcontractors :					
Excavation & Soil Load-Out to Designated Landfill, and Soil Import/Backfilling					
Haz Certified Excavation Contractor - Excavator, Loader, Water Truck, Laborers, Temp. Fence, Rumble Plates (includes mob/demob)	lump	\$30,200	1	\$30,200	
Other					
Grading Permit Fees (per parcel)	ea.	\$2,655	2	\$5,310	
Dust Monitor Rental (x 3 units) - 2 week rental	lump	\$1,925	1	\$1,925	
				Subcontractors Subtotal:	\$37,435
				Task 2A Estimated Total:	\$54,185

Cost Estimate:
Remedial Soils Excavation & Off-Site Soil Disposal, Backfilling and Reporting. Also includes Case Closure and Land Use Covenant Documentation Preparation.

City of Scotts Valley Owned Parcels - Former Skypark Airport, Scotts Valley, CA
 Prepared by Weber, Hayes & Associates - August 2023

ITEM / DESCRIPTION	UNIT	UNIT COST	NUMBER OF UNITS	ITEM COST	ITEM TOTAL
Task 2B: Soil Off-Hauling / Disposal					
Notes / Assumptions: 1 Non-Hazardous Soil Acceptance at Kirby Canyon Landfill, Morgan Hill 2 Transport and disposal rates for Non-Haz Waste at Kirby Canyon Class II Landfill based on 3-hour truck loops, 18 ton minimum loads - total volume assumed to be 67 cubic yards or 94 tons (1.4 tons per yard conversion) 3 Clean fill material will be sourced from Felton Quarry (fines and Class II base rock). Assume 1 hour truck loops at 18 tons per load. Assume 1.4 tons/yard conversion for fines and 2 tons/yard conversion for base rock 4 Each excavation will be completed, however engineered compaction and testing not included.					
Subcontractors :					
<i>Transport and Disposal Estimates on a per ton basis:</i>					
Class II Landfill Disposal (Waste Management - Kirby Canyon Landfill):	ton	\$57	94	\$5,358	
Transport & Disposal Subtotal:					\$5,358
<i>Fill Material Import Estimates on a per ton basis:</i>					
Quarry Fines Import (Felton Quarry):	ton	\$23	75	\$1,725	
Class II Base Rock Import (Felton Quarry):	ton	\$29	26	\$754	
Fill Import Subtotal:					\$2,479
Task 2B Estimated Total:					\$7,837
Task 3: Case Closure / Land Use Covenant Support					
Labor : Document Preparation / Regulatory Correspondence					
Senior Geologist - Technical Review / Regulatory Correspondence	hr.	\$150	5	\$750	
Project Geologist - Project Management / Document Preparation	hr.	\$130	10	\$1,300	
Staff Geologist - Document Preparation	hr.	\$105	10	\$1,050	
Administrative Assistant - Drafting / Support	hr.	\$65	4	\$260	
Labor Subtotal:					\$3,360
Task 3 Estimated Total:					\$3,360
Estimated Total Cost (Tasks 1, 2A, 2B & 3):					\$71,257
Include 10% Contingency					\$3,563
Estimated Total Budget					\$74,820

Cost Estimate:
Remedial Soils Excavation & Off-Site Soil Disposal, Backfilling and Reporting. Also includes Case Closure and Land Use Covenant Documentation Preparation.

City of Santa Cruz Owned Parcels - Former Skypark Airport, Scotts Valley, CA
 Prepared by Weber, Hayes & Associates - August 2023

ITEM / DESCRIPTION	UNIT	UNIT COST	NUMBER OF UNITS	ITEM COST	ITEM TOTAL
Task 1: Remedial Excavation Plan Preparation (Environmental Site Management, Safety, and Dust Monitoring Plan) / Permit Procurement					
Labor : Remedial Excavation Plan Preparation / Regulatory Correspondence / Permit Procurement					
Senior Geologist - Technical Review / Regulatory Correspondence	hr.	\$150	10	\$1,500	
Project Geologist - Project Management / Report Preparation	hr.	\$130	15	\$1,950	
Staff Geologist - Report Preparation	hr.	\$105	20	\$2,100	
Administrative Assistant - Drafting / Support	hr.	\$65	5	\$325	
				Labor Subtotal:	\$5,875
				Task 1 Estimated Total:	\$5,875
Task 2A: Remedial Excavation, Off-Site Soil Disposal, Backfilling & Excavation Completion Reporting					
Notes / Assumptions:					
1 Assume total volume for remedial excavation & off-site disposal to be 642 cubic yards or 899 tons (use 1.4 ton per yard conversion)					
2 Assume 11 days for soil removal, off-hauling and excavation backfilling					
3 Grading permit fees are estimated and final requirements will be assessed by the City of Scotts Valley following submittal of an application					
4 Contractor will import and backfill excavations areas with quarry fines and Class II base rock sourced from Felton Quarry					
Labor : Fieldwork Planning, Landfill Coordination, Fieldwork Documentation, Project Management, & Completion Reporting					
Senior Geologist - Fieldwork Planning / Fieldwork / Project Management / Summary Reporting Support	hr.	\$150	45	\$6,750	
Project Geologist - Fieldwork Planning / Fieldwork / Project Management / Summary Reporting Support	hr.	\$130	70	\$9,100	
Staff Geologist - Excavation Fieldwork Coordination / Documentation	hr.	\$105	90	\$9,450	
Truck, GPS unit, Disposable Equipment	lump	\$1,800	1	\$1,800	
				Labor & Equipment Subtotal:	\$27,100
Subcontractors :					
Excavation & Soil Load-Out to Designated Landfill, and Soil Import/Backfilling					
Haz Certified Excavation Contractor - Mob / Demob	lump	\$4,059	1	\$4,059	
Haz Certified Excavation Contractor - Excavator, Loader, Water Truck, Laborers, Temp. Fence, Rumble Plates	lump	\$91,110	1	\$91,110	
Other					
Grading Permit Fees (per parcel)	ea.	\$2,655	2	\$5,310	
Dust Monitor Rental (x 3 units) - 2 week rental	lump	\$3,850	1	\$3,850	
				Subcontractors Subtotal:	\$99,019
				Task 2A Estimated Total:	\$126,119

Cost Estimate:
Remedial Soils Excavation & Off-Site Soil Disposal, Backfilling and Reporting. Also includes Case Closure and Land Use Covenant Documentation Preparation.

City of Santa Cruz Owned Parcels - Former Skypark Airport, Scotts Valley, CA
 Prepared by Weber, Hayes & Associates - August 2023

ITEM / DESCRIPTION	UNIT	UNIT COST	NUMBER OF UNITS	ITEM COST	ITEM TOTAL
Task 2B: Soil Off-Hauling / Disposal					
Notes / Assumptions: 1 Non-Hazardous Soil Acceptance at Kirby Canyon Landfill, Morgan Hill 2 Transport and disposal rates for Non-Haz Waste at Kirby Canyon Class II Landfill based on 3-hour truck loops, 18 ton minimum loads - total volume assumed to be 642 cubic yards or 899 tons (1.4 tons per yard conversion) 3 Clean fill material will be sourced from Felton Quarry (fines and Class II base rock). Assume 1 hour truck loops at 18 tons per load. Assume 1.4 tons/yard conversion for fines and 2 tons/yard conversion for base rock 4 Each excavation will be completed, however engineered compaction and testing not included.					
Subcontractors :					
Transport and Disposal Estimates on a per ton basis:					
Class II Landfill Disposal (Waste Management - Kirby Canyon Landfill):	ton	\$57	899	\$51,243	
Transport & Disposal Subtotal:					\$51,243
Fill Material Import Estimates on a per ton basis:					
Quarry Fines Import (Felton Quarry):	ton	\$23	563	\$12,949	
Class II Base Rock Import (Felton Quarry):	ton	\$29	480	\$13,920	
Fill Import Subtotal:					\$26,869
Task 2B Estimated Total:					\$78,112
Task 3: Case Closure / Land Use Covenant Support					
Labor : Document Preparation / Regulatory Correspondence					
Senior Geologist - Technical Review / Regulatory Correspondence	hr.	\$150	5	\$750	
Project Geologist - Project Management / Document Preparation	hr.	\$130	10	\$1,300	
Staff Geologist - Document Preparation	hr.	\$105	10	\$1,050	
Administrative Assistant - Drafting / Support	hr.	\$65	4	\$260	
Labor Subtotal:					\$3,360
Task 3 Estimated Total:					\$3,360
Estimated Total Cost (Tasks 1, 2A, 2B & 3):					\$213,466
Include 5% Contingency:					\$10,673
Estimated Total Budget:					\$234,813

**AGREEMENT FOR PAYMENT OF SURFACE REMEDIATION BETWEEN
CITY OF SCOTTS VALLEY AND CITY OF SANTA CRUZ**

THIS AGREEMENT FOR PAYMENT OF SURFACE REMEDIATION, ("Agreement") is made and entered into this _____ day of _____, 2023 ("Effective Date") by and between the CITY OF SCOTTS VALLEY, ("SV") and CITY OF SANTA CRUZ ("SC"). SV and SC may be referred to individually as a "Party" and collectively, as the "Parties."

I. RECITALS

WHEREAS, SV is the owner of those certain parcels located on Mount Hermon Road in the City of Scotts Valley, County of Santa Cruz, California, commonly referred to as Assessor's Parcel Numbers 022-72-106 and 022-60-101 ("SV Parcels"); and

WHEREAS, SC is the owner of those certain parcels located at northwest corner of Mount Hermon Road and Kings Village Road in the City of Scotts Valley, County of Santa Cruz, California, commonly referred to as Assessor's Parcel Numbers 022-721-07, 022-721-08, and 022-721-09 ("SC Parcels"); and

WHEREAS, the SV Parcels and SC Parcels require surface-level environmental remediation that includes limited non-hazardous soil removal, off hauling and import of clean, quarry sourced fill ("Surface Remediation"); and

WHEREAS, for purposes of efficiency, SV and SC intend to perform the Surface Remediation together; and

WHEREAS, SV and SC have hired Weber Hayes to perform the Surface Remediation; and

WHEREAS, SV and SC are currently negotiating for SV to purchase the SC Parcels; and

WHEREAS, as part of the purchase agreement, the parties have agreed that SV shall pay for the Surface Remediation on the SC Parcels and the amount paid shall be deducted from the purchase price; and

WHEREAS, the Parties desire to enter into an agreement whereby SV shall pay for the Surface Remediation.

NOW, THEREFORE, incorporating the above-stated Recitals, in consideration of the conditions herein contained, and for other good and valuable consideration, SV and SC agree as follows:

I. AGREEMENT

1. PAYMENT FOR SURFACE REMEDIATION

SV shall pay Weber Hayes directly for the Surface Remediation on the SC Parcels up to Two Hundred Fifty Thousand Dollars (\$250,000.00) on behalf of SC for the Surface Remediation performed on the SC Parcels. Such payments will be made to Weber Hayes within 15 days of receipt of invoice for such work from Weber Hayes. For purposes of this Agreement, neither party shall be responsible for any payments to Weber Hayes in excess of Two Hundred Fifty Thousand Dollars (\$250,000.00).

2. **TERM.** This Agreement shall terminate upon completion of the Surface Remediation and SV's payment of the amount outlined in Section 1 above.

3. **WEBER HAYES AGREEMENTS**

With the exception of the payment of fees by SV for the work performed on the SC Parcels, each Party is responsible for complying with the terms of their individual agreements with Weber Hayes.

4. **REFUND**

In the event SC does not sell the SC Parcels to SV, SC shall repay SV for the total amount paid in accordance with Section 1 above. Such payment shall be made no later than 15 days from the termination of the purchase agreement between SV and SC.

5. **MISCELLANEOUS.**

- a. This Agreement, along with any attachments, is the full and complete integration of the Parties' agreement with respect to the matters addressed herein, and this Agreement supersedes any previous written or oral agreements between the Parties with respect to the matters addressed herein.
- b. The covenants and agreements contained in this Agreement shall be binding upon SV and SC, and upon their respective heirs, executors, and successors.
- c. This Agreement shall be construed and interpreted in accordance with the laws of the State of California.
- d. The unenforceability, invalidity, or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid, or illegal.
- e. Waiver by any Party of any portion of this Agreement shall not constitute a waiver of the same or any other portion hereof.
- f. This Agreement may only be amended in writing as agreed to by both Parties.
- g. Each Party acknowledges that it has reviewed this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting Party shall not be employed in the interpretation of this Agreement.

- h. The Parties may execute this Agreement in two or more counterparts, which shall, in the aggregate, be deemed an original but all of which, together, shall constitute one and the same instrument. Electronic signatures and fully executed copies of this Agreement are deemed valid as originals.
 - i. The signatories to this Agreement warrant and represent that each is authorized to execute this Agreement and that their respective signatures serve to legally obligate their respective representatives, agents, successors and assigns to comply with the provisions of this Agreement.
6. **NOTICES.** If either Party shall desire or is required to give notice to the other such notice shall be given in writing, via email and concurrently delivered by overnight Federal Express or by priority U.S. Mail, addressed to recipient as follows:

To SV:

City of Scotts Valley
Mali LaGoe
1 Civic Center Drive
Scotts Valley, CA 95066
(831) 440-5600
mlagoe@scottsvalley.gov

To SC:

City of Santa Cruz
Bonnie Lipscomb
337 Locust Street
Santa Cruz, CA 95060
(831) 420-5150

Changes to the above information shall be given to the other Party in writing ten (10) business days before the change is effective.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first herein written.

SV:
CITY OF SCOTTS VALLEY

SC:
CITY OF SANTA CRUZ

Mali LaGoe, City Manager

By: _____
Its: _____

APPROVED AS TO FORM

APPROVED AS TO FORM

By: _____
Kirsten Powell
City Attorney

By: _____
Tony Condotti
City Attorney